

FINANCE COMMITTEE

Date and Time: Tuesday, January 22, 2013 @ 5:30 pm., Board Room

Members Present: Nagle{c}, Oberbeck, Winters, Brezinski, Nutting (*arrived 6:42 pm*)

Others Present: Rasmussen, Kellbach, Mielke, Wagner, Buchberger, Giese, Groat, Hardel, Hebert, Jacobson, Loy, Marquardt, Rayala, Tipple, Werth, Abitz, Gisselman, Debra Ryan, Bruce Trueblood, Pat Peckham.

Minutes of the previous meeting(s). (12/11/12)

Motion by Brezinski, second by Winters to approve the minutes of the previous meetings on 12/11/12. Motion carried 4-0.

Public Comment on matters appearing on the agenda.

None

Disbursement of \$25,000 to the Boys & Girls Club

Nagle stated in December 2012 the budget was approved which included a \$25,000 allocation to the Boys & Girls Club which has since been properly disbursed by the Finance Director. He read a statement as Finance Chair regarding the issue and concluded that it was done and time for the Council to move on.

Winters challenged the disbursement commenting that just because something is in the budget does not mean we spend the money. He stated we don't pay bills and contracts until we receive the proper paperwork, which we did not have in this case and he felt we have not met our fiduciary responsibility to oversee the disbursement. Nagle noted that an invoice was received from the Boys & Girls Club and the Finance Director had an obligation to pay out the money as directed by Council. He noted the Council did not specify any oversight of the disbursement.

Oberbeck stated the Council debated and voted and it passed 6-5 and now the community is reacting and that is all it is. He felt we need more accountability and wanted the Finance Committee to look at the process for how budget proposals come forth and are developed in the future.

Approval of Grant Funded Police Officer Proposal – Hardel

Hardel stated they are very pleased that the Alexander Foundation has stepped forward and realized a need that this community has and has offered a grant of approximately \$130,000 over a three year period for a position that would be dedicated to drug enforcement. He clarified that it is a Wausau Police Department position specifically focusing on drug activity in at nuisance properties in city neighborhoods.

Gisselman questioned if the position will have anything to do with housing enforcement and blight. Hardel explained that Community Development as well as Inspections approached him to see if there was anything the Police Department could do to help them do their job better. He indicated there are officers that have had additional training and are working with Bill Hebert and Community Development on a regular basis. He felt there is so much cross contamination into inspection issues, nuisance and chronic that we wouldn't be very efficient if we looked the other way when officers are at some of these properties, however, their primary focus is drug enforcement.

Motion by Brezinski, second by Oberbeck to approve the grant funded police officer. Motion carried 4-0.

Amend Resolution Designating Public Depositories.

Groat explained we typically do a new resolution designating depositories each time a new Council is seated and then update it as necessary. There are two issues: M&I Bank has changed to BMO; and our new self-funded workers compensation requires a separate account and they want two representatives from CIVMC to be signators

on the checks. Our current resolution has the signators as the treasurer, the clerk, and the mayor. The resolution would be amended to allow that one account to have signatures from CIVMC.

Motion by Brezinski, second by Winters to approve the amendment to the resolution designating public depositories. Motion carried 4-0.

Approve 2013 Fee Schedule

Groat stated when looking at our long range financial plan, one of the things we wanted to do was to look at a revenue policy with a goal of evaluating how we are recovering costs. She indicated we have not gone through and evaluated our fees to see if they meet a cost recovery philosophy. There has been a decentralized process as we look at revenues in which committees who govern a specific department or service will come up with a fee structure and sometimes that comes to Finance Committee or several standing committees or goes directly to Council. She felt this decentralization has resulted in sporadic evaluation of the revenues. Groat proposed a comprehensive fee schedule so that some did not fall through the cracks and could be looked at on a regular basis. She indicated she was taking the idea from the City of Eau Claire which uses it, whereby the City Administrator establishes the fees and sends them directly to Council. She suggested that the Finance Committee or other appropriate committee decide who should be responsible for establishing the revenues. One option would be to set a revenue calendar, where committees have a certain deadline annually to recommend fees for consideration at the time the budget is adopted and/or increase them each year based on CPI or personnel cost increases. Groat distributed and the committee reviewed the proposed comprehensive fee schedule.

Motion by Oberbeck made a motion to have the Public Health & Safety Committee bring back their budget looking at previous years relative to police & fire and present it to Finance. He indicated he would actually like to see all departments come back with more detailed information as we start looking at revenues. Winters seconded the motion to table the proposed comprehensive fee schedule until all department heads can present their fee schedules. Oberbeck agreed. Motion carried 4-0.

Introduce Revenue Policy

Groat indicated she has been working with the GFOA on the policy but it was not completed so it will be brought to the next meeting.

Financial Reporting

Groat presented the December report of the General Fund Schedule and Other Financing Sources Budget to Actual, pointing out it was a preliminary report because we have a lot of transactions that are still unrecorded. (*Report can be accessed online: www.ci.wausau.wi.us/Departments/Finance/FinancialDocuments*)

Future agenda items for consideration

Nagle requested that sales tax be placed on the next agenda for discussion. Brezinski suggested inviting Brad Karger, County Administrator to the meeting.

Winters requested that Public Access relative to a policy home be placed on a future agenda.

Adjourn

Motion by Brezinski, second by Winters to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:55 p.m.