



\*\*\* All present are expected to conduct themselves in accordance with our City's Core Values \*\*\*

# OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Meeting of:	<b>FINANCE COMMITTEE</b>
Date/Time:	<b>Tuesday, August 26, 2014 at 5:00 PM</b>
Location:	<b>City Hall, 2nd Floor Board Room</b>
Members	Keene Winters (C), Karen Kellbach, Dave Nutting, David Oberbeck, Bill Nagle

## AGENDA ITEMS FOR CONSIDERATION/ACTION

- 1 Public Comment on matters appearing on the agenda.
- 2 Minutes of the previous meeting(s). (7/08/14, 7/22/14)
- 3 Transfer of funds public works budget asphalt overlay- Mohelnitzky
- 4 Review maintenance costs Stewart Avenue median - Mohelnitzky
- 5 Discussion and possible action on budget modification - Inspections Software - Hebert
- 6 Discussion and possible action on budget modification - 2014 Curling Way Street Land Acquisition- Wesolowski
- 7 Discussion and possible action on budget modification - Stinchfield Creek Walkway Project- Wesolowski
- 8 Consider alternative Request for Proposal (RFP) options for City refuse and recycling contract - Winters
- 9 **CLOSED SESSION** pursuant to 19.85(1)(e) of the Wisconsin Statutes for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: to consider alternative RFP options for City refuse and recycling contract - Winters
- 10 **Reconvene into open session**, if necessary, to take action on closed session item: consideration of alternative RFP options for City refuse and recycling contract - Winters

\*\*\*\*\* POSSIBLE RECESS TO ATTEND COUNCIL MEETING \*\*\*\*\*

- 11 Discussion and possible action on budget modification - mid year budget adjustments - Existing Budget Gap, Expanded Audit Work, Organizational Study, Wausau Form of Government Study, Director of Public Works Position and Recruiting, Interim Administrator Position and Recruiting -Tipple/Groat
- 12 Discussion and possible action on budget modification - parking fund revenue due to the Murdock Wausau Limited Properties parking agreement- Groat
- 13 Review of general fund financial report July 2014 - Groat
- 14 Review of ten year history of valuations and mill rates - Winters
- 15 Review of salary and benefit results 2010-2014 - Groat
- 16 Forecast of 2014 budget surplus and deficits - Groat
- 17 Consider 2015 Budget update - Tipple/Groat
- 18 Consider purchase of 1006 N 1st Street - Werth
- 19 **CLOSED SESSION** pursuant to 19.85(1)(e) of the Wisconsin Statutes for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for negotiating the purchase of properties. (1006 N 1st Street) - Werth
- 20 **Reconvene into open session**, if necessary, to take action on closed session item: purchase of 1006 N 1st Street Wausau
- 21 Review of city development agreements - Werth  
Future agenda items for consideration  
Adjournment

Keene Winters, Chair

This notice was posted at City Hall and emailed to the Wausau Daily Herald newsroom on 07/16/14 at 4:30 pm.

It is possible and likely that members of, and possibly a quorum of the Council and/or members of other committees of the Common Council of the City of Wausau may be in attendance at the above-mentioned meeting to gather information. **No action will be taken by any such groups.**

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids & services. For information or to request this service, contact the City Clerk at (715) 261-6620.

Other Distribution: Media, (Alderspersons: Wagner, Neal, Gisselman, Rasmussen, Abitz, Mielke), \*Tipple, \*Jacobson, \*Groat, Rayala, Department Heads

**FINANCE COMMITTEE**

Date and Time: Tuesday, July 8, 2014 @ 4:30 pm., Board Room

Members Present: Nagle, Oberbeck, Winters, Kellbach, Nutting

Others Present: Tipple, Groat, Giese, Hite, Bohn, Jacobson, Kujawa, Mohelnitzky, Stratz, Werth, Wagner, Neal, Gisselman, Mielke, Chris Barr, Goede

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. It was noted that there was a quorum present and the meeting was called to order by Chairperson Winters.

**Public Comment on matters appearing on the agenda.**

None

**Consider acquisition of properties at 206 N. 6th Avenue and 1212 S. 9th Avenue from Marathon County.**

**(Bill Hebert)**

Tammy Stratz stated the county took 206 N. 6<sup>th</sup> Avenue and 1212 S. 9<sup>th</sup> Avenue back on tax deed. She explained the county typically asks the municipality if they are interested in purchasing tax deed properties before putting them out to the general public. An appraisal was done on each of the properties indicating that the parcels were worth approximately \$9,000 and \$9,900; since they were so low the County Board approved selling them to the city for the appraised value. She indicated both properties are in the approved census track to use funds from the Neighborhood Stabilization Program for the purchase. They would either be demolished or rehabbed pending inspections.

Winters did not feel he had enough information to do due diligence on whether it is a good buy or not and would prefer to see it deferred.

Motion by Nagle, second by Kellbach to approve the acquisition of 206 N. 6<sup>th</sup> Avenue and 1212 S. 9<sup>th</sup> Avenue.

Motion carried 4-1. (*Winters was the dissenting vote*)

**Bond Counsel Interviews - (Maryanne Groat)**

Representatives from the firms of Foley and Lardner LLP, Chapman and Cutler LLP, and Quarles and Brady LLP presented their background, experience and qualifications to the Finance Committee.

**Recommend Bond Counsel Selection**

The committee ranked each of the firms.

Motion by Nutting, second by Nagle to select the firm of Quarles and Brady LLP as the city's bond counsel. Motion carried 5-0.

**Consider Staff Analysis & Conclusions Regarding Prevailing Wage Invoice from Revi Design - (Maryanne Groat)**

The committee reviewed and discussed the invoices included in the committee packet, as well as a handout regarding a schedule of positions and hours worked for those positions. Groat read the prevailing wage rate law and stated that she, along with the City Attorney, interpreted it to mean that the city's obligation was to pay Revi Design the difference of \$18,999.79. She stated there was some confusion at the DWD as to whether we were obligated to reimburse Revi for the social security on those additional wages. She indicated DWD subsequently called her and stated the taxes were only discretionary, but recommended that we reimburse these additional expenses. Oberbeck still had questions on the actual costs and did not believe the numbers were matching up to the contract.

Jeff Nowak, owner of Revi Design, stated the determination of the state is what the submitted bill is based off of and nothing else. He provided the state with the time documents, pay stubs, an analysis of each person's week and overtime associated with it. He indicated he signed the affidavit and has paid his employees, as well as the social security and Medicare taxes. He believed the state is the one that should ultimately be doing the audit, not the City of Wausau. He recommended an audit be presented to the state to be compiled to determine if he was in compliance with the affidavit that he signed.

Winters indicated he needed some more information before making a decision and wanted it tabled until the next meeting.

Motion by Kellbach, second by Nutting to table. Motion carried 5-0.

**Budget Modification Tax Increment District Number Ten - Street Construction Project D - (Maryanne Groat)**

Groat stated we recently put out bids for Street Construction Project D in Tax Increment District Number Ten to realign 80<sup>th</sup> Avenue. The budget was \$240,000; however the low bid was \$299,000, putting us over budget. There was another component in the budget that envisioned doing some stormwater work, but that work is not going to be done. The budget modification proposed would increase the 80<sup>th</sup> Avenue realignment and 77<sup>th</sup> Avenue vacation to cover the total costs of bid and it would eliminate the stormwater improvements of \$75,000 and decrease our debt proceeds \$15,000.

Motion by Nagle, second by Oberbeck to approve the budget modification to TID #10 for Street Construction Project D. Motion carried 5-0.

**Consider funding request from Dream Flight advertising Three Year Grant of \$15,000 - (Jim Tipple)**

Mayor Tipple stated we have been funding the Dream Flight the past several years as it provides publicity for Wausau with the city logo on the vehicle. He felt it was an inexpensive way to get the city's name out around the State of Wisconsin. He noted they will be putting our new logo and the funds would come from either room tax funding or the city promotion fund.

Motion by Nutting, second by Kellbach to approve the funding request for Dream Flight. Motion carried 5-0.

**Budget Modification for CBL development agreement (Maryanne Groat)**

Groat explained this budget modification recognizes the development agreement that the city has put forth to CBL for consideration and would increase the expenses in the Economic Development fund by \$375,000; and decrease the lease mall property revenue by \$31,000 in 2014. She noted in future years it would be the full year of lease revenue which is \$76,000.

Oberbeck questioned if we have an agreement from CBL. Tipple indicated CBL is reviewing the situation but have not yet responded to the offer. Oberbeck felt this this modification was premature if they have not yet agreed. Tipple stated if they don't agree, we just don't appropriate the funds. Oberbeck stated he would like to see the actual agreement before moving forward with the budget modification.

Motion by Oberbeck, second by Kellbach to table until an agreement comes forth from CBL. Motion carried 5-0.

**Consider 2015 Budget Process and Calendar - (Maryanne Groat)**

Winters stated the departments are working on their budgets for a 1% reduction and will have their proposals ready on August 4<sup>th</sup>. Groat noted the Wisconsin Retirement System rates are decreasing for 2015, which will save money for both the city and the employees.

**Review updated Animal Control Revenue and Expenses (Maryanne Groat)**

Winters presented a report on the Animal Control program, noting cats are costing us considerably more than dogs and dogs are contributing considerable more revenue than cats do and the fund is almost broke. He felt it should be referred to the Public Health & Safety Committee for brainstorming on what else we can do to improve compliance in the cat area and/or consider raising fees.

Motion by Nagle, second by Oberbeck to refer to Public Health & Safety Committee. Motion carried 4-1.  
(Kellbach was the dissenting vote)

Rasmussen indicated she would place it on the August PH&S agenda.

**Discussion and possible action on removing the salary and fringe benefits for the Public Works Director from the 2014 Budget (Keene Winters)**

Winters stated action by this committee will change nothing but it does advance it to the Council which can actually change the budget. He was looking for an actual discussion with the Council on whether we should pause and think about how our organization is structured before we start filling those positions or should we just fill them and keep the status quo. He stated we haven't had that discussion and this would be a way to essentially force that discussion.

Wagner felt this discussion should go to the Coordinating Committee at best. He indicated the discussion on this specific job opening will be addressed at the HR Committee meeting next week. He believed the Finance Committee taking any action on it was premature and out of line. He did not feel it was a good solution to go a long time with the Mayor having the responsibility of this large department. He also did not feel hiring a temporary trial administrator and giving him or a cart that has one wheel off completely already was smart either.

Nagle commented the City of Wausau is at a crossroads as an old city with old infrastructure competing with new cities with new infrastructure. The last couple years we have been running in the red and we are without solutions. He suggested that it was time we hire someone, an outside expert without a political agenda, to come in and look at the all of our city operations.

Winters reiterated the issue is that we have not had a full Council discussion about the strategic implications of filling it or not or restructuring the city. Rasmussen felt it was highly inappropriate for this committee to use itself to force a discussion on the Council floor rather than call a Committee of the Whole or send it to Coordinating Committee. Winters questioned if Wagner would agree to call a Committee of the Whole to discuss strategic planning before work starts on the hiring of this position. Wagner agreed to call a Committee of the Whole to open this discussion to determine where we go from there.

**Discussion and possible action on removing the salary and fringe benefits for the Human Resources Director from the 2014 Budget (Keene Winters)**

*Withdrawn.*

**Review & Possible Change in Scope of Work for the 2013 Audit.**

*No discussion or action.*

**Adjourn**

Motion by Nagle, second by Kellbach to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:00 pm.

## **FINANCE COMMITTEE**

Date and Time: Tuesday, July 22, 2014 @ 4:30 pm., Board Room

Members Present: Nagle, Winters, Kellbach, Nutting

Members Absent: Oberbeck

Others Present: Tipple, Groat, Giese, Hardel, Hebert, Jacobson, Klein, Kujawa, Mohelnitzky, Werth, Whalen, Seubert, Wagner, Rasmussen, Goede, Kent Olson, Deb Ryan

In accordance with Chapter 19, Wisc. Statutes, notice of this meeting was posted and sent to the Daily Herald in the proper manner. It was noted that there was a quorum present and the meeting was called to order by Chairperson Winters.

### **Public Comment on matters appearing on the agenda.**

Deb Ryan, 702 Elm St, commented it seemed to her that there was a trend of the city not knowing what is going on with loans and keeping track of them. She felt loan and contract monitoring should be done on a monthly basis.

### **Discussion and possible action on removing funding for the Director of Public Works and/or City Engineer position from the 2014 budget - Keene Winters**

Winters indicated he put this on the agenda to advance the issue to the Council floor for discussion. Nagle stated he firmly believed we need someone to come in from outside of the city with no political or economic agenda to look at our operations. We have a lot riding on our budget coming up and are in a crisis mode and he felt we would be remiss if we didn't have someone versed in cities and urban environments advise us.

Wagner stated that the HR Committee after long discussion asked the HR Director to create a job description heavy on administrative and engineering knowledge and to get an estimated bid of what it would cost to have a company do a search, as was done with the Fire Chief. He clarified we did not actually begin looking or say that we were actually going to hire someone. We were proactive in discussing with the employees and engineers on what worked in the department and what didn't. He commented it is very difficult for someone who doesn't have an engineering background to do the day to day work, as the Mayor has been trying to do. Mayor Tipple agreed there are 95 employees of the department that need guidance on an everyday basis. He did not disagree with having an outside study on operations, but felt it was irresponsible not to fill the position as soon as possible.

Rasmussen pointed out the money they want to pull out of the budget is the money that needs to be paid to Marquardt to the end of the year; it is an agreement we made and we have to meet our obligation. She did not understand why they would want to leave large departments essentially unmanaged indefinitely and believed it was only setting them up for failure. She stated we are opening ourselves up to a lot of problems if we don't get a qualified person in that position.

Motion by Nagle, second by Winters to remove funding for the Director of Public Works and/or City Engineer position from the 2014 budget. Motion fails 2-2.

### **Consider amendment to August 20, 2007 development agreement Scannell Properties #92 LLC and Apogee Wausau Group, Inc. (Wausau Window and Wall) - Ann Werth**

Ann Werth explained in the original agreement to build Wausau Window and Wall there was a stipulation that it would have a value of \$19 million and that has not been met. She stated this was a 15 year agreement with the city which they would like to honor and they are requesting that it start over in 2014 and continue forward.

Motion by Nagle, second by Nutting to approve the amendment to the development agreement. Motion carried 3-1. (*Winters was the dissenting vote*)

### **Presentation of the 2013 audit - Schenck CPA's Jon Trautman**

Joh Trautman presented the details of the 2013 audit and financial statements. (*On file*)

### **Review & possible change in scope of work for the 2013 Audit - Keene Winters**

Winters was interested in their consulting work and the use of their experience with other communities to help us bring best practices. He stated we have had some control issues come up, four of which the Council was concerned

with: 1) there were reports of two instances where serial purchases were used to avoid bidding requirements; 2) a \$1 million overpayment to the DOT that was recovered; 3) some unauthorized sole source purchases; and 4) the recent discovery that a developer was noncompliant with their 2007 development agreement. Winters questioned if these were good candidates for a consulting job. Trautman indicated they could provide assistance with their direction on the areas and the focus and then he could provide an estimate of the cost. Winters stated they were looking for some version of testing to tell us whether these were isolated or systemic issues and then some recommendations on how to do it more efficiently or with better controls.

Nagle suggested the Council consider the scope of work as a Committee of the Whole. Rasmussen felt they needed to have some idea of what it was going to cost before considering it as a Committee of the Whole. Groat commented after these errors were found changes were made to ensure there was a more stringent review of transactions. She suggested they may want to focus more on procedural processes rather than looking back at mistakes that might have happened in the past. Trautman agreed the most important objective is what to do going forward, not looking back.

Motion by Nagle, second by Nutting have Jon Trautman come back to a future meeting with an estimate of cost. Motion carried 4-0.

**Consider Budget Modification Tax Increment District Number Seven for Developer Payment of \$77,000, Olson Tire.**

Ann Werth indicated Economic Development met previously and considered a project that would demolish the Stettin School on Stettin Avenue that has been vacant since the early 2000's. The original request of Kent Olson was denied and he has now requesting \$77,000 towards the costs of demolition of the building, abatement and REI. She noted the total cost of this is \$79,895. She indicated the \$77,000 would come from TID #7 and he would be receiving an approximately \$300,000 loan from McDevco which has made arrangements with the Alexander Foundation. Integrity Bank will work with Mr. Olson for the final portion of his financing. Nagle noted the development agreement was approved by Economic Development this afternoon.

Winters indicated he would be voting no because he did not feel he had enough time to review the project. Werth explained the project had to meet a very rigorous schedule because Mr. Olson was under a time constraint.

Motion by Nagle, second by Nutting to approved the budget modification from TID # 7 for the developer payment of \$77,000 to Olson Tire. Motion carried 3-1. (*Winters was the dissenting vote*)

**Update and possible action on \$400,000 retaining wall project with Ghidorzi & Co.**

Werth stated the city's portion is completed and the portion of the land Ghidorzi owns needs to have a wetlands application completed. Black dirt is being spread on the property; a four foot fence on the top of the wall that is required is being installed for both the city and Ghidorzi property; and work is being done on the retention pond. She noted it was estimated that 110 yards of fill would be used but it actually came to 140 yards of fill. She indicated over a \$1 million has been invested to date and there is some potential interest in the property.

Groat stated we made one payment in 2013 for the work that was done last fall for approximately \$97,000 and the Board of Public Works will be considering a payment on Thursday for \$265,000. After that payment is made there will be about \$35,000 left outstanding.

**Discuss and approve the RFP for Newsletter Printing Services from 9/1/14 - 9/1/16**

Groat stated this is a service proposal and there is an RFP out right now on the website for printing of the newsletter. Mayor Tipple stated we have been putting out a newsletter for a long time; it used to be four per year and then we cut back to two. Wausau Water Works had their own newsletter going out to the same population so we combined the two together and went back to four times per year. Winters questioned if the geographic restrictions in the RFP were corrected and Tipple stated that they were removed.

**Preliminary resolution 2014 general obligation promissory notes and bonds - Maryanne Groat**

Groat provided the committee with a list of projects that were either authorized in the budget to be funded through the issuance of debt or were modifications to budgets due to overages in the street projects. She noted the list

includes all infrastructure projects as well as the River Edge Trail improvement out of TID #3; the Athletic Park construction and historic wall; and the engineering for Memorial and Schulenburg Pools. As with past borrowing practice, the CIP would be issued at a 10 year note. She explained TID #3 is committed with all of the investments made in the riverfront and TID #10, which is brand new is without increment, so the financial advisor recommended going with a 15 year to reduce the amount of deficits that are accumulating. There would be a call provision within the debt where if it was performing better than expected they would be able to call the debt early and basically turn it into a 10 year note. The financial advisors also recommended an option where we could actually defer the principal on those two TIF's for two years. She reviewed amortization schedules in their packets for paying principal immediately and for deferring principal.

Groat stated the advisor also looked at our outstanding issues and found two issues that would help the city if we did refinancing. They are the 2007 A & B Project; based on the current market we would look to save \$66,000 in interest over the balance of the issue in A and \$80,000 in B. Both of those issues are not supported by general tax levy; one is related to the utility and the other is two TIF issues.

Motion by Nagle, second by Nutting to approve 2014 GO promissory notes and bonds with the recommendation of the financial advisor for the 15 year note and for the two year principal deferral options. Motion carried 4-0.

**Consider the purchase of vacant land in the Wausau Business Campus at 101 North 72nd Avenue from Intercity Bank – Werth**

Werth stated they gave her a range to offer for the property and requested it be discussed in closed session.

**CLOSED SESSION pursuant to 19.85(1)(e) of the Wisconsin Statutes for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for negotiating the purchase of properties. (101 N 72nd Avenue)**

Motion by Nagle, second by Kellbach to convene in closed session. Roll Call Vote: Ayes: Kellbach, Winters, Nutting, Nagle. Noes: 0. Motion carried 4-0.

**RECONVENED back into open session.**

*Nagle and Kellbach had to leave to attend another committee meeting. No discussion or action could be taken on the following agenda items for lack of a quorum.*

- **2014 midyear financial review - Maryanne Groat and Department Heads**
- **Consider Revi Design prevailing wage reimbursement invoice, staff analysis and budget modification - Maryanne Groat**
- **Budget modification for CBL development agreement - Megan Lawrence**
- **Review historical analysis of property violation fines - Maryanne Groat/Bill Hebert**
- **Consider expansion and modification of the Motor Pool Fund to include Equipment - Maryanne Groat**
- **Introduce CIP listing by funding source - Keene Winters**

**Adjourn**

Motion by Nagle, second by Kellbach to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:20 pm.



**Water Maintenance of Hwy 52 Parkway Bird Art City Staff Costs**

**From July 24, 2014 thru August 12, 2014**

Personnel Cost        \$1,520.49

Vehicle/Equip Cost    \$958.19

Water Usage Cost     \$121.50

15 Tree Bags         \$134.55

**Total Cost to Date    \$2,734.73**

**Revi Costs Total Contract is 5 Monthly installments of \$1,044.00 we have paid 4 payments to date.**

# Memorandum

**To:** Finance Committee

**From:** Bill Hebert, Chief Inspector / Zoning Administrator

**Date:** 08/19/2014

**Re:** Permitting and Inspection Software

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We received three responses to a RFP regarding the Permitting and Inspection Software. A committee of staff reviewed the proposals and vendor presentations over the last few months and we have identified a top candidate.

2014 CIP funds are \$115,000, which is short for all three responses. We have provided a cost comparison sheet for all three proposals.

Redmark, Vendor 'C', offers two options; in-house or cloud based. We still are waiting for confirmation of costs at the time of this memo.

CRW offers a 'Licensing Trak' that will cover all licenses issued by customer service as well as the upcoming rental licensing program.

The citizen apply and pay feature is not necessary at this time and can be purchased at a later date.

Staff feels that the software is very valuable and necessary. This technology will significantly help the department better service the citizens of Wausau by tracking and following up on property violations, administer the rental inspection and licensing programs, and monitor workloads to better utilize staff. It will also replace our current system that is outdated and lacks the capabilities of today's modern systems.

We respectfully request the Finance Committee to provide additional funding.

		VENDOR 'A'	VENDOR 'B'
		CRW (Trakit)	Energov (Tyler Tech)
Number of users	10	\$10,000	\$29,990
Subscription Users	50,000		
Quick start		\$22,500	\$10,000
GIS Integration		\$17,500	\$5,000
Data Conversion		\$5,200	
Custom Reports		\$12,500	
Travel		\$16,150	
Mobile Office		\$10,000	\$4,995
Maintenance		\$18,000	\$15,747
Service Setup		\$90,000	\$189,500
Hardware		\$25,000	\$25,000
<b>Total</b>		<b>\$226,850</b>	<b>\$280,232</b>

Optional			
Licensing		\$49,500	
Citizen Apply & Pay		\$25,000	\$20,000
<b>Total</b>		<b>\$301,350</b>	<b>\$300,232</b>

		VENDOR 'C'	
		RedMark subscription	RedMark in-house
Number of users	10	\$17,880	\$32,994
Subscription Users	50,000		
Quick start		\$14,400	
GIS Integration		\$7,200	\$7,144
Data Conversion		\$19,200	
Custom Reports		\$5,400	
Travel		\$1,500	
Mobile Office		\$30,494	\$30,494
Maintenance (recurring)			\$16,646
Subscription (recurring)		\$17,880	
Service Setup		\$60,900	\$143,050
Hardware *			\$25,000
<b>Total</b>		<b>\$174,854</b>	<b>\$255,328</b>

Optional			
Citizen Apply & Pay		\$13,200	\$12,598
<b>Total</b>		<b>\$188,054</b>	<b>\$267,926</b>

Hardware will be purchased by CCIT using RedMarks Recommendations

**RESOLUTION OF THE FINANCE COMMITTEE**

Approving 2014 Budget Modification 2014 Curling Way Street Land Acquisition

Committee Action:

Fiscal Impact: Not to exceed \$208,000

**File Number:** 13-1109

**Date Introduced:** August 26, 2014

**RESOLUTION**

**WHEREAS**, The City of Wausau collaborated with Marathon County and the Wausau Curling Club to bring outstanding soccer and curling facilities to the City of Wausau which will enhance the quality of life of our residents and serve as tourism destinations; and

**WHEREAS**, Common Council agreed to construct Curling Way to serve these facilities; and

**WHEREAS**, in connection with the Curling Way project CISM recommended and the Common Council approved the purchase of two properties to improve the quality of the street and the aesthetics of this important roadway; and

**WHEREAS**, the project needs to be completed early May of 2015 to accommodate committed soccer tournaments; and

**WHEREAS**, the City has exhausted the capital projects land acquisition with the purchase of the first property; and

**WHEREAS**, the City has executed a contract for the construction of the street; and

**WHEREAS**, the City has received a commitment for funds from the Holtz Krause Landfill Steering Committee to defray a portion of the land acquisition costs; and

**WHEREAS**, Wausau Common Council approved resolution 12-0110 which authorized the utilization of Holtz Krause Funds to fund the north portion of the Curling Way and these funds were not utilized;

**NOW THEREFORE BE IT RESOLVED**, by the Common Council of the City of Wausau that the proper City Officials be and are hereby authorized and directed to modify and increase the 2014 budget as follows:

Increase Land Acquisition 150-231098305.....	\$208,000
Increase Transfer From Holtz Krause Fund 150-232589220.....	\$158,000
Donation Revenue 150-237588410.....	\$ 50,000

**BE IT FURTHER RESOLVED** this budget modification be published in the official newspaper as required.

Approved:

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James E. Tipple, Mayor



## **STAFF REPORT ON BUDGET MODIFICATION CURLING WAY**

### **BACK GROUND INFORMATION**

The City has been working on street improvements associated with the curling club and soccer field project since 2012. Costs to date include:

From Kent Street and Curling Way Reconstruction to the Curling facility	\$219,119
Land Acquisition - Contribution to the County	\$100,000
Land Acquisition – 1108 McDonald Street	\$164,312
Land Acquisition – 1216/1218 Junction Street	\$ 15,181
Professional Service – relocation work	\$ 13,807

The 2014 budget provided for the construction Curling Way and Kent Street in the amount of \$542,250, but did not contemplate the land acquisition and relocation expenses related to the cemetery property. Current negotiations compute the total cemetery relocation and acquisition expenses to be \$207,220. The city staff have communicated with the Holtz Krause Steering Committee to assist in the costs of this relocation project.

In 2012, the Common Council approved resolution 12-0110 which provided for funding from the Holtz Krause Fund. These funds were not utilized since the capital projects fund had sufficient funds to finance the street project.

The Holtz Krause Fund has also provided long term financing to TID 3 to assist with the remediation of the riverfront property. These funds will be paid back to the Holtz Krause Fund as the riverfront develops and increment is collected.

The current cash available in the Holtz Krause Fund is \$563,117. In December of each year the city receives insurance settlement payments of \$62,410 which will continue until 2018. Cash on hand and the insurance payments will fund ongoing maintenance costs which average around \$80,000 annually.

The proposed transfer from Holtz Krause Fund to the Capital Projects Fund to finance the cemetery land acquisition and relocation would be a permanent transfer of funds with no repayment.

**RESOLUTION OF THE FINANCE COMMITTEE**

Approving 2014 Budget Modification - Stinchfield Creek Walkway

Committee Action:    Approved

Fiscal Impact:        Not to exceed \$85,500

**File Number:**        13-1109

**Date Introduced:**    August 26, 2014

**RESOLUTION**

**WHEREAS**, the Stinchfield Creek Walkway project located at the east end of bridge street has been designed and the bridge project bid was awarded; and

**WHEREAS**, the project will connect two neighborhoods, improve walkability within the city and serve as community amenity; and

**WHEREAS**, the funding for the project was overlooked in the 2014 budget; and

**WHEREAS**, the Kaiser Pool bids have been received and excess funds are available that could be redirected to this walkway project; and

**WHEREAS**, both the pool project and the walkway project serve the same neighborhoods;

**NOW THEREFORE BE IT RESOLVED**, by the Common Council of the City of Wausau that the proper City Officials be and are hereby authorized and directed to modify the 2014 budget as follows:

Increase Sidewalks 150-233098240	.....	\$85,500
Decrease Swimming Pools 150-237598462	.....	(\$85,500)

**BE IT FURTHER RESOLVED** this budget modification be published in the official newspaper as required.

Approved:

\_\_\_\_\_  
James E. Tipple, Mayor



## **STAFF REPORT ON BUDGET MODIFICATION STINCHFIELD CREEK TRAIL PROJECT**

### **BACK GROUND INFORMATION**

The City of Wausau has prepared plans and obtained permits for the construction of approximately 550-feet of trail from the end of E. Bridge Street northeast to Wildlife Court. The multi-use trail width will accommodate both pedestrians and bicyclists. When the trail is completed the project will connect the northeast neighborhood to Thom Field, Kaiser Pool and downtown Wausau.

Due to the existing topography which includes wetlands and a creek, a number of trail sections are needed to complete the trail project. Wetland boardwalk, 40-foot Bridge and an asphalt trail sections will be utilized. The wetland boardwalk will be constructed by the City-County Parks Department. The trail will be constructed within an existing easement previously granted to the City of Wausau.

Bids for the trail project with the exception of the boardwalk were received July 29. Re-vi Design LLC was the low bidder at 64,617.70. Prior to signing the contract it was discovered that funding for the trail project in the 2014 budget had been overlooked. To complete the trail project and wetland boardwalk a budget modification of \$85,000 is necessary. It has been determined that excess funds are available from the swimming pool project for possible use for this project. See the attached spreadsheet for a breakout of the pool funding.

## POOL FUNDING ANALYSIS

### Funding Available:

Pool Engineering Budget	\$ 160,000
2013 C Bonding	<u>3,410,000</u>
Total Funds Available	<u>\$ 3,570,000</u>

### Project Costs

Kaiser Pool Engineering	\$ 136,000
Construction Management	60,000
Pool Bids:	
	934,900
	1,478,000
	24,300
	7,000
	104,000
Total Kaiser Pool Costs	2,744,200
10% Contingency	<u>274,420</u>
Total Kaiser Pool	<u>\$ 3,018,620</u>

### 2014 Budget:

Design of Memorial and Schulenberg	<u>366,000</u>
Total Budget Requirements	<u>\$ 3,384,620</u>

Excess Funds Available \$ 185,380

Walkway \$ 85,500

**RESOLUTION OF THE FINANCE COMMITTEE**

Authorizing City Officials to issue requests for proposals for refuse and recycling services contract

Committee Action: Approved

Fiscal Impact: Future cost is unknown until proposals are received the current annual contract is \$1,795,932

**File Number:** 92-1009

**Date Introduced:** August 26, 2014

**RESOLUTION**

**WHEREAS**, The City of Wausau refuse and recycling contract expires on December 31, 2014; and

**WHEREAS**, the Finance Committee has reviewed and recommends the implementation of an automated weekly refuse and biweekly single stream recycling collection process which is proven to improve efficiencies in the collection process, reduce costs and increase recycling collections; and

**WHEREAS**, an automated system requires the standardization of the refuse and recycling containers for all participating household units within the City and prevents overflow refuse collection; and

**WHEREAS**, an automated system requires that participating households locate their containers within the driveway or boulevard, spaced 3feet away from other containers and nearby obstacles; and

**WHEREAS**, a minimum of a seven year contract with a ten year option will allow contractors to amortize vehicle costs over the life of the contract and will result in the ability to evaluate the most favorable quotes; and

**WHEREAS**, the rep will evaluate the pricing of the City purchasing the refuse and recycling containers or the Vendor purchasing the containers; and

**WHEREAS**, the City has determined that it is advantageous to incorporate the spring large item pick-up dumpster service within bid specifications; and

**WHEREAS**, the City has determined that it is advantageous to incorporate City facility pick up within the bid specifications;

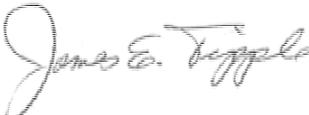
**NOW THEREFORE BE IT RESOLVED**, by the Common Council of the City of Wausau that the proper City Officials are hereby authorized and directed to issue an RFP(request for proposal) for an automated weekly refuse and biweekly single stream recycling collection contract, large item pick-up dumpster service and city facility refuse and recycling;

Approved:

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James E. Tipple, Mayor



**TO:** FINANCE COMMITTEE MEMBERS  
**FROM:** MAYOR JIM TIPPLE   
**DATE:** AUGUST 18, 2014  
**SUBJECT:** REFUSE AND RECYCLING SERVICES CONTRACT 2015

At the last Finance Committee meeting the committee authorized discussions with Advanced Disposal regarding the one year extension of existing services or considering a one year RFP for services. The purpose of this strategy was to provide the city the opportunity to pursue a fully automated system for 2016. Staff and I met with Advanced Disposal representatives last week and they indicated that they would not enter into a contract extension for 6mo or one year and would require a multiple year contract to continue services.

Based upon this response we recommend the City advance to a fully automated system beginning on January 1, 2015. As a reminder, the city is interested in an automated refuse and single stream recycling collection system since it is proven to create efficiencies in collection, reduce costs and improve recycling participation. Examples of other communities with successful automated systems include the City of Madison, City of Stevens Point and the City of LaCrosse. La Crosse implemented their system on January 1, 2014 and has experienced an increase in recycling by 174%.

The draft RFP attached will accomplish this goal. The RFP includes both 7 year and 10 year option. A long term contract will allow contractors to amortize the cart purchases and vehicles over an extended period and my result in lower costs to the City. To ensure that we receive multiple proposals we are putting this process on a fast track with a schedule as follows:

- August 26<sup>th</sup>, 2014 - Finance and Common Council approves RFP
- August 27<sup>th</sup>, 2014 - RFP released
- September 8<sup>th</sup>, 2014 - Prequalifications and contractor Informational meeting
- September 16<sup>th</sup>, 2014 - RFPS due
- September 16<sup>th</sup>, 2014 - RFPs opened at Board of Public Works
- September 23<sup>rd</sup>, 2014 - Council approves contracts
- Late December containers delivered
- January 1, 2015 service started

I look forward to receiving council's input on this service.



## **Request for Proposals (RFP) Residential Refuse and Recycling Collection Services**

### **Introduction**

The City of Wausau, Marathon County, Wisconsin, is seeking proposals for comprehensive high-quality automated weekly refuse and biweekly single stream recycling collection and disposal services **for residential properties within the City beginning January 1, 2015.**

Proposals shall be submitted in sealed envelopes:

- **1PM. on Tuesday, September 16, 2014** to Brad Lenz, City Planner, City Hall, 407 Grant Street, Wausau, Wisconsin 54403. Sealed envelopes shall be clearly labeled "*Sealed Proposals for Waste Management Services*" with the contractor's name and address on the outside of the sealed envelope. Proposals will be opened at 1:30PM on Tuesday September 16<sup>th</sup>, 2014 in the Council Chambers.
- **Proposals shall be valid for 90 days, it is anticipated that the contract will be awarded by the Wausau Common Council on September 23<sup>rd</sup>, 2014.**

The City intends to enter into agreements with a single, qualified and responsible firm for services and is furnishing, attached to this RFP, sample copies of the draft proposed contract agreements the city will enter into immediate negotiations to finalize contracts after bid opening.

### **Background Information on Waste Management Services**

The City has had most of its solid waste management services provided by a private contractor since the mid-1970s. Currently, Advanced Disposal provides these manual services to Wausau and the current contract will expire on December 31, 2014. This includes collection at all single-family, two-family and participating multi-family residential structures in the City and waste and recycling services at a variety of City-owned facilities listed on Pages 1 and 2 of Exhibit I. Currently, yard waste is offered through a weekly subscription service paid by the resident directly to the contractor. In addition, the City manages a curb side fall leaf pick up operation and a yard waste site.

Under the existing agreements (Exhibits III and IV), the contractor collects non-recyclable waste and recyclables from residential housing units within the City of Wausau, including apartment buildings and residential units within commercial structures that choose to participate and comply with the curb side collection process. Garbage collection is weekly and recyclables is collected every two weeks. The contractor is responsible for disposing of the non-recyclables in a licensed landfill approved by the City and for processing and marketing all recyclable materials in accordance with Wisconsin Statutes and Administrative Rules. The City is currently invoiced for 16,629 units for this service.

Currently, all nonrecyclables are transported to Marathon County landfill in the Town of Ringle,

approximately 15 miles from the City of Wausau. Our current contract operates a transfer facility in the Village of Weston which allows them to combine City of Wausau residential collections and limit the number of trips to the county landfill. **The County Landfill tipping fee for 2015 for City of Wausau haulers will be \$32.22 per ton.** Information about the County landfill is available at [http://www.co.marathon.wi.us/dep\\_detail.asp?dep=31](http://www.co.marathon.wi.us/dep_detail.asp?dep=31).

It is estimated that Advanced Disposal vehicles log 5,500 miles per month to provide the complete recycling and trash collection and disposal services for the City. This estimate has not been verified.

The City currently does not provide plastic carts to residents for nonrecyclable waste collection. However, many residents and apartment building owners rent these carts from Advanced Disposal for an annual fee of \$36 paid by the cart user. In addition, some owners of apartment structures contract directly with a waste hauler to provide dumpster service for their tenants. Even though an apartment development receives privately contracted dumpster service for an additional fee, the City still pays the collection fee for the living units in those apartment buildings as part of the contract.

Currently, residents use small recycling bins that do not accommodate automated pick-up or promote increased recycling. Recyclables are co-mingled by residents into two categories – paper and most other. The contractor is responsible for collecting and processing the material in accordance with Wisconsin Department of Natural Resources requirements. Currently, our contractor is taking all recyclables collected in the City to either the Portage County Materials Recovery Facility located approximately 30 miles south of Wausau or the Outagamie Tri-County Materials Recovery Facility. Information on the facilities can be found on their websites at: <http://www.co.portage.wi.us/solidwaste/materialrecovery.htm> or <http://www.outagamie.org/index.aspx?page=766>

The contractor is not required to use these facilities and may market the recyclables in any manner acceptable to the Wisconsin Department of Natural Resources. The City is interested in implementing single stream recycling for the 2015 contract.

Contractors bidding on the City of Wausau services should be familiar with the dynamics of the City including the geographical scope and constraints, the variances between the older and newer parts of the city, traffic patterns, and the presence of narrow streets, lots and alleys.

Tonnage statistics for 2013 provided by Advance Disposal is as follows:

	Tonnage
Aluminum Containers	39.51
Corrugated cardboard	335.87
Glass Containers	296.36
Magazines	256.84
Newspaper	731.01
Plastic containers #1 and #2	158.06
Residential Mixed Paper	19.76
Steel and bi-metal containers	138.30
Total	1,975.71
 Refuse	 10,870.99
 Lead acid batteries	 0.23
Waste Oil	17.58

The City is committed to providing exemplary and cost efficient refuse and recycling service to its residents while simultaneously striving to be an environmentally friendly community.

**Program Design and Scope of Services:**

**A. Contract Term**

The City of Wausau is requesting proposals of 7 year and 10 year contract.

**B. Collection Guidelines:**

The contractor for refuse and recycling collection will be held to the following contractual guidelines of service including but not limited to:

- Delivery of refuse to a landfill licensed and approved by the State of Wisconsin
- Delivery of recyclables in compliance with the Wisconsin Department of Natural Resources
- Begin actual collection of materials after 5:45am and completed by 6:00pm.
- Service shall typically be performed Monday through Friday and only on Saturday in the event of responding to complaints, extraordinary weather events or holiday adjustments.
- Route planning and adjustments must be approved by the City.
- Respond to and retrieve missed pickups within 36 hours of complaint.

**C. Unit Counts:**

In 2013 city records indicate that there were 11,152 single family units in the city, 2,686 two-family units, and 213 three-family units, for a total of 14,501 units that are less than four units and eligible for participation in an automated refuse and recycling program. The intention of the City is to secure an accurate unit count upon delivery and implementation of an automated cart services. The City will be invoiced and billed for services based upon these cart counts. Unit count shall change based upon additions and deletions. Counts will be based upon changes in cart inventory and statistics provided by the City inspections department regarding residential annexations, new residential construction permits and demolitions. The contract and city will make a good faith effort to agree on the cart counts.

**D. Automated Collection**

The City wishes to begin an automated cart-based weekly refuse and bi-weekly single-stream recycling collection service on January 1, 2015.

**E. Residential Refuse Collection and Disposal**

- Refuse shall be defined as eligible discarded material that is non-recyclable, non-organic yard material and that is not prohibited by law from disposal in Wisconsin landfills.
- Beginning January 1, 2015 the contractor will collect only refuse placed inside program carts at residential curbsides based upon the weekly collection schedule.
- Refuse proposals represent the cost associated with collection and delivery of refuse to the landfill. The city will either reimburse the contractor for actual tipping fees or pay these costs directly to the landfill based upon the tonnage cost.

**F. Residential Recycling Collection and Disposal**

- Recyclables shall be defined as tin/bi-metal and aluminum cans, mixed plastics (#1-#7), glass, corrugated cardboard, office paper, newspaper, magazines and other mixed paper, PET and HDPE bottles and containers, aseptic containers.
- Beginning January 1, 2015 the contractor will collect recycling placed inside program carts at residential curbsides based upon the biweekly collection schedule.
- Recycling will be a single stream program.
- Recyclables collected become the property and responsibility of the contractor.
- Used motor oil and batteries will be picked up within the collection schedule as long as the resident calls in advance to schedule collection arrangements.

#### G. Carts

- Contractor to provide cart maintenance over the life of the contract.
- Carts to be equipped with bar code and radio frequency identification.
- Cart body color will be universal; lid color will vary to distinguish refuse, recycling, and yard waste.
- Requests to change cart size or other distributions/retirements will be through the City and delivered by the contractor. Cart size changes will be limited by a service fee.
- City will be provided with an updated database of cart size and delivery address over the life of the contract.
- The City intends to default to a 65gallon refuse container and 95 gallon recycling container.
- Containers should be high quality with outstanding warranties.

#### H. Annual Spring Large Item Pickup

The city has a springtime large item pick up that consists of larger materials that are picked up curbside by city staff and hauled to the Department of Public Works (DPW) site. The materials are then reduced and loaded into 40 cubic yard dumpsters. The vendor has placed up to four (4) dumpsters in the DPW yard for city staff to fill via an excavator fitted with a grapple. DPW will fill between four and six (4-6) dumpsters per day during the two week collection period. Vendor shall run approximately 4 to 6 dumpsters per day from DPW to the Marathon County Landfill. The City requests that dumpsters are delivered the week before the pickup is scheduled to begin. Location of dumpsters shall be coordinated with the DPW supervisors. The landfill fees will be invoiced separately from Marathon County directly to the City.

#### I. Yard Waste Collection Proposal

Seasonal yard waste collection shall be offered as a contractor provided subscription service. Collection and disposal shall be provided by the contractor with automated 95 gallon carts only. Residents requesting the service shall be billed directly by the contractor. The service shall be available from mid-April to the beginning of November.

#### Proposal Delivery Procedures

Sealed proposals shall be delivered to the Engineering Department, City Hall, 407 Grant Street, Wausau, Wisconsin 54403, **by no later than 1:00 p.m. on Tuesday, September 16th**. Sealed envelopes shall be clearly labeled "*Sealed Proposal for Waste Management Services*" with the following information on the outside of the sealed envelope: Contractor's Name and Address.

Proposals will be opened at a public meeting at **1:30 p.m. on Tuesday, September 16<sup>th</sup>** in the Common Council Chambers of Wausau City Hall.

**Contractors shall furnish one (6) original copy of the completed and signed "Services Proposal" (pages 10-21), which includes all components of the overall proposal.** If sent by mail, the sealed envelope containing the proposal must be enclosed in another envelope addressed to the City Planner at the above location.

Proposals received prior to the time of opening will be securely kept, unopened, until 1:00 p.m. on Tuesday, September 16, 2014. The City is not responsible for any proposal which does not reach the City Planner by 1:00 p.m. on Tuesday, September 16, 2014. **Proposals arriving after the above-specified time, whether sent by mail, courier, or in person, will not be accepted.** These proposals will either be refused or returned unopened. It is the contractor's responsibility for timely delivery, regardless of the method used. Mailed proposals which are delivered after the specified time will not be accepted, regardless of the postmarked date or time on the envelope. Once submitted, a proposal shall not be withdrawn.

#### **Non-Acceptance of Proposals**

No proposal shall be accepted from, nor a contract awarded to, any person, firm or corporation that is in arrears or is in default to the City for any debt or contract or has failed to faithfully perform any previous contract with the City or has failed to be pre-qualified.

#### **Proposal Opening Procedures**

The opening of all proposals shall commence at 1:30 p.m., after the delivery time and date stated above, in the First Floor Common Council Chambers of Wausau City Hall, 407 Grant Street, Wausau, Wisconsin. All prices shall be publicly read and posted. All potential contractors and the public may attend the proposal opening. The City shall then take all proposals under review. It is the intent of the City to award the contract for the waste management services on September 23, 2014.

#### **Competency of Contractors**

*Pre-Qualification Procedures.* Contractors who were **not** previously qualified to submit a proposal shall submit a completed Pre-qualification Statement form for solid waste management services and related required information. The complete information shall be submitted to Brad Lenz, City Planner, City Hall, 407 Grant Street, Wausau, Wisconsin 54403 **by 2:00 p.m. on September 8, 2014.** This information may be dropped off in person or mailed. The Board of Public Works will review any new statements of pre-qualification in closed session and will notify any new contractors if they are qualified within five (5) business days. All information requested as part of the pre-qualification process will be kept by the City in strictest confidence or made public record as required by law.

The intent of the pre-qualification process is to ensure that only qualified contractors who have the financial capacity and experience to provide the necessary quality services are allowed to submit proposals. Contractor pre-qualification statements will be reviewed to ensure they meet minimum standards and points will be awarded based upon strengths in the following areas:

CITY OF WAUSAU  
REFUSE AND RECYCLING  
SERVICE PROPOSAL

- PREQUALIFICATIONS DUE: Monday September 8, 2014 at 2pm at City Hall
- CONTRACTOR INFORMATIONAL MEETING: Monday September 8, 2014 at 2pm at City Hall
- PROPOSALS DUE: Tuesday September 16, 2014 at 1pm at City Hall

Proposals shall be in a sealed envelope clearly labeled “Sealed Proposals for Waste Management Services” with the contractors name and address on the outside of the sealed envelope.

- PROPOSALS WILL BE OPENED: Tuesday September 16, 2014 at 1:30pm at City Hall
- CONTRACT:

Contract will be awarded by the Common Council on September 23<sup>rd</sup>, 2014.

Contract should be executed within 30 of notice of the award of contract.

CITY OF WAUSAU RESIDENTIAL REFUSE AND RECYCLING RFP

Schedule of Bid Forms

Contractor: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**SCHEDULE 1 - RESIDENTIAL WEEKLY AUTOMATED REFUSE SERVICES**

THIS FEE IS FOR COLLECTION AND DELIVERY TO THE LANDFILL SITE. LANDFILL FEES WILL BE EITHER REIMBURSED TO THE CONTRACTOR OR PAID DIRECTLY TO THE LANDFILL SITE

**REFUSE: 7 YEAR CONTRACT**

			48 Gallon Class	65 Gallon Class	95 Gallon Class
Source of Cart	End of Contract Cart Ownership	Cart Maintenance Responsibilities	Refuse Collection Cost/Unit/Month	Refuse Collection Cost/Unit/Month	Refuse Collection Cost/Unit/Month
City Furnishes Cart	City owns Cart Throughout	City Responsible*			
Vendor Furnishes Cart	Vendor retains ownership	Vendor Responsible			
Vendor Furnishes Cart	City owns at the end of the contract	Vendor Responsible			

**REFUSE: 10 YEAR CONTRACT**

			48 Gallon Class	65 Gallon Class	95 Gallon Class
Source of Cart	End of Contract Cart Ownership	Cart Maintenance Responsibilities	Refuse Collection Cost/Unit/Month	Refuse Collection Cost/Unit/Month	Refuse Collection Cost/Unit/Month
City Furnishes Cart	City owns Cart Throughout	City Responsible*			
Vendor Furnishes Cart	Vendor retains ownership	Vendor Responsible			
Vendor Furnishes Cart	City owns at the end of the contract	Vendor Responsible			

\*Contractor may offer maintenance service of carts in the event the City furnishes the Carts. Please offer this under Schedule 6 as an “other fee”.

CITY OF WAUSAU RESIDENTIAL REFUSE AND RECYCLING RFP

Schedule of Bid Forms

Contractor: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**SCHEDULE 2 - AUTOMATED BIWEEKLY RESIDENTIAL RECYCLING SERVICES**

**RECYCLING: 7 YEAR CONTRACT**

Source of Cart	End of Contract Cart Ownership	Cart Maintenance Responsibilities	48 Gallon Class	65 Gallon Class	95 Gallon Class
			Recycling Collection Cost/Unit/Month	Recycling Collection Cost/Unit/Month	Recycling Collection Cost/Unit/Month
City Furnishes Cart	City owns Cart Throughout	City Responsible*			
Vendor Furnishes Cart	Vendor retains ownership	Vendor Responsible			
Vendor Furnishes Cart	City owns at the end of the contract	Vendor Responsible			

**RECYCLING: 10 YEAR CONTRACT**

Source of Cart	End of Contract Cart Ownership	Cart Maintenance Responsibilities	48 Gallon Class	65 Gallon Class	95 Gallon Class
			Recycling Collection Cost/Unit/Month	Recycling Collection Cost/Unit/Month	Recycling Collection Cost/Unit/Month
City Furnishes Cart	City owns Cart Throughout	City Responsible*			
Vendor Furnishes Cart	Vendor retains ownership	Vendor Responsible			
Vendor Furnishes Cart	City owns at the end of the contract	Vendor Responsible			

\*Contractor may offer maintenance service of carts in the event the City furnishes the Carts. Please offer this under Schedule 6 as an “other fee”.

CITY OF WAUSAU RESIDENTIAL REFUSE AND RECYCLING RFP

Schedule of Bid Forms

Contractor: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**SCHEDULE 3 – LANDFILL AND MATERIAL RECOVERY FACILITY LOCATION**

Name of State of Wisconsin licensed landfill to be utilized: \_\_\_\_\_

Contractor cost per ton for disposal at this landfill: \$ \_\_\_\_\_

Name of Material Recovery Facility to be utilized: \_\_\_\_\_

CITY OF WAUSAU RESIDENTIAL REFUSE AND RECYCLING RFP

Schedule of Bid Forms

Contractor: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**SCHEDULE 4 – CART SPECIFICATIONS**

Detail cart manufacture and specifications here or attach vendor quote and specifications.

CITY OF WAUSAU RESIDENTIAL REFUSE AND RECYCLING RFP

Schedule of Bid Forms

Contractor: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**SCHEDULE 5 - RATE INCREASE PLAN ON RESIDENTIAL REFUSE AND RECYCLING SERVICES**

Contractors are to submit proposal based upon 1) CPI annual percent rate increases and 2) set % annual rate increases. Increases shall be applied annually starting 1/1/2016 and annually thereafter. CPI shall be determined annually using June data so that budgeting information is available on a timely basis. The increase would go into effect on January 1 of the following year. For example (CPI inflation determined June of 2015 compared to July 2014 will be used to increase the 2016 rates).

CPI Source: CPI – All Urban Consumers Midwest Region (Series Id: CUUR020SAO)

Not seasonally adjusted

Area: All Items

Base Period: 1982-84=100

**ALTERNATE PROPOSAL**

The contractor may elect to propose a set annual percentage increase:

REFUSE				RECYCLING			
Year	%Increase	Year	%Increase	Year	%Increase	Year	%Increase
2016	%	2021	%	2016	%	2021	%
2017	%	2022	%	2017	%	2022	%
2018	%	2023	%	2018	%	2023	%
2019	%	2024	%	2019	%	2024	%
2020	%			2020	%		

CITY OF WAUSAU RESIDENTIAL REFUSE AND RECYCLING RFP

Schedule of Bid Forms

Contractor: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**SCHEDULE 6 - RATE 40 CUBIC YARD DUMPSTERS**

Contractor to provide an inclusive cost of one 40 cubic yard container rental of approximately 3 weeks and transportation to the Marathon County Landfill. The City expects to use 4 to 6 dumpsters. The City will pay tipping fees directly to the County. This is an all-inclusive cost and subject to CPI and Fuel charge increases if applicable.

40 cubic yard container rental and transportation to Marathon County Landfill \$ \_\_\_\_\_

CITY OF WAUSAU RESIDENTIAL REFUSE AND RECYCLING RFP

Schedule of Bid Forms

Contractor: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**SCHEDULE 7 – SEASONAL YARD WASTE WEEKLY CURB SIDE COLLECTION SUBSCRIPTION SERVICE**

Seasonal yard waste collection shall be provided on a subscription service only. Collection and disposal shall be provided by the contractor with automated carts only. Cart size shall be 95 gallon class only. Residents requesting service shall be billed directly by the contractor. The rates quoted will be for 2015 and shall include cart rental, collection and recycling of the yard waste.

Cart Delivery and Pick-up Cost (per cart)     \$ \_\_\_\_\_

Cart Based Weekly Service (per cart)     \$ \_\_\_\_\_

Length of Season     \_\_\_\_\_

CITY OF WAUSAU RESIDENTIAL REFUSE AND RECYCLING RFP

Schedule of Bid Forms

Contractor: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**SCHEDULE 8– CITY FACILITIES**

Provide the monthly fee schedule for the collection and disposal of refuse and recycling for city facilities. This service would be subject to CPI and fuel surcharge adjustments if applicable.

	<b>REFUSE</b>			<b>RECYCLING</b>		
Container	<b>Pick-Up Frequency Per Week</b>			<b>Pick-Up Frequency Per Week</b>		
Size	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>
90 Gallon						
.5 Yard						
1 Yard						
2 Yard						
3 Yard						
4 Yard						
6 Yard						

CITY OF WAUSAU RESIDENTIAL REFUSE AND RECYCLING RFP

Schedule of Bid Forms

Contractor: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**SCHEDULE 9 – ALL INCLUSIVE ITEMIZATION OF ADDITIONAL FEES OR SURCHARGES ON RESIDENTIAL REFUSE AND RECYCLING SERVICES (OPTIONAL)**

FEE OR SURCHARGE	APPLY TO REFUSE COLLECTION <i>(Check Box)</i>	APPLY TO RECYCLING COLLECTION <i>(Check Box)</i>	COST AND NOTES <i>(Articulate proposal and costs; use more space if needed)</i>
Fuel Surcharge			
Other.....(Describe)			

CITY OF WAUSAU RESIDENTIAL REFUSE AND RECYCLING RFP

Schedule of Bid Forms

Contractor: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**SCHEDULE 10 – OTHER RESIDENTIAL SUBSCRIPTION SERVICES AVAILABLE**

Provide other residential subscription services that may be available. Examples include scheduled large item and appliance pick up. Any services provided in this area must be funded by customer fees.

CITY OF WAUSAU RESIDENTIAL REFUSE AND RECYCLING RFP

Schedule of Bid Forms

Contractor: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

The City of Wausau reserves the right to reject any or all bid proposals and select the bid proposal believed to be in the best interest of the City in the City's sole discretion. The contract will be awarded to a single contractor based on consideration of bid prices, contractor qualifications, experience and capacity to provide services.

ADDENDA NUMBERS ARE HEREBY ACKNOWLEDGED: \_\_\_\_\_

The following listed documents are considered component parts of this proposal

- This cost proposal form
- 2014-2023 Refuse and Recycling Contracts (marked as draft)

PRINT COMPANY NAME \_\_\_\_\_

PRINT ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

SIGNATURE \_\_\_\_\_

PRINT NAME AND TITLE \_\_\_\_\_

DATE \_\_\_\_\_

**CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403**

**RESOLUTION OF THE FINANCE COMMITTEE**

Authorizing a 2014 Budget Modification to Reflect Parking Agreement City of Wausau and Murdock Wausau Limited Properties

Committee Action:

Fiscal Impact: Budget Modification to reduce the revenue budget by \$13,265

**File Number:** 13-1109

**Date Introduced:** August 13, 2014

**RESOLUTION**

**WHEREAS**, the Wausau Common Council authorized the execution of a long term parking agreement with Murdock Wausau Limited Properties on August 13, 2014 and

**WHEREAS**, the agreement provides for a parking discount from the standard rate of \$35 to \$27 for a one year period beginning August 1, 2014 for 350 stalls of parking; and

**WHEREAS**, a budget modification is required to recognize the reduction of revenues in the Parking Fund as follows:

165-140185521 Parking Permit Revenue.....\$13,265

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Wausau, that the proper City Official(s) be hereby authorized and directed to modify the Parking Fund budget by \$13,265 to reflect the parking agreement with Murdock Wausau Limited Properties

**BE IT FURTHER RESOLVED** this budget modification be published in the official newspaper as required.

Approved:

\_\_\_\_\_  
James E. Tipple, Mayor

**CITY OF WAUSAU 2014 BUDGET**  
**GENERAL FUND STATEMENT OF REVENUES AND EXPENDITURES**  
**BUDGET AND ACTUAL**  
July 31st, 2014  
NARRATIVE

## **REVENUES**

Generally, revenues to date look good compared to prior year and budget.

Negative revenue impacts will occur in the rent of land and buildings since the full CBL ground lease revenue will not be realized. In addition, the intergovernmental charges for service city departments will fall short of budget due to the fact that revenue was budgeted for street repairs due to utility access and the expenses are being charged directly to the utility with no revenue recognized.

Other notable items include: permit revenue continues to lag 2013. It is difficult to determine the impact at this time.

## **EXPENSES**

The overall General Fund budget to actual looks great with 55% of the budget expended with 58% of the year completed. Beginning in July we are beginning to record vacation and comptime accruals on a monthly basis. Compensatory time can be substantial in the police and fire departments and hopefully this adjustment will alert us to problems early on. Below are some noted items:

### **GENERAL GOVERNMENT**

CITY PROMOTIONS – This budget contains membership dues which are generally funded at the beginning of the year.

CCITC – This budget is on target and reflects 8 months of operating payments to the CCITC. The current year to prior/year and budget/actual variance represents timing of monthly payments.

### **TRANSPORTATION**

DEPARTMENT OF PUBLIC WORKS – This budget is slightly over budget with 60% of the budget expended in the first seven months. Current year expenses are substantially higher than 2013. This is due to two factors 1) motor pool charges are about \$100,000 over the 2013 actual due to the winter maintenance demands 2) change in salt accounting \$211,316. In prior years, salt was expensed when purchased and now salt is handled as an inventory item and expensed when used. The 2013 budget did not incur salt expense until December when salt was purchased. The inventory method will result in the recognition of expense as the salt is used.

### **PARKS**

While the parks department expenses budget to actual are well within acceptable limits the prior year to current year look concerning. This situation is due to the timing of when the County bills the City for the monthly park expenses. The July report only represents six months of expenses.

## **YEAREND CONCERNS**

**Street Lighting and Signalization Costs** - 2013 year end expenses were \$494,000. The 2014 budget provides for \$475,000. This line item will be overspent without supplementation.

**Impact of Sick Leave Payout on Salaries** – We have a number of individuals who have retired or will be retiring in 2014. In some situations the sick leave payout was offset by position vacancies but in other departments that will not be the case.

**CITY OF WAUSAU, WISCONSIN**  
**GENERAL FUND**  
**SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL**  
Period Ended July 31, 2014

	Budgeted Amounts		Actual	Variance with Final Budget	2013 Actual
	Original	Final			
<b>TAXES</b>					
General property taxes	\$ 15,843,883	\$ 15,843,883	\$ 15,843,883	\$ -	\$ 15,570,606
Mobile home parking fees	27,800	27,800	18,990	(8,810)	18,811
Payments in lieu of taxes	114,566	114,566	2,024	(112,542)	2,023
Other taxes	<u>88,170</u>	<u>88,170</u>	<u>101,421</u>	<u>13,251</u>	<u>88,564</u>
Total Taxes	<u>16,074,419</u>	<u>16,074,419</u>	<u>15,966,318</u>	<u>(108,101)</u>	<u>15,680,004</u>
<b>INTERGOVERNMENTAL</b>					
State shared taxes	4,434,779	4,434,779	1,059,633	(3,375,146)	1,023,949
Expenditure restraint	755,879	755,879	755,879	-	792,433
Fire insurance tax	95,000	95,000	104,834	9,834	93,216
Municipal services	187,021	187,021	195,507	8,486	198,326
Transportation aids	2,376,813	2,376,813	1,781,293	(595,520)	1,716,553
Other grants	<u>204,000</u>	<u>211,437</u>	<u>160,753</u>	<u>(50,684)</u>	<u>156,361</u>
Total Intergovernmental	<u>8,053,492</u>	<u>8,060,929</u>	<u>4,057,899</u>	<u>(4,003,030)</u>	<u>3,980,838</u>
<b>LICENSES AND PERMITS</b>					
Licenses	159,516	159,516	166,545	7,029	144,398
Franchise fees	325,000	325,000	95,694	(229,306)	91,697
Permits	<u>238,833</u>	<u>238,833</u>	<u>98,067</u>	<u>(140,766)</u>	<u>115,878</u>
Total Licenses and Permits	<u>723,349</u>	<u>723,349</u>	<u>360,306</u>	<u>(363,043)</u>	<u>351,973</u>
<b>FINES, FORFEITURES AND PENALTIES</b>					
	<u>405,000</u>	<u>405,000</u>	<u>242,422</u>	<u>(162,578)</u>	<u>216,355</u>
<b>PUBLIC CHARGES FOR SERVICES</b>					
General government	66,150	66,150	42,993	(23,157)	40,668
Public safety	1,424,775	1,424,775	745,959	(678,816)	720,805
Streets and related facilities	77,000	77,000	106,883	29,883	89,426
Recreation	139,800	139,800	63,834	(75,966)	69,330
Public areas	<u>97,740</u>	<u>97,740</u>	<u>33,075</u>	<u>(64,665)</u>	<u>38,429</u>
Total Public Charges for Services	<u>1,805,465</u>	<u>1,805,465</u>	<u>992,744</u>	<u>(812,721)</u>	<u>958,658</u>
<b>INTERGOVERNMENTAL CHARGES FOR SERVICES</b>					
State and federal reimbursements	11,020	11,020	160	(10,860)	262
County and other municipalities	189,590	189,590	62,773	(126,817)	60,422
City departments	<u>1,359,013</u>	<u>1,359,013</u>	<u>18,956</u>	<u>(1,340,057)</u>	<u>51,184</u>
Total Intergovernmental Charges for Services	<u>1,559,623</u>	<u>1,559,623</u>	<u>81,889</u>	<u>(1,477,734)</u>	<u>111,868</u>

**COMMERCIAL**

Interest on general investments	\$ 260,000	\$ 260,000	\$ 172,699	\$ (87,301)	\$ 140,712
Interest on special assessments	33,000	33,000	91	(32,909)	546
Other interest	19,000	19,000	7,482	(11,518)	16,454
Total Commercial	<u>312,000</u>	<u>312,000</u>	<u>180,272</u>	<u>(131,728)</u>	<u>157,712</u>

**MISCELLANEOUS REVENUES**

Rent of land and buildings	200,600	200,600	116,583	(84,017)	143,959
Sale of City property/loss compensation	15,810	15,810	9,563	(6,247)	24,576
Other miscellaneous revenues	157,100	157,100	15,480	(141,620)	21,108
Total Miscellaneous Revenues	<u>373,510</u>	<u>373,510</u>	<u>141,626</u>	<u>(231,884)</u>	<u>189,643</u>

**OTHER FINANCING SOURCES**

Transfers in	<u>2,068,494</u>	<u>2,068,494</u>	<u>-</u>	<u>(2,068,494)</u>	<u>-</u>
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**TOTAL REVENUES AND OTHER  
FINANCING SOURCES**

	<u>\$ 31,375,352</u>	<u>\$ 31,382,789</u>	<u>\$ 22,023,476</u>	<u>\$ (9,359,313)</u>	<u>\$ 21,647,051</u>
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**CITY OF WAUSAU, WISCONSIN**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL**  
Period Ended July 31, 2014

	Budgeted Amounts		Actual	Variance with	2013
	Original	Final		Final Budget	Actual
<b>GENERAL GOVERNMENT</b>					
City Council	\$ 115,298	\$ 115,298	\$ 47,164	\$ 68,134	\$ 46,808
Mayor	229,680	229,680	128,003	101,677	125,477
City Promotion	136,400	136,400	86,992	49,408	95,643
Finance department	448,198	448,198	270,401	177,797	245,251
Data processing	675,797	675,797	430,322	245,475	396,748
City clerk/customer service	528,150	528,150	272,867	255,283	279,165
Elections	49,113	49,113	22,457	26,656	17,120
Assessor	629,047	629,047	344,622	284,425	323,328
City attorney	508,901	508,901	254,499	254,402	248,940
Municipal court	124,931	124,931	74,878	50,053	82,797
Human resources	293,597	293,597	196,487	97,110	172,519
City hall and other municipal buildings	347,417	347,417	170,094	177,323	165,775
Unclassified	29,275	29,275	13,006	16,269	29,114
Total General Government	<u>4,115,804</u>	<u>4,115,804</u>	<u>2,311,792</u>	<u>1,804,012</u>	<u>2,228,685</u>
<b>PUBLIC SAFETY</b>					
Police department	8,657,499	8,672,374	4,674,881	3,997,493	4,723,076
Fire department	3,412,851	3,412,851	1,859,001	1,553,850	2,026,072
Ambulance	2,894,524	2,894,524	1,620,502	1,274,022	1,563,009
Inspections and electrical systems	601,912	611,112	360,551	250,561	316,692
Total Public Safety	<u>15,566,786</u>	<u>15,590,861</u>	<u>8,514,935</u>	<u>7,075,926</u>	<u>8,628,849</u>
<b>TRANSPORTATION AND STREETS</b>					
Engineering	1,417,946	1,417,946	793,597	624,349	754,058
Department of public works	6,374,484	6,548,512	3,956,135	2,592,377	3,415,753
Total Transportation and Streets	<u>7,792,430</u>	<u>7,966,458</u>	<u>4,749,732</u>	<u>3,216,726</u>	<u>4,169,811</u>
<b>SANITATION, HEALTH AND WELFARE</b>					
Garbage and refuse collection	1,481,300	1,481,300	741,138	740,162	715,466
<b>NATURAL RESOURCES/RECREATION</b>					
Parks and recreation	2,419,032	2,437,790	1,069,345	1,368,445	1,010,575
<b>TOTAL EXPENDITURES</b>	<u>\$ 31,375,352</u>	<u>\$ 31,592,213</u>	<u>\$ 17,386,942</u>	<u>\$ 14,205,271</u>	<u>\$ 16,753,386</u>

**CITY OF WAUSAU, WISCONSIN**  
**GENERAL FUND**  
**SUMMARY OF BUDGET MODIFICATIONS**  
Period Ended July 31, 2014

**BUDGET REVENUES RECONCILIATION**

2014 ADOPTED BUDGET	\$ 31,375,352
Resolution 13-1109 Budget carryover for Police Department for 60 body armor vests	<u>7,437</u>
2014 MODIFIED BUDGET	<u>\$ 31,382,789</u>

**BUDGET EXPENDITURES RECONCILIATION**

2014 ADOPTED BUDGET	\$ 31,375,352
Resolution 13-1109 Budget carryover for Inspections Department for purchase of mobile devices and related data plans to complete scanning of building plans	9,200
Resolution 13-1109 Budget carryover for Police Department for 60 body armor vests	14,875
Resolution 13-1109 Budget carryover for Public Works projects - Complete 2012 Seal coating and line painting projects	174,028
Resolution 13-1109 Budget carryover for Parks Department - Complete 2012 Tree removal, grinding and planting project	<u>18,758</u>
2014 MODIFIED BUDGET	<u>\$ 31,592,213</u>

CITY OF WAUSAU  
Schedule 6  
Assessed Value and Estimated Actual Value (Equalized Value) of Taxable Property

Levy Year	Fiscal Year	Residential Property	Commercial Property	Manufacturing Property	Agricultural/Forest/Other Property	Personal Property	Total Assessed Value A	Total Direct Tax Rate B	Estimated Actual Taxable Value C	Assessed as Percent of Actual Value
2003	2004	\$ 1,002,526,100	\$ 505,024,000	\$ 85,797,900	\$ 64,300	\$ 71,141,500	\$ 1,664,553,800	10.37	\$ 2,003,188,900	83.10%
2004	2005	1,276,680,800	643,656,400	107,606,400	181,300	90,111,400	2,118,236,300	8.57	2,080,684,300	101.80%
2005	2006	1,304,299,400	689,555,600	105,641,000	401,700	94,274,000	2,194,171,700	8.72	2,233,469,700	98.24%
2006	2007	1,346,763,900	726,349,600	99,376,800	1,162,000	100,637,000	2,274,289,300	8.85	2,433,934,300	93.44%
2007	2008	1,529,616,400	841,589,000	108,212,500	1,532,200	114,498,000	2,995,448,100	8.19	2,504,826,100	103.62%
2008	2009	1,555,181,300	893,498,400	102,964,600	1,839,400	116,767,500	2,670,251,200	8.23	2,768,967,000	96.43%
2009	2010	1,565,407,600	918,019,100	115,368,300	1,839,500	110,243,300	2,710,877,800	8.41	2,726,775,100	99.42%
2010	2011	1,568,484,400	930,236,800	113,245,700	2,048,800	115,441,000	2,729,456,700	8.49	2,681,223,200	101.80%
2011	2012	1,573,004,100	930,553,700	114,836,700	1,863,400	114,831,000	2,735,088,900	8.49	2,652,252,200	103.12%
2012	2013	1,574,854,000	919,300,800	114,093,600	1,040,500	114,117,200	2,723,406,100	8.51	2,554,319,700	106.62%
2013	2014	1,573,632,500	936,065,700	108,291,100	1,276,400	118,934,800	2,738,200,500	8.61	2,520,917,800	108.62%

A Source: Wisconsin Department of Revenue, Final Statement of Assessment. Values include TIF districts.  
 B Source: City of Wausau Budget document. The rate shown is for properties served by the Wausau School District.  
 C Source: Wisconsin Department of Revenue, County Equalization Report.

Notes:  
 Property in the City of Wausau is reassessed every three to four years on average, with the goal of assessing property at 100% of market value. Between major reassessments, property values are updated based on sales of comparable properties.

SALARY AND FRINGE BENEFIT RESULTS OVER FIVE YEARS

		2010 - 2010			2011 - 2011			2012 - 2012			2013 - 2013			2014 - 2014		254 - 2014	
		Modified Budget	936 - 2010 Actual	Difference	Modified Budget	810 - 2011 Actual	Difference	Modified Budget	927 - 2012 Actual	Difference	Modified Budget	923 - 2013 Actual	Difference	Modified Budget	Estimated Actual	Difference	
100.110.005 - ELECTED OFFICIALS-COUNCIL	910.0110 - SALARIES	64,404.00	64,341.09	62.91	64,152.00	63,477.04	674.96	59,037.00	60,532.07	(1,495.07)	59,027.76	59,131.38	(103.62)	59,027.76	-	59,027.76	
100.110.005 - ELECTED OFFICIALS-COUNCIL	910.0150 - EMPLOYER CONTRIBUTIONS	10,664.00	10,749.03	(85.03)	10,804.00	9,537.30	1,266.70	7,365.00	7,809.45	(444.45)	7,688.89	7,641.66	47.23	8,020.00	-	8,020.00	
100.110.010 - ELECTED OFFICIALS-MAYOR	910.0110 - SALARIES	136,605.00	142,884.16	(6,279.16)	148,752.00	149,157.74	(405.74)	155,227.00	151,621.08	3,605.92	146,235.68	144,203.30	2,032.38	148,295.35	-	148,295.35	
100.110.010 - ELECTED OFFICIALS-MAYOR	910.0150 - EMPLOYER CONTRIBUTIONS	65,881.00	56,740.01	9,140.99	79,069.00	74,806.01	4,262.99	67,834.00	71,036.35	(3,202.35)	70,002.65	67,835.03	2,167.62	68,854.49	-	68,854.49	
100.110.020 - FINANCE DEPARTMENT	910.0110 - SALARIES	611,285.00	593,646.11	17,638.89	591,973.00	589,332.83	2,640.17	652,804.00	680,901.94	(28,097.94)	625,538.25	593,686.55	31,851.70	665,405.56	-	665,405.56	
100.110.020 - FINANCE DEPARTMENT	910.0150 - EMPLOYER CONTRIBUTIONS	240,714.00	220,032.45	20,681.55	248,703.00	223,925.76	24,777.24	221,831.00	202,086.59	19,744.41	214,903.30	190,060.83	24,842.47	230,831.91	-	230,831.91	
100.110.040 - ASSESSMENT DEPARTMENT	910.0110 - SALARIES	333,772.00	333,860.75	(88.75)	374,542.00	360,964.16	13,577.84	360,391.00	354,870.17	5,520.83	381,033.93	388,969.81	(7,935.88)	414,095.41	-	397,568.95	
100.110.040 - ASSESSMENT DEPARTMENT	910.0150 - EMPLOYER CONTRIBUTIONS	187,490.00	181,200.20	6,289.80	196,853.00	178,634.57	18,218.43	165,184.00	173,988.29	(8,804.29)	171,713.33	170,413.41	1,299.92	179,903.72	-	179,903.72	
100.110.050 - LEGAL AFFAIRS	910.0110 - SALARIES	198,054.00	197,344.47	709.53	203,473.00	203,235.50	237.50	252,051.00	234,496.63	17,554.37	251,212.50	254,237.00	(3,024.50)	268,051.16	-	268,051.16	
100.110.050 - LEGAL AFFAIRS	910.0150 - EMPLOYER CONTRIBUTIONS	85,628.00	76,033.40	9,594.60	80,200.00	76,467.66	3,732.34	69,815.00	91,032.22	(21,217.22)	100,095.10	103,949.49	(3,854.39)	107,558.68	-	107,558.68	
100.110.051 - HUMAN RESOURCES	910.0110 - SALARIES	115,081.00	113,842.77	1,238.23	142,639.00	155,792.71	(13,153.71)	203,581.00	219,841.95	(16,260.95)	152,012.49	155,676.99	(3,664.50)	164,585.02	-	164,585.02	
100.110.051 - HUMAN RESOURCES	910.0150 - EMPLOYER CONTRIBUTIONS	49,693.00	46,906.65	2,786.35	58,112.00	60,562.58	(2,450.58)	76,668.00	74,464.97	2,203.03	63,229.41	66,094.99	(2,865.58)	69,262.40	-	69,262.40	
100.110.052 - MUNICIPAL COURT	910.0110 - SALARIES	61,232.00	63,938.49	(2,706.49)	62,532.00	64,632.41	(2,100.41)	63,917.00	66,068.38	(2,151.38)	64,604.46	65,709.92	(1,105.46)	66,862.98	-	66,862.98	
100.110.052 - MUNICIPAL COURT	910.0150 - EMPLOYER CONTRIBUTIONS	31,437.00	30,819.93	617.07	32,655.00	32,182.04	472.96	29,273.00	29,338.08	(65.08)	28,729.29	29,630.05	(900.76)	28,869.89	-	28,869.89	
100.110.080 - UNCLASSIFIED	910.0150 - EMPLOYER CONTRIBUTIONS	75,000.00	57,207.76	17,792.24	57,500.00	29,098.62	28,401.38	57,500.00	(6,870.36)	64,370.36	-	-	-	-	-	-	
100.110.090 - POLICE DEPARTMENT	910.0110 - SALARIES	4,820,086.00	4,754,594.68	65,491.32	4,922,849.00	4,884,504.89	38,344.11	4,917,138.00	4,971,841.30	(54,703.30)	5,203,009.39	5,290,605.38	(87,595.99)	5,432,874.55	-	5,432,874.55	
100.110.090 - POLICE DEPARTMENT	910.0150 - EMPLOYER CONTRIBUTIONS	2,696,844.00	2,530,965.96	165,878.04	2,752,478.00	2,682,411.87	70,066.13	2,731,962.00	2,456,959.82	275,002.18	2,433,968.08	2,452,393.11	(18,425.03)	2,247,882.86	-	2,247,882.86	
100.110.100 - FIRE DEPARTMENT	910.0110 - SALARIES	3,712,134.00	3,698,035.52	14,098.48	3,823,384.00	3,814,682.20	8,701.80	3,930,203.00	3,916,472.39	13,730.61	3,978,953.93	3,951,098.18	27,855.75	4,064,689.81	-	4,064,689.81	
100.110.100 - FIRE DEPARTMENT	910.0150 - EMPLOYER CONTRIBUTIONS	2,023,569.00	1,897,277.48	126,291.52	2,135,380.00	2,081,168.87	54,211.13	2,137,428.00	1,933,551.20	203,876.80	1,898,179.31	1,864,651.24	33,528.07	1,728,047.71	-	1,728,047.71	
100.110.120 - INSPECTIONS & ELECTRICAL SYSTM	910.0110 - SALARIES	543,696.00	506,599.12	37,096.88	349,591.00	354,897.90	(5,306.90)	297,992.00	302,104.36	(4,112.36)	292,540.98	296,443.58	(3,902.60)	307,418.03	-	307,418.03	
100.110.120 - INSPECTIONS & ELECTRICAL SYSTM	910.0150 - EMPLOYER CONTRIBUTIONS	286,798.00	241,906.54	44,891.46	193,846.00	170,030.17	23,815.83	146,171.00	136,364.63	9,806.37	133,827.36	128,705.96	5,121.40	137,004.82	-	137,004.82	
100.110.139 - DEPARTMENT OF PUBLIC WORKS	910.0110 - SALARIES	2,462,274.00	2,383,319.37	78,954.63	2,701,073.00	2,513,341.12	187,731.88	2,695,497.00	2,628,985.43	66,511.57	2,672,815.39	2,741,905.91	(69,090.52)	2,779,053.11	-	2,779,053.11	
100.110.139 - DEPARTMENT OF PUBLIC WORKS	910.0150 - EMPLOYER CONTRIBUTIONS	1,325,719.00	1,250,611.41	75,107.59	1,513,237.00	1,360,261.95	152,975.05	1,397,387.00	1,303,682.81	93,704.19	1,331,086.52	1,227,603.84	103,482.68	1,282,511.78	-	1,282,511.78	
100.110.160 - PARKS DEPARTMENT	910.0110 - SALARIES	1,238,015.00	1,165,186.88	72,828.12	1,255,791.00	1,157,347.04	98,443.96	1,254,520.00	1,206,184.54	48,335.46	1,225,656.00	1,193,798.46	31,857.54	1,274,293.00	-	1,274,293.00	
100.110.160 - PARKS DEPARTMENT	910.0150 - EMPLOYER CONTRIBUTIONS	574,101.00	558,359.97	15,741.03	599,075.00	529,229.52	69,845.48	443,629.00	450,162.53	(6,533.53)	450,481.00	443,850.75	6,630.25	517,196.00	-	517,196.00	
	<b>GENERAL FUND</b>	<b>21,950,176.00</b>	<b>21,176,404.20</b>	<b>773,771.80</b>	<b>22,598,663.00</b>	<b>21,819,682.46</b>	<b>778,980.54</b>	<b>22,394,405.00</b>	<b>21,717,526.82</b>	<b>676,878.18</b>	<b>21,956,545.00</b>	<b>21,888,296.82</b>	<b>68,248.18</b>	<b>22,250,596.00</b>	<b>-</b>	<b>20,959,776.54</b>	
120.121.200 - COMMUNITY DEVEL BLOCK GRANTS	910.0110 - SALARIES	924,245.00	500,600.13	423,644.87	601,840.00	579,005.81	869,439.19	630,572.00	644,286.41	(13,714.41)	652,831.80	595,195.80	57,636.00	650,092.60	-	650,092.60	
120.121.200 - COMMUNITY DEVEL BLOCK GRANTS	910.0150 - EMPLOYER CONTRIBUTIONS	322,596.00	288,250.16	34,345.84	366,471.00	297,410.44	69,060.56	329,814.00	319,952.08	9,861.92	319,097.97	293,654.57	25,443.40	346,131.40	-	346,131.40	
120.128.228 - HOLTZ-KRAUSE CLEAN-UP	910.0110 - SALARIES	-	4,317.97	(4,317.97)	-	8,648.16	(8,648.16)	-	6,745.59	(6,745.59)	9,000.00	10,739.00	(1,739.00)	-	-	-	
120.128.228 - HOLTZ-KRAUSE CLEAN-UP	910.0150 - EMPLOYER CONTRIBUTIONS	-	2,246.81	(2,246.81)	-	4,339.38	(4,339.38)	-	3,229.25	(3,229.25)	4,010.00	5,286.79	(1,276.79)	-	-	-	
120.129.229 - HAZARDOUS MAT EMER RESP FUND	910.0110 - SALARIES	-	46,437.16	(46,437.16)	-	44,409.40	(44,409.40)	94,800.00	42,718.84	52,081.16	67,000.00	42,204.53	24,795.47	38,151.44	-	38,151.44	
120.129.229 - HAZARDOUS MAT EMER RESP FUND	910.0150 - EMPLOYER CONTRIBUTIONS	63,636.00	25,592.35	38,043.65	31,818.00	24,499.77	7,318.23	-	9,819.28	(9,819.28)	-	22,876.54	(22,876.54)	-	-	-	
120.152.252 - PUBLIC ACCESS COORDINATOR	910.0110 - SALARIES	56,127.00	6,545.29	49,581.71	-	433.16	(433.16)	-	2,655.80	(2,655.80)	20,796.34	18,006.00	2,790.34	13,891.16	-	13,891.16	
120.152.252 - PUBLIC ACCESS COORDINATOR	910.0150 - EMPLOYER CONTRIBUTIONS	30,412.00	10,506.42	19,905.58	-	6,893.08	(6,893.08)	-	218.10	(218.10)	203.66	1,366.86	(1,163.20)	1,108.84	-	1,108.84	
120.153.253 - RECYCLING PROGRAM	910.0110 - SALARIES	140,000.00	85,411.89	54,588.11	139,875.00	71,735.96	68,139.04	83,711.00	91,968.06	(8,257.06)	67,778.00	66,920.53	857.47	62,077.30	-	62,077.30	
120.153.253 - RECYCLING PROGRAM	910.0150 - EMPLOYER CONTRIBUTIONS	-	29,701.40	(29,701.40)	-	30,016.15	(30,016.15)	27,159.00	35,154.30	(7,995.30)	27,670.00	28,218.56	(548.56)	29,180.70	-	29,180.70	
120.176.234 - RENTAL LICENSING	910.0110 - SALARIES	-	-	-	-	-	-	-	-	-	-	-	-	92,000.00	-	92,000.00	
120.176.234 - RENTAL LICENSING	910.0150 - EMPLOYER CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-	-	-	33,389.00	-	33,389.00	
160.161 - WATER UTILITY FUND	910.0110 - SALARIES	862,525.00	689,050.73	173,474.27	870,833.00	761,427.77	109,405.23	886,739.00	692,237.91	194,501.09	844,168.99	765,235.82	78,933.17	913,829.42	-	913,679.42	
160.161 - WATER UTILITY FUND	910.0150 - EMPLOYER CONTRIBUTIONS	561,704.00	433,449.80	128,254.20	532,737.00	445,976.05	86,760.95	461,382.00	413,307.75	48,074.25	458,001.06	426,140.49	31,860.57	481,027.39	-	481,027.39	
160.163 - SEWERAGE UTILITY FUND	910.0110 - SALARIES	723,372.00	577,102.99	146,269.01	660,124.00	598,593.36	61,530.64	626,190.00	552,828.10	73,361.90	615,737.15	638,414.95	(22,677.80)	652,683.02	-	652,683.02	
160.163 - SEWERAGE UTILITY FUND	910.0150 - EMPLOYER CONTRIBUTIONS	404,268.00	349,528.15	54,739.85	432,151.00	360,902.62	71,248.38	338,349.00	333,478.90	4,870.10	298,205.51	328,220.76	(30,015.25)	335,161.91	-	335,161.91	
160.164 - METRO RIDE	910.0110 - SALARIES	1,556,518.12	1,550,457.90	6,060.22	1,649,726.00	1,633,928.48	15,797.52	1,422,171.00	1,397,272.68	24,898.32	1,560,334.02	1,484,425.23	75,908.79	1,583,315.84	-	1,583,315.84	
160.164 - METRO RIDE	910.0150 - EMPLOYER CONTRIBUTIONS	869,935.34	809,675.80	60,259.54	926,247.00	833,568.05	92,678.95	787,133.00	762,717.43	24,415.57	805,884.98	747,320.56	58,564.42	804,892.80	-	804,892.80	
160.165 - PARKING UTILITY FUND	910.0110 - SALARIES	146,578.00	197,535.75	(50,957.75)	149,213.00	230,100.09	(80,887.09)	148,929.00	223,097.00	(74,168.00)	149,084.93	196,751.37	(47,666.44)	163,935.20	-	163,935.20	
160.165 - PARKING UTILITY FUND	910.0150 - EMPLOYER CONTRIBUTIONS	58,992.00	85,389.49	(26,397.49)	57,663.00	87,524.22	(29,861.22)	50,488.00	83,54								

SALARY AND FRINGE BENEFIT RESULTS OVER FIVE YEARS

		2010 - 2010			2011 - 2011			2012 - 2012			2013 - 2013			2014 - 2014		254 - 2014
		Modified Budget	936 - 2010 Actual	Difference	Modified Budget	810 - 2011 Actual	Difference	Modified Budget	927 - 2012 Actual	Difference	Modified Budget	923 - 2013 Actual	Difference	Modified Budget	Estimated Actual	Difference
170.170.170 - MOTOR POOL	910.0110 - SALARIES	506,032.00	440,890.22	65,141.78	508,525.00	439,877.82	68,647.18	516,759.00	443,565.48	73,193.52	454,104.40	436,900.30	17,204.10	434,917.96	-	434,917.96
170.170.170 - MOTOR POOL	910.0150 - EMPLOYER CONTRIBUTIONS	224,074.00	235,219.81	(11,145.81)	216,214.00	245,838.98	(29,624.98)	207,410.00	246,136.43	(38,726.43)	227,302.80	215,449.08	11,853.72	209,218.04	-	209,218.04