

*** All present are expected to conduct themselves in accordance with our City's Core Values ***



OFFICIAL NOTICE AND AGENDA - REVISED

of a meeting of a City Board, Commission, Department Committee, Agency, Corporation, Quasi-Municipal Corporation or Sub-unit thereof.

Notice is hereby given that the CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the:

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE OF THE CITY OF WAUSAU

Date/Time:

Tuesday, Thursday, February 9, 2017 at 5:30 p.m.

Location:

City Hall (407 Grant Street, Wausau WI 54403) - COUNCIL CHAMBERS

Members:

Gary Gisselman (C), Sherry Abitz, Karen Kellbach, Becky McElhaney, Lisa Rasmussen

AGENDA ITEMS FOR CONSIDERATION (All items listed may be acted upon)

1. Public Comment for matters not appearing on the agenda. (Comments relating to an agenda item will be allowed when the specific item is considered.)
 2. CONSENT AGENDA (Any item can be removed from the Consent Agenda at the request of a Committee member.)
 - A. Approval of minutes of the January 12, 2017 meeting.
 - B. Action on Stormwater Maintenance Agreement with WPS at 1700 Sherman Street.
 - C. Action on termination of existing Easement and approval of new Easement between Wausau Smiles Properties LLC and City of Wausau at 301 North 17th Avenue.
 3. 2017 Street Construction Projects: Discuss public hearing results and make recommendation.
 4. Discussion and possible action on design considerations for Washington Street from the railroad tracks to 13th Street.
 5. Discussion and possible action on design considerations for 2nd Street from Bridge Street to East Wausau Avenue and for East Wausau Avenue from the railroad tracks to 3rd Street
 6. Discussion and possible action on sole source construction inspection services for the Thomas Street Project.
 7. Discussion and possible action on the need for bicycle and pedestrian facilities along Stettin Drive between Brockmeyer Park and Stettin School.
 8. Update on the implementation of stormwater bioretention devices along Phase I of the Thomas Street Project.
 9. Future Agenda Items
- Adjournment

GARY GISSELMAN - Committee Chair

This Notice was posted at City Hall and faxed to the Daily Herald newsroom on 02/07/17 @ 8:30 a.m. Questions regarding this agenda may be directed to the Engineering Department at (715) 261-6740.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids & services. For information or to request this service, contact the Engineering Department at 407 Grant Street, Wausau, WI 54403 or (715) 261-6740.

Distribution List: City Website, Media, Committee Members, Mayor, Council Members, Assessor, Attorney, City Clerk, Community Development, Engineering, Finance, Inspections, Park Dept., Planning, Public Works, County Planning, Police Department, Wausau School District, Wausau Area Events, Becher Hoppe Associates, AECOM, Mi-Tech, REI, Glenn Speich, Judy Bayba, Scholfield Group, Evergreen Civil Engineering, Clark Dietz, Inc.

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Date of Meeting: January 12, 2017, at 5:30 p.m. in the Council Chambers of City Hall.

Members Present: Gisselman, Abitz, Kellbach, McElhaney, Rasmussen

Also Present: Mayor Mielke, Lindman, Wesolowski, Gehin, Graham, Jacobson

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Noting the presence of a quorum, at approximately 5:30 p.m. Chairman Gisselman called the meeting to order.

Public Comment for matters not appearing on the agenda

No one came forward to offer public comment.

CONSENT AGENDA

A. Approve minutes of the December 8, 2016 meeting

B. Action on Stormwater Maintenance Agreement for WTH 9 LLC at 6701-6705 Stewart Avenue

Rasmussen moved to approve the consent agenda items. Abitz seconded and the motion carried unanimously 5-0.

PUBLIC HEARING: Discussion and possible action on amending the Official City Map for the realignment of Curling Way at Townline Road

Gisselman invited those in attendance who wished to speak regarding the proposed vacation to come to the podium and give their name and address for the record. After asking three times, no one appeared.

Gisselman read a letter submitted by W. Jeffrey Davis, managing member of Kimcar, LLC and owner of 917 and 929 Townline Road and 1328 Curling Way. After receiving the public hearing notice, the property owner contacted the Engineering Department and was told the City would only acquire the land needed for the road. This would leave a parcel divided into two parts, with the easternmost parcel being a small, oddly shaped lot with a legal nonconforming building and garage. The western parcel would only be useful for incorporation into the parcel to the south. The letter further indicated his property is currently for sale and he has entertained several offers. The expressions of interest have been tied to the possible redevelopment of this land and adjoining properties. He feels this map amendment and the stigma it will create on this property will deter future interest of purchasing and redeveloping the land along with destroying the value of the property for future development. The property owner is not necessarily opposed to the relocation of the roadway as long as the City acquires the land it needs for the street as well as the remaining portions of the parcel. Otherwise he would be left with economically impaired remnant parcels. If it is not the City's intent to acquire the remaining portions of the land to the east, Kimcar LLC objects to the amendment as proposed.

At this time, the public hearing was closed.

Rasmussen said this item is not on the agenda to take immediate action after the public hearing. The letter received opens up a conversation between the City and the land owner and perhaps things could be worked out before we do come to take action. We may not want the entire parcel as it is depicted on the map but he would be left with an odd parcel on the corner if only the portion needed for the road is purchased. Gisselman clarified that the item is on the agenda for discussion and possible action.

Wesolowski explained placing the corridor on the Official City Map protects the City for future development. It does not necessarily mean what land the City is going to acquire or not acquire, but rather places everyone on alert that this is a possible plan for the City. Determining how much real estate would be taken and whether or

not it is an uneconomical parcel would be determined during the real estate process and damages would be awarded. This item is only to place the land on the Official City Map.

Abitz knows that 917 is the discussion point but asked if 915 and 911 were brought up in the letter. Gisselman stated the letter referred to 917 and 929 Townline Road and 1328 Curling Way. Abitz asked if the area where Curling Way currently ends would be closed and if it could possibly be sold as a smaller piece of property. Gehin replied it is likely that the old roadway corridor would be vacated. Wesolowski added that if the right-of-way is vacated it would go back to the original owner. Abitz further asked about selling the area but Gehin felt that discussion is getting ahead of the process. This item is to official map the corridor. We would still have to go through the eminent domain process to acquire the property and details would get worked out at that point. Abitz asked if we need to find out who the person interested in buying the property is before this is finalized, to which Rasmussen replied no. Abitz said that person may not want to buy the property because of the proposed road. Rasmussen indicated whatever project the current owner has going on is his own. Wesolowski said the mapping protects future buyers as well. If someone was to purchase the property and the road was officially mapped, it would show up on the title company record search. Future buyers knowing about the proposed roadway is what Abitz was concerned with. Rasmussen added that mapping the proposed roadway is a benign first step and there are subsequent steps. The road itself will get a public hearing before it is constructed. If the right-of-way is vacated there is another step.

Rasmussen moved to approve amending the Official City Map for the realignment of Curling Way at Townline Road as proposed. Kellbach seconded.

Abitz asked if staff heard from the residents at 915 or 911 Townline Road. Wesolowski said notice was sent to everyone on the block and the letter read into record was the only correspondence received.

There being a motion and a second, motion to approve amending the Official City Map for the realignment of Curling Way at Townline Road carried unanimously 5-0.

Discussion and possible action to prohibit parking on North River Drive from 250 feet north of Fulton Street to 300 feet north of Bridge Street

Wesolowski explained that North River Drive was constructed with two ten foot lanes, which does not allow room for on-street parking. An ordinance does need to be created to specify no parking. This would exclude the area where perpendicular parking is provided on the west side of the road.

Rasmussen moved to approve prohibiting parking on North River Drive from 250 feet north of Fulton Street to 300 feet north of Bridge Street. Abitz seconded and the motion carried unanimously 5-0.

Discussion and possible action on preliminary resolution to approve a public hearing for the Thomas Street Project

Lindman stated most local street projects are assessed back to the property owners. Since this agenda was prepared, staff looked into Wisconsin State Statutes along with other information. Since the majority of the improvements on this road are for the general public and not the abutting property owners, the interpretation is that the City cannot assess for this project. Therefore, no action is necessary.

Since the City is in the process of obtaining a new City Assessor, Abitz wants to make sure the homeowners receive clarification that their property will not be reassessed once Thomas Street is completed. Lindman clarified that this item is for special assessments of the curb and gutter and associated road work. Property value assessments would be a separate issue. Rasmussen added that we cannot promise any property owner that they

are exempt from reassessment. Abitz said owners have asked if their property value would increase because of receiving additional footage. Gisselman indicated this is for special assessments beyond their property taxes. Rasmussen said the special assessments normally pay for the road, sewer and water, and sidewalk. She hopes that the residents realize that not being assessed is a serious plus for them. There has been a lot of negativity surrounding this project. She hopes the property owners appreciate that the project will be completed with all the relocated home owners treated fairly and no special assessments.

Discussion and possible action on a draft License Agreement with Mobilitie for utilization of Public Rights of Way

Lindman explained that back in March this was brought to CISM. Mobilitie is proposing to set up a network of wireless poles across the nation from the east coast to the west coast. They have been classified as a public utility in Wisconsin, similar to WPS. Most communication organizations are not public utilities and have to purchase property to install antennas. Their initial request was brought forward to CISM and Council, and their applications were denied based upon a lack of communication and lack of information on what they were proposing to do. Over the last several months, staff has been working with Mobilitie on how to handle this within the City, which resulted in a master license agreement. This began with their general template. The City Attorney has been working with Green Bay's City Attorney as they have just approved an agreement with Mobilitie. A draft license agreement has been shared with Mobilitie; however, comments have not been received back from them. Lindman thought this process would have been further along, but decided to keep the item on the agenda. He believes this item will be back in February with a finalized agreement and with the initial proposed locations within the City. Rasmussen asked if Mobilitie was more receptive than they were initially to our being able to weigh in and deny placement in certain locations. She noted their original map had some terrible locations with large poles in the middle of downtown. Lindman said they have been better to work with and have been communicating with us. This is not going on just in Wausau, but also in Milwaukee, Green Bay and townships. Currently there are no poles located in Wisconsin, but he feels the first ones will be constructed this spring in surrounding communities. With a license agreement, Lindman believes the City will be able to charge a fee.

Abitz asked if there will be any state or federal guidelines or if this will be strictly controlled by the City. Lindman replied there are certain things regulated but it is general. To be able to have as much control as we can, it was felt the license agreement was the best option versus updating ordinances that may affect other issues. These are unique poles as some are 120 feet tall. Rasmussen said the devices are substantial and asked what other communities are planning to charge for a fee. She does not feel it should be limited to administrative costs as other fees are. Lindman indicated Green Bay has a \$2,000 annual license fee per pole, but Wausau has not gotten into this detail yet. They will be placing different sized poles so there may be different fees depending upon the height. Rasmussen said given the fact they have the ability to change the look of the landscape, the largest poles should carry a substantially higher fee.

Action was deferred on this item. It is anticipated that this item will be brought back to committee in February.

Future agenda items for consideration

Wesolowski indicated public hearings regarding special assessments will be held for Washington Street, 2nd Street and East Wausau Avenue. The hearings will be held January 31 before the Board of Public Works. Comments from the public hearings will come to the next CISM meeting for consideration. Additionally, staff will be bringing forward any non-standard design items, such as street widths or non-standard driveways.

Rasmussen noticed the Board of Public Works recently assessed liquidated damages in a small amount on the Chicago Avenue project. She feels it could have been more and the contractor escaped with far less in damages than he could have. However, she was glad there was a push for damages.

Abitz noted the new development on 17th Avenue at Rosecrans Street. Thunderlube is happy to see the property being developed. The neighborhood would still like to request a family restaurant for the area. Abitz asked those involved with the Economic Development Committee to work on this for growth potential. She is glad to see her area starting to grow.

Adjourn

Abitz moved to adjourn the meeting. Kellbach seconded and the motion carried unanimously 5-0. Meeting adjourned at approximately 6:00 p.m.

Agenda Item No.

2B

STAFF REPORT TO CISM COMMITTEE - February 9, 2017

AGENDA ITEM

Action on Stormwater Maintenance Agreement with WPS at 1700 Sherman Street

BACKGROUND

In the fall of 2015, Wisconsin Public Service reconstructed its 4-acre storage yard located west of the building located at 1700 Sherman Street. The improvements included storm sewer, two infiltration basins and placement of asphalt pavement. The constructed storm sewer and infiltration basins will convey, treat and store stormwater runoff from the DNR and City permitted site. To ensure properly functioning post-stormwater facilities year after year, the City requires the owner to sign a maintenance agreement, making the owner inspect and maintain the facilities on a bi-annual basis. The maintenance agreement is attached for your review.

FISCAL IMPACT

None

STAFF RECOMMENDATION

Staff recommends approval of the stormwater maintenance agreement.

Staff contact: Sean Gehin 715-261-6748

Document No.	<p style="text-align: center;">AGREEMENT Document Title</p>	
<p style="text-align: center;">AGREEMENT FOR THE MANAGEMENT AND MAINTENANCE OF A STORMWATER FACILITY</p> <p>THIS AGREEMENT made this <u>11</u> day of <u>JANUARY</u>, 20<u>17</u> by and between the City of Wausau, a municipal corporation of the State of Wisconsin, hereinafter referred to as "CITY", and <u>WISCONSIN PUBLIC SERVICE CORPORATION</u>, a corporation organized under the laws of the State of Wisconsin, hereinafter referred to as "OWNER";</p> <p>WITNESSETH:</p> <p>WHEREAS, CITY has an interest in and an obligation for the development, management, and maintenance of stormwater facilities within the corporate limits of the City of Wausau, which interest and obligation is evidenced in CITY's stormwater management ordinance and in this agreement which is being entered into pursuant to that ordinance; and</p> <p>WHEREAS, OWNER wishes to construct certain buildings on land in the City of Wausau, and as an inducement for CITY to grant to OWNER a permit to construct these improvements, OWNER wishes to enter into this agreement for the management and maintenance of a stormwater facility; and</p>		<p>Recording Area</p> <hr/> <p>Name and Return Address City of Wausau Engineering Dept. 407 Grant Street Wausau, WI 54403</p> <hr/> <p>PIN:</p>

WHEREAS, the specific provision of the Wausau Municipal Code which provides for stormwater management is Chapter 15.56 of the Wausau Municipal Code, which code provides for the routine and extraordinary post construction maintenance of a stormwater management facility, and such a facility is being herein installed for the use and benefit of the development of OWNER's property, and this agreement will specifically provide for the management and maintenance of that stormwater facility.

NOW, THEREFORE, the parties hereto agree as follows:

1. That attached hereto, and incorporated herein by reference, is "Exhibit A," a map upon which there is located certain improvements and also a "detention pond" which is the subject of this agreement.
2. OWNER specifically agrees to maintain the detention pond in accordance with the schedules and procedures set forth in "Exhibit B" attached hereto and incorporated herein by reference.
3. OWNER specifically grants CITY access to, from and across the property encompassed in "Exhibit A" in order to evaluate and inspect the pond and, in addition to the detention pond, any other stormwater facilities, which evaluation and inspection will, from time to time, be necessary in order to ascertain that the practices concerning management and maintenance are being followed pursuant to CITY's stormwater management ordinances; CITY shall maintain, as a public record, the results of all site inspections, and shall recommend any corrective actions required to bring the stormwater management practices into proper operating condition.
4. Upon notification to OWNER that maintenance deficiencies exist on property, any corrective actions shall be undertaken by OWNER within a time frame as set forth by CITY, which time frame will be reasonable; should OWNER not satisfactorily complete any directives of CITY, as identified in any inspection report or directive, within the time frame provided by CITY, then the parties agree that CITY shall complete any corrective actions and the cost of those actions, including any administrative charges, shall be paid in full by OWNER or, in lieu thereof, shall be placed as a special assessment on the tax rolls of all of the property described on "Exhibit A" pursuant to Wisconsin Statutes.

- 5. This agreement is being entered into pursuant to the provisions of Chapter 15.56 of the city ordinances of the City of Wausau, and the parties agree that OWNER will be bound by these provisions or any future amendments to these provisions or any separate provisions relating to stormwater management.
- 6. These covenants, agreements, and obligations provided for in this agreement shall travel with the land and be binding upon OWNER, its successors and assigns in perpetuity.

OWNER:
 By: 
 Donald Bohlin

By: _____

CITY OF WAUSAU:

By: _____
 Robert B. Mielke, Mayor

By: _____
 Toni Rayala, Clerk

STATE OF WISCONSIN)
) ss.
 COUNTY OF MARATHON)

Personally came before me this 11th day of January, 2017, the above-named Donald Bohlin and _____ of Wisconsin Public Service Corp., LLC, to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.


 Lori Ann M. Wunsch
 Notary Public, Wisconsin
 My commission: 2-10-18

STATE OF WISCONSIN)
) ss.
 COUNTY OF MARATHON)

Personally came before me this _____ day of _____, 20____, the above-named Robert B. Mielke, Mayor, and Toni Rayala, Clerk of the City of Wausau, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

 Notary Public, Wisconsin
 My commission: _____

EXHIBIT A: Items outlined in red are subject to the agreement.

PLOT DATE: 8/18/2016 8:09 AM

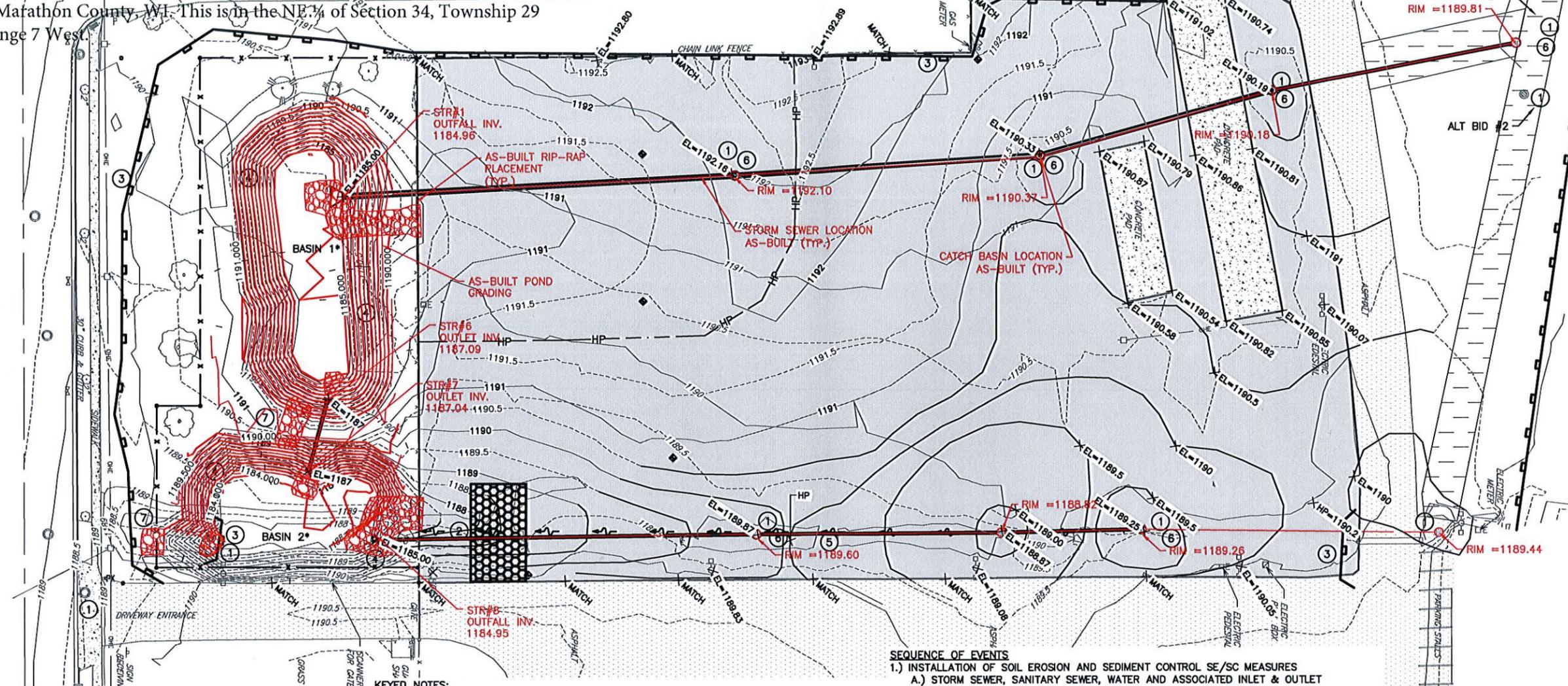
P:\0320050_INTEGRYS - STORAGE YARD PAVING AND SWM\11-0 DRAWINGS\11-15 PLAN PRODUCTION SHEETS\GRADING PLAN.DWG BRANSON L. FLUNKER SAVE TIME 8/17/2016 9:51:56 AM

EROSION CONTROL NOTES:

1. ANY DEVIATION FROM THESE NOTES BY THE CONTRACTOR MUST BE APPROVED BY THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES (WDNR) AND ENGINEER.
2. CONTRACTOR MUST CONFORM TO ANY STATE, FEDERAL, COUNTY, AND CITY PERMITS AND TO THE CONDITIONS INCLUDED IN THE ENGINEER'S PLANS.
3. EROSION CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE WISCONSIN DNR TECHNICAL STANDARDS AND THE WISCONSIN DOT PRODUCT ACCEPTABILITY LIST (PAL).
4. ALL ACTIVITIES ON THE SITE SHALL BE CONDUCTED IN A LOGICAL SEQUENCE TO MINIMIZE THE AREA OF UNSTABILIZED SOIL AT ANY ONE TIME.
5. INSTALL INLET FILTERS PRIOR TO ANY LAND DISTURBING ACTIVITIES. INLET FILTERS SHALL BE CLEANED OR REPLACED WHEN NO LONGER PERFORMING AS DESIGNED. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED. INLET FILTERS MAY BE REMOVED WHEN ALL LAND DISTURBING CONSTRUCTION ACTIVITIES AT THE SITE HAVE BEEN COMPLETED AND THE SITE HAS REACHED FINAL STABILIZATION.

6. EROSION CONTROL MEASURES SHALL BE INSPECTED WEEKLY AND WITHIN 24 HOURS OF EVERY 1/2 INCH OR GREATER RAIN EVENT.
7. THE USE, STORAGE AND DISPOSAL OF CHEMICALS, CEMENT AND OTHER COMPOUNDS AND MATERIALS USED ON THE CONSTRUCTION SITE SHALL BE MANAGED DURING THE CONSTRUCTION PERIOD TO PREVENT THEIR TRANSPORT BY RUNOFF INTO WATERS OF THE STATE. ALL CONSTRUCTION DEBRIS OR LITTER SHALL BE CLEANED ON A DAILY BASIS.
8. SEDIMENT TRACKED ONTO ANY PUBLIC OR PRIVATE ROAD MUST BE REMOVED BY STREET CLEANING (NOT FLUSHING) BEFORE THE END OF EACH WORK DAY.
9. DISTURBED SOIL MUST BE STABILIZED WITH TEMPORARY OR PERMANENT SEED AND MULCH (OR OTHER APPROVED METHOD IN WDNR TECHNICAL STANDARDS) WITHIN 7 DAYS.
10. IF THE CONTRACTOR DETERMINES THAT DEWATERING WILL BE NECESSARY, A DEWATERING PLAN FOLLOWING WDNR TECHNICAL STANDARD 1061 SHALL BE SUBMITTED BY THE CONTRACTOR TO THE WDNR AND ENGINEER FOR APPROVAL.
11. CONCRETE WASHOUT IS PROHIBITED ON PAVED SURFACES OR NEAR STORM INLETS/CULVERTS.

The project is located on a 4 acre site at 1700 Sherman Street, in the City of Wausau, Marathon County, WI. This is in the NE 1/4 of Section 34, Township 29 North, Range 7 West.



* 2-3" OF COMPOST MATERIAL SHALL BE TILLED INTO THE TOP 6-12" OF SAND FOR EACH INFILTRATION BASIN.
SEE CONSTRUCTION NOTE ON SHEET 11 FOR INFILTRATION SURFACE DISTURBANCE MITIGATION METHODS.

- KEYED NOTES:**
- 1 INSTALL INLET PROTECTION. SEE DETAIL A SHEET 4.
 - 2 INSTALL TRACKING PAD. FIELD LOCATE. SEE DETAIL C SHEET 4
 - 3 INSTALL SILT FENCE. SEE DETAIL D SHEET 4
 - 4 PLACE 6" TOPSOIL, SEED, AND INSTALL EROSION MAT ON ALL BASIN SIDE SLOPES. SEE DETAIL B SHEET 4
 - 5 CONSTRUCT ASPHALT VALLEY
 - 6 INSTALL STORM STRUCTURE. SEE PLAN/PROFILE SHEETS FOR DETAIL.
 - 7 OVERFLOW SPILLWAY.

- SEQUENCE OF EVENTS**
- 1) INSTALLATION OF SOIL EROSION AND SEDIMENT CONTROL SE/SC MEASURES
 - A.) STORM SEWER, SANITARY SEWER, WATER AND ASSOCIATED INLET & OUTLET PROTECTION
 - B.) SELECTIVE VEGETATION REMOVAL FOR SILT FENCE INSTALLATION
 - C.) SILT FENCE INSTALLATION
 - D.) CONSTRUCTION FENCING AROUND AREAS NOT TO BE DISTURBED
 - E.) STABILIZED CONSTRUCTION ENTRANCE
 - 2) CONSTRUCT SEDIMENT TRAPPING DEVICES (SEDIMENT TRAPS, BASINS..)
 - 3) CONSTRUCT DETENTION FACILITIES AND OUTLET CONTROL STRUCTURE WITH RESTRICTOR & TEMPORARY PERFORATED RISER
 - 4) STRIP TOPSOIL, STOCKPILE TOPSOIL AND GRADE SITE
 - 5) TEMPORARILY STABILIZE ALL AREAS INCLUDING LOTS THAT HAVE REACHED TEMPORARY GRADE
 - 6) PERMANENTLY STABILIZE ALL OUTLOT AREAS
 - 7) INSTALL STRUCTURES AND GRADE INDIVIDUAL LOTS
 - 8) PERMANENTLY STABILIZE LOTS
 - 9) REMOVE ALL TEMPORARY SE/SC MEASURES AFTER THE SITE IS STABILIZED WITH VEGETATION

RECORD DRAWING
 INFORMATION PROVIDED BY:
 BLF
 PREPARED BY: CLARK DIETZ, INC.
 DATE: 08/17/2016

Clark Dietz
 ENGINEERS
 DESIGN FIRM REGISTRATION
 No. 184-000450
 510 N. 17TH AVENUE
 WAUSAU, WI 54401
 PHONE : 715.845.1333
 FAX : 715.848.9156

PROJECT TITLE
**WAUSAU WEST SERVICE
 CENTER STORAGE YARD
 RECONSTRUCTION**
 MARATHON COUNTY, WISCONSIN

DESIGNED BY: TLS
 DRAWN BY: BLF
 CHECKED BY: TLS
 DATE CHECKED: 8/14/15
 NOTE: DIMENSIONAL DATA IS NOT TO BE OBTAINED BY SCALING ANY PORTION OF THIS DRAWING.

9/18/15	SEWER SLOPES, STRUCTURE
9/25/15	ANNOTATIONS
9/25/15	BASIN PIPE LOWERED, RIP RAP ADJUSTED
9/30/15	INFILTRATION NOTES
DATE	REVISIONS

DRAWING TITLE
GRADING PLAN & EROSION CONTROL PLAN

PROJECT No.
10320050
 DRAWING No.
8
 DWG 8 OF 11 DWGS



EXHIBIT B

The property owner(s) has chosen to install a **infiltration basin BMP(s)** as on-site control measure(s) to reduce pollutants in urban runoff, and will install the BMP(s) in accordance with the plans and specifications. Said BMP(s) are private facilities with all inspection, maintenance or replacement of failed facilities being the sole responsibility of the owner. The owner is aware that periodic and continuous maintenance is required to keep the BMP(s) in good working condition & operating at peak performance, therefore maintenance and inspections shall include, but not be limited to, the following:

<u>Activity</u>	<u>Schedule</u>
<ul style="list-style-type: none"> • Do not use fertilizers and pesticides on or in BMP's. Minimize use of fertilizers and pesticides on the remainder of the property. When used, use phosphorus free fertilizers. • Remove trash & debris from the BMP and conveyance structures, inlets, & outlets. • Do not plow snow into or store snow in the infiltration basins. 	<p style="text-align: center;">As Observed</p>
<ul style="list-style-type: none"> • Repair/stabilize erosion of berms. Repair scour holes at inlets/outlets. • Remove clogs or blockages in piping/inlets/outlets. Repair/replace damaged end walls, pipes, and structures. • Remove unauthorized plant or tree growth if it will interfere with access, maintenance of BMP function. • Inspect and ensure that the BMP & storm water conveyance system is functioning properly (spillways, culverts, rip rap, and inlets). • Carefully remove and legally dispose of accumulated sediment and debris in basin and rip rap. If water is retained for more than 24-48 hours after a storm event, remove top 6 inches of engineered soil and mulch. Replace with new engineered soil (20% compost, 80% sand) and mulch. 	<p style="text-align: center;">Inspect Bi-Annually (Spring and Fall)</p> <p style="text-align: center;">Or after any rainfall event exceeding one inch of rainfall.</p>

The aforementioned inspection and maintenance schedule shall be performed after any rainfall event exceeding one inch of rainfall, and at a minimum semi-annually in early spring and fall.

All inspections and maintenance shall be documented and the OWNER shall keep all inspection and maintenance reporting/records onsite and available upon request of the City and/or Wisconsin Department of Natural Resources.

Agenda Item No.

2C

STAFF REPORT TO CISM COMMITTEE - February 9, 2017

AGENDA ITEM

Action on termination of existing Easement and approval of new Easement between Wausau Smiles Properties LLC and City of Wausau at 301 North 17th Avenue

BACKGROUND

A 4,000 square foot two-story commercial dental health building along with asphalt parking lots, block retaining walls and landscaping features is being proposed at the currently undeveloped site at 301 N. 17th Avenue. It has been found that the City storm sewer running across this property was not installed within the easement as defined by the CSM. Therefore, the existing easement as laid out on the CSM needs to be extinguished, and a new easement recorded in the actual location of the existing storm sewer.

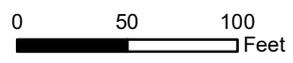
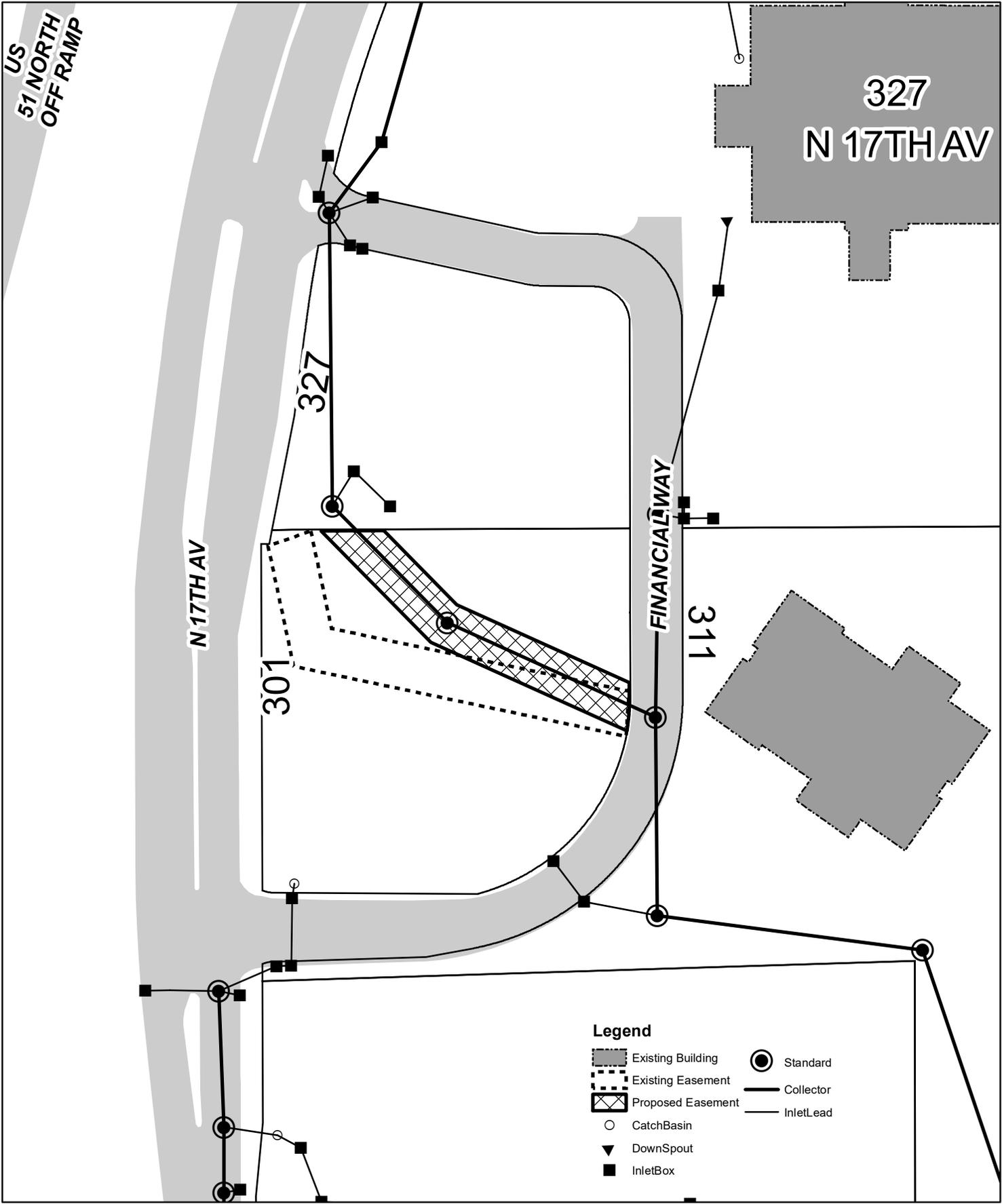
FISCAL IMPACT

None.

STAFF RECOMMENDATION

Correction of the easement is necessary for the future maintenance of the storm sewer.

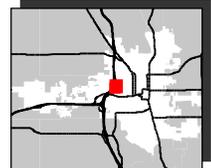
Staff contact: Sean Gehin 715-261-6748



Map Date: January 9, 2017

CITY OF WAUSAU

Marathon County, Wisconsin



Document No.

TERMINATION OF EASEMENT
Document Title

THIS AGREEMENT made this _____ day of _____, 2017, by and between Wausau Smiles Properties, LLC, hereinafter referred to as "SMILES," and the City of Wausau, a municipal corporation of the State of Wisconsin, hereinafter referred to as "CITY;"

WITNESSETH:

WHEREAS, on October 19, 2004, Roland Lokre, owner of property, executed a Certified Survey Map whereby Roland Lokre granted to CITY an easement to construct, reconstruct, maintain, inspect and/or repair a storm sewer shown on said Lot 1 of Certified Survey Map No. 13624 dated October 19, 2004, and recorded in the office of the Register of Deeds for Marathon County, Wisconsin, on October 25, 2004, as Document No. 1391257; and

WHEREAS, a new easement will be entered into for purposes of relocating the easement and the purpose of this agreement is to extinguish the easement.

NOW, THEREFORE, the parties hereto agree as follows:

That the easement shown on said Lot 1 of Certified Survey Map No. 13624 dated October 19, 2004, and recorded in the office of the Register of Deeds for Marathon County, Wisconsin, on October 25, 2004, as Document No. 1391257, is hereby extinguished.

LEGAL DESCRIPTION: Part of Lot 1 of Certified Survey Map No. 13624 recorded in Office of Register of Deeds for Marathon County in Volume 60 of Certified Survey Maps on Page 1, being part of the Northeast ¼ of the Southeast ¼, Section 27, Township 29 North, Range 7 East, City of Wausau, Marathon County, Wisconsin described as follows:

All of the 30 foot wide easement labeled as "storm sewer easement" shown on said Lot 1 of Certified Survey Map No. 13624.

CITY OF WAUSAU BY:

WAUSAU SMILES PROPERTIES, LLC BY:

Robert B. Mielke, Mayor

Toni Rayala, Clerk

Recording Area

Name and Return Address

City of Wausau Attorney's Office
407 Grant Street
Wausau, WI 54403

PIN: 291.4.2907.274.0955

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this _____ day of _____, 2017, the above named Robert B. Mielke, and Toni Rayala, Clerk of the City of Wausau, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin
My commission: _____

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this _____ day of _____, 2017, the above named _____
_____ to me known to be the person(s) who executed the
foregoing instrument and acknowledged the same.

Notary Public, Wisconsin
My commission: _____

This instrument was drafted by
Anne L. Jacobson, City Attorney
for the City of Wausau
407 Grant Street
Wausau, WI 54403-4783

EASEMENT AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2017, by and between Wausau Smiles Properties, LLC, Grantor, and the City of Wausau, a municipal corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, Grantee;

WITNESSETH:

That in consideration of the sum of one dollar (\$1.00) and other good and valuable consideration paid to Grantor by Grantee, receipt of which is hereby acknowledged, Grantor, has this day conveyed, transferred, and delivered unto Grantee a permanent easement and right-of-way and perpetual right to enter upon the real estate hereinafter described at any time to construct, reconstruct, maintain, inspect and/or repair a storm sewer which may be constructed through and under the lands hereinafter described.

The permanent easement and perpetual right of entry is described as follows:

Part of Lot 1 of Certified Survey Map No. 13624 recorded in Office of Register of Deeds for Marathon County in Volume 60 of Certified Survey Maps on Page 1, being part of the Northeast ¼ of the Southeast ¼, Section 27, Township 29 North, Range 7 East, City of Wausau, Marathon County, Wisconsin described as follows:

A 30 foot strip of land centered on the following described centerline;

Commencing at the Northeast corner of said Lot 1; thence S 89°43'40" W, along the North line of said Lot 1, 185 feet to the point of beginning of said centerline;

Thence S 44°30'00" E, 87 feet; thence S 65°45'00" E, 136 feet to the Easterly line of said Lot 1, the end of said centerline.

In further consideration of this easement by Grantor, Grantee forever agrees to hold Grantor harmless from all damages, loss, or claims which may arise from the existence, use, and/or maintenance of said permanent easement. Grantee further agrees that it will attempt to return the disturbed lands subject to this easement to a similar condition which existed prior to the construction.

No buildings or structures except surface improvements such as, but not limited to, asphalt pavement, sidewalk, curb and gutter, etc. shall be constructed upon or across the permanent easement lands; nor shall large trees be planted upon the permanent easement lands, but small trees and shrubs not exceeding approximately eight feet in height at maturity are permitted.

Grantor covenants that it is lawfully seized and possessed of the real estate above described and that it will defend the title thereto against the lawful claims of all persons whomsoever.

Recording Area

Name and Return Address

City of Wausau Attorney's Office
407 Grant Street
Wausau, WI 54403

PIN: 291-2907-274-0955

AGENDA ITEM
2017 Street Construction Projects: Discuss public hearing results and make recommendation
BACKGROUND
<p>On January 31, 2017, the Board of Public Works held public hearing taking comments on the following 2017 projects:</p> <p><u>Street Construction Projects</u> Washington Street from the railroad tracks to 13th Street 2nd Street from Bridge Street to East Wausau Avenue East Wausau Avenue from the railroad tracks to 3rd Street</p> <p><u>Alley Paving Projects</u> Alley bounded by Lincoln Avenue, Humboldt Avenue, 8th Street and 9th Street Alley bounded by Callon Street, Clark Street, 2nd Avenue and 3rd Avenue</p> <p>The minutes from the public hearing are attached for your reference.</p>
FISCAL IMPACT
All projects are included in the 2017 budget. The estimated special assessments for the street projects are approximately \$254,000 and for the alley paving project are \$11,520.
STAFF RECOMMENDATION
Staff will make a recommendation at the CISM meeting based upon comments received at the Board of Public Works public hearings.
Staff contact: Allen Wesolowski 715-261-6762

BOARD OF PUBLIC WORKS

Date of Meeting: January 31, 2017, at 4:00 p.m. in the Council Chambers.

Members Present: Lindman, Jacobson, Groat.

Also Present: Wesolowski, Gehin.

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

PUBLIC HEARING: 2017 Street Reconstruction Project
Washington Street from the railroad tracks to 13th Street
2nd Street from Bridge Street to East Wausau Avenue and East Wausau Avenue from the
railroad tracks to 3rd Street

Lindman explained in accordance with state statutes the Board of Public Works is required to hold a public hearing for proposed projects involving special assessments and take testimony from property owners who are affected. The testimony is forwarded to the Capital Improvements and Street Maintenance Committee which will meet February 9, 2017 at 5:30 p.m. and will approve, disapprove or modify the plans or assessments for the project and forward a recommendation to the Common Council. It is anticipated the Common Council will take action at the February 28, 2017 meeting. There were no objections to dispense with the reading of the official hearing notice.

Lindman indicated the assessment rate is set at \$42 per foot. The sewer lateral is \$500 if replaced. Drive approach replacement is estimated at \$5.00 per square foot and replacement of defective sidewalk is estimated at \$6.00 per lineal foot.

Lindman stated staff from the Engineering Department will be available after the public hearing if there are specific questions about individual properties or the work to be done under the project.

Wesolowski stated these projects will be a complete reconstruction that will include new sewer and water, storm sewer, curb, gutter, pavement, and sewer and water laterals. There is a \$500 assessment for replacement of the sanitary sewer lateral within the street. Residents will have the opportunity to receive up to a \$1,500 grant from the City to replace the water lateral from the property line to the home. The construction work is proposed for the summer of 2017. Exact time frames are not known at this time. During construction travel is limited for businesses and residents. The contract is written so that the road is kept open for emergency vehicles at all times and residents should have the ability to park in front of their house at night when the contractor is not working. Access will be limited when the curb and gutter and drive approaches are poured. Trees in the boulevard are removed for three reasons. The Park Department recommends removal of unhealthy trees. Typically if a tree is located with 6' of a sewer or water lateral, the contractor is unable to dig the trench safely and the tree has to be removed. Trees are also removed if they have outgrown the boulevard area. Decorative lighting is proposed on 2nd Street and on East Wausau Avenue. On garbage collection days, the contractor is responsible to move garbage containers to the end of the street and return them to your property after collection. The watermain on Washington Street will be replaced and will require temporary water service, which means there will be temporary water interruptions. Prior to the project, a letter will be mailed indicating the anticipated start date. This letter will include contact information for the project inspector and engineer.

Washington Street from the railroad tracks to 13th Street

Lindman asked for persons in attendance who wished to speak regarding special assessments to come to the podium and give their name, address and comments.

Sara Knoeck appeared on behalf of Dennis and Mary Jo Tietge of 930 Washington Street. She questioned parking on the street during the project as parking is restricted on one side of Washington Street. Wesolowski indicated the Police Department is notified and parking is available on side streets. Knoeck asked if accommodations would be made for handicap accessibility. Wesolowski stated we would work with the contractor if there is a need.

There were no further comments offered regarding Washington Street and the public hearing was closed.

2nd Street from Bridge Street to East Wausau Avenue and East Wausau Avenue from the railroad tracks to 3rd Street

Lindman asked for persons in attendance who wished to speak regarding special assessments to come to the podium and give their name, address and comments.

No one came forward to offer comments regarding 2nd Street or East Wausau Avenue and the public hearing was closed.

PUBLIC HEARING: 2017 Alley Paving Project

Alley bounded by Lincoln Avenue, Humboldt Avenue, 8th Street and 9th Street

Alley bounded by Callon Street, Clark Street, 2nd Avenue and 3rd Avenue

Lindman explained in accordance with state statutes the Board of Public Works is required to hold a public hearing for proposed projects involving special assessments and take testimony from property owners who are affected. The testimony is forwarded to the Capital Improvements and Street Maintenance Committee which will meet February 9, 2017 at 5:30 p.m. and will approve, disapprove or modify the plans or assessments for the project and forward a recommendation to the Common Council. It is anticipated the Common Council will take action at the February 28, 2017 meeting. There were no objections to dispense with the reading of the official hearing notice.

Lindman stated staff from the Engineering Department will be available after the public hearing if there are specific questions about individual properties or the work to be done under the project.

Wesolowski indicated the \$8 per foot assessment rate is estimated. The rate will be based upon the actual bid amount. The project will consist of the contractor removing existing asphalt or gravel and placing new base course and asphalt. The property owners are assessed for the cost of the asphalt. The general budget pays for the removal and base course.

Alley bounded by Lincoln Avenue, Humboldt Avenue, 8th Street and 9th Street

Lindman asked for persons in attendance who wished to speak regarding special assessments to come to the podium and give their name, address and comments.

No one came forward to offer comments regarding the paving of the alley bounded by Lincoln Avenue, Humboldt Avenue, 8th Street and 9th Street and the public hearing was closed.

Alley bounded by Callon Street, Clark Street, 2nd Avenue and 3rd Avenue

Lindman asked for persons in attendance who wished to speak regarding special assessments to come to the podium and give their name, address and comments.

John Fischer of Emmerich and Associates at 453 Grand Avenue wanted to make sure the scope of the project is not only repaving as there is a drainage issue that repaving alone will not fix. He is hoping storm sewer accommodations will be made.

Jim Schaefer, 6205 Stettin Drive, is the owner of 205 Callon Street. This was considered blighted property eight to nine years ago. He questioned if there were any Community Development funds available for this alley improvement. He asked if the abutting property owners would be billed for storm sewer improvements. He added that the Emmerich property slopes into the alley and the alley holds a lot of water. No one uses the alley but there is a water problem. Lindman replied the property owners are only assessed for the asphalt. Schaefer asked if the water problem would be addressed. Lindman explained this would be addressed with the design and storm sewer work is not assessed on any project.

There were no further comments offered regarding the paving of the alley bounded by Callon Street, Clark Street, 2nd Avenue and 3rd Avenue and the public hearing was closed.

Jacobson moved to adjourn the meeting. Groat seconded and the motion passed.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

**RESOLUTION OF THE
CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE**

Approving 2017 Street Reconstruction Projects and Authorization to Let Bids

Committee Action: Approved

Fiscal Impact: Estimated construction cost \$2,006,840; estimated special assessments \$254,000

File Number: 17-0105

Date Introduced: February 21, 2017

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount: \$2,006,840</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount: \$2,006,840 Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue <input type="checkbox"/> Debt <input checked="" type="checkbox"/> Funds on Hand <input type="checkbox"/> Interfund Loan <input type="checkbox"/></i>		

RESOLUTION

WHEREAS, the following streets have been proposed for construction under the 2017 Street Construction Project:

Washington Street from the railroad tracks to 13th Street
 2nd Street from Bridge Street to East Wausau Avenue
 East Wausau Avenue from the railroad tracks to 3rd Street

WHEREAS, this project is assessable in whole or in part to the abutting property owners for special benefits conferred upon properties by the improvement of the abovementioned streets; a preliminary resolution to levy special assessments to the abutting owners was adopted by the Common Council on January 10, 2017; and the Engineer's report has been filed with the City Clerk, and

WHEREAS, the Board of Public Works conducted public hearings for the project special assessments on January 31, 2017, and

WHEREAS, the Capital Improvements and Street Maintenance Committee discussed the proposed projects at its meeting on February 9, 2017 and recommends work be accomplished under the 2017 Street Construction Projects, and

WHEREAS, the 2017 special assessment rate was set by Council on October 11, 2016, and

WHEREAS, street grades will be established or reestablished and fixed as shown on the plans for the project (copy on file in the Engineering Department), and minor revisions will be made in the plans as may be necessary during construction, now therefore

BE IT RESOLVED that the Common Council authorizes securing of bids and construction of the 2017 Street Construction Projects.

Approved:

Robert B. Mielke, Mayor

2017StrReconProject

DRAFT

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

**RESOLUTION OF THE
CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE**

Approving 2017 Alley Pavement Project and Authorization to Let Bids

Committee Action: Approved

Fiscal Impact: Estimated construction cost \$25,000; estimated special assessments \$11,520

File Number: 17-0104

Date Introduced: February 21, 2017

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount: \$25,000</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount: \$25,000 Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue <input type="checkbox"/> Debt <input checked="" type="checkbox"/> Funds on Hand <input type="checkbox"/> Interfund Loan <input type="checkbox"/></i>		

RESOLUTION

WHEREAS, the alley bounded by Lincoln Avenue, Humboldt Avenue, 8th Street and 9th Street and the alley bounded by Callon Street, Clark Street, 2nd Avenue and 3rd Avenue have been proposed for improvements under the 2017 Alley Pavement Project, and

WHEREAS, this project is assessable in whole or in part to the abutting property owners for special benefits conferred upon properties by the improvement of the abovementioned alleys; a preliminary resolution to levy special assessments to the abutting owners was adopted by the Common Council on January 10, 2017; and the Engineer's report has been filed with the City Clerk, and

WHEREAS, the Board of Public Works conducted public hearings for the project special assessments on January 31, 2017, and

WHEREAS, the Capital Improvements and Street Maintenance Committee discussed the proposed projects at its meeting on February 9, 2017 and recommends work be accomplished on the alleys in 2017, now therefore

BE IT RESOLVED that the Common Council authorizes securing of bids and improvements to the alley bounded by Lincoln Avenue, Humboldt Avenue, 8th Street and 9th Street and the alley bounded by Callon Street, Clark Street, 2nd Avenue and 3rd Avenue under the 2017 Alley Pavement Project.

Approved:

Robert B. Mielke, Mayor

2017AlleyPvmntProject

DRAFT

AGENDA ITEM

Discussion and possible action on design considerations for Washington Street from the railroad tracks to 13th Street

BACKGROUND

The Engineering Department is currently in the process of preparing plans for the reconstruction of Washington Street from N. Bellis Street east to 13th Street. The proposed street improvements include replacing the existing pavement, curb and gutter, sanitary sewer, watermain, laterals and storm sewer. The project also includes replacement of defective sidewalk.

There are a number of design considerations that staff would like input on from the committee. The design considerations are the proposed roadway width and the extension of the existing sidewalk at the east end of the project. The City minimum street width by ordinance is 33 feet measured between the back of curbs.

The existing street width east of N. Bellis Street to the project limits is 31 feet (BOC to BOC) which consists of two 13-foot lanes, 30” curb and gutter, 8.5 foot boulevards and 6 foot sidewalk. Parking is currently restricted on the north side of Washington Street between N. Bellis Street to 10th Street.

Due to the number of multi-family homes located between N. Bellis and 13th Street staff is recommending a 33-foot roadway to accommodate the increased on-street parking. To reduce impacts to the mature trees, lower construction costs and decrease future maintenance efforts, staff is proposing to match the existing street width east of 10th Street to the project limits.

Existing sidewalk located on both sides of the street ends short of 13th Street. Staff is recommending extending the sidewalk on the south side of the street to 13th Street. Staff is not proposing to extend sidewalk on the north side due to steep slopes and trees.

FISCAL IMPACT

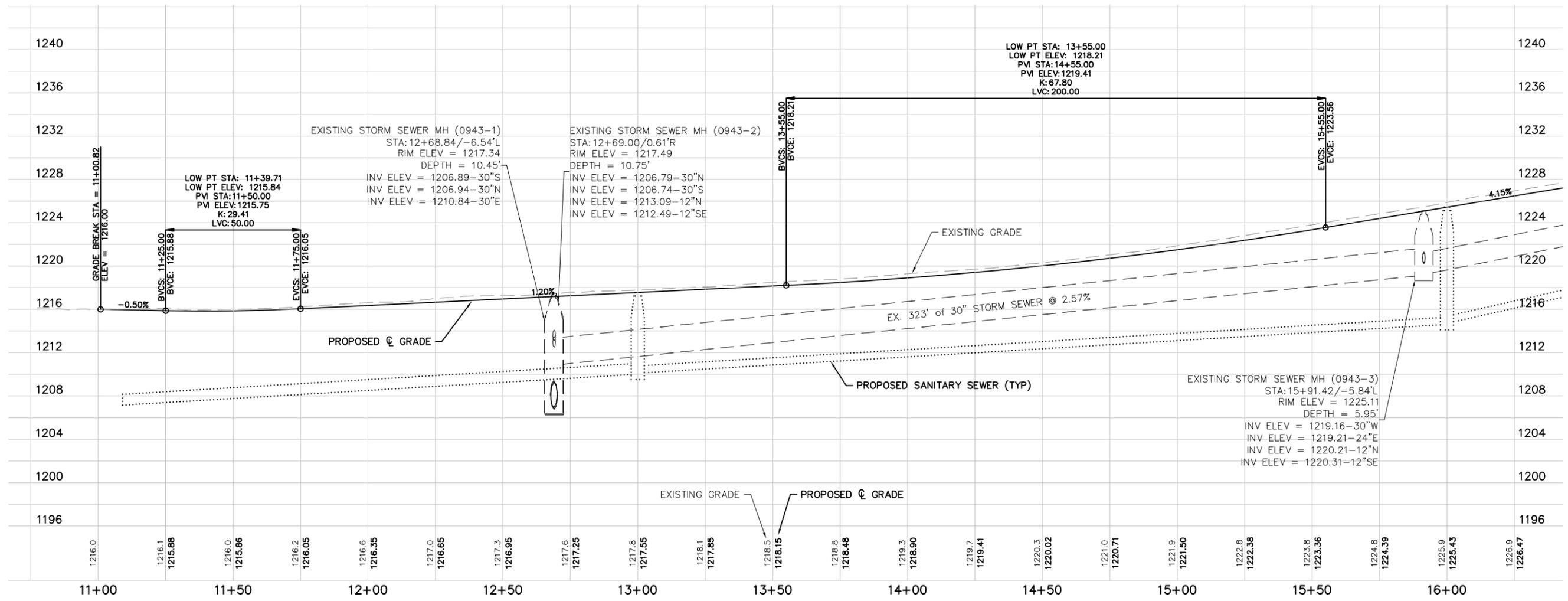
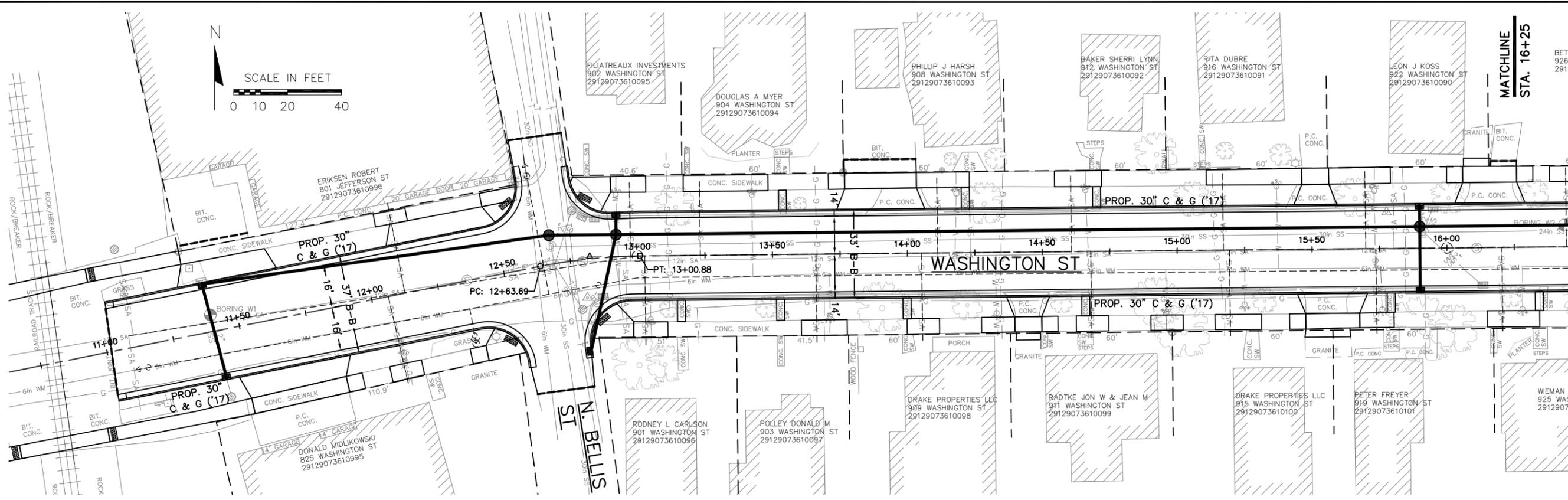
The less than standard roadway width from 10th to 13th Street will lower construction and future maintenance costs and minimize impacts to trees. The cost to extend the sidewalk is approximately \$8,500.

STAFF RECOMMENDATION

Staff recommends the above proposed roadway design considerations.

Staff contact: Sean Gehin 715-261-6748

DWG FILE NAME: O:\Engineering\DWG\PROJ\0943\DWG\0943_Storm.dwg, Wed Feb 1 10:05:25 2017, City of Wausau - Engineering Department, Plotted by: J.D. VanBoxel



CITY OF WAUSAU
 Engineering Department
 407 GRANT STREET WAUSAU, WI 54983-4793
 (715) 261-6740 FAX (715) 261-6759

WASHINGTON STREET
 RR TRACKS TO N. 13TH STREET
 PLAN AND PROFILE
 2017 STREET IMPROVEMENT PROJECT "X"

ISSUED FOR: PRELIMINARY REVIEW/APPROVAL BIDDING/CONST. REC. REF. DWG. OFFICE USE

DATE: 11/10/2016

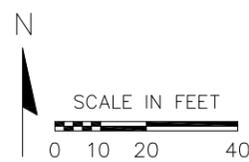
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 DRAWN BY: J.D. VANBOXEL
 APPROVED BY: ERIC LINDMAN
 POINT FILE:

REVISIONS:
 J.D. VANBOXEL

SURVEYED BY: ENG. DEPT.
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 SURV. DATE: 11/10/2016

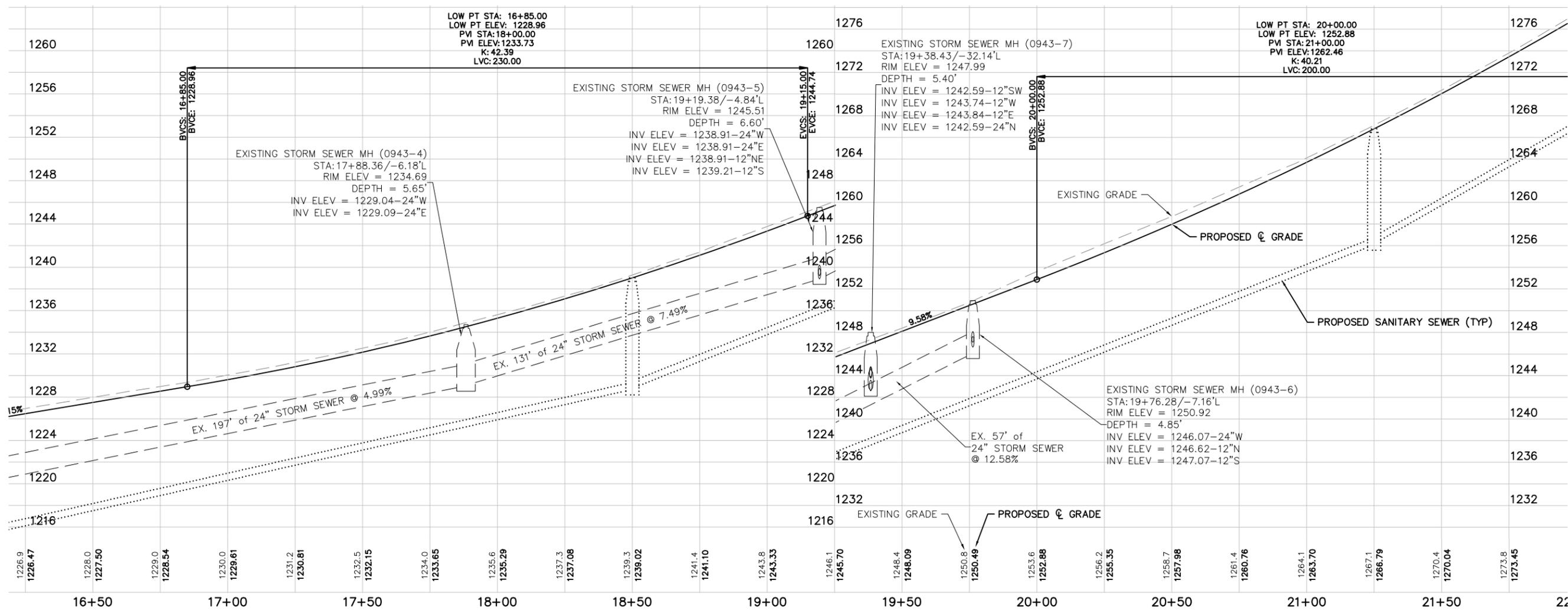
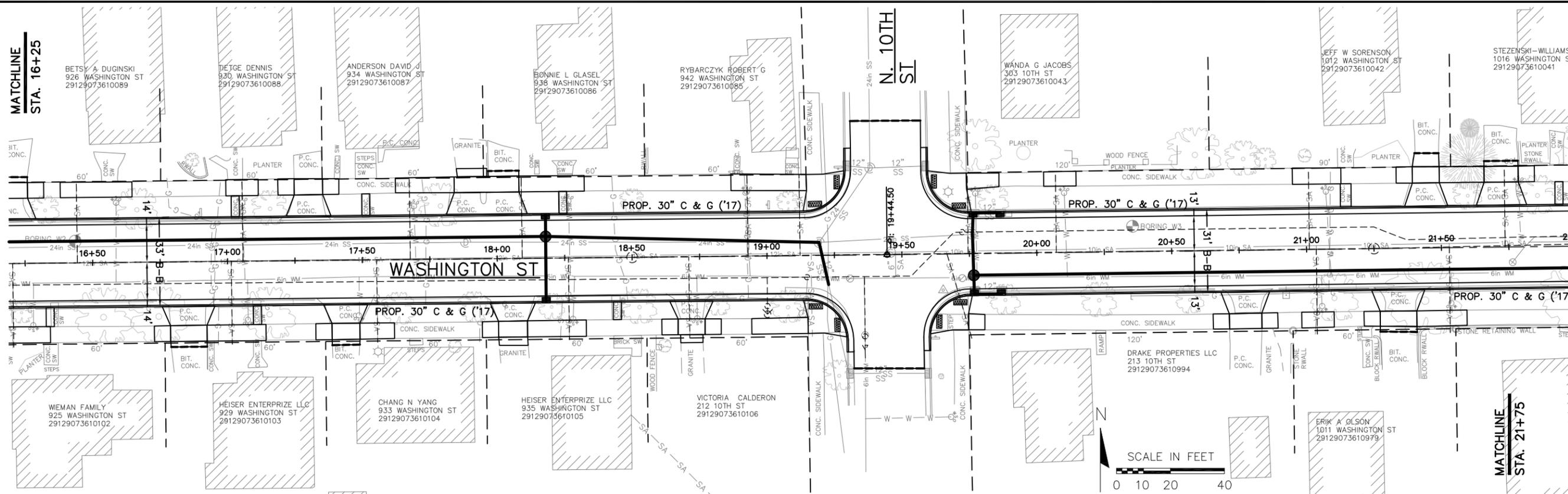
SHEET NO. 1
 OF 4 SHEETS
 FILE NUMBER 16-11-10

MATCHLINE
 STA. 16+25



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Station	Elevation
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17+00	1227.50
17+50	1228.54
18+00	1229.61
18+50	1230.81
19+00	1232.15
19+50	1233.65
20+00	1235.29
20+50	1237.08
21+00	1239.02
21+50	1241.10
22+00	1243.33
22+50	1245.70
23+00	1248.09
23+50	1250.49
24+00	1253.6
24+50	1256.2
25+00	1258.7
25+50	1261.4
26+00	1263.70
26+50	1266.79
27+00	1270.4
27+50	1273.8

CITY OF WAUSAU
Engineering Department
407 GRANT STREET WAUSAU, WI 54403-4793
(715) 261-6740 FAX (715) 261-6759

WASHINGTON STREET
RR TRACKS TO N. 13TH STREET
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2017 STREET IMPROVEMENT PROJECT "X"

SHEET NO. **2**
OF 4 SHEETS
FILE NUMBER
16-11-10

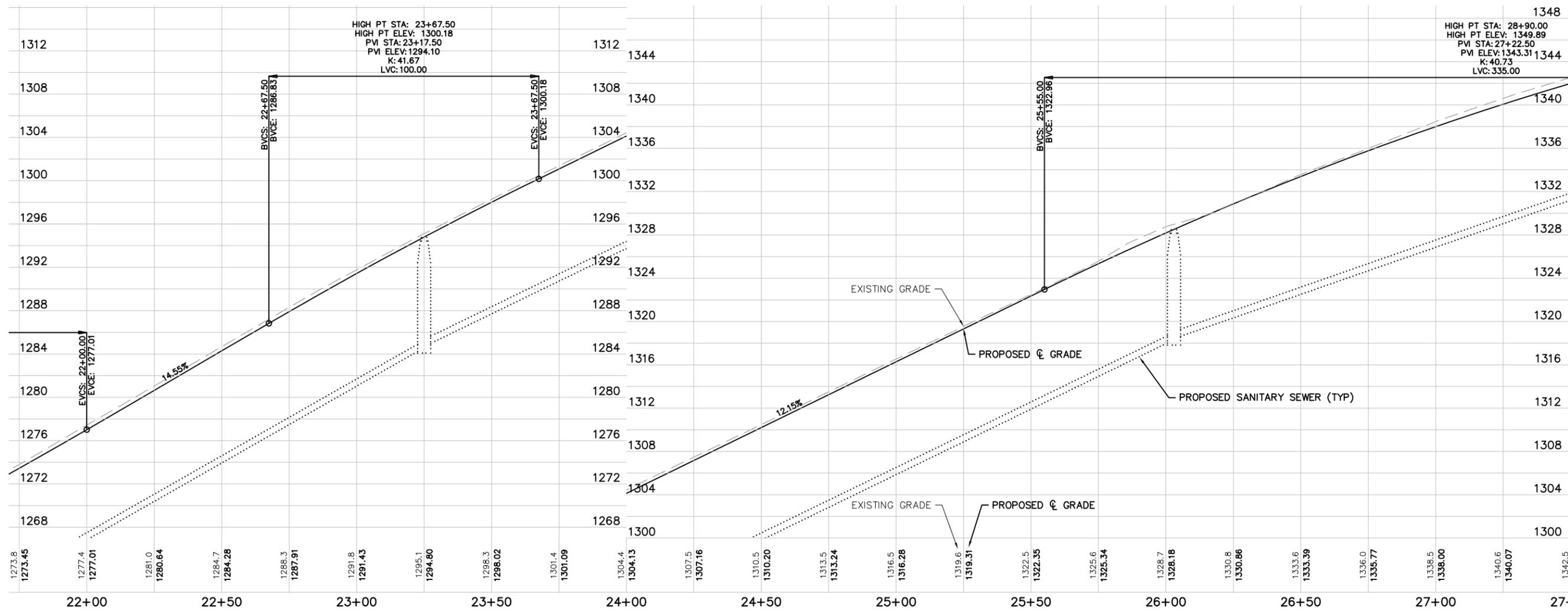
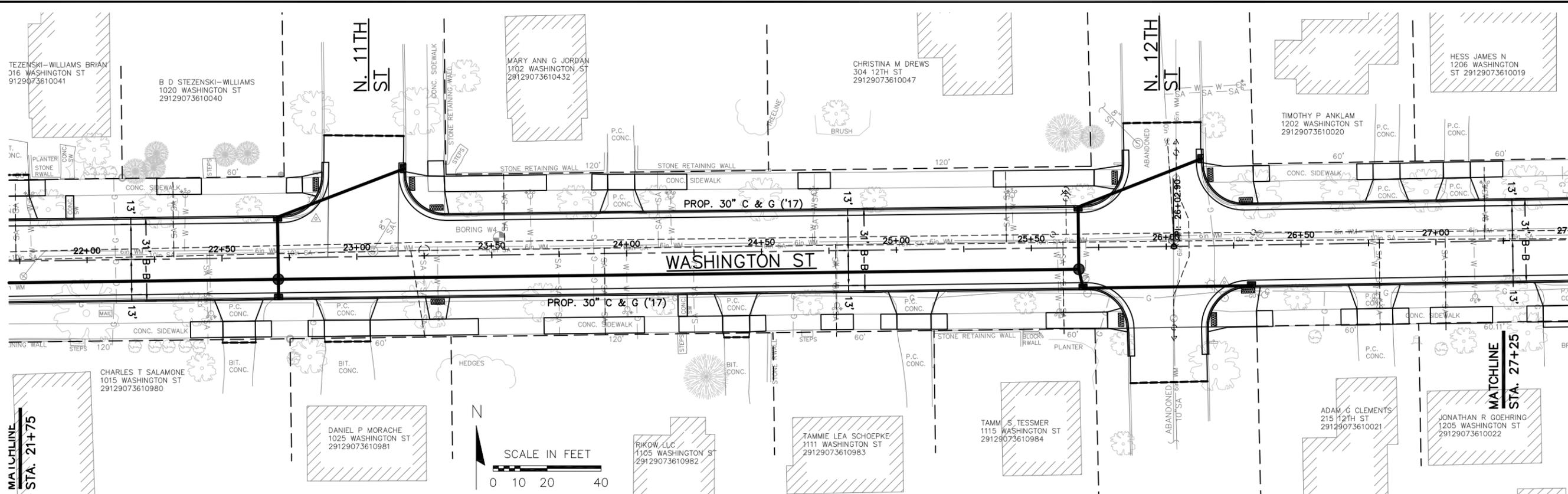
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DATE: 11/10/2016

REVISIONS: J.D.VANBOXEL

SURVEYED BY: ENG. DEPT.
FIELD BOOK NO. PG.
DESIGNED BY: S.J.GEHIN
DRAWN BY: J.D.VANBOXEL
APPROVED BY: ERIC LINDMAN
POINT FILE:

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CITY OF WAUSAU
 Engineering Department
 407 GRANT STREET WAUSAU, WI 54403-4793
 (715) 261-6740 FAX (715) 261-6759

WASHINGTON STREET
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 PLAN AND PROFILE
 2017 STREET IMPROVEMENT PROJECT "X"

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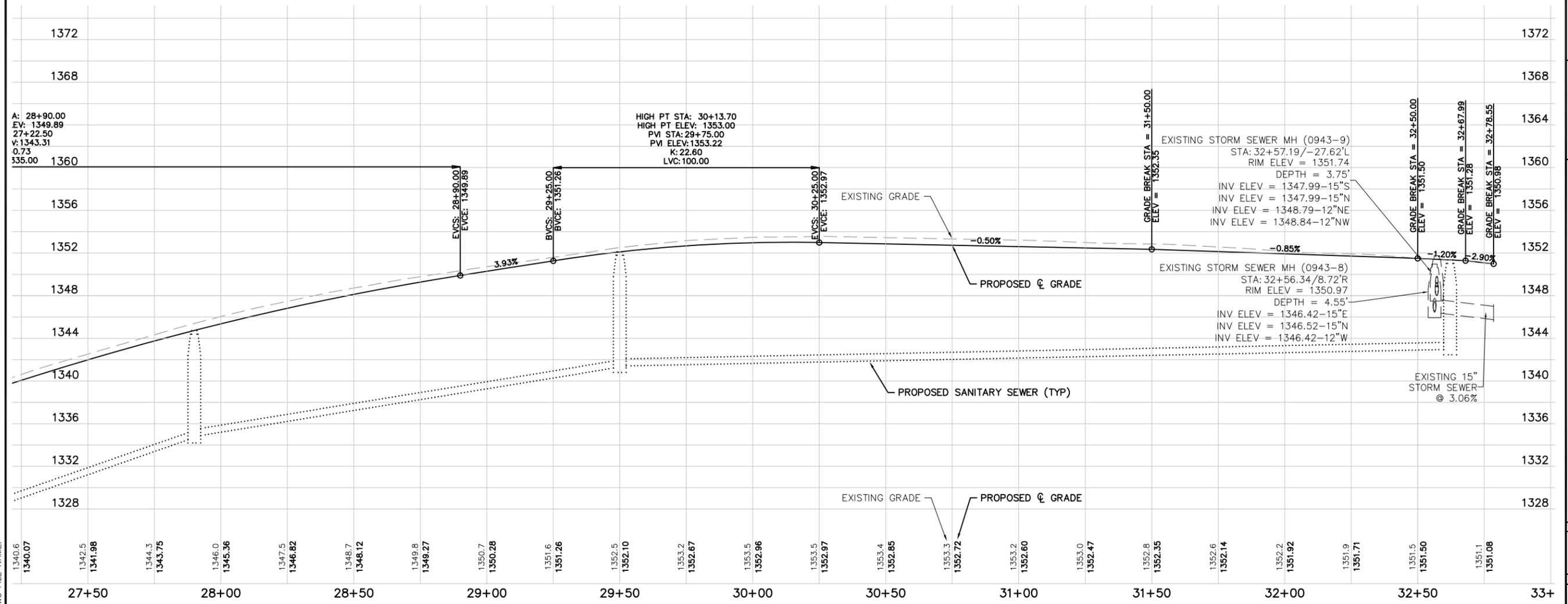
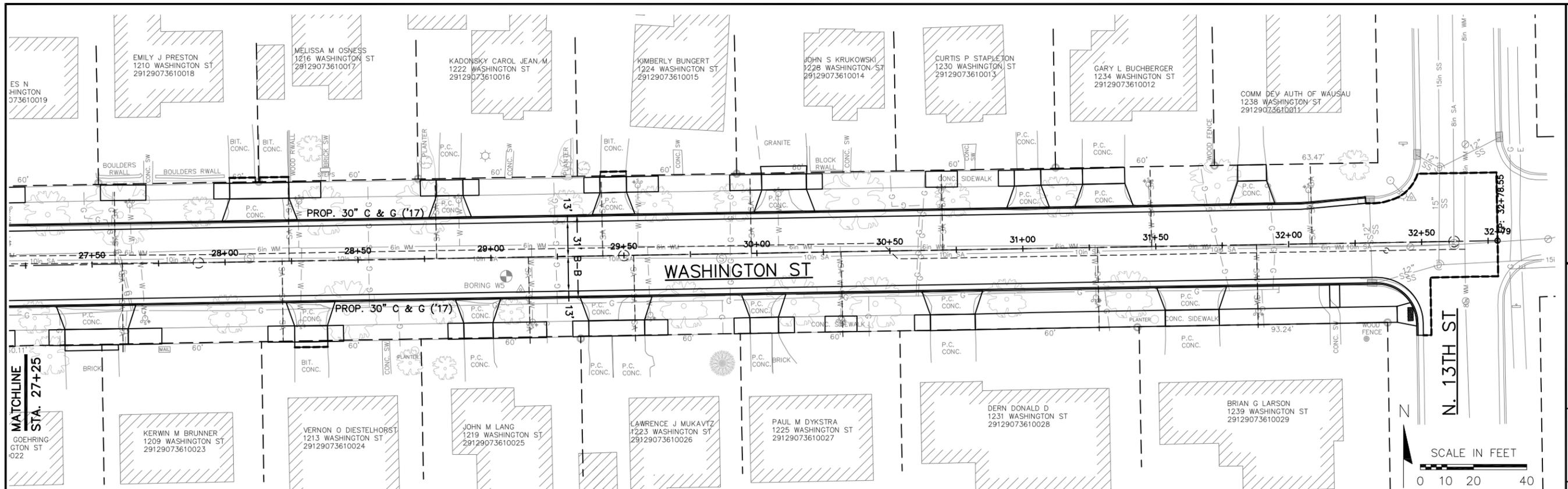
DATE: 11/10/2016

REVISIONS: J.D.VANBOXEL

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 DESIGNED BY: S.JOEHN
 DRAWN BY: J.D.VANBOXEL
 APPROVED BY: ERIC LINDMAN
 POINT FILE:

SHEET NO. **3**
 OF 4 SHEETS
 FILE NUMBER
16-11-10

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CITY OF WAUSAU
 Engineering Department
 407 GRANT STREET WAUSAU, WI 54403-4793
 (715) 261-6740 FAX (715) 261-6759

WASHINGTON STREET
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ISSUED FOR: PRELIMINARY REVIEW/APPROVAL BIDDING/CONST. REC. REF. DWG. OFFICE USE

DATE: 11/10/2016

REVISIONS:
 J.D. VANBOXEL

SURVEYED BY: ENG. DEPT.
 FIELD BOOK NO. PG.
 DESIGNED BY: S. J. SEHIN
 DRAWN BY: J.D. VANBOXEL
 APPROVED BY: ERIC LINDMAN
 POINT FILE:

SHEET NO. **4**
 OF 4 SHEETS
 FILE NUMBER
 16-11-10

AGENDA ITEM

Discussion and possible action on design considerations for 2nd Street from Bridge Street to East Wausau Avenue and for East Wausau Avenue from the railroad tracks to 3rd Street

BACKGROUND

2nd Street from Bridge Street to East Wausau Avenue and East Wausau Avenue from 3rd Street to the railroad tracks is proposed for reconstruction in 2017. Staff will discuss design considerations and would like direction from CISM moving ahead with the projects. The items of concern are the following:

- Currently in front of the Red Cross building at 1602 N. 2nd Street perpendicular parking occurs in the right of way in front of the building. Should the design utilize laydown curb and allow parking in the right of way to continue?
- Currently in front of the Boys and Girls Club at 1710 N. 2nd Street a paved area exists for drop-offs by vehicles and busses. Should the design provide a bump out to accommodate the drop-off area?
- Sidewalk currently exists on the east side of 2nd Street from Bridge Street to Park Ave. A small segment of sidewalk currently exists between Park Ave and East Wausau Avenue. Should the design include new sidewalk on the east side of 2nd Street from Park Ave to East Wausau Avenue to provide a continuous sidewalk for the length of 2nd Street between Bridge Street and East Wausau Avenue?
- Currently on the north side of the Thrive building at 2105 N. 2nd Street, perpendicular parking occurs in the right of way in front of the building. Should the design utilize laydown curb and allow parking in the right of way to continue?

FISCAL IMPACT

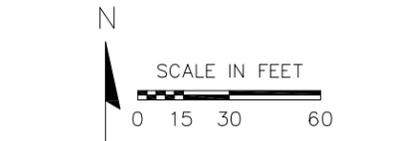
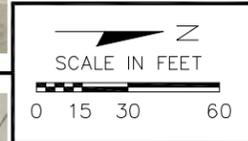
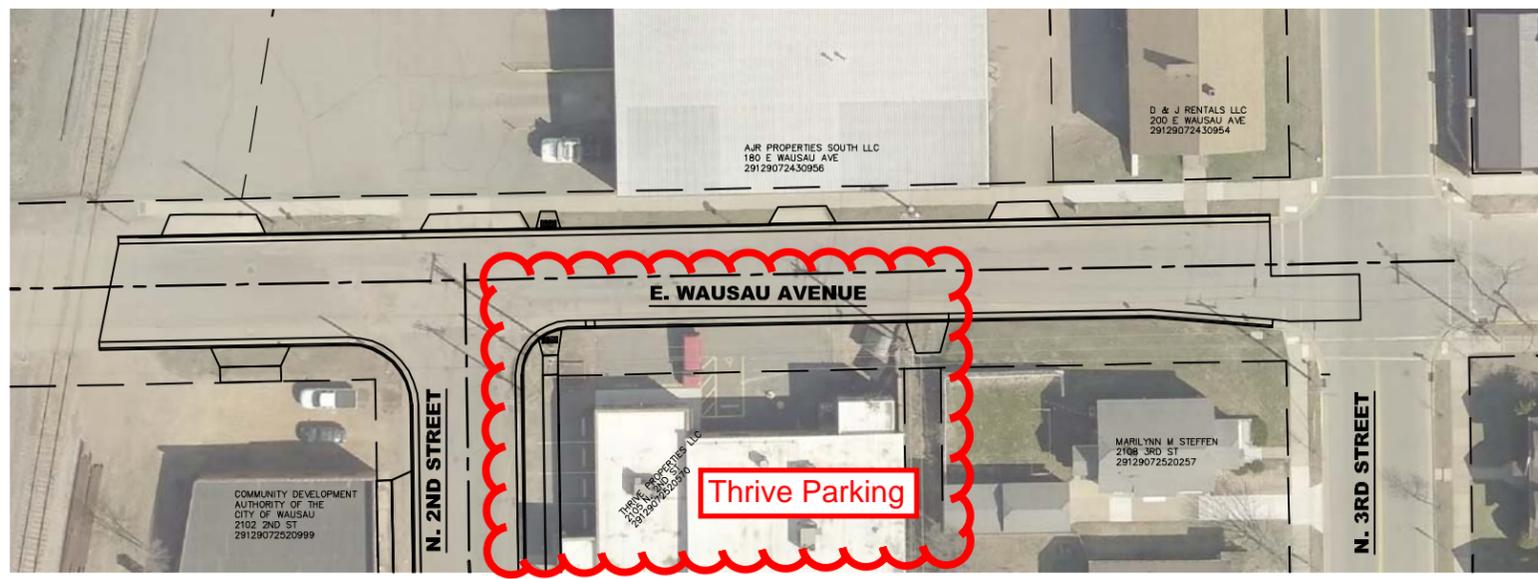
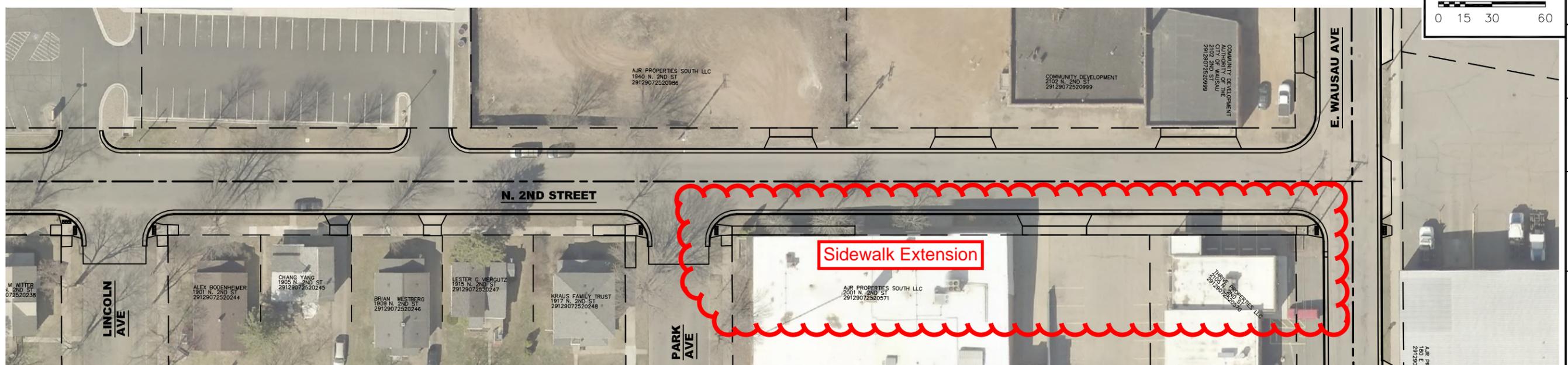
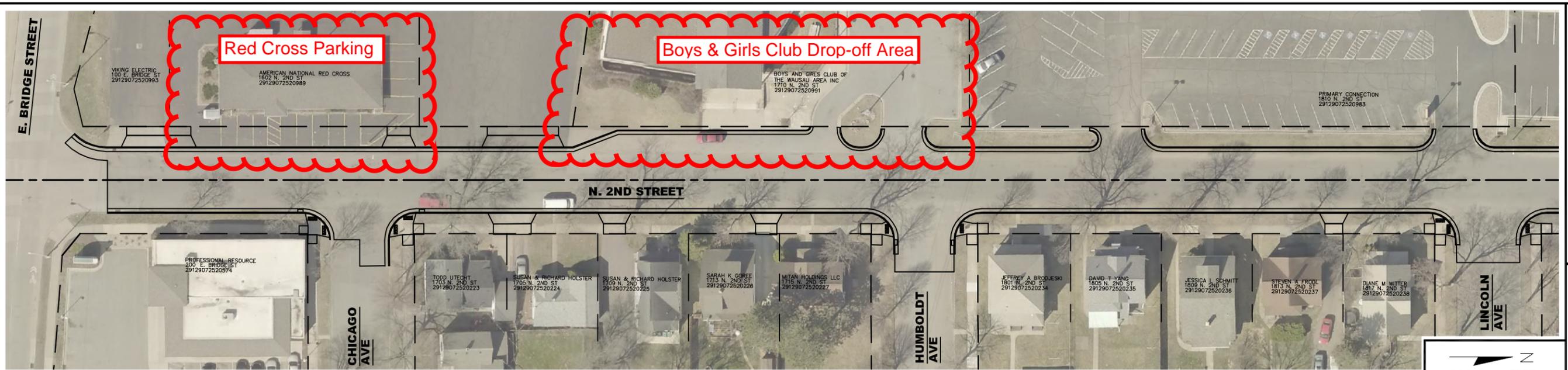
Modest cost increases are anticipated for each of the above design considerations. These cost increases are anticipated to be within the existing budget for the project.

STAFF RECOMMENDATION

Staff recommends incorporating the above design considerations into the project.

Staff contact: Allen Wesolowski 715-261-6762

DWG FILE NAME: O:\Engineering\DWG\PROJ\0844\Drawings\misc\TurnMovements.dwg, Wed Feb 11 11:13:44 2017, City of Wausau - Engineering Department, Plotted by: C.L.Semrow



NOTE: 2016 AERIAL PHOTO SHOWN HEREON.

CITY OF WAUSAU Engineering Department 407 GRANT STREET WAUSAU, WI 54403-4783 (715) 261-6740 FAX (715) 261-6759	
SURVEYED BY: FIELD BOOK NO. PG.	DESIGNED BY: DRAWN BY: APPROVED BY: POINT FILE:
REVISIONS J.D.VANBOXEL	DATE 02/01/2017
ISSUED FOR <input type="checkbox"/> PRELIMINARY <input type="checkbox"/> REVIEW/APPROVAL <input type="checkbox"/> BIDDING/CONST. <input type="checkbox"/> REC. REF. DWG. <input type="checkbox"/> OFFICE USE	PROJECT TITLE N. 2ND ST & E. WAUSAU AVE 2017 STREET IMPROVEMENT PROJECT
SHEET NO. 1	OF 1 SHEETS FILE NUMBER 17-02-01

AGENDA ITEM

Discussion and possible action on sole source construction inspection services for the Thomas Street Project

BACKGROUND

At the January 14, 2016 CISM meeting AECOM presented an amendment #4 to the Thomas Street Contract. This amendment included costs for completing the remainder of the design services for both Phase I and Phase II of the Thomas Street Corridor. Also included was a cost for providing construction inspection and management services for the project. The CISM Committee approved two motions during this meeting:

1. Approval of Design Services for completing Phase I and Phase II.
2. Approval directing staff to create an RFP for construction management services.

We could not complete an RFP process for construction services until we had adequate drawings to attach for this work. Currently drawings are far enough long to RFP construction inspection services for the project.

AECOM has been the lead on this project since 2007. They have been involved in all aspects of the design, site investigations, surveying, environmental reports, environmental investigations and property acquisitions. They are in a unique position to provide us the best price through negotiation for completing the site inspection work. We have spoken with AECOM about the City providing an engineer intern with them as an extra body so they would be able to lower their initial cost provided to the City in the amount of \$330,000, approximately 5% of the construction cost which is on the low side for 100% inspection services. AECOM has been very responsive and has done an excellent job for the City under its current contract. Having AECOM responsible for the inspection services as well will keep all responsibility and liability with one engineering firm rather than having other firms onsite trying to communicate through the City with AECOM the design engineer, this typically proves to be difficult to manage. The current contract price with AECOM is \$910,279 for design and bidding services.

FISCAL IMPACT

Current price from AECOM is \$330,000; AECOM has indicated they are willing to relook at the work and possibly reduce their cost with assistance from the City and still maintain the same level of service.

STAFF RECOMMENDATION

Staff recommendation is to move forward with AECOM, negotiate prices and enter into a contract for project and construction management services.

Staff contact: Eric Lindman 715-261-6745



CITY OF WAUSAU
SOLE SOURCE PURCHASE JUSTIFICATION
REQUIRED FORM PURCHASE OF GOODS OR SERVICES EXCEEDING \$5,000

Purchase of goods or services for no more than \$25,000 may be made without competition when it is agreed *in advance* between the Department Head and the Finance Director. Sole source purchasing allows for the procurement of goods and services from a single source without soliciting quotes or bids from multiple sources. Sole source procurement cannot be used to avoid competition, rather it is used in certain situations when it can be documented that a vendor or contractor holds a unique set of skills or expertise, that the services are highly specialized or unique in character or when alternate products are unavailable or unsuitable from any other source. Sole source purchasing should be avoided unless it is clearly necessary and justifiable. The justification must withstand public and legislative scrutiny. The Department Head is responsible for providing written documentation justifying the valid reason to purchase from one source or that only one source is available. Sole source purchasing criteria include: urgency due to public safety, serious injury financial or other, other unusual and compelling reasons, goods or service is available from only one source and no other good or service will satisfy the City's requirements, legal services provided by an attorney, lack of acceptable bids or quotes, an alternate product or manufacturer would not be compatible with current products resulting in additional operating or maintenance costs, standardization of a specific product or manufacturer will result in a more efficient or economical operation or aesthetics, or compatibility is an overriding consideration, the purchase is from another governmental body, continuity is achieved in a phased project, the supplier or service demonstrates a unique capability not found elsewhere, the purchase is more economical to the city on the basis of time and money of proposal development.

1. Sole source purchase under \$5,000 shall be evaluated and determined by the Department Head.
2. Sole source purchase of \$5,000 to \$25,000 a formal written justification shall be forwarded to the Finance Director who will concur with the sole source or assist in locating additional competitive sources.
3. Sole source purchase exceeding \$25,000 must be approved by the Finance Committee.

Ongoing Sole Source – 365 days One Time Sole Source Request

1. Provide a detailed explanation of the good or service to be purchased and vendor.

Engineering professional services from AECOM for construction project management and inspection services for the Thomas Street project. Current proposed price is \$330,000; this price will be negotiated based on what assistance the City may be able to provide.

2. Provide a brief description of the intended application for the service or goods to be purchased.

AECOM has been the lead engineer on this project since 2007. They have been involved in all aspects of the design, site investigations, surveying, environmental reports, environmental investigations and property acquisitions. They are in a unique position to provide us the best price through negotiation for completing the construction management and site inspection work. We have spoken with AECOM about the City providing an engineer intern with them as an extra body so they would be able to lower their initial cost provided to the City in the amount of \$330,000, approximately 5% of the construction cost which is on the low side for 100% inspection services. AECOM is willing to negotiate price and still maintain 100% inspection services for this project. AECOM has been very responsive and has done an excellent job for the City under its current contract. Having AECOM responsible for the inspection services as well will keep all responsibility and liability with one engineering firm rather than having other firms onsite trying to communicate through the city with AECOM the design engineer, this typically proves to be difficult to manage. The current contract price with AECOM is \$910,279 for design and bidding services.

3. State why other products or services that compete in the market will not or do not meet your needs or comply with your specifications.

AECOM has been the lead engineer on this project since 2007. They have been involved in all aspects of the design, site investigations, surveying, environmental reports, environmental investigations and property acquisitions. No other engineering firm will have their background, history and intimate knowledge of this project. Bringing in another firm at this time will create more barriers in communication; create issues with responsibility and liability when decisions need to be made during construction. Having one firm responsible for all aspects of the projects simplifies management of the project for the City.

4. Describe your efforts to identify other vendors to furnish the product or services.

No other firms have been contacted to perform this work. Based on our most recent experience on the Riverfront project (we have Stantec as design/manager and BHA as inspection services) having more firms onsite has created issues and additional conflict. It also creates issues with the construction contractor as they need to navigate communication and where they get their decisions from depending on the situation.

5. How did you determine that the sole source vendor's price was reasonable?

Price for services was reviewed based on experience. Since this began as a federal/state funded project there have been additional costs related to their regulatory requirements. Typically federally funded projects, depending on complexity range from 15%-25% of the construction cost. This has been a fairly complicated project as well as some redesign of the project over time. Estimating that the AECOM contract will be approximately \$1,240,279 for design and construction services and the construction may be about \$5,000,000 results in an engineer cost of about 24% of the project construction. Based on the complexity and length of this project this is a reasonable cost for services.

6. Which of the following best describes this sole source procurement? Select all that apply.

- Product or vendor is uniquely qualified with capability not found elsewhere.
- Urgency due to public safety, serious financial injury or other. (explain)
- The procurement is of such a specialized nature that by virtue of experience, expertise, proximity or ownership of intellectual property
- Lack of acceptable quotes or bids.
- Product compatibility or the standardization of a product.
- Continuation of a phased project.
- Proposal development is uneconomical.

Department: Public Works & Utilities

Preparer: Eric Lindman

Vendor Name: AECOM

Expected amount of purchase or contract: \$330,000 (to be negotiated)

Department Head Signature: _____ **Date:** _____

Finance Director Signature: _____ **Date:** _____

AGENDA ITEM

Discussion and possible action on the need for bicycle and pedestrian facilities along Stettin Drive between Brockmeyer Park and Stettin School

BACKGROUND

In December of 2015 staff submitted three trail projects for the WDOT Transportation Alternatives Program (TAP). The program provided grants to communities for multimodal infrastructure projects, such as shared-use paths and Safe Routes to School activities. Unfortunately none of the City’s submitted multi-use trail projects received funding.

At a recent meeting with WDOT staff, a WDOT transportation planner revealed that the City’s Stettin Drive trail project scored high and would have likely received a grant if categorized as a Safe Route to School. The WDOT transportation planner did also mention that a similar transportation grant program would be available for communities this fall.

This year at the January 23rd Bicycle and Pedestrian Committee meeting, City staff reviewed the Stettin Drive Trail project with committee members. The committee members unanimously offered support for the trail project that would connect the west side (36th, 44th and 56th Avenues) neighborhoods to each other, the school and the Brockmeyer Park. See attached exhibits.

Staff is seeking support to apply for the future WDOT grant funding, and to begin to work with the Town of Stettin and School District Officials on the trail planning. A brief review of the trail project will be provided at the CISM meeting.

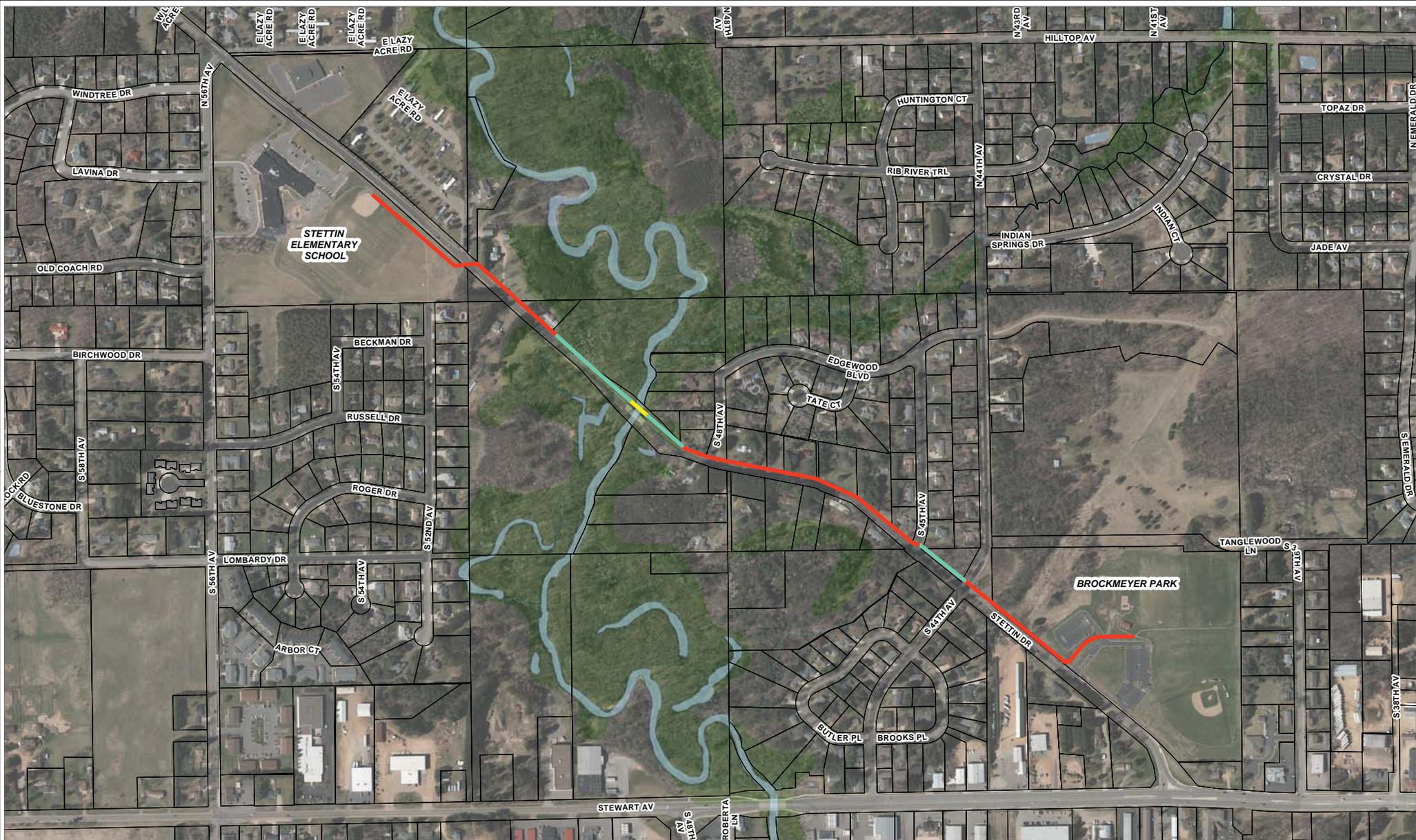
FISCAL IMPACT

In the past similar WDOT grants have funded up to 80% of the approved project costs.

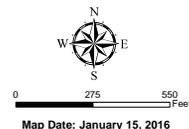
STAFF RECOMMENDATION

Staff recommends applying for the upcoming grant and working with the school district to prepare a Safe Route to School Study.

Staff contact: Sean Gehin 715-261-6748



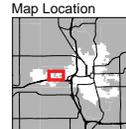
NOTES:
 1. REPLICATION OF THIS MAP IS PROHIBITED WITHOUT THE WRITTEN CONSENT OF THE CITY OF WAUSAU. WAUSAU@CI.WI.US
 2. THIS MAP WAS COMPILED AND DELIVERED BY THE CITY OF WAUSAU AND MARSHOHN COUNTY GIS. THE CITY AND COUNTY ASSUME NO RESPONSIBILITY FOR THE ACCURACY OF THE DATA. WAUSAU@CI.WI.US
 3. MAP FEATURES DEVELOPED FROM AERIAL AND AERIAL PHOTOGRAPHY. FLOREN SPRING, 2015.
 4. AERIAL PHOTO SHOWN HEREON FLOREN SPRING, 2015.



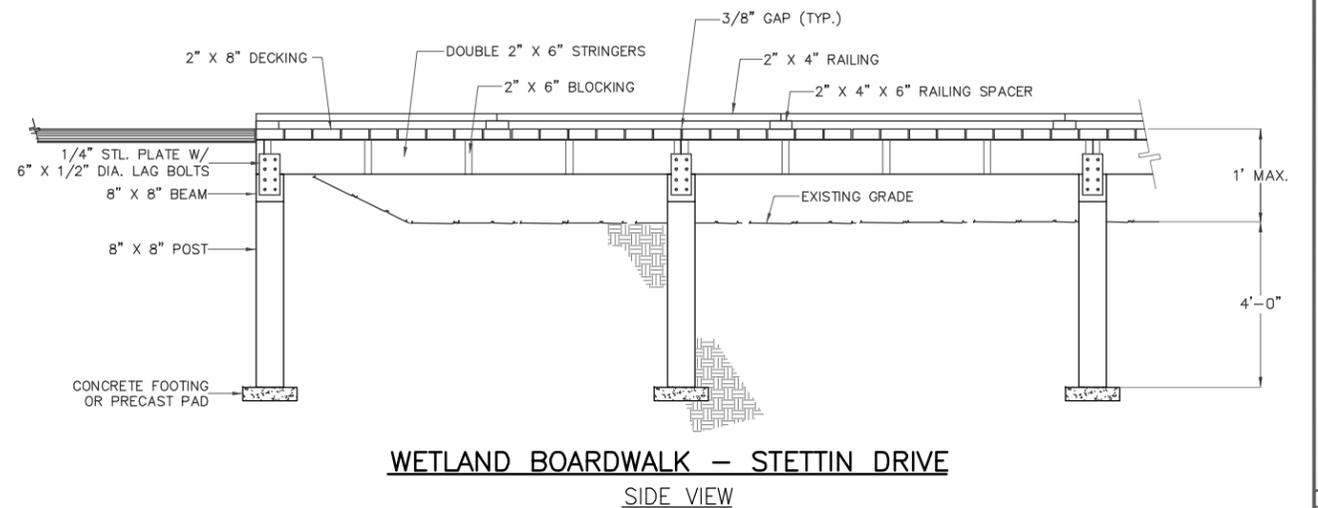
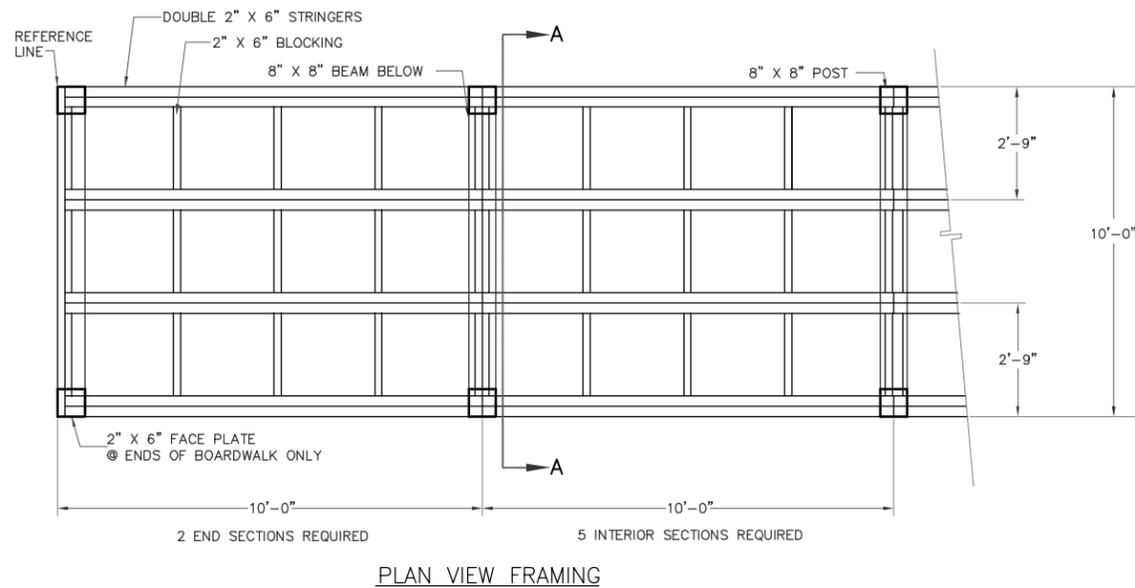
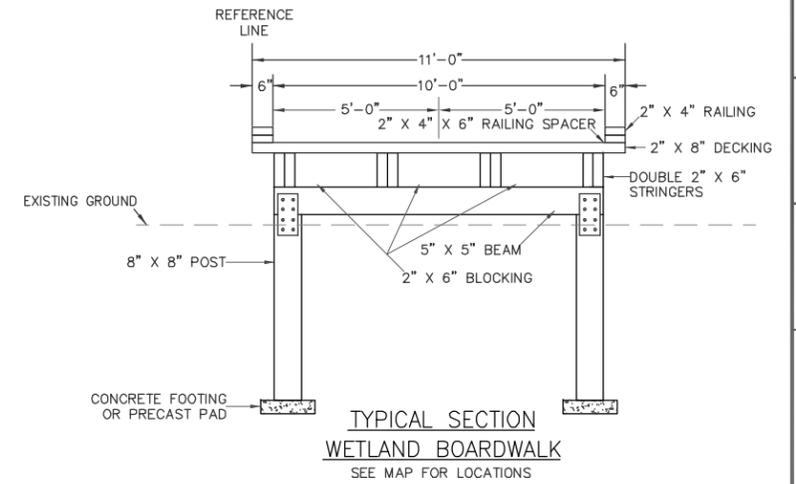
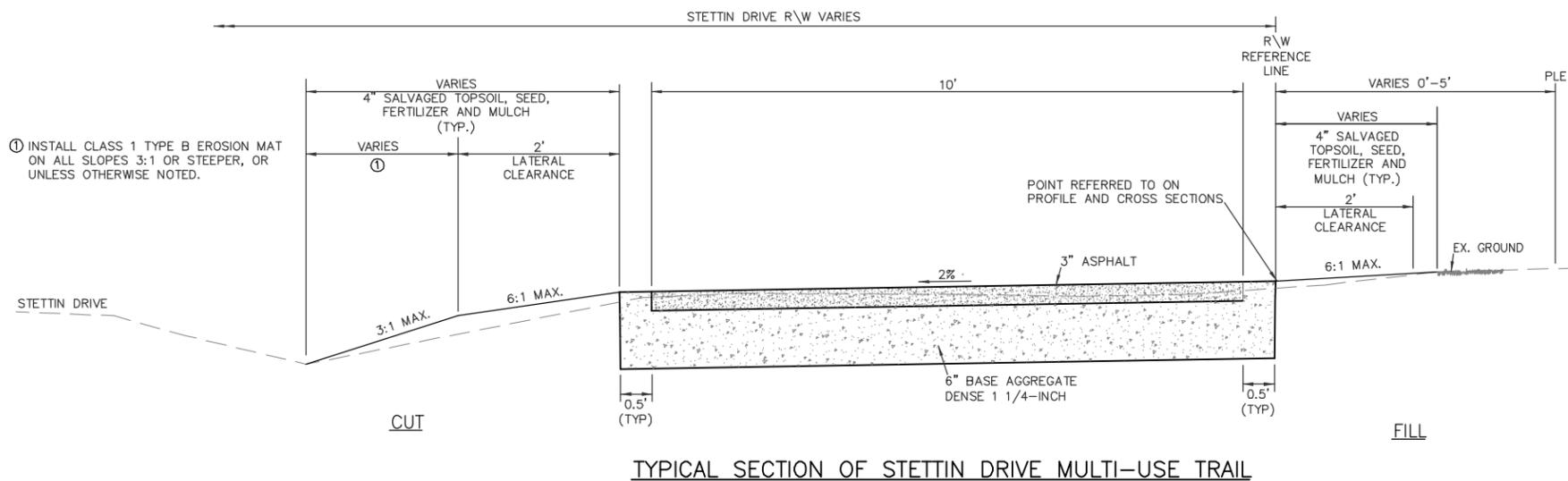
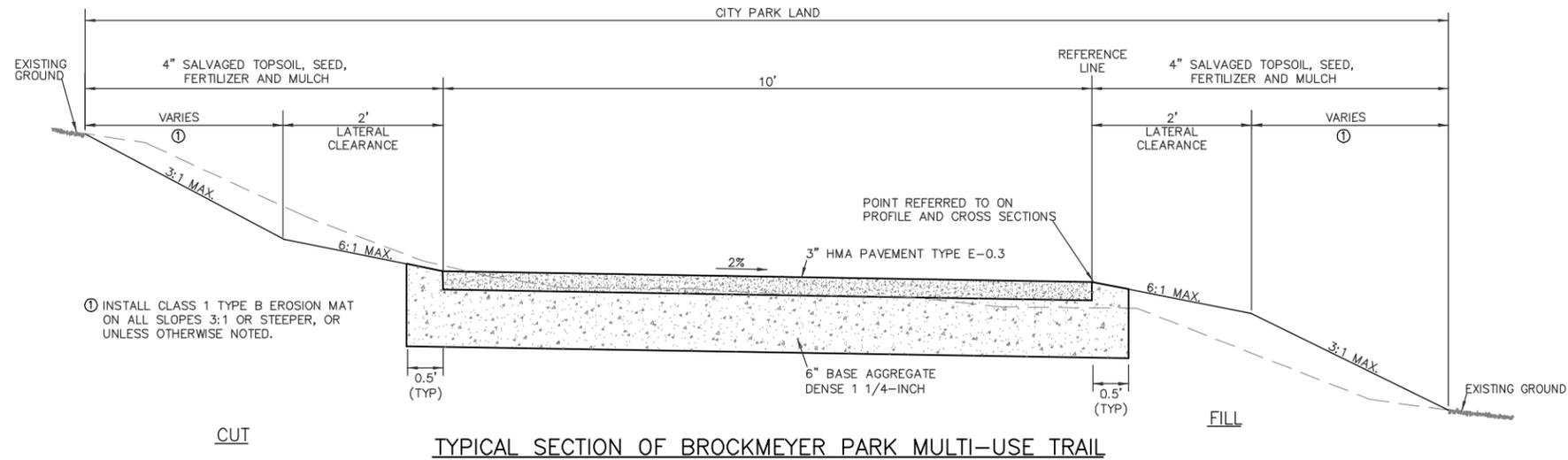
STETTIN DRIVE TRAIL

CITY OF WAUSAU
 Marathon County, Wisconsin

- Legend**
- 3680' - Proposed 10ft wide Asphalt Trail
 - 1030' - Proposed Wetland Boardwalk
 - 125' - Proposed Pedestrian Bridge
 - Parcel Boundary
 - Wetlands As Determined by the WDNR



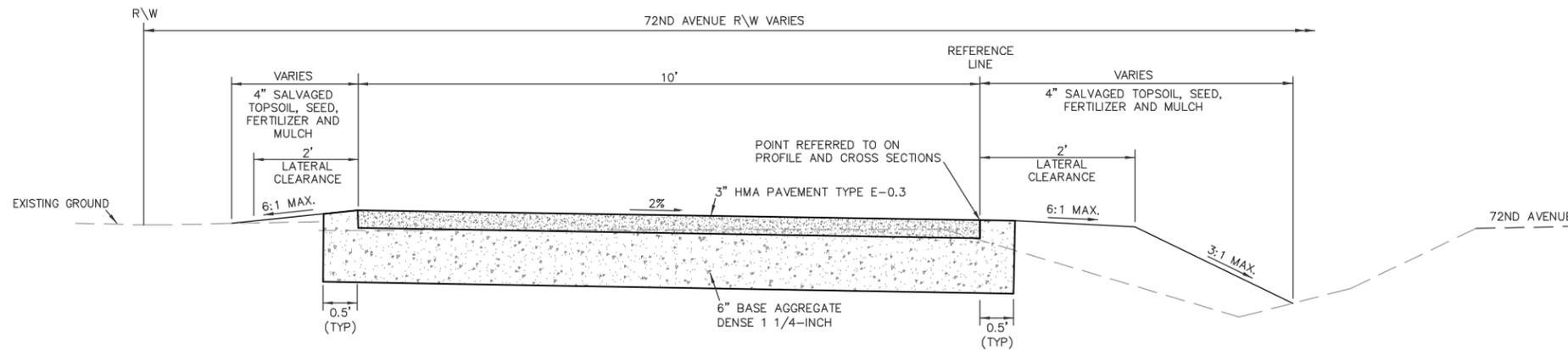
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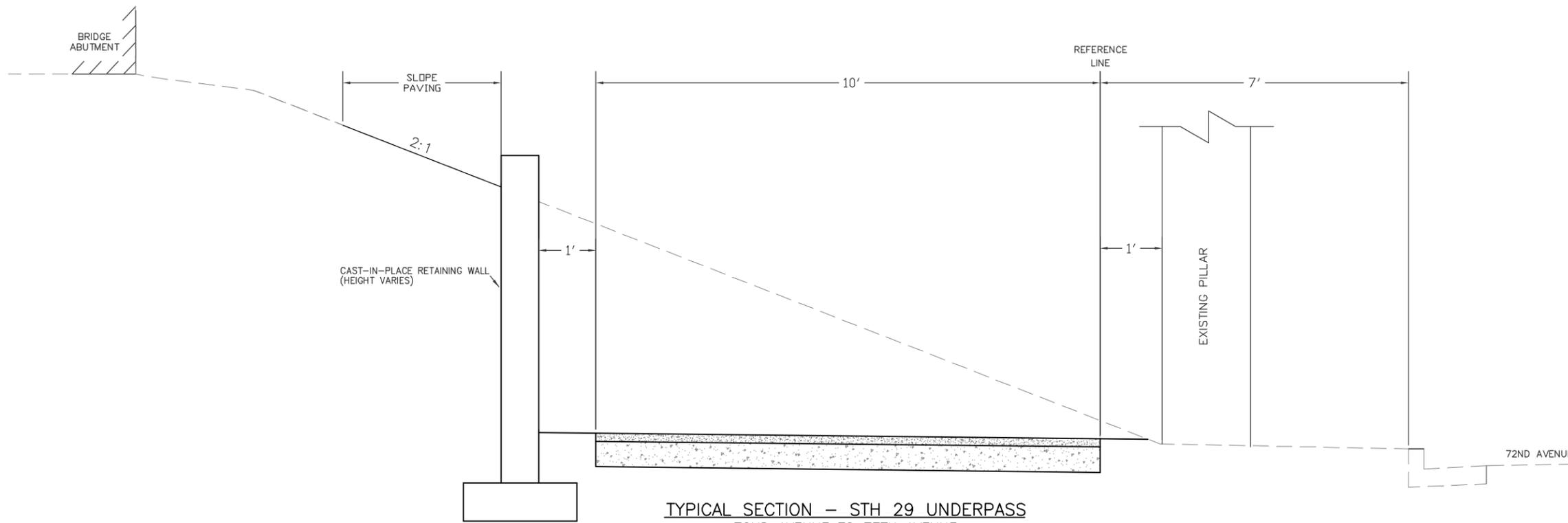
NOTE: NOT TO SCALE

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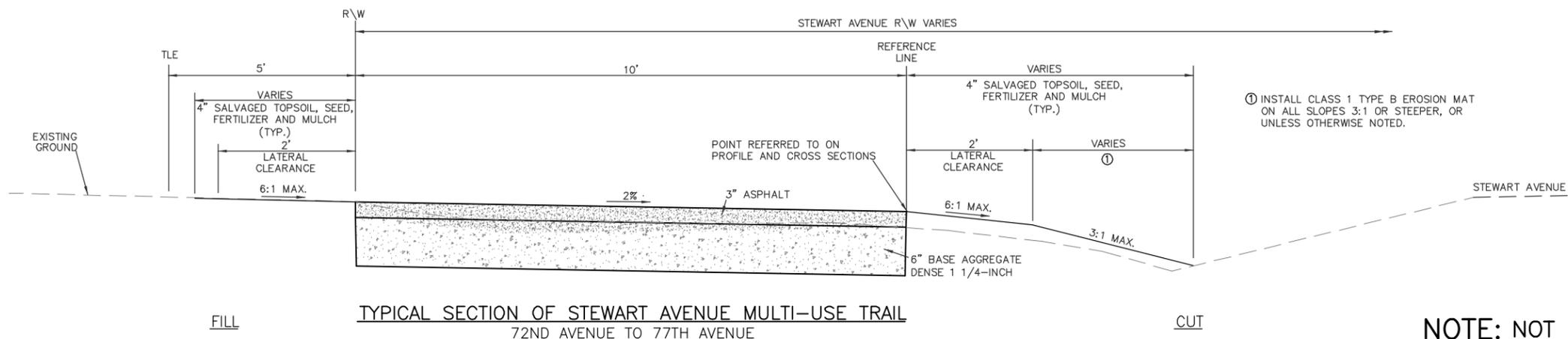
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TYPICAL SECTION OF 72ND AVENUE MULTI-USE TRAIL
PACKER DRIVE TO STEWART AVENUE



TYPICAL SECTION - STH 29 UNDERPASS
72ND AVENUE TO 77TH AVENUE



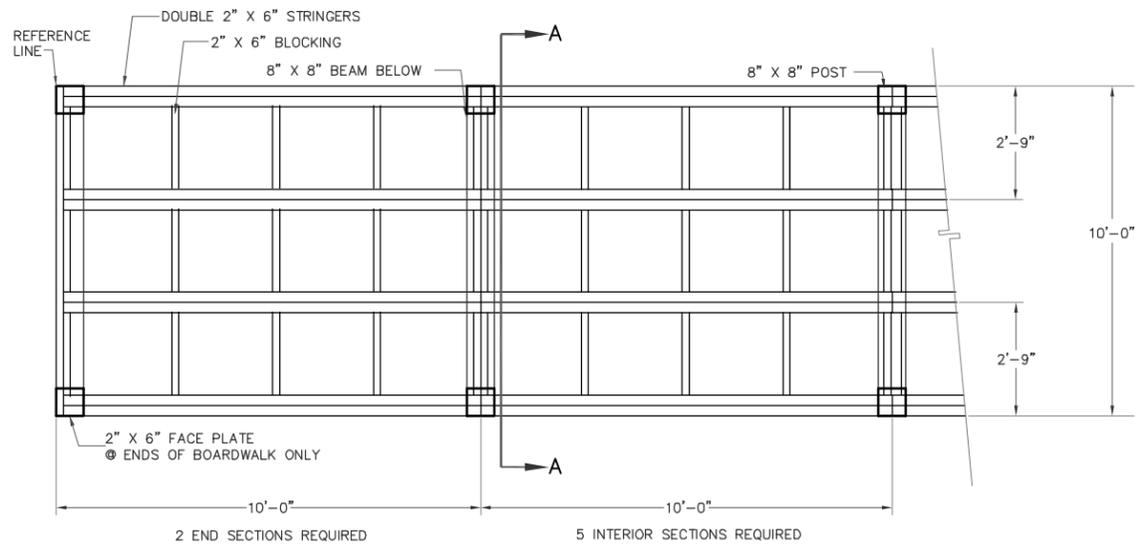
TYPICAL SECTION OF STEWART AVENUE MULTI-USE TRAIL
72ND AVENUE TO 77TH AVENUE

① INSTALL CLASS 1 TYPE B EROSION MAT ON ALL SLOPES 3:1 OR STEEPER, OR UNLESS OTHERWISE NOTED.

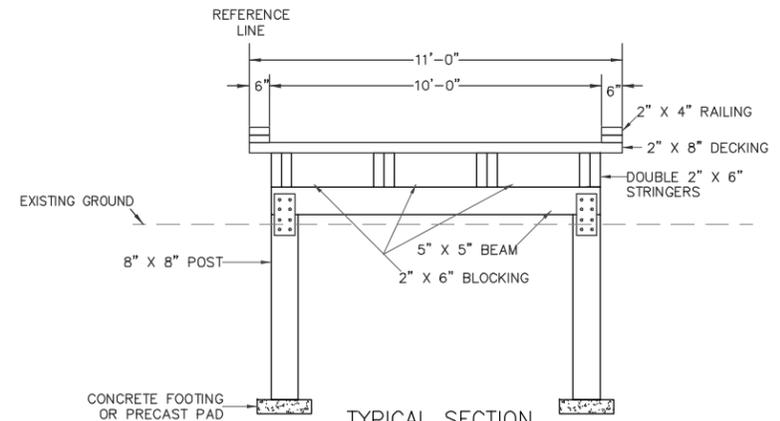
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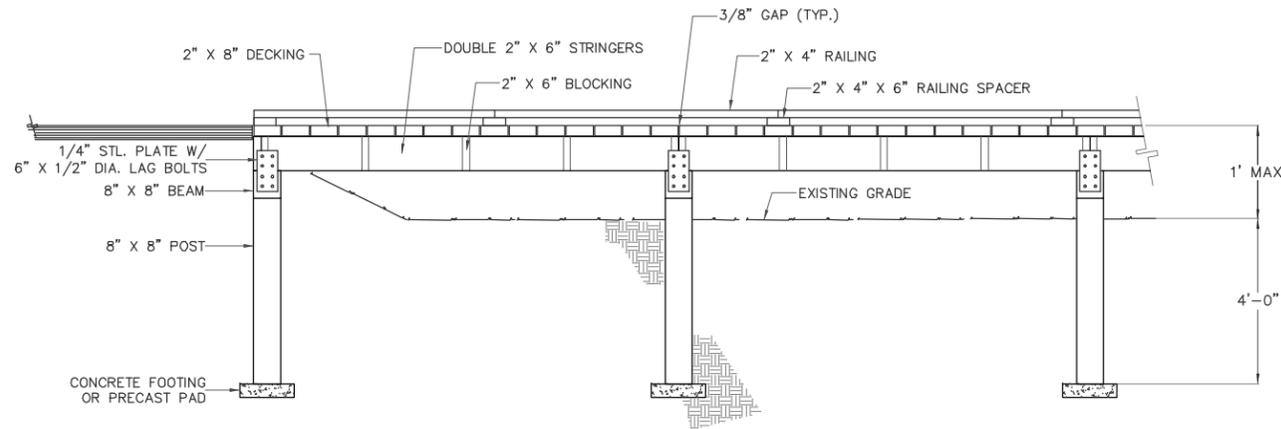
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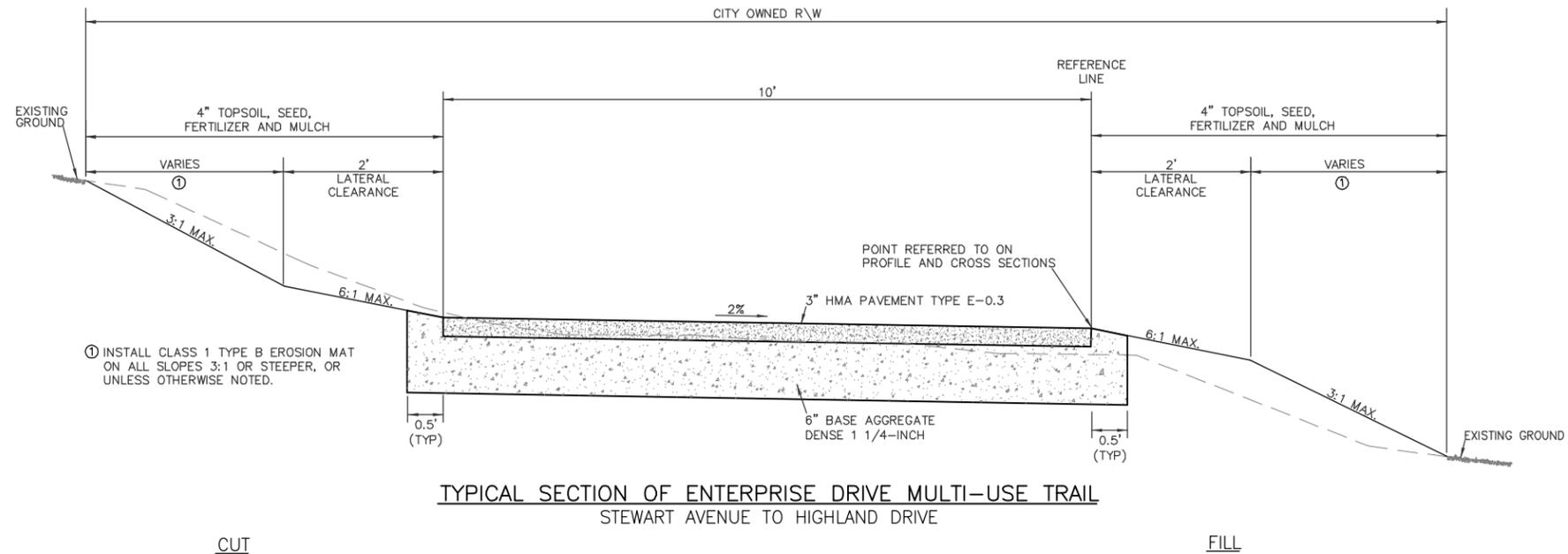
PLAN VIEW FRAMING



TYPICAL SECTION
WETLAND BOARDWALK
SEE MAP FOR LOCATIONS



WETLAND BOARDWALK - STEWART AVENUE
SIDE VIEW



TYPICAL SECTION OF ENTERPRISE DRIVE MULTI-USE TRAIL
STEWART AVENUE TO HIGHLAND DRIVE

CUT

FILL

NOTE: NOT TO SCALE

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AGENDA ITEM

Update on the implementation of stormwater bioretention devices along Phase I of the Thomas Street Project

BACKGROUND

To proactively meet DNR stormwater quality requirements and take advantage of the economy of scale created by the street project, staff with help from AECOM analyzed the implementation of stormwater bioretention/raingardens along Phase I of the Thomas Street project. To preserve remnant properties with development potential, staff did its best to select excess property for stormwater management while avoiding future commercial development areas.

Three bioretention basins at the cost of approximately \$20,000 each are being proposed along Phase I of the Thomas Street project. The basins are being proposed at the northeast corners of 10th Ave, 8th Ave, 5th Ave and Thomas Street. See attached map. The tributary watersheds average 4 acres in size and will on average remove 800 pounds of pollutants or total suspended solids per year.

Bioretention devices are currently being actively used throughout the City to treat and detain stormwater. Some existing developments using this type of stormwater treatment include the East River Front Project, Lot 9 (north of County Court House) and the Thomas Jefferson School addition. The relatively shallow devices promote infiltration through an excavated area that is back-filled with an engineered soil, covered with mulch and are landscaped with a number of water tolerable plants. The basins are designed to limit the standing stormwater depth to 6 to 12 inches and will typically drain out within 24 hours after the storm event.

The implementation of the basins will improve the water quality in the highly developed neighborhood and help the City meet DNR water quality requirements City wide.

FISCAL IMPACT

The anticipated construction cost per bioretention device is approximately \$20,000.

STAFF RECOMMENDATION

This item is provided as an update.

Staff contact: Sean Gehin 715-261-6748

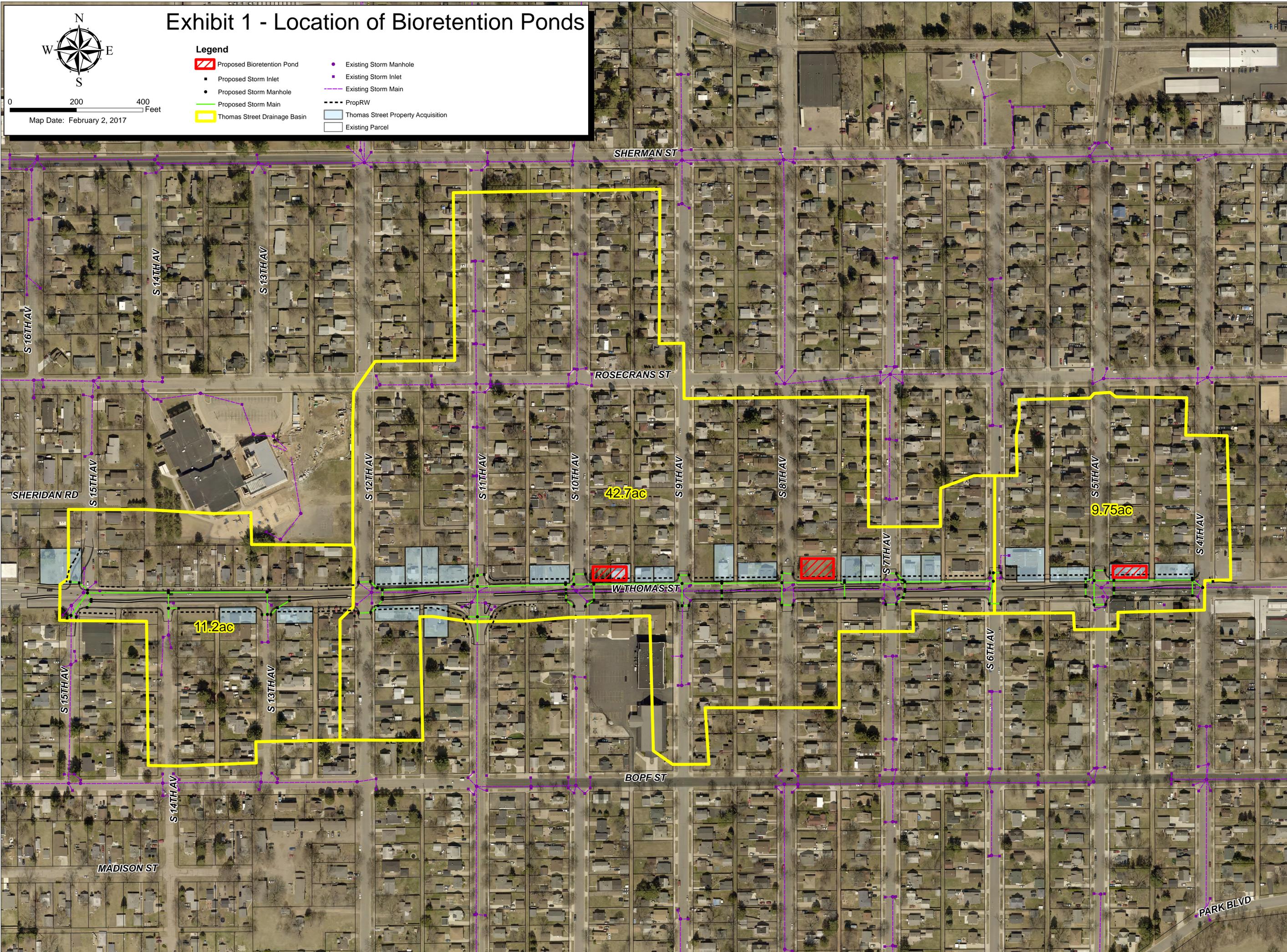
Exhibit 1 - Location of Bioretention Ponds



0 200 400 Feet
Map Date: February 2, 2017

Legend

- Proposed Bioretention Pond
- Proposed Storm Inlet
- Proposed Storm Manhole
- Proposed Storm Main
- Thomas Street Drainage Basin
- Existing Storm Manhole
- Existing Storm Inlet
- Existing Storm Main
- PropRW
- Thomas Street Property Acquisition
- Existing Parcel



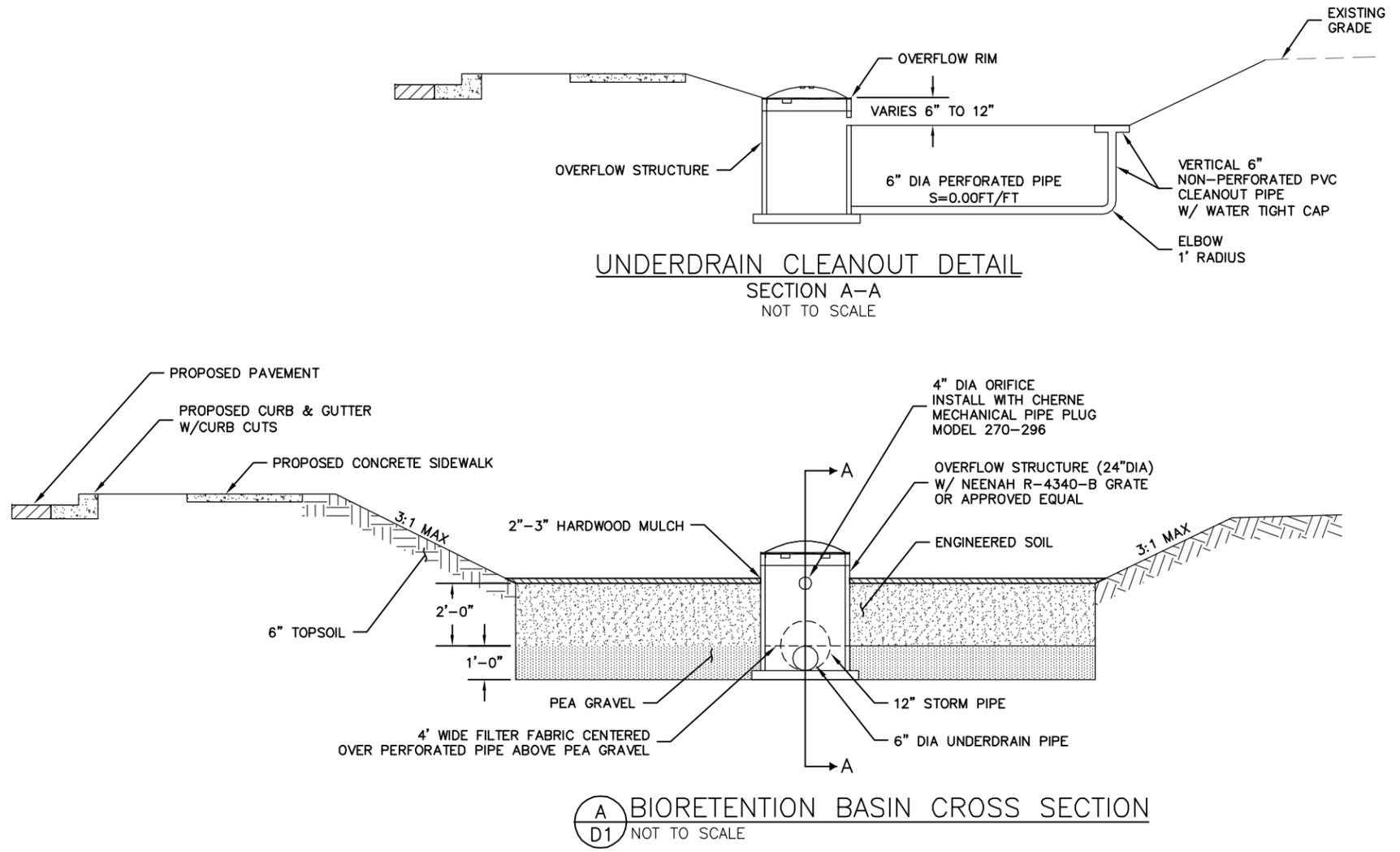
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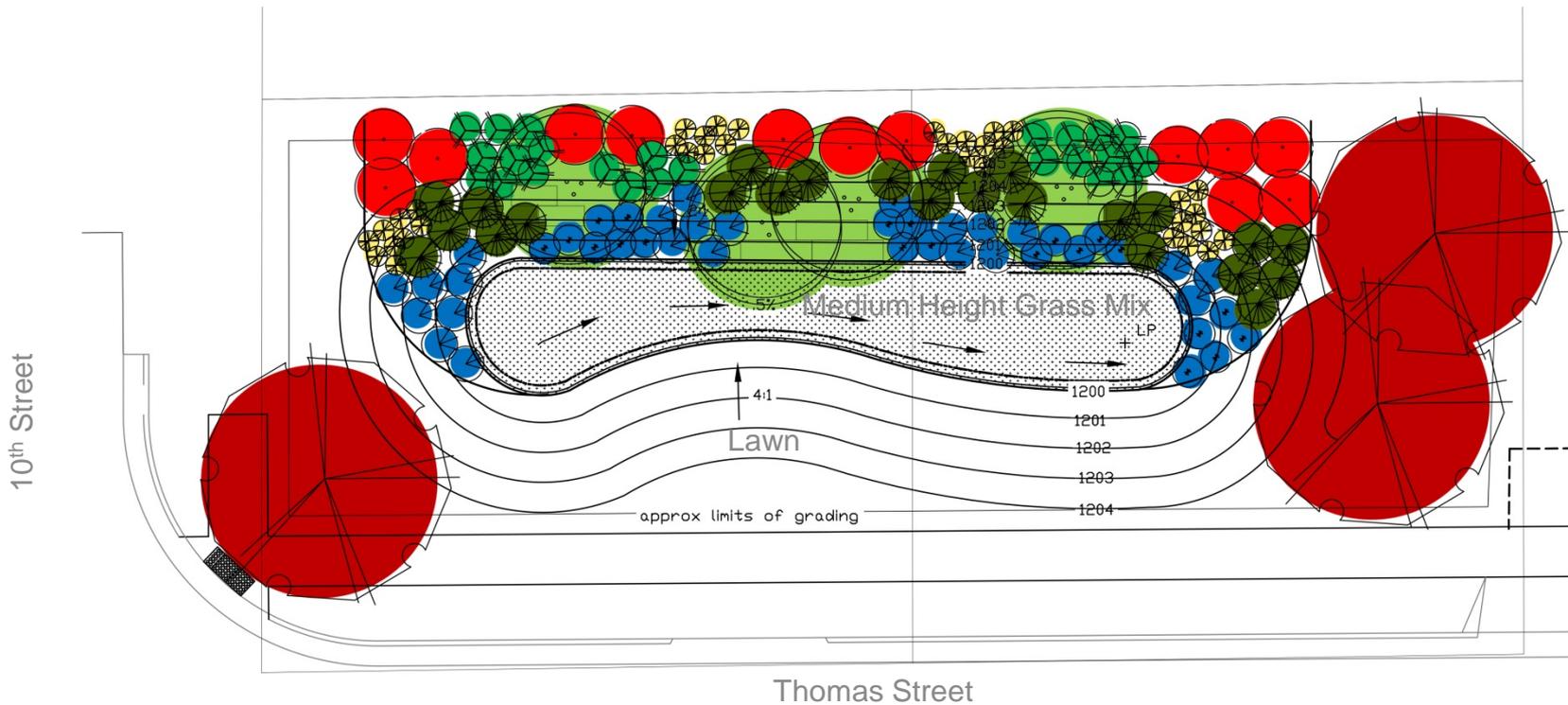
PHOTO: BIORETENTION BASIN AT MUNICIPAL LOT 9



PHOTO: EAST RIVER FRONT BIORETENTION BASIN



CITY OF WAUSAU Engineering Department 407 GRANT STREET WAUSAU, WI 54403-4783 (715) 261-6740 FAX (715) 261-6759	
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BIORETENTION DEVICE CITY OF WAUSAU CONSTRUCTION DETAIL	
SHEET NO. 1 OF 1 SHEETS FILE NUMBER 17-02-02	



Switch Grass
Panicum virgatum



Dwarf Winterberry Holly
Ilex verticillata 'Sprite'



Paperbark Birch
Betula p.



Redosier Dogwood
Cornus sericea 'Istanti'



Effusa Juniper
Juniperus communis 'Effusa'



Red Maple
Acer rubrum



Lowbush Blueberry
Vaccinium angustifolia 'North Sky'



Switch Grass
Panicum virgatum



Dwarf Winterberry Holly
Ilex verticillata 'Sprite'



Paperbark Birch
Betula p.



Redosier Dogwood
Cornus sericea 'Istanti'



Effusa Juniper
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Red Maple
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