



*** All present are expected to conduct themselves in accordance with our City's Core Values ***

OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Meeting of: **FINANCE COMMITTEE**
Date/Time: **Tuesday, May 12, 2015 at 5:30 PM**
Location: **City Hall, 2nd Floor Board Room**
Members: Keene Winters (C), Karen Kellbach, Dave Nutting, David Oberbeck, Bill Nagle

AGENDA ITEMS FOR CONSIDERATION/ACTION

- 1 Public Comment on matters appearing on the agenda.
- 2 Minutes of previous meeting(s). (4/14/15 & 4/28/15)
- 3 Update on 2015 Department of Public Works Budget and related street maintenance - Mohelnitzky
- 4 Discussion and Possible Action on changes to the Procurement Policy regarding Utility Services - Groat
- 5 Discussion and Possible Action on the Citywide Revaluation - Giese
- 6 Discussion and Possible Action regarding the Inspection Citations - Hebert
- 7 Discussion and Possible Action on the 2015 Debt Timetable and Uses of Funds - Groat
- 8 Discussion and Possible Action on the RFP for vehicle leases - Hanson
- 9 Discussion and possible action on closing TID #5 at the end 2015.
- 10 Discussion and Possible Action on Capital Improvement Project Reporting and Carryover Procedures - Groat
- 11 Discussion and possible action regarding the March 2015 General Fund Budget Report - Groat
- 12 Discussion and Possible action regarding Contingency Balance - Groat
- 13 Discussion and Possible Action on the 2016 Budget Schedule and 2016 Budget Projections - Groat
- 14 Discussion and Possible Action on amending Municipal Ordinance 3.08.040
- 15 Discussion and Possible Action on dog and cat license fees for 2016- Winters
- 16 Discussion and Possible Action on Master List of Contracts - Groat
- 17 Discussion and Possible Action on the Strategic Planning Process - Tipple
- 18 Suggestions for Future Agenda Items

Keene Winters, Chair

This notice was posted at City Hall and emailed to the Wausau Daily Herald newsroom on 5/07/15 at 3:30 pm.

It is possible and likely that members of, and possibly a quorum of the Council and/or members of other committees of the Common Council of the City of Wausau may be in attendance at the above-mentioned meeting to gather information. **No action will be taken by any such groups.**

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids & services. For information or to request this service, contact the City Clerk at (715) 261-6620.

Other Distribution: Media, (Alderspersons: Wagner, Neal, Gisselman, Rasmussen, Abitz, Mielke), *Tipple, *Jacobson, *Groat, Rayala, Department Heads

FINANCE COMMITTEE

Date and Time: Tuesday, April 14, 2015 @ 5:30 pm., Board Room

Members Present: Winters, Kellbach, Nagle, Oberbeck, Nutting

Others Present: Tipple, Groat, Giese, Hardel, Barnes, Alfonso, Hebert, Erickson, Jacobson, Kujawa, Lindman, Werth, Chmiel, S. Gehin, Wagner, Rasmussen, Neal, Mielke, Gisselman, Abitz, Goede, Joe Mella, Brian Stezinski-Williams, Lindsey Lewitzke

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. It was noted that there was a quorum present and the meeting was called to order by Chairperson Winters at 5:45 pm.

Public Comment on matters appearing on the agenda.

None.

Minutes of previous meetings. (3/10/15 & 3/24/15)

Motion by Nutting, second by Oberbeck to approve the minutes of the previous meetings (3/10/15 & 3/24/15).

Motion carried 5-0.

Consider request by Man-of-Honor Society to waive license fees for Annual Charity Raffle (Jeff Morgan)

Groat stated the Man-of-Honor Society is requesting that they abate the license fees for fireworks display and picnic license for their Annual Charity Raffle in June per the letter submitted by Jeff Morgan.

Motion by Nagle, second by Kellbach to approve the waiver of license fees for Man-of-Honor Society. Motion carried 5-0

Discussion and possible action regarding sole source purchase authority and the execution of a contract with the Boys and Girls Club for peer court and youth development services - Groat

Groat stated last year about this time they approved sole source purchases for Peer Court in the amount of \$23,000 and \$25,000 for Youth Enrichment Services. Those services and related budget items were funded in the 2015 budget, so we are back because the contract is a one year contract expiring in May. She suggested if it is the intention of Council to continue this process, perhaps they would like to put language into the agreement that would be five years or a certain time period, but would allow the city to terminate the agreement with 30 days notice if it was unfunded. This would eliminate a lot of administrative process, but still give the city an out.

Motion by Nagle, second by Kellbach approve the sole source and execution of a contract with the understanding that it be a five year contract provided the city can terminate for any reason or no reason without recourse of the Boys & Girls Club upon 30 days notice. Motion carried 5-0.

Discussion and possible action to authorize utility relocation and extension in the East Hangar Development Area and related budget modification - Groat/Chmiel
and

Discussion and possible action to authorize a budget modification for the purchase and installation of a portable electric service to serve the Balloon Rally - Groat/Chmiel

John Chmiel explained Mr. Kocourek has been authorized to build a hangar at the airport, but it is in a location where the utilities are currently located and until they are moved he will not be able to build. There is an area east of the current terminal facilities which has been designated by the FAA and the Bureau of Aeronautics (BOA) to be used for future development of hangars. He stated if we are going to have to move the utilities from the current Kocourek construction site, it is logical to locate them in a position where it could serve future hangar development.

Chmiel stated the Balloon Rally has had electrical needs at the airport for the biggest event in Wausau and they have come to the limit of WPS' capabilities and WPS has said we need to do something differently there. He felt if we are going to move the utilities from the Kocourek site, putting them in the hangar development would be a good idea and it would also serve the needs of the Balloon Rally.

Winters noted it was \$30,000 from the Economic Development Fund and \$5,000 from the Room Tax Fund. Groat indicated eventually the \$30,000 would come back to the ED Fund as hangars were built, similar to a subdivision. Tara Alfonso pointed out the Kocourek hangar has been approved by Council to be built and a lease has been authorized to be executed by the city, however it does not appear that the parties ever reached any formal written agreement as to who would pay for the cost of relocating those utilities that are underneath the Kocourek hangar site. She further noted the east hangar development has not received the formal approval yet from the BOA nor has it received formal approval from Council, so it is still in the preliminary process.

Nagle questioned how many hangars could be built. Chmiel stated in Phase I area there could be at least 10 and in the east hangar development area close to 40. Groat stated as these hangars were developed the Balloon Rally would move out to the grassy area and the proposal for the \$5,000 for the Balloon Rally creates the electrical equipment that becomes portable and can move out there as well. Mielke indicated he thought the cost discussed at Airport Committee was closer to \$20,000. Nagle commented he did not want to hamstring the project.

Motion by Nagle, second by Nutting to approve \$30,000 from the Economic Development Fund and \$5,000 from the Room Tax Fund, with the understanding that Chmiel would work to drive the best bargain he could with WPS and would be able to recoup any costs possible. Motion carried 5-0.

Discussion and possible action regarding budget modification for the Police Department - Barnes

Cpt Barnes stated the Police Department was asking for authorization of a transfer of \$5,000 from our Wages & Benefits line item for Evidence Custodian to the Community Service Officer position. He explained they would like to hire an individual full-time for the summer months to work on returning evidence to people. He indicated they had a thousand pieces of evidence for which they need to track down the individuals to pick up their property. He also stated they are still lagging behind in getting caught up on paper reports, imaging and scanning them. They do not have the staff to do it nor want to pay \$20 an hour to do it, as opposed to summer labor.

Motion by Kellbach, second by Oberbeck to approve the transfer as requested by the Police Department. Motion carried 5-0.

Discussion and possible action regarding budget modification for the Fire Department - Groat

Groat explained that the Fire Department, while it is supported by the Motor Pool and the Motor Pool Fund, was in a kind of hybrid state where for new purchases they were being charged the rate for usage on their vehicles, but for other older vehicles they were being charged actual costs of maintenance. The goal was to get them off of a hybrid to where they are treated fully like everyone else that is functioning in the Motor Pool Fund. This transfer of funds allows them to do that and Mark Hanson has put together the rate structure for their entire fleet and he would be able to bill them based on usage of the fleet.

Motion by Nagle, second by Kellbach to approve the transfer request of the Fire Department. Motion carried 5-0.

Discussion and possible action regarding sole source purchase of Motorola Radios from Northway Communications - Fire Department

Chief Kujawa explained this is basically the continuation of a project we started last year and brought it to Finance Committee as a sole source purchase. It is a four year phase-in project to replace the radios and she was requesting approval for \$41,825.50.

Motion by Nutting, second by Kellbach to approve the sole source purchase of Motorola Radios from Northway Communications. Motion carried 5-0.

Sole source purchase environmental services with Conestoga Rovers - Wausau Water Supply PRP Group - Groat

Groat stated the city has been contracting with Conestoga Rovers since the superfund site was created. There are three responsible parties: the City of Wausau; Wausau Chemical; and Marathon Electric. Lonsdorf was servicing as the trust agency; the bill came in to Jim Lonsdorf's legal firm and based on the remediation decree he would allocate those costs to the responsible party. She explained when he retired he asked if the City of Wausau would be that

entity that would get the bills in from Conestoga Rover and divide them and invoice Wausau Chemical and Marathon Electric.

Motion by Nagle, second by Oberbeck to approve the sole source purchase of environmental services with Conestoga Rovers. Motion carried 5-0.

Discussion and possible action regarding budget modification - Transformer project RMM Solutions Development Agreement - Engineering

Ann Werth explained there is a very old transformer that is in the back part of an alley or common way which was going to be taken down and relocated. She stated it is 6' x 8' x 6' high, or the size of a small vehicle, which has caused a lot of problems because there would be no way for a fire truck to get through and there are tenants on the second floor of those older buildings of the 600 block of 3rd Street. She indicated there were stakeholder meetings held with a number of the businesses and church. The church will not allow it to go on their property. She noted they will no longer place transformers underground due to safety issues. The consensus from everybody was to do a bump-out on Grant Street and put the transformer there. Rasmussen indicated CISM was happy with this solution.

Motion by Nagle, second by Nutting to approve the budget modification in the estimated amount of \$30,000 for the transformer project. Motion carried 5-0.

Discussion and possible action on resolution authorizing the carryover of capital funds to 2015 - Groat

Groat explained we contemplate this action each year, which consists of looking at the budgets in the capital projects funds and in the tax increment districts to see what is left in the balance of the account. The departments that are managing construction budgets or purchases look to see how much they are going to need to complete that project and then that carryover is developed. She noted the funds are already on hand; either we have already borrowed the money or we levied taxes for each one of these, except for Linetec which is in TID #10. We have not borrowed the money for Linetec, but we have a signed developer's agreement that obligates us to fund it.

Groat reviewed the list of carryovers in detail with the committee. Winters questioned several of the project carryovers as to the status of those projects. Oberbeck suggested that preliminary numbers be put together earlier, such as in the fall, to help see what hasn't been done and what should be budgeted for the next year. He felt this was something the CIP Committee should have to review to help guide them. He commented if a department was already behind, perhaps we would not want to budget them more money.

Motion by Oberbeck, second by Nagle to approve the carryover of capital funds to 2015. Motion carried 5-0.

Discussion and possible action regarding the 2014 housing code violations, forfeitures and total paid

Winters reviewed an analysis and a six-page printout of tickets issued. He commented fines collected so far (approximately \$20,000) should pay for two CSO's for the summer. Discussion followed regarding the \$30 fines (immediate citations) and the negative citizen reaction to them. Nagle commented he expected the use of intelligent discretion in the issuing of immediate citations. Rasmussen questioned if people are just ignoring these tickets and perhaps we should reduce the violations that result in immediate citations from seven or eight to just four or five. Groat noted the \$30 tickets were not on the report; Winters requested they be provided a report of those tickets.

Barnes commented there has been a lot of success in cleaning up yards and they have received a lot of positive feedback from neighbors when we addressed issues and educated people. They do exercise discretion; however, no one is happy about a \$30 ticket for garbage cans!

Discussion and possible action regarding the modification of the Procurement Policy - to allow departments to sign purchase contracts valued at less than or equal to \$5,000, create a competitive purchasing exemption category and eliminate council approval for minor intergovernmental contracts valued at \$5,000 or less

Groat commented the purpose is to try to streamline the process for departments so they can more efficiently manage purchasing and eliminate any unnecessary administrative tasks. She reviewed the purchases that are exempt from competitive purchases and explained why.

Groat stated sole source purchases can be one time or could be ongoing, such as the special batch chemicals the sewer utility is using that was recently approved. There was no clear decision on how long that sole source authorization was for and they did not establish what the expiration date would be. She suggested a department designate a request as either one-time where they need to come back for the next purchase or ongoing, where they would not have to come back for the next purchase. Oberbeck questioned if they wanted them to also designate a recommended time period that it would be ongoing. Winters indicated he would vote no if this was added because he did not feel 15 purchases over 3 years was a lot of extra paperwork and things can change from year to year. Groat asked if they could then make them valid for 365 days because departments don't know how long they are valid. Winters agreed that one year was reasonable.

Motion by Nagle, second by Nutting to approve the modification of the Procurement Policy and to allow designated ongoing sole sources purchases for one rolling year from the first purchase. Motion carried 5-0.

Approving Acceptance of settlement offer and Stipulation and Order to Dismiss Gary R. Stein et al v. City of Wausau (Hwy. 51/U Interchange condemnation appeal, Case No. 14CV678) and related budget modification

Jacobson explained this has been dealt with a couple times in closed session and Gary R. Stein, owner of Sound World, has accepted the city's final counter offer for settlement at a total of \$46,650.

Motion by Nagle, second by Oberbeck to approve the settlement offer related to Gary R. Stein. Motion carried 5-0.

Discussion and possible action on approval of contract agreement for the Mercury Reduction Program between Marathon County Health Department and Wausau Water Works, City of Wausau – Jacobson

Winters indicated this comes from the Water Commission; there is an EPA requirement to do this and we contract with the county.

Motion by Nagle, second by Oberbeck to approve the contract agreement for the Mercury Reduction Program. Motion carried 5-0.

Discussion and possible action on resolution opposing the State of Wisconsin's proposed elimination of personal property tax and computer aid - Groat

Groat stated we have a resolution that was created by the League of Municipalities opposing the changes to personal property. The city currently receives \$1.8 million in personal property tax and computer aid. She stated if this were eliminated and we were allowed to pass this on to the property owners it would increase the taxes approximately 75 cents per thousand of value, so a homeowner of \$100,000 home would be charged \$75 more for the city's share. She noted the school district, county and technical college receive a portion and all of those entities would pass on the tax as well, so it is really just reallocating the tax from business to business and residential; it just becomes a tax shift. Winters provided his own personal property tax paperwork as an example of the process for businesses. Oberbeck commented it would have to be offset by state aid and if it doesn't do that then it is a lose/lose proposition for the city. The main purpose would be to get rid of a tedious process and unburden businesses of the paperwork. He indicated he would be supportive of it with the fact that it must be replaced with the amount of aid that is being lost by the municipalities.

Motion by Oberbeck, second by Nagle to approve the resolution and change the word "address" to "replace" in the final Be It Resolved paragraph. Motion carried 5-0.

Discussion and possible action on a resolution supporting the continued existence of the Board of Commissioners of Public Lands and local government loan program - Groat

Groat stated the Board of Commissioners of Public Lands take the funds that come from forest crop off of their public lands and invest those funds either in public investments or give the funds to municipalities as a loan. She noted they gave the city special consideration and funded the entire Jefferson Street Parking Ramp for us while we awaited the IRS private letter ruling, which ultimately allowed us to issue tax exempt. We also used them for the Wausau Window & Wall and the Entrepreneurial Center.

Motion by Nagle, second by Oberbeck to approve a resolution supporting the continued existence of the Board of Commissioners of Public Lands. Motion carried 5-0.

Approving the nomination of a Trustee for Wausau Cemetery Perpetual Care Fund - Jacobson

Jacobson explained the current agreement requires that the City of Wausau select a successor trustee and Associated Bank is very interested in being appointed, then all accounts would be in the same place. She indicated they had until June 1st to make the selection. The committee directed Jacobson to prepare a sole source purchase and bring it back to the next meeting.

Approving Second Amendment to Lease Agreement between City of Wausau and Espresso Sensory Perception, LLC dba Cafe' Le Grand - Jacobson

Jacobson explained it is an amendment to their current lease to raise their rent from \$600 to \$800 by mutual consent. She noted they changed their trade name from Café Le Grand to Vino Latte.

Motion by Nagle, second by Kellbach to approve the amendment to the lease agreement with Espresso Sensory Perception, LLC. Motion carried 5-0.

Presentation regarding the financial position of the Tax Increment Districts - Groat

Postponed to next meeting.

Discussion and possible action regarding update on Village and Town discussions regarding the Village of Brokaw.

Nutting indicated he attended the meeting of Town of Texas and Town of Maine and commented that a lot of questions were left unanswered. Neal was also present at the meeting and felt the overriding sentiment was self-preservation ensuring that no one lost any land to Wausau. He came away with the impression that Wausau was pictured as wanting Brokaw and wanting land; all they want to do is maintain their identity and way of life and not have us coming in and taking over. He felt the most important development was when Attorney Shane Vanderwaal indicated that the towns were interested in discussing with Wausau and Brokaw a cooperative boundary agreement. There are a couple of meetings being set up for the end of this month and the beginning of next month.

Discussion and possible action on budget transfer for the Sewer Utility Fund – Temporary Wages

Groat stated the Sewer Utility has been using sewer interns similar to what the Police Department is now proposing. They had two summer interns, basically untrained kids to mow lawns, etc. They also had interns that were students sent from UW Stevens Point for which we were paying the university and the funds were budgeted for in contractual services – lab testing. The university no longer wants the program to run through them and wants them to be employees of ours during those summer months. She indicated the request is for a budget transfer of \$24,000 out of lab testing into temporary services and an additional \$2,000 from administrative salaries.

Motion by Nagle, second by Oberbeck to approve the transfer for the Sewer Utility Fund. Motion carried 5-0.

Discussion and Possible Action on 2016 Budget Priorities

Winters stated there is a Committee of the Whole meeting coming up on Budget Priorities on April 23rd and questioned if they wanted to send forward some information and have staff work on tightening down these estimates in their packets. He felt it would be an opportunity to restore the spring cleanup and fix some other things in the budget.

Motion by Oberbeck, second by Nagle to forward the information regarding potential uses of savings on the refuse and recycling contract to the Committee of the Whole. Motion carried 5-0.

Adjournment

Motion by Nagle, second by Oberbeck adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:00 p.m.

FINANCE COMMITTEE

Date and Time: Tuesday, **April 28, 2015** @ 5:30 pm., Board Room

Members Present: Winters, Kellbach, Nagle, Oberbeck, Nutting

Others Present: Groat, Giese, Hite, Jacobson, Kujawa, Lindman, Schock, Mohelnitzky, Petit, Ray, Wagner, Neal, Mielke, Goede, Joe Mella, Lindsey Lewitzke, Amy Frolick, Elizabeth Field, Phil Valtichka, Lisa Barry, Fritz Schierl, Andrew Halvorsen

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. It was noted that there was a quorum present and the meeting was called to order by Chairperson Winters at 5:45 pm.

Public Comment on matters appearing on the agenda.

- 1) Elizabeth Field, Executive Director of the Wausau River District, read a letter of support of the proposed Schierl Development on the corner of Stewart and 3rd Avenue. (*Letter placed on file.*)
- 2) Andrew Halvorsen, Ellis Stone, indicated he was present to answer questions regarding the Schierl project.
- 3) Lisa Barry, Wausau/Central Wisconsin Visitors Bureau, indicated she was present to speak to the room tax to support the Sports Authority.
- 4) Joe Mella, President of River District Wausau, stated they were more than willing to volunteer their time and efforts for the City of Wausau to undertake the Schierl project.
- 5) Janet Koss, Business Manager for Wausau Community Theater, spoke regarding their room tax request and how their shows are becoming a strong destination event for Wausau.
- 6) Lindsey Lewitzke, Director of Wausau Events, spoke regarding the room tax funding for events to improve quality of life in Wausau.
- 7) Amy Beck, Marketing & Communications Manager Woodson Art Museum, spoke regarding room tax funding of Artrageous Weekend.

Minutes of previous meetings. (4/14/15)

Winters indicated he was sending the minutes back because he wanted more discussion reflected on the budget carryover item.

Discussion and possible action regarding sole source purchase justification and the nomination of Associated Trust Company N.A. as Trustee for Wausau Cemetery Perpetual Care Fund and approving Agreement between City of Wausau and Associated Trust Company N.A.

Jacobson stated M&I had been charging \$5,000 annually to perform this service and indicated their rates would be increasing after June, but did not say to what extent. The sole source is filled out with Associated Bank as the trustee and their fees for service are \$7,476.54. She noted she found four full service lending institutions that provide trust services on the Internet. Winters commented there are dozens of people who can provide this service and he felt the price was a little on the high side and although he understood it would be more convenient for them to have all their accounts at Associated, he was not sure that met the standards of a sole source justification.

Motion by Nagle, second by Oberbeck to send it out for quotes. Motion carried 5-0.

Discussion and possible action regarding budget modification for the Schierl Redevelopment Project - Tax Increment District Number Eight

Winters stated it appeared to be two projects in one, a convenience store and an apartment complex. He commented the Finance Committee was more interested in the numbers, the "but for" question, and the highest and best use question for each project. He questioned how much city money was going into each project relative to the cost and asked for a breakdown of the two projects as stand-alone items.

Fritz Schierl stated at ED level they discussed the cash flow of the project and "but for" question heavily in closed session. Andrew Halvorsen explained as we look at the cash flow specifically relating to the residential component, given that for the remodel as well as the addition of that particular component it is approximately a \$1.1 million expenditure of the \$3 million total that we would be obligated via the developer's agreement to invest. Total project costs right now are at roughly \$3.65 million, which includes property acquisition of the Stahmer Clinic. He indicated they are at a negative cash flow for the first seven years. A big financial constraint is the earth excavation

with the majority of it being rock. He stated since the c-store and apartment complex will be built at the same time concurrently it is definitely of interest to Schierl Sales Corporation to have both of those entities be examined as one project.

Halvorsen indicated the vast majority of the concern as well as the cash flow projections that were shared rest with the residential piece significantly from an annualized perspective. Schierl agreed and commented the cash flow alone for the residential justifies the "but for" need. Winters stated if the \$500,000 was going for the apartment complex which is \$1.1 million, we are paying a third of the cost which seemed a little high. He questioned whether the Council would be comfortable paying anything towards a c-store. Chris Schock stated they are together; it is presented as a joint project and the apartment complex alone requires a level on incentivitation that would meet the threshold for a "but for" type of test.

Nagle commented we have an opportunity to improve and raise the bar in this near west side area. Oberbeck questioned the closure or vacation of Clark Street, which was a donation of value. Jacobson indicated it would be going to CISM Committee.

Motion by Nagle, second by Nutting to approve the budget modification for the Schierl Redevelopment Project in TID #8. Motion failed 2-3. (*Winters, Oberbeck and Kellbach were the dissenting votes.*)

Discussion and possible action regarding 2015 Room Tax Requests and related Room Tax Budget Modification - Paper Copies of the Room Tax Applications Distributed in Advance

Groat stated the city has a two time per year room tax application process; in August people submit applications for the next year and we offer another application process in February for supplemental requests. In August and incorporated into the 2015 budget was an estimated room tax revenue of \$727,000. Groat stated the 2014 actual came in at \$809,198 and based on the requests as well as the grants given in August she put together a revised budget. She noted at the last meeting the committee authorized \$5,000 to come from room tax for the airport electrical upgrades. The revised budget includes adjustment to the room tax revenues up to \$750,000 and it shows that there are funds available at the end of the year.

Motion by Nagle, second by Oberbeck to approve the room tax budget modification. Motion carried 5-0.

Discussion and possible action regarding the Convention and Visitor Bureaus Proposed "Meetings Means Business Program" - Lisa Barry

Lisa Barry, Wausau/Central Wisconsin CVB, indicated they would be the first in the state to start a "Meeting Means Business Program." She explained it would put them in a higher playing field to be able to compete. She stated there have been conferences we have lost because we don't have the bidding money or the transportation money. She requested one half of one percent of room tax to be put into a fund to be set up just like the Sports Authority, where there is a board that requests have to go through. This will allow them to attract bigger conferences and fill hotel rooms during the week at slow times. She stated the money would only be used for meetings, conferences, and expos. The committee directed the Attorney's Office to put together a contract and bring it back to Finance.

Discussion and Possible Action on the Convention and Visitors Bureau Sports Authority - Lisa Barry

Barry stated the contract allows for the Sports Authority to receive one half of one percent of room tax. She noted it has now turned into an investment in which the city is getting back \$1.05 for every \$1 put in; she estimated it generated \$60,000 of new room tax last year. In 2013 the Sports Authority was recognized as # 1 in the nation in the dollars that we brought in.

Groat clarified the contract does not expire until December 31, 2016; it had an automatic renewal provision unless either party gives notice to terminate. Jacobson agreed that the original contract would have expired at the end of December 2014 but had two one-year automatic renewals taking it through 2016. She suggested they come back in June of 2016 for renewal of the contract for 2017 and indicated she would send them a letter of reminder.

Wagner questioned if there was some software that could monitor or track the expiration dates of contracts. Winters agreed there should be a master list of contracts as well as who is responsible for their renewal and indicated he would put this on a future agenda.

Discussion and possible action regarding the Capital Improvement Budget Process – Groat

Winters suggested that since we have Dr. Hintz working on our budget process, perhaps the committee should refer this discussion item and information to the Committee of the Whole.

Groat stated at the last meeting concern was expressed by Winters that the departments didn't really have a voice in the evaluation process, so as we launched the CIP budget process for 2016, she had the departments rate their own projects. The committee will be able to look at how they ranked them and ask questions.

Motion by Nagle, second by Oberbeck to refer this item to the Council as a Committee of the Whole. Motion carried 5-0.

Discussion and possible action regarding Resolution approving the Notice of Election to Self - Insure Worker's Compensation Program with CVMIC- Hite

Myla Hite explained this is primarily an administrative housekeeping item; we are not proposing any changes and there is no financial impact. Currently we are a self-insured workers compensation fund and CVMIC is our underwriter for claims over \$500,000. The Wisconsin Administrative Codes require a notice of declaration be on file with the state if a public employer is self-insured for workers compensation. We will need a resolution in order to forward that declaration to the state.

Motion by Nutting, second by Nagle to approve a resolution approving the Notice of Election to Self - Insure Worker's Compensation Program with CVMIC. Motion carried 5-0.

Presentation regarding Assessment Process – Giese

Jeremy Ray, Assessment Department, presented the assessment process used by the City of Wausau for informational purposes. *(Audio and handouts on file with the clerk)*

Discussion and possible action regarding Animal Control Fund Financial Activities, Licensing Fees and Other Animal related Costs

Winters provided data for committee review, noting one of the challenges we have now is that our sheltering costs exceed our license fee revenue. He pointed out in the list of revenues is the grant from the county that went from \$25,000 to \$12,000 and will be zero next year. There are substantial costs for sheltering of cats that exceeds revenue. He indicated it is a fact that the county shelter is filled to capacity with unwanted pets and animal complaints was #6 in the top 20 reasons police were called out in 2014.

Winters stated the ultimate goal or vision would be to have 100% of cats and dogs in the city licensed and have none taken to the shelter by city staff. Oberbeck commented in reality our goal should be that every cat and dog is vaccinated to provide public health and safety. If all animals were micro chipped, an escaped pet could be returned to its owner or if they have to be temporarily held at the shelter, the owner pays boarding costs. He wanted to see more proactive goals to create the right behaviors among pet owners and pets.

Winters stated things we can measure are the more pets that are spayed and neutered, the fewer unwanted litters you have and the more animals licensed and micro-chipped can be returned home without requiring sheltering. The base license fee could be increased and offer discounts for spay and neutering and/or micro-chipping; raise fines for noncompliance. Oberbeck agreed we want to incentivize the right behaviors.

Discussion and possible action regarding December 2014 General Fund Budget Report

Winters pointed out four of our five largest departments overspent their budget and we overspent our budget in total. Groat commented there was quite a bit of effort to pare down departments budgets to remove any sort of contingencies out of their departmental budgets because there was concern that the budget to actual variances left too much in the budgets at year end. By eliminating any sort of contingency the departments have, any change in personnel, such as an unexpected retirement, extra comp time, extra costs for utilities or major winter events affects them. She suggested budgeting more money. Winters questioned if they needed to do a budget reconciliation. Groat presented a handout of some research on other communities and the problems many have with budget to actual variances. She stated it was not uncommon for communities to not do a final budget reconciliation. The

purpose of the budget is to establish a spending plan and to determine how much of a levy we need based on that spending plan. She indicated a final year end budget modification could be done if that is the wish of the Finance Committee and Common Council.

Wagner questioned if it was trending higher, should department heads have come back to the Council. Oberbeck felt as things change, such as winter expenses, we need to budget accordingly otherwise it will be a rapid increase in property taxes. Winters suggested department heads get weekly or bi-weekly reports letting them know where they stand on their budgets. Groat indicated they all have access to run reports as well as access to the Intranet where monthly reports are posted.

Discussion and possible action regarding the March 2015 General Fund Budget Report

Held over to next meeting.

Suggestions for Future Agenda Items

Winters indicated he would provide a list for future consideration.

Adjournment

Motion by Kellbach, second by Nagle to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:00 p.m.

						ORG#											
ORG#		GL#		2015		2014		2013		1009	2012	2011	2010	2009	2008	2007	2006
SEALCOAT	1015	2490	BUDGET	\$36,500.00	BUDGET	\$145,114.00	\$143,000.00	2490	BUDGET	\$203,400.00	2490	\$203,400.00	\$202,800.00	\$202,800.00	\$195,800.00	\$195,800.00	\$160,300.00
			SPENT		SPENT	\$146,436.04	\$44,326.95		SPENT	\$93,873.94	\$222,033.76	\$78,742.21	\$154,784.63	\$173,634.72	\$179,477.83	\$84,442.31	
									\$109,526.06			\$-18,633.76	\$124,057.79	\$48,015.37	\$22,165.28	\$16,322.17	\$75,857.69
EPOXY PAINT	1019	2490	BUDGET	\$3,500.00	BUDGET	\$49,919.21	\$80,000.00										
			SPENT		SPENT	\$92,124.09	\$4,645.22										
CRACKFILL	1015	4810	BUDGET	\$20,182.42	BUDGET	\$22,500.00	\$22,500.00	4810	BUDGET	\$27,500.00	4810	\$27,500.00	\$27,500.00	\$27,500.00	\$20,250.00	\$20,250.00	\$20,250.00
			SPENT		SPENT	\$23,133.60	\$20,386.28	SPENT	\$28,307.46	\$28,307.46	\$20,991.48	\$18,292.00	\$19,920.30	\$17,565.02	\$15,834.20		
									\$-807.46			\$6,508.52	\$9,208.00	\$329.70	\$2,684.98	\$4,415.80	
ASPHALT HOT MIX	1015	4830	BUDGET	\$85,000.00	BUDGET	\$235,000.00	\$148,100.00	4830	BUDGET	\$244,000.00	4830	\$244,000.00	\$244,000.00	\$250,000.00	\$230,000.00	\$207,000.00	\$138,000.00
			SPENT		SPENT	\$60,465.53	\$25,273.82	SPENT	\$90,617.64	\$90,617.64	\$154,437.84	\$117,314.66	\$202,611.15	\$212,399.50	\$145,947.46		
									\$153,382.36			\$153,382.36	\$89,562.16	\$132,685.34	\$27,388.85	\$-5,399.50	\$-7,947.46
ASPHALT COLD MIX	1015	4840	BUDGET	\$15,000.00	BUDGET	\$20,000.00	\$13,000.00	4840	BUDGET	\$13,000.00	4840	\$13,000.00	\$13,000.00	\$19,500.00	\$19,500.00	\$19,500.00	\$13,000.00
			SPENT		SPENT	\$7,740.53	\$11,947.83	SPENT	\$5,726.81	\$13,399.14	\$3,170.58	\$12,659.44	\$8,926.79	\$3,681.85	\$4,945.72		
									\$7,273.19			\$9,829.42	\$6,840.56	\$10,573.21	\$15,818.15	\$8,054.28	













TO: FINANCE COMMITTEE MEMBERS

FROM: MARYANNE GROAT

DATE: May 4, 2015

SUBJECT: Procurement Policy

Attached are proposed modifications to the procurement policy. A description of these changes follows:

1. Purchases Exempt from Competitive Purchases

In April added a section of purchases exempt from competitive purchasing and sole source scrutiny.

We would like to add:

- Utility Company services

CITY OF WAUSAU, WISCONSIN PROCUREMENT POLICY

POLICY OBJECTIVE

The City of Wausau has adopted this procurement policy in order to provide City employees with uniform guidance in the purchase of supplies, equipment, services and property. The controls and procedures set forth are intended to provide reasonable assurance that the lowest cost, highest quality good or service is obtained, while balancing the need for flexibility and efficiency in departmental operations.

COVERAGE

This policy applies to the purchases of all departments and divisions of the City of Wausau. The provisions of Wisconsin Statutes s 62.15 and Wausau Municipal Code 12.08 apply to the procurement of public construction and take precedence over any portion of this policy that may conflict with that statute. Procurement activities for MetroRide are subject to the provisions of the Federal Transit Administration and take precedence over any portion of this policy which may conflict with their guidelines. More restrictive procurement procedures required by grants, aids, statutes or other external requirements or funding sources will take precedence.

GOALS

1. To encourage open and free competition to the greatest extent possible.
2. To receive maximum value and benefits for each public dollar spent.
3. To ensure that all purchases are made in compliance with federal, state and local laws.
4. To prevent potential waste, fraud, abuse and conflicts of interest in the procurement process.
5. To assure proper approvals are secured prior to the purchase and disbursement of public funds.

ETHICAL STANDARDS

1. All procurement shall comply with applicable federal, state and local laws, regulations, policies and procedures. Municipal Code 2.03 Code of Ethics for Public Officials and Employees provides general ethical standards and conduct expectations.
2. In general, employees are not to engage in any procurement related activities that would actually or potentially create a conflict of interest, or which might reasonably be expected to contribute to the appearance of such a conflict.
3. No employee shall participate in the selection, award or administration of a contract if a conflict of interest would be involved. Such a conflict would arise when the employee, any member of his immediate family, business partner or any organization that employs, or is about to employ, any of the above, has a financial interest or other interest in the firm selected for award.
4. To promote free and open competition, technical specifications shall be prepared to meet the minimum legitimate need of the City and to the extent possible, will not exclude or discriminate against any qualified contractors.
5. No employee shall solicit or accept favors, gratuities, or gifts of monetary value from actual or potential

contractors or subcontractors.

6. Employees must maintain strict confidentiality in the procurement process and shall not impart privileged information to any contractors that would give them advantage over other potential contractors.
7. Personal purchases for employees by the City are prohibited. City employees are also prohibited from using the City's name or the employee's position to obtain special consideration in personal purchases. Employee purchase programs may be established with vendors with prior approval from the Mayor, provided that the vendor provides similar programs to employees of other private entities.

GENERAL GUIDELINES

These general guidelines shall be adhered to as closely as possible by all departments in the procurement of goods and services.

1. Procurements are classified into the following two major categories:
 - Purchasing Goods is defined as equipment, furnishings, supplies, materials and vehicles or other rolling stock. The rental, leasing of these items is also considered to fall within this category and the cost shall be determined by considering the maximum total expenditure over the term of the agreement.
 - Purchase of Services is classified into additional categories of professional services, contractor services, construction services and combined goods and service contracts.
2. Buy Local - It is the desire of the City to purchase locally when possible. This can be accomplished by ensuring that local vendors who have goods or services available are included in the competitive solicitation process that will precede major purchases. It is also the desire of the City to purchase from disadvantaged enterprise businesses whenever possible as defined by Wisconsin Statute 84.06(1).
3. Cooperative Procurement Programs – Departments are encouraged to use cooperative purchasing programs sponsored by the State of Wisconsin or other jurisdictions. Purchases of goods and services secured through these programs are considered to have met the requirements of competitive procurement outlined in this policy. Additionally, if identical products can be obtained at a lower price than current cooperative purchasing contracts, no additional quotes are required.
4. Purchasing Oversight – Department heads have the responsibility for procurement issues in their individual departments. A department head is defined as the City employee having responsibility for the department on behalf of which moneys were appropriated in the City budget for purchases.
5. Emergencies – When an emergency situation does not permit the use of the competitive process outlined in the policy, the applicable department head, Finance Director and Mayor may determine the procurement methodology most appropriate to the situation. Appropriate documentation of the basis for the emergency should be maintained and filed with the City Clerk. All emergency purchases exceeding \$50,000 shall require the Department Head to provide written notice to the Common Council.
6. Identical Quotes or Bids – If two or more qualified bids/quotes are for the same total amount or unit price, and quality or service is considered equal the contract shall be awarded to the local bidder. Where this is not practical the contract will be awarded by drawing lots in public.
7. Serial Contracting – No contract or purchase shall be subdivided to avoid the requirements of this policy. Serial contracting is the practice of issuing multiple purchase order to the same vendor for the same good or service in any 90 day period in order to avoid the requirements of the procurement policy.

8. Purchase Orders and Purchase Order Cover Sheet – Shall be issued for all purchases of goods and services in excess of \$5,000.
9. Policy Review – This policy will be reviewed by the Finance Committee every two years or sooner at the discretion of the Common Council.
10. Protest Procedures – Any interested party who wishes to protest at any point in the procurement process, evaluation, award, or post-award, may do so. An “interested party” must, however, be an actual or prospective bidder or offeror whose direct economic interest would be affected by the award of the contract or by failure to award the contract. Protests must be submitted timely, in writing to the City Clerk, 407 Grant Street, Wausau WI 54403 but no later than five (5) working days following the City’s procurement decision. The protest must contain a detailed statement of the grounds for the protest and any supporting documentation. Upon the receipt of the written protest, the City Clerk will notify the City Attorney and Finance Director who will work to resolve the matter within five (5) working days. If the protester is not satisfied and indicates the intention to appeal to the next step the award will be temporarily suspended unless it is determined that: 1)the item to be procured is urgently required; 2) delivery or performance will be unduly delayed by failure to make the award promptly; 3) Failure to make the prompt award will otherwise cause harm to the City; or 4) The protest has no merit. If the protester wishes to appeal the decision of the City Attorney and Finance Director the matter will be forwarded to the City of Wausau Finance Committee and the Common Council for the ultimate local disposition.

PURCHASE OF GOODS

1. Purchase of Goods under \$5,000 – may be made based on the best judgment of the department head or division director. However, it is recommended that competitive quotes be obtained. Specific procurement documentation is not required.
2. Purchase of Goods \$5,000 to \$25,000 – requires department head approval PRIOR to placing the order and the issuance of a purchase order. The cost of the purchase must have been included within the approved department budget. The department **MUST** obtain (3) three written quotations, if possible. Quote summary, request for quote documentation and written quotes must be submitted to the Finance Department with the purchase order request. Purchase orders will not be processed without the proper documentation.
3. Purchase of Goods in excess of \$25,000 – a formal bid process is required.
 - a. Requests for such bids shall be formally noticed. All notices and solicitations of bids shall state the time and place of the bid opening.
 - b. All bids shall be submitted sealed to the City Official designated in the bid packet and shall have the bid name and date identified on the envelope.
 - c. All sealed bids shall be opened and recorded by the Board of Public Works. The department head shall be responsible for the preparation of all plans, bid specifications, notices and advertising. Prequalification of bidders may be done at the discretion of the department head. A tabulation of bids received shall be available for public inspection. The Board of Public Works shall have the authority to award the contract when the costs of the purchase have been included within the approved City budget. Purchases that do not meet this criteria and are not otherwise authorized by law, rule or regulation, shall be authorized separately by the Common Council. All bid documentation shall be placed on file with the City Clerk.
 - d. In general, the contract shall be awarded to the lowest priced responsible bid, taking into consideration the following factors: the qualities of the goods supplied, conformity with specifications, product compatibility, maintenance costs, vendor support and delivery terms. Written documentation or explanation shall be required if the contract is awarded to other than the lowest responsible bidder. This documentation will include a justification as to why it was in the City’s best interest to award the contract to other than the lowest responsible bidder.

4. Commodities \$5,000-\$50,000 – commodities subject volatile pricing such as fuel may through via written quotes. These purchases require department head approval prior to placing the order and the issuance of a purchase order. The cost of the purchase must have been included within the approved department budget. The department must obtain (3) written quotations, if possible. Quote summary, written quotes and any other available documentation must be submitted to the Finance Department with the purchase order request.
5. The department head shall administer the purchase.
6. The following items must be purchased using a centralized purchasing process:
 - a. Copiers - coordinated by the CCITC.
 - b. Computer hardware/software - coordinated by CCITC.
 - c. Cellular telephone, telephones, security cameras and similar communication and technology equipment – coordinated by CCITC.
 - d. Furniture – coordinated by Department of Public Works.
 - e. Office Supplies – coordinated by the Finance Department.
 - f. Janitorial Services – coordinated by Department of Public Works.
 - g. Vehicles and other rolling Stock – coordinated by Department of Public Works.
 - h. Facility Maintenance, Repair and Improvement – coordinated by Department of Public Works.
 - i. Procurement of Legal Services – coordinated by the City Attorney’s office.

PURCHASE OF SERVICES

Whenever practical the purchase of services should be conducted based upon a competitive process:

- Contractor services is defined as the furnishing of labor, time or effort by a contractor, usually not involving the delivery of specific goods or products other than those that are the end result of and incidental to the required performance. Examples of contractor service include: refuse and recycling collection, snow removal, EMS billing services, janitorial, elevator maintenance, mailing, or delivery services. Contractor services shall follow the competitive procurement policy for the Purchase of Goods subject to the same spending guidelines. The cost shall be determined by considering the maximum total expenditure over the term of the contract.
- Construction services is defined as substantial repair, remodeling, enhancement construction or other changes to any City owned land, building or infrastructure. Procedures found with in State of Wisconsin Statute 62.15 and Wausau Municipal Code 12.08 shall take precedence. In absence of guidance in these areas, construction services shall follow the competitive procurement policy for the Purchase of Goods subject to the same spending guidelines.
- Combined Goods and Services in situations where the purchase combines goods and services (exclusive of construction and contractor services), such as many technology projects, the purchase shall be treated as a purchase of professional services.
- Professional services is defined as consulting and expert services provided by a company, organization or individual. Examples of professional services include: attorneys, certified public accountants, appraiser, financial and economic advisors, engineers, architect, planning and design. Professional services are generally measured by the professional competence and expertise of the provider rather than cost alone.
 - a) If it is estimated that the service being solicited has a total cost of over \$25,000 a formal Request for Proposal shall be used to solicit vendor responses. The department head shall be responsible for the preparation of all Requests for Proposal specifications, notices and advertising. Prequalification of proposers may be done at the discretion of the department head. A formal RFP will not be required to solicit legal services for representation in a specific matter, regardless of cost. The City Attorney will consult with the Finance Committee if it is anticipated that expenses (fees and costs) in excess of \$25,000 for a single matter will be incurred. When retention of legal services to perform ongoing services in one type of matter, such as bond counsel

or prosecution services, is required, the procurement policy, for professional services shall be followed.

- b) The Purpose of an RFP is to solicit proposals with specific information on the proposer and the service offered which will allow the City to select the best proposal. The best proposal is not necessarily the proposal with the lowest cost.
 - c) Based upon the services or project and the magnitude of the outcome a selection committee may be advisable.
 - d) Requests for proposals shall be formally noticed. All notices and solicitations of proposals shall state the time and place of the proposal opening.
 - e) Information to be requested of the proposer should include: Years of experience in the area desired services, financial strength of the company, examples of similar services/projects completed, resumes of staff associated with the project/service, list of references, insurance information, In addition the proposal should provide information about the City, scope of services requested and desired outcomes or deliverables. The proposal should also identify evaluation factors and relative importance.
 - f) Establish selection criteria and include this information with the RFP. It is generally advisable to establish a numeric ranking matrix. This reduces the subjective nature of the rating process.
 - g) Proposals should be solicited from an adequate number of qualified sources. Requests for proposal should be formally noticed. All notices and solicitations should provide the issue date, response due date, date and time of opening responses and a contact person.
 - h) Proposals shall be opened and recorded by the Board of Public Works. A tabulation of proposals received shall be available for public inspection. All proposal documentation shall be placed on file with the City Clerk. The Department Head and selection committee (if applicable) will then review the proposals and make a selection.
- Service contracts or agreements should be reviewed by the City Attorney and placed on file with the City Clerk.

SOLE SOURCE

Sole source purchasing allows for the procurement of goods and services from a single source without soliciting quotes or bids from multiple sources. Sole source procurement cannot be used to avoid competition, rather it is used in certain situations when it can be documented that a vendor or contractor holds a unique set of skills or expertise, that the services are highly specialized or unique in character or when alternate products are unavailable or unsuitable from any other source. Sole source purchasing should be avoided unless it is clearly necessary and justifiable. The justification must withstand public and legislative scrutiny. In advance of the purchase, the Department Head is responsible for providing written documentation justifying the valid reason to purchase from one source or that only one source is available. Sole source purchasing criteria include: urgency due to public safety, serious injury financial or other, other unusual and compelling reasons, goods or service is available from only one source and no other good or service will satisfy the City's requirements, legal services provided by an attorney, lack of acceptable bids or quotes, an alternate product or manufacturer would not be compatible with current products resulting in additional operating or maintenance costs, standardization of a specific product or manufacturer will result in a more efficient or economical operation, aesthetic purposes or compatibility is an overriding consideration, the purchase is from another governmental body, continuity achieved in a phased project, the supplier or service demonstrates a unique capability not found elsewhere, economical to the city on the basis of time and money of proposal development.

1. Sole source purchase under \$5,000 shall be evaluated and determined by the Department Head.
2. Sole source purchase of \$5,000 to \$25,000 a formal written justification shall be forwarded to the Finance Director in advance of the purchase, who will concur with the sole source or assist in locating additional competitive sources.
3. Sole source purchase exceeding \$25,000 must be approved by the Finance Committee.

Sole Source Exemptions: The following purchases are exempt from competitive purchasing requirements and sole source documentation:

1. Software maintenance and support services when procured from the proprietary owner of the software.
2. Original equipment manufacturer maintenance service contracts, and parts purchases when procured directly from the original manufacturer/authorized dealer or representative.
3. Insurance policy purchases and services through CVMIC and TMIC of Wisconsin
4. Property Insurance purchases from the Local Property Insurance Fund.
- 4.5. Utility Services and Charges.

BUDGET

All purchases shall be made in accordance with the budget approved by the Common Council. The department head has the responsibility for managing departmental spending to ensure the line item budget is not overspent and for initiating Transfer of Funds Requests when appropriate.

CONTRACT AUTHORIZATION

The Mayor is authorized to enter into contracts on behalf of the City of Wausau if the contracts meet the following criteria:

1. Purchase of Goods – The City may purchase equipment, furnishings, goods, supplies materials and rolling when the costs of the same have been included in the approved City Budget.
2. Purchase of Services – The City may contract for the purchase of services without Council resolution when ALL of the following conditions have been met:
 - a) The funds for services are included in the approved City budget.
 - b) The procurement for services complies with the procurement policy.
 - c) The City Attorney has reviewed and approved the form of the contract.
 - d) The contract complies with other laws, resolutions and ordinances.
 - e) The contract is for a period of one year or less, or the contract is for a period of not more than three years and the annual average cost of the services does not exceed \$25,000.
3. The following contracts require council approval:
 - (a) Collective Bargaining Agreements – Any contract between the City of Wausau and any collective bargaining unit representing City employees.
 - (b) Real Estate Purchases – Contracts for the sale or purchase of real estate where the City of Wausau is the proposed seller or purchaser. Council approval is **not** required for commencement of foreclosure action to collect a loan or other debt owed to the City when the debtor has failed to cure any default in payment of the loan or other obligation.
 - (c) Leases – Contracts for lease of real estate where the City is either a proposed landlord or a proposed tenant exclusive of airport hangar, parking stall rentals and short term park facilities rentals.
 - (d) Easements and Land Use Restrictions – Contracts for easements, restrictive covenants or other limitations which may be placed upon the use of any City-owned property.
 - (e) Intergovernmental Contracts in excess of \$5,000 – Contracts between the City of Wausau and other local, state or federal governments or agencies except, cooperative purchasing agreements.
 - (f) Development Agreements – Contracts for the provision of infrastructure, financial assistance

- or other incentives by the City for the benefit of a developer or business venture.
 - (g) City Services – Contracts whereby the City of Wausau agrees to provide services to another party.
 - (h) Managed competition, outsourcing contracts – Contracts for labor or personal services to be performed by persons who are not city employees for work that has been performed by city employees within the past five (5) years and the contract will result in the elimination of positions and the layoff of personnel.
4. The common council delegates contract approval to the department level for the following:
- (a) Community Development Housing and Commercial Development Loans and Grants issued from grants and related program income.

Contracts shall be signed by the Mayor and counter-signed by the City Clerk, City Finance Director and City Attorney. The City Finance Director shall certify that funds have been provided by the Council to pay the liability that may be incurred under the contract. The City Attorney shall approve the contract as to form and the City Clerk shall attest to the Mayor's signature. Contract change orders may be signed by the Board of Public Works as long as the change order does not materially change the work performed and funds are available within the budget. Purchase contracts for goods or services valued at \$5,000 or less may be signed by individual department directors as long as the purchase is provided in the budget.

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MAY 2015 ASSESSMENT DEPARTMENT UPDATE ON REVALUATION PROJECT

Revaluation Project Update:

of residential homes revalued for 2015 revaluation: 0*

of commercial/businesses revalued for 2015 revaluation: 0*

*All properties will be revalued en masse with the use of Computer Assisted Mass Appraisal (CAMA) Software as is typical in the Mass Appraisal of Real Estate.

- We are in process of data entry and calibration of the CAMA table values to reflect actual market data.
- We have 4 weeks of value verification scheduled starting July 27.
- Preliminary values are scheduled to be published August 21. Final values will be set upon adjournment of the Board of Review.
- Board of Review hearings are scheduled to begin September 22, 2015.

City of Wausau

"Initial" Meeting of the BOR: May 18th, 2015 – (To adjourn to a future date.)
Notices to be Mailed: August 21, 2015
Open Book: August 24th thru September 18th, 2015
Taxpayer Intent to Object Deadline: Friday, September 18, 2015 by 10:00 a.m.
"First" Board of Review (BOR): September 22nd, 2015

City of Schofield

"Initial" Meeting of the BOR: June 8, 2015 – (To adjourn to a future date.)
Notices to be Mailed: June 1, 2015
Open Book: June 9, 10, 11, 2015
Taxpayer Intent to Object Deadline: Monday, June 29, 2015
"First" Board of Review (BOR): July 1st, 2015

CITY OF WAUSAU
STATISTICS ON ORDINANCE TICKETS FOR 2014

TICKET NO.	ISSUE DATE	LOCATION	ORDINANCE	ORDINANCE DESCRIPTION	FINE	PENALTY	MISC.	BAD CHK	PAID	DISM	Dismiss Reason	DUE AMT	ID	ADDRESS	CITY	ST	ZIP
V010020000	7/18/2014	702 HENRIETTA ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		358 702 HENRIETTA ST	WAUSAU	WI	54403
V011010000	7/21/2014	906 JACKSON ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 906 JACKSON ST	WAUSAU	WI	54403
V011260000	7/21/2014	1227 MONROE ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 501 CHICAGO AVE	WAUSAU	WI	54403
V011030000	7/22/2014	1206 S 17TH AVE	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 1206 S 17TH AVE	WAUSAU	WI	54401
V011040000	7/22/2014	226 N 6TH AVE	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 1237 SINGLE AVE	WAUSAU	WI	54403
V011280000	7/22/2014	702 MAPLE ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 702 MAPLE ST	WAUSAU	WI	54401
V010260000	7/24/2014	617 IMM ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 617 IMM ST	WAUSAU	WI	54401
V011350000	7/25/2014	1932 ZIMMERMAN ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 1932 ZIMMERMAN ST	WAUSAU	WI	54403
V011110000	8/12/2014	832 MCINTOSH ST	V1	LOCATION OF WASTE CONT	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 4265 DEER TAIL LN	WAUSAU	WI	54401
V010040000	8/13/2014	311 SEYMOUR ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		358 311 SEYMOUR ST	WAUSAU	WI	54403
V010050000	8/14/2014	1114 S 14TH AVE	V4	STORING OF REFUSE	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		358 1114 S 14TH AVE	WAUSAU	WI	54401
V010310000	8/17/2014	1227 MONROE ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Complied	\$0.00		357 1227 MONROE ST	WAUSAU	WI	54403
V011120000	8/17/2014	1104 GILBERT ST	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 1104 GILBERT ST	WAUSAU	WI	54401
V010300000	8/19/2014	518 SHERMAN ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00		357 518 SHERMAN ST	WAUSAU	WI	54403
V010060000	8/20/2014	826 DUNBAR ST	V4	STORING OF REFUSE	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		358 826 DUNBAR ST	WAUSAU	WI	54403
V010320000	8/21/2014	616 MCINDOE ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00		357 616 1/2 MCINDOE ST	WAUSAU	WI	54403
V010330000	8/26/2014	112 N 5TH AVE	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Complied	\$0.00		357 12 N 5TH AVE	WAUSAU	WI	54401
V010340000	9/2/2014	713 N 7TH ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 713 1/2 N 7TH ST	WAUSAU	WI	54403
V011130000	9/3/2014	302 N 2ND AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 302 N 2ND AVE	WAUSAU	WI	54401
V011140000	9/3/2014	626 WASHINGTON ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Complied	\$0.00		357 626 WASHINGTON ST	WAUSAU	WI	54403
V011150000	9/10/2014	719 JEFFERSON ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 719 1/2 JEFFERSON ST	WAUSAU	WI	54403
V011160000	9/10/2014	701 KICKBUSCH ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 8936 CTY RD O	WAUSAU	WI	54401
V011180000	9/12/2014	703 SUMNER ST	V5	MOWING REQUIRED	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 703 SUMNER ST	WAUSAU	WI	54403
V012780000	9/12/2014	1042 S 11TH AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 1042 S 11TH AVE	WAUSAU	WI	54401
V011250000	9/13/2014	1328 N 3RD ST	V6	REMOVAL OF ANIMAL EXCRETA	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 1328 N 3RD ST	WAUSAU	WI	54403
V011200000	9/15/2014	930 S 5TH AVE	V5	MOWING REQUIRED	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 930 S 5TH AVE	WAUSAU	WI	54401
V010350000	9/16/2014	723 WASHINGTON ST	V6	REMOVAL OF ANIMAL EXCRETA	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00		\$0.00		357 723 WASHINGTON ST #3	WAUSAU	WI	54403
V011210000	9/17/2014	719 MAPLE ST	V5	MOWING REQUIRED	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 719 MAPLE ST	WAUSAU	WI	54403
V011220000	9/17/2014	1015 SHERMAN ST	V5	MOWING REQUIRED	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 1015 SHERMAN ST	WAUSAU	WI	54401
V011230000	9/17/2014	926 S 1ST AVE	V5	MOWING REQUIRED	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 926 S 1ST AVE	WAUSAU	WI	54401
V011240000	9/17/2014	724 N 29TH AVE	V5	MOWING REQUIRED	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 724 N 29TH AVE	WAUSAU	WI	54401
V010360000	9/18/2014	1205 PROSPECT AVE	V6	REMOVAL OF ANIMAL EXCRETA	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 1205 PROSPECT AVE	WAUSAU	WI	54403
V010370000	9/18/2014	625 FULTON ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 625 FULTON ST	WAUSAU	WI	54403
V010380000	9/18/2014	928 PLUMER ST	V4	STORING OF REFUSE	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 100 RICHARD ST	MEDFORD	WI	54451
V012810000	9/19/2014	1003 S 11TH AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1003 S 11TH AVE	WAUSAU	WI	54401
V012820000	9/19/2014	1031 S 11TH AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 1031 S 11TH AVE	WAUSAU	WI	54401
V012830000	9/19/2014	1033 S 11TH AVE	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1033 1/2 S 11TH AVE	WAUSAU	WI	54401
V012850000	9/19/2014	916 N 3RD AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 916 N 3RD AVE	WAUSAU	WI	54401
V011520000	9/22/2014	219 N 2ND AVE	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 219 N 2ND AVE	WAUSAU	WI	54401
V011530000	9/22/2014	733 JACKSON ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Complied	\$0.00		357 733 JACKSON ST	WAUSAU	WI	54403
V011540000	9/24/2014	621 HUMBOLDT AVE	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 4703 MESKER ST	WESTON	WI	54476
V010390000	9/25/2014	821 S 9TH AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 821 S 9TH AVE	WAUSAU	WI	54401
V010400000	9/25/2014	821 S 9TH AVE	V6	REMOVAL OF ANIMAL EXCRETA	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 821 S 9TH AVE	WAUSAU	WI	54401
V010410000	9/25/2014	821 S 9TH AVE	V5	MOWING REQUIRED	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 821 S 9TH AVE	WAUSAU	WI	54401
V012860000	9/25/2014	1631 SUMMIT DR	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1631 SUMMIT DR	WAUSAU	WI	54401
V012870000	9/25/2014	1534 SUMMIT DR	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1534 SUMMIT DR	WAUSAU	WI	54401
V012890000	9/25/2014	724 LINCOLN AVE	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 724 LINCOLN AVE	WAUSAU	WI	54403
V012900000	9/25/2014	924 AUGUSTA AVE	V12	IMPROPER STORAGE OF EQUIP	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 924 AUGUSTA AVE	WAUSAU	WI	54403
V012930000	9/25/2014	1401 EMTER ST	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1401 EMTER ST	WAUSAU	WI	54401
V011550000	9/29/2014	1311 YOUNG ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 1311 YOUNG ST	WAUSAU	WI	54403
V012960000	9/29/2014	1606 N 7TH ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		370 1606 N 7TH ST	WAUSAU	WI	54403
V012980000	10/2/2014	905 S 10TH AVE	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 905 S 10TH AVE	WAUSAU	WI	54401
V013000000	10/2/2014	701 S 5TH AVE	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 701 S 5TH AVE	WAUSAU	WI	54401
V011560000	10/5/2014	1225 S 11TH AVE	V5	MOWING REQUIRED	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 1225 S 11TH AVE	WAUSAU	WI	54401
V011570000	10/8/2014	130 E THOMAS ST	V5	MOWING REQUIRED	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 1242 SUNSET DR	WAUSAU	WI	54401
V013260000	10/8/2014	711 ROSECRANS ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 711 ROSECRANS ST	WAUSAU	WI	54401
V013270000	10/8/2014	317 N 7TH AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 317 N 7TH AVE	WAUSAU	WI	54401
V010420000	10/9/2014	602 W WAUSAU AVE	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Complied	\$0.00		357 602 W WAUSAU AVE	WAUSAU	WI	54401

CITY OF WAUSAU
STATISTICS ON ORDINTICKETS FOR 2014

TICKET NO.	ISSUE DATE	LOCATION	ORDINANC	ORDINANCE DESCRIPTION	FINE	PENALTY	MISC.	BAD CHK	PAID	DISM	Dismiss Reason	DUE AMT	ID	ADDRESS	CITY	ST	ZIP
V013290000	10/9/2014	817 HAMILTON ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 935 ROSS AVE	WAUSAU	WI	54403
V011580000	10/13/2014	1400 WOODLAND RIDGE	V6	REMOVAL OF ANIMAL EXCRETA	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 1400 WOODLAND RIDGE RD	WAUSAU	WI	54403
V011590000	10/13/2014	2620 N 6TH ST	V2	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 2620 N 6TH ST	WAUSAU	WI	54403
V011610000	10/15/2014	214 E ROSS AVE	V5	MOWING REQUIRED	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 604 BIRCH ST	ROTHSCHIL	WI	54476
V011620000	10/17/2014	1323 N 3RD ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 1323 N 3RD ST	WAUSAU	WI	54403
V011630000	10/20/2014	431 N 2ND AVE	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 431 N 2ND AVE	WAUSAU	WI	54401
V010430000	10/21/2014	1214 NINA AVE	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 1214 NINA AVE	WAUSAU	WI	54403
V011640000	10/22/2014	1225 S 11TH AVE	V5	MOWING REQUIRED	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 1225 S 11TH AVE	WAUSAU	WI	54401
V013300000	10/23/2014	811 LINCOLN AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 811 LINCOLN AVE	WAUSAU	WI	54403
V010440000	10/28/2014	616 FULTON ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00		357 616 1/2 FULTON ST	WAUSAU	WI	54403
V013310000	10/28/2014	715 MCINTOSH ST	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 715 MCINTOSH ST	WAUSAU	WI	54403
V013320000	10/28/2014	721 MCCLELLAN ST	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00		370 721 MCCLELLAN ST	WAUSAU	WI	54403
V011650000	10/29/2014	1302 S 3RD AVE	V8	PERMIT REQUIRED-SIGN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 1302 S 3RD AVE	WAUSAU	WI	54401
V011660000	11/3/2014	823 E THOMAS ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 823 E THOMAS ST	WAUSAU	WI	54403
V010450000	11/4/2014	1407 N 2ND ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00		357 1407 N 2ND ST	WAUSAU	WI	54403
V010460000	11/4/2014	819 LE MESSURIER ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 927 PLUMER ST	WAUSAU	WI	54403
V010470000	11/4/2014	1225 S 11TH AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00		357 303 WELLS FARGO DR STE 14	HOUSTON	TX	77090
V010480000	11/6/2014	808 LE MESSURIER ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00		357 808 LE MESSURIER ST	WAUSAU	WI	54403
V010490000	11/6/2014	831 MCINTOSH ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 221 N 2ND AVE	WAUSAU	WI	54401
V013340000	11/7/2014	114 W WAUSAU AVE	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 114 W WAUSAU AVE	WAUSAU	WI	54401
V013350000	11/7/2014	715 MAPLE ST	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 715 MAPLE ST	WAUSAU	WI	54401
V010500000	11/11/2014	114 N 10TH AVE	V12	IMPROPER STG OF RECR. VEH	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 114 N 10TH AVE	WAUSAU	WI	54403
V013370000	11/11/2014	103 W RANDOLPH ST	V9	IMPROPER LOCATION-SIGN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 103 W RANDOLPH ST	WAUSAU	WI	54401
V010510000	11/13/2014	2615 N 6TH ST	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 2615 N 6TH ST	WAUSAU	WI	54403
V010520000	11/13/2014	2615 N 6TH ST	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Complied	\$0.00		357 2615 N 6TH ST	WAUSAU	WI	54403
V010530000	11/13/2014	327 N 6TH AVE	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00		357 327 N 6TH AVE	WAUSAU	WI	54401
V010540000	11/13/2014	1031 S 12TH AVE	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 11507 EVERGREEN DR	WAUSAU	WI	54401
V010550000	11/13/2014	212 PROSPECT AVE	V12	IMPROPER STORAGE OF REC V	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00		357 PO BOX 1723	WAUSAU	WI	54402
V010560000	11/13/2014	723 KICKBUSCH ST	V12	IMPROPER STORAGE OF REC V	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 525 HAMILTON ST	WAUSAU	WI	54403
V013400000	11/13/2014	245 JOYCE ST	V7	OBSTRUCTIONS & ENCROACHME	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 245 JOYCE ST	WAUSAU	WI	54401
V011670000	11/14/2014	1205 PROSPECT AVE	V6	REMOVAL OF ANIMAL EXCRETA	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		357 1205 PROSPECT AVE	WAUSAU	WI	54403
V011680000	11/14/2014	406 N 7TH ST	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 406 N 7TH ST	WAUSAU	WI	54403
V013410000	11/14/2014	702 WERLE AVE	V7	OBSTRUCTIONS PROHIBITED	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 702 WERLE AVE	WAUSAU	WI	54401
V013420000	11/17/2014	406 N 28TH AVE	V10	UNREGISTERED VEHICLE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Complied	\$0.00		370 406 N 28TH AVE	WAUSAU	WI	54401
V010570000	11/18/2014	2510 N 6TH ST	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Complied	\$0.00		357 3302 ROBIN LN	WAUSAU	WI	54401
V010580000	11/18/2014	626 CHICAGO AVE	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 PO BOX 514	WAUSAU	WI	54402
V010590000	11/18/2014	515 HUMBOLDT AVE	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00		357 4194 STATE HIGHWAY 17N	RHINELANI	WI	54501
V010600000	11/18/2014	1332 N 2ND ST	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00		357 690 W NELSON RD	MOSINEE	WI	54455
V010610000	11/18/2014	120 N 1ST AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00		357 690 W NELSON RD	MOSINEE	WI	54455
V010620000	11/18/2014	318 N 1ST AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00		357 811 S 8TH AVE	WAUSAU	WI	54401
V013430000	11/18/2014	112 N 5TH AVE	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00		370 112 N 5TH AVE	WAUSAU	WI	54401
V013440000	11/18/2014	1211 PROSPECT AVE	V7	OBSTRUCTIONS & ENCROACHME	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1211 PROSPECT AVE	WAUSAU	WI	54403
V013450000	11/18/2014	116 LAKE VIEW CT	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 116 LAKE VIEW CT	WAUSAU	WI	54403
V013460000	11/18/2014	1010 MCINTOSH ST	V12	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1010 MCINTOSH ST	WAUSAU	WI	54403
V013470000	11/19/2014	146 E THOMAS ST	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 146 E THOMAS ST	WAUSAU	WI	54401
V011700000	11/21/2014	1102 WASHINGTON ST	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$50.00		357 1102 WASHINGTON ST	WAUSAU	WI	54403
V010630000	12/2/2014	515 HUMBOLDT AVE	V4	STORAGE OF REFUSE	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00		357 515 HUMBOLDT AVE	WAUSAU	WI	54403
V013480000	12/3/2014	410 S 10TH ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 410 S 10TH ST	WAUSAU	WI	54403
V013490000	12/3/2014	930 S 10TH AVE	V4	STORING OF REFUSE	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 930 S 10TH AVE	WAUSAU	WI	54401
V010640000	12/4/2014	1748 LENARD ST	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00		357 1748 LENARD ST	WAUSAU	WI	54403
V012510000	12/4/2014	4302 N 6TH ST	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 4302 N 6TH ST	WAUSAU	WI	54403
V012530000	12/4/2014	939 MEADOW RD	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 939 MEADOW RD	WAUSAU	WI	54403
V013010000	12/4/2014	102 S 5TH AVE	V2	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 102 S 5TH AVE	WAUSAU	WI	54401
V013020000	12/4/2014	903 21ST PL	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 903 21ST PL	WAUSAU	WI	54401
V013030000	12/4/2014	905 21ST PL	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 905 21ST PL	WAUSAU	WI	54401
V013040000	12/4/2014	911 21ST PL	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 911 21ST PL	WAUSAU	WI	54401
V013050000	12/4/2014	1715 W THOMAS ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1715 W THOMAS ST	WAUSAU	WI	54401
V013060000	12/4/2014	1033 S 15TH AVE	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1033 S 15TH AVE	WAUSAU	WI	54401

CITY OF WAUSAU
STATISTICS ON ORDINANCE TICKETS FOR 2014

TICKET NO.	ISSUE DATE	LOCATION	ORDINANCE	ORDINANCE DESCRIPTION	FINE	PENALTY	MISC.	BAD CHK	PAID	DISM	Dismiss Reason	DUE AMT	ID	ADDRESS	CITY	ST	ZIP
V013070000	12/4/2014	1021 S 15TH AVE	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 1021 S 15TH AVE	WAUSAU	WI	54401
V013080000	12/4/2014	1011 S 15TH AVE	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1011 S 15TH AVE	WAUSAU	WI	54401
V013090000	12/4/2014	920 S 16TH AVE	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 920 S 16TH AVE	WAUSAU	WI	54401
V013100000	12/4/2014	1038 S 15TH AVE	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1038 S 15TH AVE	WAUSAU	WI	54401
V013500000	12/4/2014	2418 GOWEN ST	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		370 2418 GOWEN ST	WAUSAU	WI	54403
V012540000	12/5/2014	711 STARK ST	V7	OBSTRUCTIONS & ENCROACHME	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 711 STARK ST	WAUSAU	WI	54403
V013110000	12/5/2014	1718 N 1ST AVE	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 1718 N 1ST AVE	WAUSAU	WI	54401
V013130000	12/5/2014	1736 N 1ST AVE	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1736 N 1ST AVE	WAUSAU	WI	54401
V013140000	12/5/2014	1512 N 15TH AVE	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1512 N 15TH AVE	WAUSAU	WI	54401
V013150000	12/5/2014	1503 N 15TH AVE	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1503 N 15TH AVE	WAUSAU	WI	54401
V013160000	12/5/2014	730 HAMILTON ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 730 HAMILTON ST	WAUSAU	WI	54403
V012550000	12/9/2014	612 LAKE VIEW DR	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00		370 612 LAKE VIEW DR	WAUSAU	WI	54403
V012560000	12/10/2014	1138 S 12TH AVE	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00		370 1138 S 12TH AVE	WAUSAU	WI	54401
V013170000	12/10/2014	1508 N 13TH AVE	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1508 N 13TH AVE	WAUSAU	WI	5441
V013180000	12/10/2014	2164 MEADOW BROOK WA	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 2164 MEADOW BROOK WAY	WAUSAU	WI	54403
V013190000	12/10/2014	2149 MEADOW BROOK WA	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 2149 MEADOW BROOK WAY	WAUSAU	WI	54403
V013200000	12/10/2014	2128 MEADOW BROOK WA	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 2128 MEADOW BROOK WAY	WAUSAU	WI	54403
V013210000	12/10/2014	2124 MEADOW BROOK WA	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 2124 MEADOW BROOK WAY	WAUSAU	WI	54403
V013220000	12/10/2014	2119 MEADOW BROOK WA	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 2119 MEADOW BROOK WAY	WAUSAU	WI	54403
V013230000	12/10/2014	612 S 1ST AVE	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 612 S 1ST AVE	WAUSAU	WI	54401
V013240000	12/10/2014	3821 HENRY ST	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00		370 3821 HENRY ST	WAUSAU	WI	54403
V013510000	12/11/2014	114 N 10TH AVE	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		370 114 N 10TH AVE	WAUSAU	WI	54401
V013520000	12/11/2014	702 FLEMING ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 702 FLEMING ST	WAUSAU	WI	54403
V013530000	12/11/2014	832 KENT ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 832 KENT ST	WAUSAU	WI	54403
V013560000	12/11/2014	1237 S 8TH AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1224 S 8TH AVE	WAUSAU	WI	54401
V011730000	12/12/2014	2712 N 6TH ST	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00		357 3709 N 6TH ST	WAUSAU	WI	54403
V011740000	12/12/2014	2712 N 6TH ST	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 3709 N 6TH ST	WAUSAU	WI	54403
V013580000	12/12/2014	723 STEUBEN ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 723 STEUBEN ST	WAUSAU	WI	54403
V012010000	12/15/2014	1114 FRANKLIN ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00		357 5313 MANITOWAC PARKWAY	MADISON	WI	53705
V013590000	12/15/2014	137 E CHELLIS ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$30.00		370 137 E CHELLIS ST	WAUSAU	WI	54401
V013600000	12/15/2014	213 MYRON ST	V2	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00		370 213 MYRON ST	WAUSAU	WI	54401
V013610000	12/15/2014	737 JACKSON ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 737 JACKSON ST	WAUSAU	WI	54403
V013620000	12/15/2014	124 E CHELLIS ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 1913 VANDERWALL RD	MOSINEE	WI	54455
V010650000	12/16/2014	1213 CLEVELAND AVE	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$50.00		357 1213 1/2 CLEVELAND AVE	WAUSAU	WI	54401
V010660000	12/16/2014	1213 CLEVELAND AVE	V6	REMOVAL OF ANIMAL EXCRETA	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$30.00		357 1213 1/2 CLEVELAND AVE	WAUSAU	WI	54401
V012570000	12/16/2014	164 ETHEL ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00		370 164 ETHEL ST	WAUSAU	WI	54403
V012580000	12/16/2014	1542 BUREK AVE	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1542 BUREK AVE	WAUSAU	WI	54401
V012590000	12/16/2014	213 MYRON ST	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 213 MYRON ST	WAUSAU	WI	54401
V012600000	12/16/2014	3944 TROY ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 3944 TROY ST	WAUSAU	WI	54403
V012610000	12/17/2014	4204 N 6TH ST	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 4204 N 6TH ST	WAUSAU	WI	54403
V010670000	12/18/2014	213 N 10TH AVE	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		357 213 N 10TH AVE	ABBOTSFO	WI	54405
V012620000	12/18/2014	802 CHICAGO AVE	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00		370 802 CHICAGO AVE	WAUSAU	WI	54403
V012630000	12/19/2014	1319 S 8TH AVE	V11	OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00		370 1319 S 8TH AVE	WAUSAU	WI	54401
V012640000	12/30/2014	1805 N 3RD ST	V10	UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Complied	\$0.00		370 1805 N 3RD ST	WAUSAU	WI	54403
V013630000	12/30/2014	1008 WINTON ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1008 WINTON ST	WAUSAU	WI	54403
V013640000	12/30/2014	4014 HENRY ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 4014 HENRY ST	WAUSAU	WI	54403
V013650000	12/30/2014	1210 MAPLE HILL RD	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1210 MAPLE HILL RD	WAUSAU	WI	54403
V013660000	12/30/2014	1212 MAPLE HILL RD	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1212 MAPLE HILL RD	WAUSAU	WI	54403
V013670000	12/30/2014	3943 CARL ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 T12410 COUNTY ROAD WW	WAUSAU	WI	54403
V013680000	12/30/2014	4302 HENRY ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 4302 HENRY ST	WAUSAU	WI	54403
V013690000	12/30/2014	1213 WINTON ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1213 WINTON ST	WAUSAU	WI	54403
V013700000	12/30/2014	1114 WINTON ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 1114 WINTON ST	WAUSAU	WI	54403
V013710000	12/30/2014	3820 CRYSTAL DR	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 3820 CRYSTAL DR	WAUSAU	WI	54401
V013720000	12/30/2014	232 WINDTREE DR	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 232 WINDTREE DR	WAUSAU	WI	54401
V013730000	12/30/2014	245 WINDTREE DR	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 245 WINDTREE DR	WAUSAU	WI	54401
V013750000	12/30/2014	6607 CAVIN DR	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 6607 CAVIN DR	WAUSAU	WI	54401
V013760000	12/30/2014	5318 RUSSELL DR	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 5318 RUSSELL DR	WAUSAU	WI	54401
V013780000	12/30/2014	811 WESTON AVE	V2	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 811 WESTON AVE	WAUSAU	WI	54403

CITY OF WAUSAU
 STATISTICS ON ORDINTICKETS FOR 2014

TICKET NO.	ISSUE DATE	LOCATION	ORDINANC	ORDINANCE DESCRIPTION	FINE	PENALTY	MISC.	BAD CHK	PAID	DISM	Dismiss Reason	DUE AMT	ID	ADDRESS	CITY	ST	ZIP
V013790000	12/30/2014	933 ROSS AVE	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 933 ROSS AVE	WAUSAU	WI	54403
V013800000	12/30/2014	626 ETHEL ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 626 ETHEL ST	WAUSAU	WI	54403
V013810000	12/30/2014	1635 PLATO ST	V2	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1635 PLATO ST	WAUSAU	WI	54403
V013820000	12/30/2014	1615 NORTHWESTERN AV	V2	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 1615 NORTHWESTERN AVE	WAUSAU	WI	54403
V013830000	12/30/2014	918 S 10TH ST	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 918 S 10TH ST	WAUSAU	WI	54403
V013850000	12/30/2014	1515 S 3RD AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 1515 S 3RD AVE	WAUSAU	WI	54401
V013860000	12/30/2014	640 BUTLER PL	V1	LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 640 BUTLER PL	WAUSAU	WI	54401
V012650000	12/31/2014	2116 LAMONT ST	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 2116 LAMONT ST	WAUSAU	WI	54403
V013870000	12/31/2014	5415 RUSSELL DR	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 5415 RUSSELL DR	WAUSAU	WI	54401
V013880000	12/31/2014	1120 S 15TH AVE	V3	NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00		370 1120 S 15TH AVE	WAUSAU	WI	54401
V013890000	12/31/2014	1711 GARFIELD AVE	V12	IMPROPER STORAGE OF RECR	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00		370 1711 GARFIELD AVE	WAUSAU	WI	54401
					\$ 6,450.00	\$ -	\$ -	\$ -	\$ 3,230.00	\$ 3,060.00		\$ 160.00					

CITY OF WAUSAU

TICKET SYSTEM

STATISTICS ON ORDINANCE TICKETS FOR 2015

TICKET NO.	ISSUE DATE	LOCATION	ORDINANC	E NO.	ORDINANCE DESCRIPTION	FINE	PENALTY	MISC.	BAD CHK	PAID	DISM	Dismiss Reason	DUE AMT	ADDRESS	CITY	ST	ZIP
V012690000	1/2/2015	702 TOWNLINE RD	V11		OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	702 TOWNLINE RD	WAUSAU	WI	54403
V012670000	1/5/2015	826 DUNBAR ST	V2		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	826 DUNBAR ST	WAUSAU	WI	54403
V012680000	1/5/2015	916 JACKSON ST	V3		NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	916 JACKSON ST	WAUSAU	WI	54403
V012700000	1/5/2015	709 JEFFERSON ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	709 JEFFERSON ST	WAUSAU	WI	54403
V012710000	1/6/2015	124 ROSS AVE	V10		UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Complied	\$0.00	2615 CORDELL ST	WAUSAU	WI	54403
V013940000	1/8/2015	3308 N 13TH ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	3308 N 13TH ST	WAUSAU	WI	54403
V013900000	1/9/2015	1107 WINTON ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	1107 WINTON ST	WAUSAU	WI	54403
V013910000	1/9/2015	1111 WINTON ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	1111 WINTON ST	WAUSAU	WI	54403
V013920000	1/9/2015	2507 N 10TH ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	2507 N 10TH ST	WAUSAU	WI	54403
V013930000	1/9/2015	3403 N 13TH ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	3403 N 13TH ST	WAUSAU	WI	54403
V013960000	1/12/2015	902 21ST PL	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	902 21ST PL	WAUSAU	WI	54401
V013970000	1/12/2015	111 S 5TH AVE	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	111 S 5TH AVE	WAUSAU	WI	54401
V013980000	1/12/2015	640 N 12TH AVE	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	640 N 12TH AVE	WAUSAU	WI	54401
V013990000	1/13/2015	702 ELM ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	702 ELM ST	WAUSAU	WI	54401
V014000000	1/13/2015	1636 N 2ND AVE	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	1636 N 2ND AVE	WAUSAU	WI	54401
V014020000	1/13/2015	908 21ST PL	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	908 21ST PL	WAUSAU	WI	54401
V014030000	1/13/2015	106 W BOS CREEK DR	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	106 W BOS CREEK DR	WAUSAU	WI	54401
V014050000	1/14/2015	1541 BEECHWOOD DR	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	1541 BEECHWOOD DR	WAUSAU	WI	54401
V014040000	1/15/2015	1514 BEECHWOOD DR	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00	1514 BEECHEWOOD DR	WAUSAU	WI	54401
V014060000	1/15/2015	201 LAVINA DR	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00	9401 STATE HIGHWAY 52	WAUSAU	WI	54403
V011760000	1/16/2015	204 S 6TH AVE	V13		FURNITURE OUTSIDE	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$30.00	204 S 6TH AVE	WAUSAU	WI	54401
V011770000	1/16/2015	1007 S 3RD AVE	V4		STORING OF REFUSE	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	1509 W WAUSAU AVE	WAUSAU	WI	54401
V014070000	1/16/2015	3727 TROY ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	3727 TROY ST	WAUSAU	WI	54403
V014080000	1/20/2015	1120 N 1ST AVE	V3		NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	1120 N 1ST AVE	WAUSAU	WI	54401
V011780000	1/22/2015	1221 PROSPECT AVE	V10		UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		\$0.00	1221 PROSPECT AVE	WAUSAU	WI	54403
V011790000	1/22/2015	1213 CLEVELAND AVE	V4		STORING OF REFUSE	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	2255 BONNEY DUNE DR	MOSINEE	WI	54455
V011800000	1/22/2015	1213 CLEVELAND AVE	V10		UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00	2255 BONNEY DUNE DR	MOSINEE	WI	54455
V011810000	1/22/2015	1213 CLEVELAND AVE	V6		REMOVAL OF ANIMAL EXCRETA	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	1213 CLEVELAND AVE	WAUSAU	WI	54401
V014130000	2/2/2015	916 S 10TH ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	916 S 10TH ST	WAUSAU	WI	54403
V011820000	2/3/2015	3817 CARL ST	V10		UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Complied	\$0.00	3817 CARL ST	WAUSAU	WI	54403
V012720000	2/4/2015	1012 GOLF CLUB RD	V11		OFF STREET PARKING IN YAR	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	1012 GOLF CLUB RD	WAUSAU	WI	54403
V012730000	2/4/2015	1503 HAMILTON ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	1503 HAMILTON ST	WAUSAU	WI	54403
V014090000	2/5/2015	1022 MANSON ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	1022 MANSON ST	WAUSAU	WI	54403
V014100000	2/5/2015	1106 MANSON ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	1106 MANSON ST	WAUSAU	WI	54403
V014110000	2/5/2015	1005 MANSON ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	1005 MANSON ST	WAUSAU	WI	54403
V014120000	2/5/2015	1710 PLATO ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	1710 PLATO ST	WAUSAU	WI	54403
V014140000	2/5/2015	800 S 10TH ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$30.00	800 S 10TH ST	WAUSAU	WI	54403
V014150000	2/5/2015	613 S 10TH ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	613 S 10TH ST	WAUSAU	WI	54403
V014160000	2/6/2015	1116 SYLVAN ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	1116 SYLVAN ST	WAUSAU	WI	54403
V014170000	2/6/2015	1109 SYLVAN ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	1109 SYLVAN ST	WAUSAU	WI	54403
V014180000	2/6/2015	1127 HOLUB ST	V1		WASTE CONTAINERS ON PROPE	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	1127 HOLUB ST	WAUSAU	WI	54401
V014190000	2/6/2015	1304 HOLUB ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	1304 HOLUB ST	WAUSAU	WI	54401
V014200000	2/6/2015	1311 CEDAR ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	1311 CEDAR ST	WAUSAU	WI	54401
V014210000	2/11/2015	2601 N 5TH ST	V6		REMOVAL OF ANIMAL EXCRETA	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	2601 N 5TH ST	WAUSAU	WI	54403
V014220000	2/11/2015	1207 W THOMAS ST	V6		REMOVAL OF ANIMAL EXCRETA	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Mun. Cit. Issued	\$0.00	1207 W THOMAS ST	WAUSAU	WI	54401
V014230000	2/11/2015	202 CHELLIS ST	V10		UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	Mun. Cit. Issued	\$0.00	202 CHELLIS ST	WAUSAU	WI	54401
V014240000	2/11/2015	1222 E CROCKER ST	V1		LOCATION OF WASTE CONTAIN	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00		\$0.00	1222 E CROCKER ST	WAUSAU	WI	54403
V012740000	2/16/2015	620 EAU CLAIRE BLVD	V10		UNREGISTERED VEHICLE PARK	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$50.00	620 EAU CLAIRE BLVD	WAUSAU	WI	54403
V014250000	3/5/2015	1243 S 8TH AVE	V3		NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	Complied	\$0.00	1243 S 8TH AVE	WAUSAU	WI	54401
V010100000	3/26/2015	630 NINA AVE	V3		NONCOLLECTIBLE MATERIALS	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$30.00	630 NINA AVE	WAUSAU	WI	54403
V010120000	3/31/2015	902 N 3RD ST	V10		UNREGISTERED VEHICLE ON D	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$30.00	902 N 3RD ST APT #3	WAUSAU	WI	54403
V010160000	4/6/2015	206 E THOMAS ST	V10		UNREGISTERED & JUNK VEHIC	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$50.00	206 E THOMAS ST	WAUSAU	WI	54401

\$1,700.00 \$ - \$ - \$ - \$ 740.00 \$ 740.00 \$ - \$ 220.00



TO: FINANCE COMMITTEE

FROM: MARYANNE GROAT

DATE: MAY 5, 2015

RE: AUTHORIZING 2015 DEBT ISSUANCE AND RELATED TIME SCHEDULE

BACK GROUND INFORMATION

The 2015 budget and other actions adopted by the Common Council anticipated financings through the issuance of debt. The projects proposed for the 2015 issue are provided on the attached project list.

The City works with Quarles and Brady as bond counselor and Elhers Associates, Inc. as financial advisors. These professionals assist us in managing the legal, marketing and financial processes of issuing our debt issues. Elhers will competitively bid these issues to obtain the lowest rates possible.

Steps in the debt issuance process include:

- | | |
|---|------------------------|
| • Preliminary Resolution – Finance Consideration | May 26 th |
| • Preliminary Resolution – Council Consideration | June 10 th |
| • Sale and Final Resolution – Finance Committee and Council | July 14 th |
| • Settlement Date (tentative) | August 1 st |

The preliminary resolution authorizes city staff, financial advisors and bond counsel to proceed with the necessary work required to initiate the sale such as preparation and distribution of the official statement, notice of sale and bid form, publishing sale notices and obtaining a credit rating. The sale will then take place on the morning of July 14th and considered by the Finance Committee and Common Council on the same date.

Consistent with our past practice and TID district revenue matching; the proposed debt terms are as follows:

- CIP plan - 10 year Promissory Note \$2,850,000
- Memorial Pool Project - 20 year Bond \$3,000,000
- TID #10 Linetec Developer Payment – 15 Year 2 year Interest Only \$1,200,000
- TID #8 2nd and Clark Street Project – 10 Year Promissory Note \$1,350,000
- TID #3 Riverfront Project - 15 Year 2 Year Interest Only \$4,000,000

The specific projects are attached. Annually the City strives to limit our tax exempt borrowing to the \$10,000,000 bank qualified threshold. This eligibility provides tax advantages to banks yielding lower interest rates for the city and increased the competition for our bonds. We are in the process of evaluating and classifying each of these proposed projects to determine whether the

corresponding debt will be tax exempt or taxable. This will also aid in our determination on attaining bank qualification. We will have these classifications established by the time Finance Committee meets next Tuesday.

The Sewer Utility is in the process of finalizing their financial needs for 2015. The City has in the past offered our general obligation debt capacity to the utility. This offers the Utility more attractive rates and less reporting and covenants. Unfortunately, the City does not have capacity to offer the Utility due to the bank qualified eligibility constraints. Interest rates remain low and the Sewer Utility should be successful in securing an attractive rate. Our financial advisors are recommending the State Trust Fund Loan as the Utilities financing mechanism. This financing structure along with proposed projects will be brought to a future meeting.

Attached you will find a listing of proposed projects, the summary of Debt Changes extracted from the 2015 budget document. A reconciliation of the proposed debt to the 2015 budget is presented below:

	<u>2015 Budget</u>	<u>2015 Proposed Debt Issue</u>	<u>Variance</u>	<u>Explanation</u>
Capital Improvement Plan	\$ 2,850,000	\$ 2,850,000	\$ -	No Change
Swimming Pool	\$ 3,000,000	\$ 3,000,000	\$ -	Decrease to reflect Memorial Pool Project
TID #3	\$ 3,000,000	\$ 4,000,000	\$ 1,000,000	Increase to reflect Church Acquisition
TID #6	\$ 4,500,000	\$ -	\$ (4,500,000)	This was funding for the Thomas Street Project. This debt issue could be deferred until a implementation plan is complete
TID #7	\$ 305,000	\$ -	\$ (305,000)	Decrease to reflect delay in Stormwater Project
TID #8	\$ 1,400,000	\$ 1,350,000	\$ (50,000)	Decrease to reflect funding needs
TID #10	\$ 1,200,000	\$ 1,200,000	\$ -	No Change
	\$ 16,255,000	\$ 12,400,000	\$ (3,855,000)	

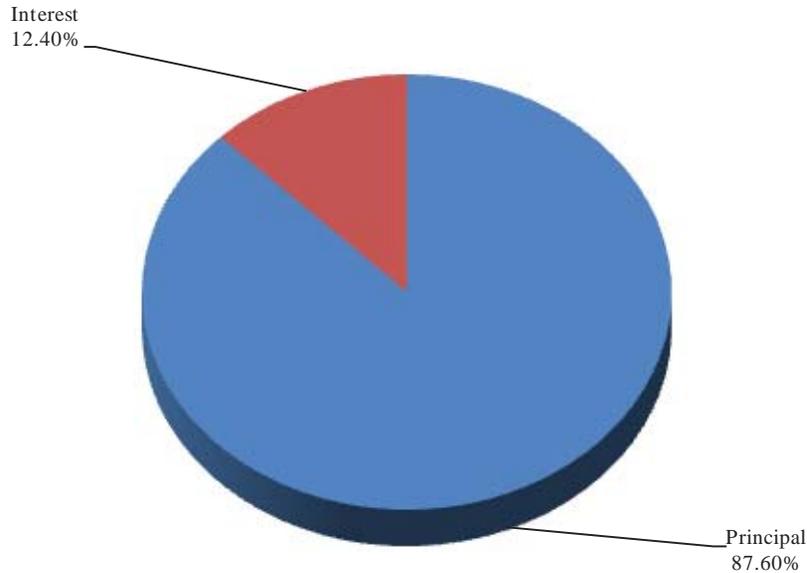
2015 DEBT ISSUE USE OF FUNDS

	<u>2015 Debt Issue</u>	
CAPITAL PLAN		
Pools	3,000,000	20 Year Bond
DOT Street Projects	277,000	10 Year Promissory Note
Street Improvements	1,129,575	10 Year Promissory Note
Asphalt Overlay	500,000	10 Year Promissory Note
Sidewalks	185,000	10 Year Promissory Note
Stormsewer	228,000	10 Year Promissory Note
Other Concrete Improvements	100,000	10 Year Promissory Note
Fire Equipment	235,141	10 Year Promissory Note
Transit Hoist	195,000	10 Year Promissory Note
	<u>5,849,716</u>	
TID DISTRICTS		
TID #3		
WOW Development Loan and Grant	575,000	15 Year - 2year interest only
Riverfront Remediation	1,000,000	15 Year - 2year interest only
Professional Services	295,000	15 Year - 2year interest only
Land Acquisition	950,000	15 Year - 2year interest only
Site Preparation	160,000	15 Year - 2year interest only
1st Street Project	600,000	15 Year - 2year interest only
McClellan Street Reconstruction	104,155	15 Year - 2year interest only
Sidewalk	40,000	15 Year - 2year interest only
Wharf	200,000	15 Year - 2year interest only
Parking Lot	50,000	15 Year - 2year interest only
	<u>3,974,155</u>	
TID #8		
Streets	1,000,000	10 Year Promissory Note
Utility Relocation and Remediation	350,000	10 Year Promissory Note
	<u>1,350,000</u>	
TID #10		
Developer Payment	<u>1,200,000</u>	15 Year - 2year interest only
TOTAL	<u><u>12,373,871</u></u>	

DEBT SERVICE FUND

RESPONSIBILITIES:

The Debt Service Fund accounts for the payment of general obligation debt principal, interest and related costs. The sources of revenue are property taxes, tax increments, interest earnings and reimbursements from other entities for debt payments.



BUDGET SUMMARY								
	2012	2013	2014			2015		
	Actual	Actual	Adopted Budget	Modified Budget	Estimated Actual	Baseline Budget	Department Request	Adopted
Principal	\$ 7,455,729	\$ 7,528,344	\$7,278,436	\$7,278,436	\$ 7,274,708	\$ 7,528,344	\$ 7,022,550	\$ 7,022,550
Interest	1,128,629	1,165,826	1,067,816	1,067,816	1,071,544	1,165,826	994,250	994,250
Payments to Escrow Agents	10,218,740							
Total Expenses	\$ 18,803,098	\$ 8,694,170	\$8,346,252	\$ 8,346,252	\$ 8,346,252	\$ 8,694,170	\$ 8,016,800	\$ 8,016,800
Taxes	\$ 4,088,000	\$ 4,088,000	\$4,088,000	\$4,088,000	\$ 4,088,000	\$ 4,088,000	\$ 4,123,000	\$ 4,123,000
Miscellaneous Revenue		82,324				\$ 82,324		
Proceeds of Refunding Bond	3,288,231							
Premium on Debt Issued	413,594							
Transfers from Other Funds	11,389,075	4,634,353	4,343,574	4,343,574	4,521,346	4,634,353	3,953,204	3,953,204
Total Revenues	\$ 19,178,900	\$ 8,804,677	\$8,431,574	\$ 8,431,574	\$ 8,609,346	\$ 8,804,677	\$ 8,076,204	\$ 8,076,204

BUDGET HIGHLIGHTS:

The Debt Service Fund provides for all debt payments except debt obligations of the Water and Sewer Fund. Revenues from other sources represent transfers from other funds including the Tax Increment Districts for payment

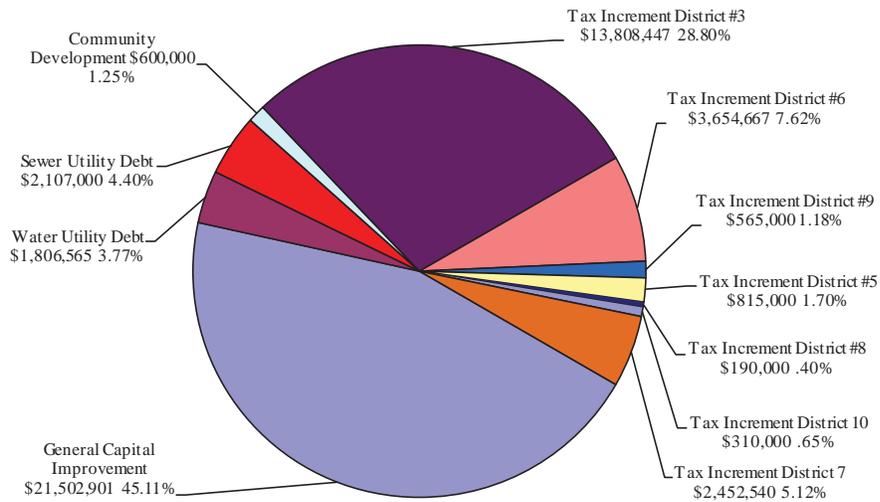
DEBT SERVICE FUND

of their portion of the debt. The Property Tax Levy increases \$35,000 to fund the additional street project borrowing authorized in 2014.

ANNUAL DEBT RETIREMENT:

Year	Principal	Interest
2015	7,855,000	1,071,991
2016	6,835,000	879,647
2017	6,545,575	722,858
2018	6,480,000	575,174
2019	5,250,000	428,679
2020	4,440,000	317,149
2021	3,683,000	221,775
2022	2,085,000	151,330
2023	1,285,000	109,335
2024	720,000	84,438
2025	290,000	72,050
2026	290,000	63,225
2027	295,000	53,600
2028	300,000	43,400
2029	305,000	32,625
2030	170,000	23,800
2031	170,000	17,000
2032	170,000	10,200
2033	170,000	3,400
On Demand	600,000	-
	<u>\$47,938,575</u>	<u>\$4,136,934</u>

EXISTING OUTSTANDING DEBT BY PURPOSE



DEBT SERVICE FUND

SUMMARY OF DEBT CHANGES

	General Obligation Bonds	General Obligation Notes	Wisconsin State Trust Fund Loans	Total General Obligation Debt	Utility Revenue Bonds	Total
BALANCE 1/1/2010	\$ 16,160,000	\$ 32,107,000	\$ 4,067,075	\$ 52,334,075	\$ 1,630,000	\$ 53,964,075
2010 Additions:						
Community Development		198,000		198,000		198,000
Capital Improvement Plan		3,086,553		3,086,553		3,086,553
TID #3		1,580,447		1,580,447		1,580,447
TID #6		400,000		400,000		400,000
TID #7		78,000		78,000		78,000
Refinancing		3,145,000		3,145,000		3,145,000
2010 Retirements	(1,175,000)	(7,145,000)	(2,747,398)	(11,067,398)	(1,630,000)	(12,697,398)
BALANCE 1/1/2011	\$ 14,985,000	\$ 33,450,000	\$ 1,319,677	\$ 49,754,677	\$ -	\$ 49,754,677
2011 Additions:						
Capital Improvement Plan		3,427,510		3,427,510		3,427,510
TID #6		1,244,970		1,244,970		1,244,970
Sewer Utility Debt		3,012,520		3,012,520		3,012,520
2011 Retirements	(1,210,000)	(5,775,000)	(351,502)	(7,336,502)		(7,336,502)
BALANCE 1/1/2012	\$ 13,775,000	\$ 35,360,000	\$ 968,175	\$ 50,103,175	\$ -	\$ 50,103,175
2012 Additions:						
Capital Improvement Plan		3,023,369		3,023,369		3,023,369
TID #3		2,725,000		2,725,000		2,725,000
TID #6		700,000		700,000		700,000
Other Redevelopment		135,575		135,575		135,575
Refinancing		9,676,631		9,676,631		9,676,631
2012 Retirements	(9,260,000)	(7,790,000)	(968,175)	(18,018,175)		(18,018,175)
BALANCE 1/1/2013	\$ 4,515,000	\$ 43,830,575	\$ -	\$ 48,345,575	\$ -	\$ 48,345,575
2013 Additions:						
Capital Improvement Plan		2,855,000		2,855,000		2,855,000
Swimming Pool Debt	3,410,000			3,410,000		3,410,000
TID #3		1,108,000		1,108,000		1,108,000
TID #6		2,065,000		2,065,000		2,065,000
TID #7		445,000		445,000		445,000
TID #9		630,000		630,000		630,000
2013 Retirements	(1,300,000)	(7,085,000)		(8,385,000)		(8,385,000)
BALANCE 1/1/2014	\$ 6,625,000	\$ 43,848,575	\$ -	\$ 50,473,575	\$ -	\$ 50,473,575
2014 Projected Additions:						
Capital Improvement Plan		3,955,000		3,955,000		3,955,000
TID #3	1,185,000			1,185,000		1,185,000
TID #8		190,000		190,000		190,000
TID #10	310,000			310,000		310,000
Refinancing	1,125,000	1,325,000		2,450,000		2,450,000
2014 Retirements	(2,485,000)	(8,140,000)		(10,625,000)		(10,625,000)
BALANCE 1/1/2015	\$ 6,760,000	\$ 41,178,575	\$ -	\$ 47,938,575	\$ -	\$ 47,938,575
2015 Projected Additions:						
Capital Improvement Plan		2,850,000		2,850,000		2,850,000
Swimming Pool Debt	3,000,000			3,000,000		3,000,000
TID #3		3,000,000		3,000,000		3,000,000
TID #6	4,500,000			4,500,000		4,500,000
TID #7		305,000		305,000		305,000
TID #8		1,400,000		1,400,000		1,400,000
TID #10	1,200,000			1,200,000		1,200,000
2014 Retirements	(1,080,000)	(6,775,000)		(7,855,000)		(7,855,000)
BALANCE 12/31/2015	\$ 14,380,000	\$ 41,958,575	\$ -	\$ 56,338,575	\$ -	\$ 56,338,575

COMPUTATION OF DEBT LIMIT

	December 31, 2010	December 31, 2011	December 31, 2012	December 31, 2013	December 31, 2014	December 31, 2015
Equalized Valuation	\$ 2,681,223,200	\$ 2,652,252,200	\$ 2,554,319,700	\$ 2,520,917,800	\$ 2,655,928,800	\$ 2,735,000,000
	5%	5%	5%	5%	5%	5%
Total Allowable Debt	\$134,061,160	\$132,612,610	\$127,715,985	\$126,045,890	\$132,796,440	\$136,750,000
Outstanding Debt	\$ 49,754,677	\$ 50,103,175	\$ 48,345,575	\$ 50,473,575	\$ 47,938,575	\$ 56,338,575
Legal Debt Margin	\$84,306,483	\$82,509,435	\$79,370,410	\$75,572,315	\$84,857,865	\$80,411,425
Debt Utilized	37.11%	37.78%	37.85%	40.04%	36.10%	41.20%

DEBT SERVICE FUND

BUDGETARY HISTORY:

YEAR	EXPENSES	INCREASE (DECREASE) FROM THE PREVIOUS YEAR	
		DOLLAR	PERCENT
2015	\$8,016,800	(\$329,452)	-3.95%
2014	\$8,346,252	\$0	0.00%
2013	\$8,346,252	(\$619,758)	-6.91%
2012	\$8,966,010	\$271,840	3.13%
2011	\$8,694,170	(\$617,223)	-6.63%
2010	\$9,311,393	\$131,597	1.43%
2009	\$9,179,796	\$62,306	0.68%
2008	\$9,117,490	(\$5,194)	-0.06%
2007	\$9,122,684	\$665,958	7.87%
2006	\$8,456,726	\$436,345	5.44%

YEAR	REVENUES	INCREASE (DECREASE) FROM THE PREVIOUS YEAR	
		DOLLAR	PERCENT
2015	\$3,953,204	(\$390,370)	-8.99%
2014	\$4,343,574	\$0	0.00%
2013	\$4,343,574	(\$705,574)	-13.97%
2012	\$5,049,148	\$414,795	8.95%
2011	\$4,634,353	(\$490,628)	-9.57%
2010	\$5,124,981	\$81,315	1.61%
2009	\$5,043,666	\$571,043	12.77%
2008	\$4,472,623	(\$348,567)	-7.23%
2007	\$4,821,190	\$557,921	13.09%
2006	\$4,263,269	\$464,754	12.24%

YEAR	TAX LEVY	INCREASE (DECREASE) FROM THE PREVIOUS YEAR	
		DOLLAR	PERCENT
2015	\$4,123,000	\$35,000	0.86%
2014	\$4,088,000	\$0	0.00%
2013	\$4,088,000	\$0	0.00%
2012	\$4,088,000	(\$68,866)	-1.66%
2011	\$4,156,866	\$0	0.00%
2010	\$4,156,866	\$0	0.00%
2009	\$4,156,866	\$0	0.00%
2008	\$4,156,866	\$0	0.00%
2007	\$4,156,866	\$0	0.00%
2006	\$4,156,866	\$0	0.00%

City Of Wausau

Fleet Leasing and Maintenance

Light Duty vehicle costs 2014
Total # of vehicles 72

	Reg Hrs	OT hrs	Reg Labor	OT labor	Total parts cost	Total Labor	Grand Total
total costs	1296.75	25.75	\$41,737.50	\$1,738.13	\$58,628.97	\$43,475.63	\$102,104.60
Repairs and maint.	1177	19.5	\$37,852.50	\$1,462.50	\$45,941.24	\$39,315.00	\$85,256.24
Pre delivery and prep for sale costs	79.5	0.5	\$2,662.50	\$45.00	\$4,655.06	\$2,707.50	\$7,362.56
Accident costs	7.75	0	\$465.00	\$0.00	\$6,940.72	\$465.00	\$7,405.72
Average Cost per vehicle			\$579.69	\$24.14	\$814.29	\$603.83	\$1,418.12

Total Cost of parts	\$58,628.97
Number of vehicles eligible for lease	72
Average cost per vehicle - (parts only) /yr.	\$814.29

Actual labor hours and benchmarked average is very similar**

	Total Eq#	Total VEUs
Total equipment #	456	
Total squad	21	63
Total LD	88	100
Total HD	40	183
Total MD	23	57
Total Off Road	34	68
Total Misc.	123	80.5
	329	551.5

Total non maint. eq 127 includes all non maintained or very low maint equipment or "Indirect" eq #s

LD eq for rental is 100 VEUs which equates to 1.36 staff, which after leasing would bring total staff requirement to 6.19

73 VEUs per tech benchmarked average= 7.55 tech staffing requirement



04/13/2015 09:08



04/13/2015 09:12

The City's Motorpool can benefit in many ways from leasing

Current trends in the automotive industry using more electronics, vehicles getting harder to troubleshoot and repair, Also more difficult to keep up with diagnostic info and repairs. We would have to upgrade our software and diagnostic equipment which could run over \$10,000. Lease contract would require contractor to maintain vehicles.

City of Wausau Light Duty Budget - 2015

Capital Budget: \$85,500

Operating Budget: \$177,400

Total Budget: \$262,900

Leased Light Duty Budget - 2015

Capital/Operating Leases: \$53,700

Operating Budget: \$153,300

Total Budget: \$207,000

(less \$33,000 in equity of current fleet)



CITY OF WAUSAU, WISCONSIN

REQUEST FOR PROPOSALS:

Vehicle Lease and Maintenance Program

Quotations will be received on or before, 2015 by 3:00 P.M. in the office of the Public Works Fleet Manager at 400 Myron Street, Wausau, Wisconsin 54401. Quotations will be opened at the Board of Public Works /Finance Committee meeting on , 2015 at 9:30 A.M. in the Birch Room of City Hall, at 407 Grant Street, Wausau. If you have any questions please call the Public Works Fleet Manager at (715) 261-6968. It is not necessary to attend the meeting. Quotation results will be faxed to the vendors after they have been compiled and evaluated.

GENERAL

The following specifications are intended to serve as general guidelines to obtain quotations on comparable services. It shall be the responsibility of the supplier to fully comply with these minimum specifications.

The supplier shall describe in detail those areas where equipment does not comply with these specifications. Any alternate equipment or material deviating from these specifications shall also be described in detail. Failure to do so may disqualify the quotation.

The City will not necessarily choose the lowest priced proposal. The decision will be based on price, performance, company history, availability of services, evaluation of quality, past operation experience, and vehicle delivery date.

The City reserves the right to reject any and all proposals, to re-advertise, and to enter into contract determined to be in its best interest.

INTENT

It is the intent of this specification to describe a Light duty vehicle lease program. The City of Wausau utilizes a fleet of 73 light duty vehicles that are eligible for lease. These vehicles including all necessary equipment, shall be furnished and delivered new, complete and ready for use. All services must be performed in accordance with the request for proposals, requirements, and any other documents prepared for this request.

TYPE OF SERVICE

The City of Wausau will use vehicles in the day to day operations of several departments of the City. The vehicles will be required to travel all types of roads ranging from bituminous and concrete pavement to rutted, uneven, and possible off road operations. The supplier shall take the above conditions into consideration before submitting their quotation. Under the guarantee, no claims of abuse because of the above described normal use conditions will be given any consideration by the City.

DEVIATIONS TO SPECIFICATIONS

If you have any deviation from the specification listed in this RFP, please use attached sheet to describe your deviation. Failure to describe deviations may result in a rejection of your quotation.

SCOPE OF PROGRAM AND GENERAL REQUIREMENTS

The City of Wausau is seeking proposals for the leasing, fleet management, and potential additional services as defined in Scope of Services section, of up to approximately seventy three (73) vehicles over a five (5) year period. **THIS IS A NON-GUARANTEED AMOUNT CONTRACT.** The City reserves the right to order any amount of leased vehicles and additional services it deems in the best interest of the city.

The City of Wausau intends to award a multiple year contract lease that will allow ordering to occur throughout a one (1) year period with five (5) one (1) year option period(s) upon mutual agreement with the successful bidder and the City. Replacement or additional vehicles will be ordered under line items, and at prices applicable to the ordering period current at the time the replacement is made. Prices for future year ordering periods will be presented to the City by the awarded vendor in a timely fashion near the beginning of each ordering period. The City

will accept or reject in future order period pricing through amendment to the original agreement. Bidders will only submit pricing for the first ordering period time response to this RFP. Bidders will supply a budgetary sheet to propose a 5 year replacement plan based on fleet information provided by The City. This sheet will provide a timeline of replacement, and projected cost of lease per year, per vehicle to establish budgetary information for future planning.

The City is soliciting a proposal to assess the approach it deems most cost effective for the needs of the City. The City will either award a sole-source contract to a vendor that can provide all services requested in this proposal or to multiple vendors that can demonstrate an effective and efficient partnership pertaining to the delivery of services under this contract. Be advised that lease arrangements contemplated to extend more than one year will be subject to availability of appropriations.

SCOPE OF SERVICES

The City of Wausau requires vehicles on a lease basis satisfying the specifications described in this section and may potentially require the additional services described in this section on an “as needed” basis. Proposers are expected to submit proposals that address all portions of this section. If a Proposer is unable to satisfy every element of this section but chooses to submit a proposal anyway, it must clearly identify the element(s) it is unable to satisfy and the reason it cannot meet the requirement. The City will review any exceptions taken but, at its sole discretion, may determine the proposal not responsive to the City’s requirements and remove it from further consideration.

A. LEASE REQUIREMENTS

For evaluation purposes, the City of Wausau is requiring all Contractors to use the following lease parameters. Upon award, the City will negotiate with the awarded vendor the appropriate lease parameters the City deems necessary for each individual vehicle leased.

The following represents the City’s requirements for a lease:

- Five (5) year Open-Ended Lease with no mileage restrictions.
- Vehicles must be depreciated at 1.5% per month with a 10% Residual Book Value.
- Contractor must supply End of Term Balance at the end of the 60-month term.
- List all other applicable fees and charges.
- Maintenance as specified in “Scope of Maintenance” based on 5 years and 60,000 miles.
- Define reporting capabilities including monthly management reports, comprehensive invoicing, maintenance notification, and electronic capabilities.

B. SERVICE AND MAINTENANCE REQUIREMENTS

The City of Wausau shall keep and maintain each vehicle in normal operating condition and be responsible for making sure all service, maintenance, and repairs are performed to maintain the warranty.

The City of Wausau shall maintain all aftermarket or add on accessories and equipment as deemed necessary under the provisions of this agreement. Such items include but are not limited to:

- Warning lights
- sirens
- Electric lift gates
- Platform bodies or toolboxes
- Other accessories attached to but not a factory installed item per vehicle manufacturer

All factory recommended preventative maintenance services to be performed by the contractor or designated service facility up to and including:

- Oil changes and tuneups
- All incidentals and parts required for preventative maintenance (fluids, belts, hoses, etc)
- Wheel alignment
- Tires
- Brakes
- Emergency roadside service – Vendor must supply a phone number in each vehicle to call 24 hours a day, 7 days a week for any roadside emergency
- All mechanical repairs will be covered, with the following exceptions:
 - Repairs due to driver neglect or abuse

The chosen vendor shall have the capability of sending email notifications on maintenance items that are due.

All maintenance costs shall be fixed and guaranteed for the life of the lease.

The chosen vendor shall provide:

- Location of facilities that will perform services
- Monitoring, tracking, and service needed notification capabilities / procedures
- Included and excluded items / coverage
- Compatibility with manufacturer's warranty
- Qualification requirements for those performing work on leased vehicles

C. RISK MANAGEMENT / PHYSICAL DAMAGE REQUIREMENTS (Loss of, Theft, or Damage Coverage)

As The City of Wausau deems necessary it may request this service to be included in select instances.

Does your company provide this program: YES _____ NO _____

If yes please include the cost of this program in the pricing section and provide detail on your program including but not limited to:

- Deductibles
- Location(s) of service

D. DESCRIPTION/WORK STATEMENT

Project Organization and Management

The Contractor shall establish and maintain an appropriate organizational structure to enable local management of this contract. Documentation supporting the Contractor's ability to service the contract (including but not limited to office locations) should be included with the bid submission. All ordering will originate directly from the City.

Vehicle Quantities and Locations

The City of Wausau fleet targeted to be satisfied by this lease contract consists of approximately up to 73 vehicles. **THIS IS A NON-GUARANTEED AMOUNT CONTRACT**, The City reserves the right to order any amount of leased vehicles and additional services it deems in the best interest of the City. Attached in a separate document is the list of the City fleet. A list of separate vehicle specifications shall be provided by the City for each vehicle or group of vehicles to be leased.

Vehicle Specifications

The City of Wausau vehicle requirements shall be specified in separate documents regarding each vehicle and its upfitting requirements. The Contractor shall have the capability of upfitting certain vehicles or subcontracting parts thereof. Upfitting requirements are as stated but not limited to: emergency lighting, sirens, tool racks, platform racks, liftgates, and other mechanical, electric or hydraulic operated components. The subcontracted installer shall be responsible for the maintenance of these items during warranty period, The City of Wausau shall maintain these items after warranties expire. The City shall have sole discretion on aftermarket equipment used and method of installation either through written specifications or communication with the vendor(s).

The Contractor and subcontractor for aftermarket equipment shall work together to facilitate installation of aftermarket equipment. The contractor shall be responsible for arranging pickup and delivery of the unit from and to the agency subcontracted for upfit.

Vehicle Mileage and Term

The Contractor shall be able to support vehicle return and replacement as specified in the contract. The awarded Contractor may propose, and the City may consent to, a desired timeframe or mileage interval different than levels requested by the City, if such intervals provide advantages to the Contractor, the City, or both, such as lower lease prices due to better vehicle resale potential.

Vehicle Inspection

All vehicles leased under this contract shall be inspected, at which point vehicle inspection documentation will be provided indicating the general condition of the vehicle.

Condition of Leased Vehicles

Each vehicle furnished under this contract shall be of good quality and in safe operating condition. The City of Wausau shall accept or reject the vehicles promptly after receipt. If the City determines that any vehicle is defective or unsafe at delivery, the City shall promptly inform the Contractor in writing.

DELIVERIES OR PERFORMANCE

Term of Contract and Period of Performance

This contract consists of a one (1) year period with four (4) 1-year option period(s). Vehicles ordered at any point under this contract are expected to remain in use for approximately 5 years. The Contractor's responsibilities under this contract and period of performance will cease when the last vehicle furnished under the contract has been returned to the Contractor, provided there are no remaining issues in dispute.

Ordering Periods

The ordering periods under this contract will extend as follows. Exact dates will be specified in the contract upon award.

- * First Ordering Period - Date of award through model year
- * Second Ordering Period - Expiration of First Ordering Period through one calendar year
- * Third Ordering Period - Expiration of Second Ordering Period through one calendar year
- * Fourth Ordering Period - Expiration of Third Ordering Period through one calendar year
- * Fifth ordering Period - Expiration of Fourth Ordering Period through one calendar year

Option to Extend the Term of the Contract

The City may extend the term of this contract by written notice to the Contractor within 60 days prior to the expiration of the current initial contract. If the City exercises this option, the extended contract shall be considered to include this option clause. The total duration of this contract, including the exercise of any options under this clause, shall not exceed ten (10) years.

Delivery Schedule

The Contractor proposes to deliver vehicles within the following period after receipt of an order for a given vehicle:_____. In the event delivery cannot be completed within this period, the Contractor shall notify the City when it becomes aware it cannot meet the schedule

and shall indicate the reason for delay and a projected delivery date. The City reserves the right to cancel the order at that time without cost to the City. In any event, the City's obligation to pay does not commence until the City accepts delivery of a vehicle from the Contractor.

Reporting Requirements

The third and ninth months in each ordering period, the Contractor shall meet with the City to discuss a contract status report. This report shall cover all vehicles delivered, or otherwise in the possession of the City at any time during the previous six-month period. A separate section of the report shall address outstanding undelivered orders. The reports shall include, at a minimum, the following information for each vehicle: vehicle year, make and model; vehicle identification number; cost center (assigned by the City); date of delivery; months in service. This report should be presented in spreadsheet product compatible with Microsoft Excel and is preferred to be accessible online monthly. The Contractor shall provide two hard copies and two electronic copies of the report. The City will review this information and compare it to the City records to detect potential inconsistencies requiring resolution.

The City may also request additional meetings with the Contractor in relation to this agreement. The Contractor will work in good faith to meet with the City for any additional meetings in a timely fashion.

End of Lease Options (Open-End Lease)

At the end of lease term, the City may:

1. Offer the vehicle for sale to a third party
2. Purchase the vehicle from the Contractor for the end of term obligation (Reduced Book Value plus other charges)
3. Turn the vehicle in to be disposed of by Contractor

When turning vehicles into the Contractor, the Contractor will:

1. Check vehicle in with a written report
2. Within four weeks, Contractor will communicate to the City a minimum market value for vehicle based on at least two offers or bids.
3. Be responsible for removal of add on accessories and equipment, and changeover to the new vehicle it will replace
4. Coordinate with aftermarket vendors to upfit new vehicles

Funding Information

This contract does not, in itself, order any specific vehicles, nor does it create an obligation of funds. The City obligates funds through issuance of separate documents labeled "purchase orders." Prior to placement of orders, the City expects to issue purchase order(s) containing sufficient funding to cover the projected need through the end of the then-current ordering period. If additional orders create the need for funding in excess of amounts previously obligated, the City will obligate additional funding to cover the shortfall. The Contractor and the City will each monitor funding levels to ensure adequate funding is always in place to make payments required under this contract. In the event the Contractor believes a potential shortfall exists, the Contractor shall immediately notify the City and the parties shall take necessary action to address the situation.

Notice Regarding Availability of Annual Appropriations

Orders placed under this contract will be funded by annual appropriations. Regulations permit agencies to obligate annual appropriations for a period not exceeding twelve months, and the City is budgeting resources for this program and intends to obligate amounts sufficient to cover projected payments over twelve-month periods coinciding with the ordering periods. Depending on the negotiated alternative selected, orders may be subject to availability of appropriations for future fiscal years. Federal law prohibits agencies from obligating the District to make payments in advance of appropriations, i.e., beyond the permitted 12-month window. Notwithstanding the City does indicate, by placement of orders under this contract, its intent to continue to lease the ordered vehicles for the length of time specified in the contract. Other than for reasons of default or convenience as authorized by applicable termination clauses, the parties acknowledge that orders will be cancelled, and obligations of the parties will cease, only in the event of non-appropriation or if the City's requirement no longer exists.

Invoice Instructions

Detailed invoicing instructions will be negotiated between the City of Wausau and the tentatively selected contractor. Any credits due the City shall be separately identified on the invoice and shall be applied against outstanding charges due to the Contractor.

SPECIAL CONTRACT REQUIREMENTS

Insurance and Liability

(a) The City of Wausau is insured for liability coverage. The City shall be responsible for damage to:

1. Leased vehicles where such damage is not beyond economical repair, but the Contractor shall be liable for the following:
 - i. normal wear and tear,
 - ii. loss or damage caused by the negligence of the Contractor, its agents, or employees, and
 - iii. damage covered by the manufacturer's warranty or damage attributable to a manufacturing defect; and
2. Property of third persons, or the injury or death of third persons, where such damage results from the fault, negligence, or wrongful act or omission of the Government, its agents, or employees.

(b) The Contractor shall provide and maintain insurance covering its liabilities in amounts of at least \$1,000,000.00 combined single limit.

(c) The Contractor shall certify to the City of Wausau in writing that the required insurance has been obtained. The policies evidencing required insurance should contain an endorsement to the effect that any cancellation or any material change adversely affecting the contract is to be performed as prescribed, or until 30 days after written notice to the Purchasing & Contracting Department, whichever period is longer. The policies shall exclude any claim by the insurer for subrogation against the City by reason of any payment under the policies.

SIGNATURE SHEET

City of Wausau

RFP

I, the undersigned, do hereby acknowledge I have read all the requests listed herein and have submitted my proposal accordingly. I have submitted all documentation required.

Company Name: _____

Principal Location of the Company: _____

Authorized Principal in Charge of Project: _____

Type or print name as signed above: _____

Direct telephone: (_____) _____

Fax Number: (_____) _____

Cell Phone: (_____) _____

Email Address: _____

Local Location if different from above: _____

Authorized Person in Charge of Project at this Location: _____

Signature: _____

Type or print name as signed above: _____

Direct telephone: (_____) _____

Fax Number: (_____) _____

Cell Phone: (_____) _____

Email: _____

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.

Signature: _____ Date: _____

STATE OF: _____

COUNTY OF: _____

Personally appeared before me, the undersigned authority, _____ who after first being sworn by me, affixed his/her signature in the space provided above on this day of _____ 20_____.

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.

NON-COLLUSION AFFIDAVIT OF PROPOSER

STATE OF _____

COUNTY OF _____

_____, being duly sworn, deposes and says that:

1. He/She is _____ of _____ the proposer
Title Company Name

that has submitted the attached proposal;

2. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;

3. Such Proposal is genuine and is not a collusive or sham proposal;

4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other proposer, firm or person to submit a collusive or sham Proposal in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other proposer, firm, or person to fix the price or prices in the attached proposal or any other proposer, or to fix any overhead, profit or cost element of the proposal price or the proposal price of any other proposer, or to secure through any collusion, connivance, or unlawful agreement any advantage against the City of Lake City, Florida or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

SIGNED _____

TITLE _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF _____, 20__.

Notary Public, State of Wisconsin, My Commission Expires: _____

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.

“As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein”

Authorized Signature

Date Signed

State of Wisconsin

County of _____

Sworn to and subscribed before me this ____ day of _____ 20 ____.

Personally known _____ or Produced Identification _____

(Specify type of identification)

Signature of Notary

My Commission Expires: _____

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.

REFERENCES

As per the General Specifications Section, below is a list of at least three (3) client/customer references including company name, address, contact person, telephone number and length of time services provided. (Note: only list those client/customers in which a similar type of equipment/product of scope of work/service was provided.)

1. Company Name: _____

Address: _____

Business Phone #: _____

Contact Person: _____

Length of time services provided: _____

2. Company Name: _____

Address: _____

Business Phone #: _____

Contact Person: _____

Length of time services provided: _____

3. Company Name: _____

Address: _____

Business Phone #: _____

Contact Person: _____

Length of time services provided: _____

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.

Attached below is the City of Wausau current Light Duty fleet with all pertinent information. Some vehicles will require minor upfitting such as lights, and other electronic components. Individual specifications will be supplied per vehicle.

Eq#	Year/Make/Model	VIN	Lic. #	Dept. Assignment	meter	type
1001	2006 FORD F-250	1FTSW21576EA78767	WI - 69085	Dept. Public Works	1,570	Hour
1002	2014 DODGE 1500	1C6RR7GT8ES365485	WI - KE9216	Dept. Public Works	2,387	Mile
1003	2014 DODGE 1500	1C6RR7GT1ES333915	WI - HJ4138	Dept. Public Works	1,803	Mile
1004	2014 DODGE 1500	1C6RR7GT4ES359294	WI - KE9149	Dept. Public Works	2,266	Mile
1006	2011 DODGE CARAVAN	2D4RN5DG8BR701331	WI - 81958	Dept. Public Works	63,339	Mile
1011	2010 DODGE CARAVAN	2D4CN1AE9AR145160	WI - 79961	Dept. Public Works	3,323	Hours
1012	2010 DODGE CARAVAN	2D4RN4DE0AR380246	WI - 79994	Dept. Public Works	30,568	Mile
1013	2010 DODGE CARAVAN	2D4CN1AE1AR145167	WI - 79960	Dept. Public Works	4,118	Hours
1015	2003 FORD E250	1FTNE24W53HB16544	WI - 63575	Dept. Public Works	8,311	Hours
1016	2003 FORD E250	1FTNE24W73HB16545	WI - 63585	Dept. Public Works	5,261	Hours
1019	2000 CHEVROLET 1500	1GCEC14V6YE373146	WI - 56541	Dept. Public Works	50,788	Miles
1022	2008 FORD F-150	1FTVF14548KD60405	WI - 74892	Dept. Public Works	40,389	Miles
1023	2008 FORD F-150	1FTVF14568KD60406	WI - 74891	Dept. Public Works	60,523	Miles
1024	2014 FORD F150	1FTEX1EM8EFC43627	WI - 88584	Dept. Public Works	7,139	Mile
1025	2007 DODGE RAM1500	1D7HU16P97J600446	WI - 72869	Dept. Public Works	8,215	Hour
1027	2004 FORD F-350	1FDSF30L94EC07896	WI - 65808	Dept. Public Works	2,579	Hours

1028	2010 FORD F-150	1FTMF1CW6AKE7821 1	WI - 80768	Dept. Public Works	13,783	Mile
1039	1999 FORD RANGER	1FTYR10V2XUB87061	WI - 14080	Dept. Public Works	60,216	Miles
1055	2011 DODGE 5500	3D6WU7EL3BG62518 6	WI - 82525	Dept. Public Works	2,211	Hour s
1057	2009 DODGE 5500	3D6WD76L09G55825 0	WI - 78167	Dept. Public Works	177	Hour s
1058	2007 FORD F550	1FDAF56Y37EA10835	WI - 70861	Dept. Public Works	3,391	Hour s
1059	2013 FORD F550	1FDUF5GY4DEA0507 0	WI - 85002	Dept. Public Works	1,021	Hour s
1173	2012 FORD F-250	1FDBF2A65CEC98988	WI - 84861	Dept. Public Works	1,700	Hour
1174	2007 FORD F-150	1FTRF12247KC71443	WI - 73010	Dept. Public Works	3,793	Hour s
1175	2012 FORD F-250	1FDBF2A67CEC98989	WI - 84850	Dept. Public Works	567	Hour
1176	2012 FORD F-250	1FDBF2A63CEC98990	WI - 84862	Dept. Public Works	1,331	Hour
1177	2015 FORD F-250	1FDBF2B61FEC37818	WI - 89881	Dept. Public Works	54	Hour s
1179	2008 FORD F-150	1FTRF12238KD62768	WI - 74675	Dept. Public Works	5,978	Hour
1193	2010 FORD F-150	1FTMF1CW5AKE7773 1	WI - 80749	Dept. Public Works	21,351	Mile
1195	2006 FORD F-150	1FTRF12236NB51498	WI - 70705	Dept. Public Works	5,777	Hour s
1196	2006 FORD F-150	1FTRF12256NB51499	WI - 70706	Dept. Public Works	3,334	Hour s
1198	2005 FORD F-150	1FTRF12245NB96058	WI - 69056	Dept. Public Works	2,413	Hour s
1199	2005 FORD F-150	1FTRF12265NB96059	WI - 69057	Dept. Public Works	4,648	Hour s
1201	2001 FORD F-150	1FTZF17291NB49384	WI - 58805	Dept. Public Works	80,630	Miles
2500	2001 FORD F550	1FDAF56S01EA57999	WI - 14557	Sewer Utility	2,603	Hour s
2509	2010 INTERNATIO 4300 SBA LP 4X2	1HTMNAAL5AH2710 62	WI -	Sewer Utility	2,206	Hour s

2538	2004 FORD F-250	1FTNX21L34EB65880	WI - 14554	Sewer Utility	5,322	Hour
2539	2011 FORD F-250	1FT7X2B61BEB90646	WI - 81132	Sewer Utility	1,288	Hour
2540	2009 DODGE D-350	3D7KS26L09G548868	WI -	Sewer Utility	1,660	Hour
2542	2003 FORD E-150	1FTRE14263HA35500	WI -	Sewer Utility	5,903	Hours
2543	1996 FORD	2F0KF37F9TCA60032	WI -	Sewer Utility	4,563	Hours
2555	2002 FORD F-150	2FTRF18232CA56964	WI - 14561	Water Utility		None
2558	2006 FORD FREESTAR	2FTZA546X6BA63856	WI -	Water Utility		None
2576	2001 FORD RANGER	1FTYR10031PB18005	WI -	Water Utility		None
4521	2012 CHRYSLER 200	1C3CCBBG3CN161044	WI - 965WAJ	Police Department	20,718	Miles
4522	2013 CHRYSLER 200	1C3CCBBG0DN660160	WI - 964WAJ	Police Department	18,957	Miles
4523	2013 CHRYSLER 200	1C3CCBBG6DN704159	WI - 966WAJ	Police Department	18,174	Miles
4526	2006 FORD 500	1FAFP23136G138949	WI - 988JRB	Police Department	95,497	Miles
4527	2008 DODGE NITRO	1D8GU28K28W231805	WI - 415NDK	Police Department	58,328	Miles
4528	2008 DODGE NITRO	1D8GU28K48W231806	WI - 417NDK	Police Department	42,882	Miles
4529	2008 DODGE NITRO	1D8GU28K68W231807	WI - 873NHX	Police Department	36,683	Miles
4530	2013 DODGE AVENGER	1C3CDZAG9DN772737	WI - 266URV	Police Department	8,905	Miles
4531	2008 CHEVROLET IMPALA	2G1WC583589193673	WI - 881TGA	Police Department	82,817	Miles
4532	2011 DODGE AVENGER	1B3BD4FG0BN544904	WI - 982SZS	Police Department	26,054	Miles
4534	2006 FORD 500	1FAFP23196G144609	WI -	Police	82,098	Miles

			986JRB	Department		
4535	2004 CHRYSLER SEBRING	1C3AL56R44N287287	WI - 878HMP	Police Department	90,928	Miles
4536	2006 FORD 500	1FAFP23156G126298	WI - 985JRB	Police Department	83,787	Miles
4537	2013 FORD INTERCEPTOR	1FAHP2M89DG123437	WI - 813UKA	Police Department	25,247	Miles
4538	2011 DODGE AVENGER	1B3BD4FG9BN544903	WI - 981SZS	Police Department	28,984	Miles
4539	2006 FORD 500	1FAFP23186G131785	WI - 987JRB	Police Department	98,086	Miles
4540	2013 FORD F-250	1FDBF2B65DEB05593	WI -	Police Department	10,944	Mile
4545	2014 DODGE DURANGO	1C4RDJFG8EC592503	WI - 464NFS	Police Department	3,885	Miles
4546	2007 TOYOTA SCION	JTKDE177870203636	WI -	Police Department	79,674	Miles
4549	2012 TOYOTA PRIUS	JTDKN3DU8C5473337	WI - 85043	Police Department	19,581	Miles
4550	2007 FORD FOCUS	1FAHP34N47W268472	WI - 72817	Police Department	75,921	Miles
4651	2000 FORD 350 XL VAN	1FMNE31L2YHB67485	WI - 42038	Fire Department	29,527	Miles
4654	2008 FORD EXPEDITION	1FMFU16508LA63516	WI - 32114	Fire Department	49,550	Miles
4655	2012 FORD EXPEDITION	1FMJU1G50DEF05993	WI - 84849	Fire Department	11,841	Miles
4657	2008 CHRYSLER TOWNCOUNTRY	2A8HR44HX8R743677	WI - 14011	Fire Department	49,153	Mile
4658	2008 CHRYSLER TOWNCOUNTRY	2A8HR44H08R819844	WI - 14015	Fire Department	88,533	Mile
4668	1995 FORD F-350	1FTJW36F8SEA29672	WI - 14008	Fire Department	937	Hours
4682	2007 DODGE RAM1500	1D7HU16P07J600447	WI - 72868	Fire Department	21,540	Miles
5765	2002 FORD F-150	2FTRF17222CA81288	WI - 61555	Wausau Muni Airport	6,606	Hours

Light Duty vehicle costs 2014
Total # of vehicles 72

	Reg Hrs	OT hrs	Reg Labor	OT labor	Total parts cost	Total Labor	Grand Total
total costs	1296.75	25.75	\$41,737.50	\$1,738.13	\$58,628.97	\$43,475.63	\$102,104.60
Repairs and maint.	1177	19.5	\$37,852.50	\$1,462.50	\$45,941.24	\$39,315.00	\$85,256.24
Pre delivery and prep for sale costs	79.5	0.5	\$2,662.50	\$45.00	\$4,655.06	\$2,707.50	\$7,362.56
Accident costs	7.75	0	\$465.00	\$0.00	\$6,940.72	\$465.00	\$7,405.72
Average Cost per vehicle			\$579.69	\$24.14	\$814.29	\$603.83	\$1,418.12

Total Cost of parts	\$58,628.97
Number of vehicles eligible for lease	72
Average cost per vehicle - (parts only) /yr.	\$814.29

Actual labor hours and benchmarked average is very similar**

Equipment#	Year / Make / Model	VIN	License	Department	Meter Reading (1)	VEU	Labor hou
5765	2002 FORD F-150	2FTRF17222CA81288	WI - 61555	Wausau Muni Airport	6606 Hours	1.5	19.5
4651	2000 FORD 350 XL VAN	1FMNE31L2YHB67485	WI - 42038	Fire Department	29527 Miles	1.5	19.5
4654	2008 FORD EXPEDITION	1FMFU16508LA63516	WI - 32114	Fire Department	47324 Miles	1.5	19.5
4655	2012 FORD EXPEDITION	1FMJU1G50DEF05993	WI - 84849	Fire Department	2980 Miles	1.5	19.5
4657	2008 CHRYSLER TOWNCOUNTRY	2A8HR44HX8R743677	WI - 14011	Fire Department	48380 Mile	1	13
4658	2008 CHRYSLER TOWNCOUNTRY	2A8HR44H08R819844	WI - 14015	Fire Department	84132 Mile	1	13
4668	1995 FORD F-350	1FTJW36F8SEA29672	WI - 14008	Fire Department	937 Hours	1.5	19.5
4682	2007 DODGE RAM1500	1D7HU16P07J600447	WI - 72868	Fire Department	20994 Miles	1.5	19.5
4521	2012 CHRYSLER 200	1C3CCB8G3CN161044	WI - 965WAJ	Police Department	20157 Miles	1	13
4522	2013 CHRYSLER 200	1C3CCB8G0DN660160	WI - 964WAJ	Police Department	18583 Miles	1	13
4523	2013 CHRYSLER 200	1C3CCB8G6DN704159	WI - 966WAJ	Police Department	17484 Miles	1	13
4526	2006 FORD 500	1FAFP23136G138949	WI - 988JRB	Police Department	95113 Miles	1	13
4527	2008 DODGE NITRO	1D8GU28K28W231805	WI - 415NDK	Police Department	57983 Miles	1	13
4528	2008 DODGE NITRO	1D8GU28K48W231806	WI - 417NDK	Police Department	42428 Miles	1	13
4529	2008 DODGE NITRO	1D8GU28K68W231807	WI - 873NHX	Police Department	36045 Miles	1	13
4530	2013 DODGE AVENGER	1C3CDZAG9DN772737	WI - 266URV	Police Department	8577 Miles	1	13
4531	2008 CHEVROLET IMPALA	2G1WC583589193673	WI - 881TGA	Police Department	81827 Miles	1	13
4532	2011 DODGE AVENGER	1B3BD4FG0BN544904	WI - 982SZ5	Police Department	25126 Miles	1	13
4533	2003 FORD TAURUS	1FAFP55213A148580	WI - 903HSU	Police Department	112303 Miles	1	13
4534	2006 FORD 500	1FAFP23196G144609	WI - 986JRB	Police Department	79988 Miles	1	13
4535	2004 CHRYSLER SEBRING	1C3AL56R44N287287	WI - 878HMP	Police Department	90148 Miles	1	13
4536	2006 FORD 500	1FAFP23156G126298	WI - 985JRB	Police Department	83047 Miles	1	13
4537	2013 FORD INTERCEPTOR	1FAHP2M89DG123437	WI - 813UKA	Police Department	24820 Miles	1	13
4538	2011 DODGE AVENGER	1B3BD4FG9BN544903	WI - 981SZ5	Police Department	27229 Miles	1	13
4539	2006 FORD 500	1FAFP23186G131785	WI - 987JRB	Police Department	96859 Miles	1	13
4540	2013 FORD F-250	1FDBF2B65DEB05593	WI -	Police Department	10161 Mile	1.5	19.5
4545	2014 DODGE DURANGO	1C4RDJFG8EC592503	WI - 464NFS	Police Department	3090 Miles	1	13
4546	2007 TOYOTA SCION	JTKDE177870203636	WI -	Police Department	79674 Miles	1	13
4549	2012 TOYOTA PRIUS	JTDKN3DU8C5473337	WI - 85043	Police Department	18700 Miles	1	13
4550	2007 FORD FOCUS	1FAHP34N47W268472	WI - 72817	Police Department	75347 Miles	1	13
2500	2001 FORD F500	1FDAF56S01EA57999	WI - 14557	Sewer Utility	2534 Hours	1.5	19.5
2509	2010 INTERNATIO 4300 SBA LP 4X2	1HTMNAAL5AH271062	WI -	Sewer Utility	2163 Hours	2	26
2538	2004 FORD F-250	1FTNX21L34EB65880	WI - 14554	Sewer Utility	5287 Hour	1.5	19.5
2539	2011 FORD F-250	1FT7X2B61BEB90646	WI - 81132	Sewer Utility	1267 Hour	1.5	19.5
2540	2009 DODGE D-350	3D7KS26L09G548868	WI -	Sewer Utility	1613 Hour	2	26
2542	2003 FORD E-150	1FTRE14263HA35500	WI -	Sewer Utility	5879 Hours	1.5	19.5
2543	1996 FORD	2F0KF379TCA60032	WI -	Sewer Utility	4563 Hours	2	26
1001	2006 FORD F-250	1FTSW21576EA78767	WI - 69085	Dept. Public Works	1498 Hour	1.5	19.5
1002	2014 DODGE 1500	1C6RR7GT8ES365485	WI - KE9216	Dept. Public Works	2387 Mile	1.5	19.5
1003	2014 DODGE 1500	1C6RR7GT1ES333915	WI - HJ4138	Dept. Public Works	1803 Mile	1.5	19.5
1004	2014 DODGE 1500	1C6RR7GT4ES359294	WI - KE9149	Dept. Public Works	2266 Mile	1.5	19.5
1006	2011 DODGE CARAVAN	2D4RN5DG8BR701331	WI - 81958	Dept. Public Works	61741 Mile	1	13
1011	2010 DODGE CARAVAN	2D4CN1AE9AR145160	WI - 79961	Dept. Public Works	3292 Hours	1	13
1012	2010 DODGE CARAVAN	2D4RN4DE0AR380246	WI - 79994	Dept. Public Works	29405 Mile	1	13
1013	2010 DODGE CARAVAN	2D4CN1AE1AR145167	WI - 79960	Dept. Public Works	4118 Hours	1	13
1015	2003 FORD E250	1FTNE24W53HB16544	WI - 63575	Dept. Public Works	8311 Hours	1.5	19.5
1016	2003 FORD E250	1FTNE24W73HB16545	WI - 63585	Dept. Public Works	5237 Hours	1.5	19.5
1019	2000 CHEVROLET 1500	1GCEC14V6YE373146	WI - 56541	Dept. Public Works	50377 Miles	1.5	19.5
1022	2008 FORD F-150	1FTVF14548KD60405	WI - 74892	Dept. Public Works	38520 Miles	1.5	19.5
1023	2008 FORD F-150	1FTVF14568KD60406	WI - 74891	Dept. Public Works	60211 Miles	1.5	19.5
1024	2014 FORD F150	1FTEX1EM8EFC43627	WI - 88584	Dept. Public Works	5764 Mile	1.5	19.5
1025	2007 DODGE RAM1500	1D7HU16P97J600446	WI - 72869	Dept. Public Works	8105 Hour	1.5	19.5
1027	2004 FORD F-350	1FDSF30L94EC07896	WI - 65808	Dept. Public Works	2569 Hours	2	26
1028	2010 FORD F-150	1FTMF1CW6AKE78211	WI - 80768	Dept. Public Works	13251 Mile	1.5	19.5
1039	1999 FORD RANGER	1FTYR10V2XUB87061	WI - 14080	Dept. Public Works	60078 Miles	1.5	19.5
1055	2011 DODGE 5500	3D6WU7EL3BG625186	WI - 82525	Dept. Public Works	2172 Hours	2	26
1057	2009 DODGE 5500	3D6WD76L09G558250	WI - 78167	Dept. Public Works	28 Hours	2	26
1058	2007 FORD F500	1FDAF56Y37EA10835	WI - 70861	Dept. Public Works	3300 Hours	2	26
1059	2013 FORD F500	1FDUF5GY4DEA05070	WI - 85002	Dept. Public Works	913 Hours	2	26
1173	2012 FORD F-250	1FDBF2A65CEC98988	WI - 84861	Dept. Public Works	1543 Hour	2	26
1174	2007 FORD F-150	1FTRF12247KC71443	WI - 73010	Dept. Public Works	3719 Hours	1.5	19.5
1175	2012 FORD F-250	1FDBF2A67CEC98989	WI - 84850	Dept. Public Works	525 Hour	2	26
1176	2012 FORD F-250	1FDBF2A63CEC98990	WI - 84862	Dept. Public Works	1238 Hour	2	26
1177	2003 FORD F-150	2FTRF17263CA76340	WI - 64010	Dept. Public Works	8073 Hours	1.5	19.5
1179	2008 FORD F-150	1FTRF12238KD62768	WI - 74675	Dept. Public Works	5891 Hour	1.5	19.5
1193	2010 FORD F-150	1FTMF1CW5AKE77731	WI - 80749	Dept. Public Works	20534 Mile	1.5	19.5
1194	2014 FORD F-250		WI -	Dept. Public Works	0 Hours	1.5	19.5
1195	2006 FORD F-150	1FTRF12236NB51498	WI - 70705	Dept. Public Works	5715 Hours	1.5	19.5
1196	2006 FORD F-150	1FTRF12256NB51499	WI - 70706	Dept. Public Works	3307 Hours	1.5	19.5
1198	2005 FORD F-150	1FTRF12245NB96058	WI - 69056	Dept. Public Works	2377 Hours	1.5	19.5
1199	2005 FORD F-150	1FTRF12265NB96059	WI - 69057	Dept. Public Works	4601 Hours	1.5	19.5
1201	2001 FORD F-150	1FTZF17291NB49384	WI - 58805	Dept. Public Works	80630 Miles	1.5	19.5

VEU total	100	1300
13 labor hrs per VEU average		
total eq	72	

2080 labor hours per year
Productive hours average 70 percent of actual hours
2080/70= 1935

Vehicles highlighted in yellow are current
or previously leased units based on need

Equipment#	Year / Make / Model / VIN	License	Department	Meter Reading (1)	VEU
5751	1996 FORD F700	1FDPF70J2TVA21644 WI - 83759	Wausau Muni Airport	4,469 Hours	3
5757	1994 FORD L8000	1FDYK82EXRVA12947 WI - 14075	Wausau Muni Airport	7,299 Hours	3
4661	2006 FREIGHTLIN M2106	1FVACYDC16HW3754: WI - 70814	Fire Department	4,663 Hours	5
4662	1989 PIERCE PUMPER	1P9CAD02D1KA04040 WI - 14021	Fire Department	10,164 Hours	5
4663	2009 FREIGHTLIN M2106	1FVACYBS29HAG6799 WI - 76866	Fire Department	2,948 Hours	5
4664	2003 FREIGHTLIN FL 80	1FVABXAK73HK88827 WI - 62928	Fire Department	5,104 Hours	5
4665	1984 PIERCE/LTI AERIAL	1P9CA01J9EA040618 WI - 14026	Fire Department	4,482 Hours	5
4667	1996 IHC 2554	1HTGHADT4VH45815: WI - 48780	Fire Department	462 Hours	3
4695	2012 PIERCE VELOCITY	4P1CV01D5CA012439 WI - 69829	Fire Department	619 Hours	5
2510	2014 WSTRNSTAR 4700SB	5KKHAXCY9EPFP6602 WI - 86137	Sewer Utility	1,175 Hours	4
2530	2006 KENWORTH	1NKDLOOXX7J178778 WI -	Sewer Utility	2,904 Hours	4
2531	2006 KENWORTH	1NKDLOOXX7J178779 WI -	Sewer Utility	2,042 Hours	4
2535	1990 FORD	1FDYU82A6LVA13496 WI - 35522	Sewer Utility	4,844 Hours	3
2545	2001 FREIGHTLIN FL80	1FVHXBBS91HH79185 WI -	Sewer Utility	2,809 Hour	3
1017	1996 FORD F800	1FDWF80C8TVA1451C WI - 14034	Dept. Public Works	5,418 Hours	5
1018	1995 FORD F800	1FDXF80C1SVA30874 WI - 44642	Dept. Public Works	1,339 Hours	3
1020	2003 IHC 4300 SBA LP 4X2	1HTMMAAN43H5574: WI - 68058	Dept. Public Works	1,845 Hours	5
1046	2006 STERLING LT8513	2FZMAWDC26AV9543 WI - 69688	Dept. Public Works	7,353 Hours	5
1047	2006 STERLING LT8513	2FZMAWDC46AV9543 WI - 69695	Dept. Public Works	7,608 Hours	5
1048	1992 PIERCE PUMPER	4P1CA02D7NA000726 WI - 40755	Dept. Public Works	7,302 Hours	3
1049	2004 STERLING LT8513	2FZMAWAK94AM342: WI - 64875	Dept. Public Works	9,958 Hours	5
1050	2004 STERLING LT8513	2FZMAWAK14AM343: WI - 64874	Dept. Public Works	10,303 Hours	5
1051	2010 INTERNATIO 7500SBA	1HTWNAZT6AJ23237: WI - 77778	Dept. Public Works	3,937 Hours	5
1052	2010 INTERNATIO 7500SBA	1HTWNAZT8AJ232374 WI - 77777	Dept. Public Works	3,726 Hours	5
1053	2013 WSTRNSTAR 4700SB	5KKMAXCY1DPFE289C WI - 84788	Dept. Public Works	1,892 Hour	5
1054	2013 WSTRNSTAR 4700SB	5KKMAXCY3DPFE2891 WI - 84789	Dept. Public Works	1,837 Hours	5
1117	2005 STERLING LT8513	2FZMAWDC45AN8566 WI - 67177	Dept. Public Works	8,539 Hours	5
1118	2005 STERLING LT8513	2FZMAWDC65AN8566 WI - 67178	Dept. Public Works	9,484 Hours	5
1120	2011 INTERNATIO DURASTAR	3HAJTSKN9BL406943 WI - 81638	Dept. Public Works	3,510 Hours	5
1121	2011 INTERNATIO DURASTAR	3HAJTSKN7BL406939 WI - 81637	Dept. Public Works	2,971 Hours	5
1127	2008 STERLING L9500	2FZHAZDE38AAB2428 WI - 75537	Dept. Public Works	2,197 Hour	5
1203	2010 INTERNATIO 7400SFA4X2	1HTWDAAR1AJ23237: WI - 77779	Dept. Public Works	2,367 Hours	5
1204	2010 INTERNATIO 7400SFA4X2	1HTWDAAR3AJ23237: WI - 77780	Dept. Public Works	2,820 Hours	5
1205	2010 INTERNATIO 7400SFA4X2	1HTWDAARXAJ23238: WI - 77781	Dept. Public Works	2,403 Hours	5
1206	2005 STERLING L8511	2FZAAWDC76AV9544: WI - 69689	Dept. Public Works	4,650 Hours	5
1207	2007 STERLING ACTERRA	2FZACHDJ27AY15301 WI - 71413	Dept. Public Works	3,432 Hours	5
1208	2007 STERLING ACTERRA	2FZACHDJ47AY15302 WI - 71411	Dept. Public Works	3,794 Hours	5
1209	2007 STERLING ACTERRA	2FZACHDJ07AY15300 WI - 71412	Dept. Public Works	3,404 Hours	5
1220	2000 IHC 2554	1HTGBAAR0YH211971 WI - 54398	Dept. Public Works	4,217 Hours	5
1222	2000 IHC 2554	1HTGBAAR91H35730: WI - 57288	Dept. Public Works	4,442 Hours	5
				VEU total	183
				total eq	40

Equipment#	Year / Make / Model / VIN	License	Department	Meter Reading (1)	VEU
4669	2007 IHC 4300 SBA LP 4X2	1HTMNAAMX7H3851E WI - 70549	Fire Department	8,563 Hours	3
4670	2009 IHC 4300 SBA LP 4X2	1HTMNAAM59H0543E WI - 74815	Fire Department	7,273 Hours	3
4671	2014 DODGE 5500	3C7WRNCL9EG119092 WI -	Fire Department	21,294 Mile	3
4672	2013 DODGE 5500	3C7WDNCL4CG32655E WI -	Fire Department	1,655 Hours	3
4673	2003 IHC 4300 SBA LP 4X2	1HTMNAAM03H5630E WI - 61879	Fire Department	8,299 Hours	3
4674	2000 STERLING UNKNOWN	2FZHAJCB1YAB62468 WI - 55372	Fire Department	1,951 Hours	3
4675	1998 IHC 4900	1HSSDADN8WH48737 WI - 50364	Fire Department	5,161 Miles	2
4676	1987 IHC 1800	1HTLFUXN8HH515333 WI - 48425	Fire Department	64,795 Miles	2
4542	2000 FORD MED TECH	1FDXE45F3YHA54342 WI - 14010	Police Department	7,285 Hours	2
2500	2001 FORD F550	1FDAF56S01EA57999 WI - 14557	Sewer Utility	2,556 Hours	2
2509	2010 INTERNATIO 4300 SBA LP 4X	1HTMNAAL5AH27106E WI -	Sewer Utility	2,163 Hours	3
1009	2003 MITSUBISHI FH211	JW6CCK1G13L005058 WI - 66270	Dept. Public Works	7,526 Hours	3
1027	2004 FORD F-350	1FDSF30L94EC07896 WI - 65808	Dept. Public Works	2,569 Hours	2
1033	2015 FORD F650	3FRNF6FJXFV625337 WI - 88486	Dept. Public Works	1 Hours	3
1035	2015 FORD F650	3FRNF6FJ5FV625343 WI - 88488	Dept. Public Works	65 Hours	3
1036	2015 FORD F650	3FRNF6FJ9FV625345 WI - 88487	Dept. Public Works	278 Hours	3
1037	2013 FREIGHTLIN M260	3ALACWDU7DDFJ687E WI -	Dept. Public Works	505 Hours	3
1055	2011 DODGE 5500	3D6WU7EL3BG62518E WI - 82525	Dept. Public Works	2,183 Hours	2
1057	2009 DODGE 5500	3D6WD76L09G55825C WI - 78167	Dept. Public Works	43 Hours	2
1058	2007 FORD F550	1FDAF56Y37EA10835 WI - 70861	Dept. Public Works	3,313 Hours	2
1059	2013 FORD F550	1FDUF5GY4DEA05070 WI - 85002	Dept. Public Works	924 Hours	2
1111	1999 STERLING AT9522	2FWJA3AV41AH49163 WI - 14110	Dept. Public Works	13,681 Hours	3
1033D14	1994 FORD F700	1FDNK72C1RVA42429 WI - 43289	Dept. Public Works	2,640 Hours	
				VEU total	57
				total # eq	22

Equipment#	Year / Make / Model / VIN	License	Department	Meter Reading (1)	VEU
5762	2007 FAIR SNOCRETE848AC C88351707	-	Wausau Muni Airport	Hours	1
5763	2007 WOODS 9204RD-2 1073383	-	Wausau Muni Airport	None	1
5766	2010 GRAVELY 915162 5651	-	Wausau Muni Airport	52 Hours	0.5
5770	2001 TROYBILT 42012 4.2012E+11	-	Wausau Muni Airport	Hours	0.5
4686	2013 POLARIS RANGER800 4XATH7EA6DE646269	-	Fire Department	Hours	1
4687	2012 LOADMASTER UTT712A 4ULAT1715CM000319	WI -	Fire Department	None	0.5
4903	2011 HUSQVARNA TV400 T051-0122A	-	Fire Department	None	0.5
4904	2011 HUSQVARNA K760 20102000835	-	Fire Department	None	0.5
4921	2010 HUSQVARNA 576HD 2010-4500092	-	Fire Department	None	0.5
4922	2014 TEMPEST TV400-050 T050-01060	-	Fire Department	None	0.5
P213	1993 SCHMIDT MF5.4 55598-5	-	Dept. Public Works	None	
1504D15	2009 MONROE MPP345R12-1STT 9/9/2278	-	Dept. Public Works	None	
1505D15	2009 MONROE MPP345R12-1STT 9/9/2279	-	Dept. Public Works	None	
1546D15	1993 SCHMIDT MF5.4 55598-2	-	Dept. Public Works	None	
1547D15	1993 SCHMIDT MF5.4 55598-1	-	Dept. Public Works	None	
1552D15	1997 SCHMIDT MF5.4 71108-2	-	Dept. Public Works	None	
BACKUP1	1993 SCHMIDT MF5.4 55598-4	-	Dept. Public Works	None	
BACKUP5	1997 SCHMIDT MF5.4 71108-1	-	Dept. Public Works	None	
203SPARE	2009 MONROE MPP345R12-1STT 9/9/2277	-	Dept. Public Works	None	
1071	2011 WACKER BPU4045A 6.10403E+16	-	Dept. Public Works	Hours	0.5
1074	2003 SNO-GO MP3D 89557	-	Dept. Public Works	1,423 Hours	1
1078	2009 INDECO HP1100 26017	-	Dept. Public Works	None	0.5
1080	1995 INDECO MES-601 2973	-	Dept. Public Works	None	
1082	1969 CLEAVER BR 9B340305 B0005607	-	Dept. Public Works	5,672 Hours	1
1085	1996 CLEAVER BR GX340 GC05-2435769 B0062221	-	Dept. Public Works	388 Hours	1
1086	1978 CLEAVER BR A005739 B0020246	-	Dept. Public Works	103 Hours	
1094	2011 SNO-GO MP3D 20701	-	Dept. Public Works	713 Hours	1
1116	1995 CASE 560 JAF 1643695	-	Dept. Public Works	689 Hours	1
1134	2011 CLIPPER C3526SS 1122	-	Dept. Public Works	124 Hours	1
1145	2009 STONE 95CM 152008128	-	Dept. Public Works	Hours	0.5
1151	1997 M/B 245HP 5.03532E+13	-	Dept. Public Works	1,543 Hours	1
1154	2013 LINE LAZER 5900 BA3239	-	Dept. Public Works	None	0.5
1157	2007 STOUGHTON REEFER 5SC1A5324VB611201	WI -	Dept. Public Works	None	
1159	1994 ROGERS COMPETOR35 1RBH42207RAR22024	WI - 43854	Dept. Public Works	None	1
1161	2007 TOWMASTER T12-DD 4KNUT20277L160348	WI - 71731	Dept. Public Works	None	0.5
1162	2001 FINN T-60-T II RUA 1216	-	Dept. Public Works	432 Hours	0.5
1169	2007 TOWMASTER T12-DD 4KNTT18237L162267	WI - 72529	Dept. Public Works	None	0.5
1172	2001 FINN B40 SSA-473	-	Dept. Public Works	27 Hours	0.5
1178	2000 VERMEER V2050 1VPT081A4Y1000544	-	Dept. Public Works	555 Hours	0.5
1183	2002 CRAFTCO EZ POUR 200D 1C9ED122121418220	-	Dept. Public Works	2,090 Hours	1
1184	2010 CRAFTCO 200 104004	-	Dept. Public Works	233 Hours	1

1185	2010 CRAFCO 200		104019	-	Dept. Public Works	235 Hours	1
1241	1994 TUFF	MAXU713209J000020		-	Dept. Public Works	5 Hours	
1247	2006 JOHN DEERE 624JFORKS	48522 4769		-	Dept. Public Works	None	
1250	1994 HOLDER		100208	-	Dept. Public Works	None	0.5
1254	1992 MOTT		720	-	Dept. Public Works	None	1
1255	2007 ALAMO SH88		1611	-	Dept. Public Works	None	1
1256	2007 IMC 5/60 BROOM		256	-	Dept. Public Works	None	1
1257	2007 IMC 5/60 BROOM		257	-	Dept. Public Works	None	1
1260	2001 STENSBALLE FMH3500			-	Dept. Public Works	None	1
1262	2007 MCCONNEL PA41F	7441920-195		-	Dept. Public Works	None	1
1263	2005 STENSBALLE FMH3500			-	Dept. Public Works	None	1
1300	2005 GLENMAC M-6	M64A690		-	Dept. Public Works	None	0.5
1344	2014 ERSKINE BLOWER		1064036	-	Dept. Public Works	None	0.5
1375	2003 CENTURY 1931	1XCS2428633001931		WI - 64173	Dept. Public Works	None	
1395	2012 LITESYS 1030F	L120114		-	Dept. Public Works	None	0.5
1396	2012 LITESYS 1030F	L120117		-	Dept. Public Works	None	0.5
1397	2010 LITESYS 1030F	L100704		-	Dept. Public Works	None	0.5
1398	2006 LITESYS 1030F	L060314		-	Dept. Public Works	None	0.5
1399	2006 LITESYS 1030F	L060306		-	Dept. Public Works	None	0.5
1420	2004 HTC 1800G	BD05565101		-	Dept. Public Works	None	
1457	2001 FAIR FLATBED			-	Dept. Public Works	None	
1458	2001 FAIR 13.5 FT SNOW BOX			-	Dept. Public Works	None	0.5
1459	2001 FAIR 18 FT SNOW BOX			-	Dept. Public Works	None	0.5
1461	2003 BRANDON 18 FT SNOW BOX SLD18_60_60			-	Dept. Public Works	None	0.5
1462	2003 BRANDON 18 FT SNOW BOX SLD18_60_60			-	Dept. Public Works	None	0.5
1463	2004 BRANDON 18 FT SNOW BOX SLD18_60_60			-	Dept. Public Works	None	0.5
1464	2004 BRANDON 18 FT SNOW BOX SLD18_60_60			-	Dept. Public Works	None	0.5
1465	2005 MONROE 14FTSNOWBOX		3098912	-	Dept. Public Works	None	0.5
1466	2005 MONROE 18 FT SNOW BOX		3098985	-	Dept. Public Works	None	0.5
1467	2005 MONROE 18 FT SNOW BOX		3099051	-	Dept. Public Works	None	0.5
1468	2009 MONROE 18 FT SNOW BOX		3114524	-	Dept. Public Works	None	0.5
1469	2009 MONROE 18 FT SNOW BOX			-	Dept. Public Works	None	0.5
1470	2007 ODB SKB700	0107 4646		-	Dept. Public Works	583 Hour	0.5
1471	2004 KAFKA FEEDER	EL3630W1904520DL		-	Dept. Public Works	None	0.5
1472	2004 KAFKA STACKER	EL24100W180452001		-	Dept. Public Works	None	0.5
1480	2009 ACCUBRINE	09-112-CI-P3-PLCI-WI-KZ		-	Dept. Public Works	Hours	
1482	2013 FUEL			-	Dept. Public Works	Hour	
1488	1994 TANK			-	Dept. Public Works	Hour	
1489	1994 TANK			-	Dept. Public Works	Hour	
1490	1992 TANK			-	Dept. Public Works	Hour	
1492	2004 KOHLER			-	Dept. Public Works	Hours	
1503	2014 HENDERSON 12-42IS304SSA		13955	-	Dept. Public Works	None	1
1504	2014 UNIVERSAL UTA-12-43LTEHC 3086/14			-	Dept. Public Works	None	1

1505	2014 UNIVERSAL UTA-12-43LTEHE 3087/14		-	Dept. Public Works	None	1
1506	2013 SCHMIDT MF5.4	31095-1	-	Dept. Public Works	None	1
1507	2006 HENDERSON 12X42X15	RSP-04457	-	Dept. Public Works	None	1
1508	2006 HENDERSON 12X42X15	RSP-04458	-	Dept. Public Works	None	1
1509	2006 HENDERSON 12X42X15	RSP-04459	-	Dept. Public Works	None	1
1517	2013 SCHMIDT MF5.4	31095-2	-	Dept. Public Works	None	1
1518	2013 SCHMIDT MF5.4	31095-3	-	Dept. Public Works	None	1
1520	1993 SCHMIDT MF5.4	55598-8	-	Dept. Public Works	None	1
1522	1993 SCHMIDT MF5.4	55598-3	-	Dept. Public Works	None	1
1546	2015 SCHMIDT MF5.4	36510-1	-	Dept. Public Works	None	1
1547	2015 SCHMIDT MF5.4	36510-2	-	Dept. Public Works	None	1
1549	1993 SCHMIDT MF5.4	55598-7	-	Dept. Public Works	None	1
1550	1994 SCHMIDT MF5.4	59460-2	-	Dept. Public Works	None	1
1551	2015 SCHMIDT MF5.4	36510-3	-	Dept. Public Works	None	1
1552	2015 SCHMIDT MF5.4	36510-4	-	Dept. Public Works	None	1
1553	2013 SCHMIDT MF5.4	28369-1	-	Dept. Public Works	None	1
1554	2013 SCHMIDT MF5.4	28369-2	-	Dept. Public Works	None	1
1561	2000 SCHMIDT PWH12	P/80330-1 - W/59460-2	-	Dept. Public Works	None	1
1562	2000 SCHMIDT PWH12	P/80330-2 - W/80330-3	-	Dept. Public Works	None	1
1565	1996 SCHMIDT PWH12		-	Dept. Public Works	None	1
1566	1999 HENKE REL	3394	-	Dept. Public Works	None	1
1597	1998 SCHMIDT PWH12	P/73929 - W/73929	-	Dept. Public Works	None	1
1617	1992 UNIVERSAL	481392	-	Dept. Public Works	None	1
1618	1992 UNIVERSAL	481492	-	Dept. Public Works	None	1
1626	2014 FALLS IM3012	1261714H	-	Dept. Public Works	None	1
1627	1997 FALLS 2012	690097H-5	-	Dept. Public Works	None	1
1651	2011 BURKE 9FT	1133	-	Dept. Public Works	None	1
1706	2005 MONROE MSVDUAL	5/11/8384	-	Dept. Public Works	None	1
1717	2005 MONROE MSVDUAL	5/12/8475	-	Dept. Public Works	None	1
1718	2005 MONROE MSVDUAL	5/12/8476	-	Dept. Public Works	None	1
1741	2014 SNOWEX SP3000	1.40708E+11	-	Dept. Public Works	None	0.5
1746	2005 MONROE MSVDUAL	5/11/8473	-	Dept. Public Works	None	1
1747	2005 MONROE MSVDUAL	5/11/8474	-	Dept. Public Works	None	1
1751	2003 EPOKE SH 3500	360 702 51	-	Dept. Public Works	None	1
1752	2005 EPOKE SH 3500	360705-54	-	Dept. Public Works	None	1
1753	2003 EPOKE SH 3500	360 702 49	-	Dept. Public Works	None	1
1754	2003 EPOKE SH 3500	360 702 50	-	Dept. Public Works	None	1
1835	2007 STEPPE STPH4.0	STPH4.0-35	-	Dept. Public Works	None	1
1836	2007 STEPPE STPH4.0	STPH4.0-34	-	Dept. Public Works	None	1
					<u>VEU total</u>	<u>80.5</u>

Equipment#	Year / Make / Model / VIN	License	Department	Meter Reading (1)	VEU
5760	2007 NEWHOLLAND TV145	RVS055374 -	Wausau Muni Airport	1,340 Hour	2
2506	1989 CASEIH 9240	JCB0026633 -	Sewer Utility	11 Hours	2
1076D15	2001 JOHN DEERE 310-G	T0310GX898718 -	Dept. Public Works	3,038 Hours	
1014	2008 HYUNDAI 30D-7	HA0310341 -	Dept. Public Works	1,725 Hours	1
1041	2013 HOLDER C992	53400263 -	Dept. Public Works	1,395 Hours	3
1042	2013 HOLDER C992	53400271 -	Dept. Public Works	1,459 Hours	3
1043	2005 CATERPIILE 247B	CAT0247BJMTL01317 -	Dept. Public Works	2,366 Hours	2
1044	2014 TORO GROUNDSMASTER303	3.14E+08 -	Dept. Public Works	29 Hours	2
1061	2012 JOHN DEERE 624K	1DW624KZPCE645171 -	Dept. Public Works	1,609 Hours	3
1062	2012 JOHN DEERE 624K	1DW624KZACE645209 -	Dept. Public Works	1,161 Hours	3
1065	2004 JOHN DEERE 624J	DW624JZ593472 -	Dept. Public Works	5,794 Hours	3
1066	2004 JOHN DEERE 624J	DW624JZ593467 -	Dept. Public Works	4,664 Hours	3
1070	2011 DULEVO 850	ZA985ODKOOOC3839; -	Dept. Public Works	46 Hours	1
1072	2010 SULLAIR 185DPQJD	2.01E+11 -	Dept. Public Works	303 Hours	1
1073	2010 SULLAIR 185DPQJD	2.01E+11 -	Dept. Public Works	44 Hours	1
1076	2014 CATERPIILE 430F	0430FKRDF00789 -	Dept. Public Works	Hours	3
1079	2009 JOHN DEERE 410J	T0410JX172872 -	Dept. Public Works	1,842 Hours	2
1081	2005 VANAIR 370	30-66270 -	Dept. Public Works	65 Hour	1
1083	2004 VANAIR 370	30-65434 -	Dept. Public Works	130 Hour	1
1084	2006 DYNAPAC CP142	2163BR2251 -	Dept. Public Works	984 Hours	2
1093	2007 CASE 721E	N7F201580 -	Dept. Public Works	2,985 Hours	3
1095	2011 BOMAG BW120AD4	8.62E+11 WI -	Dept. Public Works	270 Hours	2
1097	2007 CASE 721E	N7F201583 -	Dept. Public Works	5,091 Hours	3
1101	1995 CATERPIILE D6H	3ZF06264 -	Dept. Public Works	6,641 Hours	3
1103	2007 KOMATSU D51PX	B10370 -	Dept. Public Works	1,973 Hours	3
1106	2014 JOHN DEERE 672GP	1DW672GPHEF66315€ -	Dept. Public Works	295 Hours	3
1107	2002 JOHN DEERE 772CH	DW772CH585395 -	Dept. Public Works	6,002 Hours	3
1113	1995 FIAT ALLIS FG65C	85S05025 -	Dept. Public Works	2,188 Hours	2
1150	1991 VERMEER 1250	IVRC14135M1002238 -	Dept. Public Works	1,999 Hours	1
1152	1989 EAGER BEAV 200BC	6232 -	Dept. Public Works	1,395 Hours	1
1171	2009 BOMAG BF3313	9.12E+11 -	Dept. Public Works	Hours	1
1180	2004 BOMBARDIER SW48HY	9E+08 -	Dept. Public Works	569 Hours	
1191	2013 CATERPILLE M318D	CATM318DVD8W0044 -	Dept. Public Works	774 Hours	3
1240	2012 LANDA PGHW5-50524E	11105120-161947 -	Dept. Public Works	274 Hours	1
1491	2006 ATLAS GA18FF	API451276 -	Dept. Public Works	Hours	
				VEU total	68
				total eq.	34

	Total Eq#	Total VEUs
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Total equipment #	456	
Total squad	21	63
Total LD	88	100
Total HD	40	183
Total MD	23	57
Total Off Road	34	68
Total Misc.	123	80.5
	329	551.5

Total non maint. eq 127 includes all non maintained or very low maint equipment or "Indirect" eq #s

LD eq for rental is 100 VEUs which equates to 1.36 staff, which after leasing would bring total staff requirement to 6.19

73 VEUs per tech benchmarked average= 7.55 tech staffing requirement

Equipment#	Year / Make / Model / VIN	License	Department	Meter Reading (1)	VEU
4500	2014 FORD EXPLORER	1FM5K8AR2EGA14326 WI - E4557	Police Department	13,448 Miles	3
4501	2014 FORD EXPLORER	1FM5K8AR5EGC60271 WI - E5116	Police Department	1,751 Miles	3
4502	2011 FORD POLINTERC	2FABP7BV4BX149074 WI - E3616	Police Department	81,969 Miles	3
4503	2013 FORD INTERCEPT	1FAHP2M86DG121497 WI - E3995	Police Department	51,697 Miles	3
4504	2011 FORD POLINTERC	2FABP7BVXBX149077 WI - E3619	Police Department	84,471 Miles	3
4505	2014 FORD EXPLORER	1FM5K8AR4EGA14327 WI - E4556	Police Department	34,269 Miles	3
4506	2013 FORD INTERCEPT	1FAHP2M88DG121498 WI - E3996	Police Department	63,786 Miles	3
4507	2014 FORD EXPLORER	1FM5K8AR7EGC60272 WI - E5114	Police Department	8,885 Miles	3
4508	2005 FORD POLINTERC	2FAFP71W35X161278 WI - E959	Police Department	99,722 Miles	3
4509	2014 FORD EXPLORER	1FM5K8AR9EGC60273 WI - E5113	Police Department	5,996 Miles	3
4510	2013 FORD INTERCEPT	1FAHP2M8XDG121499 WI - E3998	Police Department	46,849 Miles	3
4511	2005 FORD EXPLORER	1FMDU73KX5ZA23666 WI -	Police Department	65,842 Miles	3
4512	2008 FORD EXPLORER	1FMEU73E38UA82784 WI - E2136	Police Department	58,200 Miles	3
4513	2005 FORD POLINTERC	2FAFP71W15X161279 WI - E960	Police Department	108,363 Miles	3
4514	2010 FORD POLINTERC	2FABP7BV1AX102385 WI - E2831	Police Department	117,514 Miles	3
4515	2011 FORD POLINTERC	2FABP7BV6BX149075 WI - E3617	Police Department	60,857 Miles	3
4516	2011 FORD POLINTERC	2FABP7BV8BX149076 WI - E3618	Police Department	85,021 Miles	3
4517	2014 FORD EXPLORER	1FM5K8AR6EGA14328 WI - E4555	Police Department	36,169 Miles	3
4518	2013 FORD EXPLORER	1FM5K8ARXDGA63840 WI - E3997	Police Department	69,686 Miles	3
4519	2014 FORD EXPLORER	1FM5K8AR0EGC60274 WI - E5115	Police Department	4,430 Miles	3
4525	2014 FORD EXPLORER	1FM5K8AR8EGA14329 WI - E4554	Police Department	16,865 Miles	3
0				VEU Total	63
				Total Eq.	21



TO: FINANCE COMMITTEE

FROM: MARYANNE GROAT

DATE: MAY 5, 2015

RE: CAPITAL PROJECT REPORTING

At the last meeting, the Committee expressed interest in increased project oversight. To fulfill the committee's request I met with the Departments to develop a reporting process that would provide the committee with the status of the projects without unduly burdening the departments.

Attached you will find the City of Wausau Capital Improvement Status Report. A separate spreadsheet will be maintained for each department. We intend to create a global repository of projects so that all projects, including those of the Water and Sewer Utility, would be reported. The Finance Department will supply the "budget", "paid to date" amounts for the departments. The departments will be responsible for completing the remainder of the form.

The report will be generated as follows:

June 1 - In coordination with the ensuing years Capital Improvement Plan

September 1 – In coordination with the annual operating budget development

December 1 - As an initial report on expected carryovers to be approved by Finance and Common Council.

April 1 – As a final report to the Finance Committee for the previous year to report final carryover numbers.

**CITY OF WAUSAU
CAPITAL IMPROVEMENT DETAIL STATUS REPORT
PARKS
June 1, 2015**



example

STATUS CODES
 NS = Not Started
 RFP = In RFP/Bid Process
 CN = Contract Negotiations
 D = In Design/Under Study
 C = Under Construction
 CP = Project is Complete and Paid
 CW = Project Complete Waiting on Final Bills
 OG = Ongoing Replacement Activity no Defined Completion
 Z = Other

Budget Account Number	Project Name	Staff Project Manager	Contracted Project Manager	Project Status Code	Budget	Paid to Date	Total Expected Cost to Complete	Anticipated Budget Variance	Project Start Date	Target Completion Date	%Project Completion	Other Comments
150-237598462	Swimming Pools	Peter Knotek	(To indicate State of WI or other Independent Body)	C	\$3,116,900	\$1,671,937	\$3,116,900	\$0	8/15/2014	6/30/2015	60%	This project going great and on schedule. Kids will be splashing and laughing by July 10th!
150-237598406	Park Improvements - Radtke Park	Peter Knotek		D	\$55,200	\$0	\$55,200	\$0	6/1/2015	10/31/2015	0%	Project engineering is nearly complete. Bids due May 10th
150-237598405	River Edge Trail	Peter Knotek		OG	\$33,081	\$0		\$0	None Developed	None Developed	0%	This fund is available to finance unexpected improvements for components of the trail that fall outside the TID districts

CITY OF WAUSAU 2015 BUDGET
GENERAL FUND STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL
March 31, 2015
NARRATIVE

REVENUES

When comparing current year to prior year some revenue timing differences are apparent, yet not indicative of problems.

Other Taxes – In 2013 the City received an omitted tax payment of \$42,340 which is not a regularly occurring payment.

Municipal Services – The City receives an annual payment for the state and this account will fall short of budget by \$10,990.

Licenses – Last year the City had a significant number of the five year burning permits renew \$13,500. Fewer burning permit licenses will be expiring this year. The budget for burning permits is \$8,000 the actual revenue to date is \$5,203.

Permits – Building permits are showing a positive variance from 2014 but it is unknown at this time whether they will meet the budget projections. 2014 total revenue was \$181,803.

Fines, Forfeitures and Penalties – This revenue is down \$22,814 from the collections of March 2014. We dropped the 2015 budget as compared to the 2014 budget but this may not have been sufficient as the 2014 actual revenues were \$355,000. Based upon the past two year trends this revenue will fall short of budget by \$65,000.

Public Charges General Government – 2014 revenues included the fee for exempt not-for-profit reports which are a biennial filing. No budget problems are expected.

Public Charges Public Safety – Currently revenues looking good exceeding both 2014 and budget projections.

Public Charges Streets – 2014 revenues looking good. Damages to street poles represents \$30,548 of the 44,699.

Public Charges Recreation – it appears that 2015 revenues will lag 2014 revenues for winter recreation by about \$12,000. This is likely due to the cold weather, limited snow and the abrupt end to winter. Overall we did not meet the 2014 revenue budget of \$139,800 and could experience greater shortages in 2015 due to and increased budget. The unanticipated closing of Memorial Pool will also decrease revenues but expenses should also decrease mitigating the financial impact to the city.

Public Charges Public Areas – It appears the 2015 revenues could lag 2014 again due to the winter recreation program. In addition, this area contains a budget of \$60,000 for sponsorship revenue.

Intergovernmental Charges for Services – No expected budget difficulties expected at this time.

Interest on General Investments – The 2014 and 2015 interest reflects timing of maturities and related interest.

Miscellaneous Revenues – No expected budget difficulties expected at this time.

Other Financing Sources - No expected budget difficulties expected at this time.

EXPENSES

The budget to date appears in line with the budget with 23% of the budget spent in the first quarter of the year.

Data Processing – The actual contains January through April month allocation to CCITC.

Unclassified – This account contains that tax payment to Sears for \$86,419.

Transportation and Streets – These accounts reflect the minimal snowfall in 2015. Expenses are \$550,000 less than 2014. This is critical as the 2015 street budget was reduced \$308,697 from the 2014 budget. We will be going into the 4th quarter with a salt inventory of about \$250,000.

BUDGET RISKS - \$237,409

- Sponsorship Revenues \$60,000
- Municipal Service Revenues \$10,990
- Building Permit Revenue \$Unknown
- Fines and Forfeitures \$65,000
- Park Revenue \$15,000
- Tax Payments \$86,419

CITY OF WAUSAU, WISCONSIN
GENERAL FUND
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL

Period Ended March 31, 2015

	Budgeted Amounts		Actual	Variance with Final Budget	2014 Actual
	Original	Final			
TAXES					
General property taxes	\$ 16,200,627	\$ 16,200,627	\$ 16,200,627	\$ -	\$ 15,817,883
Mobile home parking fees	28,000	28,000	11,048	(16,952)	10,180
Payments in lieu of taxes	115,000	115,000	600	(114,400)	824
Other taxes	67,709	67,709	12,331	(55,378)	59,140
Total Taxes	16,411,336	16,411,336	16,224,606	(186,730)	15,888,027
INTERGOVERNMENTAL					
State shared taxes	4,434,045	4,434,045	-	(4,434,045)	-
Expenditure restraint	771,566	771,566	-	(771,566)	-
Fire insurance tax	105,000	105,000	-	(105,000)	-
Municipal services	195,000	195,000	184,010	(10,990)	195,507
Transportation aids	2,541,749	2,541,749	634,329	(1,907,420)	593,764
Other grants	123,834	123,834	60,724	(63,110)	70,832
Total Intergovernmental	8,171,194	8,171,194	879,063	(7,292,131)	860,103
LICENSES AND PERMITS					
Licenses	175,531	175,531	19,148	(156,383)	29,707
Franchise fees	340,000	340,000	-	(340,000)	-
Permits	227,519	227,519	32,485	(195,034)	23,083
Total Licenses and Permits	743,050	743,050	51,633	(691,417)	52,790
FINES, FORFEITURES AND PENALTIES					
	398,000	398,000	106,470	(291,530)	129,284
PUBLIC CHARGES FOR SERVICES					
General government	67,300	67,300	10,826	(56,474)	20,052
Public safety	1,377,200	1,377,200	286,854	(1,090,346)	261,852
Streets and related facilities	79,971	79,971	44,699	(35,272)	18,983
Recreation	144,700	144,700	27,474	(117,226)	47,552
Public areas	159,479	159,479	7,344	(152,135)	16,717
Total Public Charges for Services	1,828,650	1,828,650	377,197	(1,451,453)	365,156
INTERGOVERNMENTAL CHARGES FOR SERVICES					
State and federal reimbursements	11,340	11,340	50	(11,290)	70
County and other municipalities	236,264	239,514	3,250	(236,264)	15,942
City departments	1,249,432	1,249,432	9,920	(1,239,512)	15,844
Total Intergovernmental Charges for Services	1,497,036	1,500,286	13,220	(1,487,066)	31,856

COMMERCIAL

Interest on general investments	\$ 260,000	\$ 260,000	\$ 36,355	\$ (223,645)	\$ 93,013
Interest on special assessments	15,000	15,000	8	(14,992)	3
Other interest	<u>19,000</u>	<u>19,000</u>	<u>11,737</u>	<u>(7,263)</u>	<u>16,858</u>
Total Commercial	<u>294,000</u>	<u>294,000</u>	<u>48,100</u>	<u>(245,900)</u>	<u>109,874</u>

MISCELLANEOUS REVENUES

Rent of land and buildings	210,100	210,100	57,100	(153,000)	67,333
Sale of City property/loss compensation	12,500	12,500	3,965	(8,535)	7,250
Other miscellaneous revenues	<u>110,022</u>	<u>110,022</u>	<u>650</u>	<u>(109,372)</u>	<u>6,643</u>
Total Miscellaneous Revenues	<u>332,622</u>	<u>332,622</u>	<u>61,715</u>	<u>(270,907)</u>	<u>81,226</u>

OTHER FINANCING SOURCES

Transfers in	<u>1,897,000</u>	<u>1,897,000</u>	<u>372,841</u>	<u>(1,524,159)</u>	<u>-</u>
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TOTAL REVENUES AND OTHER

FINANCING SOURCES	<u>\$ 31,572,888</u>	<u>\$ 31,576,138</u>	<u>\$ 18,134,845</u>	<u>\$ (13,441,293)</u>	<u>\$ 17,518,316</u>
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CITY OF WAUSAU, WISCONSIN
GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
 Period Ended March 31, 2015

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>	<u>2014 Actual</u>
	<u>Original</u>	<u>Final</u>			
GENERAL GOVERNMENT					
City Council	\$ 112,122	\$ 112,122	\$ 18,150	\$ 93,972	\$ 19,246
Mayor	203,263	203,263	45,966	157,297	54,654
City Promotion	124,600	124,600	20,785	103,815	35,938
Finance department	471,638	471,638	115,127	356,511	93,320
Data processing	696,369	696,369	243,748	452,621	230,291
City clerk/customer service	492,398	492,398	112,885	379,513	112,630
Elections	34,950	34,950	1,687	33,263	8,842
Assessor	595,907	595,907	126,414	469,493	132,715
City attorney	490,025	490,025	101,786	388,239	115,798
Municipal court	128,529	128,529	25,650	102,879	26,510
Human resources	293,937	293,937	71,792	222,145	76,703
City hall and other municipal buildings	321,523	321,523	78,734	242,789	74,177
Unclassified	32,000	118,419	86,502	31,917	12,119
Total General Government	<u>3,997,261</u>	<u>4,083,680</u>	<u>1,049,226</u>	<u>3,034,454</u>	<u>992,943</u>
PUBLIC SAFETY					
Police department	8,973,536	8,976,786	2,117,061	6,859,725	2,073,050
Fire department	3,431,816	3,431,816	890,676	2,541,140	931,313
Ambulance	2,991,652	2,991,652	707,237	2,284,415	761,670
Inspections and electrical systems	705,394	705,394	139,790	565,604	154,424
Total Public Safety	<u>16,102,398</u>	<u>16,105,648</u>	<u>3,854,764</u>	<u>12,250,884</u>	<u>3,920,457</u>
TRANSPORTATION AND STREETS					
Engineering	1,401,003	1,401,003	291,773	1,109,230	329,755
Department of public works	6,082,730	6,082,730	1,546,231	4,536,499	2,058,345
Total Transportation and Streets	<u>7,483,733</u>	<u>7,483,733</u>	<u>1,838,004</u>	<u>5,645,729</u>	<u>2,388,100</u>
SANITATION, HEALTH AND WELFARE					
Garbage and refuse collection	1,537,400	1,537,400	260,434	1,276,966	248,358
NATURAL RESOURCES/RECREATION					
Parks and recreation	2,452,096	2,452,096	356,092	2,096,004	322,641
TOTAL EXPENDITURES	<u>\$ 31,572,888</u>	<u>\$ 31,662,557</u>	<u>\$ 7,358,520</u>	<u>\$ 24,304,037</u>	<u>\$ 7,872,499</u>

CITY OF WAUSAU, WISCONSIN
GENERAL FUND
SUMMARY OF BUDGET MODIFICATIONS
Period Ended March 31, 2015

BUDGET REVENUES RECONCILIATION

2015 ADOPTED BUDGET	\$ 31,572,888
Budget modification for Police Department for sale of sniper rifle	<u>3,250</u>
2015 MODIFIED BUDGET	<u>\$ 31,576,138</u>

BUDGET EXPENDITURES RECONCILIATION

2015 ADOPTED BUDGET	\$ 31,572,888
Resolution 12-0313 Budget modification for settlement of tax claims by Sears Holdings Corporation	86,419
Budget modification for Police Department for use of sniper rifle proceeds for SWAT equipment	<u>3,250</u>
2015 MODIFIED BUDGET	<u>\$ 31,662,557</u>

CITY OF WAUSAU CONTINGENCY BALANCE

Balance 1/1/2014	\$ 361,900.00
Transfers Out 2014	
Transfer to Animal Control	1,149.00
Mid Year Budget Modification	31,000.21
Transfer to Animal Control	<u>63,500.00</u>
Balance 12/31/2014	\$ 266,250.79
Transfers Out 2015	
Sears Tax Settlement	86,419.00
Associated Bank Tax Settlement	<u>16,773.00</u>
Balance 4/30/2015	<u><u>\$ 163,058.79</u></u>



TO: FINANCE COMMITTEE

FROM: MARYANNE GROAT

DATE: MAY 5, 2015

RE: 2016 BUDGET CALENDAR AND FINANCIAL PROJECTIONS

Attached you will find the 2016 budget calendar and financial projections. I would like to highlight a few points on the calendar:

- The calendar shows that we are moving up the start date of the annual budget process to May 15, 2015.
- Each department will be directed to complete a 2016 budget and a 2017 operating plan. The two year budget will highlight longer term impacts of diminishing grants, midyear position creation and other trend information.
- Any new Council budget goals, directives or initiatives will be inserted into the process as information is available.

The second set of attachments relate to the initial 2016 budget projections which represent high level estimates, based upon the cost to continue existing services. The projection indicates a need for additional general property levy support of \$1,338,751 or a 6% increase. The General Fund is the major driver of the levy increasing, consuming \$1,291,634 of the levy increase. The major financial influences include:

Expense Changes:

- \$283,000 - Police and fire union wage increases of \$260,000 and full funding for firefighter position deferred in the 2015 budget.
- \$379,590 – Health insurance increase of 10.68%
- \$11,258 – Dental insurance increase of 10%
- \$182,834 – Motor Pool to cover historic costs
- \$63,471 – CCITC operating expenses
- \$108,286 – Increase in street maintenance costs
- \$30,000 – for salt and street materials
- \$11,000 – Increase in property insurance costs due to the termination of the Local Governmental Property Insurance Fund
- \$650,000 Savings in the refuse and recycling Costs under the new contract
- Elimination of Pet Data Fees in the Animal Control Fund
- \$300,000 Contingency Funding – this fund has been nearly depleted
- \$97,000 increase for claims and bad debts
- Per Finance Committee directive the return of the Spring Clean Up, Yard Waste Hour Expansion and new Bike Racks.

Revenue Changes:

- (\$47,519) Lagging building permit revenues
- (\$63,000) Lagging municipal court fines
- (\$14,700) Lagging recreation revenues
- (\$60,000) Lagging sponsorship revenues
- (\$91,000) Expiration of Foundation police officer salary grants
- (\$66,000) Further Adjustment to the Utility PILOT due to the reduced tax rate of NTC.
- Elimination of the County cat grant.

City of Wausau Capital Plan and Operating Budget Calendar

4/8/2015	Capital Improvement Plan process begins. Departments are directed to develop 5 year capital requests, rank their requests using the standard ranking matrix. Departments will also provide a status report on active projects
5/15/2015	Mayor requests 2016 budget proposals and 2017 plan from each department. Finance distributes budget forms and other materials to the Departments Budgets will represent cost to continue
6/1/2015	Capital plan requests, rankings and active project status reports due to Finance.
6/22/2015	CIP Committee deliberations begin
7/10/2015	Departmental budget submissions due. Budgets will be based upon Mayoral and Council priorities and directives.
7/10/2015	Mayor and Finance begin budget review process and develop budget recommendations for Finance Committee Consideration
8/24/2015	Finance Department Begins budget compilations
9/22/2015	Budget document available for public review and Finance Committee review begins
11/10/2015	Public Hearing is held to obtain citizen input on the budget
11/24/2015	The budget is adopted by the Common Council

CITY OF WAUSAU
2016 BUDGET PROJECTION- LEVY DEPENDENT FUNDS

	2016 PROJECTED BUDGET	2015 ADOPTED BUDGET	CHANGE INCREASE (DECREASE)	PERCENT CHANGE
GENERAL FUND				
Expenditures	\$32,549,822	\$31,572,888	\$976,934	3.094%
Revenues	15,057,561	15,372,261	(314,700)	-2.047%
Fund's Net Levy Requirement	17,492,261	16,200,627	1,291,634	7.973%
RECYCLING FUND				
Expenditures (Harter Recycling Savings)	618,161	665,575	(47,414)	-7.124%
Revenues (Loss of State Aids)	117,157	148,300	(31,143)	-21.000%
Fund's Net Levy Requirement	501,004	517,275	(16,271)	-3.146%
ECONOMIC DEVELOPMENT FUND				
Expenditures	48,500	48,500	0	0.000%
Revenues	0	0	0	
Fund's Net Levy Requirement	48,500	48,500	0	0.000%
DEBT SERVICE FUND				
Expenditures	8,283,978	8,016,800	267,178	3.333%
Revenues	3,979,599	3,953,204	26,395	0.668%
Fund Balance Application (Addition)	181,379	(59,404)	240,783	-405.331%
Fund's Net Levy Requirement	4,123,000	4,123,000	0	0.000%
CAPITAL PROJECT FUND				
Expenditures	7,150,000	7,007,651	142,349	2.031%
Revenues	6,700,000	6,439,171	260,829	4.051%
Fund Balance Application (Addition)		162,390	(162,390)	-100.000%
Fund's Net Levy Requirement	450,000	406,090	43,910	10.813%
METRO RIDE FUND				
Expenditures	3,018,138	3,357,315	(339,177)	-10.103%
Revenues	2,357,849	2,548,417	(190,568)	-7.478%
Fund Balance Application (Addition)		161,556	(161,556)	-100.000%
Fund's Net Levy Requirement	660,289	647,342	12,947	2.000%
PARKING FUND				
Expenditures	1,923,803	1,912,528	11,275	0.590%
Revenues	1,139,420	1,052,700	86,720	8.238%
Fund Balance Application(Noncash Depreciation)	574,776	648,776	(74,000)	-11.406%
Fund's Net Levy Requirement	209,607	211,052	(1,445)	-0.685%
WAUSAU DOWNTOWN AIRPORT FUND				
Expenditures	394,083	382,605	11,478	3.000%
Revenues	132,100	137,100	(5,000)	-3.647%
Fund Balance Application(Noncash Depreciation)	175,505	165,505	10,000	6.042%
Fund's Net Levy Requirement	86,478	80,000	6,478	8.098%
ANIMAL CONTROL				
Expenditures	182,621	204,924	(22,303)	-10.884%
Revenues	102,634	126,435	(23,801)	-18.825%
Fund Balance Application	0	0	0	0.000%
Fund's Net Levy Requirement	79,987	78,489	1,498	1.909%
TOTAL LEVY BEFORE INCREMENT	23,651,126	22,312,375	1,338,751	6.000%
City's Share of TIF Increment	1,902,908	1,795,196	107,712	6.000%
TOTAL LEVY	\$25,554,035	\$24,107,571	\$1,446,464	6.000%

CITY OF WAUSAU
GENERAL FUND REVENUE
2016 PROJECTION

		ACTUAL					BUDGET				
		928 - 2012 Actual	923 - 2013 Actual	% Inc	919 - 2014 Actual	% Inc	2015 - 2015 Budget	% Inc	2016 Projection	% Inc	Dollar Change
840 - TAXES	All DAC	15,466,478	15,570,606	0.67%	15,843,883	1.76%	16,200,627	2.25%	17,492,261	7.97%	1,291,634
841.0411 - OTHER TAXES	All DAC	27,782	32,740	17.85%	43,746	33.61%	28,000	-35.99%	28,000	0.00%	-
841.0413 - PAYMENTS IN LIEU OF TAXES	All DAC	100,196	130,550	30.29%	109,559	-16.08%	115,000	4.97%	109,000	-5.22%	(6,000)
841.0419 - OTHER TAXES	All DAC	89,947	89,791	-0.17%	68,936	-23.23%	67,709	-1.78%	67,709	0.00%	-
841 - TAXES	All DAC	217,925	253,082	16.13%	222,242	-12.19%	210,709	-5.19%	204,709	-2.85%	(6,000)
842.0422 - STATE SHARED TAXES	All DAC	5,471,236	5,320,841	-2.75%	5,330,139	0.17%	5,310,611	-0.37%	5,310,611	0.00%	-
842.0424 - STATE GRANTS	All DAC	2,720,849	2,698,610	-0.82%	2,767,277	2.54%	2,860,583	3.37%	2,861,000	0.01%	417
842 - INTERGOVERNMENTAL GRANTS & AID	All DAC	8,192,085	8,019,451	-2.11%	8,097,416	0.97%	8,171,194	0.91%	8,171,611	0.01%	417
843.0430 - LICENSES	All DAC	356,039	343,180	-3.61%	354,407	3.27%	340,000	-4.07%	350,000	2.94%	10,000 Cable Franchise Fee
843.0431 - LICENSES	All DAC	160,090	159,541	-0.34%	179,827	12.72%	175,531	-2.39%	176,000	0.27%	469
843.0432 - PERMITS	All DAC	227,842	212,530	-6.72%	181,803	-14.46%	227,519	25.15%	180,000	-20.89%	(47,519) Lagging Building Permits
843 - LICENSES & PERMITS	All DAC	743,971	715,251	-3.86%	716,038	0.11%	743,050	3.77%	706,000	-4.99%	(37,050)
844.0441 - LAW & ORDINANCE VIOLATIONS	All DAC	387,646	353,662	-8.77%	355,105	0.41%	398,000	12.08%	335,000	-15.83%	(63,000) Lagging Municipal Court Fines
845.0451 - GENERAL GOVERNMENT	All DAC	76,138	74,314	-2.39%	76,324	2.70%	67,300	-11.82%	75,000	11.44%	7,700 Historical Collections
845.0452 - PUBLIC SAFETY	All DAC	1,447,817	1,339,619	-7.47%	1,415,481	5.66%	1,377,200	-2.70%	1,377,000	-0.01%	(200)
845.0454 - STREETS & RELATED FACILITIES	All DAC	68,992	137,628	99.49%	152,831	11.05%	80,500	-47.33%	80,500	0.00%	-
845.0458 - RECREATION	All DAC	154,974	156,725	1.13%	132,375	-15.54%	144,700	9.31%	130,000	-10.16%	(14,700) Pool Closing
845.0459 - PUBLIC AREAS	All DAC	96,954	99,571	2.70%	96,947	-2.64%	159,479	64.50%	99,000	-37.92%	(60,479) Eliminate Sponsorship Dollars
845 - PUBLIC CHARGES FOR SERVICES	All DAC	1,844,874	1,807,857	-2.01%	1,873,958	3.66%	1,829,179	-2.39%	1,761,500	-3.70%	(67,679)
847.0471 - STATE & FEDERAL	All DAC	11,210	11,382	1.53%	10,920	-4.06%	11,340	3.85%	11,340	0.00%	-
847.0472 - COUNTIES & OTHER MUNICIPALITYS	All DAC	1,227,670	1,275,246	3.88%	1,296,217	1.64%	1,375,901	6.15%	1,375,901	0.00%	-
847.0473 - OTHER LOCAL GOVERNMENTS	All DAC	27,961	44,191	58.04%	62,178	40.70%	44,191	-28.93%	60,000	35.77%	15,809
847.0474 - CITY DEPARTMENTS	All DAC	272,874	62,482	-77.10%	52,827	-15.45%	65,075	23.19%	65,000	-0.12%	(75)
847 - INTERGOVT CHARGES FOR SERVICES	All DAC	1,539,716	1,393,301	-9.51%	1,422,142	2.07%	1,496,507	5.23%	1,512,241	1.05%	15,734
848.0481 - INTEREST & DIVIDENDS	All DAC	263,728	(124,187)	-147.09%	531,589	-528.06%	294,000	-44.69%	294,000	0.00%	-
848.0482 - RENT	All DAC	205,108	210,497	2.63%	267,686	27.17%	210,100	-21.51%	210,000	-0.05%	(100)
848.0483 - PROPERTY SALES & LOSS COMPENSA	All DAC	43,402	48,965	12.82%	39,888	-18.54%	12,500	-68.66%	12,500	0.00%	-
848.0484 - OTHER MISCELLANEOUS REVENUE	All DAC	16,482	110,463	570.19%	133,300	20.67%	110,022	-17.46%	19,000	-82.73%	(91,022) Foundation Police Grant Money Expires
848 - MISCELLANEOUS REVENUE	All DAC	528,720	245,739	-53.52%	972,463	295.73%	626,622	-35.56%	535,500	-14.54%	(91,122)
849.0492 - TRANSFERS FROM OTHER FUNDS	All DAC	1,931,725	1,931,792	0.00%	1,955,253	1.21%	1,897,000	-2.98%	1,831,000	-3.48%	(66,000) Pilot Payments Water Utility
TOTAL BEFORE REAL ESTATE TAXES		15,386,663	14,720,134		15,614,615		15,372,261		15,057,561		(314,700)
TOTAL AFTER REAL ESTATE TAXES		30,853,141	30,290,740		31,458,498		31,572,888		32,549,822		976,934

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

ORDINANCE OF FINANCE COMMITTEE

Amend Section 3.08.040 Appropriations required and create Section 3.08.050 Annual budget adjustment required and Section 3.08.060 Annual budget monitoring

Committee Action:

Ordinance Number:

Fiscal Impact:

File Number: 02-0116

Date Introduced:

The Common Council of the City of Wausau do ordain as follows:

Add ()

Delete ()

Section 1. That Section 3.08.040 Appropriations required, is hereby amended to read as follows:

3.08.040 Appropriations required. No money shall be drawn from the treasury of the city
nor shall any obligation for the expenditure of money be incurred, except in pursuance of the annual appropriation resolution, or such resolution when changed as authorized by section 3.08.05~~30~~³⁰.

At the close of each fiscal year any unencumbered balance of an appropriation shall revert to the general fund and shall be subject to reappropriation; but appropriations may be made by the council, to be paid out of the income of the current year, in furtherance of improvements or other objects or works which will not be completed within such year, and any such appropriation shall continue in force until the purpose for which it was made shall have been accomplished or abandoned.

Section 2. That Section 3.08.050 Annual budget adjustment required, is hereby created to read as follows:

3.08.050 Annual Budget Adjustment Required. Each year between August 31 and October 31, the Mayor shall prepare and submit to the Finance Committee, a budget reconciliation amendment using year-to-date actual revenues and expenditures and making projections for year-end outcomes by appropriation. The reconciliation amendment shall be designed to keep expenditures under those which have been appropriated in the budget, by year's end.

Section 3. That Section 3.08.060 Annual budget monitoring, is hereby created to read as follows:

3.08.060 Annual Budget Monitoring. All city management personnel with budget responsibilities, as defined by ordinance or job description, shall monitor the expenditures for which they are responsible, to ensure expenditures have not exceeded the annual appropriation approved by the common council for such purpose. Whenever anticipated expenditures will exceed the approved appropriation for that purpose, the matter shall be brought by the Mayor to

the common council for consideration of a transfer or budget modification.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. This ordinance shall be in full force and effect on the day after its publication.

Adopted:
Approved:
Published:
Attest:

Approved:

James E. Tipple, Mayor

Attest:

Toni Rayala, Clerk

SAMPLE DESIGNS FOR DOG & CAT LICENSE FEES

Background: The license fees for pets should encourage owners to care for their pets in a responsible way. In particular, there is a public interest in discouraging over-population and in keeping pets from being lost. Not only do those conditions undermine the human treatment of animals, but they also have an adverse effect on the public treasury.

A key concern is that we spend more on sheltering services for lost and unwanted pets than we receive in license fees. The desired public policy outcomes could be expressed as follows:

- To have no lost pets that cannot be identified and returned to their owner(s).
- To have no unwanted pets taken to the animal shelter.

Below are examples of license fee systems design to support achieving those outcomes:

The National Average Plan

- Increase the base license fee for unaltered animals from \$20 per year to \$38 dollars to match the national average and better tie revenue to costs.
- Give an \$8 per year discount from the base license fee for people who have micro-chips implanted in their animals. The \$8 discount would allow most owners to recover the cost of having a micro-chip implanted in about five years.
- Increase the current discount for spaying and neutering from \$10 per year to \$15.
- A dog or cat that was spayed or neutered and also had a micro-chip implanted would pay an annual license fee of \$15, equal to the national average for spayed and neutered pets.

The Payback Plan

- Keep the fully discounted annual license fee at \$10 (below the national average).
- Set the discount for micro-chip implants at \$8 per year, allowing owners to recover the cost of the procedure in about five years.
- Set the discount for spaying and neutering at \$42 per year, again allowing owners to recover the cost of the procedure in about five years.
- The undiscounted fee for unaltered animals would then be \$60 per year (above the national average).

Other Options

Prepared by: Keene Winters
May 7, 2015



TO: FINANCE COMMITTEE MEMBERS

FROM: MARYANNE GROAT

DATE: May 4, 2015

SUBJECT: Contract Administration Software

The City of Wausau is party to many, many contracts that spread across all departments. They encompass many types of agreements such as simple planter maintenance contracts with downtown merchants to complex contracts such as the city development agreements. Some of the contracts are very short term in nature and some, like the Wausau Mall, can span 85 years or more. Currently, the Clerk, as the City's document custodian, maintains spreadsheets of all contracts provided to her office. The actual documents are maintained in both paper and electronic format. Contract management rests with the oversight department.

While contract expiration date was discussed at the last Finance Committee meeting, it is just one component of contract management. Staff resources are expended in each step of the contract life cycle including: contract request, authoring, negotiations, approval, execution, obligation management, contract amendments, audit/ report and renewal. An automated, enterprise wide contract management system can improve the workflow, efficiency and information in each step of the process. Specific advantages include:

- Control over lost documents.
- Proper monitoring of milestones and obligations through alarms and notifications.
- Electronic workflow that follows the document through creation, review and signature including electronic signature features
- Consistent legal language
- Central Repository with easy access to individuals
- Ability to sort and review documents by type, milestone dates, by department etc.

In November of 2014, I submitted a request to the CCITC to explore obtaining contract management software; a draft of the CCITC project charter is attached. During CCITC's review and prioritization process North Central Health Care became aware of the city's proposed project and has expressed interest in collaborating on the software purchase. CCITC is also working with the County to determine their level of interest. Contract management software is on the CCITC 2016 CIP request list.

General Information			
Date:	11/18/2014	Request ID:	141118-F98D67
Requester:	MaryAnne Groat	Phone#/Ext:	715-261-6645
Funding Available:	Don't Know		
RFP Assistance:	No		
Estimated Cost:	Not Known		
Affected Department(s):	All Departments	Entity/Location(s) Affected:	City
Number of Users:	Many		
Sponsors:	Finance Director		
Dept Head Approval:	No		
Project Name:	Contract Management Software		
Project Prioritization Criteria:	Regulatory Compliance, Strategic Initiative, Enhance Existing Capability, Operational Benefit/ROI, Department Criticality, Efficiency/Process Improvement, Cross-Department Applicability		
Provide details:	The City of Wausau manages hundreds of contracts. These contracts carry critical financial terms and time sensitive milestones. The City of Wausau currently has no system to manage these contracts to ensure obligation management. Software exists that can assist with contract life cycle management. This software can provide a central repository, manage contracts, milestones via automated alerts, workflow processes and obligation management. This software may also be of interest to co & nch.		
Proposed Project Overview			
Define Business Need: (be as detailed as possible)	The City has found significant errors and omissions in managing contracts. Including lack of obligation management and allowing contracts to expire has brought severe criticism to staff and city. Often contracts remain unmanaged or unknown due to staffing turnover and loss of institutional knowledge. This central repository could prevent such errors and weaknesses.		
Proposed Technology Solution: (Provide overview of technology solution if one exists)	Contract Management software. We don't have a specific software selected. Many examples out there including: Selectica, Contract Insight, Contract Assistant.		
Return On Investment/Value Proposition Summary: (be as detailed as possible)	Huge return on investment. Time savings due to workflow and digital signature opportunities. Alerts and life cycle management will save time tracking. A saves time to get it right the first time.		
Vendor Requirements: (be as detailed as possible)	Many users, approval workflow, completion tracking, compliance management, digital signature, document management, life cycle management, notification and milestone tracking, full text search.		
What happens if Denied	Everyone will continue to manage independent systems. Things will fall b		

Initial Project Charter

A. General Information

Project Title:	Contract Management Software		
Brief Project Description:	Software to manage hundreds of city of Wausau contracts.		
Prepared By:	Sheila Zblewski		
Date:	3/16/2015	Version:	1.0

B. Project Objective: *(Data pulled from the business need field on new project request form)*

Explain the specific objectives of the project. For example: What value does this project add to the organization? How does this project align with the strategic priorities of the organization? What results are expected? What are the deliverables? What benefits will be realized? What problems will be resolved?

The City of Wausau manages hundreds of contracts. These contracts can have critical financial terms and time sensitive milestones. The City of Wausau currently has no system to manage these contracts to ensure obligation management. Software exists that can assist with contract life cycle management. This software can provide a central repository; manage contract milestones via automated alerts, workflow processes and obligation management. This software may also be of interest to County & NCHC.

C. Assumptions: *HOW (May be more than one idea)*

List and describe the assumptions made in the decision to charter this project. Please note that all assumptions must be validated to ensure that the project stays on schedule and on budget.

The City has found significant errors and omissions in managing contracts. Including lack of obligation management and allowing contracts to expire. This has brought severe criticism to staff and city. Often contracts remain unmanaged or unknown due to staffing turnover and loss of institutional knowledge. This central repository could prevent such errors and weaknesses.

We don't have a specific software selected. Many Examples out there including: Selectica, Contract Insight, Contract Assistant.

D. Project Scope: *WHAT (Data pulled from new project request form)*

Describe the scope of the project. The project scope establishes the boundaries of the project. It identifies the limits of the project and defines the deliverables.

A central automated solution that provides the ability to manage contracts efficiently. It must provide the ability to send notifications when contracts are about to expire, when payments are due and provide the ability to track milestones. There will be a number of users across multiple departments. The solution must provide an approval workflow, completion tracking, compliance management, digital signature, document management, life cycle management and provide full text searching.

Initial Project Charter

E. Project Milestones: *WHEN (May only be vague estimates based on assumptions)*

List the major milestones and deliverables of the project.

Milestones	Deliverables	Date

F. Impact Statement: *WHY*

List the impact of not doing the project.

Potential Impact	Systems / Units Impacted
Significant errors and omissions with managing contracts	City revenue loss

G. Roles and Responsibilities: *WHO*

Describe the roles and responsibilities of project team members followed by the names and contact information for those filling the roles. The table below gives some generic descriptions. Modify, overwrite, and add to these examples to accurately describe the roles and responsibilities for this project.

<p>Sponsor: Provides overall direction on the project. Responsibilities include: approve the project charter and plan; secure resources for the project; confirm the project’s goals and objectives; keep abreast of major project activities; make decisions on escalated issues; and assist in the resolution of roadblocks.</p>	
Name	Email / Phone
<i>MaryAnne Groat</i>	
<p>Project Manager: Leads in the planning and development of the project; manages the project to scope. Responsibilities include: develop the project plan; identify project deliverables; identify risks and develop risk management plan; direct the project resources (team members); scope control and change management; oversee quality assurance of the project management process; maintain all documentation including the project plan; report and forecast project status; resolve conflicts within the project or between cross-functional teams; ensure that the project’s product meets the business objectives; and communicate project status to stakeholders.</p>	
Name	Email / Phone
<i>TBD</i>	
<p>Team Member: Works toward the deliverables of the project. Responsibilities include: understand the work to be completed; complete research, data gathering, analysis, and documentation as outlined in the project plan; inform the project manager of issues, scope changes, and risk and quality concerns; proactively communicate status; and manage expectations.</p>	

Initial Project Charter

Department or Name	Task Need
<i>Potential project needs</i>	
<p>Customer: The person or department requesting the deliverable. Responsibilities include: partner with the sponsor or project manager to create the Project Charter; partner with the project manager to manage the project including the timeline, work plan, testing, resources, training, and documentation of procedures; work with the project team to identify the technical approach to be used and the deliverables to be furnished at the completion of the project; provide a clear definition of the business objective; sign-off on project deliverables; take ownership of the developed process and software.</p>	
Name	Email / Phone
<i>May not be identified by sponsor until it becomes a prioritized project</i>	
<p>Subject Matter Expert: Provides expertise on a specific subject. Responsibilities include: maintain up-to-date experience and knowledge on the subject matter; and provide advice on what is critical to the performance of a project task and what is nice-to-know.</p>	
Name	Email / Phone
<i>May not be identified by sponsor until it becomes a prioritized project</i>	

H. Project Risks

Identify the high-level project risks.

Risk
<i>i.e. regulatory, non-support etc</i>

I. Estimated Project Cost: HOW MUCH

Numbers are only estimates based on broad assumptions. Ranges are acceptable.

Expense Type	Amount
Consulting Costs	\$
Hardware Costs	\$
Software Costs	\$
Other	\$
Recurring Costs (<i>if known</i>)	\$

Total Cost \$

Initial Project Charter

Similar Products

Identify like existing products or potential future project requests at City, County or NCHC

Similar Products

J. Signatures

The signatures of the people below document approval of the formal Project Charter. The project manager is empowered by this charter to proceed with the project as outlined in the charter.

Customer:		
Name	Signature	Date
Project Sponsors:		
Name	Signature	Date
Project Manager:		
Name	Signature	Date