



## OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or Sub-unit thereof.

**Meeting:** CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

**Members:** Lisa Rasmussen (C), Sherry Abitz, Gary Gisselman, Karen Kellbach, Robert Mielke.

**Location:** Council Chambers, City Hall, 407 Grant Street.

**Date/Time:** Thursday, January 8, 2015, at 5:30 p.m.

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1. Approve minutes of the December 11, 2014 meeting.
  2. PUBLIC HEARING: Vacation of the alley abutting 720 and 724 Franklin Street and 715, 717 and 721 McIndoe Street.
  3. Discussion and possible action on the sale of City-owned property at 1001-1003 North 3<sup>rd</sup> Avenue.
  4. Discussion regarding engineering services to study 1<sup>st</sup> and 3<sup>rd</sup> Avenues and possible conversion to two-way traffic.
  5. Update on Thomas Street design for west half of project and possible action on side street access.
  6. Discussion and possible action regarding renewal of Stormwater Memorandum of Agreement with surrounding communities.
  7. Future agenda items for consideration.

Adjourn.

*The next regular meeting is scheduled for February 12, 2015.*

LISA RASMUSSEN, Chairperson

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THIS NOTICE POSTED AT CITY HALL AND FAXED TO CITY PAGES AND DAILY HERALD: December 30, 2014 at 10:30 a.m.

It is possible that members of and possibly a quorum of members of other committees of the Common Council may be in attendance at this meeting to gather information. No action will be taken by any such groups at this meeting other than the committee specifically referred to in this notice.

Upon reasonable notice, effort will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information or to request this service, contact the City Clerk at (715) 261-6620.

Agenda distribution: Committee members, Council members, Assessor, Attorney, Clerk, Community Development, Engineering, Finance, Fire, Inspections, Mayor, Parks, Planning, Public Works, County Planning, Daily Herald, City Pages, Wausau School District, Wausau Area Events, Becher-Hoppe Associates, AECOM, CWE, REI, Glenn Speich, Judy Bayba, Scholfield Group, Evergreen Civil Engineering, Schoen Engineering Solutions, Clark Dietz, Inc.

## CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

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Date of Meeting: December 11, 2014, at 5:30 p.m. in the Council Chambers of City Hall.

Members Present: Rasmussen, Gisselman, Kellbach, Mielke, Abitz

Also Present: Mayor Tipple, Wesolowski, Gehin, Jacobson

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Noting the presence of a quorum, at approximately 5:30 p.m. Chairperson Rasmussen called the meeting to order.

### **Approve minutes of the November 13, 2014 meeting**

Mielke moved to approve the minutes of the previous meeting. Kellbach seconded and the motion carried unanimously 5-0.

### **PUBLIC HEARING: Vacation of Junction Street south of McDonald Street**

Rasmussen asked those in attendance who wished to speak regarding the proposed vacation to come to the podium and give their name, address and comments. No one came forward to offer comments and the public hearing was closed.

Kellbach moved to approve the vacation of Junction Street south of McDonald Street. Mielke seconded.

Gisselman questioned if the Cemetery Association would become the owner of the land and Gehin confirmed. Abitz asked if any cleanup of the property needed to be done. Gehin replied that the road has already been removed.

There being a motion and a second, motion to approve the vacation of Junction Street south of McDonald Street carried unanimously.

### **Discussion and possible action on preliminary resolutions for 2015 construction projects**

Rasmussen noted that the list of projects proposed for 2015 was included in the packet. Abitz questioned the difference between a street improvement project and a street reconstruction project. Wesolowski indicated curb and gutter will be installed on all streets. A street without curb and gutter is an improvement project and is assessed the full rate of \$38 per foot. A street with existing curb and gutter is a reconstruction project and charged 60% of the full rate. Abitz believes Flieth Street did not qualify for Block Grant Funding. Wesolowski confirmed and stated 22<sup>nd</sup> Avenue was submitted for Block Grant Funding.

Mielke asked if 2<sup>nd</sup> Avenue from Stewart to Elm and Clark from 2<sup>nd</sup> Avenue to the cul-de-sac is still scheduled for 2015 and Wesolowski confirmed. Rasmussen indicated as soon as there is resolution on the pollution issue the project can move forward. Gisselman asked if staff should consult with the neighborhood group. Rasmussen stated there has been nothing but public engagement with this project. We have been working with Main Street and the River District on this project as it is predominantly commercial. Even though the neighborhood group may not see the need for the project, the business community is in favor. It has taken a year and a half to get consensus with the businesses regarding amenities, but with the exception of one or two, everyone is on the same page. Gisselman is familiar with

the development and the contamination, but was surprised with the comments of the neighborhood group. Mielke stated this is the Westie Group and with the exception of one or two, everyone is in favor of the project. Rasmussen noted there are a few people that feel there is greater need in the City but in reality this project will spark development in the TIF. The business stakeholders love it and feel they have waited a long time for rebirth. Gisselman asked if the cul-de-sac design has been resolved. Wesolowski explained that a final design has not been completed. GRAEF was hired to assist in design elements and the plan will be finalized this winter. Mayor Tipple stated that one of the budget proposals on the Council floor was to close certain TIF districts. If this TIF district is closed the project will not happen. Rasmussen stated there has been a lot of time and money invested into the design. The stakeholders have indicated once the project gets underway, private sector investments will happen.

Abitz stated there are a couple of houses on Flieth and asked if there could be any deviation from assessments for the project. Wesolowski explained that public hearings would be held where residents would have the opportunity to weigh in on the project. Rasmussen stated the committee can address assessments after feedback is received from the public hearing.

Mielke moved to approve the preliminary resolutions for 2015 construction projects. Kellbach seconded and the motion carried unanimously 5-0.

### **Discussion and possible action regarding on-street parking in front of Zillman Meat Market at 1910 North 6<sup>th</sup> Street**

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Rasmussen stated this item was forwarded to this committee from Parking and Traffic. Zillman's has recently completed a new façade, which is very nice looking. Wesolowski was asked by Ann Werth to look into adding parking on 6<sup>th</sup> Street on behalf of Zillman. Parking could be added but it would be complicated. This is STH 52, which is three lanes of thru traffic with no parking. Since it is STH 52, the DOT has permitting authority. John Keiffer with the DOT indicated a request in the form of a letter would have to be submitted to the DOT if the City would like a formal denial or approval. However, Keiffer's initial reaction is that the DOT would not be inclined to approve the parking. If parking is justified, the City would have to buy the parking spots based upon the useful remaining life of the pavement. Also, the City would be 100% responsible for future reconstruction of the parking spots. Mielke questioned the estimated cost and Wesolowski replied it would be determined by the DOT. Wesolowski added that the road is not that new but has been recently overlaid with asphalt.

Gisselman questioned how this area would be different than Stewart Avenue and what happens with parking on Stewart Avenue when that road is redone. Wesolowski explained that parking on Stewart Avenue will be removed when the road is redone. Rasmussen stated that safety is an issue and parked cars obstruct vision. Traffic travels at a higher speed and she feels there should not be parking along Stewart Avenue. She also feels that the expense and effort involved may not be worth pursuing for three parking stalls on 6<sup>th</sup> Street. Wesolowski stated if the parking stalls were to remain when Stewart Avenue is overlaid this summer, the City would be responsible for the cost of the asphalt.

Mielke asked to abstain from any vote as Zillman is a customer of his.

Pat Zillman, owner of Zillman Meat Market, stated there was always parking on 6<sup>th</sup> Street until the road was reconstructed. There are residences on each side of his building and an alley. Not having parking on the street causes issues even for the people living there. They have been in business for 61 years. People still park on the road and they have to tell them to move their vehicle. They are trying to build on the business with the remodel project but parking has been a big problem. Rasmussen asked if Zillman

would be interested in sharing in the cost if there would be a substantial cost to the City. Zillman would consider that.

Abitz questioned if staff would be able to contact the DOT for a cost estimate. Rasmussen asked if the area was posted as no parking. Wesolowski replied no as there are three traffic lanes with no designated parking lanes. Rasmussen reminded the committee that the budget has a razor thin margin and actions from the DOT are difficult to come by as they do not want to create precedent. Gisselman stated we need more information that can be shared with Zillman and he would support a letter to the DOT. Rasmussen feels there would be traffic flow problems with a lane reconfiguration. Abitz replied the Parking & Traffic Committee looked at moving the sidewalk in further to allow for parking. Wesolowski noted that he provided a few options for Parking & Traffic to look at, but any design would have to be approved by the DOT and they are very protective with state highways.

Abitz moved to direct staff to obtain the necessary analysis from the DOT. Gisselman seconded and the motion carried unanimously 5-0.

### **Update on 2014 Street Construction Projects**

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Wesolowski stated a summary of the 2014 projects was included in the committee packet. Rasmussen asked if the manholes on Scott and McClellan Streets were ramped for snow plowing. Gehin stated the manholes on Scott were ramped. A layer of binder was placed on McClellan Street but the structures were not raised. They will be raised in spring just prior to the placement of the final layer of asphalt. Rasmussen asked if leaf pickup was completed in this area. Wesolowski and Gehin did not believe so. Rasmussen questioned if there was retainage left in the contract. Wesolowski explained that the Board of Public Works met this week and moved not to extend the contract completion date and not to assess liquidated damages at this point. The Board reserved the right to assess damages at a later date. Rasmussen stated an extension was given into November and asked if it would be prudent for the committee to consider a policy with an official end date, such as October 31, for all seasonal road construction projects. Contractors should be directed to have work completed by Halloween, even if it means working nights and weekends. Gehin explained that the original completion date for Project C was October 10. Staff does want work done in October but with any project things always come up. Project C was a complex project. Rasmussen stated if projects run into winter it creates a bad image. Wesolowski stated that staff will try to keep projects smaller with an earlier time frame. Curling Way did not get bid out until late because of real estate issues. Rasmussen stated the wet summer did not help, but she thought a specific end date could eliminate problems ahead of time. Gehin feels a message has been sent to contractors. In the past the City has been flexible if the contractor has put in a good effort. The City has rarely considered liquidated damages. However, going forward staff will inform contractors of the possibility at the preconstruction meeting. Rasmussen said the goal in the process is for the City to be taken seriously and make contractors understand the need to show up on time, do a good job, and be done on time. Mielke added that he liked the idea of completion by October 31. Rasmussen stated this can be placed on a future agenda if staff feels the need for a policy with an end date.

### **Future agenda items for consideration**

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Abitz would like an update on the west side of the Thomas Street project. Wesolowski stated staff will be meeting with AECOM and an update can be given in January. Abitz noted that Krist will be starting demolition of the former Thunderlube. Also, the exterior of the building at 10<sup>th</sup> and Thomas is being improved and the property will be put up for sale when completed. Rasmussen stated there is funding in the 2015 budget for acquisition and she has been in touch with Economic Development Chairman Nagle regarding creating a communication conduit for the residents.

Mielke thanked Wesolowski and Groat. Earlier this year, CISM and Parking & Traffic passed modifications to the intersection near GI Associates, but how it would be funded was in question. There was a meeting this week and the project will be done in May or June. Without staff's efforts, the funding would not have been secured.

### **Adjourn**

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Mielke moved to adjourn the meeting. Kellbach seconded and the motion carried unanimously 5-0. Meeting adjourned at approximately 6:05 p.m.

Agenda Item No.

2

*STAFF REPORT TO CISM COMMITTEE - January 8, 2015*

**AGENDA ITEM**

**PUBLIC HEARING:** Vacation of the alley abutting 720 and 724 Franklin Street and 715, 717 and 721 McIndoe Street

**BACKGROUND**

The City has received a petition signed by the owners of 721 McIndoe Street and 724 Franklin Street regarding vacating the alley abutting their properties. The alley also abuts 720 Franklin Street, 715 and 717 McIndoe Street. A map has been attached for your reference.

**FISCAL IMPACT**

There is no fiscal impact in the vacation of this alley.

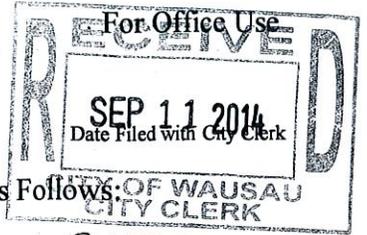
**STAFF RECOMMENDATION**

Depending upon comments received at the public hearing, staff would recommend the vacation of the alley.

Staff contact: Allen Wesolowski 715-261-6762

# PETITION

TO THE MAYOR AND COMMON COUNCIL  
OF THE CITY OF WAUSAU, WISCONSIN



A Petition For:

- Alley Vacation
- Blacktop Paving
- Curb and Gutter
- Sanitary Sewer
- Street Light
- Street Vacation
- Storm Sewer
- Watermain
- Zoning Change
- Other as Follows: \_\_\_\_\_

cc: Council, Mayor, Engineering  
Assessment, inspections

The undersigned petitioners respectfully request that your honorable body take such action as will cause the:

VACANT ALLEY BE REVERTED TO EACH PROPERTY OWNER

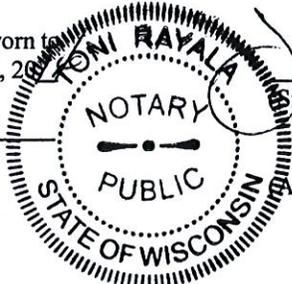
Signature of Electors	Print Name Clearly	Print Home Address	Date of Signing
<u>Jon Brainard</u>	<u>Jon Brainard</u>	<u>721 McINDOE ST</u>	<u>08-22-14</u>
<u>Jane Brainard</u>	<u>Jane Brainard</u>	<u>721 McIndoe St.</u>	<u>8-22-2014</u>
<u>Kim G. Mar</u>	<u>Kim Mar</u>	<u>724 Franklin St</u>	<u>9-07-2014</u>
<u>Debra Chapman-Mar</u>	<u>Debra Chapman-Mar</u>	<u>724 Franklin St</u>	<u>9-07-2014</u>
5.			
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### AFFIDAVIT OF CIRCULATOR

STATE OF WISCONSIN  
CITY OF WAUSAU Jon Brainard being duly sworn disposes and says that he is a resident of the affected area, residing at 721 McINDOE ST in the City of Wausau; that he is personally acquainted with the persons who have signed the foregoing petition; that he knows them to be residents of the affected area; that they signed the same with full knowledge of the contents thereof; that their respective residents are stated therein; that each signer signed the same on the date stated opposite his name; and that he intends to support the petition.

Filed in the Office of the City Clerk and sworn to before me this 11 day of Sept., 2014

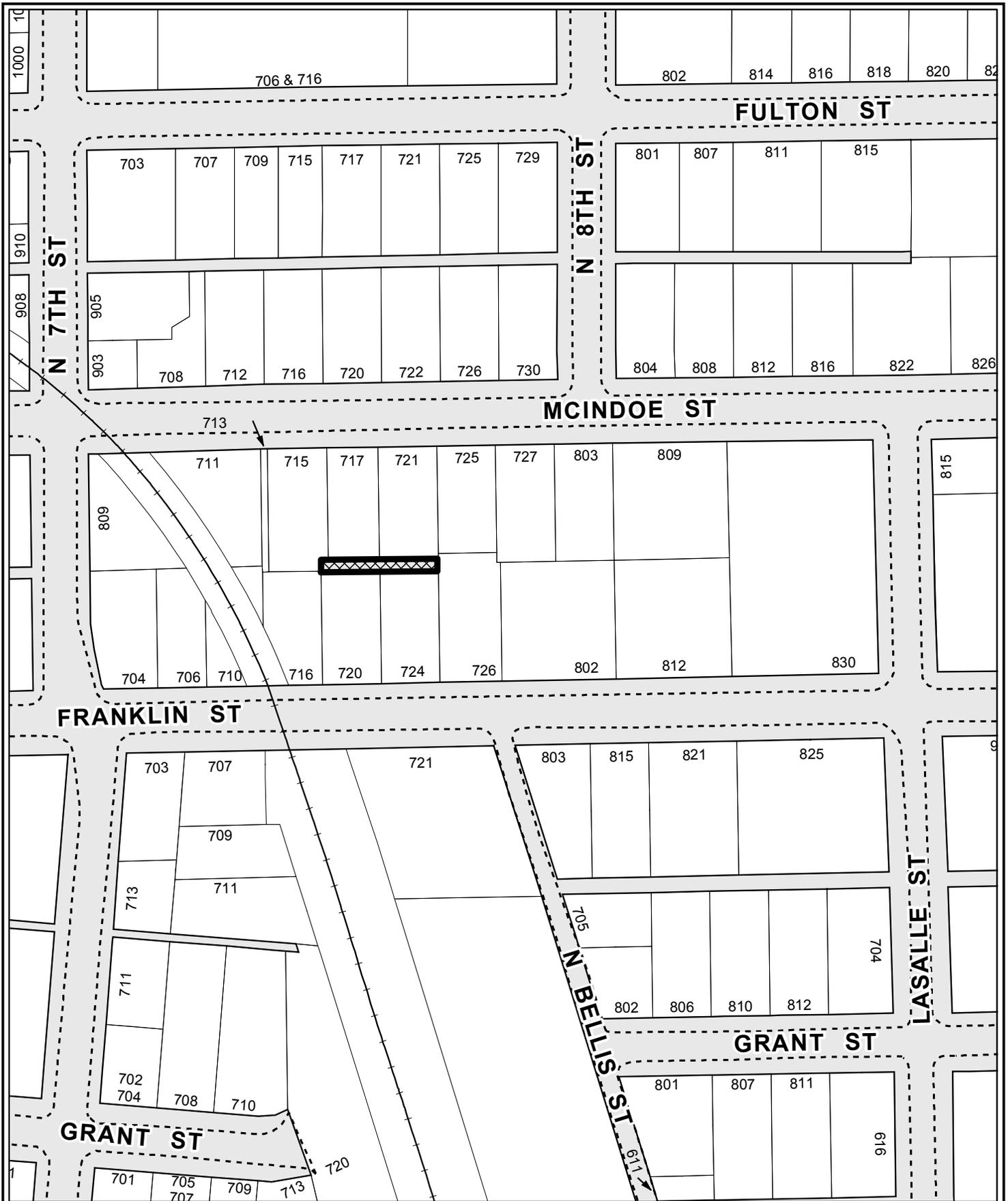
[Signature]  
Signature of City Clerk or designee



[Signature]  
Signature of Circulator)

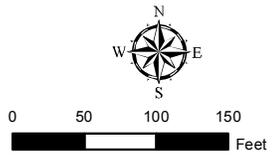
721 McINDOE ST  
Address of Circulator)

715-212-4373

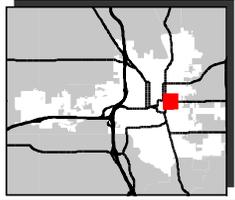


# CITY OF WAUSAU

Marathon County, Wisconsin



 Vacate     Road (Paved)



Map Date: October 20, 2014

<b>AGENDA ITEM</b>
Discussion and possible action on the sale of City-owned property at 1001-1003 North 3 <sup>rd</sup> Avenue
<b>BACKGROUND</b>
The City owns the property located at 1001-1003 North 3 <sup>rd</sup> Avenue, which is on the corner of North 3 <sup>rd</sup> Avenue and West Union Avenue. The City Attorney's office was contacted by the owner of the property to the north. The property owner is interested in purchasing the property.
<b>FISCAL IMPACT</b>
The estimated value from the City Assessor will be provided to the committee at the meeting.
<b>STAFF RECOMMENDATION</b>
Staff has initiated the process by sending a letter to the City departments as stated in Section 3.12 of the Wausau Municipal Code. If we receive any objections, we will make them known at the meeting. If no objections are received, CISM could approve advertising the property for sale with any conditions it may deem appropriate.
Staff contact: Allen Wesolowski 715-261-6762



<b>AGENDA ITEM</b>
<p>Discussion regarding engineering services to study 1<sup>st</sup> and 3<sup>rd</sup> Avenues and possible conversion to two-way traffic.</p>
<b>BACKGROUND</b>
<p>1<sup>st</sup> and 3<sup>rd</sup> Avenues are one way pairs from Thomas Street to Union Avenue. Past discussions have included turning these streets back to two way traffic flow. Obviously, turning these streets into two way traffic would have a significant impact. The most pressing impacts which need to be evaluated would be on STH 52 (Stewart Avenue), 1<sup>st</sup> Avenue (Thomas Street – Stewart Avenue) and Thomas Street. All three of these projects are in or will be in design soon. If the City would like to evaluate this, it would need to be done now as impacts to the proposed designs would be significant.</p>
<b>FISCAL IMPACT</b>
<p>A budget of \$50,000 for the study is included in TID 8.</p>
<b>STAFF RECOMMENDATION</b>
<p>If CISM moves to proceed with the study, staff recommends moving ahead as soon as staff can get RFP's written.</p>
<p>Staff contact: Allen Wesolowski 715-261-6762</p>

**AGENDA ITEM**

Update on Thomas Street design for west half of project and possible action on side street access

**BACKGROUND**

Previously, Council adopted a preliminary concept for the west half of Thomas Street that included single travel lanes in each direction, with left turn lanes and a raised median. As the design work progresses, the consultants need to establish what the access to and from the side streets intersecting with Thomas Street will be. The two concepts previously presented to CISM and Council (one from Graef and one from AECOM) differ slightly in how they treated side-street access. The Graef plan showed median breaks at each street intersecting with Thomas Street, whereas AECOM proposed extending the median on Thomas Street through a number of intersections. The attached memo from AECOM summarizes their proposed access control techniques. Staff and the consultants will lead a discussion at the CISM meeting regarding various access options.

**FISCAL IMPACT**

None

**STAFF RECOMMENDATION**

Pending discussion at CISM meeting

Staff contact: Brad Lenz 715-261-6753

## Memorandum

To	Brad Lenz, Wausau	Page	1
	Alen Wesolowski, Wausau		
	Sean Gehin, Wausau		
	Bruce Gerland, AECOM		
CC	File		
Subject	Thomas Street Corridor Access Analysis		
From	Jeff Sandberg		
Date	December 15, 2014		

The purpose of this memorandum is to summarize AECOM's review of access management techniques in Graef's Thomas Street Corridor Master Plan, and compare them with our recommended access management improvements.

The proposed typical section for Thomas Street is a 2-lane divided roadway with a raised median separating eastbound and westbound traffic. The Graef plan proposes reducing access by prohibiting left turning movements from Thomas Street to side streets at regular intervals, desirably every other intersection. The purpose of this proposal is to improve safety by reducing the number of full access points and to provide more room (through elimination of left turn lanes) for green space. This access modification is proposed at the Thomas Street intersections with 14<sup>th</sup> Ave, 13<sup>th</sup> Ave, 10<sup>th</sup> Ave, 8<sup>th</sup> Ave, 6<sup>th</sup> Ave, and 4<sup>th</sup> Ave.

Upon review of the Graef plan, AECOM recommended further restricting access at intersections by extending the median through each intersection where Graef proposed left turn prohibitions, resulting in right-in/right-out access. The reasons for this recommendation include:

1. Restricting left turns from Thomas Street to the side roads with only signing (i.e. no geometric restriction) will likely be unsuccessful. Even infrequent left turn movements could be problematic for corridor operations as left turners would dwell in the single through lane and impede through traffic.
2. Left-out and crossing movements are frequently the movements with highest crash risk at side-road stop controlled intersections because they require the driver to select a gap in both streams of traffic.
3. The proposed median width is insufficient to allow vehicles to dwell in the median and perform two-stage left turn or crossing movements. This can be problematic on busy streets where a lack of gaps in both streams of traffic result in aggressive and risky driver behavior. It's also common for drivers to attempt a two-stage movement, but, in failing to realize there's insufficient room to dwell in the median, end up blocking the through lane.

This access modification alternative will have the following effects on operational characteristics of the corridor:

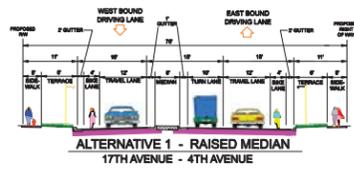
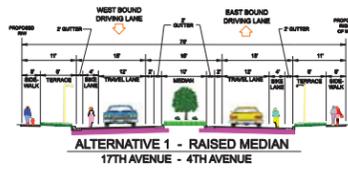
1. **Safety** – Typically, safety is evaluated by applying crash modification factors (CMFs) associated with an improvement to approximate the reduction in crashes. There are no CMFs available for either Graef's access modification proposal (open median) or AECOM's access modification proposal (closed median), so the differences cannot be measured quantitatively. Qualitatively, the closed median proposal will likely result in fewer crashes due to the three factors listed above.
2. **Operations** – There is a minor operational impact to closing the median at these intersections. Side street traffic, that would have otherwise turned left onto or crossed Thomas Street, will now have to traverse one block over to an intersection with full access. This will primarily affect properties (mostly residential) on streets with closed medians in the one block north and one block south of Thomas Street. This area has a continuous grid system, so these traversing movements would be relatively short – some traffic will not have to divert at all, but some traffic will have to travel up to ¼ mile out of their way.

One positive attribute of the closed median proposal is diverted traffic would be more likely to find their way to a signalized intersection, reducing the number of vehicles selecting gaps at unsignalized intersections while attempting to enter or cross Thomas Street from a side street.

3. **Pedestrians** – The most important attribute contributing to pedestrian safety at crosswalks is the presence of a raised median that allows pedestrians to cross each stream of traffic individually. Both the open median and the closed median proposals provide median refuges at all crosswalks along Thomas Street. However, the closed median proposal is likely to have fewer pedestrian crashes because the greater access restrictions result in fewer potential vehicle-pedestrian conflict points.

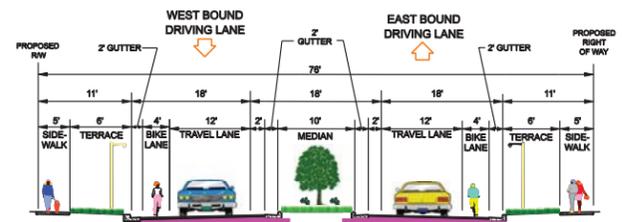
In conclusion, the closed median proposal, when compared to the open median proposal, is expected to be safer for vehicular and pedestrian traffic, while providing additional median space for landscaping or aesthetic treatments. The impacts of this proposal are a minor increase in driving distance for some drivers headed to or from a side street within a block of Thomas Street. The benefits of this alternative outweigh these minor impacts.

- LEGEND**
- COMMERCIAL RELOCATIONS
  - RESIDENTIAL RELOCATIONS
  - LANDMARK
  - HISTORICAL PROPERTY
  - EXISTING R/W
  - PROPOSED IMPROVEMENTS
  - PROPOSED SIDEWALK

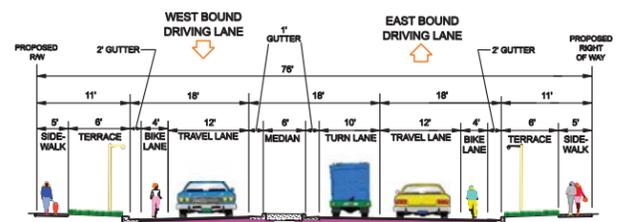


**LEGEND**

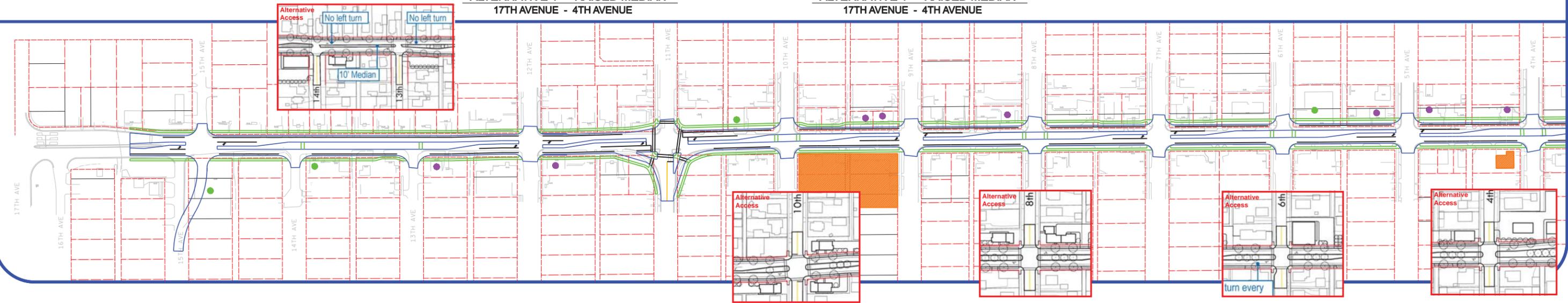
- COMMERCIAL RELOCATIONS
- RESIDENTIAL RELOCATIONS
- LANDMARK
- HISTORICAL PROPERTY
- EXISTING R/W
- PROPOSED IMPROVEMENTS
- PROPOSED SIDEWALK



ALTERNATIVE 1 - RAISED MEDIAN  
17TH AVENUE - 4TH AVENUE



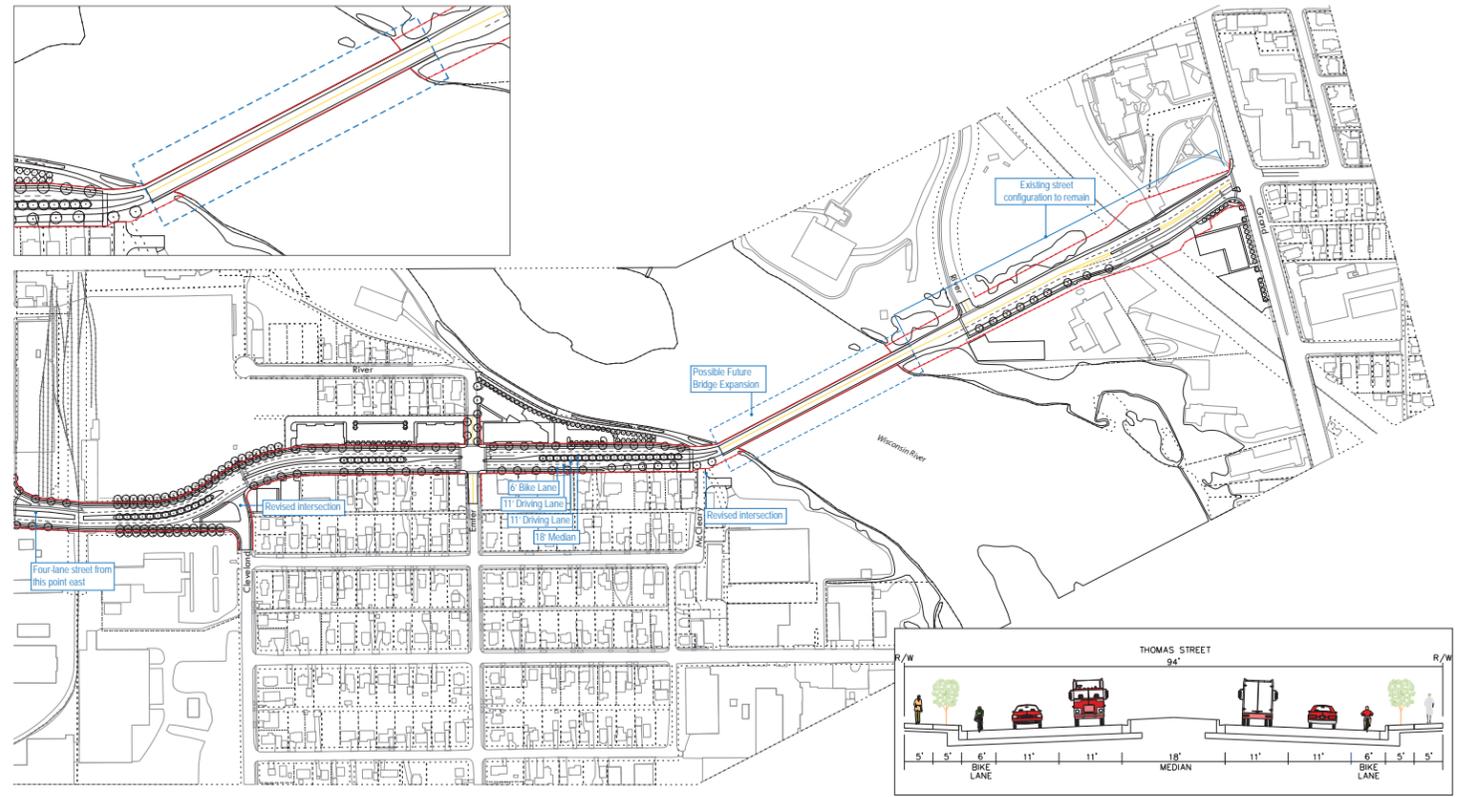
ALTERNATIVE 1 - RAISED MEDIAN  
17TH AVENUE - 4TH AVENUE



## 5. Traffic Analysis and Alternatives



Figure 46. 72'194" ROW Option



<b>AGENDA ITEM</b>
Discussion and possible action regarding the renewal of Stormwater Memorandum of Agreement with surrounding municipalities.
<b>BACKGROUND</b>
Marathon County owns facilities throughout the County in various municipalities. The County-owned facilities are required to meet Wisconsin Department of Natural Resources stormwater regulations. Rather than adopt its own stormwater ordinance, Marathon County has elected to comply with the applicable stormwater ordinances in each of the municipalities with County-owned facilities. The agreement amongst Marathon County and neighboring communities (City of Wausau; Villages of Weston, Kronenwetter, and Rothschild; and Town of Rib Mountain) holds Marathon County responsible for meeting the DNR and municipal stormwater regulations. The agreement also works to achieve uniform stormwater requirements throughout the participating communities and an effort to collaborate together to implement a single information and outreach stormwater program. The original Memorandum of Agreement has since expired and this resolution is to renew the existing agreement.
<b>FISCAL IMPACT</b>
None.
<b>STAFF RECOMMENDATION</b>
Staff recommends approval of the intergovernmental Memorandum of Agreement.
Staff contact: Sean Gehin 715-261-6748

## MEMORANDUM OF AGREEMENT

### BETWEEN MARATHON COUNTY, THE CITY OF WAUSAU, THE VILLAGES OF WESTON, KRONENWETTER, AND ROTHSCHILD, AND THE TOWN OF RIB MOUNTAIN

#### **I. PURPOSE**

THIS MEMORANDUM OF AGREEMENT is entered into for the purpose of minimizing discharge of pollutants carried by stormwater runoff and to develop and implement a single information and outreach program for all participating municipalities. The Agreement allows the parties to work together on a program that meets permit requirements of Wis. Admin. Code NR 216.

#### **II. TERM OF AGREEMENT**

This Agreement shall run March 1, 2013 to December 31, 2019. The terms of the Agreement may be reviewed and amended if necessary. This Agreement may be terminated by any party on thirty (30) days written notice to the group, subject only to the payment of any obligations due to the group under this Agreement up to the point of said termination.

#### **III. APPLICABILITY**

The process defined by this MOA addresses the requirements of Section 402 of the Federal Clean Water Act and the Storm Water Discharge Permit Program under Wis. Admin. Code NR 216. Through the Wisconsin Pollutant Discharge Elimination System (WPDES) permit program, the DNR regulates municipal, industrial, and animal waste operations discharging water to surface or groundwaters.

#### **IV. SUMMARY OF THE PERMIT PARTNERSHIP PROCESS**

Each of the participating municipalities and Marathon County will hold a municipal separate storm sewer system (MS4) permit. Marathon County will be responsible for achieving and maintaining compliance of its MS4 eligible facilities within each community.

#### **V. PROGRAM SUMMARY**

The program is designed to fulfill the permit requirements 1-9 as defined in of Wis. Admin. Code NR 216.07 as efficiently and effectively as possible through intergovernmental cooperation.

#### **VI. ALLOCATION OF RESPONSIBILITY**

For and in consideration of the terms and conditions in this Memorandum of Agreement, Marathon County and the participating municipalities have the following responsibilities:

##### **1. PUBLIC EDUCATION AND OUTREACH**

###### **Marathon County will:**

- Coordinate the development and updates of the Wausau Urban Area Stormwater Education and Outreach Plan and future plan updates at no cost to the municipalities;
- Coordinate the implementation of the Wausau Urban Area Stormwater Education and Outreach Plan.

###### **The municipalities will:**

- Appoint one representative to the North Central Wisconsin Stormwater Coalition;

- Contribute towards costs of development, reproduction and distribution of educational materials (each community will contribute an equal share of the cost);
- Make available rooms for public informational meetings as necessary.

## **2. PUBLIC INVOLVEMENT AND PARTICIPATION**

### **Marathon County will:**

- Develop and maintain a stormwater management website at no cost to the municipalities;
- Public notice all meetings of the North Central Wisconsin Stormwater Coalition and any public informational meetings hosted by Marathon County.

### **The municipalities will:**

- Public notice all meetings hosted by the municipality;
- Contribute towards costs of public notices, meetings, and other public involvement and participation activities (each community will contribute an equal share of the cost).

## **3. ILLICIT DISCHARGE DETECTION AND ELIMINATION**

### **Marathon County will:**

- Assist the participating municipalities to develop and update as necessary, municipal illicit discharge ordinances in accordance with NR 216;
- Comply with municipal illicit discharge ordinances as they apply to MS4 eligible County facilities;
- Pay actual sampling and field screening costs of outfalls serving county owned facilities;
- Follow appropriate procedures to eliminate illicit discharges as defined by Wisconsin Department of Natural Resources regulations or other sources of non-storm water on MS4 eligible County facilities.

### **The municipalities will:**

- Adopt and update as necessary, a municipal illicit discharge ordinance;
- Conduct field screening analysis for illicit connections and discharges at all municipal and county outfalls within their respective MS4 boundaries;
- Follow the procedures to eliminate illicit discharges as defined by Wisconsin Department of Natural Resources regulations or other sources of non-storm water on municipal facilities.

## **4. CONSTRUCTION SITE POLLUTION CONTROL**

### **Marathon County will:**

- Assist the participating municipalities to develop and update as necessary, municipal construction site erosion control ordinances in accordance with NR 216;
- Comply with municipal construction site erosion control ordinance as they apply to MS4 eligible County facilities as defined in NR 216.

### **The municipalities will:**

- Adopt and update as necessary, a municipal construction site erosion control ordinance.

## **5. POST-CONSTRUCTION SITE STORM WATER MANAGEMENT**

### **Marathon County will:**

- Work with the participating municipalities to develop and update as necessary, post construction storm water management ordinances in accordance with NR 216;
- Comply with municipal post construction storm water management ordinance as they apply to MS4 eligible County facilities as defined in NR 216.

### **The municipalities will:**

- Adopt and update as necessary, a municipal post construction storm water management ordinance.

## **6. POLLUTION PREVENTION**

### **Marathon County will perform the following tasks on MS-4 eligible county owned facilities to the specifications of the individual municipalities in which the facilities exist:**

- Install and maintain source area controls and regional best management practices;
- Roadway maintenance including street sweeping and de-icer management;
- Collection and management of leaf and grass clippings;
- Management of county garages, storage areas and other potential sources of pollution;
- Management of the application of lawn and garden fertilizers on county controlled properties in accordance with s. NR 151.13 (1) (b) 3;
- Implement inspection, surveillance and monitoring procedures necessary to determine compliance and noncompliance with municipal permit conditions;
- Conduct an assessment of the actions taken using a pollutant loading analysis model (SLAMM).

### **The municipalities will perform the following tasks on municipal facilities:**

- Install and maintain source area controls and regional best management practices;
- Roadway maintenance including street sweeping and de-icer management;
- Collection and management of leaf and grass clippings;
- Management of municipal garages, storage areas and other municipal sources of pollution;
- Management of the application of lawn and garden fertilizers on municipal controlled properties in accordance with s. NR 151.13 (1) (b) 3;
- Implement inspection, surveillance and monitoring procedures necessary to determine compliance and noncompliance with permit conditions;
- Conduct assessments of the actions taken using a pollutant loading analysis model (SLAMM) on municipal MS4 facilities within their respective MS4 boundaries.

## **7. STORM SEWER SYSTEM MAP**

### **Marathon County will:**

- Identify and map MS-4 eligible county owned facilities and outfalls as defined in NR 216;
- Provide the municipalities with geographical data of county owned MS-4 eligible facilities and outfalls.

### **The municipalities will:**

- Identify and map municipal facilities and outfalls;

- Include and identify (label) county owned facilities and outfalls in required storm sewer system map.

## **8. ANNUAL REPORT**

### **Marathon County will:**

- Coordinate the development of standardized yearly reporting by the municipalities.

### **The municipalities will:**

- Include and identify (label) county owned facilities and outfalls in required yearly reporting.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

**RESOLUTION OF THE  
CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE**

Approving Renewal of Stormwater Memorandum of Agreement

Committee Action:	Approved		
Fiscal Impact:	None		
File Number:		Date Introduced:	January 27, 2015

**WHEREAS**, the Wisconsin Department of Natural Resources regulates municipal storm sewer systems discharging water to surface or ground waters through the Wisconsin Pollutant Discharge Elimination System (WPDES) permit program, and

**WHEREAS**, the goal of the WPDES Stormwater Program is to prevent the transportation of pollutants to Wisconsin's water resources via stormwater runoff, and

**WHEREAS**, the City of Wausau owns stormwater facilities that are required to be permitted under the Wisconsin Pollutant Discharge Elimination System (WPDES), and

**WHEREAS**, the Memorandum of Agreement is between Marathon County; the City of Wausau; the Villages of Kronenwetter, Rothschild, and Weston; and the Town of Rib Mountain, and

**WHEREAS**, the purpose of the Memorandum of Agreement, which is authorized pursuant to ss.66.0301, Wis. Stats., is to develop and implement a single information and outreach program meeting the requirements of the Wisconsin Administrative Code and to increase awareness of stormwater impacts on waters of the state while avoiding duplication of efforts and saving costs, and

**WHEREAS**, the Memorandum of Agreement will cooperate to adapt and revise operating procedures and municipal ordinances to comply with the requirements of the WPDES General Permits held by each party to the agreement and any changes made to the Wisconsin Administrative Code; now therefore

**BE IT RESOLVED** the Common Council of the City of Wausau hereby authorizes and executes a Memorandum of Agreement between Marathon County; the City of Wausau; the Villages of Kronenwetter, Rothschild, and Weston; and the Town of Rib Mountain.

Approved:

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James Tipple, Mayor