

## **CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)**

Date: January 5, 2016 7:30 a.m. City Hall Board Room

Members Present: Pat Puyleart (C), Jim Tipple, John Tubbs, , Gary Bezucha, Brenda Glodowski, Maryanne Groat

Members Absent: Brad Karger, Matt Hildebrandt

Additional Attendees: Chad Billeb, Jason Plaza

### **1) CALL THE MEETING TO ORDER:**

The meeting was called to order by Pat Puyleart at 7:35 a.m.

### **2) APPROVAL OF THE MINUTES OF THE DECEMBER 1, 2015 MEETING**

**Glodowski/Tubbs moved/seconded** to approve the minutes of the December 1<sup>st</sup> meeting.  
**Carried.**

### **3) DIRECTOR'S REPORTS**

#### **a. Project Status Reports**

- i. City Assessment Software project is not going well. The vendor, Vision, has not been able to complete the project over the past 19 months. The original contract had the project complete in 8 months. The vendor has missed several deadlines since the original 8 month timeline expired. Director Klein sent the vendor a letter requesting the project be complete by the end of the year. The vendor responded with a request for 6 more months. Director Klein will talk to the City Finance Committee about the status of this contract.
- ii. City Inspections Project – There was a meeting with the vendor January 4<sup>th</sup> and the vendor was provided with the clear picture of what needs to be completed.
- iii. iSeries move to the Cloud Solution – This is currently being tested.

#### **b. Director's Update**

- i. CCITC Insurance Policies – Director Klein met with a new insurance broker. The broker reviewed the current coverage and made several recommendations to improve coverage and reduce risk. After reviewing the new proposal and comparing it with the renewal quote Director Klein decided to bind coverage through the new broker. The cost was within the amount budgeted for 2016.
- ii. Nationwide Deferred Compensation plan is changing. The new plan will eliminate fees for employees.
- iii. Employee Concerns regarding wellness program and biometric testing information – An employee has filed a claim with EEOC claiming that this is discriminatory. Myla Hite manages the plan and will handle our response to the claim.

### **3) DISCUSSION AND POSSIBLE ACTION DIRECTING CCITC REGARDING THE LAW ENFORCEMENT SYSTEM CONTRACT**

The Request for Proposal has been drafted. The Sheriff's Department feels that a new contract should be in the name of CCITC. The prior law enforcement software contracts were set up this way. Groat expressed her concerns related to the cost allocation of the new system. The concern is that if Marathon County supplements some law enforcement agencies why are they not doing the same for the Wausau Police Department. **Groat/Glodowski moved/seconded** that the new law enforcement system software contract should be purchased through CCITC with CCITC being named on the contract. **Carried.**

### **4) NEXT MEETING DATE, TIME AND LOCATION**

The next meeting is scheduled for February 2, 2016 at 7:30 a.m. in the City Hall Board Room.

**ADJOURN** – The meeting was declared adjourned 8:15 a.m.

/a/ John Tubbs, Secretary