

## DOG PARK SPECIAL COMMITTEE MEETING MINUTES

Date/Time: August 5, 2019 at 5:45 p.m. Location: Birch Room, City Hall, 407 Grant St., Wausau, WI 54403  
Members Present: Ed Giallombardo, Lauren Henkelman, Jamie Rice-Heckendorf (c), David Nutting, Tom Neal  
Excused: Michelle Dins, Eric Heuser  
Others Present: Jamie Polley, Susan Schmidt

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. A quorum was present. Rice-Heckendorf called the meeting to order at 5:45 p.m.

Approval of Minutes – **Motion** by Neal, second by Giallombardo to approve the July 22, 2019 minutes. Motion **carried** by voice vote, no dissent.

### Fence Update/Status

Polley had re-measured the fence at the former Great Lakes Cheese property. She said there were two different 500 foot sections. The first 500 foot section is clear, easily accessible and has an eight foot gate. The second section is heavily covered with vines and goes onto the next property. Polley hasn't received an updated quote back on the cost to install the 500 foot section of used fence with new posts along the back side of the park and the installation of new fence for the remainder. Polley also had asked for examples of the 175 feet of decorative fence that is being donated so members can choose which one they would like. Neal thought there would be an aesthetic issue with taking out the vine covered fence along with the difficulty of actually removing the vines themselves. Polley will contact everyone when she receives the updated quote because she wants them to know what the cost difference is so they can see if it's worthwhile to install that used fence.

### Temporary Signage Status Update

Polley hasn't ordered the sign because she wanted to verify the cost with Committee. The Park Department can't do graphics in-house so she is going through an outside company. A 4 x8 aluminum sign would cost \$539 with shipping. The other option is for staff to install a sheet of plywood plus the posts and she could order a vinyl banner that is big enough to cover it for \$90.00. Giallombardo may be able to get a smaller sign donated that could be used at fundraising events. Rice-Heckendorf will work on trying to get a better graphic of the layout of the park for the sign. Members thought that both the Park Department and the City logo's should be included on the sign.

### Fundraising Update

Giallombardo gave Polley a \$540.00 check that was raised through Facebook. He said that ask has ended and he would like to open up a new one that would mention the donation tiers and a list of items people could donate to like the benches. He felt they would receive bigger donations by giving people goals. Rice-Heckendorf will work on updating the donation packet. She will turn the materials list into something more graphically pleasing and will also incorporate the donation tiers. Neal said he was working on the Community Foundation application that is due by Sept. 3<sup>rd</sup>. Henkleman had sent out the information and questioned if any donations had been sent to City Hall. Polley mentioned that staff could make color copies of the donation packet for anyone that needs them. Giallombardo will check to see if he can get any video footage or photos for Facebook. Members are interested in having a table or maybe an announcement given at a 400 Block concert. Other events they would like to possibly distribute information would be at the Festival of Arts or Farmers Market. Polley mentioned some other upcoming events include Blues Fest, Beer and Bacon Festival, Harvest Fest, and Winter Fest. Rice-Heckendorf thought she knew some people that might be willing to help. She didn't have a pop-up tent but did have a table they could put information on. Giallombardo wondered if they should buy two vinyl signs and have one that stays at the park and one for events. Rice-Heckendorf thought the table sign should be smaller. Polley said she would get the banner out for members to look at. Giallombardo told Polley to get one vinyl sign through the vendor and he will see if he can get a smaller one donated for free. Polley said the company also has table displays so she will send them that pricing also.

### Possible Events

Dog Walk fundraiser will be discussed at a future meeting. The winter dog park event will be discussed after the fence is installed. Giallombardo had talked to the owner of Malarky's who would like to do a Sunday Funday type of fundraiser.

Rule Signage – Rice-Heckendorf told members to review the examples provided or find other ones and at the next meeting they will discuss which rules they want or don't want to have on a sign. Polley mentioned that a lot of research was done in developing the rule signage at the dog park in Shakopee. Schmidt questioned who patrols and polices whether a dog is licensed or not. Polley said the Police Department should be doing random checks and usually something comes to light if there is an incident. If there is something on a sign then it can be enforced by the Police Department. If it is not listed on the sign and not a City ordinance the police won't enforce it.

Next meeting Date – **Motion** by Giallombardo, second by Henkelman to set the next meeting for Monday, August 19<sup>th</sup> at 5:30pm and the following meeting is set for Monday, Sept. 9<sup>th</sup> at 6:15pm. Motion **carried** by voice vote, no dissent.

Adjourn – **Motion** by Giallombardo, second by Henkleman to adjourn the meeting at 6:50pm. Motion **carried** by voice vote, no dissent.