

## **CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)**

Date: June 12, 2018 7:30 a.m. City Hall Board Room

Members Present: Michael Loy, , Robert Mielke, Brenda Glodowski, Maryanne Groat, Brad Karger, Pat Puyleart (C), John Tubbs

Members Absent: Kurt Gibbs

Additional Attendees: Rick Abreu, Dale Schirmacher, Julie Henrichs, Jane Heil

### **CALL THE MEETING TO ORDER:**

The meeting was called to order by Pat Puyleart at 7:34a.m.

#### **1) APPROVAL OF THE MINUTES OF THE MAY 1, 2018 MEETING**

**Karger/Mielke moved/seconded** to approve the minutes of the May 1<sup>st</sup> meeting. **Carried.**

#### **2) DIRECTOR'S REPORT:**

##### a) Project Status Reports

- 911 Request for Proposal Update – Dale Schirmacher: RFP was released May 11<sup>th</sup>. RFP responses are due July 6<sup>th</sup>. Vendor questions and CCITC responses are being posted to Vendornet. This project will be done after the Superior go-live.
- Land Records Update – Julie Henrichs: One set of data has been converted. Transcendent has requested another set of data. The Marathon County Treasurer has been reviewing the data. There is work to be done on the interfaces. Land Records is scheduled to go-live date in September. Permitting is scheduled to go-live in November, it will not include non metallic mining at that time. Tax balances will be compared to the current system.
- Law Enforcement Project – Gerry attended the Superior annual conference. A decision has not yet been made on how documents will be handled, State interface should be ready in July. Superior is still working on a readdressing plan. Jail enhancers will be complete in August.

#### **3) DISCUSSION AND POSSIBLE ACTION ON APPROVING 2019 CAPITAL REQUESTS**

The County Infrastructure Committee has approved the County project list.

**Karger/Mielke moved/seconded** to approve the 2019 capital requests. **Carried.**

#### **4) DISCUSSION AND POSSIBLE ACTION ON NEW MISSION STATEMENT**

The Board revisited the discussion from February. The Board was presented with two possible options, **Loy/Mielke moved/seconded** to approve option 2. *"We are one IT team bound together with one mission, to serve the community by helping our governmental partners use technology effectively."* **Carried.**

#### **5) DISCUSSION AND POSSIBLE ACTION ON CCITC SECURITY POLICY**

HIPPA auditors recommended the Board approve this policy. **Karger/Glodowski moved/seconded** to approve CCITC Security Policy. **Carried.**

#### **7) NEXT MEETING DATE, TIME AND LOCATION:**

Next meeting is at August 7, 2018 at 7:30am in the City Hall Board Room.

**ADJOURN** – The meeting was declared adjourned 8:00 a.m.

/a/ Brad Karger Secretary