

## JOINT MEETING BETWEEN FINANCE AND HUMAN RESOURCES COMMITTEES

---

Time and Place: Monday, August 12, 2013 at 5:00 pm., in the Board Room at City Hall.

**Finance Members Present:** Bill Nagle (C), David Oberbeck, David Nutting, Jim Brezinski

**HR Members Present:** Romey Wagner (C), Bill Nagle, Gary Gisselman, David Oberbeck, Dave Nutting

Members Not Present: Winters (Finance)

Others Present: Loy, Groat, Hardel, Tipple, Kellbach, Giese, Jacobson, Bohn, Rantanen-Day, Czarapata, Kannenberg, Goede

In accordance with Chapter 19, Wisc. Stats., notice of this meeting was posted and sent to the Daily Herald in the proper manner and called to order by Finance Chair Bill Nagle and HR Chair Romey Wagner.

### **Consider Creating an Evidence Technician Position (Police Department)**

Michael Loy explained the Police Department currently has a half-time evidence technician who is retiring at the end of August and we need a determination now as to whether we can make it a full-time position so as not to delay the recruitment cycle and replacement to October/November.

Chief Hardel stated he truly believed that they should have a full-time evidence technician and also should be adding a full-time clerical. He felt there was enough work to justify it and that personnel were being overburdened. He stated both the evidence custodian duties and the duties of the clerical personnel have increased dramatically over the past few years. He highlighted reasons for the necessity of a full-time evidence tech, noting we must meet a higher level of professional standards due to revised state evidence guidelines and ensure compliance with federal and WI Department of Justice standards. New audio/video technology is being used by businesses and the general public and victims of crime turn over their surveillance videos on a regular basis. Smart phones, computers and tablets have to be downloaded, reviewed and put in evidence. Increased security of evidence integrity, chain of custody and integrity of the evidence custodian himself all are vital. Additionally there are substantial case preparation demands by the District Attorney; the ability to obtain DNA from different items and technology advances of DNA; as well as changes in the law as to the length of time evidence must be kept and how it is disposed.

Hardel indicated clerical personnel have worked nearly 300 hours beyond the normal work hours so far this year because we have mandates to report to the federal government on our crime statistics. He noted grants are also attached to those figures and reporting. He proposed folding clerical assistance into the evidence technician position for help with data entry. He noted when comparing Wausau PD to other departments as far as evidence technicians and clerical positions we are the lowest in both those areas. He indicated he was willing to accept an increase in the evidence position from half-time to full-time and hopes it is enough to maintain, but if not, we will have to re-evaluate.

### ***Finance Committee***

Motion by Brezinski, second by Oberbeck to approve the creation of a full-time Evidence Technician Position in the Police Department. Motion carried 4-0.

### ***Human Resources Committee***

Motion by Nutting, second by Gisselman to approve the creation of a full-time Evidence Technician Position in the Police Department. Motion carried 5-0.

### **Adjourn (Finance Committee)**

Motion by Brezinski, second by Oberbeck to adjourn the Finance Committee. Motion carried unanimously. Finance adjourned at 5:15 pm.