

## **FINANCE COMMITTEE**

Date and Time: Tuesday, January 26, 2016 @ 6:00 pm., Board Room

Members Present: Oberbeck (C), Mielke, Nagle, Kellbach

Members Excused: Nutting

Others Present: Groat, Hite, Hanson, Lindman, Jacobson, Tipple, Czarapata, Neal, Wagner, Gisselman, Chmiel, Goede and media.

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. It was noted that there was a quorum present and the meeting was called to order by Chairperson Oberbeck.

### **Public Comment**

None.

### **Minutes of previous meeting(s). (1/12/16)**

Motion by Kellbach, second by Mielke to approve the minutes of previous meetings (1/12/16). Motion carried 4-0.

### **Sole Source Request Fire Department Thermal Imaging Cameras \$43,000**

Paul Czarapata explained we received four bids and the sole source provider is actually the low bid in the process, however, they are the only distributor for the product we selected in State of Wisconsin, so if they want multiple bids we would have to go nationwide.

Motion by Nagle, second by Mielke to approve the sole source request of the Fire Department for Thermal Imaging Cameras. Motion carried 4-0.

### **Budget Modification Human Resources**

Myla Hite stated the work has become more complex with becoming self-insured, so in order to serve the needs of the city we approached the Human Resources Committee with a request that we require a different minimum higher level qualification for the Senior Human Resources Analyst position, which is an Intermediary License. This license requires that individuals sit for an examination and take continuing education units of 24 hours in a two year period to maintain a level of professionalism. With the addition of that minimum qualification with the compensation plan that was adopted by the Council, it changes the point factors for that particular position which changes the range. She stated the Council approved \$100,000 in the budget, part for pay-for-performance and part for compensation plan administration. She indicated this would be a compensation plan administration action taking the money and moving it into the HR budget in order to fund it.

Motion by Nagle, second by Mielke to approve the budget modification for the Senior Human Resources Analyst position. Motion carried 4-0.

### **Consider funding for Organizational Efficiency Study**

Oberbeck stated one of his original concerns was the level that we would do this organizational efficiency study and that we would get the expertise required. The HR Committee looked at the options regarding bringing in a person that would have a black belt to aid in discussion and guide the process. He noted Myla Hite had a green belt. He indicated the HR Committee stated they would like to see more involvement from the black belt to lead the green belt to attaining a black belt. Wagner commented bringing this outside source in from the Technical College to do this is something that will help us move forward for understanding the departments.

Motion by Mielke, second by Kellbach to approve the funding for Organizational Efficiency Study. Motion carried 4-0.

### **Budget Modification for Motor Pool Enterprise Lease Program**

Groat stated they approved this at a previous meeting, but initially she thought we would be entering into a capital lease which then would be an asset, but it is actually being managed as an operating lease. The resolution now not only authorizes us to enter into that operating lease, but also contains a modification to move the funds out of the capital into the lease expense. Wagner pointed out this is budget neutral.

Motion by Nagle, second by Mielke to approve the budget modification for Motor Pool Enterprise Lease Program. Motion carried 4-0.

**Discussion and possible action regarding November 2015 General Fund Monthly Financial Report**

Groat presented the November 2015 General Fund Monthly Financial Report, noting the good news is our expenses have been tracking significantly lower than last year mainly due to lack of snow for the Public Works Department. The report can be viewed online: <http://www.ci.wausau.wi.us/Departments/Finance/MonthlyReports.aspx>

**Budget Modification for Water Main relocation for Airport Hangar Construction Dr Siebert**

John Chmiel indicated Dr. Siebert would like to build a hangar at the Wausau Airport in the west hangar development area; there are only two available locations left. He stated we had pre-approved hangars in those locations but they were for a different size; Dr. Siebert would like to build a bigger hangar. He explained because it is larger it interferes with the water and sewer lines across that property. The city will earn more revenue because of the land lease square footage increase and greater value of the hangar. Dr. Siebert proposes that we split the cost for the relocation of the water 50/50 and the Airport Committee approved. He requested a transfer of funds from capital projects.

Chmiel stated Dr. Siebert's lease will be on the next Finance Committee agenda and he requested that it go to Council immediately following Finance because it will have gone through Airport, Finance, a public hearing and the Utility Commission prior to that.

Motion by Nagle, second by Mielke to approve the budget modification for water main relocation for airport hangar construction. Motion carried 4-0.

**Adjourn**

Motion by Mielke, second by Kellbach to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:15 p.m.