

## **POLICE AND FIRE COMMISSION**

Date/Time: Tuesday April 17, 2018 at 8:30 a.m.  
Location: Community Room – Public Safety Building – 515 Grand Av. Wausau  
Members Present: W. Graef (C), D. Huntimer, C. Bahr,  
Member Absent: L. Jorstad, T. Patterson  
Others Present: Mayor Mielke, HR Vanderboom, T. Kujawa, B. Bliven, M. Barnes, D. Ryder, & A. Lund.

In accordance with Chapter 19, Wisconsin State Statutes, notice of this meeting was posted at Wausau City Hall and the Public Safety Building, and emailed to the Wausau Daily Herald and City Pages in the proper manner.

### **Call to Order/Roll Call**

The Police and Fire Commission meeting was called to order at 8:35 a.m. Roll call was taken of present Police and Fire Commission members to include Graef, Huntimer, and Bahr.

### **Minutes of February 15, 2018 & March 20, 2018 meetings**

Motion by Commissioner Bahr to accept minutes of February 15 & March 20, second by Commissioner Huntimer.

### **Monthly Presentation of Police Department Operations**

Chief Bliven informed the Commissioners that he has given invitations to the City Council Members for PD Orientations. He also encouraged Commissioners to attend.

Chief Bliven gave an update on the major cases, including the on-going investigation of the homicide on Kickbusch Street, the incident on Augusta Ave., and the suicidal male who jumped into the river on the NE side of town. Chief Bliven will be attending a meeting regarding officer involved shooting/deaths.

Chief Bliven informed the Commissioners that there are still vacancies in staff, and they are looking at the budget to determine the hiring process.

Evaluations at the PD are due Friday. This year our sworn staff is being required to turn in Line of Duty Death Forms. These will be locked up in the safe and updated every year. Many of the officers also participated in the Wills for Hero's, where attorney's come in and help plan wills for those participating.

WPD received a \$90,000 Beat Patrol Overtime Grant. This is given to cities with high crime rates and is to be used strictly on overtime.

Detective Captain Graham is working on a policy to recruit more Chaplains.

The PD is looking into having a safe exchange program, where two parking stalls that are under video surveillance, would be available to do child exchange in a safe location.

Chief Bliven will be attending a meeting in May with DCI to consider sharing the digital forensic lab with them.

Chief Bliven is working with Toni Vanderboom on the request for proposals for pre-employment psychological exam to solicit different vendors.

Motion by Commissioner Huntimer to approve the monthly presentation of the Police Department given by Chief Bliven, second by Commissioner Bahr. Motion carried 3-0.

### **Monthly Presentation of Fire Department Operations**

Chief Kujawa asked the Commissioners if there were any questions regarding the monthly report; there were no questions.

Chief Kujawa gave updates on a couple cases where her staff was able to help a gentleman at the YMCA who was in cardiac arrest and came back to the FD to thank the staff for saving his life; and delivering a premature baby, both Mom and baby are doing well.

WFD received a grant for video conferencing and it will be up and running on Wednesday for all three stations to use.

Chief Kujawa invited the Commissioners to attend the arrival of their new ambulance at 10:00 today.

Motion by Commissioner Bahr to approve the monthly presentation of the Fire Department given by Chief Kujawa, second by Commissioner Huntimer.  
Motion carried 3-0.

Next month's meeting will be moved to May 23 due to Chief Bliven and Deputy Chief Barnes attending National Police Week.

At the May meeting we will discuss the Commissioner Chairman/Vice-Chairman nominations and possibly act on them. Amy will add this to the agenda.

### **Adjourn**

Motion made by Commissioner Bahr to adjourn, second by Commissioner Huntimer.  
Motion carried 3-0.

Meeting adjourned at 9:37 a.m.