

NOMINATION PAPER FOR NONPARTISAN OFFICE

Candidate's name as it will appear on the ballot; no abbreviations or titles may be used		Street, fire or rural route number; box number (if rural route) and name of street or road			
Name of municipality for <u>voting</u> purposes <input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	Name of municipality for <u>mailing</u> purposes	State	Zip Code	Type of Election	Election Date
Title of Office		<input type="checkbox"/> Branch, <input type="checkbox"/> District or <input type="checkbox"/> Seat Number		Name of Jurisdiction in which Candidate seeks Office	

I, the undersigned, request that the candidate, whose name and address is listed above, be placed on the ballot at the election described above as a candidate so that voters will have the opportunity to vote for him/her for the office listed above. I am eligible to vote in the jurisdiction or district in which the candidate named above seeks office. I have not signed the nomination papers of any other candidate for the same office at this election.

The Municipality used for mailing purposes, when different than the municipality of residence, is not sufficient. The name of the municipality of residence must always be listed.			
Signatures of Electors	Street & Number of Rural Route (Rural Addresses must also include box or fire number)	Municipality of Residence (Indicated Town, Village or City)	Date of Signing
1.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
2.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
3.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
4.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
5.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
6.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
7.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
8.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
9.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
10.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	

CERTIFICATE OF CIRCULATOR

I, _____, certify that I reside at _____, and that I personally circulated this nomination paper and personally obtained each of the signatures on this paper. I know that the signers are electors of the jurisdiction or district the candidate seeks to represent. I know that each person signed the paper with full knowledge of its content on the date indicated opposite his/her name. I know their respective residences given. I intend to support this candidate. I am aware that falsifying this certification is punishable under ss 12.13(3)(a), Wis. Stats.

(Date)

(Signature of Circulator)

INSTRUCTIONS FOR PREPARING NOMINATION PAPERS FOR NON PARTISAN OFFICE

This is a sample nomination paper form. It conforms to the statutory requirements for nomination papers for nonpartisan office. All information concerning the candidate must be completed in full before circulating this form to obtain signatures of electors. All information concerning the signing electors and the circulator must be completed in full before filing with the appropriate filing officer. This form may be reproduced in any way. A candidate's picture and biographical data may also be added to this form. The State Elections Board had determined that no disclaimer or other attribution statement is required on nomination papers.

Page Numbers - Number each page consecutively, beginning with "1", before submitting to the filing officer. A space for page numbers has been provided in the lower right hand corner of this form.

Candidate's Name - Insert the candidate's name as it will appear on the ballot. A candidate may use his or her full legal name, or any combination of first name, middle name, and initial or nickname with last name. No abbreviations or titles are permitted. A nickname is defined as a familiar or shortened form of a proper name by which an individual is commonly known. Names which are not familiar or shortened forms of forms of proper names such as "Red", "Skip" or "Lower Taxes", are not permitted. A nickname is a substitute for the candidate's legal name. It is not permissible to add the nickname in quotes between the first and last name. For example: John "Jack" Jones is not acceptable, but Jack Jones is.

Candidate's Residence - If a candidate's municipality of residence is different from the municipality used for mailing purposes, both must be given. Indicate if the municipality of residence is a town, village or city.

Date of Election - Insert the date of the election. If the nomination paper is being circulated for a spring election, the date is the first Tuesday in April. If the election is a special nonpartisan election, the date of the special election must be listed.

Title of Office - The name of the office must be listed along with any branch, district or seat number that clearly identifies the office the candidate is seeking. If necessary, the name of the jurisdiction that identifies the office, such as Dane County Circuit Court Judge, Branch 3, must also be listed.

Name of Jurisdiction - Then nomination papers must also indicate the municipality or jurisdiction which the signing electors are qualified to vote, as it relates to the office sought by the candidate named on the nomination paper. For example: for a statewide office the jurisdiction is the State of Wisconsin. Others may be the county, town, village, city, aldermanic district, school district or town sanitary district, as required.

Signature of Electors - Only qualified electors of the jurisdiction or the district the candidate seeks to represent may sign the nomination papers. Each elector's municipality of residence must be listed on the nomination paper along with the mailing address, including any street, fire or rural route number, box number (if rural route) and street or road name. The street and number or rural route section for each elector's address is split into two lines. The first line is for the street address. The second line is for the municipality for mailing purposes. The municipality of residence is listed for each signing elector must clearly identify the town, village or city where the elector's voting residence is located. A post office box number alone does not show where the elector actually resides. The date the elector signed the nomination paper, including month, day and year, must be indicated. Ditto marks that follow correct and complete address or date information is acceptable. The circulator may add any missing or illegible address or date information before the papers are filed with the filing officer.

Signature of Circulator - The circulator should carefully read the language of the *Certification of Circulator*. THE CIRCULATOR MUST PERSONALLY PRESENT THE NOMINATION PAPERS TO EACH SIGNER. **The nomination paper may not be left unattended on counters or posted on bulletin boards.** The circulator's complete address (**including municipality of residence**) must be listed in the certification. After obtaining signatures of electors, the circulators must sign and date the certification.

Other Instructions - Candidates and circulators should review EIBd., 2.05, 2.07, Wis Adm Code.

- ☞ Nomination papers must be in the physical custody of the appropriate filing officer by the filing deadline. A postmark on the filing deadline is **NOT** sufficient. Nomination papers **CANNOT** be faxed to the filing officer.
- ☞ Nomination papers with the required number of signatures must be filed with the appropriate filing officer no later than 5:00 pm., on the first Tuesday in January (or the next day if the first Tuesday is a holiday) before the spring election. Special elections may have different filing deadlines. Check with the filing officer.
- ☞ In order for a candidate's name to be placed on the ballot, a candidate must file a *Campaign Registration Statement* (EB-1), a *Declaration of Candidacy* (EB-162), and *Nomination Papers* (EB-169) containing the appropriate number of signatures for the office sought no later than the filing deadline. S 8.10(3), Wis Stats. Candidates for state office and municipal judge must also file a statement of economic interests with the State Ethics Board by the third business day after the nomination paper filing deadline. S 19.43, Wis Stats. If any one of these required forms is not filed by the deadline, the candidate's name will not be placed on the ballot. S 8.30, Wis Stats.
- ☞ If a candidate or circulator has any questions, he/she should contact the filing officer.