

CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)

Date: August 30, 2016 7:30 a.m. City Hall Board Room

Members Present: Pat Puyleart (C), John Tubbs, Brenda Glodowski, Michael Loy, Robert Mielke, Kurt Gibbs, Maryanne Groat, Brad Karger

Members Absent:

Additional Attendees: Rick Abreu, Sheila Zblewski, Kevin Terry, Jason Plaza, Steve Stanaszak (via phone), Scott Corbett

1) CALL THE MEETING TO ORDER:

The meeting was called to order by Pat Puyleart at 7:31 a.m.

2) APPROVAL OF THE MINUTES OF THE August 2, 2016 MEETING

Glodowski/Tubbs moved/seconded to approve the minutes of the August 2nd meeting.
Carried.

3) DIRECTOR'S REPORT

a) Project Status Reports

- RFP for City Assessor is almost ready to be released.
- City Cellphone RFP was released and there were two responses. Cellcom will be recommended for selection by the City Council. Cellcom has a local sales rep.
- Land Records RFP – CCITC will meet with Lincoln County to discuss their options related to the selection of a new system.
- Law Enforcement Demos – The demos have been completed. The ranking results have been aggregated and there is a meeting scheduled today to review the results.
- The Health Department LIMS system is having issues with the custom work. As a result the decision has been made that the Health Department will revert to the stock screens.
- The Kronos system is live at North Central Health Care.

b) Update on Vacant Staff Position - Interviews were held for the PC/Network Technician position. A second interview is scheduled for today with one of the candidates.

c) CIP Ranking Results – The rankings have been completed. The City approved funding the most important projects. On the County CIP request Gerry will work to secure funding for a couple of critical projects that were not initially funded.

4) DISCUSSION ON POSSIBLE IMPACT TO CCITC RESULTING FROM NCHC ORGANIZATIONAL CHANGES

Pat Puyleart led off the discussion of the possible impact. In September, Marathon County will make a decision regarding the future of NCHC. Pat Puyleart emphasized the need for CCITC to know as early as possible regarding any impact on IT Services. Brad Karger informed the Board that any change would not be in effect until January 1, 2018. Gerry discussed the importance of knowing the magnitude of the IT cost impact as a result of any future organizational changes at NCHC.

5) DISCUSSION REGARDING CHANGES TO CCITC BYLAWS

Director Klein presented the Board with copies of the agreement that the Marathon County Public Library has with Marathon County for support services. Scott Corbett explained how these documents outline the relationship for these support services.

Director Klein is proposing the following:

- Agreement with Corporation Counsel
The Board discussed if/when independent counsel will be necessary and how the counsel would be selected.
- Agreement with Marathon County Employee Resources
- Procurement Rule Clarification
- Insurance Language Change – Expand the definition of what insurance coverage CCITC will secure.

6) **DISCUSSION ON APPROACH TO 2017 HEALTH AND DENTAL INSURANCE**

For 2017 CCIT will remain on the City of Wausau's Health and Dental Plans.

7) **MOTION TO GO INTO CLOSED SESSION - ROLL CALL VOTE ADVISED** pursuant to Section 19.85(1)(g) of the Wisconsin statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is, or is likely to become involved.

8) **MOTION TO RECONVENE INTO OPEN SESSION**

9) **POSSIBLE ANNOUNCEMENT AND AND/OR ACTION ON MATTERS DISCUSSED IN CLOSED SESSION**

10) **NEXT MEETING DATE, TIME AND LOCATION**

Next meeting is October 4, 2016 at 7:30am in the City Hall Board Room.

ADJOURN – The meeting was declared adjourned 9:00 a.m.

/a/ Brad Karger Secretary