

BOARD OF PUBLIC WORKS

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Date of Meeting: May 21, 2019, at 1:30 p.m. in the Maple Room.

Members Present: Lindman, Jacobson, Groat

Also Present: Wesolowski, Mohelnitzky

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

**Open bids and make recommendation for the 2019 Concrete Pavement Repair Project**

The following bids were received and opened:

CPR, Inc.	\$325,787.00
Norcon Corporation	\$367,971.20

Groat moved to award the contract to the low-qualified bidder, CPR, Inc., in the amount of \$325,787. Jacobson seconded and the motion passed.

**Open proposals and make recommendation for 2019 Mowing Services**

The following proposal was received:

	<u>Per Hour</u>	<u>Site Visit</u>
Riverview Construction	\$135.00	\$100.00

It was noted that the costs submitted are substantially higher than in the past. Groat questioned if there is a need to go out for bid as this is a service contract. Jacobson asked if there have been issues with a notice being given and the property cut before the contractor arrives on site. Lindman explained the process where an initial inspection is made, notice is given if needed, time is given to allow the owner to cut, the property is reinspected, and the contractor is called if not cut. Lindman usually receives calls in December from property owners disputing bills from work done in the summer. Mohelnitzky indicated this year he intends to have a preconstruction meeting to make sure the contractor understands what needs to be done and the documentation that needs to be provided.

Mohelnitzky noted that Baumann Lawncare and Landscaping had the contract last year. Jacobson asked if last year's contract had an option to extend, but it did not. Groat questioned why this contract is not a multi-year contract similar to the Downtown Snow Removal Contract. Mohelnitzky will look into turning this into a multi-year contract in the future. Discussion followed regarding negotiating with contractors who received proposals.

Lindman stated based upon last year's numbers and anticipating the costs to be under \$5,000, he does not recommend accepting the proposal from Riverview Construction.

After discussion it was decided that Mohelnitzky will contact the contractors to see if they are interested in providing a quote. A selection will be made based upon quotes received.

Lindman moved to adjourn the meeting. Seconded by Jacobson. Meeting adjourned at approximately 1:45 p.m.