

## BOARD OF PUBLIC WORKS

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Date of Meeting: February 20, 2018, at 10:30 a.m. in the Birch Room.

Members Present: Lindman, Jacobson, Groat

Also Present: Gehin, Hanson, Wesolowski, Bauer

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

### **Approve minutes of the February 6, 2018 and February 13, 2018 meetings**

Groat moved to approve the minutes of the February 6 and February 13 meetings. Lindman seconded and the motion passed.

### **Make recommendation for Police Squad Upfitting (Proposals were opened February 13, 2018.)**

Hanson stated all vendors complied and all bid the same product. Racom was the lowest quote; however, Hanson was not happy with them the last time. They had to subcontract the work and used Low Voltage Solutions to set up the cars. Racom still has not billed for the last round of cars which were done around Christmas. Hanson made it clear to Racom that he was not happy. Low Voltage Solutions is based in Stevens Point and knows the cars. Hanson would prefer going with Low Voltage Solutions.

Jacobson asked if Hanson was upset with Racom's work. Hanson was not upset with the work but is with the process of billing. Hanson thought Racom completed the upfitting in Eau Claire but found out from Low Voltage Solutions that they actually did the work. Hanson tried calling and emailing Racom but did not get a response. When he was able to get a hold of them he had a discussion on how he was not happy. Hanson changed the spec to state subcontracting was not allowed. He is leery going with Racom again because he is unsure what he will get. The quote from Low Voltage Solutions was \$4,800 higher.

Jacobson noted that Racom had to lose money last time being the low bidder and then paying a higher bidder to do the work. Hanson believes Racom may have bitten off more than they could chew. They can buy in bulk and stock so parts can be cheaper. The spec stated the shop must be within 100 miles of Wausau. Racom had to have techs relocate and pay for a hotel, which they did not factor in. Now they have a shop in Eau Claire. Hanson does not know their techs. Low Voltage has been doing the police cars and knows what the City likes and does not like. They have this down to a science. Hanson feels you get what you pay for and he would prefer to spend the money to have Low Voltage do the complete job. He recommends accepting the proposal from Low Voltage Solutions as he feels they would provide a better quality product.

Jacobson sees the dilemma but would not feel comfortable not going with the low quote. Lindman stated Racom provided a completion date of May 18 while the other vendors indicated four to six weeks. Hanson thought it would be April when equipment is received and later May for completion. The two other vendors indicated four to six weeks for equipment and completion within days from the install start. Racom only provided a completion date of May 18.

Groat asked where Low Voltage Solutions is located and Hanson replied Stevens Point, which would be easier to check up on the process. Jacobson questioned if any damages were built in if the vendor does not meet the completion date. Hanson replied no. Lindman asked if Racom met the deadline last year. Hanson did not have a formal deadline. Racom took a long time because they subcontracted the work.

Groat asked if all equipment/components are identical so the function is the same, meaning that if an officer goes into another vehicle the setup is similar. Hanson tries to make them as consistent as he can. This spec has components to make the equipment the same as last. There may be a few minor changes because of IT.

Jacobson gets nervous when the City gets comfortable. While she appreciates Hanson's opinion, Racom has not breeched or violated terms.

Jacobson moved to accept the proposal from Racom. Groat seconded and the motion passed.

**Pay Request from AECOM: Professional services from December 30, 2017 to February 2, 2018; Thomas Street Construction Related Services**

Lindman indicated this pay request is for as-builts on Phase I and is still well under budget. Lindman moved to approve the pay request in the amount of \$4,361.40. Jacobson seconded and the motion passed.

**Pay Request from EMCS: Professional services from January 1, 2018 to January 27, 2018; Townline Road Survey & Plat Preparation**

Gehin stated EMCS is finalizing the plat for the needed right-of-way on Townline Road. He has reviewed the invoice and recommends approval. Jacobson moved to approve the pay request in the amount of \$623. Groat seconded and the motion passed.

**Pay Request from EMCS: Professional services from January 1, 2018 to January 27, 2018; Townline Road Design Reports**

Gehin explained EMCS prepared the design study report, which has been approved by the DOT. He recommends approval. Jacobson asked if this contract was a flat fee as hourly rates are not included on the invoice. Gehin replied a lump sum amount was agreed to. Jacobson moved to approve the pay request in the amount of \$560. Lindman seconded and the motion passed.

**Business Campus – Water Tower: Maguire Iron, Pay Estimate #2**

Lindman said this pay estimate is in relation to fabrication of the steel. Lindman moved to approve Pay Estimate #2 in the amount of \$97,850. Groat seconded and the motion passed.

**Portland Cement Concrete License: Kowalski Masonry LLC**

Jacobson moved to approve the subject license. Lindman seconded and the motion passed.

**CLOSED SESSION pursuant to Section 19.85(1)(g), Wis. Stats., for the purpose of deliberating on claims**

Motion by Groat, second by Lindman to convene in closed session. Motion passed.

**RECONVENE MEETING INTO OPEN SESSION for the purpose of acting upon closed session items, if necessary**

Motion by Jacobson to reconvene in open session, seconded by Lindman. Motion passed.

Regarding the claim submitted by O'Connor in the amount of \$2,521.98, Jacobson moved to approve payment of \$654.69. Groat seconded and the motion passed.

To allow for further investigation, Jacobson moved to table the claim submitted by Hryndej in the amount of \$2,429.91 for damage to a vehicle. Lindman seconded and the motion passed.

Jacobson moved to deny the claim submitted by Redmond in the amount of \$131.29. Lindman seconded and the motion passed.

Jacobson moved to adjourn the meeting. Seconded by Lindman. Meeting adjourned at approximately 11:25 a.m.