

BOARD OF PUBLIC WORKS

Date of Meeting: May 15, 2018, at 1:30 p.m. in the Birch Room.

Members Present: Lindman, Jacobson, Groat

Also Present: Lenz, Wesolowski, Erickson

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Approve minutes of the May 1 and May 8, 2018 meetings

Jacobson moved to approve the minutes of the May 1 and May 8, 2018 meetings. Lindman seconded and the motion passed.

Open bids and make recommendation for the 2018 Pavement Marking Project

The following bids were received and opened:

Brickline, Inc.	\$149,388.25
Century Fence Co.	\$140,100.75

Contingent upon review of the bid tabs, Lindman moved to award the project to the low-qualified bidder, Century Fence Co., in the amount of \$140,100.75. Jacobson seconded and the motion passed.

Open Request for Proposals for a 2018 Portable Generator Set

The following proposals were received and opened:

Fabick Power Systems	\$53,465
Total Energy Systems	\$36,600
Wausau Electric LLC	\$46,050

The proposals will be reviewed and a recommendation will be made to the Wausau Water Works Commission.

Discussion and possible action on an agreement with Vandewalle & Associates for 2018 Zoning Code Rewrite Services

Lenz stated this contract for professional services went out for RFP. Five responses were received. A selection committee of staff reviewed the RFP's. The Plan Commission reviewed and Vandewalle & Associates was recommended. Comments were made on the first agreement received. Staff worked with Vandewalle & Associates on negotiating the comments. The final version of the agreement was included in the packet.

Jacobson does not feel the Board of Public Works is the appropriate place for this agreement as this Board deals with streets and street projects. This agreement is regarding an ordinance rewrite. Lenz stated the agreement was taken to Plan Commission. It was not a sealed bid. Jacobson believes a recommendation from Plan Commission should go to Council with a resolution authorizing and directing staff to negotiate a contract. Staff can then continue to tweak the contract if necessary.

At this time Groat entered the meeting.

Lenz explained that timing is part of the reason this was brought to the Board of Public Works. A kick off meeting is scheduled, which did not line up with the Council schedule. Jacobson indicated a resolution could go to Council next Tuesday directing staff to execute the contract. The kick off meeting can still be held as the vendor has already been selected.

Discussion and possible action on a proposal from Becher Hoppe for Townline Road Storm Sewer Design Review

Wesolowski stated that design of Townline Road is at roughly 60%. Becher Hoppe completed a storm sewer analysis for the City in 2005 and therefore has outlines of the storm sewer basins. The design of Townline Road was a project of Gehin's. Since he is no longer here, Becher Hoppe was asked to look at the storm sewer to assist in the design. He added that EMCS will be providing a proposal to finish the reconstruction design plans. That proposal will be brought to Finance for consideration. Becher Hoppe's proposal is a lump sum fee. Wesolowski recommends revising the proposal to time and material not to exceed \$8,200.

Jacobson noted this item was agendaized to discuss and take possible action on a proposal to review the Townline Road storm sewer design, and the packet contains a contract, which she was not asked to review. Although Becher Hoppe typically uses a standard template, she does not want to vote on approving a contract with which she is unfamiliar. Groat stated this is a project that has been budgeted for.

Jacobson moved to approve the proposal from Becher Hoppe for Townline Road Storm Sewer Design Review with the proposal modified to include the recommendation of time and material not to exceed \$8,200. Lindman seconded and the motion passed.

Pay Request from AECOM: Professional Services through April 13, 2018; Thomas Street Project Phase II Design

Lindman held this invoice as the inspector was billed at different rates. He received an explanation that some fees were billed on last year's rate. Lindman moved to approve the pay request in the amount of \$33,115.08. Jacobson seconded and the motion passed.

Pay Request from AECOM: Professional Services through March 30, 2018; Bridge Street Railing Project - Final Payment

Wesolowski stated this work has been completed. AECOM did the design for this project as well as some construction oversight. Lindman moved to approve the pay request in the amount of \$471.93. Groat seconded and the motion passed.

Pay Request from American Engineering Testing: Geotechnical Services for East Kent Street Watermain Railroad Crossing

Wesolowski explained that AET completed additional borings for the Kent Street Watermain Extension Project, which will extend watermain past the soccer complex to Townline Road. Lindman moved to approve the pay request in the amount of \$800. Groat seconded and the motion passed.

Pay Request from Ayres: Professional Services through March 31, 2018; South 1st Avenue Design

Wesolowski indicated Ayres continues to work on plans, which are at 60%. The right-of-way plat will be before CISM and Plan Commission this week. Groat moved to approve the pay request in the amount of \$35,383.42. Lindman seconded and the motion passed.

Pay Request from Barrientos: Professional Services to April 30, 2018; DPW Garage Assessment

Lindman stated this is regarding the facility plan at DPW. Staff is currently waiting on the final draft report. Lindman moved to approve the pay request in the amount of \$5,112.40. Jacobson seconded and the motion passed.

Pay Request from Becher Hoppe: Professional Services to April 27, 2018; Water Treatment Facility Assets

Lindman stated the lab results have been received from the bench test. Becher Hoppe is reviewing and compiling the reports. Lindman moved to approve the pay request in the amount of \$5,600.88. Groat seconded and the motion passed.

Pay Request from Becher Hoppe: Professional Services to April 27, 2018; Business Campus Expansion Lift Station Design

Lindman met with staff from Becher Hoppe regarding the flow design and this project is moving forward. Lindman moved to approve the pay request in the amount of \$2,500. Groat seconded and the motion passed.

Pay Request from Becher Hoppe: Professional Services to April 27, 2018; South 1st Avenue Real Estate Services

Wesolowski indicated Becher Hoppe is handling the real estate acquisition services on both 1st Avenue and Townline Road. 1st Avenue is just beginning and they have put together the project data book. Groat moved to approve the pay request in the amount of \$892.25. Jacobson seconded and the motion passed.

Pay Request from Becher Hoppe: Professional Services to April 27, 2018; Townline Road Real Estate Services

Wesolowski said Becher Hoppe is further along on Townline Road regarding real estate services. Groat moved to approve the pay request in the amount of \$8,552.25. Lindman seconded and the motion passed.

Pay Request from EMCS: Professional Services from January 28 to April 28, 2018; Townline Road Survey & Plat Preparation

Wesolowski stated the final plat is completed for Townline Road. Groat moved to approve the pay request in the amount of \$1,697.01. Lindman seconded and the motion passed.

Pay Request from Runkel Abstract: Townline Road from Grand Avenue to Easthill Drive

Lindman explained that Runkel was asked to send billings directly to the City rather than through Becher Hoppe. He has received emails from Runkel regarding this project. Discussion followed on the lack of information provided on the statement. Groat suggested obtaining a copy of the original invoice as statements should not be used when processing payments. Lindman moved to approve the pay request in the amount of \$175, contingent upon receiving a copy of the invoice with detail on work completed. Jacobson seconded and the motion passed.

Thomas Street Project: Haas Sons, Inc., Change Order No. 5

Wesolowski indicated that the bio ponds along Thomas Street are not planted with plugs. This was not part of the original contract. Re-vi, a subcontractor of Haas's, was asked to provide a change order last year, which was in the range of \$21,000 because it was getting late in the year. They were then asked to hold off. Prices are better this spring and this is a better time of year to plant. AECOM reviewed the costs provided and feels they are reasonable. Lindman moved to approve Change Order No. 5 in the amount of \$13,096. Groat seconded and the motion passed.

Business Campus – Water Tower: Maguire Iron, Pay Estimate No. 4

This request was received at the end of April. Lindman held it until the steel arrived on site and welding began. Lindman moved to approve Pay Estimate No. 4 in the amount of \$64,695. Groat seconded and the motion passed.

2017 Street Construction Project B: Steen Construction, Inc., Final Payment

Wesolowski stated this project was completed last year but retainage was held. The project inspector has walked the project and reviewed the quantities. Groat moved to approve the final payment in the amount of \$16,107.81. Lindman seconded and the motion passed.

2017 Sidewalk Repair Project B: Norcon Corporation, Final Payment

This project was also completed last year. This payment would release the retainage. The inspector has reviewed the project and approval is recommended. Lindman moved to approve the final payment in the amount of \$1,500. Groat seconded and the motion passed.

Portland Cement Concrete License: BK Flatworks

Contingent on legal review, Jacobson moved to approve the subject license. Lindman seconded and the motion passed.

Bituminous Concrete Paving License: Blackline Asphalt, Inc.

Contingent on legal review, Jacobson moved to approve the subject license. Lindman seconded and the motion passed.

Jacobson moved to adjourn the meeting. Seconded by Groat. Meeting adjourned at approximately 2:05 p.m.