



CLASS III SPECIAL EVENT APPLICATION
(Please submit this application one month before event to the
City of Wausau Clerk's Office)

Class III Fee: \$ 40.00

Event Name:

Event Dates:

Time of Event:

Set Up Dates:

Removal Dates:

Event Location:

Organizer:

Contact Person:

Address:

Work Phone #:

Home/Cell Phone #:

Email Address:

Describe Event: (include purpose, features, schedule, estimated attendance)

EVENTS QUESTIONNAIRE

Please answer all questions:	YES	NO	Describe Specifically and completely (how many, what, where, why)	Are you expecting the City to provide this service? Please indicate who or what you expect.
Is the event open to the general public? List your estimated attendance?				
Have you reserved or rented the event's location? Call Parks Dept @ 715-261-1550 for park facilities and The 400 Block.				
Do you need electrical services? Contact Inspections @ 715-261-6780				
Will there be wine or beer served?				
If there will be wine/beer served, have you contacted the City Clerk (261-6620) to discuss whether a license is required??				
Will you need The 400 Block stage?				
Will this event require street closure? Have neighbors been notified of the request to temporarily close the street and the times of the closure? Detail the street closing plan this application to the City Clerk.				
Will you be serving any food/beverages?				

I agree to indemnify and save harmless the City of Wausau and Marathon County, and their employees, elected and appointed officials, and agents from any and all liability from claims of bodily injury, property damage, or any other nature whatsoever arising out of the use of Wausau or Marathon County properties, equipment, or services herein specified.

Signature of
Event Organizer: _____

Date: _____