

\*\*\* All present are expected to conduct themselves in accordance with our City's Core Values \*\*\*



## OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department Committee, Agency, Corporation, Quasi-Municipal Corporation or Sub-unit thereof.

Meeting of the:	<b>PARK AND RECREATION DOG PARK SPECIAL COMMITTEE</b>
Date/Time:	<b>June 3, 2019 at <u>6:00 pm</u></b>
Location:	<b>City Hall (407 Grant Street, Wausau WI 54403) - Birch Room</b>
Members:	<b>Tom Neal (c), David Nutting, Michelle Dins, Lauren Henkelman, Jamie Rice-Heckendorf, Ed Giallombardo, Eric Heuser</b>

AGENDA ITEMS FOR CONSIDERATION (All items listed may be acted upon)

- 1 Call the Meeting to Order
- 2 Approve Minutes - May 6, 2019
- 3 Election of Officers
- 4 Donor List Review
- 5 Discussion and Possible Action on Fundraising Campaign
  - a. Update on June 1 Humane Society Event
  - b. Dog Walk Fundraiser Event
- 6 Next Meeting - July 1, 2019 at 6:00 pm (tentative time)
- 7 Adjourn

Tom Neal, Chairperson

This Notice was posted at City Hall and emailed to the Daily Herald Newsroom on 05/31/2019 @ 10:00 am

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids & services. For information or to request this service, contact the City Clerk at (715) 261-6620.

Other Distribution: News Media, Council, Mielke, Goede, Polley, Alternate Members-Megan Ginery, Shannon Thomas, Tanya Heuser, Brian Fendos

## DOG PARK SPECIAL COMMITTEE MEETING MINUTES

Date/Time: May 6, 2019 at 5:30 p.m. Location: Birch Room, City Hall

Members Present: Michelle Dins, Jamie Rice-Heckendorf, Tom Neal (c), Lauren Henkelman, David Nutting

Excused: Ed Giallombardo, Eric Heuser

Others Present: Mayor Mielke, Jamie Polley, Pat Peckham, Susan Schmidt, Judith Miller

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. It was noted that there was a quorum present and the meeting was called to order by Chairman Neal at 5:30 p.m.

Approval of Minutes – **Motion** by Rice-Heckendorf, second by Dins to approve the April 18, 2019 draft minutes. Motion **carried** by voice vote. Vote reflected as 5-0.

Election of Vice-Chair – tabled

Discussion and Possible Action on Fundraising Campaign – Neal explained that the Community Foundation will set up a fund for the dog park and take care of receiving and dispersing funds. Members will gather the complete contact information from a list of potential donors. Once all of the contact information is received they will divide up members to call and/or send a request letter. Neal mentioned they are still looking at potentially opening a phase one usable park this summer which would mean having a fence around it, rudimentary parking, and maybe a water spigot. A grand opening would be planned for next spring. Polley met with the staff turf specialist and he said as long as the park is shut down by Labor Day he can have it refurbished, grown and ready to reopen in the spring of next year. He can seed it for less than \$2,500 which lowers the overall budget. Polley has an initial quote from Security Fencing, Countryside Fencing, and can reach out to American Fencing if Committee wishes. Countryside said they would make a donation to the park but at this time she did not know whether it was for an upgrade to the fence or a physical number. She will follow up with Security Fencing. Neal thought a fourth option was to salvage a fence by the old cheese building. Polley said that is a six foot fence versus these five foot fences and will change the look of the park. It would need all new posts and there is uncertainty because how it goes back up depends on how it comes down. Neal mentioned that he discussed parking with the owners of “Bark Academy” which will be a dog training, camp, and grooming facility next door to the dog park. Plumer Street is like their private driveway and runs to the west. The owners are willing to allow some more dog park parking there. Neal thought they could put up a sign that says additional parking around back courteous of the “Bark Academy”. There is a policy that people aren’t allowed to use the parks to make a profit unless they rent out a space. Members thought the academy would be using its own facilities and not the park to train because they would want a controlled environment.

Dog Walk Fundraiser – Neal said they had discussed having the walk later in June. If they pick a date before June 1<sup>st</sup> they can give that information out to people at the Humane Society’s fundraiser. Polley had given Heuser a rough document with the park layout to make a flyer. He was going to put fundraising costs on the back of the flyer but the dog walk event could be put on there as well. Neal commented that Heuser was also working on a cover letter and the letter is ready to go. Neal said because this group doesn’t meet again until after the Humane Society event they will have to email each other about who can do what. Neal will follow up with Heuser to see if he has the flyer and have him email it to Polley so that the office can make copies to give to someone attending the event. Rice-Heckendorf said the Humane Society is willing to put up a flyer. Neal would like to get a public Facebook page going for the park. Polley questioned Neal if he talked to the neighborhood group that wanted to help. Neal said the last one wasn’t well attended and the group will meet again next week.

Next meeting Date – June 3<sup>rd</sup>, 2019 at 6:00pm. (tentative time)

Adjourn - **Motion** by Dins, second by Rice-Heckendorf to adjourn at 6:15 p.m. Motion **carried** by voice vote. Vote reflected as 5-0.

# Wausau Dog Park

This flyer contains the following information:

Park layout / List of expenses / Letter to the community



Wausau & Marathon County  
Parks, Recreation  
& Forestry



## PROPOSED CITY OF WAUSAU DOG PARK

224 S. 4TH STREET



Wausau Dog Park Phased Construction Plan

DRAFT							
Item	Unit	Est Qty	Unit Cost	Phase 1A	Phase 1B	Phase II	Comments
Vinyl coated fencing 5ft ht	L.f.	1430	\$20.00	\$28,600.00			Verifying cost
Parking asphalt and base	S.y.	567	\$25.50	\$14,458.50			Paving is required, Council can make the decision to allow gravel for short term
Turf-scarify, seed, mulch	S.y.	8834	\$1.25	\$11,042.50			TBD in Spring
Signage	L.s.	1	\$500.00	\$500.00			
Dog Waste Station	Ea.	3	\$200.00	\$600.00			
Water line Extension	L.f.	175	\$45.00		\$7,875.00		
Hydrant/Drinking fountain	L.s.	1	\$6,500.00		\$6,500.00		
Benches	Ea.	9	\$750.00		\$6,750.00		
Wood chip path	S.f.	1500	\$3.00		\$4,500.00		Park Department chips can be used, some excavation
Agility Equipment	L.s.	1	\$6,800.00			\$6,800.00	
Shade shelter	Ea.	1	\$15,000.00			\$15,000.00	
Concrete sidewalk	S.f.	1000	\$6.50			\$6,500.00	
Irrigation system	S.f.	79,500	\$0.33			\$26,235.00	
<b>Phase Totals</b>				<b>\$55,201.00</b>	<b>\$25,625.00</b>	<b>\$54,535.00</b>	
<b>Grand Total</b>						<b>\$135,361.00</b>	

Greetings citizens of Wausau,

A group of volunteers has teamed up and been authorized by the city to develop an off-leash dog park in Wausau ... a fenced-in public area, where people and their dogs can play and exercise in a park-like setting, and socialize with other canines and their owners. Dog parks are popping up all over the country, offering a wealth of benefits for dogs, their owners and the community as a whole. Off-leash dog parks are more than just a place for dogs to run and roam. Benefits include: opportunities for dogs to exercise and socialize safely, supporting responsible dog ownership, providing an outlet for owners to socialize, and promoting public health and safety.

To develop Wausau's first off-leash dog park we are seeking to raise private funding, with a goal of \$130,000. A fully developed downtown site at 224 South 4th Street will include a fenced off-leash dog area, nearly 2-1/2 acres of open space, agility training equipment, dog waste stations, hydration stations, and off-street parking. In order to construct this facility we need your help! Please consider a tax-deductible contribution (money, material, or in-kind). If you would like to contribute to the dog park, please contact Tom Neal with the City of Wausau at [Tom.Neal@ci.wausau.wi.us](mailto:Tom.Neal@ci.wausau.wi.us).

We plan to build in phases with an aim of initial opening in summer 2019 and completed facility in 2020. This phased approach allows flexibility in providing amenities that the community is asking for. The planned phases are broken down as follows:

Phase 1 – Site prep, fencing, parking area creation and paths (possible water access)

Phase 2 – Turf installation, paved parking area

Phase 3 – Agility equipment, small dog breed area

Phase 4 – ?

Depending on timing and generosity of the donations, the phased approach may be revised/accelerated.

If you are considering making a donation to the creation of the dog park, we feel that it would be a great opportunity for you to market your business or memorialize a special person or people in your life. We would be happy to discuss possibilities with you, including possible naming rights.

Thank you for your consideration of support. If you would like to speak with someone immediately, please contact the City of Wausau Parks and Recreation Department at (715) 261-1550.

Warmest Regards,

The Community Dog Park Committee