

\*\*\* All present are expected to conduct themselves in accordance with our City's Core Values \*\*\*



## OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department Committee, Agency, Corporation, Quasi-Municipal Corporation or Sub-unit thereof.

Meeting of the:	<b>PARK AND RECREATION</b>
Date/Time:	<b>DOG PARK SPECIAL COMMITTEE</b>
Location:	<b>August 19, 2019 at <u>5:30 pm</u></b>
Members:	<b>City Hall (407 Grant Street, Wausau WI 54403) Birch Room</b>
	<b>Tom Neal, David Nutting, Michelle Dins, Lauren Henkelman, Jamie Rice-Heckendorf(c), Ed Giallombardo, Eric Heuser</b>

### AGENDA ITEMS FOR CONSIDERATION (All items listed may be acted upon)

- 1 Call the Meeting to Order
- 2 Approve Minutes - August 5, 2019
3. Fencing Update
4. Temporary Signage Update
5. Fundraising Updates
  - a. Foundation and Businesses Outreaches
  - b. Events
6. Rule Signage
7. Next Meeting - September 9, 2019 at 6:15 pm
8. Adjourn

Jamie Rice-Heckendorf, Chairperson

This Notice was posted at City Hall and emailed to the Daily Herald Newsroom on 08/16/2019 @ 2:10 pm

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids & services. For information or to request this service, contact the City Clerk at (715) 261-6620.

Other Distribution: News Media, Council, Mielke, Goede, Polley, Alternate Members-Megan Ginery, Shannon Thomas, Tanya Heuser, Brian Fendos

## DOG PARK SPECIAL COMMITTEE MEETING MINUTES

Date/Time: August 5, 2019 at 5:45 p.m. Location: Birch Room, City Hall, 407 Grant St., Wausau, WI 54403  
Members Present: Ed Giallombardo, Lauren Henkelman, Jamie Rice-Heckendorf (c), David Nutting, Tom Neal  
Excused: Michelle Dins, Eric Heuser  
Others Present: Jamie Polley, Susan Schmidt

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. A quorum was present. Rice-Heckendorf called the meeting to order at 5:45 p.m.

Approval of Minutes – **Motion** by Neal, second by Giallombardo to approve the July 22, 2019 minutes. Motion **carried** by voice vote, no dissent.

### Fence Update/Status

Polley had re-measured the fence at the former Great Lakes Cheese property. She said there were two different 500 foot sections. The first 500 foot section is clear, easily accessible and has an eight foot gate. The second section is heavily covered with vines and goes onto the next property. Polley hasn't received an updated quote back on the cost to install the 500 foot section of used fence with new posts along the back side of the park and the installation of new fence for the remainder. Polley also had asked for examples of the 175 feet of decorative fence that is being donated so members can choose which one they would like. Neal thought there would be an aesthetic issue with taking out the vine covered fence along with the difficulty of actually removing the vines themselves. Polley will contact everyone when she receives the updated quote because she wants them to know what the cost difference is so they can see if it's worthwhile to install that used fence.

### Temporary Signage Status Update

Polley hasn't ordered the sign because she wanted to verify the cost with Committee. The Park Department can't do graphics in-house so she is going through an outside company. A 4 x8 aluminum sign would cost \$539 with shipping. The other option is for staff to install a sheet of plywood plus the posts and she could order a vinyl banner that is big enough to cover it for \$90.00. Giallombardo may be able to get a smaller sign donated that could be used at fundraising events. Rice-Heckendorf will work on trying to get a better graphic of the layout of the park for the sign. Members thought that both the Park Department and the City logo's should be included on the sign.

### Fundraising Update

Giallombardo gave Polley a \$540.00 check that was raised through Facebook. He said that ask has ended and he would like to open up a new one that would mention the donation tiers and a list of items people could donate to like the benches. He felt they would receive bigger donations by giving people goals. Rice-Heckendorf will work on updating the donation packet. She will turn the materials list into something more graphically pleasing and will also incorporate the donation tiers. Neal said he was working on the Community Foundation application that is due by Sept. 3<sup>rd</sup>. Henkleman had sent out the information and questioned if any donations had been sent to City Hall. Polley mentioned that staff could make color copies of the donation packet for anyone that needs them. Giallombardo will check to see if he can get any video footage or photos for Facebook. Members are interested in having a table or maybe an announcement given at a 400 Block concert. Other events they would like to possibly distribute information would be at the Festival of Arts or Farmers Market. Polley mentioned some other upcoming events include Blues Fest, Beer and Bacon Festival, Harvest Fest, and Winter Fest. Rice-Heckendorf thought she knew some people that might be willing to help. She didn't have a pop-up tent but did have a table they could put information on. Giallombardo wondered if they should buy two vinyl signs and have one that stays at the park and one for events. Rice-Heckendorf thought the table sign should be smaller. Polley said she would get the banner out for members to look at. Giallombardo told Polley to get one vinyl sign through the vendor and he will see if he can get a smaller one donated for free. Polley said the company also has table displays so she will send them that pricing also.

### Possible Events

Dog Walk fundraiser will be discussed at a future meeting. The winter dog park event will be discussed after the fence is installed. Giallombardo had talked to the owner of Malarky's who would like to do a Sunday Funday type of fundraiser.

Rule Signage – Rice-Heckendorf told members to review the examples provided or find other ones and at the next meeting they will discuss which rules they want or don't want to have on a sign. Polley mentioned that a lot of research was done in developing the rule signage at the dog park in Shakopee. Schmidt questioned who patrols and polices whether a dog is licensed or not. Polley said the Police Department should be doing random checks and usually something comes to light if there is an incident. If there is something on a sign then it can be enforced by the Police Department. If it is not listed on the sign and not a City ordinance the police won't enforce it.

Next meeting Date – **Motion** by Giallombardo, second by Henkelman to set the next meeting for Monday, August 19<sup>th</sup> at 5:30pm and the following meeting is set for Monday, Sept. 9<sup>th</sup> at 6:15pm. Motion **carried** by voice vote, no dissent.

Adjourn – **Motion** by Giallombardo, second by Henkleman to adjourn the meeting at 6:50pm. Motion **carried** by voice vote, no dissent.

# CITY OF SHAKOPEE

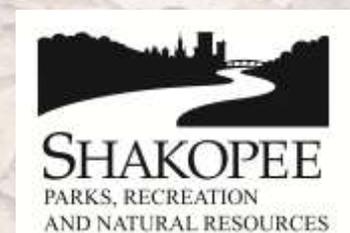
## DOG PARK RULES AND OPERATIONS

### *FUN FOR YOU AND YOUR DOG!*

- Park Hours are 6:00 am- 10:00 pm.
- Dogs must be licensed in the City of Shakopee and properly vaccinated.
- USE OF THE OFF-LEASH DOG PARK IS AT THE DISCRETION OF THE HANDLER. THE OFF-LEASH DOG PARK IS NOT STAFFED. OWNER WAIVES LIABILITY TO THE CITY OF SHAKOPEE FOR ANY INJURY OR DAMAGE CAUSED BY PET. OWNERS ARE SOLELY LIABLE FOR INJURIES OR DAMAGES CAUSED BY THEIR DOG(S).
- Dogs must be under visual contact and voice control of the handler at all times. A dog is considered under voice control if it will come when called. Dogs are never to be left unattended. Permission must be granted by each handler for dogs to play or interact with another dog.
- Handlers must remain in the area with their dogs at all times.
- Each handler must clean up and dispose of dog feces in a sanitary manner, as per City Ordinance. A trash barrel is provided at the park.
- Dogs that have been declared dangerous, as per City Ordinance or potentially dangerous in any community or that have a history of aggressive behavior are not allowed in the Off-Leash Dog Park. Any dog that exhibits aggressive behaviors must be removed immediately by the handler.
- Dogs must be leashed prior to entering and upon leaving the Off-Leash Dog Park. A dog may not be leashed within the Off-Leash Dog Park except for immediate removal. The handler must keep the leash on their person at all times.
- Children under the age of 16 are not allowed in the Off-Leash Dog Park without a supervising adult, very young children are not recommended to be inside the Off-Leash Dog Park.
- No more than 3 pets per dog handler are allowed in the area at any given time.
- Female dogs in heat or puppies under 4 months are not allowed in the park.
- No rawhides, food (dog or human), glass bottles, strollers, carriages, bicycles, chairs, skateboards or scooters allowed in the dog park.
- Professional dog trainers are not allowed to use the facility to conduct business.
- This park is tobacco, drugs and alcohol free.
- The small dog area is limited to dogs no taller than 13" at the shoulder that weigh no more than 25 pounds.
- City of Shakopee Ordinance Chapter 14 and Chapter 10, Sec.10.21 applies to this Park. City Ordinances will be enforced.
- This park is for everyone, please be considerate!

**Dial 911** in the event of an emergency.

Parks, Recreation & Natural Resources Office: 952-233-9500



## Rules of the Dog Park

*As suggested by the American Kennel Club and the Humane Society of the United States<sup>18,20</sup>*

1. Owners are legally responsible for their dogs and any injuries caused by them.
2. Animals should wear a collar and ID tags at all times.
3. Dog waste must be cleaned up by owners.
4. Limit three dogs per visitor. It would be difficult for one adult to monitor more than three dogs.
5. Dogs showing aggression toward people or other animals will be removed from the park. Animals who exhibit a history of aggressive behavior will not be permitted to enter.
6. Puppies using the park must be at least four months old.
7. Owners should not leave their dogs unattended or allowed out of sight. If young children are permitted in the dog park, they too should be under constant supervision.
8. Dogs should be leashed before entering and prior to leaving the park.
9. Owners must carry a leash at all times. This enables the dog owner to remove a dog from the park for any inappropriate behavior. Dog owners must be in the park, within view, and be able to maintain voice control of their dogs at all times.
10. Small children should not be brought into the dog park. Small children can be harmed inadvertently by a playful dog. Chasing may be viewed as a threat to a dog, and running away from and high-pitched screaming may trigger hunting instincts in a dog.
11. Dogs in heat are prohibited from entering the dog park. The presence of a dog in heat may promote fights. This threatens the dogs as well as their owners who must break up the fights. Unwanted pregnancies may also result.
12. Fill any hole your dog digs. Dogs and people in the dog park may be injured if they step into a hole. Designated digging areas within the dog park may help preserve the landscape and train dogs to dig only in specified areas.
13. Do not bring food into the dog park. Fights may occur over food, and dogs may get sick if they eat foods that are not part of their usual diet.
14. Dogs must be properly inoculated, healthy, and parasite free. This protects all dogs and promotes responsible veterinary care.
15. Dogs must be licensed. This promotes rabies vaccination of dogs and their licensing as required by law.
16. Violators will be subject to removal from the park and suspension of park privileges.