

DRAFT

**CITY OF WAUSAU HUMAN RESOURCES COMMITTEE
MINUTES OF OPEN SESSION**

DATE/TIME: July 14, 2014 at 4:30 p.m.
LOCATION: City Hall (407 Grant Street) – Board Room
MEMBERS PRESENT: R. Wagner (C), G. Gisselman, D. Oberbeck, L. Rasmussen
MEMBERS ABSENT: W. Nagle
Also Present: Mayor Tipple, B. Dohr, S. Gehin, M. Hite, A. Jacobson, J. Kannenberg, M. Loy, J. Macy,
A. Wesolowski

Approval of 5/10/2014 minutes.

Motion by Rasmussen, second by Oberbeck to approve the May 10, 2014 draft minutes. All ayes. Motion passes 4-0.

Public Comment on Matters Appearing on the Agenda.

No public comment made.

Introduction of Human Resources Director.

Wagner introduced Myla D. Hite, the new City of Wausau Human Resources Director, to the committee. Hite shared her previous experience with the committee and her excitement to work for the City in the capacity as HR Director.

Review Current Roles and Responsibilities of the Public Works Director Position.

Mayor Tipple gave a brief overview of the organization structure and how the Public Works Director and Water & Sewer Director positions were combined. Discussion took place regarding if the position should remain the same and is too much for one person to handle. Wesolowski shared that the Engineers are overloaded with work because of the reduction from 4 to 2 Engineers over the past years. Oberbeck suggested an evaluation of the department for what needs to be changed, if anything. After more discussion, it was decided that the position should remain the same, and the new Public Works Director should evaluate the needs of the department and make any recommendations for changes. No motions made.

Consider Options for the Recruitment Process for the Public Works Director Position.

The committee considered the options of doing a recruitment through the HR Department and using a consultant, as was done for the recent Fire Chief recruitment. All present agreed that a consultant would be better able to capture the most qualified candidates for the position using their resources and ability to look nationwide. Tipple asked that direction be given to Hite on how to proceed. The committee instructed Hite to use Voorhees Associates as the consultant for the Public Works Director recruitment. No motions made.

CLOSED SESSION pursuant to Section 19.85(1)(f) of the Wisconsin State Statutes for the preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such problems or investigations related to an Internal Complaint.

Motion by Rasmussen to enter into Closed Session. Second by Oberbeck. Roll call vote: Oberbeck, Rasmussen, Gisselman, Wagner, and Nagle (by phone). Committee went into closed session. Others present: Mayor Tipple, Myla Hite, Michael Loy, and Jim Macy.

Adjourn. Motion by Rasmussen to adjourn. Second by Oberbeck. All ayes. Motion passes 4-0. Meeting adjourned while in Closed Session.

Romey Wagner
Human Resources Committee, Chair