

*** All present are expected to conduct themselves in accordance with our City's Core Values ***



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Meeting: **COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE**
Date/Time: **Thursday, October 22, 2020 at 4:30 p.m.**
Location: **Council Chambers, 1st Floor, City Hall, 407 Grant Street**
Members: Bohlken, Freiberg, Thao, Olafson, Jackson, Berg, Dudley-Shannon, Xiong, Her, Clark Zavadoski, Kilian, Kroll, and Williams

AGENDA ITEMS FOR CONSIDERATION (Note: All agenda items may be acted upon)

- 1 Call to order
- 2 Approval of September 28, 2020 minutes.
- 3 PUBLIC HEARING to receive comments and applications on COVID-19, CARES II and III Community Development Block Grant funding.
- 4 Close of Public Hearing
- 5 Development of a proposed statement of objectives and use of funds in connection with the City of Wausau COVID-19 CARES II and III funding for the Community Development Block Grant Program.
- 6 Adjourn

Bruce Bohlken (Chair)

This notice was posted at City Hall and emailed to the media on 10/15/20

Questions regarding this agenda may be directed to the Community Development Office, (715)261-6680.

It is possible that members of, and possibly a quorum of the Council and/or members of other committees of the Common Council of the City of Wausau may be in attendance at the above-mentioned meeting to gather information. **No action will be taken by any such groups.**

Due to the COVID-19 pandemic, this meeting is being held in person and via teleconference. Members of the media and the public may attend in person, subject to the social distancing rules of maintaining at least 6 feet apart from other individuals, or by calling 1-408-418-9388. The Access Code is 146 891 4731 . Password: wausau (928728 from phones) Individuals appearing in person will either be seated in the Council Chambers or an overflow room, subject to the social distancing rules. Space available will be on a first come, first served basis. All public participants' phones will be muted during the meeting. Any person wishing to offer public comment who does not appear in person to do so, may e-mail Tammy Stratz at tammy.stratz@ci.wausau.wi.us with "Citizens Advisory Committee public comment" in the subject line prior to the meeting start. All public comment, either by email or in person, will be limited to items on the agenda at this time. The messages related to agenda items received prior to the start of the meeting will be provided to the Chair.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the ADA Coordinator at (715) 261-6590 or ADAServices@ci.wausau.wi.us to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the City of Wausau will make a good faith effort to accommodate your request.

Other Distribution: Media, Alderpersons, Mayor and Department Heads

COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE

Date and Time: Monday, September 28, 2020 @ 4:30 pm in Council Chambers, 1st floor, City Hall, 407 Grant St.

Citizens Advisory Committee Members Present: Bohlken (c), Freiberg, Thao, Jackson, Berg, Dudley-Shannon, Her, Kilian, Clark Zavadoski, Kroll, and Williams

Members Excused: Olafsson, Xiong

Others Present: Tammy Stratz, Michelle Van Krey, Katie Rosenberg

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner.

COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE

Agenda Item #1 – Call to Order

The Community Development Citizens Advisory Committee meeting was called to order by Chairperson Bohlken at 4:30 pm.

Agenda Item #2 – Introduction of committee members

Committee members introduced themselves for the benefit of Kilian, Kroll and Williams who are new to the committee.

Agenda Item#3 – Approval of minutes of November 13, 2019 and April 30, 2020 meetings

Motion by Freiberg, second by Berg to approve the minutes of November 13, 2019 and April 30, 2020.

Motion passes 11-0

Agenda Item#4 – Discussion of new CDBG CV-3 funding for the City of Wausau

Stratz explained that the City received notice that more CARES funding will become available for COVID relief. She has been reaching out to organizations to see if they will have a need for this funding. NCCAP has said that they cannot take any more funding at this time, MCDEVCO will be applying for another program that they could use the funding for.

Jackson asked if funding could be used to help Wausau Child Care pay for the fine they owe for not providing health coverage to their employees. Stratz explained that we are not able to use block grant for paying taxes but she would reach out to them to see if funding could help in a different capacity.

Kilian asked if there were any other organizations in the area that handled evictions, rental and mortgage payments beside NCCAP. Stratz said possibly and that she is reaching out to other organizations that might be able to do this type of assistance.

Agenda Item #5 – Update of 2020 Block Grant and CARES Funding

Stratz explained that the 2020 funds have been received and Michelle is working on collecting the contracts and distributing the funds. A couple public services had changes to their programs due to COVID so they asked to hold off on receiving funds at the moment. KATS is one of those organizations. They had to put their project on hold when COVID hit and now they are starting to reorganize and working on getting and Executive Director hired. Once they have someone hired we would be able to distribute their funds.

The sidewalk project is moving along and the playground equipment for Marathon Park has been ordered. The Community Gardens project is moving along and they should have the accessible surfaces and fencing in by the end of the year.

Van Krey gave an update on the 2020 public services. Three public services (Adaptive, Catholic Charities and NCCAP) have returned their contracts and received their funding. Still waiting on LENA and Faith in Action to return their contracts and KATS is on hold for the moment.

Van Krey updated the committee on the Open Door Family Support program that was funded for 2019. The program was not as successful as Open Door had anticipated and due to the pandemic they had to stop the program from meeting since they couldn't do it safely. This means that they have not spent all of their 2019 funding even though it's been a year so an extension has been granted on their contract to give them an additional year to spend the funds.

Agenda Item#6 – Proposed 2021 Block Grant Funding and scheduling of program year

The following dates were selected for the meetings and public hearings for 2021 CDBG and CARES funding.

Thursday, October 22, 2020 4:30pm CARES public hearing and working session

Wednesday, November 18, 2020 4:30pm 2021 CDBG Public Hearing #1

Monday, November 23, 2020 4:30pm 2021 CDBG Public Hearing #2

Wednesday, December 9, 2020 4:30pm 2021 CDBG Working Session

These meetings and public hearings will be held in the Council Chambers and can be attended via WebEx.

Adjournment

Motion by Thao, second by Kroll to adjourn the meeting. Adjourned at 5:06 pm.



Planning, Community and Economic Development

MEMO

TO: Citizens Advisory Committee Members

FROM: Tammy Stratz, Community Development Manager

DATE: October 13, 2020

RE: October 22, 2020 Citizens Advisory Committee meeting
COVID-19 CARES II and III Community Development Block Grant Program

As you will recall from our last meeting, the City of Wausau has been awarded additional CARES funding. CARES II is in the amount of \$165,000 and is administered by the State of Wisconsin. The administrators at the State level indicated that we can use these funds for ONLY programs that HUD approved through the initial CARES funding round. That would mean that we could only assist McDevco with small business assistance or Northcentral Community Action with rental/mortgage/utility assistance. We will review the application(s) we received from both/either of these organizations and determine how we should administer those funds. If we deem these funds will not/cannot be used by either, we can reject the funds and the State will offer them to other communities.

In CARES-III, the City of Wausau was awarded an additional \$193,945. These funds can go to any COVID related activity allowable under HUD guidelines. At this point, we are not sure of the number of applications we will receive. We have been working with several organizations with potential applications to see if what they are applying for would qualify under the CARES III guidelines. We will then review those applications during the public hearing and afterwards decide how to allocate the funds. We (Community Development) is not requesting any administration costs for either of these funds.

If you have any questions prior to the meeting, please call me at 715-261-6682 or e-mail me at tammy.stratz@ci.wausau.wi.us. Thank you for your input and your continued support of our programs. I look forward to working with you in this process.



2020 COVID-19 CARES II & III Programs

Activity Code	Applicant/Agency	CARES II Requested	Cit. Adv. Recommended	CARES III Requested	Citizens Adv. Recommended
ED - 570.203 (b)	McDevco - Economic Development - small business relief	165,000			
ED - 570.203 (b)	McDevco - Economic Development- web assistance for small businesses				
PS - 570.201 (e)	Adaptive Communities - rent for larger space			\$	
PS - 570.201 (e)	Warming Center - rent for larger space			\$	
PS - 570.201 (e)	Open Door - rent for larger space			\$	
PS - 570.201 (e)					
	Total	\$ 165,000	\$ -	\$ -	

Total allocation

\$165,000

\$ 193,945

Administration Cap 20%

Public Service Cap - N/A with CARES funding

amount remaining \$ 193,945

Code Definitions:

A Administration/Planning
 C Clearance
 ED Economic Development
 H Housing
 PF Public Facility
 PS Public Service
 SB Slum & Blight