

COORDINATING COMMITTEE, A STANDING COMMITTEE OF THE COMMON COUNCIL

Time & Place: Wednesday, January 7, 2015, at 5:30 pm., in Council Chambers at City Hall
Members Present: Wagner (C), Nagle, Rasmussen, Oberbeck, Abitz, Mielke, Winters
Members Excused: Gisselman
Others Present: Jacobson and Rayala

Noting a quorum of members present Chairperson Wagner called the meeting to order.

1. **Approve minutes from December 3, 2014**

Motion by Rasmussen, second by Abitz. Passed 7-0.

2. **Discuss a Rules Subcommittee**

Wagner – opened with a brief summary of the requests for a rules subcommittee

Winters – mentioned the meeting Loy (former HR Director) set up for council where a League of Municipalities representative spoke to council about parliamentary procedures. He suggested a subcommittee to review council rules.

Oberbeck – review of state and city level codes to update Wausau's codes

Winters - goals of the Rules Subcommittee A) to review the Council Rules, B) to review the Charter Ordinance changes on staggered terms of council elections, C) make recommendations of whether there should be a standing rules or code review committee.

Oberbeck – encouraged that the rules committee also review the duties of the Coordinating Committee

Wagner – summarized the duties of the Rules Subcommittee: who the committee is; what it does; define it; set the members, all to be done at the Committee of the Whole.

Approved by consensus to send the creation of a Rules Subcommittee to the Committee of the Whole immediately following the Council meeting on January 13, 2015.

3. **Discuss meeting agenda standards for Committees**

Wagner – this is a good example of an item to go to the Rules Subcommittee.

Oberbeck – where meetings are held, public comment, regular ways of doing business, failed items sent to council

Abitz – clarification on recording of all meetings

Rasmussen – recording of Standing Committees versus Non-Standing Committees

Oberbeck – setting the items on the agenda to fit the meeting length of time

Approved by consensus to have the Rules Subcommittee add agenda standards to the Council Rules.

4. **Direction of the Thomas Street Project**

Rasmussen – CISM has the plan for the west side done. The review of the drawings to date will take place at CISM on January 8, 2015. She mentioned the need for communication to those that may or may not be affected with the Thomas Street project.

Oberbeck – recommended this go through staff first.

Nagle – Economic Development (Nagle is chair) can take up the communication issue. Nagle reminded the committee that all acquisitions must be for a public purpose (if ED is reviewing this issue).

Approved by consensus to direct this to the Economic Development Committee.

5. Frequency and Scheduling of Common Council and Committee Meetings

Wagner – would like to put this to the Rules Subcommittee

Mielke – mentioned an adjustment to the start time of council meetings (6:00 pm)

Oberbeck – the issue of calling special meetings needs to be addressed

Rasmussen – the chairs have the authority to call a special meeting or not

Nagle – staff needs to do more of the homework before the meetings

Rayala – requested staff be part of the Rules Subcommittee to contribute to the discussion (advisory)

Winters – start the budget process sooner in the year, set a timeline

Approved by consensus to direct this issue to the Committee of the Whole.

Motion by Mielke, second by Winters to adjourn. Motion passed unanimously. Meeting adjourned at 6:45 p.m.

Respectfully submitted,

Toni Rayala
City Clerk