

RFP

- Section I. Introduction and Background Information
 - o This section references that if a resident or apartment building owner contracts directly with a waste hauler to provide dumpster service for their tenants, the City still pays the collection fee for the living units in those apartment buildings as part of the current contract.
 - Could you please clarify this statement as to the current process? I.e. Does the City have an agreement in place with the current Contractor as to the private contract fee or pricing, so that the City's portion of the collection fee is deducted from the contract service rates?

What I was trying to establish here is that the current housing unit count of 16,633 includes all housing units including apartment buildings. Apartments may adhere to the curbside collection ordinance and Advance Disposal will pick up their garbage and/or recycling as part of the city contract at the curb. If they do not comply with the curbside rules, they must hire a private hauler. In this situation, Advance Disposal still receives compensation for the apartment unit in our residential contract based upon the count of 16,663. The contract does not differentiate between housing units that are or are not participating in the residential curbside program. Apartment units not using the curbside contract must independently contract with a hauler of their choice. The city did not negotiate rates on their behalf. We do not know which apartment units are using the curbside program and which ones are not. There is no agreement in place with the current contractor regarding the private contract fee or pricing so that the City's portion of the collection fee is deducted from the contract service rate.

Please be aware that under the fully automated system the housing count decreases to 14,483 to include only housing units of 4 or less. The City will change our existing ordinance and only housing units of 4 or less will be allowed and considered eligible to participate in the city residential curbside refuse and recycling contract. All other multifamily housing units containing 5 or more units will be forced to seek private hauler services for refuse and recycling collection and disposal.

- Section III. Program Design and Scope of Services
 - o B. Quotes
 - Fully Automated System – City purchases, owns, and delivers carts
 - This section references “City purchases, owns and delivers the carts at inception with the Contractor maintaining the carts and delivering additions/retirements during the contract term.”
 - o Could you clarify the intent of this section? If the carts are to be purchased and owned by the City, and are the property of the City, the Contractor would not have to maintain or deliver carts to residents throughout the contract term.
 - o In these cases, since the City purchases and owns the carts, they are responsible for maintenance and deliver of any/all carts throughout the contract term. Otherwise it is an added liability to the Contractor for an unowned asset.
 - o We ask that this portion be changed to state, that in this case, the City would be solely responsible for the delivery and maintenance of the carts throughout the contract term, or be removed from the RFP.

The intention of the RFP was to contract out the service of delivery and maintenance of the carts during the term of the contract if the City elected to purchase its own carts. The RFP further specifies that if the City owns the carts we will handle the initial distribution of the carts and informational materials likely through a contractual arrangement with the cart vendor. I believe it is possible to outsource any kind of service, including the maintenance and distribution of the unowned carts and this is what we are requesting in the RFP. I also understand that at least one of the cart manufacturers offers this service as well. As far as liability is concerned I believe this issue can be resolved through contract language. I think proposers have at least three options here.

- 1. Incorporate the expected cost in the monthly unit rates.*
- 2. Add additional cost for this service on page 18 of 19 of the pricing form.*
- 3. Specifically state that you are excluding this service in your proposal.*

C. Collection Guidelines

- This section references the Christmas tree collection during the month of January.

- Could you clarify how this is currently being serviced?

Currently, City residents must cut their Christmas trees into 4 four foot sections and place these sections out at the curbside on their refuse collection day. Advance Disposal then picks up the trees and disposes with other refuse as Christmas trees are allowed in the landfill.

- Is this a daily or weekly collection (meaning 1 day per week)?

The collection is currently with the manual truck as part of the regular garbage route. So each homeowner has one day per week(their regular garbage day) to place the tree on the curb.

- Is the Contractor able to adjust or plan this route, with City approval, to have a more efficient collection of Christmas trees?

Yes, the contractor may propose an alternate pick up process or route.

○ D.

- Quote 1 and 2 – Automated Single Stream Quote Guidelines
 - Will the City provide an address list in Excel format for the Contractor to use for the initial delivery of carts?

Yes, we would be providing an excel list of addresses. In addition, I have already begun the process for planning on how to identify vacant houses so we can reduce the problems associated with carts sitting out when no one is living in the unit.

▪ Carts

- This section references requests to change cart size changes being limited to once per year
 - In our experience, it works best to limit the change to one time per household.
 - If a resident moves they are to leave the cart at the residence, and the new homeowner will be allowed to change cart size if desired.
 - If a resident desires to change their cart size more than once, the owner will be able to do so by paying a Swap or Delivery Fee to the Contractor.
 - To limit the amount of delivery traffic throughout the year, this type of system works best.
 - We ask that this section clarify this process, with the above suggestions.

I believe that we discussed this in the pre-qualification meeting as well. While the City of Wausau Common Council is the authoritative body that will set the policy on this issue. I think that your proposal is excellent and we can consider that the policy. In addition, upon program implementation we will ask homeowners to wait 90 days prior making any change out requests. This will allow people to grow accustomed to the change, allow for improved weather conditions to conduct the change out and will hopefully reduce the number of cart size changes. If the homeowner wants an additional cart they would pay the hauler directly.

E. Quote 3 – Existing Manual Collection System Guidelines

- Residential Refuse Collection and Disposal
 - Could you clarify whether there is a limit on the number of bags and containers that a resident can put out for collection?

There is no limit to the amount of cans or bags. This is what our current instructions specify:

- *Residents MUST use a garbage container (can be a bag) that is no larger than 35 gallons, of substantial construction with a tight fitting cover, strong handles, and is watertight. A filled container for a residential unit shall not weigh more than 50 pounds. Landlords MUST provide a container for their rental properties. Garbage containers may be rented directly from Advanced Disposal, phone 715-359-6637.*
- *Residents MUST put their container curbside prior to 5:45 a.m. of pick-up day but NOT earlier than 5:00 p.m. on the day before pick-up. Container MUST be put away from curb by 8:00 a.m. the day after pick-up.*
- *Residents are recommended to put their trash in plastic bags and not in paper grocery bags or boxes.*
- *For residential remodeling/construction projects, up to 60 pounds of small items and materials can be placed curbside every week to be collected. Residents who are working on a large construction project and the material exceeds 60 pounds, can call Advanced Disposal at 715-359-6637 to rent a dumpster. There currently is no limit on the amount of refuse (bags or containers) that can be placed out at one time.*

With the automated system, all refuse and recycling will need to fit in the cart.

○ H. Yard Material Collection Proposal

- This Section references the subscription yard waste program currently being offered to residents.
- Could you tell us how many residents signed up for this service each year for the last 3 years?

Sorry, we do not have statistics on this service as the relationship is between the homeowner and our hauler.

- Does the City have a disposal facility that the yard waste goes to? Or, is it delivered to the County Landfill facility?

I understand that the yard material is currently being hauled daily to Olson Paving Hardscape Paving and Organic Soils located at 4000 Business Park Dr Wausau WI 715-842-7088 www.olsonpaving.com. I do not know the financial arrangement on the drop off of the materials. This facility is located about a ½ mile outside the city limits.

- If delivered to the County facility, is there an agreed upon disposal rate that will be honored with the Contractor?

Marathon County Solid Waste in Ringle does have a yard waste facility. The tipping fee for this site is \$4 per ton.