

CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)

Date: May 3, 2016 7:30 a.m. City Hall Board Room

Members Present: Pat Puyleart (C), John Tubbs, Brenda Glodowski, Maryanne Groat, Brad Karger, Michael Loy, Robert Mielke

Members Absent: John Tubbs

Additional Attendees: Jason Plaza, Rick Abreu, John Anderson

1) CALL THE MEETING TO ORDER:

The meeting was called to order by Pat Puyleart at 7:33 a.m.

2) APPROVAL OF THE MINUTES OF THE APRIL 5, 2016 MEETING

Karger/Glodowski moved/seconded to approve the minutes of the April 5th meeting. **Carried.**

3) DIRECTOR'S REPORT

a) Project Status Reports

- iSeries is moving to the Cloud Solution. The live transition is scheduled for May 6th.
- Laserfiche upgrade is scheduled for May 20th.

a) Update on Vacant Staff Positions

- There is an offer out to a candidate for the Network Analyst position.
- An offer should be going out on the Help Desk position later this week.
- Paul Roever announced that his last day is May 11th.

b) Manager Update

- Rick Abreu gave a brief presentation on his staff and their responsibilities. Services provided by his team were outlined. Rick also updated the Board on current and future technology projects for his team.
- John Anderson gave a presentation on the network team. The individual team members were introduced and the services the team provides were outlined. John reviewed the focus of his team for the rest of 2016 and into 2017. John also outlined the challenges facing the network team.

c) EEOC Claim Update – Mediation is moving forward. The Board advised Director Klein to contact the insurance company and have an attorney represent CCIT during mediation.

4) DISCUSSION AND POSSIBLE ACTION ON 2017 CIP REQUESTS

Director Klein presented the Board with a list of 2017 CIP requests. The Board reviewed the list. Alternate funding sources were discussed for some of the small requests on the list. Director Klein informed the Board that remaining items will be submitted as CIP requests.

5) DISCUSSION AND POSSIBLE ACTION ON DONATING MONITORS AND KEYBOARDS TO LOCAL NON PROFITS

Director Klein has received requests from local non profits for equipment donations. Director Klein asked the Board if CCIT should draft a policy regarding equipment donation. Director Klein will contact the United Way and see if they would be willing to assist with donations.

6) NEXT MEETING DATE, TIME AND LOCATION

Next meeting is June 7, 2016 at 7:30 am in the City Hall Board Room.

ADJOURN – The meeting was declared adjourned 8:45a.m.

/a/ Brad Karger Secretary