



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or Sub-unit thereof.

Meeting of the: **PARK & RECREATION COMMITTEE**
Date/Time: **Monday, August 29, 2016 @ 4:30pm**
Location: City Hall (407 Grant Street) – Board Room
Members: Gehin, Gisselman, Neal, Nutting, Peckham

AGENDA ITEMS FOR CONSIDERATION (All items listed may be acted upon)

1. Call Regular Meeting to Order
2. Public Comment on Matters Appearing on the Agenda
3. Approve Minutes – August 1st, 2016
4. 2017 Budget – Discussion and Possible Action on the Initial 2017 Parks, Recreation, and Forestry Department Budget
5. Alexander Park – Discussion and Possible Action on Approving the Permanent Display of an A7 Corsair Fighter Jet in Alexander Park
6. Park Based Music Venues - Discussion and Possible Action on Assessing the Needs for Music Venues in Wausau Parks
7. JoJo's Jungle Adaptive Playground – Report and Discussion on the JoJo's Jungle Adaptive Playground Project
8. Boat Launch Fees – Report and Discussion on Boat Launch Fee Applicability to Watercraft that are not Launched from a Trailer on the Launch Ramp
9. Project Update
10. Future Agenda Items
11. Next Regular Meeting – Monday, October 3rd, 2016 at 4:30 p.m.
12. Adjourn

Questions regarding this agenda may be directed to Jodi Luebbe (Park Office) @ (715) 261-1560.

This Notice was posted at City Hall and faxed to the Wausau Daily Herald newsroom on _____ @ _____ **M**

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Others Distribution: Media, WSD-Admin, Alderpersons, Mayor, Duncanson, Knotek, Maryanne Groat, Brad Lenz, Eric Lindman, Brad Karger, Wisconsin Woodchucks, A. Werth, Wausau Events

DRAFT

CITY OF WAUSAU – PARK AND RECREATION COMMITTEE MEETING MINUTES

Date/Time: August 1, 2016 at 4:30p.m. Location: Board Room, City Hall

Members Present: Joe Gehin, Gary Gisselman, Tom Neal, Pat Peckham (c)

Excused: David Nutting

Others Present: Bill Duncanson-Director, Blaine Peterson-City Forester, Andy Sims-Park Dept, Patrick Hoerter-JoJo's Jungle, Shawn Osterbrink-Weston, News Media

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. It was noted that there was a quorum present and the meeting was called to order by Peckham at 4:30 p.m.

Public comments – none brought forward.

Approval of Minutes – **Motion** by Gisselman, second by Neal to approve the Park and Recreation Committee July 11th, 2016 draft minutes with the correction under the item of the Emerald Ash Borer Plan that *the removal cost of \$8.00 (low – closer average is \$13.00)* be changed to read *the removal cost of \$8.00/diameter inch (low – closer average is \$13.00/diameter inch)*. **Motion carried** by voice vote. Vote reflected as 3-0.

Gehin arrived at 4:35 p.m.

2017+ Fee Directive – Discussion and Possible Action on Setting Fees for 2017+ – The City Comprehensive fee schedule was previously distributed. The 2018 fees are for park shelters which can be reserved a year in advance. It seems to work best for the larger fees to have incremental increases over time rather than waiting for a long period of time and then have a large increase. The only new fee is for sports fields where there was not an organized or commercial youth rate. These fees fall in line with what the County has at the East Bay Sports Complex. Questions were answered. **Motion** by Neal, second by Gehin to approve the 2017+ Fee Directive as presented. **Motion carried** by voice vote. Vote reflected as 4-0.

Lower Eau Claire River Water Trail – Presentation by the Village of Weston on the Lower Eau Claire River Water Trail and Possible Action – Osterbrink, the Director of the Parks for the Village of Weston discussed the Lower Eau Claire River Water Trail which covers multiple municipalities from Ringle to Wausau. Osterbrink said they have improved the launch at the Ross Lane and Babl Street intersection. He discussed the improvements they will be making next at Yellow Banks Park. Osterbrink described the others sites from Wausau to Ringle. Their vision is to expand opportunities for safe and fun use of paddling and floating; grow recreational-based tourism development in the Wausau-Weston-Ringle area; include safe and well-marked put-in and take-out spots along the river; advise people on how to get to these spots and navigate once there; connect to and enhance destinations along the river including parks and conservancies, campgrounds, school forests, and neighborhoods; advance opportunities for land-based trails, picnic spots, and other activities along the river; provide a consistent and appealing image through signage and informational materials. They will be meeting with the Marathon County Park Commission and also Schofield and Ringle. Eventually they would like to form a Friends of River group. They would like to have the plan incorporated into the County Comprehensive Outdoor Recreation Plan. Duncanson discussed the sample resolution. He said this plan should be considered for the City's Comprehensive Outdoor Recreation Plan which is being updated. He said staff could incorporate this in both Wausau's and Marathon County's comprehensive plans and work with the City Attorney to bring a resolution forward to the Common Council supporting the river trail through those documents. This doesn't commit the City to build the launch but to continue on the path that the Eau Claire River Conservancy is on. Osterbrink said it is not a commitment for anyone to do or build anything but the more people that support a project the more likely it is to get funding and if it is in the County Comprehensive Outdoor Recreation Plan it allows them to get State and Federal funding for projects. Osterbrink said they are open to any ideas. Neal said the entire area touts the access to outdoor recreation and waterways for companies that try to hire and retain people. It is great water but access, user friendliness, and visibility is an issue so he believes it is important to express the Committee's support for this. Osterbrink said the plan is just in the urban areas for now but it is something that could be expanded. Discussion followed. **Motion** by Neal, second by Gehin directing staff to prepare a resolution based on the draft resolution supporting the water trail and forward it to the City Council. **Motion carried** by voice vote. Vote reflected as 4-0.

JoJo's Jungle Adaptive Playground – Report and Discussion on Project Progress – Hoerter displayed a 3D flythrough video which gave a better idea of playground layout and features. He said the land surveying and the wetland delineations have been completed. The other recommended course of action is doing some borings because they don't know how close the bedrock is to the surface. Hoerter is trying to expand the team to include people with grant writing and fundraising skills. They have applied for more grants and will the Committee updated if any are received. Duncanson said the Capital Improvement project that deals with the infrastructure on this site at Brockmeyer Park has been submitted.

Project Update

Schulenburg Pool – Demolition is complete, foundation work for the bath house and equipment room is underway. Sylvan Hill Bike Park – A request for proposals for a design/build firm was issued July 17. Proposals are due August 16. Currently 16 proposal packets have been sent out.

Future Agenda Items – budget, Bluegill Bay project, another venue in the park system for musical gatherings

Emerald Ash Borer Street Tree Management Plan – Public Meeting in the City Council Chambers at 5:30 p.m. - Discussion and Possible Action on an Emerald Ash Borer Street Tree Management Plan – Duncanson highlighted information from the power point presentation. He described ash trees, the ash borer, and the appearance of infected ash trees. The Emerald Ash Borer is currently in 27 states and the closest it has been found to Wausau is in Stevens Point. Twenty percent of Wausau's street trees are composed of ash. Of these 5200 trees approximately seventy percent of them are in good or better condition. Duncanson discussed the value and benefits of trees. The average size street ash tree in Wausau is valued at \$98 per year. Duncanson discussed the values which include property value, aesthetic value, the environmental modifications which include slowing wind, reducing both cooling and heating costs, the carbon dioxide trees take out and the oxygen added in, the wildlife benefits, trees slow incoming rain and helps manage storm water and runoff, how they help the life of asphalt and pavement surfaces, they help remove dust, smoke, pollen from the air, etc. Duncanson discussed the evolution of EAB management strategies in the U.S. which started with removing all ash and has moved to treating more ash trees as treatments have become available. Due to the proximity of the borer to Wausau, staff is suggesting over the next seven years to remove thirty percent of the lower value ash and treat the remaining seventy percent that are in good or better condition and replace ash with different varieties of trees. After this time staff will re-evaluate and determine the next course of action. This process will keep annual costs more affordable, retain more of the benefits provided by street trees, and give more time for the rapidly evolving science of battling the emerald ash borer time to provide more effective, less costly options. Duncanson discussed the benefits versus costs for various alternatives including treatment, non-treatment, preemptive removal, and removal and replant options. Duncanson said the City has to ask themselves how much they can do in a given year. What they want to balance is not trying to lose too much of the value of the urban forest. The treatment cost would be around \$150,000 per year and the removal and replacement cost would be around \$50,000 per year. If no better treatment option comes along staff will go into the next seven years and take out another thirty percent and so on. Eventually the City would move away from the ash tree. There may be some historic trees in the community that the City would want to treat forever. From a landowners perspective there is bad news because there are no programs or grant funds to help with the Emerald Ash Borer. Peckham said retaining seventy percent makes sense also because in the same time period the cost of total removal is so much higher. It's cheaper to save the trees for a period of time then it is to cut them down if they are looking at a five to seven year time span. Neal said the value of trees is an acknowledged fact in terms of what they are really worth to a community.

Community members asked about treating their own private trees or treating the boulevard trees. Duncanson said the City wouldn't endorse any company and the advice he would give is to hire a firm that has certified arborists, certified pesticide applicators and carries liability insurance. There is not a good model for homeowners to treat boulevard trees and would be difficult to track administratively. Sims discussed the trunk inject treatment the City would use for the boulevard trees. Sims discussed the annual soil drench which homeowners could apply themselves. A citizen raised concerns about the injection killing the food that birds and squirrels eat. Sims clarified that the injection kills the larvae and not the beetle. Blaine clarified for a citizen that purple ash is a type of white ash.

Gisselman left the meeting at 6:30 pm.

Citizen was concerned about the heavy population of boulevard ash in his subdivision and he would also like to be able to give more input about replacement trees. Blaine said a subdivision like that would probably be where they would treat the ash because there are more ash there. Also most homeowners would chose maple as a replacement tree and the City feels it's important to diversify. Neal said that is one of the key goals of the whole program is to minimize the impact where it would be most noticed. A citizen said that the Golden Sands Resource Center is the resource for information on the green ash borer for this region. They refer people to the National Association of Certified Arborists. She also wanted to know how the City will determine which ash are considered high value and the plan for the park ash trees. He understands how important an ash tree can be to a person but as a professional what they look for is if it is growing under an overhead high voltage power line that would make it a lower value tree, a tree in poor condition has a lower value, or a tree in a narrow boulevard. Peterson said they are still working on a plan for the park trees. A citizen questioned if the city workers could do some of the treating and removal. Duncanson said they are really understaffed right now and the regular work would not get done. He thought there could be a potential of hiring forestry students to do the work. Citizen said another option is to look at Mid-State Tech College at urban forestry technician program. Citizen asked about State or Federal grants for Wausau to apply. Duncanson said there was nothing significant only maybe a couple small ones and that is only for municipalities. For homeowners there is nothing.

Committee members thought the public portion of the meeting went well and that citizens thought the City was taking a good direction. Members thought it important that information from credible sources be given to the public through newsletters, media, and the website. Duncanson said staff will put the amount into its budget which will go through the regular budgeting process. He would talk to the Finance Director to see if there is a better place like contingency for the \$150,000 treatment amount but the \$50,000 removal cost should be in the park budget. **Motion** by Neal, second by Gehin to endorse treating seventy percent of the City street ash trees that are in good or better condition and remove and replace the remaining thirty percent of ash trees over the next seven years. **Motion carried** by voice vote. Vote reflected as 3-0.

Next Regular Meeting – Tentative - Monday, August 29, 2016 at 4:30 p.m. in the Board Room, City Hall

Adjourn - **Motion** by Gehin, second by Neal to adjourn at 7:00 p.m. **Moti on carried** by voice vote. Vote reflected as 3-0.

AGENDA SUMMARY

4. 2017 Budget - Discussion and Possible Action on the Initial 2017 Parks, Recreation, and Forestry Department Budget – The initial 2017 Budget that we have provided to Mayor Mielke is composed of three segments:
 1. Base Budget – This portion of the budget is based on our 2016 budget with the same staffing, program and facility maintenance levels. Costs are up in a few areas. Wages are up about 2%, health insurance and vehicle insurance have increased and there are some increases for materials and supplies based on private sector price increases.
 2. Supplemental Budget – We have requested four supplemental budget increases.
 - a. Emerald Ash Borer Treatment/Removals - \$200,000
This is the seven year street tree management plan recently approved by the committee. A potential funding source would be the creation of an Urban Forestry Fee similar to what Madison, WI has enacted. (see enclosure)
 - b. Maintenance Supervisor Position - \$44,749
This is the 50% City funded position the Committee approved on March 7, 2016. The position justification is enclosed.
 - c. Deferred Maintenance Projects - \$113,500
These are needed facility maintenance projects that exceed routine funding. (see enclosure)
 - d. Schulenburg Pool Seasonal Positions - \$15,940
With the added facilities at the reconstructed pools there are additional staffing needs. With the completion of Schulenburg Pool in May of 2017 it will become necessary to add three lifeguard and one concession supervisor position.
 3. C.I.P. – As this is being prepared the outcome of the Committee of the Whole's actions on the 2017 C.I.P. budget are unknown. If the rankings are accepted as proposed there are important projects that are recommended to not be funded. However, there may be opportunities to achieve the work in 2017 that will be discussed in Committee.

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Madison

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City to Consider Special Funding for Trees

Thursday, July 31, 2014 - 8:02am

The Madison City Council will consider a special fee to fund the city's urban forestry program in place of property taxes. The bulk of the urban forestry program is street trees but also includes trees in parks and other public land. The urban forestry program costs total approximately \$4.2 million for 2014. Those costs are expected to rise by at least 40% once the EAB response plan is fully implemented.

The fee idea comes from the council's Alternative Revenue Work Group, formed in 2013 to seek ideas to fund popular programs as the city struggles under state-imposed property tax limitations.

"Madison is a city that loves its trees," according to Work Group chair Ald. Mark Clear, District 19. "We understand the importance of caring for our urban forest. EAB represents the biggest threat to our trees in a generation. This alternative source of funding will ensure we are able to preserve, protect and as necessary replace the trees we love so much and that define our city."

EAB was first confirmed in the city in November, 2013. EAB has decimated ash tree populations as it has migrated from the Eastern United States through the Midwest. Approximately 20% of Madison's street trees are ash trees which are vulnerable to the pest.

City Forester Marla Eddy has led the efforts to develop a strategic response to EAB. "EAB poses a threat to 22,000 publicly owned trees as well as thousands more on private property. A dedicated funding stream would allow us to use all the tools we have to preserve heritage trees and begin planting and replenishing the urban forest."

Urban forestry costs are already increasing. In April of 2014, the City allocated an additional \$365,000 to treat street trees infested with the invasive insect and another \$60,000 to purchase new equipment. This spending is indicative of the increased costs over the coming years to treat infected trees, remove vulnerable trees, and replace trees.

Interim Parks Superintendent Eric Knepp explained that funding for the urban forest currently comes directly from the city levy, and competes with all other city priorities for funding. "We know that Madisonians appreciate the city trees on a very personal level. Trees help keep homes cool in the summer, create inviting high-value neighborhoods and contribute to a healthier environment. We hope that by establishing a new Urban Forestry Special Charge those services will be protected for Madison's children."

Clear along with workgroup member Ald. Larry Palm, District 12, and Ald. Steve King, District 7, will introduce legislation on August 5 to create the special charge. Still to be decided is how the charge would actually be applied. The Alternative Revenue Work Group recommended apportioning the charge to property owners based on street frontage, which would result in a cost of about \$53 per year on an average residential lot. The charge would not be based on number of trees. "We recognize there's no perfect way to implement this," according to King. "Street trees benefit everyone, not just folks who have one or two in front of their house."

Palm highlighted the value of trees to protect health, local natural resources and infrastructure investments. "The forestry study last year found that Madison's street trees reduce air pollution, capture stormwater runoff and remove over 175,000 gallons of pollutants every year. Moreover the trees protect our other infrastructure investments. Street trees help extend the life of expensive asphalt by 40-60% by reducing daily heating and cooling of roads."

Dane County UW-Extension Horticulture Educator Lisa Johnson echoes the importance of providing dedicated funding for Madison's urban forest. She explains "Trees are extremely important to the environmental and economic health of our city. People care about trees—questions about trees and tree care are rank near the top in numbers of questions answered by our office's horticulture helpline. Madison's trees have struggled since the drought of 2012 and the dry fall of 2013, plus the harsh winter of 2013. We are seeing a lot of dieback as a result of those conditions, and we've experienced some major storm damage this year as well. The serious challenges we face due to Emerald Ash Borer is going to be costly—this is not a problem you can ignore due to the safety issues for people and property. Its devastating spread across the U.S has shown that. Funding to meet challenges like this and future issues is critical."

The special charge legislation will be introduced at the August 5th Common Council meeting and referred to several committees before returning to the Council, likely in October.

Contacts:

- Ald. Mark Clear, District 19, (608) 695-5709, district19@cityofmadison.com
- Ald. Larry Palm, District 12, (608) 692-8416, district12@cityofmadison.com
- Ald. Steve King, District 7, (608) 235-9868, district7@cityofmadison.com

Agency: Common Council, Parks, Public Works

Category: Live & Work, Health & Safety, City Hall

Tags: Emerald Ash Borer, fee, urban forest

Links

[Resolution 35027](#)

[Ordinance 35038](#)

Attachments

APPENDIX B NEW OR EXPANDED POSITION REQUEST

I. GENERAL INFORMATION

Department: Wausau and Marathon County Parks, Recreation and Forestry Department

Date: 4/22/16

Position Requested: Maintenance Supervisor
(If unsure of classification, indicate "To be determined")

FT PT FTE 100%
Number of Positions: 1

Division Position Will Be Assigned To: Operations
(Indicate NA if not applicable)

Projected Start Date of Position: 1/1/17

Priority Number of This Position: 1
If you are requesting more than one position, prioritize all your requests and indicate the priority number of position.

II. FULL EXPLANATION OF NEED FOR POSITION

A. Is this position request compatible with the County's mission statement?

The Wausau and Marathon County Parks, Recreation and Forestry (PRF) Department independently and in collaboration with many community partners is recognized for providing many of the quality, accessible, affordable outdoor recreation and sports opportunities that make Marathon County a desirable place to live, work, play, do business and visit. This position is needed to ensure the delivery of safe, functional, attractive facilities that meet customer service expectations in a cost effective manner.

B. What is your department's mission statement and how does position support this mission and/or department strategic plan?

MISSION STATEMENT:

To provide a park and forest recreation system that will meet the needs of our current and future generations, preserve and protect the County's open space, water, historical, cultural, and natural resources; and provide recreation opportunities that are designed to enhance the County's quality of life.

At current staffing levels the Department management team cannot adequately manage existing park and forest lands, facilities and outdoor recreation opportunities, much less prepare for the needs of future generations. This position will allow us to return to more full service management of our existing lands and facilities which in turn enhances the County's quality of life.

C. Indicate reasons for asking for position including purpose of position, applicable workload data and trends, etc. plus attach relevant supporting data. If more than one position of the same classification is being requested, also justify the number requested.

This position will serve both the City of Wausau park and recreation programs and Marathon County's park and county forest programs. The PRF Department is experiencing significant increases in facilities, programs, and administrative workload:

FACILITIES

- The Easthay Sports Complex.
- Three reconstructed swimming pools with expanded facilities.
- The new 71 acre County Park at Brokaw.

3.4
9.0

- Athletic Park \$7 million in enhanced and expanded facilities plus the new adjoining neighborhood park. 7.0
- Marathon Park hockey locker room additions. .93
- River Edge Trail Regal Beloit and Bridge to Winton Segments. .6
- Snow bike trails at Sunny Vale and Big Eau Pleine County Parks. .3
- Whitewater Park seating and restroom additions. 6.5
- East Riverfront Redevelopment Project with 4.7 million in recreation, trail, and landscape features in 2016 and an additional \$1.5 million in park facilities in 2017+. 2
- Sylvan Hill Bike Park construction in 2016-17. 2.0
- Jo-Jo's Jungle \$1.5 million adaptive playground at Brockmeyer Park in 2017. 1.5

\$ 31.65 MILLION

PROGRAMS

The combination of new and enhanced facilities in conjunction with the successful efforts of the Visitor and Convention Bureau, the Sports Authority, and Wausau Events have produced a large growth in sports tourism and special events based out of our facilities. All of these events require significant planning and administration as well as additional facility preparation and maintenance. In the past year our facilities have hosted the following major state/regional draw competitions:

- 6 Hockey Tournaments
- 5 Softball Tournaments
- 5 Mountain Bike Races
- 3 Kayak/Canoe Competitions
- 2 Soccer Tournaments
- 2 Cross-Country Ski Races
- 1 Pond Hockey Tournament
- 1 Snow Bike Race
- 1 Marathon
- 1 Triathlon
- 1 Trail Relay Race
- 1 Lacrosse Tournament

In addition we now host multiple special events weekly in our County and City facilities from spring through fall.

ADMINISTRATION

The administrative workload for management staff has increased significantly with the introduction and focus on programs such as organizational culture, core values, dash boarding, documented results, leadership training, pay for performance, rounding, etc. This leaves less time to perform the facility and customer service based core functions of our department.

In 2011 we had a field supervisor retire. The position was left vacant primarily for budget reduction purposes. This was the fourth full time management position our department has lost since 1990 constituting 28% of our total management team. To cover the responsibilities of the retiring supervisor we redistributed the duties mostly to individuals who had primarily program and facility management responsibilities. It was an accommodation that diminished our abilities to fully perform program and facility management. With the increases in program and facilities coupled with increased administrative demands it is time to increase our field supervision capabilities which in turn will allow our program and facility managers to better perform their primary functions. Recreating a full time Maintenance Supervisor position will accomplish this.

D. What benefit will the position provide to the County? How does the position improve/enhance customer service and/or address community needs?

See C above

E. Indicate any alternatives to creating this position that were considered and why you still chose to request the position?

In assessing the Park, Recreation and Forestry Departments needs to respond to increased program and facility management workloads we initially considered adding either a park and recreation manager position or a maintenance supervisor position. In evaluating the overall work needs we determined that there was a significant amount of operations and maintenance supervisory work that could be removed from existing park and recreation manager positions. In addition, the recent increases in operations and maintenance supervisory work from added facilities and programs constitute a significant workload.

Adding a park and recreation manager position would address the need for additional facility and program management capability. However, it wouldn't address the current inconsistency of using significant amounts of higher level manager classifications to perform lower level maintenance supervision. Accordingly, we determined that adding a maintenance supervisor position would most effectively address the increased operations and maintenance needs. In addition, through reassigning current operations and maintenance work currently being performed by park and recreation managers to the maintenance supervisors, the park and recreation managers will have more time for higher level program and facility management work.

F. What will be the effect if the proposed position is not created?

If the proposed position is not approved the Parks, Recreation and Forestry Department will not be able to effectively conduct all existing programs, events, customer service, or facility operation and maintenance services much less additional programs, events or facilities that are currently under construction, about to be constructed or are in advanced planning stages. Program and facility capabilities will not be optimized. Consequently, the availability of high quality, easily accessible, affordable outdoor recreation, sports tourism and special events will diminish. Marathon County and the City of Wausau will not maintain its current quality of life and the economic benefits of being a preferred place to live, work, play, and visit will correspondingly diminish.

G. What criteria will you use to monitor the effectiveness and performance of the position. (Increasing revenues, improved customer service, decreasing costs, enhancing services, etc?)

The effectiveness of adding a maintenance supervisor will be evidenced in a number of ways:

- Customer satisfaction will increase due to programs and facilities remaining available and delivered at more full service levels.
- Facility utilization increases due to more time for program and facility managers to develop and administer programs, competitions, events, etc.
- Increased revenues from better utilization of existing and new facilities
- Improved organizational culture from additional time to more fully accomplish added organizational administrative duties.

III. SPECIFIC DUTIES OF NEW POSITION

A. List the specific duties position will perform plus the approximate percentage of time to be spent on each duty. (attached)

B. Could another County department use the expertise of this position? OR could you use the expertise of another department to meet your needs? Why or why not?

The specific knowledges required of this position focus on the operation and maintenance of park and recreation facilities and the activities and events that occur within them. Many of our facilities are unique and require specialized knowledge, equipment, and materials to operate. Accordingly, no other County Department has these capabilities. Some of the expertise of this position is found at the Highway Department in the area of snow removal. However, it is not feasible for the Highway Department to manage our snow removal as the peak demands for both departments are simultaneous and neither has excess capability.

C. If the work is currently being done by the County, how is it being accomplished (contract basis, temporary help, current employee, etc.)? Why is this arrangement no longer acceptable?

The types of work this position performs are currently being done internally within the Parks, Recreation and Forestry Department by a range of managerial and supervisory employees. However, not all of the work is being accomplished, some of it is being done by positions that

could be better utilized on higher level tasks, and there is no capability to absorb the additional workload from recent, current or future program and facility expansion.

IV. POSITION COSTS AND FUNDING SOURCES

- A. What is the anticipated total cost of this position? (Include salary; benefits; office space, remodeling, furniture, and equipment; travel; and other applicable costs.)

Anticipated Annual Costs

Wages and Benefits	\$89,500
Vehicle	\$ 3,106
Office Equipment (CCITC)	\$ 494
Cell Phone	\$ 750
Training/Education	\$ 200
Office Supplies	\$ 50
	<u>\$94,100</u>

- B. Explain specifically how position will be funded.

Amount of County tax levy: \$47,050 % of total costs: 50

Amount of any outside funding: \$47,050 % of total costs: 50

Source of outside funding: City of Wausau Parks, Recreation, Forestry Department Budget

Length of outside funding: Indefinite

Likelihood of funding renewal: High

Would this outside funding be used to offset the levy if not used for this position? No

- C. Will the proposed position allow your department to increase revenues or decrease expenditures beyond the cost of the position? If yes, how?

The position will help the Department increase facility use which in turn will generate limited amounts of additional revenue. The revenues directly received by our Department will not offset the cost of the position. However, the overall community will receive direct economic benefits from retaining and enhancing our quality of life and being a growing outdoor recreation, events and sports tourism destination.

- D. Does the proposed position provide preventive services that will lead to cost avoidance or more extensive services in the future? OR Can the proposed position be justified as an investment with future benefits to the County greater than the cost of the position? If yes, how?

Part of the cost effectiveness of this position is that it will enhance our capability to:

- More effectively direct the work of our existing workforce.
- Accomplish more planned maintenance thereby increasing the lifespan of facilities.
- Increase inspection and monitoring of facilities thereby reducing risk and liability.

- E. Can the position costs be offset by eliminating or reducing a lower priority function? If yes, explain.

Both the Marathon County Park Commission and the Wausau Park and Recreation Committee have approved filling this position without the expectation of significant cost offsets. This is primarily due to the significant increases in programs and facilities and the public's positive perception of our programs, facilities, and services.

V. COMMITTEE OF JURISDICTION

What is the recommendation of the committee of jurisdiction?

Both the Marathon County Park Commission and the City of Wausau Park and Recreation Committee recommend recreating this position. See enclosed meeting minutes.

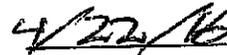
NOTE: An updated or new Position Description Questionnaire (PDQ) may be necessary to complete the job evaluation process.

Signature of Supervisor/Manager Completing Request

Date



Department Head Signature



Date

City Budget Maintenance Projects

1. Athletic Park • Clubhouse Furnace Replacement * 3,500
2. 400 Block • Seal Sidewalk 5,000
• Electrical Camlocks 1,500
3. Barker-Stewart Island • Interpretive Panels 5,000
4. Operation Shop • Door Operators 2,500
5. Highland Park • LED lights 9,500
6. Oak Island River Edge trail Repair 34,000
7. Gilbert Park • Boat Launch Pier 15,000
8. Scholfield Park • Boat Launch Pier 15,000
9. Sylvan Hill • Fencing at Tubory Hill 6,000
10. Three M Park • Ballfield Rebuild 16,500

FF12-4890 TOTAL: \$ 113,500

↳ entered into TML 8/8/16 (DR)

8/15/16 Took \$100,500 out of TML. Will need to be submitted as a supplemental request per Maryanne Great. (DR)

FF12-4890 \$105,500 Small Projects

FF35-4890 \$ 3,000 Street Tree Replacements

PROPOSAL TO MOVE A7 CORSAIR FROM VFW TO ALEXANDER PARK

OBJECTIVES:

1. Park & Recreation approval of the City of Wausau taking stewardship of the Corsair jet currently stewarded by the VFW on Riverside Drive.
2. Approval of moving and mounting the jet in Alexander Park.
3. Park & Recreation approval of the general plan for Alexander Park improvements so that fundraising for the park by the Southeast Side Neighborhood Group can begin.

BACKGROUND: In 2015 the Southeast Side Neighborhood Group began discussions regarding neighborhood improvements. Renovating Alexander Park ranked high and a committee made up of neighborhood group participants was formed to investigate possible improvements to the park. Ultimately the group decided that the park should be upgraded with an aviation theme. A rough draft of the committee's ideas was presented to the Neighborhood Group at their monthly meeting at the airport. The plan received support from the group and the committee was directed to continue pursuit of the plan.

During initial discussions the idea of having a "real" airplane on display in Alexander park was raised. About this time the VFW was reorganizing and considering a move to a different location. The VFW is the current steward for the veteran's memorial display of an A7 Corsair aircraft which is located on county land adjacent to the VFW building on Riverside Drive. The committee decided that the jet would be the perfect for the park and its new aviation theme and that is when pursuit of the jet for the park began. The VFW is in favor of the airplane being displayed in Alexander Park.

The committee decided on the following park features. Working with Becher Hoppe Engineering a general layout of the park was created. Pathways in the park will become "runways", "taxiways", and "aprons" painted to scale to look like the real thing. Reflectors alongside the "runways" will take the place of "real" runway lighting. The current shelter will be modified to become a round top "hangar". Playground equipment research began to find a "control tower", airplanes, and helicopters and other aviation themed playground equipment.

The Neighborhood Group committee plan avoided modifications to the tennis court and basketball court in the plan. The current plan also takes into consideration the trees currently in the park. It was very important to the Neighborhood Group that the trees remain in the park to provide a canopy to shelter park users from the sun. The currently plan will only require one tree to be removed. The "bang board" used to practice tennis forehand/backhand will be painted with an aviation mural. Around the perimeter of the park a gravel walking/jogging path will have body weight exercise stations that parents can use while their kids play in the park. Another feature will be a terrain modification, a manmade small hill called "glider hill" which will allow kids to test fly balsa or paper gliders.

The Southeast Side Neighborhood group agrees that emphasis on upgrades in the park should be ADA compliant as well as other government mandates. After those primary improvements are made, "attractions" can be added. The Corsair jet will be a park attraction.

We are currently pursuing approval for City of Wausau stewardship for the jet now because the VFW has been receiving requests from other organizations for the jet. It was decided that the process should begin as soon as possible to ensure that the jet could be moved to Alexander Park.

Alexander Park exists on airport property through a lease between the Parks Department and the Airport. The FAA and Wisconsin Bureau of Aeronautics have been consulted regarding locating the jet at Alexander Park and there is no opposition. At the July airport committee meeting the airport committee unanimously approved allowing the jet to be relocated and moved to the park. The Mayor's office and airport committee have directed the airport manager to fill out the U.S. Air Force application to take stewardship of the jet for display in Alexander Park. That paperwork was submitted to the USAF last week.

We are asking that the Park & Recreation Committee approve moving and mounting the Corsair jet in Alexander Park as a veteran's memorial display in addition to the aviation motif and park upgrades.

Approval will also have to be granted by the planning commission after a public hearing since the airplane will be mounted as a veteran's memorial. City Council approval is also required.

USAF REQUIREMENTS: The airplane cannot be used as playground equipment. The public cannot have access to the aircraft. The aircraft will be mounted 10-15 feet in the air with the landing gear retracted to resemble an aircraft climbing out after take-off to comply with this requirement.

Ongoing periodic maintenance of the aircraft to include painting will be the responsibility of the City.

The airplane is the property of the USAF. The City is the steward.

SPECIFIC COSTS ASSOCIATED WITH THE JET:

Painting and restoration – \$16,000

Moving and mounting in the park – \$32,000

Periodic maintenance for the jet - \$16,000 every 10 years

FUNDING SOURCES: The Southeast Side Neighborhood Group is aware that the upgrades to the park are beyond the funding capabilities of the Park & Recreation budget for Alexander park. It was decided from the very beginning that upgrades to the park will be privately funded. Alexander Park was scheduled for some upgrades by the Parks Department in 2016. Approximately \$37,000 was budgeted for those upgrades which included ADA compliance. The Neighborhood Group intends to privately raise the difference.

The Southeast Side Neighborhood Group plan is estimated to cost over \$500,000. The group has partnered with the Community Foundation to begin fund raising for the Park. We have already been in contact with two local foundations regarding funding of the project. The group has also organized a fundraising event called "Run the Runway" which will be a 5K run/walk event. The current hope is to

raise the funds for the project as quickly as possible to complete the project. But, the group is also not opposed to phasing the project to allow park upgrades to occur as funding becomes available.

Ongoing maintenance of the aircraft will be funded through the airport operating budget. Surplus general maintenance funding will be carried over with an average of \$1500 annually for 10 years to pay for maintenance to the aircraft. It is possible that the ongoing fundraising efforts by the Neighborhood Group and local foundations could supplement ongoing maintenance costs for the jet.

RESPONSIBLE PARTIES:

- The City of Wausau will be the responsible party for the airplane.
- The Southeast Side Neighborhood Group will be responsible for costs associated with initial restoring, moving, and mounting of the aircraft in Alexander Park.
- The Southeast Side Neighborhood Group will be responsible for raising funds for park upgrades beyond the ADA compliance and government mandates.
- The airport will be responsible for funding periodic maintenance of the aircraft.

SIGNIFICANCE OF THE CORSAIR JET:

The A7 Corsair was a Vietnam War era jet. The airplane was used by the Air Force and the Navy. It was a subsonic attack aircraft. The specific aircraft on display by the VFW was flown by a highly decorated Air Force pilot in Vietnam.

**NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF)
STATIC DISPLAY LOAN PROGRAM**

2016 LOAN AGREEMENT, ACCOUNT NUMBER

1.0. Parties. The United States of America or "the Government," represented by the National Museum of the United States Air Force (NMUSAF), and collectively referred to hereinafter as "the Lender," hereby establishes with the NAME OF ORGANIZATION/CITY, hereinafter called "the Borrower," incorporated and operating under the laws of the State/Country of STATE and located at CITY, a Loan Agreement hereinafter called "the Agreement" for U.S. Air Force (USAF) historical property. This Agreement is entered pursuant to Public Law 80-421 [10 United States Code (USC) §2572], and any amendments thereto, and is effective for the period commencing 1 April 2016 and ending 31 March 2016. This Agreement is not transferable.

2.0. Borrower Obligations/Costs. The Borrower has applied, in writing, for the loan of USAF historical property, and hereby agrees to be responsible for all arrangements and, in accordance with 10 USC §2572, is required to pay all costs, charges and expenses incident to the loan of this property, including, but not limited to, the cost of preparation, demilitarization, hazardous material removal, disassembly, packing, crating, handling, maintenance, repair, restoration, transportation and all other actions incidental to the use and/or movement of the loaned property to or from the Borrower's location.

3.0. Loaned Property. The NMUSAF shall loan to the Borrower the historical property identified in the inventory report, which has been included in the loan package and is incorporated into this Agreement by reference as if fully rewritten herein (hereinafter the "Property"). The Borrower accepts the Property on an "as is, where is" basis, and the Lender makes no warranties, expressed or implied, as to the Property's condition, fitness for any particular purpose, or other warranty of any kind.

4.0 Loan Conditions.

4.1. The Borrower agrees that the Property shall be used for static display purposes only. Loaned aerospace vehicles will not be flown or restored to flying condition under any circumstance, nor will they be licensed with the Federal Aviation Administration (FAA). The Borrower shall not remove any parts from loaned aircraft except as directed in paragraph 4.2. Relocation of the Property for temporary special events (parades, ceremonies, air shows, etc.) is not authorized under any circumstances. No decorations of any type, for any purpose (special event, seasonal display, ceremonies, etc.) are authorized to be displayed on any of the Property. The Property shall not be used in a manner that provides the appearance of endorsement by the USAF of any non-federal entity or political candidate, or the expression of a political viewpoint of any kind. The Property shall not be used for political purposes of any kind or as part of a political event, including, but not limited to, advertising or promotion of a political event, or as background for a political debate, speech or other political event.

4.2. The Borrower agrees to allow the Lender to remove parts from loaned aerospace vehicles for the NMUSAF or military requirements, upon written direction from the NMUSAF. Such parts are generally internal in nature and removal or replacement should not alter the external aesthetic appearance of the aerospace vehicle.

4.3. The Borrower shall not part with possession of the Property or any component of the Property in any manner to any third party either directly or indirectly. The Borrower shall not enter into any negotiations with a third party regarding any future disposition of the loaned material, in whole or in part.

4.4. The Borrower agrees to all of the following: to use the Property in a careful and prudent manner; to not modify the Property in any manner, without prior written permission of the Lender, which would alter the original form, design, or the historical significance of said Property; to perform routine maintenance to include (but not limited to) annual upkeep, periodic painting, tire inflation, repair of damage, day-to-day care and management of the Property, so as to provide an acceptable appearance and to not reflect negatively on the Lender; and to display and protect the Property in accordance with the instructions set forth in Attachments 1 and 2, which are incorporated into this Agreement by reference as if fully rewritten herein.

4.5. The Borrower agrees that any additions, modifications or alterations that improve the Property become part of said Property and are owned by the NMUSAF.

4.6. Interior access to loaned aerospace vehicles (cockpit, cargo areas, etc.) for purposes other than maintenance or restoration work by persons other than staff or authorized maintenance personnel is prohibited. This is to ensure not only the integrity and preservation of the aircraft, but more importantly, the safety and security of the public.

5.0. Use as Security, Sale or Lease. The Borrower agrees not to use the Property as security for any loan, and not to sell, lease, rent, lend or exchange the Property under any circumstances.

6.0. Professional Photography. The Borrower shall not make or allow the use of the Property for any commercial purpose, including, but not limited to, use of the Property for still photography, motion picture, television or video production, without prior written approval from the Lender. Casual photography or motion video created by visitors for personal or non-promotional use is permitted.

7.0. Incident Reporting. The Borrower shall within one (1) working day of discovery, notify the Lender of any instance of loss, damage or destruction of the Property.

8.0. Title. The Borrower shall obtain no interest in the Property by reason of this Agreement and title shall remain in the Lender at all times.

9.0. Receipt, Custody & Liability.

9.1. This Agreement shall be executed prior to the Borrower accepting physical custody of the Property or on or before 1 April 2016.

9.2. The Borrower agrees to provide a receipt to the Lender at the time it assumes physical custody of the Property (unless the Property is already in its possession).

9.3. The Borrower agrees that it is strictly liable for up to the full replacement value (FRV) of the Property, as identified in the inventory report, and to accept such liability upon assuming physical custody of the Property or execution of this Agreement, whichever occurs first.

9.4. The Borrower agrees that the FRV of the Property is as identified in the inventory report and waives any right to contest the FRV in any legal proceeding. In the event any item of historical property does not have an FRV identified in the inventory report, the FRV shall be determined at the sole discretion of the NMUSAF.

9.5. The Borrower agrees that if the Property, or any portion thereof, has been irreparably damaged, destroyed or stolen the NMUSAF may direct the Borrower to either replace the Property with an historical item of equal value to the satisfaction of the NMUSAF or require monetary reimbursement

equaling the FRV. In the event of less than total loss to the Property, or any portion thereof, the Borrower agrees to repair/replace the damage to the Property to the satisfaction of the NMUSAF or reimburse the NMUSAF for the full value of the damage, as determined by the NMUSAF. The election of a remedy under this subparagraph is at the sole discretion of the NMUSAF. This subparagraph is not intended to waive or limit the Government's rights and remedies, legal or equitable, and the Government reserves all such rights and remedies.

9.6. The Borrower agrees to place the Property on exhibit within ninety (90) days from the date it takes physical custody, or as otherwise mutually agreed upon.

10.0. Borrowers Responsibilities.

10.1. The Borrower agrees to indemnify, save harmless, and defend the Lender from and against all claims, demands, actions, liabilities, judgments, costs, and attorney's fees, arising out of, claimed on account of, or in any manner predicated upon personal injury, death, or property damage caused by or resulting from possession and/or use of the Property.

10.2. The Borrower agrees to report, as requested, to the Lender on the condition and location of the Property. Further, the Borrower agrees to allow authorized Department of Defense representatives access to the Borrower's records and facilities to assure accuracy of information provided by the Borrower and compliance with the terms of this Agreement.

10.3. The Borrower agrees to return said Property to the Lender on termination of this Agreement or earlier, if it is determined that the Property is no longer required, at no expense to the Lender. In the event of a partial termination, the Borrower agrees to the return of all items of the Property subject to the partial termination, at no expense to the Lender.

11.0. Initial Loan Agreement Requirements.

11.1. The Borrower agrees to furnish the Lender a CD/DVD containing digital images of the Property within fifteen (15) days of taking physical possession of the Property. The image file name must be the accession number for that item (e.g. SD-2000-0123.JPG). For aircraft and ballistic missiles, images will include views showing all external surfaces including tail number and all accessible interior areas including instrument panels, avionics racks and equipment, aircrew, passenger, cargo and payload compartments, wheel wells, and bomb bays. Digital images for all other artifacts will be of sufficient detail to ensure positive identification of each object.

11.2. The Borrower shall arrange insurance coverage for the Property on an all-risk, wall-to-wall basis, at a minimum, for an amount that equals the total agreed upon FRV for all items in the inventory report, plus any additional amount to cover the inventory that does not have an identified FRV, so long as the Property remains in its possession. The Borrower further agrees to furnish the Lender proof of said insurance. For Borrowers with private insurance coverage, proof shall constitute a copy of the insurance certificate from the commercial provider, noting any deductible, and showing coverage up to the FRV of the Property and any additional coverage for Property that does not have an FRV identified in the inventory report. For self-insured organizations, proof shall constitute a written and signed statement attesting to its ability to reimburse the Government for the FRV of the Property (as identified in the inventory report and/or as determined by the NMUSAF).

12.0. Annual Loan Renewal Requirements.

12.1. The Borrower agrees to furnish the Lender a CD/DVD containing digital images of the Property. The image name must be the accession number for that item (e.g. SD-2000-0123.JPG). Digital images of aircraft and missiles will provide general views to include sufficient detail to show the overall condition and tail number of the airframe. Digital images for all other artifacts will be of sufficient detail to ensure positive identification of each object and its current condition.

12.2. The Borrower agrees to furnish a copy of the most recent annual financial statements to include revenue and expense reporting and a projected budget for the next operating year.

12.3. The Borrower agrees to furnish the Lender proof of insurance as required in subparagraph 11.2 for each renewal period.

12.4. The Borrower agrees to furnish a signed inventory as provided by the Lender with the annual renewal package, which accurately reflects the Property in its possession. Discrepancies in the inventory provided by the Lender shall be noted on the inventory report by the Borrower to the extent that such notes accurately reflect the current inventory held by the Borrower. In the event of a dispute, the Lender shall make the final determination of the current inventory on or near the renewal date and document the NMUSAF records accordingly.

13.0. Display/Maintenance Requirements.

13.1. No aircraft will be renovated, reconfigured, painted, have markings changed, or tail number altered, or any parts added, removed, or replaced as part of a planned restoration effort without prior written approval from the NMUSAF.

13.2. The Borrower agrees that all aircraft, missiles and artifacts on display will have an identification sign adjacent to each display. For aircraft and missiles note the type, model, and serial number. If the aircraft or missile has been reconfigured, markings changed, or serial number altered after acquisition for display purposes, it will be stated on the sign and noted in all records as follows:

“The (item) on display is actually (nomenclature), Serial No. _____, but painted and marked to depict (nomenclature), Serial No. _____, assigned to the (Unit and/or person) in (location or theater) during (year).”

13.3. The sign will state that the item is part of the NMUSAF collection as follows:

"This (artifact/object) is on loan from the National Museum of the United States Air Force."

13.4. For aircraft on which the serial number has been altered for display purposes with prior written approval, the mission, design and series (e.g. F-100C or F-4C) along with the original serial number will be stenciled in two inch letters using contrasting paint colors on the fuselage under the horizontal stabilizers.

13.5. All record keeping will reflect the true serial number.

14.0. Radioactive Components.

14.1. Completion of Section 2 of Air Force Form 3580, (USAF Museum Aerospace Vehicle Static Display Acceptance Condition and Safety Certificate), or comparable certification indicating that a complete radioactive material survey has been accomplished shall be included in the official file.

14.2. In accordance with Attachment 1, (“NMUSAF Loan and Static Display Programs’ Instructions for Preparation and Maintenance of Aerospace Vehicles”), if radioactive items are determined to have been installed or reinstalled during later inspections, the Borrower will pay the cost of removal of the radioactive items and any decontamination required.

15.0. Loan Termination.

15.1. The Borrower agrees to return said property to the NMUSAF on termination of this Agreement or earlier, if it is determined that the property is no longer required, at no expense to the NMUSAF.

15.2. The failure of the Borrower to observe any of the conditions set forth in this Agreement and Attachments 1 and 2 thereto shall be sufficient cause for the Lender to terminate the loan and repossess the Property. Repossession of all or any part of the Property by the Lender shall be made at no cost to the Government; the Borrower shall be responsible for paying all maintenance, freight, storage, crating, handling, transportation and other costs or charges attributable to such repossession.

15.3. In the event the loan is terminated for any reason, the provisions of this Agreement will remain in effect until all of the Property, or in the event of a partial termination that portion of the Property at issue, has been relocated and in a condition that is satisfactory to the NMUSAF.

15.4. Termination of the loan and subsequent repossession of all or any part of the Property at the option of the Borrower shall require no less than thirty (30) days advance notice to the Lender in writing. This requirement may be waived by the Lender only through the provision of a written waiver to the Borrower prior to the return of the Property.

15.5. The Lender reserves the right not to renew this Agreement, in all or part, and to recall the Property if required by the Lender to meet the requirements of the NMUSAF, Wright-Patterson AFB, OH or for other military requirements. The Lender will provide a written thirty (30) day notice of intent to recall to the Borrower. In the event of recall, movement of the recalled Property from the Borrower's site will be accomplished at the Lender's expense.

16.0. Dispute Resolution. In the event a dispute arises between the parties over the terms and conditions of this Agreement reasonable attempts will be undertaken to resolve the matter through negotiation between the parties or persons appointed, in writing, by the parties. This Agreement shall be construed and interpreted in accordance with Federal law. If any provision herein is held unlawful or otherwise unenforceable by the Court any remaining provisions shall be considered divisible and remain in full force and effect. In the further event that negotiations fail to reach a resolution, the parties agree that the Federal District Court for the Southern District of Ohio, at Dayton, Ohio, will be the exclusive venue for resolving such disputes.

Executed on behalf of the Lender this _____ Day of _____, 2016 at Wright-Patterson AFB OH.

UNITED STATES OF AMERICA

By: PATRICIA OCHS
Title: Static Display Program Administrator

Agency: National Museum of the United States Air Force

Address: NMUSAF/MUC
1100 Spaatz St
Wright-Patterson AFB OH 45433-7102

Telephone: (937) 255-4770 Fax Number: (937) 656-4081

Email: patricia.ochs@us.af.mil

ACCEPTANCE

The Borrower, through its authorized representative, hereby accepts responsibility of the Property subject to the terms and conditions contained in this Agreement set forth above. The Borrower certifies that they have read, understand and acknowledge that concealing a material fact and/or making a fraudulent statement in dealing with the federal government may constitute a violation of federal law in accordance with 18 USC §1001.

Executed on behalf of the Borrower this _____ day of _____ 2016, at _____.

(Name of Borrower/Organization)

By: _____
(Signature)

(Typed or Printed Name & Title)

Address: _____

Telephone: _____ Fax Number: _____

Email: _____

ATTACHMENT 1

NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) LOAN AND STATIC DISPLAY PROGRAMS

INSTRUCTIONS FOR PREPARATION AND MAINTENANCE OF AEROSPACE VEHICLES

SECTION A - GENERAL

A. Information:

1. This instruction covers the requirements for the preparation and preservation of aerospace vehicles for static display by an organization borrowing an aerospace vehicle from the National Museum of the United States Air Force (NMUSAF).
2. These requirements are designed to return and/or maintain the aerospace vehicle in as near original configuration as possible and to render them suitable for display.
3. Generally, all reconditioning, repairing, and refinishing will be accomplished in accordance with current Air Force directives and instructions and in a manner that would not modify it in any way, thereby altering the original form, design, or the historical significance of, said property. Deviations from this standard must be requested in writing and approved by NMUSAF.

B. Security Requirements:

1. Aerospace vehicles on display and undergoing preparation for display shall be kept secure from unsupervised personnel. Aerospace vehicles will be maintained with sufficient security to ensure that it is protected from vandalism and theft or unauthorized removal of components.
2. Any theft or unauthorized removal of components shall be immediately reported to the local law enforcement agency and by the next working day to NMUSAF. This must be followed by a report of the investigation of the incident within 30 days.
3. All canopies, doors, access hatches, and access plates, except for one entrance door, will be permanently sealed shut by any of the following methods to prevent unauthorized entry:
 - a. Bolting through the hatch to internal crossbars placed across the opening. These can be fabricated from sturdy steel strapping or channel iron.
 - b. Riveting the door securely to the jamb section.
 - c. Attaching hasps internally and securing with inside padlock.

d. Whatever method is employed to secure doors and access hatches, the crevices remaining will be filled with caulking compound or elastic putty to prevent internal damage from rain, snow, dust and ice. The access door that is not permanently sealed must be secured by a hasp welded or riveted in place. Multiple locks (two or three) are preferable, each with separate key or combination. This technique will reduce the possibility of unauthorized access but will provide emergency entrance for authorized personnel.

C. Maintenance Records:

1. Whenever items are permanently removed, the removal and disposition of such items shall be annotated on a maintenance log or AF Form 3581 (available from NMUSAF).

2. All work items that are accomplished shall be listed and signed off on a maintenance log (AF Form 3581, available from the NMUSAF).

3. Utilizing the maintenance log, a detailed accounting will be maintained by the borrower of all items removed or installed with the date of installation/removal and the name of the individual accomplishing the work.

4. Copies of all maintenance records must be returned to NMUSAF/MUC with the annual loan renewal process for preservation.

SECTION B - REQUIREMENTS

A. Prepare Powerplant for Display:

1. Disconnect and drain all water and oil lines, tanks, valves, and pumps. Reconnect lines and reinstall plugs after draining (if applicable).

2. Clean excess oil and grease from exterior components of engines (if applicable).

3. Check powerplant cowling for corrosion and damage. Repair and refinish as necessary for display.

4. Install intake and exhaust protective covers. Use standard covers if available or suitable substitutes.

5. Clean and preserve propeller(s). Treat any affected areas and refinish to standard configuration.

B. Prepare Landing Gear:

1. Clean and preserve strut.

2. Clean all wheels and other landing gear components.

3. Check and remove corrosion. Repaint to standard configuration.
4. Check all tires for excessive wear and adjust pressure as required.
5. Secure all retractable landing gear in the down position with positive locking devices.

C. Prepare Hydraulic Systems:

Clean all exposed finished surfaces of actuating rods, hydraulic cylinders, locks, and valves. Other hydraulic equipment will be cleaned and coated with corrosion preventative compound.

D. Prepare Electronic Systems:

Leave all electronic equipment that is not reclaimed installed on the aerospace vehicle. Stow all connectors from equipment that has been removed.

E. Prepare Airframe:

1. Check airframe for corrosion and treat affected areas.
2. Clean all debris and foreign material from interior of fuselage.
3. Check airframe for external damage and repair.
4. Cover all openings that will allow the entrance of water or other foreign matter that may have a corrosive or other deteriorating effect. Use standard covers if available, or suitable substitutes. Additional protection may be incorporated for aerospace vehicles displayed outside.
5. Check all fuselage, wing, and empennage drain holes for obstructions. Aerospace vehicles displayed outside may necessitate additional drain holes to ensure proper drainage. Drain holes should be periodically probed to ensure they are not obstructed. Inspect for water trapped in lower portions of fuselage. If water is present, comply with instructions contained in applicable technical order for removal and correction.
6. Clean and treat lavatory and relief facilities (if applicable).
7. Check all astrodomes and plastic panels for crazing and damage. Repair and/or replace as necessary. Clean all plastic panels thoroughly with soap and water.

F. Prepare Control Surfaces:

1. Check all metal control surfaces for corrosion and treat-affected areas.
2. Check all control surfaces for external damage and repair areas as necessary.
3. Inspect all fabric-covered control surfaces, repair or re-cover as necessary.

4. Check all control surfaces, attaching mechanisms for loose rivets and/or sheared bolts and make necessary repairs.

5. Secure all moveable surfaces in a neutral position with positive locking devices.

G. Radiation Safety:

No radioactive components will be reinstalled by the borrowing organization. If radioactive items are found reinstalled during later inspections, the borrowing organization will pay the cost of removal of the radioactive items and any decontamination required.

H. Final Preparation:

1. Secure aerospace vehicles by attaching tie down restraints to surface attaching points and to major structural parts of the item. Tie down restraints, including surface attaching points, should be of sufficient strength to withstand the expected wind condition for the locality.

2. Place aerospace vehicles on surface concrete or asphalt of sufficient strength to support its weight. This will not apply if the recipient, with the written permission of the NMUSAF, has mounted the aerospace vehicle on a pylon attached to its structural members.

3. Aerospace vehicles that are normally supported on pneumatic tires must be placed on display stands. Tires should be inflated and or checked to maintain normal tire shape.

4. Remove all antenna wires that could serve as a bird roost.

5. Install bird proofing on all aerospace vehicle openings, including intake and exhaust covers.

6. Flag or cover protruding objects of a hazardous nature.

I. Coordination:

1. Deviation from the procedures outlined in this attachment must be requested in writing and require written approval prior to deviation.

2. No aerospace vehicles will be renovated, reconfigured, have markings changed, or tail number altered, or any parts added, removed, or replaced as part of a planned restoration effort without prior written approval from the NMUSAF.

ATTACHMENT 2

NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) LOAN AND STATIC DISPLAY PROGRAMS

INSTRUCTIONS FOR THE CARE OF ARTIFACTS

A. Information:

1. These general guidelines are provided to fulfill the NMUSAF's obligation to ensure the preservation of the collection and to define the responsibilities of organizations that retain historical property for display.

2. Under normal circumstances, artifacts will not be made available from the NMUSAF unless the basic measures for preservation and conservation have already been accomplished. However, regardless of the state of preservation at the time of receipt, an assessment must be made and all appropriate measures taken to ensure continued preservation of historical property. All items must be properly prepared for exhibition, placed in a safe environment and inspected periodically.

B. General Guidelines for Artifacts:

1. All artifacts must be protected from harmful exposure and maintained in a stable environment. Preservative treatments and mounting techniques will vary with each item depending on its material(s), condition and display method. The following are some general guidelines:

a. When displaying an artifact never modify it in such a way as to alter or compromise its integrity, authenticity or uniqueness. Retain its natural characteristics.

b. Provide appropriate physical security against vandalism or theft through the use of locked or sealed display cases. The artifact's intrinsic value should determine the security measures required.

c. Good housekeeping and environmental control are essential for the long term care of museum artifacts.

2. Contact the NMUSAF Conservator for guidance if needed.

C. Damage Threats to Artifacts: The threats of damage or deterioration to artifacts generally come from four sources:

1. People – The greatest threat to the continued survival of an artifact comes from people. This is a result of mishandling the artifact resulting in mechanical breakage, soiling from unprotected hands (fingerprints), improper cleaning methods and incorrect attempts at preservation or repairs (making it 'look' better). Unfortunately, theft must also be included in this category.

2. Light – Light, a form of radiation, damages many materials, especially fabrics. This damage is first observed as the fading of colors followed by the gradual breakdown of the material. The most harmful portion of the light spectrum is ultra-violet (UV). Protecting from UV is accomplished by avoidance of natural sunlight or artificial light such as florescent and halogen. The use of Light Emitting Diodes (LED) is the preferred standard in museum exhibits. Normal incandescent lighting is low in UV radiation.

a. All historical property on loan from the NMUSAF that is on interior exhibit will not be exposed to light level which exceeds 200 lux or 20 foot-candles from any source. The acceptable level for most artifacts falls between 50 and 200 lux or 5 and 20 foot-candles. Sensitive artifacts, such as artwork, photographs and textiles should have their intensity levels adjusted toward lower limits and/or limited exposure time. There is a reciprocity law between intensity (lux) and time of exposure: Ten hours of exposure at 50 lux has the same damaging effect as 1 hour at 500 lux.

b. Protection for UV is accomplished by avoidance or shielding. Shielding of UV producing light sources, such as direct or diffused sunlight and all fluorescent lighting, requires UV Plexiglas, solar screen, blackout curtains or UV filtering sleeves. All UV filtering media have a life span of about 10 years, after which they must be changed to maintain their effectiveness.

3. Environment – The most common environmental threats are heat and humidity. Ideally, an artifact is displayed at a constant temperature of 68 degrees and 50% relative humidity. Of the two, humidity is the most destructive. Excessive heat and humidity may create a favorable environment for the growth of molds and fungus as well as rust/corrosion. Rapid changes in temperature and humidity should be avoided.

4. Insect/Pest – Insects and pests can be highly destructive. The first line of defense is the cleanliness of the facility. Careful monitoring and frequent inspection will provide early detection of infestation. If and when an infestation is detected many methods of pest removal are destructive to artifacts. If an artifact is exposed to infestation, contact the NMUSAF Conservator.

D. Conservation: Adherence to the guidelines for preservation of artifacts will go a long way to ensure their longevity. In rare instances, some conservation measures may be needed. Contact the NMUSAF Conservator for guidance. Do not attempt to treat an artifact on your own.

E. Storage: All attempts should be made to place artifacts on exhibit as soon as possible. Environmental control, good housekeeping and periodic inspections are essential to the proper storage of artifacts. Textiles shall be stored flat when possible and laid out on acid free tissue

paper. Well padded hangers should be used if textiles are hung for display. Storage on shelves shall be loose with no piling or stacking of artifacts and all shelving covered with acid free tissue. If shelving is wood, it shall be sealed to deter transfer of acid from wood to artifacts. Cabinets are preferable to open storage as they discourage theft, dust and insect problems.

F. Handling: Wear cotton, nitrile or latex gloves while handling artifacts. Two hands should be used to handle or carry artifacts to reduce risk of dropping. Carry only one artifact at a time. Do not carry or lift artifacts by handles or weakest point.

G. Display: Displaying an artifact can be very detrimental if not done properly. Cases should be designed to incorporate UF-3 or UF-5 Plexiglas to shield artifacts from UV light. Cases should be ventilated to allow air exchange and openings filtered to prevent entry of insects. All interior surfaces of wooden cases should be properly sealed. All artifacts should be buffered from acidic display materials. Never alter an artifact to fit a case or to facilitate mounting. Use mannequins that do not place undue stress on uniforms. Do not force garments on to mannequins. Keep cases clean and place them in areas away from direct sun and extremes in temperature and humidity.

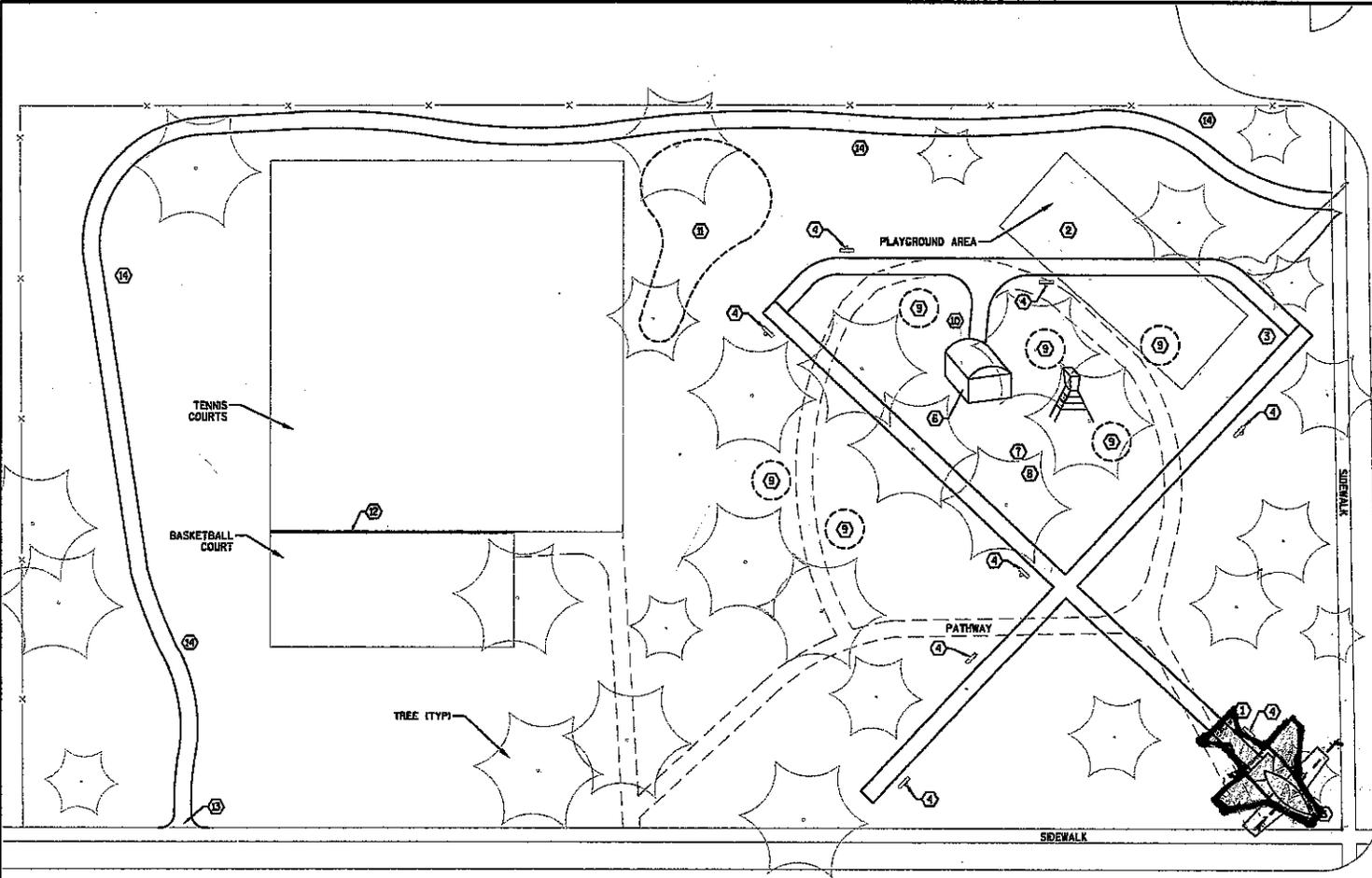
H. Shipping: Damage to artifacts can occur during shipping. Use appropriate packing materials to protect the artifact during transit. Consult the NMUSAF to arrange shipping.







JET
39W x 46L



○ KEYED NOTES ○

1. DIAGONAL ASPHALT PATHWAYS THROUGH THE PARK WILL REPRESENT "RUNWAYS". THESE PATHWAYS WILL HAVE RUNWAY MARKINGS TO INCLUDE: WHITE CENTERLINE STRIPING; TOUCHDOWN ZONE MARKINGS; RUNWAY NUMBERS ACCORDING TO MAGNETIC HEADINGS. ALL DONE PER SCALED FAA SPECIFICATIONS. "LIGHTING" CAN BE SIMULATED USING THE SAME SURFACES REFLECTORS USED ON STREETS AND HIGHWAYS. THE "LIGHTS" WILL BE COLORED THE SAME AS RUNWAY LIGHTS: WHITE, AMBER LIGHTING THE LAST "2000 FEET" WITH RED ON THE DEPARTURE ENDS AND GREEN ON THE APPROACH ENDS.
2. PATHWAYS GOING FROM THE SHELTER TO THE END OF EACH "RUNWAY" WILL BE TAXIWAYS. THESE PATHWAYS WILL HAVE TAXIWAY MARKINGS TO INCLUDE: YELLOW CENTERLINE STRIPING AND HOLD SHORT LINES. THE EDGE "LIGHTS" WILL BE COLORED BLUE TO REPRESENT TAXIWAY LIGHTS.
3. SUB-SURFACE "AIRPORT SIGNAGE" ADJACENT TO THE "HOLD SHORT" SIGNS TO IDENTIFY RUNWAYS AND TAXIWAYS SCALED TO FAA SIGNAGE SPECS.
4. AT VARIOUS LOCATIONS ALONG THE PATHWAYS INSTALL SIGNAGE WITH QUESTION/ANSWER ABOUT AIRPORT/AVIATION/AVIATION HISTORY FACTS, I.E. 1. "WHY ARE THE LINES ON THIS PATHWAY PAINTED YELLOW AND THE LIGHTS ARE BLUE COLORED?"; 2. "WHY ARE THERE NUMBERS ON THE END OF THE RUNWAY AND HOW ARE THEY DETERMINED?"; 3. "WHAT PERCENTAGE OF AIRPORTS HAVE OPERATING CONTROL TOWERS TO CONTROL AIR TRAFFIC?"; ETC.
5. A REAL AIRPLANE ON A MOUNTED ON A PEDESTAL SIMULATING AN AIRPLANE CLUMBS AFTER DEPARTURE FROM THE "RUNWAY". THE PEDESTAL WILL HAVE A 4-SIDED SIGN MOUNTED TO THE BASE. THE NORTH-SIDE SIGN WILL BE VISIBLE FROM THE STOP SIGN ON PIED PIPER WILL SAY "ALEXANDER PARK", THE EAST AND WEST SIDE SIGNS VISIBLE WHILE DRIVING ON LAKEVIEW DR. WILL SAY "WAUSAU DOWNTOWN AIRPORT" WITH AN ARROW DIRECTING PEOPLE TOWARD THE AIRPORT AND WOODS PLACE. THE SOUTH SIDE SIGN WILL TELL THE STORY AND HISTORY ABOUT THE AIRPLANE MOUNTED ON THE PEDESTAL.
6. THE SHELTER TOP WILL BE SHAPED LIKE A HISTORIC ROUND TOPPED HANGAR. THE FACE OF THE ROUND TOP CAN HAVE A SPONSOR NAME PAINTED ON IT PAID FOR WITH "NAMING RIGHTS".
7. A JUNGLE GYM LOCATED NEAR THE INTERSECTION OF THE RUNWAYS SHAPED LIKE A CONTROL TOWER. KIDS IN THE CONTROL TOWER WILL HAVE UNRESTRICTED VIEW OF THE RUNWAY ENDS SO THAT THEY CAN PRETEND TO DIRECT AIR AND GROUND TRAFFIC AT THEIR AIRPORT. THIS PLAY FEATURE COULD HAVE A SLIDE CONNECTED TO IT AND POSSIBLY AN "AIR STAIR" LEADING TO ANOTHER "AIRCRAFT" LOCATED NEARBY.
8. WIND SOCK CAN BE INSTALLED ON TOP OF THE "CONTROL TOWER" OR "HANGAR".
9. VARIOUS OTHER PLAY "AIRCRAFT" WILL BE LOCATED NEAR THE "CONTROL TOWER" AND "HANGAR" FOR KIDS TO PLAY ON.
10. AIRPLANE SHAPED PICNIC TABLES, BENCHES, AND PLAYGROUND EQUIPMENT CAN BE PAID FOR WITH "NAMING RIGHTS" FROM PRIVATE DONATIONS FROM NEIGHBORHOOD FAMILIES, INDIVIDUALS, CORPORATIONS, AND ORGANIZATIONS IN THEIR NAME OR IN MEMORANDUM.
11. "GLIDER HILL" WILL BE A RISE IN TERRAIN IN THE PARK. IN THE WINTER THE KIDS COULD USE IT TO sled OR SLIDE DOWN. IN THE SUMMER KIDS CAN USE IT TO LAUNCH GLIDERS TO SEE WHO CAN LAUNCH THEIR GLIDERS FARTHEST FROM THE HILL.
12. THE "BANK BOARD" CURRENTLY USED FOR TENNIS PRACTICE CAN BE UPDATED. IT COULD BE AN ART PROJECT FOR A SCHOOL IN THE WAUSAU SCHOOL DISTRICT. THE BOARD SHOULD BE A MURAL. THE MURAL MUST INCORPORATE A HORIZONTAL LINE WHICH FOR THE TENNIS PLAYERS WOULD REPRESENT NET HEIGHT. THE MURAL SHOULD DEPICT AN AVIATION THEME WITH WAUSAU AIRPORT AND AVIATION HISTORY AS WELL AS CURRENT EVENTS SUCH AS THE BALLOON RALLY, CORPORATE JETS, ETC. THE MURAL WILL BE VISIBLE FROM LAKEVIEW DRIVE.
13. INSTALL A DIRT PATH ALONG THE FENCE LINE FROM THE SIDEWALK ALONG LAKEVIEW ON THE NORTHEAST THEN SOUTH TO THE SOUTHEAST CORNER AND THEN WEST TO THE SIDEWALK ON PIED PIPER. ALONG THIS PATH BRICKS OR MARKERS CAN BE INSTALLED IN THE GROUND ALONG THE PATH OR EVEN IN THE PATH INDICATING DISTANCE MARKERS. THIS WOULD BE USED BY ADULTS AS A WALK/DOG PATH.
14. ALONG THE PATH CAN BE BODY EXERCISE STATIONS I.E. PULL-UP BARS, DIP BARS, SIT-UP BENCH, PUSH-UP BENCH, ETC.

PIED PIPER LANE

35'
VISION

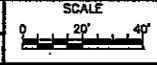
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DRAWN BY: TCP
 CHECKED BY: CDC
 DATE: 10/05/12

PROJECT NO: 2015.P00.00
 REV. DATES:



ALEXANDER PARK
 WAUSAU WI

DRAFT
 SHEET
 11X17



Wausau Wisconsin

August 26, 2016

PARKS

Select Language

HOME LIVE WORK VISIT GOVERNMENT DEPARTMENTS SERVICES

Departments > Parks > Other Program Information > Boat Launches

Parks
Summer Recreation
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Boat Launches

THE **2016 ANNUAL BOAT LAUNCH STICKERS ARE NOW AVAILABLE.** Stop by the Park Office at 212 River Drive, Suite 2 to pickup your 2016 boat launch stickers. Stickers may also be purchased at the launches by self-registration form.

County Launches	City Launches
Big Eau Pleine	Gilbert
D.C. Everest	Memorial
Bluegill Bay	Oak Island
Mission Lake	Scholfield

Use of the above boat launches requires the user to purchase a daily permit or annual boat launch perm. Stickers may be ordered during the boating season by completing a self-registration envelope form out at any of the six county park, OR four city park boat landings during the boating season. The annual sticker will be mailed to your residence within seven days.

Cost:

Annual Sticker	\$25
Business Sticker	\$50
Second Sticker	\$10
Daily Pass	\$4
Lost Sticker Before Affixed to the Trailer	\$10
Replacement Sticker (Bring old one in)	\$0

All prices include Wisconsin and Marathon County Sales Tax.

Please complete a registration form for each sticker purchased. Registration forms are available at the boat launches and at the Park Administrative Office, 212 River Drive, Wausau.

Please note that THE WAUSAU * MARATHON COUNTY BOAT LAUNCH sticker is not valid at any Village of Rothschild or City of Scholfield boat landing.

A replacement sticker may be issued at no charge when a trailer is sold. Simply peel the sticker off the trailer and bring it into the Park Office, 212 River Drive, Suite #2 to receive a free replacement sticker. Complete a new registration form and attach the old sticker to it.

Stickers for an additional trailer are available for a \$10 fee at the Park Office.

If the original sticker becomes illegible, you may obtain a free replacement by removing the original sticker and bringing it to the Park Administrative Office, 212 River Drive, Suite 2, Wausau.

Immediate family members may purchase boat launch stickers for their trailer if family member lives at the same address.

If vehicle(s) are registered to a business/agency, an employee may purchase on behalf of the organization.

Stickers are valid at the following boat launch areas maintained by the Wausau and Marathon County Parks, Recreation, and Forestry Department:

Boat Launch Fee Questions:

1.	What if I own 4 trailers, how much are extra stickers?	Trailer #1=\$25.00, Trailer #2=\$10.00, Trailer #3=\$25.00, Trailer #4=\$10.00 etc...
2.	What if I sell my trailer with a sticker on it?	The seller must remove the old sticker and complete a new CITY OF WAUSAU AND MARATHON COUNTY BOAT LAUNCH PERMIT form (P112) to obtain a free replacement sticker. Note: If the seller leaves the sticker on the trailer after it is sold (or junked), the seller is not eligible for a free replacement sticker. They may however, purchase a replacement sticker for \$10.00.

3.	If I purchase a trailer with a current sticker, is the sticker valid for me to use?	Yes, as long as the original purchaser does not remove it to obtain a free replacement sticker, (see Q2 and A2).
4.	What if I launch my boat at park A and take-out at park B on the same date?	Requires one daily permit valid for that date or an annual sticker.
5.	What if I launch my boat on date 1 and take-out on date 2?	Requires two daily permits, one valid for the launch date and a second valid for the take-out date or an annual sticker.
6.	What if I lose the sticker before it's attached?	Purchase a replacement sticker for \$10.00.
7.	What if someone else uses my trailer to launch or take-out their boat?	That's OK, as long as the trailer has an annual sticker or the towing vehicle has a valid daily permit.
8.	When do I need a daily permit or annual sticker?	Whenever the ramp is used to launch watercraft, including periods when the parks are closed between 11 p.m. and 6 a.m.
9.	What if I trailer my boat to the launch but do not use the ramp and carry my boat?	No daily permit or annual sticker is required, provided they do not use the boat launch ramp, in any manner, to gain access to the water.
10.	What if I carry my boat to the water?	SAME AS A9.
11.	Do I need a daily permit or annual sticker to access a body of water for ice fishing?	No.
12.	Can annual stickers be sold through the mail?	Yes, once payment has been received with a completed CITY OF WAUSAU AND MARATHON COUNTY BOAT LAUNCH PERMIT form (P112).
13.	What do I need to purchase an annual sticker?	SAME AS A12.
14.	Which boat landings require a daily pass or annual sticker?	ALL CITY OF WAUSAU AND MARATHON COUNTY PARKS Big Eau Pleine Park Bluegill Bay Park D.C. Everest Park Mission Lake Park Gilbert Park Memorial Park Oak Island Park Scholfield Park
15.	Why was the placement location of the annual sticker changed from the towing vehicle's windshield to the boat's trailer tongue?	This change allows boaters to tow their trailer with multiple vehicles and will eliminate complaints about putting stickers on vehicle windshields.



PROJECT UPDATE

Schulenburg Pool

Bath house foundations are complete. Floor slabs to be poured next week. Pool plumbing and forming of pool walls is on-going.

Sylvan Hill Bike Park

Three proposals were received, evaluations were completed on Monday, August 29th. Design/Build contractor will be selected this week.

Wausau Comprehensive Outdoor Recreation Plan

Work continues on the C.O.R.P. with the City's consultant Ayres Associates. An on-line survey will be available to residents until mid-September with an open house style public meeting on September 22nd. Ayres Associates will meet with the Park and Recreation Committee after the results of the survey and public meeting are compiled.

PUBLIC INFORMATION MEETING



Help us improve the Wausau park system

**We hope to see
you there!**

COMPREHENSIVE OUTDOOR RECREATION PLAN

AYRES
ASSOCIATES

Thursday
September 22nd, 2016
4-6 PM

Park Department Rooms 1 & 2
212 River Drive
Wausau, WI 54403

If you have any questions or are interested
but can not attend, please feel free to contact
Peter Knotek at (715)261-1550 or
Peter.Knotek@co.marathon.wi.us