



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or Sub-unit thereof.

Meeting: CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Members: Lisa Rasmussen (C), Sherry Abitz, Gary Gisselman, Karen Kellbach, Robert Mielke.

Location: Council Chambers, City Hall, 407 Grant Street.

Date/Time: Thursday, August 14, 2014, at 5:30 p.m.

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1. Public comment on matters appearing on the agenda.
 2. CONSENT AGENDA (Any item can be removed from the Consent Agenda at the request of a Committee member.)
 - A. Approve minutes of the July 10, 2014 meeting.
 - B. Approve Final Resolutions to levy special assessments for 2014 Street Construction Projects.
 - C. Approve Stormwater Maintenance Agreement for VNA parking lot at 520 North 32nd Avenue.
 - D. Approve Easement for storm sewer on 80th Avenue (Reif Family Limited Partnership)
 3. Discussion and possible action on request for directional signage for the Center for the Visual Arts.
 4. Discussion and possible action on potential modifications to 28th Avenue to address traffic access and flow pending development adjacent to Kwik Trip on Stewart Avenue.
 5. Discussion and possible action on selecting Thomas Street design concept and plan.
 6. Discussion and possible action on appropriate right-of-way width to accommodate selected design for Thomas St.
 7. Discussion and possible action on which half of the Thomas Street Project to construct first.
 8. Discussion and possible action on recommendation to the Economic Development Committee to create a communication conduit for stakeholders potentially impacted by the Thomas Street reconstruction project.
 9. Evaluation of Landscape Maintenance Contracts for Municipal Lot 9, the Highway 52 Median, and the Public Safety Block as to cost and scope of work and possible action thereon.
 10. Consideration and possible action on analysis of cost and value of seasonal employees performing landscape maintenance vs. outsourced contracts for same.
 11. 2015 CIP Summary.
 12. Update on the Scott Street lighting project.
 13. Update on the installation of permeable pavers on 1st Street.
 14. Update on the Wausau Business Campus Trail project.
 15. Future agenda items for consideration.
- Adjourn.

The next regular meeting is scheduled for September 11, 2014.

LISA RASMUSSEN, Chairperson

THIS NOTICE POSTED AT CITY HALL AND FAXED TO CITY PAGES AND DAILY HERALD: August 7, 2014 at 3:00 p.m.

It is possible that members of and possibly a quorum of members of other committees of the Common Council may be in attendance at this meeting to gather information. No action will be taken by any such groups at this meeting other than the committee specifically referred to in this notice.

Upon reasonable notice, effort will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information or to request this service, contact the City Clerk at (715) 261-6620.

Agenda distribution: Committee members, Council members, Assessor, Attorney, Clerk, Community Development, Engineering, Finance, Fire, Inspections, Mayor, Parks, Planning, Public Works, County Planning, Daily Herald, City Pages, Wausau School District, Wausau Area Events, Becher-Hoppe Associates, AECOM, CWE, REI, Glenn Speich, Judy Bayba, Scholfield Group, Evergreen Civil Engineering, Schoen Engineering Solutions, Clark Dietz, Inc., Kieffer, Ghidorzi.

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Date of Meeting: July 10, 2014, at 5:30 p.m. in the Council Chambers of City Hall.

Members Present: Rasmussen, Gisselman, Kellbach, Mielke. (Abitz was excused.)

Also Present: Mayor Tipple, Lenz, Wesolowski, Gehin, Mohelnitzky.

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Noting the presence of a quorum, at approximately 5:30 p.m. Chairperson Rasmussen called the meeting to order.

Public comment on matters appearing on the agenda

Boyd Gustke stated he is in attendance representing Connexus Credit Union. He attended CISM last month and asked for additional time to work with staff regarding the realignment of Bridge Street. He submitted a future expansion plan and indicated the problem is parking. They are a growing business and would like to stay in the area. However, where the road is proposed to be realigned it would cut across a significant portion of the property. If the proposed realignment goes through, Connexus would probably not remain at that location.

Approve minutes of the June 12, 2014 meeting

Mielke moved to approve the minutes of the previous meeting. Gisselman seconded and the motion carried unanimously 4-0.

Discussion and possible action on Winter Street Maintenance Services in Home Sweet Home Addition and surrounding neighborhood in the Town of Weston

This item was taken out of agenda order.

Rasmussen stated the Village of Weston has asked for the City of Wausau to take over on plowing in the Home Sweet Home Addition as it is basically an island for them to plow.

Mohelnitzky stated when he first was approached regarding taking over plowing this area, he was worried about the City of Wausau residents as it could be several hours before they are plowed. During a typical snow event, plowing begins at 11:00 p.m. and it could be 8:00 a.m. or 9:00 a.m. the next morning before some areas are plowed. However, after thinking about it further, we have been trying to work towards shared services and it makes logistical sense to take on this area. It is not a large area, we currently plow in the area, and have the appropriate equipment. A job number could be created to capture staff and equipment time for reimbursement. An end loader would be the most efficient piece of equipment to use for the area and a sand truck would follow up. He recommends exploring the request. It could be reevaluated if it becomes an issue where service to City of Wausau residents is hindered.

Daniel Guild, Village Administrator, introduced Keith Donner, Village Public Works Director and Milt Olson, Town of Weston Chairman. Guild stated he appreciates any assistance and feels it is an inefficiency for them to plow this area. He feels the City of Wausau would plow the area as effectively and efficiently if not more so than the Village. Everyone is all about public service so he appreciates the consideration.

Gisselman moved to approve winter street maintenance services in the Home Sweet Home Addition. Kellbach seconded and the motion carried unanimously 4-0.

Discussion and possible action on an easement for the unused portion of Grandview Drive

Wesolowski stated Al Crooks is the owner of 327 Kent Street and 2313 Grandview Drive. Mr. Crooks operates a paintball facility within the City right-of-way on Grandview Drive. This came to light as the City is looking at installing a gravel road to service the area. If the City will allow Crooks to continue to use the right-of-way, an easement should be obtained.

Jacobson stated there would not be anything legally prohibiting that type of activity from taking place on City property. If the Council would allow that activity to occur on City property, her office would take the proper steps in preparing legal documents to protect the City's interest.

Al Crooks, owner of Grand Valley Adventures Paintball at 2313 Grandview Drive, stated when he built his building, he had the understanding that the City was abandoning a number of streets in the area. He thought that Grandview Drive was going to end at his building and the rest of Grandview Drive would revert back to Jerry Brickner when vacated. During discussions with Brad Marquardt regarding installing gravel to establish the roadway for Grandview Drive, it was found that Grandview was not vacated as Crooks thought.

Wesolowski stated the alternate option would be to vacate that portion of Grandview Drive where the paintball facility is operating. Rasmussen stated the easement could be approved contingent upon discussions with the Engineering Department and property owners and if at some point during negotiations it is decided that street vacation is the better alternative, this would not stop them from pursuing that.

Gisselman moved to approve an easement for the unused portion of Grandview Drive. Mielke seconded and the motion carried unanimously 4-0.

Discussion and possible action on Amendment to the Official City Map to establish the new exterior lines of the realignment of Bridge Street from Westwood Drive to 28th Avenue and Pine Ridge Boulevard from Plaza Drive to Bridge Street. (This item was postponed from the May 8 and June 12, 2014 meetings.)

Rasmussen stated this item has been postponed from the May 8 and June 12 meetings to allow Connexus time to work with staff. She reminded the committee that this has been on the radar since 2009. She added that the hospital area is only expanding with clinics and traffic. The planned roadway would be about 60 feet from the front of the building.

Gustke stated the primary concern for Connexus is both parking and building expansion. Rasmussen believes that creating parking in that area would be difficult due to the topography. Gustke stated there is an opportunity to expand parking there. The expansion plan he provided showed a three level expansion for 9,000 sq. ft. of building space with 30 to 40 additional parking stalls. They want to work with the City on this and they like their current location, but they need time and guidance to see what the possibilities are. Rasmussen questioned where they are at with their timeline for the proposed expansion of either parking or building space. Gustke stated expansion is further out as they are working with short term needs right now. Any type of addition will take 18 to 24 months. They would like to have as many employees at this location as possible.

Rasmussen asked where they are at with negotiations with Liberty Mutual to acquire this land as it did not sound like Liberty Mutual was opposed to the proposed realignment. Gustke stated they are approaching Liberty Mutual for the acquisition of the land, but there is nothing definitive at this time. Rasmussen stated the alternative for the City is to shift the road to the south; however, the topography would impact already established parking areas at Wausau Hospital. The preferred alternative is to the north which projected across the southern most edge of the front lawn of Connexus. She knows the road will not be built this year, but believes we should be ready with plans to connect the road to County R, if granting opportunities come up, or if the traffic situation worsens. This area is heavily walked by all employees in the area. The new road would

contain walk on both sides. Mielke added that the committee has already given two extensions and this needs to get done. Gustke stated it was his understanding that this was not an urgency. They are not necessarily opposed to the road but just asking for assistance into other alternatives. Rasmussen questioned if Connexus would have enough room for compromise if sidewalk would be installed on only one side. Gustke stated they need the ability to add 30 to 40 parking stalls in order to accommodate the building expansion. Wesolowski said he would not recommend removing sidewalk from one side as there is a lot of pedestrian traffic in the area.

Mayor Tipple questioned if Surgical Associates had weighed in on the realignment. Wesolowski replied no and stated that they are really not affected by the alignment. One option discussed with Gustke was working with Aspirus to acquire land for an upper parking lot. However, that would not be ideal due to the elevation. Gustke believes there could be other alternatives, but it takes time to find them. They need the space and are growing at a record pace, but if the alignment is approved it will have an impact on whether they occupy that building for the long term. Rasmussen stated the options for the site are limited due to the topography. Connexus has also acquired a number of credit unions, all of which came with real estate. The organization needs to decide which facilities they will keep, but from an infrastructure standpoint the City needs to look at the growth of the community and the medical campus and be able to accommodate traffic. The options for Connexus are limited whether the road is realigned or not because it sits at the top of the hill and is surrounded by rock. Rasmussen is disappointed that there is not a definitive plan or timeline. At some point when the County decides to go ahead with County Road R, the City needs to have this in place or ready to go with them. Mayor Tipple questioned if this was time sensitive and added that County Road R may never be built. Wesolowski stated a private architect or engineer could provide some alternatives for Connexus. Any more work for the City's consultant will add to the cost. If the road is shifted to the south, Aspirus would lose parking stalls. Rasmussen stated this cannot be engineered for the credit union and we cannot engineer their parking lot for them. Gisselman asked if Connexus was ready to engage in professional assistance. Gustke stated their intension is not to have the City shift the road. They would just like to see if there are other alternatives.

Mielke moved to defer action until the September meeting. Gisselman seconded and the motion carried unanimously 4-0.

Discussion and possible action on the request for funding to purchase bicycle racks and/or additional signage for downtown

Lenz stated Aaron Ruff is the Chair of the Bike/Ped Committee. That committee spends a lot of time talking about a variety of issues. The downtown area comes up often in terms of how to get people around safely. They want to encourage people to walk and bike downtown but not interfere with the activities downtown. This request is to look at some ways to increase safety, particularly on 3rd Street and the 400 Block area. They have talked with the Police Department in terms of enforcement but also look at the other side in terms of encouraging positive behavior and how to get people to comply without necessarily giving them a ticket. The Bike/Ped Committee has discussed a campaign for downtown for bicyclists and skateboarders to promote positive use of alternative transportation.

Rasmussen stated the bicycle racks placed downtown have received nothing but positive feedback. She has received comments on how much the bike-friendly atmosphere downtown has improved. Lenz stated part of this discussion started with skateboarding downtown. There is an area where skateboarding is prohibited in the downtown, but the awareness is not out there. Ruff prepared materials in terms of signage and handouts to use to get the word out on the proper behavior.

Ruff stated education, enforcement and encouragement play a big role. The goal is to keep expanding to increase the education regarding bicycling and skateboarding downtown. Downtown businesses have stated there needs to be better and positive signs downtown, especially for bicyclists. Currently there are brown signs on each corner of the 400 Block and a couple of other places that say no skateboarding and rollerblading,

but those signs do not include bikes. Bicycles on the sidewalk has been one of the biggest issues. The new signage would encourage people to walk their bikes and skateboards on the sidewalk, and would still indicate persons would be subject to a fine. They are trying to spin the positive message.

Rasmussen asked if these signs would replace the brown signs that people have become desensitized to. Ruff believes it is the committee's intent to replace the brown signs. The other part of this is the request for additional funding for bicycle racks. There are areas that have been identified that could use more bicycle racks, such as Athletic Park and River Edge Trail. Rasmussen asked if another rack contest could be held if funding is approved. Pat Peckham provided background on the first bicycle rack contest. He does not know if the schools would be interested in having it again. Rasmussen asked if someone would contact the schools to see if the interest is there. The creative outcome from the project was positive. Lenz stated before the contest was approved there was a set budget. Less than half was spent of what would have been paid if ordered from a professional fabricator. Part of the campaign is also using money from Aspirus for publication of materials. The Park Department purchased temporary racks as well. Peckham added that one of the things that worked out nicely was NTC contributed the metal for their racks. They won the \$1,000 1st prize and are using that toward a scholarship.

Mielke moved to approve the request for funding to purchase bicycle racks and additional signage. Kellbach seconded.

Gisselman stated there are a lot of public areas that attract bicyclists and questioned if this is a sufficient amount of money. Ruff stated this would be a good start. Lenz indicated these racks would be placed in locations where we are not already planning other things, such as 2nd Avenue.

There being a motion and a second, motion to approve the request for funding to purchase bicycle racks and additional signage carried unanimously 4-0.

Discussion and possible action on Thomas Street regarding which half to construct first and the width of driving lanes, bicycle lanes, medians, boulevards and sidewalks

Based upon the results of Tuesday's Council meeting, Rasmussen pulled this item from the agenda until direction is received from the Coordinating Committee.

Discussion and possible action regarding drainage at Maple Hill Road and River Hills Circle. (This item was postponed from the June 12, 2014 meeting.)

Wesolowski met with Terry Mathie of 1215 Maple Hill Road and Gary Klingbeil of 1225 Maple Hill Road. There was not an acceptance of installing an inlet as neither neighbor wanted one in their yard. Therefore, he is reluctant to do anything at this time. It has been an issue for a long time and if we cannot get buy-in from the property owners he does not want to spend the money. Rasmussen stated the subject of buy-in might be different when the situation is active in spring.

The committee agreed by consensus to hold off regarding the drainage at this time and staff will revisit it in spring.

Discussion and possible action on the sale of 541 Evergreen Road

Rasmussen stated that 541 Evergreen was advertised for bids. Only one bid was received and it was below the minimum price set by CISM. This could be re-bid with a lower minimum or we could hold on to the property and the City would continue to maintain it.

Gisselman moved to re-advertise with the minimum bid of \$15,500. Mielke seconded and the motion carried unanimously 4-0.

Discussion and possible action on an easement for WPS at 1701 North River Drive

Lenz stated WPS needs this easement for work that they are doing to cross the river to the west side and remove lines from the east side. It should not affect the current River Drive as the pole would be located in the same location as an existing pole.

Mielke moved to approve the easement for WPS at 1701 North River Drive. Kellbach seconded and the motion carried unanimously 4-0.

Future agenda items for consideration

Mielke would like the snow ordinance reviewed before winter. Rasmussen stated the City Attorney has been asked to look into creating an ordinance that would prohibit the placement of snow against another person's dwelling, driveway, and sidewalk.

Mielke received phone calls from residents in the 300 and 400 blocks of South 10th Avenue. There has been criminal activity in the area and the residents are wondering what could be done regarding lighting in the area.

Mielke thanked DPW and the Water Department for the repair of Callon Street.

Mohelnitzky noted the progress of the Thomas Street repair. They had estimated the project to take 8 days, but it was completed in 3½. It is a band aid on cancer, but it will hold for a few years. He thanked the committee for allowing them to do the repair as safety of the workers was a concern during patching the road.

Adjourn

Mielke moved to adjourn the meeting. Kellbach seconded and the motion carried unanimously 4-0. Meeting adjourned at approximately 6:35 p.m.

Agenda Item No.

2B

STAFF REPORT TO CISM COMMITTEE – August 14, 2014

AGENDA ITEM

Approve Final Resolutions to levy special assessments for 2014 Street Construction Projects

BACKGROUND

In the fall of each year, the Common Council adopts resolutions to levy special assessments for street construction projects. Special assessments for 2014 street construction projects to be levied this year include the following:

Street Improvements

14th Avenue from Randolph Street to Bissell Street
16th Avenue from Randolph Street to Golden Meadow Street
Golden Meadow Street from 16th Avenue to Stevens Drive
Silver Spring Street from 16th Avenue to Bissell Street
Rose Marie Street from Silver Spring Street to Bissell Street
Bissell Street from 16th Avenue to Rose Marie Street
11th Avenue from Campus Drive to the north

Street Reconstruction

Scott Street from Bellis Street to 10th Street
McClellan Street from Bellis Street to Gray Place
South 6th Avenue from West Street to Garfield Avenue

FISCAL IMPACT

Estimated special assessments:

Street Improvements: \$196,000

Street Reconstruction: \$113,000

STAFF RECOMMENDATION

Staff recommends the resolutions be forwarded to the Common Council to levy the special assessment for the various projects.

Staff contact: Allen Wesolowski 715-261-6762

**RESOLUTION OF THE
CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE**

Levying Special Assessments for 2014 Street Improvement Projects

Committee Action:

Fiscal Impact: Estimated special assessments \$196,000

File Number: 14-0105

Date Introduced: September 9, 2014

WHEREAS, on January 14, 2014, a preliminary resolution was adopted for the proposed public street construction project which included the installation of concrete curb and gutter, drive approaches, bituminous concrete pavement, and replacement of sidewalk and sanitary sewer, water and storm sewer laterals where necessary, on the following streets during 2014:

14th Avenue from Randolph Street to Bissell Street
16th Avenue from Randolph Street to Golden Meadow Street
Golden Meadow Street from 16th Avenue to Stevens Drive
Silver Spring Street from 16th Avenue to Bissell Street
Rose Marie Street from Silver Spring Street to Bissell Street
Bissell Street from 16th Avenue to Rose Marie Street
11th Avenue from Campus Drive to the north

WHEREAS, the Engineer's report was filed in the office of the City Clerk; a public hearing was held February 4, 2014 for the project; and the Board of Public Works reported upon the hearing to the Capital Improvements and Street Maintenance Committee regarding the comments of those who appeared at said hearing and

WHEREAS, the Capital Improvements and Street Maintenance Committee did recommend to the Common Council that the project be constructed during 2014, and the Common Council accepted the Committee's report at its meeting of February 25, 2014 and ordered that the project be advertised for bid; and

WHEREAS, bids were received by the Board of Public Works and the low bidder was awarded the street construction projects and

WHEREAS, the street improvement project special assessments for each property affected are attached hereto and made a part hereof;

NOW THEREFORE, BE IT RESOLVED,

1. That payment for said public improvements shall be made through an assessment against the real estate property described above.
2. That the assessments be and are hereby levied in the amount set forth above.
3. That such levy is made by the exercise of the City's police powers.

4. That the assessments are hereby determined to be fair and equitable, allocated amongst the property on a reasonable basis, and are in the public interest.

5. That any interested property owner may contest all or any part of such assessment in the manner provided in Section 3.24.020 of the Wausau Municipal Code.

6. That the special assessments shall be paid as follows:

Assessments under \$300: If payment is not made prior to November 1, 2014, the special assessment will be placed on the 2014 real estate tax bill and be due in full on or before January 31, 2015. There is no interest charged when paid in full. Assessments totaling less than \$300 must be paid in full and do not qualify for a payment schedule.

Assessments totaling \$300 but less than \$20,000: If full payment is not made prior to November 1, 2014, assessments totaling \$300 but less than \$20,000 will automatically be placed on the five-year payment schedule on the 2014 real estate tax bill. Property owners may then pay their special assessment under either of two options:

- A. Payment in full without interest with the 2014 real estate taxes **OR**
- B. Payment of the first one-fifth of the assessment with the 2014 real estate taxes without interest. The remaining balance is paid in equal installments on the next four real estate tax bills and carries an interest charge of the borrowed fund rate plus 1% (the 2013 rate was 3.36%) beginning February 1, 2015, on the unpaid balance. The remaining balance may be paid at any time with interest calculated through the month of payment.

Assessments over \$20,000: If payment is not made prior to November 1, 2014, assessments totaling \$20,000 or more will automatically be placed on the ten-year payment schedule on the 2014 real estate tax bill. Property owners may then pay their special assessment under either of two options:

- A. Payment in full without interest with the 2014 real estate taxes **OR**
- B. Payment of the first one-tenth of the assessment with the 2014 real estate taxes without interest. The remaining balance is paid in equal installments on the next nine real estate tax bills and carries an interest charge of the borrowed fund rate plus 1% (the 2013 rate was 3.36%) beginning February 1, 2015, on the unpaid balance. The remaining balance may be paid at any time with interest calculated through the month of payment.

Real estate taxes may be paid in full or in three installments (January 31, April 30, July 31). Regardless of how real estate taxes are paid, special assessments must be paid on or before January 31, 2015. No payments can be applied to real estate taxes if special assessments are not paid. Section 74.12(11)(a), Wisconsin Statutes, specifically states that if a treasurer receives a payment from a taxpayer which is not sufficient to pay all general property taxes, special assessments and special taxes due, the treasurer shall apply the payment to the amounts due, including interest and penalties, in the following order: (1) personal property taxes; (2) delinquent utility charges; (3) special charges; (4) special assessments; (5) special taxes; (6) general property taxes.

BE IT FURTHER RESOLVED that this final assessment resolution shall be published as a Class I notice in the official City newspaper; and

BE IT FURTHER RESOLVED, the Clerk shall cause to be mailed a copy of this resolution and a statement of the final assessment against the property to every property owner whose name appears on the assessment roll, whose post office address is known or can with reasonable diligence be ascertained.

Approved:

James E. Tipple, Mayor

2014StImpFinalRes

2014 STREET IMPROVEMENT PROJECT

Address	Name	Key No.	Assessable Footage	Street Assmt	Dr Appr Footage	Assmt @ \$3.55/sf	Storm Sewer Footage	Assmt @ \$ 5.00/lf	Sewer Lateral	Total
14TH AVENUE - RANDOLPH STREET TO BISSELL STREET @ \$36.00/ft										
1341 North 14th Avenue	Lee	2907-224-0013	0.00	0.00	371.83	1,320.00		0.00		1,320.00
1405 West Randolph St	Ellenbecker	2907-224-0006	0.00	0.00		0.00		0.00		0.00
16TH AVENUE - RANDOLPH STREET TO GOLDEN MEADOW STREET @ \$36.00/ft										
1220 North 16th Avenue	Chandler	2907-224-0093	75.00	2,700.00		0.00				2,700.00
1224 North 16th Avenue	Main Street Homes	2907-224-0178	45.00	1,620.00		0.00				1,620.00
1226 North 16th Avenue	Main Street Homes	2907-224-0179	45.00	1,620.00		0.00				1,620.00
1228 North 16th Avenue	Thao	2907-224-0091	137.00	4,932.00		0.00				4,932.00
1308-1310 North 16th Ave	First Church of Nazarene	2907-224-0090	95.00	3,420.00		0.00				3,420.00
1312-1314 North 16th Ave	First Church of Nazarene	2907-224-0089	93.00	3,348.00		0.00				3,348.00
1316-1318 North 16th Ave	First Church of Nazarene	2907-224-0088	93.00	3,348.00	267.61	950.02				4,298.02
1320-1322 North 16th Ave	First Church of Nazarene	2907-224-0087	90.00	3,240.00		0.00				3,240.00
1324-1326 North 16th Ave	First Church of Nazarene	2907-224-0086	90.00	3,240.00		0.00				3,240.00
1328 North 16th Avenue	Wenzel	2907-224-0183	39.90	1,436.40		0.00				1,436.40
1330 North 16th Avenue	Landrath	2907-224-0184	39.90	1,436.40		0.00				1,436.40
1332 North 16th Avenue	Lange	2907-224-0176	39.90	1,436.40		0.00				1,436.40
1334 North 16th Avenue	Koppa	2907-224-0177	39.90	1,436.40		0.00				1,436.40
1336-1338 North 16th Ave	City of Wausau	2907-224-0997	0.00	0.00		0.00				0.00
1340-1342 North 16th Ave	City of Wausau	2907-224-0998	0.00	0.00		0.00				0.00
1513 West Randolph St	Schroeder	2907-224-0001	0.00	0.00		0.00				0.00
GOLDEN MEADOW STREET - 16TH AVENUE TO STEVENS DRIVE @ \$36.00/ft										
1401 Golden Meadow St	Belongie	2907-224-0101	0.00	0.00		0.00				0.00
1404 Golden Meadow St	Grace & Truth Chapel	2907-224-0182	107.00	3,852.00		0.00				3,852.00
1405 Golden Meadow St	Barani	2907-224-0100	90.00	3,240.00		0.00				3,240.00
1409 Golden Meadow St	Artus	2907-224-0099	90.00	3,240.00		0.00				3,240.00
1410 Golden Meadow St	Esterline	2907-224-0134	90.00	3,240.00		0.00				3,240.00
1501 Golden Meadow St	Hinds	2907-224-0098	90.00	3,240.00		0.00				3,240.00
1502 Golden Meadow St	Spatz	2907-224-0133	90.00	3,240.00		0.00				3,240.00
1505 Golden Meadow St	South Bound Invest.	2907-224-0097	90.00	3,240.00		0.00				3,240.00
1506 Golden Meadow St	Horak	2907-224-0132	90.00	3,240.00		0.00				3,240.00
1509 Golden Meadow St	Burkhardt	2907-224-0096	93.00	3,348.00		0.00				3,348.00
1510 Golden Meadow St	Guenther	2907-224-0131	101.00	3,636.00		0.00				3,636.00
1513 Golden Meadow St	Yang / Xiong	2907-224-0189	103.00	3,708.00		0.00				3,708.00
SILVER SPRING STREET - 16TH AVENUE TO BISSELL STREET @ \$36.00/ft										
1314 Silver Spring Street	Parsells	2907-224-0181	45.50	1,638.00		0.00				1,638.00
1316 Silver Spring Street	Van Slate	2907-224-0180	45.50	1,638.00		0.00				1,638.00
1404-1406 Silver Spring St	Cheng	2907-224-0192	93.00	3,348.00		0.00				3,348.00
1408 Silver Spring Street	Theis	2907-224-0186	44.00	1,584.00		0.00				1,584.00

Address	Name	Key No.	Assessable Footage	Street Assmt	Dr Appr Footage	Assmt @ \$3.55/sf	Storm Sewer Footage	Assmt @ \$ 5.00/lf	Sewer Lateral	Total
1409 Silver Spring St #1	Krueger	2907-224-0143	0.00	0.00		0.00				0.00
1409 Silver Spring St #2	Hargraves	2907-224-0144	0.00	0.00		0.00				0.00
1409 Silver Spring St #3	Stavrakis / Richetto	2907-224-0145	0.00	0.00		0.00				0.00
1409 Silver Spring St #4	Salewski	2907-224-0146	0.00	0.00		0.00				0.00
1409 Silver Spring St #5	Ann Wood Trust	2907-224-0147	0.00	0.00		0.00				0.00
1409 Silver Spring St #6	Boers	2907-224-0148	0.00	0.00		0.00				0.00
1410 Silver Spring Street	Dietz	2907-224-0185	44.00	1,584.00		0.00				1,584.00
1412 Silver Spring Street	Carlson	2907-224-0191	45.00	1,620.00		0.00				1,620.00
1414 Silver Spring Street	Bonnie Niewolny Trust	2907-224-0190	45.00	1,620.00		0.00				1,620.00
1415 Silver Spring Street	Moua	2907-224-0126	91.00	3,276.00		0.00				3,276.00
1419 Silver Spring Street	Barr	2907-224-0127	66.00	2,376.00		0.00				2,376.00
1501 Silver Spring Street	Gelhar	2907-224-0128	90.00	3,240.00		0.00				3,240.00
1502 Silver Spring Street	Huseby	2907-224-0151	110.00	3,960.00		0.00				3,960.00
1504 Silver Spring Street	Capriolo	2907-224-0150	110.00	3,960.00		0.00				3,960.00
1505 Silver Spring Street	Utecht	2907-224-0129	90.00	3,240.00		0.00				3,240.00
1509 Silver Spring Street	Brinkmann	2907-224-0130	105.00	3,780.00		0.00				3,780.00
1305 Silver Spring Street	Vanderkoy	2907-224-0137	200.00	7,200.00		0.00				7,200.00
1306 Silver Spring Street	City of Wausau	2907-224-0103	0.00	0.00		0.00				0.00
1310 Silver Spring Street	Smith	2907-224-0104	100.00	3,600.00		0.00				3,600.00
ROSE MARIE STREET - SILVER SPRING STREET TO BISSELL STREET @ \$36.00/ft										
1305 Rose Marie Street	Keener	2907-224-0149	205.00	7,380.00		0.00				7,380.00
1309-1311 Rose Marie St	Keener	2907-224-0188	0.00	0.00		0.00				0.00
1313-1315 Rose Marie St	Keener	2907-224-0187	0.00	0.00		0.00				0.00
1319 Rose Marie Street #1	Johnson	2907-224-0159	0.00	0.00		0.00				0.00
1319 Rose Marie Street #2	HPI Properties LLC	2907-224-0160	0.00	0.00		0.00				0.00
1319 Rose Marie Street #3	HPI Properties LLC	2907-224-0161	0.00	0.00		0.00				0.00
1319 Rose Marie Street #4	HPI Properties LLC	2907-224-0162	0.00	0.00		0.00				0.00
1319 Rose Marie Street #5	HPI Properties LLC	2907-224-0163	0.00	0.00		0.00				0.00
1319 Rose Marie Street #6	HPI Properties LLC	2907-224-0164	0.00	0.00		0.00				0.00
1319 Rose Marie Street #7	HPI Properties LLC	2907-224-0165	0.00	0.00		0.00				0.00
1319 Rose Marie Street #8	HPI Properties LLC	2907-224-0166	0.00	0.00		0.00				0.00
1320 Rose Marie Street	Keener	2907-224-0139	155.00	5,580.00		0.00				5,580.00
1323 Rose Marie Street #1	HPI Properties LLC	2907-224-0153	16.70	601.20		0.00				601.20
1323 Rose Marie Street #2	HPI Properties LLC	2907-224-0154	16.70	601.20		0.00				601.20
1323 Rose Marie Street #3	HPI Properties LLC	2907-224-0155	16.70	601.20		0.00				601.20
1323 Rose Marie Street #4	HPI Properties LLC	2907-224-0156	16.70	601.20		0.00				601.20
1323 Rose Marie Street #5	HPI Properties LLC	2907-224-0157	16.70	601.20		0.00				601.20
1323 Rose Marie Street #6	HPI Properties LLC	2907-224-0158	16.70	601.20		0.00				601.20
BISSELL STREET - 16TH AVENUE TO ROSE MARIE STREET @ \$36.00/ft										
1210 Bissell Street	Marathon County	2907-224-0021	0.00	0.00		0.00				0.00

Address	Name	Key No.	Assessable Footage	Street Assmt	Dr Appr Footage	Assmt @ \$3.55/sf	Storm Sewer Footage	Assmt @ \$ 5.00/lf	Sewer Lateral	Total
1306 Bissell Street	Rohde	2907-224-0022	100.00	3,600.00		0.00				3,600.00
1309 Bissell Street	Keener	2907-224-0138	168.00	6,048.00		0.00				6,048.00
1310 Bissell Street	Robinson	2907-224-0023	100.00	3,600.00		0.00				3,600.00
1316 Bissell Street	Lee	2907-224-0024	100.00	3,600.00	0.00	0.00				3,600.00
1402 Bissell Street	Marathon County	2907-224-0007	95.00	3,420.00		0.00				3,420.00
1408 Bissell Street	City of Wausau	2907-224-0008	0.00	0.00		0.00				0.00
1501 Bissell Street	City of Wausau	2907-224-0102	0.00	0.00		0.00				0.00
1504 Bissell Street	Osness	2907-224-0010	95.00	3,420.00		0.00				3,420.00
1508 Bissell Street	Bremer	2907-224-0011	95.00	3,420.00		0.00				3,420.00
1512 Bissell Street	Heuser	2907-224-0012	95.00	3,420.00		0.00				3,420.00
11TH AVENUE - CAMPUS DRIVE TO THE NORTH					@ \$36.00/ft					
1801 North 11th Avenue	Huebner	2907-143-0016	18.00	648.00		0.00				648.00
1805 North 11th Avenue	Cody	2907-143-0017	18.00	648.00		0.00				648.00
1809 North 11th Avenue	Kolbe Investments	2907-143-0003	105.00	3,780.00		0.00				3,780.00
1813 North 11th Avenue	Wimmer Rev. Trust	2907-143-0002	130.00	4,680.00		0.00				4,680.00
1814 North 11th Avenue	Stankman LLC	2907-143-0951	130.00	4,680.00		0.00				4,680.00
1819 North 11th Avenue	Means	2907-143-0001	80.00	2,880.00		0.00				2,880.00
1831 North 11th Avenue	14th Avenue LLC	2907-143-0950	60.00	2,160.00		0.00				2,160.00
1851 North 14th Avenue	General Telephone	2907-154-0994	130.00	4,680.00		0.00				4,680.00
1008 West Campus Drive	Hoffman	2907-143-0012	18.00	648.00		0.00				648.00
1012 West Campus Drive	Chittum	2907-143-0013	18.00	648.00		0.00				648.00
1016 West Campus Drive	Fehrman	2907-143-0014	18.00	648.00		0.00				648.00
1020 West Campus Drive	Schillinger	2907-143-0015	18.00	648.00		0.00				648.00
1110 West Campus Drive	Stankman LLC	2907-143-0952	60.00	2,160.00		0.00				2,160.00

**RESOLUTION OF THE
CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE**

Levying Special Assessments for 2014 Street Reconstruction Projects

Committee Action:

Fiscal Impact: Estimated special assessments \$113,000

File Number: 14-0106

Date Introduced: September 9, 2014

WHEREAS, on January 14, 2014, a preliminary resolution was adopted for the proposed public street construction project which included the removal and replacement of bituminous concrete and/or Portland cement concrete pavement, curb and gutter, drive approaches, installation and/or replacement of sidewalk and sanitary sewer, water and storm sewer laterals where necessary, on the following streets during 2014:

Scott Street from Bellis Street to 10th Street
McClellan Street from Bellis Street to Gray Place
South 6th Avenue from West Street to Garfield Avenue

WHEREAS, the Engineer's report was filed in the office of the City Clerk; a public hearing was held February 6, 2014 for the project; and the Board of Public Works reported upon the hearing to the Capital Improvements and Street Maintenance Committee regarding the comments of those who appeared at said hearing and

WHEREAS, the Capital Improvements and Street Maintenance Committee did recommend to the Common Council that the project be constructed during 2014, and the Common Council accepted the Committee's report at its meeting of February 25, 2014 and ordered that the project be advertised for bid; and

WHEREAS, bids were received by the Board of Public Works and the low bidder was awarded the street construction projects and

WHEREAS, the street improvement project special assessments for each property affected are attached hereto and made a part hereof;

NOW THEREFORE, BE IT RESOLVED,

1. That payment for said public improvements shall be made through an assessment against the real estate property described above.
2. That the assessments be and are hereby levied in the amount set forth above.
3. That such levy is made by the exercise of the City's police powers.
4. That the assessments are hereby determined to be fair and equitable, allocated amongst the property on a reasonable basis, and are in the public interest.

5. That any interested property owner may contest all or any part of such assessment in the manner provided in Section 3.24.020 of the Wausau Municipal Code.

6. That the special assessments shall be paid as follows:

Assessments under \$300: If payment is not made prior to November 1, 2014, the special assessment will be placed on the 2014 real estate tax bill and be due in full on or before January 31, 2015. There is no interest charged when paid in full. Assessments totaling less than \$300 must be paid in full and do not qualify for a payment schedule.

Assessments totaling \$300 but less than \$20,000: If full payment is not made prior to November 1, 2014, assessments totaling \$300 but less than \$20,000 will automatically be placed on the five-year payment schedule on the 2014 real estate tax bill. Property owners may then pay their special assessment under either of two options:

- A. Payment in full without interest with the 2014 real estate taxes **OR**
- B. Payment of the first one-fifth of the assessment with the 2014 real estate taxes without interest. The remaining balance is paid in equal installments on the next four real estate tax bills and carries an interest charge of the borrowed fund rate plus 1% (the 2013 rate was 3.36%) beginning February 1, 2015, on the unpaid balance. The remaining balance may be paid at any time with interest calculated through the month of payment.

Assessments over \$20,000: If payment is not made prior to November 1, 2014, assessments totaling \$20,000 or more will automatically be placed on the ten-year payment schedule on the 2014 real estate tax bill. Property owners may then pay their special assessment under either of two options:

- A. Payment in full without interest with the 2014 real estate taxes **OR**
- B. Payment of the first one-tenth of the assessment with the 2014 real estate taxes without interest. The remaining balance is paid in equal installments on the next nine real estate tax bills and carries an interest charge of the borrowed fund rate plus 1% (the 2013 rate was 3.36%) beginning February 1, 2015, on the unpaid balance. The remaining balance may be paid at any time with interest calculated through the month of payment.

Real estate taxes may be paid in full or in three installments (January 31, April 30, July 31). Regardless of how real estate taxes are paid, special assessments must be paid on or before January 31, 2015. No payments can be applied to real estate taxes if special assessments are not paid. Section 74.12(11)(a), Wisconsin Statutes, specifically states that if a treasurer receives a payment from a taxpayer which is not sufficient to pay all general property taxes, special assessments and special taxes due, the treasurer shall apply the payment to the amounts due, including interest and penalties, in the following order: (1) personal property taxes; (2) delinquent utility charges; (3) special charges; (4) special assessments; (5) special taxes; (6) general property taxes.

BE IT FURTHER RESOLVED that this final assessment resolution shall be published as a Class I notice in the official City newspaper; and

BE IT FURTHER RESOLVED, the Clerk shall cause to be mailed a copy of this resolution and a statement of the final assessment against the property to every property owner whose name appears on the assessment roll, whose post office address is known or can with reasonable diligence be ascertained.

Approved:

James E. Tipple, Mayor

2014StReconFinalRes

2014 STREET RECONSTRUCTION PROJECT

Address	Name	Key No.	Assessable Footage	Street Assmt	Dr Appr Footage	Assmt @ ____/sf	Sidewalk Footage	Assmt @ \$ ____/lf	Sewer Lateral	Total
SCOTT STREET - BELLIS STREET TO 10TH STREET					@ \$21.60					
410 N 10th Street	Rominski	2907-254-0164	59.00	1274.40					500.00	1,774.40
508 North 10th Street	City of Wausau	2907-254-0318	0.00	0.00					500.00	500.00
501 LaSalle Street	Burger	2907-254-0155	23.00	496.80					500.00	996.80
801 Scott Street	Creative Finance	2907-254-0173	0.00	0.00					500.00	500.00
802 Scott Street	Knoblock	2907-254-0150	35.00	756.00					500.00	1,256.00
804 Scott Street	Radtke	2907-254-0149	50.00	1080.00					500.00	1,580.00
901 Scott Street	Hernandez	2907-254-0156	20.00	432.00					500.00	932.00
915 Scott Street	Rusch	2907-254-0158	65.00	1404.00					500.00	1,904.00
917 Scott Street	Thomas	2907-254-0159	60.00	1296.00					500.00	1,796.00
918 Scott Street	Burger	2907-254-0126	120.00	2592.00					500.00	3,092.00
923 Scott Street	Kurth	2907-254-0160	60.00	1296.00					500.00	1,796.00
925 Scott Street	Krueger	2907-254-0161	60.00	1296.00					500.00	1,796.00
929 Scott Street	Gress	2907-254-0162	60.00	1296.00					500.00	1,796.00
935-937 Scott Street	Liberty International	2907-254-0163	60.00	1296.00					500.00	1,796.00
MCCLELLAN STREET - BELLIS STREET TO GRAY PLACE					@ \$21.60					
517 North Bellis Street	Ziech	2907-254-0146	0.00	0.00					500.00	500.00
604 Gray Place	Mueller	2907-254-0134	52.00	1123.20					500.00	1,623.20
514 LaSalle Street	Waack	2907-254-0147	60.00	1296.00					500.00	1,796.00
515 LaSalle Street	Saeger	2907-254-0152	23.00	496.80					500.00	996.80
602 LaSalle Street	Alloway	2907-254-0142	60.00	1296.00					500.00	1,796.00
802 McClellan Street	Baars	2907-254-0144	71.50	1544.40					500.00	2,044.40
806 McClellan Street	Lyon & Vanernen	2907-254-0143	60.00	1296.00					500.00	1,796.00
900 McClellan Street	RKV Income Trust	2907-254-0136	23.00	496.80					500.00	996.80
914-916 McClellan Street	Jackman	2907-254-0135	103.00	2224.80					500.00	2,724.80
915 McClellan Street	Havel	2907-254-0153	60.00	1296.00					500.00	1,796.00
917 McClellan Street	Johansen	2907-254-0154	78.00	1684.80					500.00	2,184.80
SOUTH 6TH AVENUE - WEST STREET TO GARFIELD AVENUE					@ \$15.00					
617 South 6th Avenue	Tennant	2907-352-0051	74.00	1,110.00					500.00	1,610.00
619 South 6th Avenue	Batten	2907-352-0052	50.00	750.00					500.00	1,250.00
620 South 6th Avenue	Beckman	2907-352-0071	37.00	555.00					500.00	1,055.00
622 South 6th Avenue	Peak	2907-352-0072	47.00	705.00					500.00	1,205.00
623 South 6th Avenue	Gerum	2907-352-0053	60.00	900.00					500.00	1,400.00
628 South 6th Avenue	Peak Rothmeyer Rev Trst	2907-352-0073	60.00	900.00					500.00	1,400.00
629 South 6th Avenue	Krueger	2907-352-0054	60.00	900.00					500.00	1,400.00
631 South 6th Avenue	Raulusonis	2907-352-0055	60.00	900.00					500.00	1,400.00
632 South 6th Avenue	Bird	2907-352-0074	60.00	900.00					500.00	1,400.00
636 South 6th Avenue	Lehman	2907-352-0075	60.00	900.00					500.00	1,400.00
640 South 6th Avenue	Maxwell	2907-352-0076	60.00	900.00					500.00	1,400.00

Address	Name	Key No.	Assessable Footage	Street Assmt	Dr Appr Footage	Assmt @ ____/sf	Sidewalk Footage	Assmt @ \$ ____/lf	Sewer Lateral	Total
702 South 6th Avenue	Seubert	2907-352-0077	60.00	900.00					500.00	1,400.00
704 South 6th Avenue	Thorson	2907-352-0078	60.00	900.00					500.00	1,400.00
709 South 6th Avenue	Block	2907-352-0061	60.00	900.00					500.00	1,400.00
713 South 6th Avenue	Ammon	2907-352-0062	60.00	900.00					500.00	1,400.00
717 South 6th Avenue	Yang	2907-352-0063	60.00	900.00					500.00	1,400.00
720 South 6th Avenue (21.60)	Wausau School District	2907-352-0345	481.00	10,389.60					500.00	10,889.60
721 South 6th Avenue	Creative Furniture	2907-352-0064	60.00	900.00					500.00	1,400.00
725 South 6th Avenue	Abraham	2907-352-0065	60.00	900.00					500.00	1,400.00
731 South 6th Avenue	Drake Properties	2907-352-0066	60.00	900.00					500.00	1,400.00
733 South 6th Avenue	Gorshe	2907-352-0067	60.00	900.00					500.00	1,400.00
607 Garfield Avenue	Hawley	2907-352-0050	28.00	420.00					500.00	920.00
615 Garfield Avenue (21.60)	Marathon County	2907-352-0334	116.00	2,505.60					500.00	3,005.60
526 Porter Street	Hutchinson	2907-352-0057	50.00	750.00					500.00	1,250.00
528 Porter Street	Hutchinson	2907-352-0056	30.00	450.00					500.00	950.00
529 Porter Street	Malbone	2907-352-0060	0.00	0.00					500.00	500.00
530 West Street	Bahr	2907-352-0068	0.00	0.00					500.00	500.00

Agenda Item No.

2C

STAFF REPORT TO CISM COMMITTEE – August 14, 2014

AGENDA ITEM

Approve Stormwater Maintenance Agreement for VNA parking lot at 520 North 32nd Avenue

BACKGROUND

In the fall of 2013, Aspirus Hospital expanded their existing parking lot serving the VNA Hospice Center located east of N. 32nd Avenue. In addition to the parking lot expansion, improvements to the drainage swale serving the parking lot are proposed this summer. The swale conveys stormwater from the parking lot to the existing stormwater basin located to the southwest. The heavily eroded swale will be restored and turf reinforcement mat along with riprap check dams will be placed to minimize erosion in the future. Also a segment of the swale will be relocated off of private property. To ensure the safe conveyance of stormwater year after year, the City is requiring the owner to sign a maintenance agreement, making the owner inspect and maintain the facilities on a bi-annual basis. The maintenance agreement is attached for your review.

FISCAL IMPACT

None

STAFF RECOMMENDATION

Staff recommends approval of the stormwater maintenance agreement.

Staff contact: Sean Gehin 715-261-6748

Document No.	AGREEMENT Document Title
<p style="text-align: center;">AGREEMENT FOR THE MANAGEMENT AND MAINTENANCE OF A STORMWATER FACILITY</p> <p>THIS AGREEMENT made this <u>30th</u> day of <u>June</u>, 2014, by and between the City of Wausau, a municipal corporation of the State of Wisconsin, hereinafter referred to as "CITY", and <u>Aspirus</u></p> <p>_____</p> <p>a corporation organized under the laws of the State of Wisconsin, hereinafter referred to as "OWNER";</p> <p>WITNESSETH:</p> <p>WHEREAS, CITY has an interest in and an obligation for the development, management, and maintenance of stormwater facilities within the corporate limits of the City of Wausau, which interest and obligation is evidenced in CITY's stormwater management ordinance and in this agreement which is being entered into pursuant to that ordinance; and</p> <p>WHEREAS, OWNER wishes to construct certain improvements on land in the City of Wausau, and as an inducement for CITY to grant to OWNER a permit to construct these improvements, OWNER wishes to enter into this agreement for the management and maintenance of a stormwater facility; and</p>	
<p>Recording Area</p> <p>Name and Return Address City of Wausau Engineering Dept. 407 Grant Street Wausau, WI 54403</p>	
<p>PIN: 291-2907-281-0954</p>	

WHEREAS, the specific provision of the Wausau Municipal Code which provides for stormwater management is Chapter 15.56 of the Wausau Municipal Code, which code provides for the routine and extraordinary post construction maintenance of a stormwater management facility, and such a facility is being herein installed for the use and benefit of the development of OWNER's property, and this agreement will specifically provide for the management and maintenance of that stormwater facility.

NOW, THEREFORE, the parties hereto agree as follows:

1. That attached hereto, and incorporated herein by reference, is "Exhibit A," a map upon which there is located certain improvements which are the subject of this agreement.
2. OWNER specifically agrees to maintain the detention pond in accordance with the schedules and procedures set forth in "Exhibit B" attached hereto and incorporated herein by reference.
3. OWNER specifically grants CITY access to, from and across the property encompassed in "Exhibit A" in order to evaluate and inspect the pond and, in addition to the detention pond, any other stormwater facilities, which evaluation and inspection will, from time to time, be necessary in order to ascertain that the practices concerning management and maintenance are being followed pursuant to CITY's stormwater management ordinances; CITY shall maintain, as a public record, the results of all site inspections, and shall recommend any corrective actions required to bring the stormwater management practices into proper operating condition.
4. Upon notification to OWNER that maintenance deficiencies exist on property, any corrective actions shall be undertaken by OWNER within a time frame as set forth by CITY, which time frame will be reasonable; should OWNER not satisfactorily complete any directives of CITY, as identified in any inspection report or directive, within the time frame provided by CITY, then the parties agree that CITY shall complete any corrective actions and the cost of those actions, including any administrative charges, shall be paid in full by OWNER or, in lieu thereof, shall be placed as a special assessment on the tax rolls of all of the property described on "Exhibit A" pursuant to Wisconsin Statutes.

5. This agreement is being entered into pursuant to the provisions of Chapter 15.56 of the city ordinances of the City of Wausau, and the parties agree that OWNER will be bound by these provisions or any future amendments to these provisions or any separate provisions relating to stormwater management.
6. These covenants, agreements, and obligations provided for in this agreement shall travel with the land and be binding upon OWNER, its successors and assigns in perpetuity.

OWNER:

By: *George J. Jester*

By: _____

CITY OF WAUSAU:

By: _____
James E. Tipple, Mayor

By: _____
Toni Rayala, Clerk

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this 30th day of June, 2014, the above-named *George J. Jester* and *Aspinos Inc.* ~~LLC~~ LLC, to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

Bonnie M. Brown

Notary Public, Wisconsin

My commission: 5/13/17

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this _____ day of _____, 20____, the above-named James E. Tipple, Mayor, and Toni Rayala, Clerk of the City of Wausau, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin

My commission: _____

EXHIBIT A



GENERAL NOTES:

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAYS AND BRIDGES, LATEST EDITION, AND THE WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR WATERWAYS AND MARINE STRUCTURES, LATEST EDITION.

2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE APPROPRIATE AGENCIES.

3. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND PUBLIC UTILITIES AT ALL TIMES.

4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES.

5. THE CONTRACTOR SHALL MAINTAIN ADEQUATE EROSION CONTROL MEASURES THROUGHOUT THE CONSTRUCTION PERIOD.

6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE APPROPRIATE AGENCIES.

7. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND PUBLIC UTILITIES AT ALL TIMES.

8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES.

9. THE CONTRACTOR SHALL MAINTAIN ADEQUATE EROSION CONTROL MEASURES THROUGHOUT THE CONSTRUCTION PERIOD.

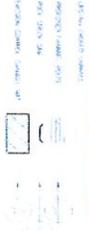
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE APPROPRIATE AGENCIES.

EROSION CONTROL SEQUENCING

1. THE CONTRACTOR SHALL INSTALL EROSION CONTROL MEASURES IN THE FOLLOWING SEQUENCE:

- INSTALL PERMANENT EROSION CONTROL MEASURES FIRST.
- INSTALL TEMPORARY EROSION CONTROL MEASURES SECOND.
- INSTALL SLOPE PROTECTION MEASURES THIRD.
- INSTALL CHANNEL PROTECTION MEASURES FOURTH.

EROSION CONTROL LEGEND:



UNDERGROUND UTILITIES:

ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED THROUGHOUT THE CONSTRUCTION PERIOD. THE CONTRACTOR SHALL BE RESPONSIBLE FOR IDENTIFYING AND MARKING ALL UTILITIES PRIOR TO CONSTRUCTION.

DESCRIPTION:

THE PROJECT CONSISTS OF THE CONSTRUCTION OF A PARKING LOT ADDITION AND A CHANNEL REPAIR. THE WORK SHALL BE COMPLETED WITHIN THE SPECIFIED TIME FRAME AND BUDGET.

PERMITS:

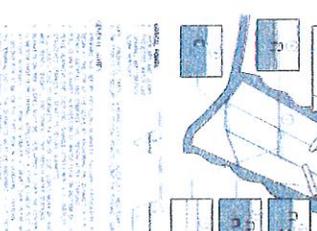
THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS FROM THE APPROPRIATE AGENCIES PRIOR TO THE START OF CONSTRUCTION.

QUALITY CONTROL:

THE CONTRACTOR SHALL MAINTAIN ADEQUATE QUALITY CONTROL MEASURES THROUGHOUT THE CONSTRUCTION PERIOD. ALL WORK SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE ENGINEER.

SAFETY:

THE CONTRACTOR SHALL MAINTAIN ADEQUATE SAFETY MEASURES THROUGHOUT THE CONSTRUCTION PERIOD. ALL WORKERS SHALL BE REQUIRED TO WEAR PROPER SAFETY EQUIPMENT.



CHANNEL TURF REINFORCEMENT:

THE CHANNEL SHALL BE REINFORCED WITH TURF MATS. THE MATS SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS.

PARKING LOT ADDITION FOR 3200 LLC

520 N. 32nd AVE., WAUSAU, WI

SCALE:

1" = 10'



SWALE CROSS SECTION



ROCK CHECK DAM



CHANNEL TURF REINFORCEMENT



REVISIONS:

NO.	DATE	DESCRIPTION
1	01/15/2024	ISSUED FOR PERMITTING
2	02/01/2024	REVISED TO ADD EROSION CONTROL MEASURES
3	02/15/2024	REVISED TO ADD CHANNEL PROTECTION MEASURES
4	03/01/2024	REVISED TO ADD PERMANENT EROSION CONTROL MEASURES
5	03/15/2024	REVISED TO ADD TEMPORARY EROSION CONTROL MEASURES
6	04/01/2024	REVISED TO ADD SLOPE PROTECTION MEASURES
7	04/15/2024	REVISED TO ADD CHANNEL PROTECTION MEASURES
8	05/01/2024	REVISED TO ADD PERMANENT EROSION CONTROL MEASURES
9	05/15/2024	REVISED TO ADD TEMPORARY EROSION CONTROL MEASURES
10	06/01/2024	REVISED TO ADD SLOPE PROTECTION MEASURES
11	06/15/2024	REVISED TO ADD CHANNEL PROTECTION MEASURES
12	07/01/2024	REVISED TO ADD PERMANENT EROSION CONTROL MEASURES
13	07/15/2024	REVISED TO ADD TEMPORARY EROSION CONTROL MEASURES
14	08/01/2024	REVISED TO ADD SLOPE PROTECTION MEASURES
15	08/15/2024	REVISED TO ADD CHANNEL PROTECTION MEASURES
16	09/01/2024	REVISED TO ADD PERMANENT EROSION CONTROL MEASURES
17	09/15/2024	REVISED TO ADD TEMPORARY EROSION CONTROL MEASURES
18	10/01/2024	REVISED TO ADD SLOPE PROTECTION MEASURES
19	10/15/2024	REVISED TO ADD CHANNEL PROTECTION MEASURES
20	11/01/2024	REVISED TO ADD PERMANENT EROSION CONTROL MEASURES
21	11/15/2024	REVISED TO ADD TEMPORARY EROSION CONTROL MEASURES
22	12/01/2024	REVISED TO ADD SLOPE PROTECTION MEASURES
23	12/15/2024	REVISED TO ADD CHANNEL PROTECTION MEASURES
24	01/01/2025	REVISED TO ADD PERMANENT EROSION CONTROL MEASURES
25	01/15/2025	REVISED TO ADD TEMPORARY EROSION CONTROL MEASURES
26	02/01/2025	REVISED TO ADD SLOPE PROTECTION MEASURES
27	02/15/2025	REVISED TO ADD CHANNEL PROTECTION MEASURES
28	03/01/2025	REVISED TO ADD PERMANENT EROSION CONTROL MEASURES
29	03/15/2025	REVISED TO ADD TEMPORARY EROSION CONTROL MEASURES
30	04/01/2025	REVISED TO ADD SLOPE PROTECTION MEASURES
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47	12/15/2025	REVISED TO ADD CHANNEL PROTECTION MEASURES
48	01/01/2026	REVISED TO ADD PERMANENT EROSION CONTROL MEASURES
49	01/15/2026	REVISED TO ADD TEMPORARY EROSION CONTROL MEASURES
50	02/01/2026	REVISED TO ADD SLOPE PROTECTION MEASURES
51	02/15/2026	REVISED TO ADD CHANNEL PROTECTION MEASURES
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83	06/15/2027	REVISED TO ADD CHANNEL PROTECTION MEASURES
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93	11/15/2027	REVISED TO ADD TEMPORARY EROSION CONTROL MEASURES
94	12/01/2027	REVISED TO ADD SLOPE PROTECTION MEASURES
95	12/15/2027	REVISED TO ADD CHANNEL PROTECTION MEASURES
96	01/01/2028	REVISED TO ADD PERMANENT EROSION CONTROL MEASURES
97	01/15/2028	REVISED TO ADD TEMPORARY EROSION CONTROL MEASURES
98	02/01/2028	REVISED TO ADD SLOPE PROTECTION MEASURES
99	02/15/2028	REVISED TO ADD CHANNEL PROTECTION MEASURES
100	03/01/2028	REVISED TO ADD PERMANENT EROSION CONTROL MEASURES



Samuel's Group
 1111 Broadway, Salem, NJ 08141
 Tel: 973-261-1111
 Fax: 973-261-1112
 www.samuelsgroup.com

DESIGNED BY:
 JAMES R. SMITH
 1111 Broadway, Salem, NJ 08141
 Tel: 973-261-1111
 Fax: 973-261-1112
 www.samuelsgroup.com

DATE:
 01/15/2024

PROJECT:
 PARKING LOT ADDITION FOR 3200 LLC

CLIENT:
 520 N. 32nd AVE., WAUSAU, WI

SCALE:
 1" = 10'

REVISIONS:

EXHIBIT B

Operation and Maintenance, Long-term

The OWNER of this project in the City of Wausau, Marathon County, Wisconsin, is directly responsible for the operation, inspection, and maintenance of all stormwater facilities located within the project site, as described below:

- **CHANNEL/SWALE**

Inspection: Accumulation of sediment and/or debris within channel. Look for damage/erosion of channel bottom and side slopes.

Maintenance: Remove accumulated sediment and/or debris within the channel. Repair damage/erosion to channel bottom by replacing topsoil, reseed, and install an erosion control mat for reinforcement.

The aforementioned inspection and maintenance schedule shall be performed after any rainfall event exceeding one inch of rainfall, and at a minimum semi-annually in early spring and fall.

All inspections and maintenance shall be documented and the OWNER shall keep all inspection and maintenance reporting/records onsite and available upon request of the City and/or Wisconsin Department of Natural Resources.

Agenda Item No.

2D

STAFF REPORT TO CISM COMMITTEE - August 14, 2014

AGENDA ITEM
Approve Easement for storm sewer on 80 th Avenue (Reif Family Limited Partnership)
BACKGROUND
The proposed easement is for a storm sewer culvert to be constructed on a portion of 824 South 77 th Avenue in conjunction with the extension of 80 th Avenue. The easement agreement and map are attached for your reference.
FISCAL IMPACT
None
STAFF RECOMMENDATION
Staff recommends approval of the easement.
Staff contact: Allen Wesolowski 715-261-6762

EASEMENT AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2014, by and between REIF FAMILY LIMITED PARTNERSHIP, Grantor, and the CITY OF WAUSAU, a municipal corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, Grantee;

WITNESSETH:

That in consideration of the sum of one dollar (\$1.00) and other good and valuable consideration paid to Grantor by Grantee, receipt of which is hereby acknowledged, Grantor, has this day conveyed, transferred, and delivered unto Grantee a permanent easement and right-of-way and perpetual right to enter upon the real estate hereinafter described at any time to construct, reconstruct, maintain, inspect and/or repair storm sewer which may be constructed through and under the lands hereinafter described.

The permanent easement and perpetual right of entry is described as follows:

Part of Certified Survey Map Number 1346 recorded in the Office of Register of Deeds for Marathon County in Volume 6 of Certified Survey Maps on Page 27, being part of the Southwest ¼ of the Northeast ¼, Section 36, Township 29 North, Range 6 East, City of Wausau, Marathon County, Wisconsin, described as follows:

A 20 foot wide strip of land centered on the following described centerline:

Commencing at a point on the Westerly right-of-way of South 77th Avenue, said point shown as Point A on said Certified Survey Map Number 1346 and lying at the beginning of a 60 foot cul-de-sac at the South end of said South 77th Avenue; thence along said Westerly right-of-way and along an arc of a curve to the left having a chord bearing of South 11°32'35" West and a chord distance of 43.45 feet and a radius of 60.00 feet; thence North 75°47'22" West, 47.01 feet; thence South 88°36'09" West, 38.94 feet; thence North 77°53'15" West, 115.25 feet to the point of beginning of said centerline;

Thence South 24°06'01" East, approximately 149 feet to the Northerly right-of-way of State Trunk Highway 29.

In further consideration of this easement by Grantor, Grantee forever agrees to hold Grantor harmless from all damages, loss, or claims which may arise from the existence, use, and/or maintenance of said permanent easement. Grantee further agrees that it will attempt to return the disturbed lands subject to this easement to a similar condition which existed prior to the construction.

No buildings or structures except surface improvements such as, but not limited to, asphalt pavement, sidewalk, curb and gutter, etc. shall be constructed upon or across the permanent easement lands; nor shall large trees be planted upon the permanent easement lands, but small trees and shrubs not exceeding approximately eight feet in height at maturity are permitted.

Recording Area

Name and Return Address

City of Wausau Attorney's Office
407 Grant Street
Wausau, WI 54403

PIN: Part of 291.2906.361.0974

Grantor covenants that it is lawfully seized and possessed of the real estate above described and that it will defend the title thereto against the lawful claims of all persons whomsoever.

This agreement shall run with the land, encumbering the property encompassed by the easement in perpetuity, and shall be binding upon and shall inure to the benefit of the parties hereto and to their respective successors and assigns.

IN WITNESS WHEREOF, this agreement has been duly executed the day and year first above written.

CITY OF WAUSAU BY:

REIF FAMILY LIMITED PARTNERSHIP BY:

James E. Tipple, Mayor

Toni Rayala, Clerk

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

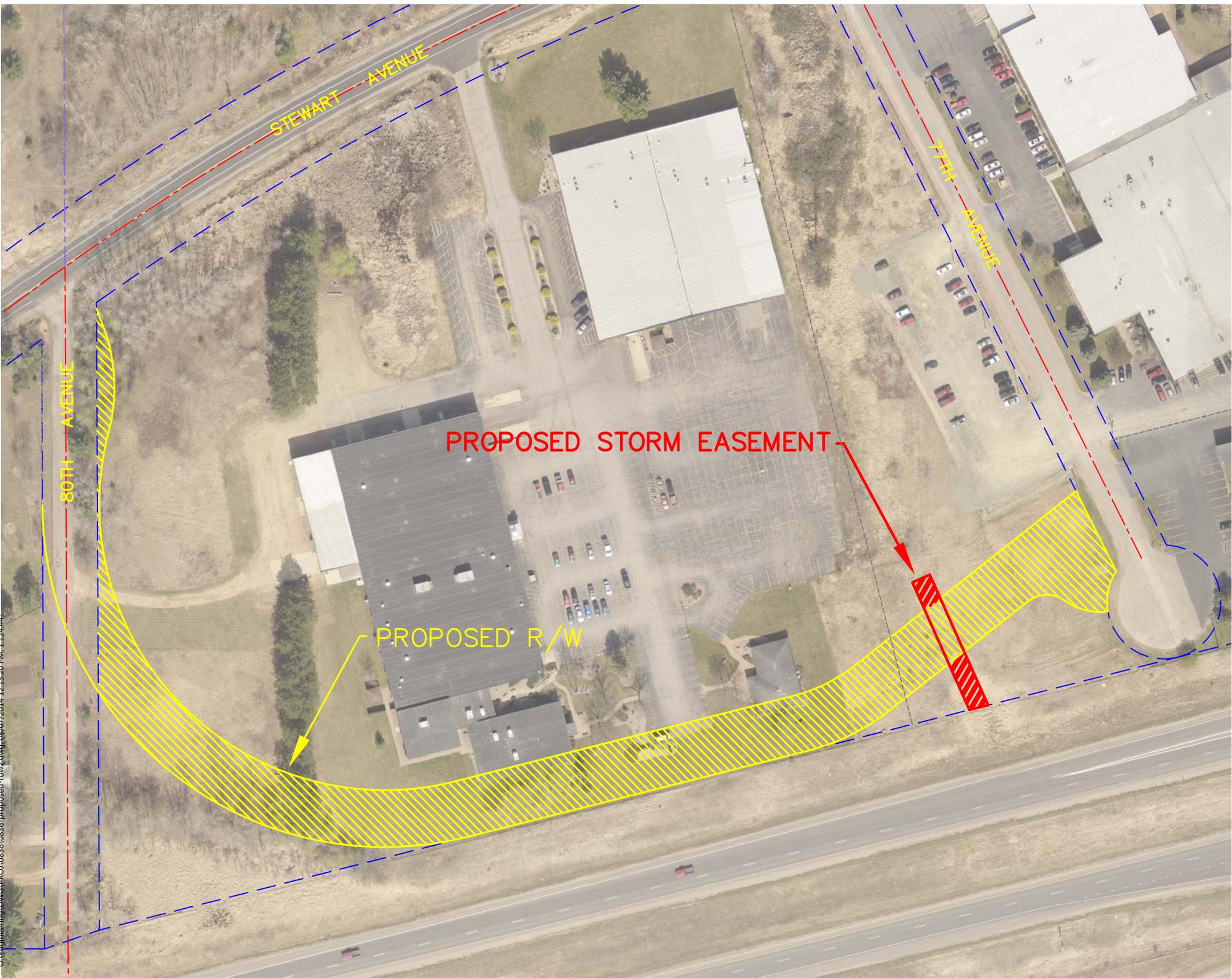
Personally came before me this _____ day of _____, 2014, the above named James E. Tipple, Mayor, and Toni Rayala, Clerk for the City of Wausau, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin
My commission expires: _____

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this _____ day of _____, 2014, the above named _____, of REIF FAMILY LIMITED PARTNERSHIP, to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin
My commission expires: _____



STEWART AVENUE

SOUTH AVENUE

SOUTH AVENUE

PROPOSED STORM EASEMENT

PROPOSED R/W

AGENDA ITEM
Discussion and possible action on request for directional signage for the Center for the Visual Arts
BACKGROUND
The Center for the Visual Arts (CVA) is located on the Arts Block in downtown Wausau, at 427 N. 4 th Street. They are requesting blue directional signage similar to other existing signs for non-profit entities located in and around downtown. The CVA is a 501(c)3 not-for-profit visual arts organization that works to “engage people in the visual arts and add to the livability of the Wausau regional community” (quote from their website). The City’s policy for directional/information signs, states that each request is taken on a case-by-case basis. The policy, which contains criteria for granting sign requests, is attached for reference.
FISCAL IMPACT
Cost of City sign shop to make the sign and City crews to install the signs.
STAFF RECOMMENDATION
Direct staff to work with Department of Public Works to identify appropriate number and location of signs.
Staff contact: Brad Lenz 715-261-6753

DIRECTIONAL/INFORMATION SIGN POLICY

April, 2006

Informational signs are a benefit for visitors to our community as well as for our citizens. Communities are judged by a number of factors or qualities, including cleanliness, well maintained residential and commercial buildings, well maintained and safe roads, and signage to aid motorists to their destinations. There are a host of items that would measure the status of the quality life, and how progressive and solid any community would be viewed.

Informational signs are utilized in our industrial park, in and around our health campus, in the downtown, and to help locate our schools. Signage needs to be uniform and in good taste.

Churches and other non-profit organizations are located throughout our community and many are not located on the main arterial transportation system. Thus, **on a case-by-case basis**, there may be justification for granting requests to install directional/informational signs to direct visitors to various non-profit entities.

A policy for granting sign requests should follow the following criteria:

- Requesting agency should be non-profit, such as a church, school, civic group.
- Requests should be considered on a case-by-case basis.
- Visibility of the requesting agency should be valid. For example, a church or school on an arterial street would not need a directional sign but would have their own monument-type sign.
- Signs would be provided by the City at cost to ensure uniformity and placement.
- Typically signs will not be provided for private businesses.

AGENDA ITEM

Discussion and possible action on potential modifications to 28th Avenue to address traffic access and flow pending development adjacent to Kwik Trip on Stewart Avenue

BACKGROUND

Ghidorzi will present development plans for the parcel bounded by 52 Parkway, 28th Avenue, and Stewart Avenue. Ghidorzi may be requesting alterations to the 28th Avenue roadway. Marathon County is the maintaining authority for this stretch of 28th Avenue. The Wisconsin DOT has maintained any access restrictions as part of the jurisdictional transfer.

FISCAL IMPACT

None at this time.

STAFF RECOMMENDATION

None at this time, plans were not made available to staff prior to this report. Marathon County is the permitting authority on 28th Avenue, any access will need to be approved by Marathon County. Any access restrictions owned by the Wisconsin DOT will also need to be considered.

Staff contact: Allen Wesolowski 715-261-6762

AGENDA ITEM
<ol style="list-style-type: none"> 5. Discussion and possible action on selecting Thomas Street design concept and plan 6. Discussion and possible action on appropriate right-of-way width to accommodate selected design for Thomas Street. 7. Discussion and possible action on which half of the Thomas Street Project to construct first. 8. Discussion and possible action on recommendation to the Economic Development Committee to create a communication conduit for stakeholders potentially impacted by the Thomas Street reconstruction project.
BACKGROUND
<p>Earlier this year, Council adopted the Thomas Street Corridor Master Plan, which was developed over a several month period by a team of urban planners, urban designers, transportation engineers, and traffic engineers from the consulting firm GRAEF. The multi-faceted plan looked at the history and character of the street, solicited new civic engagement, and addressed factors such as economic development and urban design that were largely missing from a previous study of the corridor. The master plan also contained updated traffic analysis and laid out an implementation strategy for moving the project forward. Many issues surrounding Thomas Street have been brought forward by the citizenry and Council. Staff and the city’s engineering consultant will help the committee wade through the confounding issues in hopes of moving the project forward.</p>
FISCAL IMPACT
<p>Dependent on the alternative(s) selected</p>
STAFF RECOMMENDATION
<p>Staff recommends moving forward with the recommendations of the adopted Thomas Street Corridor Master Plan (2014).</p>
<p>Staff contact: Brad Lenz 715-261-6753</p>

Memorandum

To	Brad Lenz, City Planner	Page	1
Cc	Allen Wesolowski, City Engineer File		
Subject	Thomas Street Construction Phasing AECOM Project No. 99979		
From	Bruce Gerland, AECOM		
Date	June 30, 2014		

As requested at the June 12th CISM meeting, we have reviewed the possible construction staging for Thomas Street. At the June 12th meeting the committee agreed to reconstruct Thomas Street as follows:

- Reconstruct the west section of the project (17th Avenue to 1st Avenue) with a 2-lane roadway including bike lanes, a median, terraces and sidewalks.
- Reconstruct the east section of the project (1st Avenue to the Wisconsin River Bridge) with a 4-lane roadway including bike lanes, a median, terraces and sidewalks.

Thomas Street is planned to be reconstructed in two phases with the first phase being reconstructed in 2017 and the second phase to be reconstructed in 2018. It is anticipated that the City will also be reconstructing 1st Avenue between Thomas Street and Stewart Avenue in 2018. Construction of 1st Avenue will coincide with the second phase of the Thomas Street project.

The Phase 1 reconstruction of the west end of Thomas Street as a 2-lane roadway from 17th Avenue to 1st Avenue will prohibit this section of roadway from being constructed in stages (under live traffic). The new section will not be wide enough to convey two-way traffic. This section would be closed to traffic during the 2017 construction season. Traffic would most likely use Bobf, Rosecrans and Sherman Streets between 17th Avenue and 1st Avenue as an alternate route.

The Phase 2 reconstruction of the east end of Thomas Street as a 4-lane section will allow the roadway to be reconstructed under staged construction, allowing the road to remain generally open to the travelling public while first constructing the north half of the road, then reconstructing the south half of the road.

It is logical to assume that a possible scenario to convey 1st Avenue traffic during 2018 construction would be to utilize 3rd Avenue as a two way street. 3rd Avenue would carry both northbound traffic and southbound traffic for the 2018 construction season.

Under this scenario, Thomas Street will be fully open to traffic during the 2018 construction season with traffic flowing east and west on Thomas Street and north and south on 3rd Avenue.

Memorandum

To	Allen Wesolowski, City Engineer	Page	1
C	Brad Lenz, City Planner File		
Subject	Thomas Street 3-Lane Community Sensitivity Design Summary AECOM Project No. 99979		
From	Bruce Gerland, AECOM		
Date	July 22, 2014		

As requested on July 18, 2014, we reviewed the 3-lane roadway section alternative for Thomas Street. This alternative was brought back to the Committee of the Whole at their July 8, 2014 meeting by Kevin Korpela, Architect. This memo provides the following:

- Brief summary of when the 3-lane section was first evaluated/eliminated from further consideration and why
- The impacts of Moving Ahead for Progress in the 21st Century (MAP-21) on the project requirements
- A drawing of the existing typical section for Thomas Street and an example 3-lane section
- Comments on typical section criteria for each portion of the section (sidewalk, terrace, bike lane, lane width, and curb and gutter)

Preliminary alternative analysis:

The Wisconsin Department of Transportation (WisDOT) completed a Corridor Study of Thomas Street in June 2003. A full range of alternatives was initially developed during the preliminary study and each of these alternatives was evaluated for its ability to meet the purpose and need for the project. The following is the summary from the corridor study and environmental assessment prepared for the Thomas Street project regarding the 3-lane alternative:

Alternative 5: 3-Lane Community Sensitive Design (CSD)

Reconstruct Thomas Street to a 3-lane urban street with a center turn lane from 17th Avenue to the west bank of the Wisconsin River using minimum lane widths of 11 feet for travel lanes, and a 10-foot two way left turn lane (TWLTL). Improvements at intersections are included. This alternative was considered the Community Sensitive Design (CSD) alternative because its goal was to reduce impacts to the community by minimizing the number of residential and business relocations required. This alternative was dropped from further consideration because the design did not decrease traffic congestion to acceptable levels, created problems with snow removal, did not improve access control, and was not favored by the public. Alternative 5 did not fully satisfy the purpose and need of the project.

Benefits of this alternative include:

- Improves short-term intersection operations by separating through, right, and left turning traffic movements
- Minimizes right of way acquisition as compared to the 4-lane alternative
- Improves access to side streets with TWLTL

- Has shorter pedestrian crossings

Impacts from this alternative include:

- No additional capacity to accommodate anticipated future growth
- Lane widths are too narrow to accommodate bike traffic
- No improvement for travel delay
- Potential acquisition of 5 residences, 2 businesses, and 11 off-street parking spaces (Note that the non CSD 3-lane alternative evaluated impacted 26 residences, 14 businesses, and 3 religious buildings)
- Does not provide adequate width for snow storage

In 2006, the City Council approved the 5-lane preliminary alternative based on the corridor study, and in 2008 the Council approved the alignment of the proposed street, confirming this alternative was dropped.

MAP-21:

MAP-21 was signed into law by President Obama on July 6, 2012. As part of MAP-21, all roads that were functionally classified as principal arterials became part of the National Highway System (NHS). This action includes the stretch of Thomas Street between 17th Avenue and the Wisconsin River. All highways on the NHS, including segments added by MAP-21, must comply with applicable Federal Regulations, including design standards.

Therefore, the design requirements of 23 CFR Part 625 will apply to the Thomas Street project. In part, these Federal design standards require a facility that will adequately serve the existing and planned future traffic of the highway in a manner that is conducive to safety, durability and economy of maintenance. Accordingly, Thomas Street needs to be designed to meet the requirements of the AASHTO, "A Policy on Geometric Design of Highways and Streets, 2004 Edition." WisDOT has confirmed these requirements must be met, regardless of funding type, including providing pedestrian and bicycle accommodations. Detailed design requirements need to be confirmed as the project moves forward.

3-lane typical section and typical section criteria:

Thomas Street design information:

- Functional classification is principal arterial
- Low speed urban street
- Designated truck route
- Designated bus route
- AADT:
 - 17th Avenue to 3rd Avenue – 10,400 (2012); 13,300 (2037)
 - 3rd Avenue to Wisconsin River Bridge – 13,800 (2012); 21,500 (2037)
 - 6% trucks

Attached to this memorandum is an exhibit depicting the typical existing roadway section for Thomas Street, with an example 3-lane roadway section that meets AASHTO design requirements. The existing typical section is within a 60-foot right of way. The sample 3-lane roadway requires a 70-foot right of way. It should be noted that the forecasted AADT east of 3rd Avenue is 21,500 vehicles per day (vpd). This is the range where TWLTLs often break down. Additional capacity analysis is recommended before a 3-lane section can be recommended. In addition, intersection improvements are most likely necessary, including raised medians at signalized intersections.

We offer the following comments regarding the cross section elements:

Sidewalk

- Provide a minimum 5-foot-wide sidewalk with a terrace 3 feet or greater
- Provide a 6-foot sidewalk with a terrace 3 feet or less
- Wider sidewalks and terraces for higher pedestrian areas, areas with signs, utility poles, light poles, hydrants, trees, etc.

Terrace width (including curb head)

- 6 foot or greater is desirable for snow storage, signing, utilities, and plantings
- Ideally provide 3 feet from the face of curb to the tree, utility pole, or sign edge; and 3 feet from the tree, utility pole, or sign edge to the sidewalk (> 6 feet)
- Reduce in areas of constraints for short distances

Curb and gutter

- 6-inch vertical curb height on low speed urban streets
- 1 foot gutter minimum, 2-foot curb gutter desirable

Lateral clearance

- Offset from edge of driving lane to face of curb plus 4 feet (desirable)
- Offset from edge of driving lane to face of curb plus 1.5 feet (minimum)

Bike lane width (with asphalt pavement)

- 4-foot minimum from curb flange with 11-foot minimum travel lane
- 5-foot width is desirable

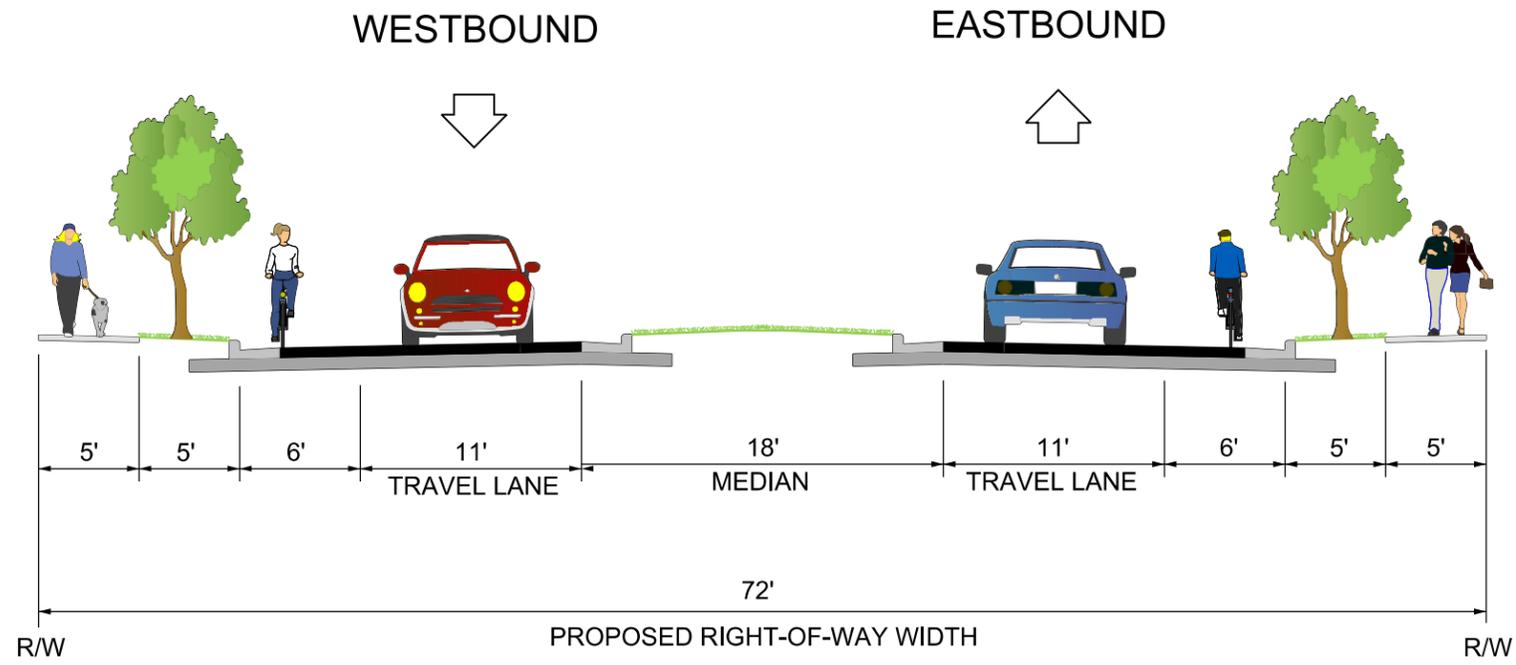
Travel lanes (NHS routes)

- 12-foot desirable
- 11-foot minimum for truck and bus volumes greater than 5%

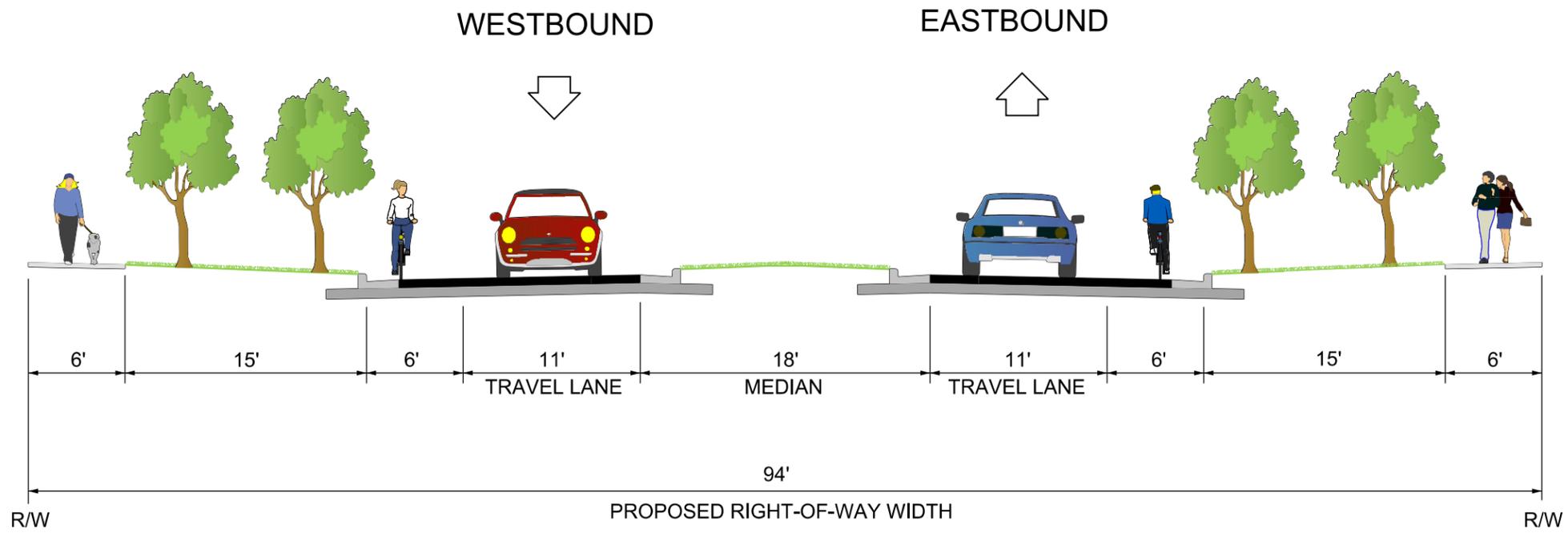
Two way left turn lane

- Posted speed less than 45 mph
- 14 feet desirable, 16 feet maximum, 10 feet minimum
- Raised median at railroad crossing
- Raised median at signalized intersections and non-signalized intersections with left turning volumes greater than 100 vph, and to provide pedestrian and bicycle refuge

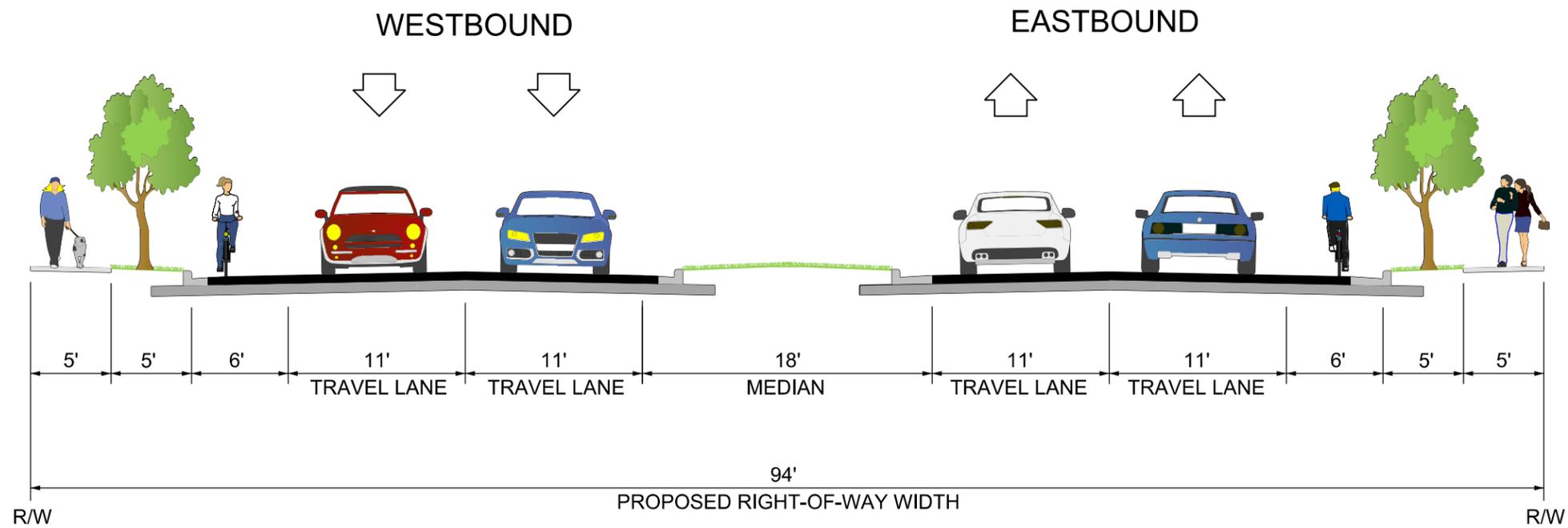
As the project moves forward, the cross section criteria should be balanced with the environmental constraints, and the purpose and need of the project.



TWO-LANE WITH RAISED MEDIAN
72' OPTION

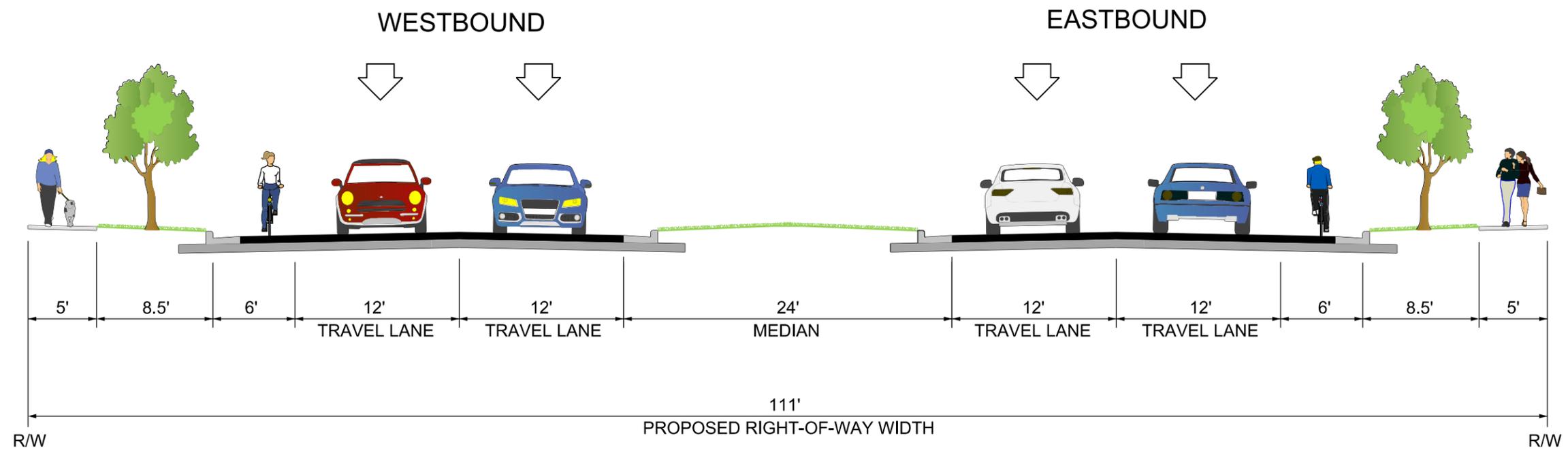


TWO-LANE WITH RAISED MEDIAN
72' OPTION, 94' RIGHT OF WAY



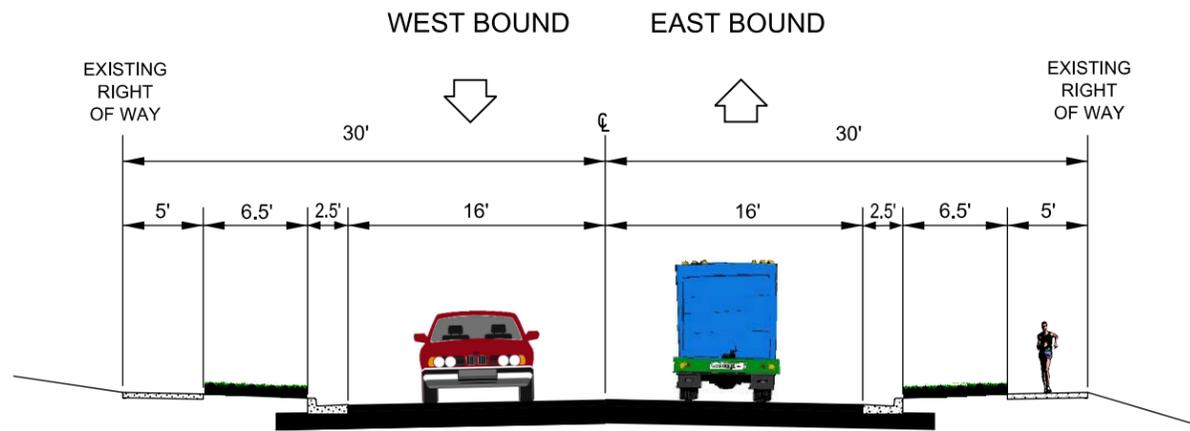
FOUR-LANE WITH RAISED MEDIAN

94' OPTION

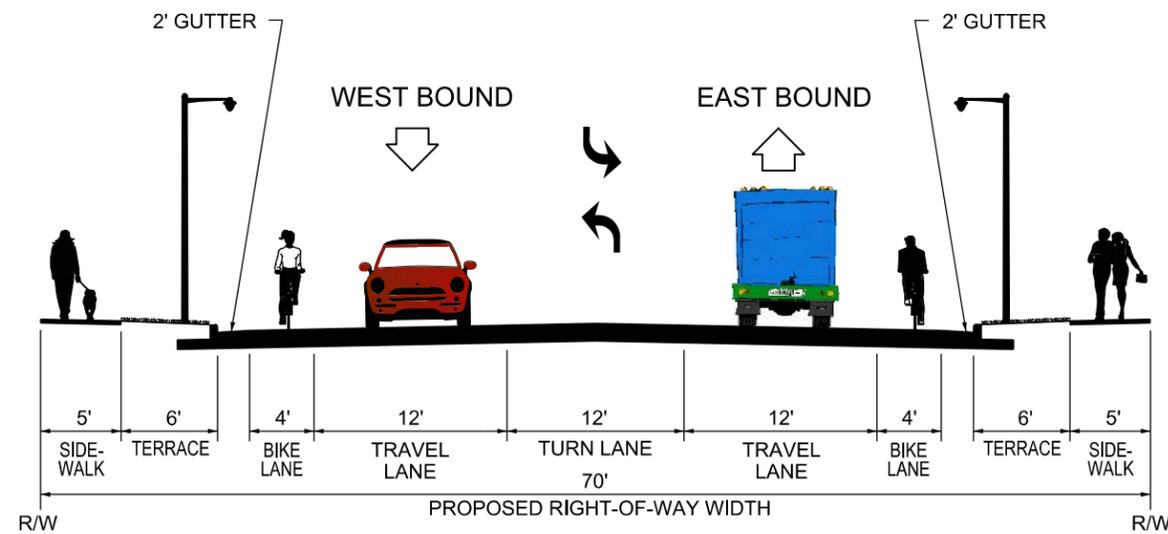


FOUR-LANE WITH RAISED MEDIAN

111' OPTION



EXISTING TYPICAL SECTION



TWO-LANE WITH TWO WAY LEFT TURN LANE

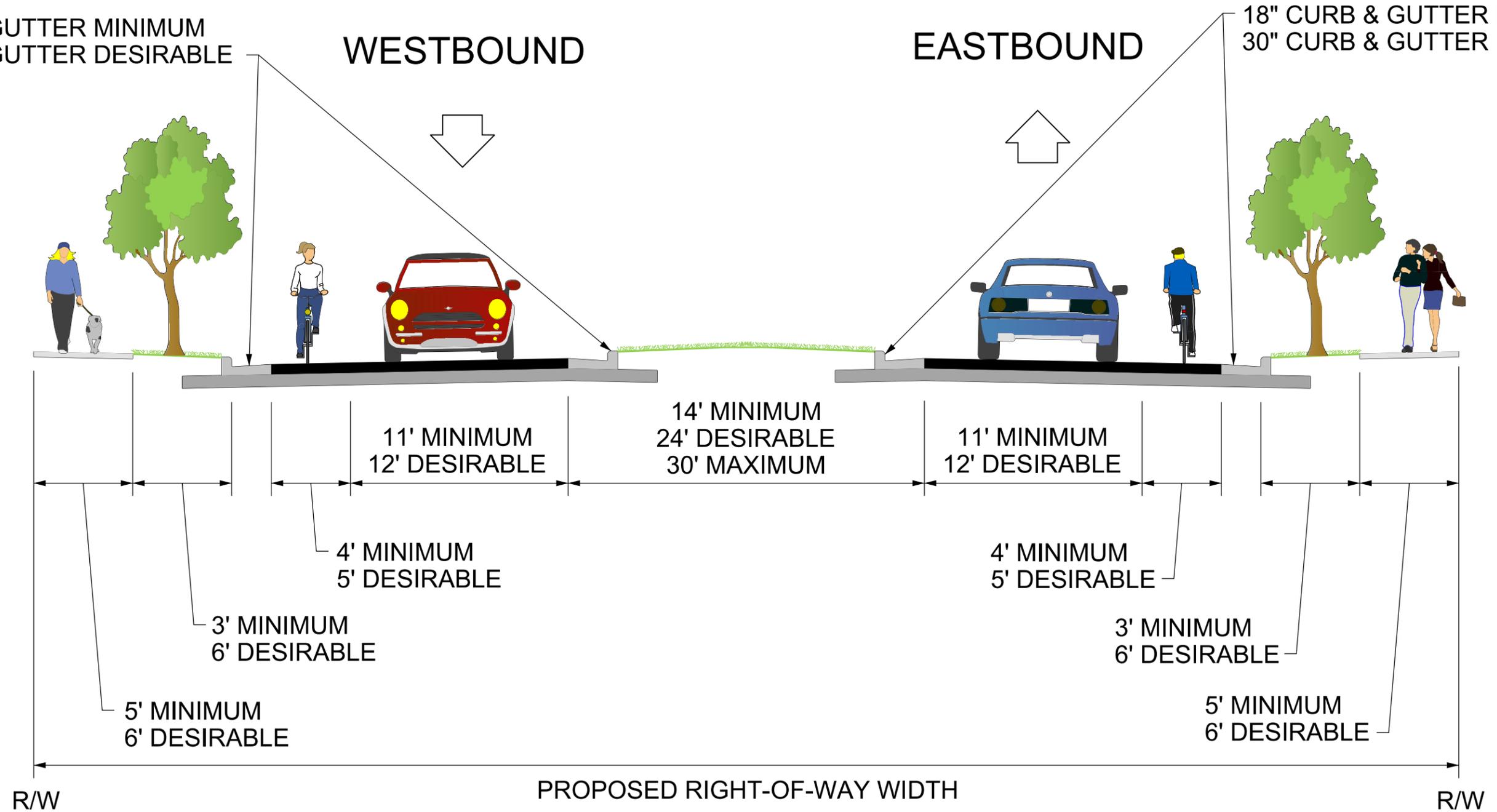
EXAMPLE SECTION

18" CURB & GUTTER MINIMUM
30" CURB & GUTTER DESIRABLE

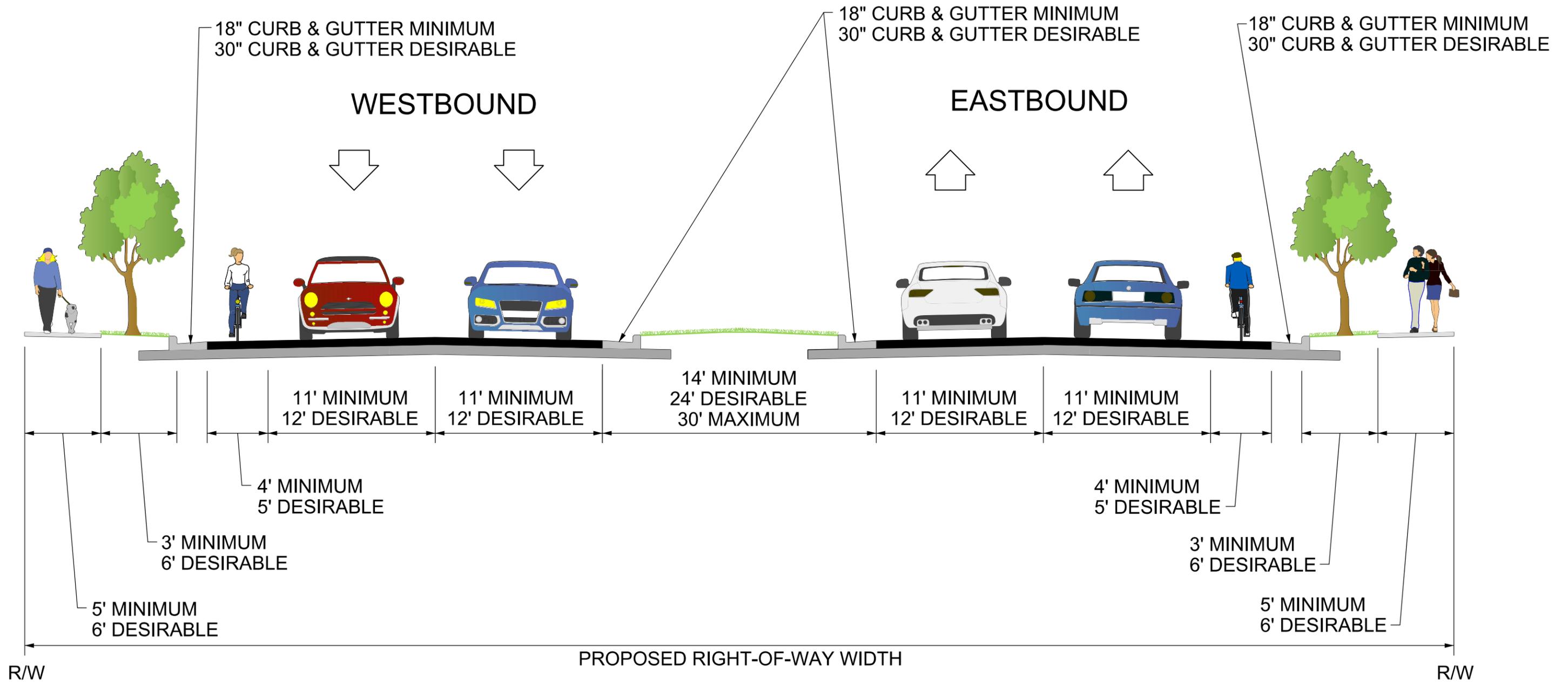
WESTBOUND

EASTBOUND

18" CURB & GUTTER MINIMUM
30" CURB & GUTTER DESIRABLE



DECISION MAKING TEMPLATE TWO-LANE



DECISION MAKING TEMPLATE FOUR-LANE

**CISM MEETING
August 14, 2014**

**THOMAS STREET PURPOSE AND NEED SUMMARY
(17TH AVENUE TO THE WISCONSIN RIVER)
CITY OF WAUSAU, WISCONSIN
AECOM PROJECT NO. 99979**

I. Project Purpose and Need

A. Increase roadway capacity

In the original design year 2033, Thomas Street was projected to serve an average weekday traffic volume ranging from 16,000 to 25,000 vehicles. Current design standards for low speed (40 mph or less) urban collectors and arterials recommend a 4-lane facility be considered at 16,000 AADT if the roadway currently has narrow lanes, no exclusive turn lanes, poor access control, and other geometric deficiencies. Based on these conditions, and a posted speed limit of 25 mph along Thomas Street, additional capacity was necessary.

Updated traffic counts were taken in 2012 and new traffic projections were completed for a design year of 2037. Consistent with what has been seen statewide, the average daily traffic has decreased since 2008. Between 17th Avenue and 3rd Avenue, AADT was 10,400(2012) and projected as 13,300 (2037). From 3rd Avenue to the Wisconsin River Bridge, AADT was 13,800 (2012) and project as 21,500 (2037).

The Graef report states that the existing roadway offers acceptable carrying capacity, but goes on to state this concept would create congestion, cause rear-end crashes, and cause pedestrian safety concerns. Without detailed analysis, it is questionable whether a two lane roadway can safely and efficiently convey this volume of traffic.

B. Improve safety

Throughout the length of the corridor, there are 19 cross streets and approximately 101 driveways. As a result, the large number of cross streets and driveways (many without exclusive turn lanes or traffic signals) creates turning movement conflicts and safety concerns. From 2001 to 2009, there were 323 reported crashes within the study area, an average of 36 crashes per year. A majority of these accidents were rear-end (42 percent), followed by angle collisions (28 percent). The average crash rate (crashes per 100 million vehicle miles) during this same time period was 63 percent higher than the statewide average.

From 2009 to 2013, there were 269 reported crashes within the study area, an average of 53 crashes per year. A majority of these crashes were rear-end (52 percent), followed by angle collisions (21 percent).

The safety problems along Thomas Street have not gone away, and in fact, the average number of crashes per year has increased from 36 (between 2001 to 2009) to 53 (between 2009 and 2013). The yearly cost to society, is \$1.6 million based on FHWA's societal crash costs and an average of 36 crashes per year. It is important to address safety correctly. As traffic volumes increase on Thomas Street, it's expected that the crash frequency and the societal costs of these crashes will increase as well. If the current crash rate continues, the estimated cost to society is \$32 million over the 20 year life span of the road

C. Add multimodal facilities and accommodations.

Thomas Street lacks continuous sidewalks along both sides of the street and designated bicycle accommodations do not exist. Crosswalks are missing from many intersections and pedestrian refuges are not provided to allow for a two-stage crossing of the street. Heavy traffic results in few gaps for pedestrians to cross the street. Bike lanes are needed to provide a safe, designated area for bicyclists to ride.

Within this corridor, there are three churches and two schools. Students and other members of the community who walk to school or to church are currently forced to seek alternate routes or suffer delays created by the lack of pedestrian crossings and the few breaks in traffic that would allow them to safely cross the street.

D. Address deterioration of existing pavement.

The deterioration of Thomas Street includes excessive cracking, rutting, shoving, corrugations, depressions and heaving. The combination of the existing poor drainage and heavy traffic will continue to accelerate the rate of deterioration.

E. Economic Development.

Promote opportunities for the Thomas Street corridor so that reinvestment and redevelopment can strengthen the neighborhood and contribute positively to the community of Wausau.

COMPROMISE CAN MOVE THE THOMAS STREET PROJECT FORWARD

Compromise begins with the recognition of sources of conflict. While compromise can bring progress—and progress is what is needed on Thomas Street—it is not a panacea. It generally means a proposal that does something less than what all parties wants. Everyone who chooses to read onward should be prepared for moments of unhappiness.

Background: Thomas Street has repeatedly proven to be an unwieldy project for the council to manage. At least part of that is due to some inherent conflicts in its design. Thomas Street is largely a road construction project that is being planned by the Capital Improvements and Street Maintenance (CISM) Committee. Meanwhile, with the loss of federal highway funds, the project is entirely financed by economic development funds (i.e., Tax Incremental Financing monies) which fall under the jurisdiction the Economic Development (ED) Committee. A good first step in a compromise would be to agree on the roles that each committee will play in the process.

Beyond that, the high price tag has been hard to swallow. In the case of Thomas Street, there has been a lot of focus on designing a roadway, and almost no thought given to the economic development that will have to occur to generate the revenue to pay back the economic development bonds. This is another source of conflict. It can be addressed by taking the most economical approach to the road design and adding some economic development planning to the project.

Role for the CISM Committee: Refine the Graef Plan to minimize costs and minimize right of way acquisitions. This can be done by borrowing elements from the Korpela Plan and other public comments. For example, the CISM Committee should take a hard look at eliminating median strips, at applying for waivers of federal lane width requirements where they can be prudently implemented, and by combining bike and pedestrian traffic on expanded sidewalks rather than setting aside space for bike lanes in the road. Keep the road's footprint as small as possible.

Everyone should remember that the Graef Plan recommends four lanes between 3rd Avenue and the Wisconsin River. This stretch of roadway already bears additional traffic, and it is expected to grow. People on the west side take 3rd Avenue to Thomas Street to access the east side. Traffic on the east side crosses the river at Thomas Street and filters back throughout the west side using 1st Avenue. We need a road that can handle that traffic—and someday a bridge to match.

For now, we should proceed with our plans based on the traffic data in hand. However, the CISM Committee should also recognize that there is real public opposition to the expansion of the street. To address residents' concerns, the CISM Committee should do two things. First, it should conduct one more traffic study of this area as soon as possible. Let's double-check our findings before we start taking people's homes. Secondly, it should conduct a feasibility study of returning 1st and 3rd Avenues to two-way, neighborhood-style traffic now that the “Snake River Bridge” is gone and the 17th Avenue corridor is open. All parties should agree in advance that the results of these studies will govern policy.

In addition, the current two-lane bridge between two stretches of four-lane road raises the specter of a bottleneck. The CISM Committee may want to split the project into two phases and defer action on the 3rd Avenue to the river section until we are closer to the scheduled bridge replacement.

Role for the Economic Development Committee: The first thing that the ED Committee should do is recognize that Thomas Street has been in limbo for too long and that has stunted development in the

area. To spark repairs and new economic activity, the ED Committee should establish a revolving loan fund to make low- and no-interest loans to residents and businesses in the Thomas Street corridor who want to improve their properties. Such a program should be designed to create an incentive for residents and businesses to stay on Thomas Street and to relocate to Thomas Street.

The ED Committee should be in charge of any property acquisition in excess of the minimum right of way needed to reconstruct the road. Understandably, there are going to be some people who want to leave Thomas Street and have formed their future plans around being bought-out. The ED Committee could develop a process to take “applications of interest” from people who want to leave and consider them on a case by case basis. With the revolving loan program in place, the city's Economic Development Department should actively seek counter-parties who want to relocate to Thomas Street, and the ED Committee can act as a clearinghouse in bringing parties together. It may even consider individual development agreements that help bring the parties together.

Fiscal Note: In a final note, it cannot be overstated that the price of the project has been a significant concern for the council and the public. Both committees would do well to “sharpen their pencils” and strive for a total project cost that does not exceed \$10 million.

Prepared by: Keene Winters, Finance Committee Chairman
August 3, 2014

Thomas Street Project Thoughts — Tom Neal

Let's stop thinking of this as a road project that impacts a neighborhood and instead view it as a neighborhood that impacts a road project.

Treat it as a multidimensional neighborhood economic redevelopment project.

Let's look beyond the street and think more about:

- off-street parking to ensure short walking distances to businesses
 - safety and convenience for bicyclists and pedestrians
 - moderate, neighborhood-style speed limit
 - aesthetics
 - adding some bus-stop pull-offs instead of all at-curb service
1. choose a design as close to Korpela Plan as possible (i.e. reduced ROW, 3 lanes with center left-turn lane, no street parking)
 2. find ways to cut significant costs out of the budget
 3. determine specific, minimum right-of-way width requirements (east & west)
 4. adhere to absolute minimum required property acquisition
 5. buy footage instead of properties wherever possible
 6. accommodate bicycles via widened side paths instead of in-street shared use
 7. shorten front yards and commercial lots as needed to accomplish #6
 8. where necessary, delete or reduce terrace to accommodate side path
 9. determine where properties acquired can become a series of small metered city parking lots or additional commercially owned parking lots along the route
 10. landscape parking lots with trees / planters / berms
 11. issue a definitive, comprehensive public report on contamination issues
 12. implement Mr. Winters' suggestion re: engaging property owners asap
 13. provide new design cross-sections and overviews (east & west segments) and accompany with detailed listing of properties affected, i.e. where we can purchase footage or where full buyout is needed, and for what reason
 14. re: snow storage, determine minimum terrace requirement and assign priority status for removal & transfer to River Drive farmers market area and/or other nearby depository

AGENDA ITEM
Evaluation of Landscape Maintenance Contracts for Municipal Lot 9, the Highway 52 Median, and the Public Safety Block as to cost and scope of work and possible action thereon.
BACKGROUND
Request for proposals were sent to Land Art, Re-vi Design and Scott’s Enterprises Ringle LLC; local landscape contractors for services as outlined in the attached RFP. An advertisement was also published in the Wausau Daily Herald on April 29, 2014 and placed on the City website. Re-vi Design LLC was the only company to submit a bid to perform the work.
FISCAL IMPACT
The City is under contract with Re-vi to perform the work at a Lump Sum total of \$20,248.70 for 2014.
STAFF RECOMMENDATION
None at this time.
Staff contact: Allen Wesolowski 715-261-6762



REQUEST FOR PROPOSALS LANDSCAPE MAINTENANCE SERVICES FOR THE CITY OF WAUSAU 2014

A. PURPOSE

The City of Wausau may consider purchasing the services of contractors to assist in landscape maintenance services for certain areas in Wausau.

This RFP describes the types of contracted services the City will consider and describes the requirements expected of any firm interested in performing the work for the City.

The purpose of this Request for Proposals is threefold:

1. To determine whether there is interest among contractors in the Wausau area to perform landscape maintenance services for the City of Wausau during the spring/summer/fall season.
2. To determine whether contractors in the area have personnel and equipment suitable for maintaining landscaped areas.
3. To obtain estimates of costs to be used in developing budgets.

B. PUBLIC INFORMATION

All information submitted by contractors in response to this request for proposals will be available to the public under the Open Records Laws.

C. SCOPE OF SERVICES

The City is requesting proposals from interested contractors for providing services described as follows:

Supply personnel and equipment to maintain landscaped areas in and around parking lots, buildings and medians in the City of Wausau.

D. DESCRIPTION OF LANDSCAPE MAINTENANCE ACTIVITIES

The contractor is responsible for cleaning the areas up in the spring, install any new mulch including decorative rock, fertilizing and herbiciding as needed throughout the year, pruning and shaping trees and shrubs, bed maintenance including replacing plants, mowing including any hand work, irrigation maintenance including start up and winterizing of fountain, and fall cleanup.

Locations of work are as follows:

1. *Parking Lot #9 (Adjacent to 5th Street between Jefferson Street and Washington Street)*
2. *Police and Fire Department block (Bounded by Grand Avenue, Thomas Street, Seymour Street and Henrietta Street)*
3. *Highway 52 Parkway median between US HWY 51 and 18th Avenue and the small median immediately east of 18th Avenue.*

E. INDEMNITY INSURANCE

To the fullest extent allowable by law, Contractor hereby indemnifies and shall defend and hold harmless the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers and each of them from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs, and expenses of whatsoever kind or nature whether arising before, during, or after completion of the work hereunder and in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Contractor or of anyone acting under its direction or control or on its behalf in connection with or incident to the performance of this Agreement. Contractor's aforesaid indemnity and hold harmless agreement shall not be applicable to any liability caused by the sole fault, sole negligence, or willful misconduct of the City of Wausau, or its elected and appointed officials, officers, employees or authorized representatives or volunteers. This indemnity provision shall survive the termination or expiration of this Agreement.

In any and all claims against the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers by an employee of Contractor, any subcontractor, or anyone for whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Worker's Compensation Acts, Disability Benefit Acts, or other employee benefit acts.

No provision of this Indemnification clause shall give rise to any duties not otherwise provided for by this Agreement or by operation of law. No provision of this Indemnity clause shall be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity that would otherwise exist as to the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers under this or any other contract. This clause is to be read in conjunction with all other indemnity provisions contained in this Agreement. Any conflict or ambiguity arising between any indemnity provisions in this Agreement shall be construed in favor of indemnified parties except when such interpretation would violate the laws of the state in which the job site is located.

Contractor shall reimburse the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any received by the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers.

INSURANCE REQUIREMENTS

Unless otherwise specified in this Agreement, the Contractor shall, at its sole expense, maintain in effect at all times during the performance of the Work, insurance coverage with limits not less than those set forth below with insurers and under forms of policies set forth below.

a. Worker's Compensation and Employers Liability Insurance - The Contractor shall cover or insure under the applicable labor laws relating to worker's compensation insurance, all of their employees in accordance with the law in the State of Wisconsin. The Contractor shall provide statutory coverage for work related injuries and employer's liability insurance with limits of \$1,000,000 each accident, \$1,000,000 disease policy limit, and \$1,000,000 disease each employee.

b. Commercial General Liability and Automobile Liability Insurance - The Contractor shall provide and maintain the following commercial general liability and automobile liability insurance:

Coverage - Coverage for commercial general liability and automobile liability insurance shall be at least as broad as the following:

1. Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 0001)
2. Insurance Services Office (ISO) Business Auto Coverage (Form CA 0001), covering Symbol 1 (any vehicle)

Limits - The Contractor shall maintain limits no less than the following:

1. General Liability - One million dollars (\$1,000,000) per occurrence (\$2,000,000 general aggregate if applicable) for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503, or ISO CG 2504, or insurer's equivalent endorsement provided to the City of Wausau or the general aggregate including product-completed operations aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability - One million dollars (\$1,000,000) for bodily injury and property damage per occurrence limit covering all vehicles to be used in relationship to the Agreement.
3. Umbrella Liability - Two million dollars (\$2,000,000) following form excess of the primary General Liability, Automobile Liability and Employers Liability Coverages. Coverage is to duplicate the requirements as set forth herein.

c. Required Provisions - The general liability umbrella liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers are to be given additional insured status (via ISO endorsement CG 2010, CG 2033, or insurer's equivalent for general liability coverage) as respects: liability arising out of activities performed by or on behalf of the Contractors; products and completed operations of the Contractor; premises occupied or used by the Contractor; and vehicles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers.
2. For any claims related to this project, the Contractor's insurance shall be primary insurance as respects the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers. Any insurance, self-insurance, or other coverage maintained by the City of Wausau, its elected and appointed officials, officers, employees, or authorized representatives or volunteers shall not contribute to it.
3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers.

4. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required by this agreement shall state, or be endorsed to state, that coverage shall not be canceled by the insurance carrier or the Contractor, except after sixty (60) days (10 days for non-payment of premium) prior written notice by U.S. mail has been given to the City of Wausau.
6. Such liability insurance shall indemnify the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers against loss from liability imposed by law upon, or assumed under contract by, the Contractor for damages on account of such bodily injury (including death), property damage, personal injury, completed operations, and products liability.
7. The general liability policy shall cover bodily injury and property damage liability, owned and non-owned equipment, blanket contractual liability, completed operations liability **with a minimum of a 24 month policy extension**, explosion, collapse, underground excavation, and removal of lateral support, and shall not contain an exclusion for what is commonly referred to by the insurers as the "XCU" hazards. The automobile liability policy shall cover all owned, non-owned, and hired vehicles.
8. All of the insurance shall be provided on policy forms and through companies satisfactory to the City of Wausau, and shall have a minimum A.M. Best's rating of A- VII.

d. Deductibles and Self-Insured Retentions - Any deductible or self-insured retention must be declared to and approved by the City of Wausau. At the option of the City of Wausau, the insurer shall either reduce or eliminate such deductibles or self-insured retentions.

e. Evidences of Insurance - Prior to execution of the agreement, the Contractor shall file with the City of Wausau a certificate of insurance (Acord Form 25-S or equivalent) signed by the insurer's representative evidencing the coverage required by this agreement. Such evidence **shall include** an additional insured endorsement signed by the insurer's representative. Such evidence shall also include confirmation that coverage includes or has been modified to include all required provisions as detailed herein.

f. Responsibility for Work - until the completion and final acceptance by the City of Wausau of all the work under and implied by this agreement, the work shall be under the Contractor's responsibility care and control. The Contractor shall rebuild, repair, restore and make good all injuries, damages, re-erectments, and repairs occasioned or rendered necessary by causes of any nature whatsoever.

g. Sub-Contractors - In the event that the Contractor employs other contractors (sub-contractors) as part of the work covered by this agreement, it shall be the Contractor's responsibility to require and confirm that each sub-contractor meets the minimum insurance requirements specified above.

F. COMPENSATION FOR CONTRACTED SERVICES

The City anticipates paying for contracted services as a separate lump sum for each area described in Paragraph D.

Such compensation to the contractor shall be the total compensation for the contracted services rendered and shall include payment for all direct costs, overhead costs, and profit for the contractor. There will be no payment for standby time, nor for any other item not specifically included in a contract for services or a subsequent contract amendment.

G. PROPOSAL DUE DATE

The attached *PROPOSAL* (pages 6-7) must be submitted to the Engineering Department, 407 Grant Street, Wausau, WI 54403 by 9:00 a.m. on Tuesday, May 6, 2014 in a sealed envelope labeled PROPOSAL FOR LANDSCAPE MAINTENANCE SERVICE.

H. QUESTIONS

Any questions relating to the work included in this RFP should be directed to Brad Marquardt, Director of Public Works & Utilities, phone 715/261-6740.

The City of Wausau reserves the right to reject any or all proposals and to choose the proposal deemed to be in the best interest of the City of Wausau.

PROPOSAL
LANDSCAPE MAINTENANCE SERVICES
FOR THE CITY OF WAUSAU

The attached *PROPOSAL* is submitted by:

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

CONTACT PERSON: _____

AUTHORIZED SIGNATURE: _____

PRINT NAME: _____

DATE SIGNED: _____

A. RATE SCHEDULE

LOCATION

1. Parking lot #9 (Adjacent to 5th Street between Jefferson Street and Washington Street) Lump Sum _____

 2. Police and Fire Department Block (Bounded by Grand Avenue, Thomas Street, Seymour Street and Henrietta Street) Lump Sum _____

 3. Highway 52 Parkway median between US HWY 51 and 18th Avenue and the median immediately east of 18th Avenue. Lump Sum _____
- Total Lump Sum _____

BOARD OF PUBLIC WORKS

Date of Meeting: May 6, 2014, at 9:30 a.m. in the Birch Room.

Members Present: Marquardt, Groat, Jacobson.

Also Present: Wesolowski; Mohelnitzky; Hanson; Bauer; Ken Ligman, Becher-Hoppe.

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

BID OPENING: 2014 Street Construction Project B

The following bids were received and opened:

Francis Melvin, Inc.	\$658,222.25
Merrill Gravel & Construction Co., Inc.	\$655,339.04

A motion was made and adopted to award the contract to the low-qualified bidder, Merrill Gravel & Construction Co., Inc., in the amount of \$655,339.04.

Open quotations and make recommendation for the purchase of a half-ton pickup truck for the Department of Public Works

The following quotations were received and opened:

Kocourek Ford Lincoln	\$23,960 (XL)
Kocourek Ford Lincoln	\$26,179 (XLT)
Kocourek Chevrolet	\$30,200

A motion was made and adopted to approve the low quote submitted by Kocourek Ford Lincoln for the XL model in the amount of \$23,960.00, with additional options.

Open Requests for Proposals and make recommendation for Landscape Maintenance

The following proposal was received and opened:

Re-vi Design LLC	\$20,248.70
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A motion was made and adopted to accept the proposal for Landscape Maintenance submitted by Re-vi Design LLC in the amount of \$20,248.70.

Make recommendation for the Wastewater Treatment Facility Clarifier Equipment Rehabilitation or Replacement. (Bids were opened April 29, 2014.)

Ligman explained the bid summary and his written recommendation. The main difference between this clarifier and the clarifier completed in 2011 is that this clarifier is 3' deeper. The additional depth puts it

in groundwater, which requires extra work to prevent it from floating. Based on the prices, Becher Hoppe recommended going with the rehabilitation contract. A motion was made and adopted to award the contract to J. F. Ahern Co. in the amount of \$390,800.

Make recommendation for the purchase of an articulated motor grader for the Department of Public Works (Quotations were opened April 29, 2014.)

Hanson explained his written recommendation and emphasized the issues of the driver's seat and location of controls on the John Deere unit. Hanson mentioned that they were unable to get a demo from Volvo for extended use but looked at one in Antigo and Green Bay. The committee recommended trying to get a demo from Volvo in the upcoming week and come back to the Board of Public Works for final recommendation.

Approve minutes of the April 29, 2014, meeting

A motion was made and adopted to approve the minutes from the previous meeting.

Portland Cement Concrete License: Sorensen Construction, LLC and Complete Crete

A motion was made and adopted to approve the subject licenses.

CLOSED SESSION pursuant to Section 19.85(1)(e), Wis. Stats., for the purpose of deliberating on claims

After meeting in closed session to deliberate on one claim, the Board reconvened the meeting into open session for the purpose of acting upon the claim. A motion was made and adopted to approve the claim submitted by Priller in the amount of \$1,116.48.

2014 LANDSCAPE MAINTENANCE SERVICES

This contract made this 10th day of June, 2014, by and between **REVI DESIGN LLC**, herein called the "Contractor" and the City of Wausau, a municipal corporation, located in Marathon County, Wisconsin, herein called the "Owner."

WITNESSETH: That the contractor and the owner for the consideration stated herein, agree as follows:

ARTICLE I. SCOPE OF WORK

The contractor shall perform everything required to be performed and shall provide and furnish all the labor, materials, equipment, necessary tools, expendable equipment, insurance provided by the specifications, contributions to social security and all utility and transportation services required to perform and complete in a workmanlike manner the following work: 2014 LANDSCAPE MAINTENANCE SERVICES; all in accordance with the specifications and drawings and in strict compliance with the contractor's proposal and other contract documents, herein mentioned as component parts of this contract. The contractor shall do everything required by this contract and other documents constituting a part hereof and in the manner specified herein.

ARTICLE II. CONTRACT PRICE

The owner shall pay to the contractor for the performance of this contract, subject to any additions or deductions provided therein, in current funds, the contract price as follows:

Parking Lot #9	\$5,173.70 (Five Thousand, one hundred seventy-three and 70/100)
Police & Fire Department Block	\$9,855.00 (Nine Thousand, eight hundred fifty-five and 00/100)
Hwy 52 Parkway Median	\$5,220.00 (Five Thousand, two hundred twenty-two and 00/100)

Unless otherwise provided in the detailed specifications, payments are to be made to the contractor on the basis of approved written estimates to the Board of Public Works of the value of the work performed during the preceding month and materials suitably stored on the site which are to be incorporated into the project, but the owner will retain 5% of the amount of each estimate until 50% of the work has been completed and thereafter make payments pursuant to law.

The Board of Public Works, in case the work under this contract is not completed within the time required, or within an extended time approved in writing by the Board of Public Works, is authorized to take charge of the work and finish it at the expense of the contractor and his sureties and to apply the amount retained from estimates to the completion of the work.

The final payment shall be made within 30 days after completion and acceptance of the work included in this contract and all payments shall be due when certificates are issued for them. However, the owner may withhold payments prior to final acceptance of the work for reasons set forth in the general or special specifications.

ARTICLE III. COMPONENT PARTS OF THIS CONTRACT

This contract consists of the following component parts, all of which are as fully a part of it as if set out verbatim herein, or if not attached, as if the same were hereto attached.

1. Contract.
2. Specifications.

The contract documents form a complete unit and requirements called for by one are as binding as if called for by all. In case of conflict between plans and specifications, the specifications shall govern. Special specifications shall control over general specifications.

ARTICLE IV. PAYMENT FOR LABOR AND MATERIAL

The contractor specifically agrees to pay for all claims for labor performed at rates at least equal to the wage scale on file with the city clerk for this project and materials furnished, used or consumed in completing the foregoing contract together with all items enumerated in Section 779.14, Wis. Stats., as the obligation of the contractor.

ARTICLE V. OBSTRUCTION OF STREETS

If the contractor shall in any manner obstruct a street or sidewalk, he shall put up and maintain barriers and lights to prevent accidents, and shall be liable for damages caused by failure to do so; and such contractor shall further be liable for all damages caused by the negligent digging up of streets, alleys, or public grounds or which

may result from his carelessness in the prosecution of such work [Section 62.15(11), Wis. Stats.]. The contractor shall also be bound by any further requirements of the specifications on this point.

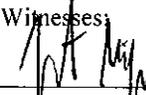
IT WITNESS WHEREOF the parties hereto have caused this instrument to be executed in four original counterparts on the day and year first above written.

Signing instructions for this contract:

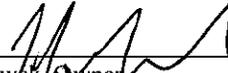
For a **Corporation**: (1) President and secretary must sign; (2) corporate seal must be affixed; (3) two witnesses must sign.

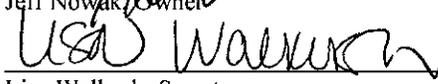
For a **Partnership**: (1) Both or all partners must sign; (2) two witnesses must sign.

For a **Sole Trader**: (1) Owner must sign; (2) two witnesses must sign.

Witnesses:




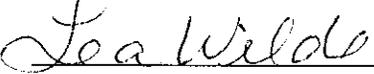
REVI DESIGN LLC


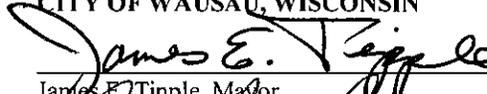
Jeff Nowak, Owner


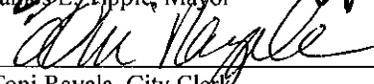
Lisa Walkush, Secretary

Affix Corporate Seal Here

Witnesses:

CITY OF WAUSAU, WISCONSIN


James E. Tipple, Mayor


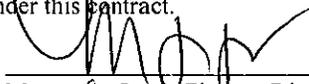
Toni Rayala, City Clerk

Provision has been made to pay the liability that will accrue under this contract.

Date 6/27/14

Approved as to form:

Date 6/13/14



Maryanne Groat, Finance Director


Anne Jacobsen, City Attorney



REQUEST FOR PROPOSALS LANDSCAPE MAINTENANCE SERVICES FOR THE CITY OF WAUSAU 2014

A. PURPOSE

The City of Wausau may consider purchasing the services of contractors to assist in landscape maintenance services for certain areas in Wausau.

This RFP describes the types of contracted services the City will consider and describes the requirements expected of any firm interested in performing the work for the City.

The purpose of this Request for Proposals is threefold:

1. To determine whether there is interest among contractors in the Wausau area to perform landscape maintenance services for the City of Wausau during the spring/summer/fall season.
2. To determine whether contractors in the area have personnel and equipment suitable for maintaining landscaped areas.
3. To obtain estimates of costs to be used in developing budgets.

B. PUBLIC INFORMATION

All information submitted by contractors in response to this request for proposals will be available to the public under the Open Records Laws.

C. SCOPE OF SERVICES

The City is requesting proposals from interested contractors for providing services described as follows:

Supply personnel and equipment to maintain landscaped areas in and around parking lots, buildings and medians in the City of Wausau.

D. DESCRIPTION OF LANDSCAPE MAINTENANCE ACTIVITIES

The contractor is responsible for cleaning the areas up in the spring, install any new mulch including decorative rock, fertilizing and herbiciding as needed throughout the year, pruning and shaping trees and shrubs, bed maintenance including replacing plants, mowing including any hand work, irrigation maintenance including start up and winterizing of fountain, and fall cleanup.

Locations of work are as follows:

1. *Parking Lot #9 (Adjacent to 5th Street between Jefferson Street and Washington Street)*
2. *Police and Fire Department block (Bounded by Grand Avenue, Thomas Street, Seymour Street and Henrietta Street)*
3. *Highway 52 Parkway median between US HWY 51 and 18th Avenue and the small median immediately east of 18th Avenue.*

E. INDEMNITY INSURANCE

To the fullest extent allowable by law, Contractor hereby indemnifies and shall defend and hold harmless the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers and each of them from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs, and expenses of whatsoever kind or nature whether arising before, during, or after completion of the work hereunder and in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Contractor or of anyone acting under its direction or control or on its behalf in connection with or incident to the performance of this Agreement. Contractor's aforesaid indemnity and hold harmless agreement shall not be applicable to any liability caused by the sole fault, sole negligence, or willful misconduct of the City of Wausau, or its elected and appointed officials, officers, employees or authorized representatives or volunteers. This indemnity provision shall survive the termination or expiration of this Agreement.

In any and all claims against the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers by an employee of Contractor, any subcontractor, or anyone for whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Worker's Compensation Acts, Disability Benefit Acts, or other employee benefit acts.

No provision of this Indemnification clause shall give rise to any duties not otherwise provided for by this Agreement or by operation of law. No provision of this Indemnity clause shall be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity that would otherwise exist as to the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers under this or any other contract. This clause is to be read in conjunction with all other indemnity provisions contained in this Agreement. Any conflict or ambiguity arising between any indemnity provisions in this Agreement shall be construed in favor of indemnified parties except when such interpretation would violate the laws of the state in which the job site is located.

Contractor shall reimburse the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any received by the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers.

INSURANCE REQUIREMENTS

Unless otherwise specified in this Agreement, the Contractor shall, at its sole expense, maintain in effect at all times during the performance of the Work, insurance coverage with limits not less than those set forth below with insurers and under forms of policies set forth below.

a. Worker's Compensation and Employers Liability Insurance - The Contractor shall cover or insure under the applicable labor laws relating to worker's compensation insurance, all of their employees in accordance with the law in the State of Wisconsin. The Contractor shall provide statutory coverage for work related injuries and employer's liability insurance with limits of \$1,000,000 each accident, \$1,000,000 disease policy limit, and \$1,000,000 disease each employee.

b. Commercial General Liability and Automobile Liability Insurance - The Contractor shall provide and maintain the following commercial general liability and automobile liability insurance:

Coverage - Coverage for commercial general liability and automobile liability insurance shall be at least as broad as the following:

1. Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 0001)
2. Insurance Services Office (ISO) Business Auto Coverage (Form CA 0001), covering Symbol 1 (any vehicle)

Limits - The Contractor shall maintain limits no less than the following:

1. General Liability - One million dollars (\$1,000,000) per occurrence (\$2,000,000 general aggregate if applicable) for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503, or ISO CG 2504, or insurer's equivalent endorsement provided to the City of Wausau or the general aggregate including product-completed operations aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability - One million dollars (\$1,000,000) for bodily injury and property damage per occurrence limit covering all vehicles to be used in relationship to the Agreement.
3. Umbrella Liability - Two million dollars (\$2,000,000) following form excess of the primary General Liability, Automobile Liability and Employers Liability Coverages. Coverage is to duplicate the requirements as set forth herein.

c. Required Provisions - The general liability umbrella liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers are to be given additional insured status (via ISO endorsement CG 2010, CG 2033, or insurer's equivalent for general liability coverage) as respects: liability arising out of activities performed by or on behalf of the Contractors; products and completed operations of the Contractor; premises occupied or used by the Contractor; and vehicles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers.
2. For any claims related to this project, the Contractor's insurance shall be primary insurance as respects the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers. Any insurance, self-insurance, or other coverage maintained by the City of Wausau, its elected and appointed officials, officers, employees, or authorized representatives or volunteers shall not contribute to it.
3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers.

4. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required by this agreement shall state, or be endorsed to state, that coverage shall not be canceled by the insurance carrier or the Contractor, except after sixty (60) days (10 days for non-payment of premium) prior written notice by U.S. mail has been given to the City of Wausau.
6. Such liability insurance shall indemnify the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers against loss from liability imposed by law upon, or assumed under contract by, the Contractor for damages on account of such bodily injury (including death), property damage, personal injury, completed operations, and products liability.
7. The general liability policy shall cover bodily injury and property damage liability, owned and non-owned equipment, blanket contractual liability, completed operations liability with a minimum of a 24 month policy extension, explosion, collapse, underground excavation, and removal of lateral support, and shall not contain an exclusion for what is commonly referred to by the insurers as the "XCU" hazards. The automobile liability policy shall cover all owned, non-owned, and hired vehicles.
8. All of the insurance shall be provided on policy forms and through companies satisfactory to the City of Wausau, and shall have a minimum A.M. Best's rating of A- VII.

d. Deductibles and Self-Insured Retentions - Any deductible or self-insured retention must be declared to and approved by the City of Wausau. At the option of the City of Wausau, the insurer shall either reduce or eliminate such deductibles or self-insured retentions.

e. Evidences of Insurance - Prior to execution of the agreement, the Contractor shall file with the City of Wausau a certificate of insurance (Acord Form 25-S or equivalent) signed by the insurer's representative evidencing the coverage required by this agreement. Such evidence shall include an additional insured endorsement signed by the insurer's representative. Such evidence shall also include confirmation that coverage includes or has been modified to include all required provisions as detailed herein.

f. Responsibility for Work - until the completion and final acceptance by the City of Wausau of all the work under and implied by this agreement, the work shall be under the Contractor's responsibility care and control. The Contractor shall rebuild, repair, restore and make good all injuries, damages, re-erections, and repairs occasioned or rendered necessary by causes of any nature whatsoever.

g. Sub-Contractors - In the event that the Contractor employs other contractors (sub-contractors) as part of the work covered by this agreement, it shall be the Contractor's responsibility to require and confirm that each sub-contractor meets the minimum insurance requirements specified above.

F. COMPENSATION FOR CONTRACTED SERVICES

The City anticipates paying for contracted services as a separate lump sum for each area described in Paragraph D.

Such compensation to the contractor shall be the total compensation for the contracted services rendered and shall include payment for all direct costs, overhead costs, and profit for the contractor. There will be no payment for standby time, nor for any other item not specifically included in a contract for services or a subsequent contract amendment.

G. PROPOSAL DUE DATE

The attached *PROPOSAL* (pages 6-7) must be submitted to the Engineering Department, 407 Grant Street, Wausau, WI 54403 by 9:00 a.m. on Tuesday, May 6, 2014 in a sealed envelope labeled PROPOSAL FOR LANDSCAPE MAINTENANCE SERVICE.

H. QUESTIONS

Any questions relating to the work included in this RFP should be directed to Brad Marquardt, Director of Public Works & Utilities, phone 715/261-6740.

The City of Wausau reserves the right to reject any or all proposals and to choose the proposal deemed to be in the best interest of the City of Wausau.

PROPOSAL
LANDSCAPE MAINTENANCE SERVICES
FOR THE CITY OF WAUSAU

The attached *PROPOSAL* is submitted by:

COMPANY NAME: REVI DESIGN LLC

ADDRESS: 6508 RYAN ST

WESTON WI 54476

TELEPHONE: 715-355-7384 FAX: 715-393-4432

CONTACT PERSON: TYLER LYON

AUTHORIZED SIGNATURE: 

PRINT NAME: Jeff Nowak

DATE SIGNED: 5-1-14

A. RATE SCHEDULE

LOCATION

1. Parking lot #9 (Adjacent to 5th Street between Jefferson Street and Washington Street)

Lump Sum \$ 5,173.70

2. Police and Fire Department Block (Bounded by Grand Avenue, Thomas Street, Seymour Street and Henrietta Street)

Lump Sum \$ 9,855.00

3. Highway 52 Parkway median between US HWY 51 and 18th Avenue and the median immediately east of 18th Avenue.

Lump Sum \$ 5,220.00

Total Lump Sum \$ 20,248.70

BOARD OF PUBLIC WORKS

Date of Meeting: July 1, 2014, at 9:30 a.m. in the Birch Room.

Members Present: Jacobson, Whalen.

Also Present: Mayor Tipple, Lenz, Mohelnitzky, Hanson, Gehin.

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

BID OPENING: 2014 Asphalt Paving Project

The following bids were received and opened:

American Asphalt	\$722,682.50
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A motion was made and adopted to award the contract to the low-qualified bidder, American Asphalt, in the amount of \$722,682.50.

Open quotations and make recommendation for the purchase of a Triple Combination Pumper for the Fire Department

The only quotation received was from Pomasl Fire Equipment in the amount of \$470,880. If 100% payment is received within five working days a deduction of \$12,410 can be taken for a total of \$458,470. The quotation also included a quote for the optional enforcer chassis. Kevin with Pomasl Fire Equipment indicated a demo truck will be available next week. This unit was quoted at \$461,630.

The Department of Public Works will review the quotations submitted with the Fire Department and discuss other options. A recommendation will be made at a future Board of Public Works meeting.

Open quotations and make recommendation for the purchase of a Parking Ramp Sweeper for the Department of Public Works

The following quotations were received and opened:

<u>Vendor</u>	<u>Make/Model</u>	<u>Price</u>
Envirotech	Johnston Sweeper	\$101,949 (demo unit)
RNOW	850 Mini	\$85,326 (new unit)
RNOW	850 Mini	\$64,500 (demo unit)
Mid Iowa Solid Waste Eq.	Mad Vac	\$84,277.11 (demo unit)
Tenannt	Green Machine	\$77,483

It was noted that the quotation submitted by Tenannt did not indicate if the unit was new or a demo. Staff will verify this and review all quotations submitted. A recommendation will be made at a future Board of Public Works meeting.

Approve minutes of the June 12, 2014; June 17, 2014; and June 26, 2014 meetings

A motion was made and adopted to table this item to the next Board of Public Works meeting.

2012 Street Construction Project “B”: Advance Construction, Inc., Final Payment

Gehin explained the final amount for this project was over due in part to a change order to repair a leaking water main on 14th Avenue and sanitary repairs at Sherman Street and 8th Avenue. Also adding to costs was the amount of trench rock needed.

A motion was made and adopted to approve the final payment in the amount of \$5,000.

2014 Landscape Maintenance Contract: Re-vi Design, LLC, Pay Requests #1, #2 and #3 for Lot 9

A motion was made and adopted to approve Pay Requests #1, #2 and #3 for the months of May, June and July in the amount of \$1,034.74 each for a total of \$3104.22.

2014 Landscape Maintenance Contract: Re-vi Design, LLC, Pay Requests #1, #2 and #3 for the Highway 52 Median

A motion was made and adopted to approve Pay Requests #1, #2 and #3 for the months of May, June and July in the amount of \$1,044.00 each for a total of \$3132.00.

2014 Landscape Maintenance Contract: Re-vi Design, LLC, Pay Requests #1, #2 and #3 for the Police and Fire Department Block

A motion was made and adopted to approve Pay Requests #1, #2 and #3 for the months of May, June and July in the amount of \$1971.00 each for a total of \$5,913.00.

Pay Request from Stantec: Professional Services from January 25 through March 21, 2014; US EPA Brownfields Cleanup Grant Project; former Hammerblow site at 920-1000 1st Street

Lenz explained that the next few agenda items are regarding pay requests for the East Riverfront Redevelopment Project. This pay request is in the amount of \$14,238 for work regarding the EPA Brownfields Cleanup Grant at the former Hammerblow site and all work falls under the Master Service Agreement.

A motion was made and adopted to approve the pay request (Invoice #779006) in the amount of \$14,238.00.

Pay Request from Stantec: Professional Services from January 25 through March 21, 2014; WDNR Ready for Reuse Grant Project; 1010 North 1st Street site

Lenz stated this pay request is also part of the East Riverfront Redevelopment Project. The work completed includes soil excavation, disposal and confirmation sampling.

A motion was made and adopted to approve the pay request (Invoice #778179) in the amount of \$2,065.96.

Pay Request from Stantec: Professional Services from March 22 through April 18, 2014; US EPA Brownfields Cleanup Grant Project; former Hammerblow site at 920-1000 1st Street

Lenz explained that this pay request includes a mixture of remediation work and geotechnical exploration.

A motion was made and adopted to approve the pay request (Invoice #787159) in the amount of \$25,798.27.

Pay Request from Stantec: Brownfield Area-Wide Planning Grant Implementation, for period ending April 25, 2014

Lenz stated this request is 100% funded by the EPA Brownfield Area-Wide Planning Grant for the East Riverfront Redevelopment area. The work included a market study, data analysis, 1st Street extension feasibility study, and landscape design.

A motion was made and adopted to approve the pay request (Invoice #787696) in the amount of \$32,238.18.

Pay Request from Stantec: Brownfield Area-Wide Planning Grant Implementation, for period ending June 6, 2014

Lenz stated the work completed under this pay request includes urban design, 1st Street extension feasibility study, and stormwater planning.

A motion was made and adopted to approve the pay request (Invoice #799832) in the amount of \$16,948.00.

BOARD OF PUBLIC WORKS

Date of Meeting: July 29, 2014, at 9:30 a.m. in the Birch Room.

Members Present: Jacobson, Whalen.

Also Present: Wesolowski, Knotek, Mohelnitzky, Gehin.

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

BID OPENING: 2014 Stinchfield Creek Trail Project

The following bids were received and opened:

Janke General Contractors	\$97,279.50
Re-vi Design LLC	\$64,617.70

A motion was made and adopted to award the contract to the low-qualified bidder, Re-vi Design LLC, in the amount of \$64,617.70.

Open Requests for Proposals for Newsletter Printing Services

Jacobson stated this RFP is for a two-year contract to print the City quarterly newsletter.

The following proposals were received and opened:

	<u>12 pages</u>	<u>16 pages</u>
Color Vision LTD	\$3,746	\$4,972
Sun Printing	\$4,185	\$5,541

Jacobson noted the proposal from Color Vision LTD included two hours of graphic design and setup time, with graphic design time over two hours to be billed at \$40.00 per hour. The drop mail at DDU would cost \$.011 per mailed piece and postage for DDU drop pricing would be \$.166 per mailed piece at current USPS rates. The proposal from Sun Printing included coordinating the mailing with the US Postal Service and mail to carrier routes for a cost of \$434.

The proposals will be reviewed by staff and a recommendation will be made to the Finance Committee for approval.

2014 Landscape Maintenance Contract: Re-vi Design LLC, Pay Request #4 for Lot 9

Gehin stated that Brian Bartkowiak has reviewed this and recommends payment. A motion was made and adopted to approve Pay Request #4 in the amount of \$1034.74.

2014 Landscape Maintenance Contract: Re-vi Design LLC, Pay Request #4 for the Highway 52 Median

Mohelnitzky stated irrigation maintenance was included with this portion of the contract and irrigation has not yet been installed. He questioned if a deduction should be issued. Wesolowski noted that he has a meeting today with a contractor regarding the installation of irrigation. A representative from Re-vi stated the contract included spring start up and fall cleanup of the irrigation and if it is not installed this year a deduction could be given.

Wesolowski added that there is one more payment remaining for the contract and a possible deduction could be addressed with that payment.

A motion was made and adopted to approve Pay Request #4 in the amount of \$1,044.00.

2014 Landscape Maintenance Contract: Re-vi Design LLC, Pay Request #4 for the Police and Fire Department Block

Gehin stated that Brian Bartkowiak has reviewed this and recommends payment. A motion was made and adopted to approve Pay Request #4 in the amount of \$1,971.00.

AGENDA ITEM
<p>Consideration and possible action on analysis of cost and value of seasonal employees performing landscape maintenance vs. outsourced contracts for same.</p>
BACKGROUND
<p>Request for proposals were sent to Land Art, Re-vi Design and Scott’s Enterprises Ringle LLC; local landscape contractors for services as outlined in the attached RFP. An advertisement was also published in the Wausau Daily Herald on April 29, 2014 and placed on the City website. Re-vi Design LLC was the only company to submit a bid to perform the work.</p>
FISCAL IMPACT
<p>See previous item for current cost of Re-vi to perform services. Future costs will depend on options discussed. At the time of this staff report, information regarding staff costs to perform the work was not available.</p>
STAFF RECOMMENDATION
<p>None</p>
<p>Staff contact: Allen Wesolowski 715-261-6762</p>



REQUEST FOR PROPOSALS LANDSCAPE MAINTENANCE SERVICES FOR THE CITY OF WAUSAU 2014

A. PURPOSE

The City of Wausau may consider purchasing the services of contractors to assist in landscape maintenance services for certain areas in Wausau.

This RFP describes the types of contracted services the City will consider and describes the requirements expected of any firm interested in performing the work for the City.

The purpose of this Request for Proposals is threefold:

1. To determine whether there is interest among contractors in the Wausau area to perform landscape maintenance services for the City of Wausau during the spring/summer/fall season.
2. To determine whether contractors in the area have personnel and equipment suitable for maintaining landscaped areas.
3. To obtain estimates of costs to be used in developing budgets.

B. PUBLIC INFORMATION

All information submitted by contractors in response to this request for proposals will be available to the public under the Open Records Laws.

C. SCOPE OF SERVICES

The City is requesting proposals from interested contractors for providing services described as follows:

Supply personnel and equipment to maintain landscaped areas in and around parking lots, buildings and medians in the City of Wausau.

D. DESCRIPTION OF LANDSCAPE MAINTENANCE ACTIVITIES

The contractor is responsible for cleaning the areas up in the spring, install any new mulch including decorative rock, fertilizing and herbiciding as needed throughout the year, pruning and shaping trees and shrubs, bed maintenance including replacing plants, mowing including any hand work, irrigation maintenance including start up and winterizing of fountain, and fall cleanup.

Locations of work are as follows:

1. *Parking Lot #9 (Adjacent to 5th Street between Jefferson Street and Washington Street)*
2. *Police and Fire Department block (Bounded by Grand Avenue, Thomas Street, Seymour Street and Henrietta Street)*
3. *Highway 52 Parkway median between US HWY 51 and 18th Avenue and the small median immediately east of 18th Avenue.*

E. INDEMNITY INSURANCE

To the fullest extent allowable by law, Contractor hereby indemnifies and shall defend and hold harmless the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers and each of them from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs, and expenses of whatsoever kind or nature whether arising before, during, or after completion of the work hereunder and in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Contractor or of anyone acting under its direction or control or on its behalf in connection with or incident to the performance of this Agreement. Contractor's aforesaid indemnity and hold harmless agreement shall not be applicable to any liability caused by the sole fault, sole negligence, or willful misconduct of the City of Wausau, or its elected and appointed officials, officers, employees or authorized representatives or volunteers. This indemnity provision shall survive the termination or expiration of this Agreement.

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No provision of this Indemnification clause shall give rise to any duties not otherwise provided for by this Agreement or by operation of law. No provision of this Indemnity clause shall be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity that would otherwise exist as to the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers under this or any other contract. This clause is to be read in conjunction with all other indemnity provisions contained in this Agreement. Any conflict or ambiguity arising between any indemnity provisions in this Agreement shall be construed in favor of indemnified parties except when such interpretation would violate the laws of the state in which the job site is located.

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INSURANCE REQUIREMENTS

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a. Worker's Compensation and Employers Liability Insurance - The Contractor shall cover or insure under the applicable labor laws relating to worker's compensation insurance, all of their employees in accordance with the law in the State of Wisconsin. The Contractor shall provide statutory coverage for work related injuries and employer's liability insurance with limits of \$1,000,000 each accident, \$1,000,000 disease policy limit, and \$1,000,000 disease each employee.

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Coverage - Coverage for commercial general liability and automobile liability insurance shall be at least as broad as the following:

1. Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 0001)
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Limits - The Contractor shall maintain limits no less than the following:

1. General Liability - One million dollars (\$1,000,000) per occurrence (\$2,000,000 general aggregate if applicable) for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503, or ISO CG 2504, or insurer's equivalent endorsement provided to the City of Wausau or the general aggregate including product-completed operations aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability - One million dollars (\$1,000,000) for bodily injury and property damage per occurrence limit covering all vehicles to be used in relationship to the Agreement.
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c. Required Provisions - The general liability umbrella liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers are to be given additional insured status (via ISO endorsement CG 2010, CG 2033, or insurer's equivalent for general liability coverage) as respects: liability arising out of activities performed by or on behalf of the Contractors; products and completed operations of the Contractor; premises occupied or used by the Contractor; and vehicles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers.
2. For any claims related to this project, the Contractor's insurance shall be primary insurance as respects the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers. Any insurance, self-insurance, or other coverage maintained by the City of Wausau, its elected and appointed officials, officers, employees, or authorized representatives or volunteers shall not contribute to it.
3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers.

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5. Each insurance policy required by this agreement shall state, or be endorsed to state, that coverage shall not be canceled by the insurance carrier or the Contractor, except after sixty (60) days (10 days for non-payment of premium) prior written notice by U.S. mail has been given to the City of Wausau.
6. Such liability insurance shall indemnify the City of Wausau, its elected and appointed officials, officers, employees or authorized representatives or volunteers against loss from liability imposed by law upon, or assumed under contract by, the Contractor for damages on account of such bodily injury (including death), property damage, personal injury, completed operations, and products liability.
7. The general liability policy shall cover bodily injury and property damage liability, owned and non-owned equipment, blanket contractual liability, completed operations liability **with a minimum of a 24 month policy extension**, explosion, collapse, underground excavation, and removal of lateral support, and shall not contain an exclusion for what is commonly referred to by the insurers as the "XCU" hazards. The automobile liability policy shall cover all owned, non-owned, and hired vehicles.
8. All of the insurance shall be provided on policy forms and through companies satisfactory to the City of Wausau, and shall have a minimum A.M. Best's rating of A- VII.

d. Deductibles and Self-Insured Retentions - Any deductible or self-insured retention must be declared to and approved by the City of Wausau. At the option of the City of Wausau, the insurer shall either reduce or eliminate such deductibles or self-insured retentions.

e. Evidences of Insurance - Prior to execution of the agreement, the Contractor shall file with the City of Wausau a certificate of insurance (Acord Form 25-S or equivalent) signed by the insurer's representative evidencing the coverage required by this agreement. Such evidence **shall include** an additional insured endorsement signed by the insurer's representative. Such evidence shall also include confirmation that coverage includes or has been modified to include all required provisions as detailed herein.

f. Responsibility for Work - until the completion and final acceptance by the City of Wausau of all the work under and implied by this agreement, the work shall be under the Contractor's responsibility care and control. The Contractor shall rebuild, repair, restore and make good all injuries, damages, re-erectments, and repairs occasioned or rendered necessary by causes of any nature whatsoever.

g. Sub-Contractors - In the event that the Contractor employs other contractors (sub-contractors) as part of the work covered by this agreement, it shall be the Contractor's responsibility to require and confirm that each sub-contractor meets the minimum insurance requirements specified above.

F. COMPENSATION FOR CONTRACTED SERVICES

The City anticipates paying for contracted services as a separate lump sum for each area described in Paragraph D.

Such compensation to the contractor shall be the total compensation for the contracted services rendered and shall include payment for all direct costs, overhead costs, and profit for the contractor. There will be no payment for standby time, nor for any other item not specifically included in a contract for services or a subsequent contract amendment.

G. PROPOSAL DUE DATE

The attached *PROPOSAL* (pages 6-7) must be submitted to the Engineering Department, 407 Grant Street, Wausau, WI 54403 by 9:00 a.m. on Tuesday, May 6, 2014 in a sealed envelope labeled PROPOSAL FOR LANDSCAPE MAINTENANCE SERVICE.

H. QUESTIONS

Any questions relating to the work included in this RFP should be directed to Brad Marquardt, Director of Public Works & Utilities, phone 715/261-6740.

The City of Wausau reserves the right to reject any or all proposals and to choose the proposal deemed to be in the best interest of the City of Wausau.

PROPOSAL
LANDSCAPE MAINTENANCE SERVICES
FOR THE CITY OF WAUSAU

The attached *PROPOSAL* is submitted by:

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

CONTACT PERSON: _____

AUTHORIZED SIGNATURE: _____

PRINT NAME: _____

DATE SIGNED: _____

A. RATE SCHEDULE

LOCATION

1. Parking lot #9 (Adjacent to 5th Street between Jefferson Street and Washington Street) Lump Sum _____

 2. Police and Fire Department Block (Bounded by Grand Avenue, Thomas Street, Seymour Street and Henrietta Street) Lump Sum _____

 3. Highway 52 Parkway median between US HWY 51 and 18th Avenue and the median immediately east of 18th Avenue. Lump Sum _____
- Total Lump Sum _____

AGENDA ITEM
2015 CIP Summary
BACKGROUND
<p>Each year the Engineering Department submits projects for capital improvements to be included in the upcoming budget. Each year a few projects are either trimmed or deferred to a following year in order to meet the budget demands. Attached is the CIP list that was submitted. Staff will go through each category and discuss the projects.</p>
FISCAL IMPACT
<p>The projects shown to be funded will be proposed in the 2015 budget.</p>
STAFF RECOMMENDATION
<p>Staff recommends approval of the projects as shown on the attached list.</p>
<p>Staff contact: Allen Wesolowski 715-261-6762</p>

**CITY OF WAUSAU
2015 CAPITAL PROGRAM BY FUNDING SOURCE**

PROJECT DESCRIPTION	DEPT	Total Project Costs	Tax Levy Funds	Special Assessments	Grants or Other Income	TID District GO Notes	GO CIP Notes/Bonds	Enterprise Funds
Infrastructure								
Land Acquisition	DPW	\$ -						
WIS DOT Projects	DPW	\$ 277,000					277,000	
Street Improvements	DPW	\$ 2,558,575		329,000	100,000	1,000,000	1,129,575	
Asphalt Overlay	DPW	\$ 685,000				185,000	500,000	
Sidewalk Projects	DPW	\$ 275,000		30,000		60,000	185,000	
Storm Sewer	DPW	\$ 278,000				50,000	228,000	
Concrete Improvements	DPW	\$ 150,000			25,000	25,000	100,000	
Water Projects	WS	1,400,000						1,400,000
Sewer/Wastewater Projects	WS	860,000						860,000
Total Infrastructure		<u>\$ 6,483,575</u>	<u>\$ -</u>	<u>\$ 359,000</u>	<u>\$ 125,000</u>	<u>\$ 1,320,000</u>	<u>\$ 2,419,575</u>	<u>\$ 2,260,000</u>
Facilities								
Consulting for DPW Facility Study	DPW	\$ 44,000	\$ 44,000					
Mezzanine for Building #1	DPW	25,000	25,000					
Platform and Counter Balance Gangway	DPW	25,000	25,000					
Total Facilities		<u>\$ 94,000</u>	<u>\$ 94,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equipment and Technology								
Police Radios	Police	\$ 38,844	\$ 38,844					
Fire SCBA	Fire	235,141					\$ 235,141	
Fire Fit Testing	Fire	17,810	17,810					
Fire Radios	Fire	41,826	41,826					
Personal Protective Equipment (PPE)	Fire	36,060	36,060					
Shop Hoist Replacement	MetroRide	195,000					\$ 195,000	
Othophotography		80,000						\$ 80,000
Server Network Equipment	CCITC	55,000	55,000					
Video and Voice Enhancements	CCITC	33,000	33,000					
PC Replacement	CCITC	58,000	58,000					
IBM Power Server (LRS) Upgrade	CCITC	45,000	45,000					
Total Equipment		<u>\$ 835,681</u>	<u>\$ 325,540</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 430,141</u>	<u>\$ 80,000</u>
Rolling Stock								
Park Rolling Stock	Parks	\$ 173,460						173,460
Public Works Rolling Stock	DPW	1,200,994						1,200,994
Total Rolling Stock		<u>\$ 1,374,454</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,374,454</u>
Park and Recreation Areas								
Radtke Point	Parks	\$ 55,200	55,200					
River Edge Trail		1,000,000			1,000,000			
Swimming Pool Upgrade	Parks	6,000,000					\$ 6,000,000	
Total Parks/Recreation		<u>\$ 7,055,200</u>	<u>\$ 55,200</u>	<u>\$ -</u>	<u>\$ 1,000,000</u>	<u>\$ -</u>	<u>\$ 6,000,000</u>	<u>\$ -</u>
TOTAL CAPITAL COSTS		<u><u>\$ 15,842,910</u></u>	<u><u>\$ 474,740</u></u>	<u><u>\$ 359,000</u></u>	<u><u>\$ 1,125,000</u></u>	<u><u>\$ 1,320,000</u></u>	<u><u>\$ 8,849,716</u></u>	<u><u>\$ 3,714,454</u></u>
Current Year Levy			408,000					
Fund Balance Application CCITC			78,000					
			<u>\$ 486,000</u>					

**CITY OF WAUSAU CAPITAL BUDGET
DETAIL ANALYSIS OF 2015 INFRASTRUCTURE PROJECTS**

ACCOUNT NO.	SPECIAL FUNDING SOURCE	TOTAL REQUEST	Special Funding	DEFERRED TO FUTURE YEAR	2015 BUDGET
LAND ACQUISITION					
Miscellaneous	150 231098305				\$ -
Thomas Street Widening	TID #6	4,500,000	4,500,000		-
TOTAL LAND ACQUISITION		<u>\$ 4,500,000</u>	<u>\$ 4,500,000</u>	<u>\$ -</u>	<u>\$ -</u>
DOT PROJECTS					
1st Avenue, Thomas Street to Stewart Design		236,000			236,000
Townline Road, Grand Avenue to Easthill Drive		41,000			41,000
TOTAL DOT PROJECTS		<u>\$ 277,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 277,000</u>
STREET IMPROVEMENTS					
McClellan Street, 1st Street to 7th Street (Includes Decorative Lighting)	150 232098230	\$ 721,000		\$ 721,000	\$ -
Grant Street, 1st Street to 3rd Street (Includes Decorative Lighting)		180,500		180,500	-
Grant Street, Bellis Street to 10th Street		202,500			202,500
North 11th Street, McClellan Street to Franklin Street		157,700			157,700
Ashland Avenue, Evergreen Road to Meadowview Road		68,500		68,500	-
Meadowview Road, Ashland Avenue to cul-de-sac		105,750		105,750	-
South 22nd Avenue, Nehring Street to cul-de-sac	CDBG?	263,000			263,000
Flieth Street, Park Boulevard to South 11th Avenue		340,000			340,000
North 7th Street, Spring Street to Crocker Street		129,375			129,375
Crocker Street, 7th Street to 13th Street		426,000			426,000
2nd Avenue, Stewart Avenue to Elm Street	TID #8	850,000	850,000		-
Clark Street (Includes streetscapes and lighting)	TID #8	150,000	150,000		-
TOTAL STREET IMPROVEMENTS		<u>\$ 3,594,325</u>	<u>\$ 1,000,000</u>	<u>\$ 1,075,750</u>	<u>\$ 1,518,575</u>
BOULEVARD TREES & LANDSCAPING					
For 2015 project streets and subdivisions	150 232098237	40,000			\$ 40,000
		<u>\$ 40,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 40,000</u>
THOMAS STREET					
Thomas Street Design	144 344998212				
	TID #6	150,000	150,000		\$ -
		<u>\$ 150,000</u>	<u>\$ 150,000</u>	<u>\$ -</u>	<u>\$ -</u>
ASPHALT OVERLAY AND ALLEY PAVING					
Asphalt Paving (includes McClellan and Grant in TID 3)	150 232698230	\$ 1,185,000	185,000	\$ 500,000	\$ 500,000
Alley Paving	150 232698236	40,000		40,000	-
TOTAL ASPHALT OVERLAY AND ALLEY PAVING		<u>\$ 1,225,000</u>	<u>\$ 185,000</u>	<u>\$ 540,000</u>	<u>\$ 500,000</u>
SIDEWALKS					
Annual Sidewalk Replacement Contract	150 233098240	300,000		100,000	\$ 200,000
New Sidewalk - RR Crossing at Trolley Quarter Flats; North side of Bridge Street from CVS to Graphic Packaging	150 23309824	\$ 75,000	60,000		15,000
TOTAL SIDEWALKS	TID 3	<u>\$ 375,000</u>	<u>\$ 60,000</u>	<u>\$ 100,000</u>	<u>\$ 215,000</u>
OTHER PROFESSIONAL SERVICES					
Unanticipated Engineering Studies	150 236592190				
Carryover Existing Balance		\$ -	-		-
TOTAL OTHER PROFESSIONAL SERVICES		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF WAUSAU CAPITAL BUDGET
DETAIL ANALYSIS OF 2015 INFRASTRUCTURE PROJECTS**

ACCOUNT NO.	SPECIAL FUNDING SOURCE	TOTAL REQUEST	Special Funding	DEFERRED TO FUTURE YEAR	2015 BUDGET
STORM SEWER					
150 236198250	TID #8	\$ 50,000	50,000	\$ -	\$ -
	2nd Avenue, Stewart Avenue to Elm Street	35,000			35,000
	7th Street, Spring Street to Crocker Street	60,000			60,000
	Crocker Street, 7th Street to 13th Street	250,000		250,000	-
	McClellan Street, 1st Street to 7th Street	30,000		30,000	-
	Grant Street, 1st Street to 3rd Street	50,000			50,000
	Grant Street, Bellis Street to 10th Street	75,000		50,000	25,000
	Unanticipated Projects and Studies	100,000		100,000	-
	Storm Water Management	100,000		100,000	-
	Storm Sewer Outfall Repair - WI River Outfalls	58,000			58,000
	DNR Non-Point Source Stormwater Management	50,000		50,000	-
	Stormwater Utility Consultant	12,500	12,500		-
	Other Costs - DNR fees, Outreach Program, Training	<u>870,500</u>	<u>50,000</u>	<u>580,000</u>	<u>228,000</u>
	TOTAL STORM SEWER				
OTHER CAPITAL EXPENDITURES					
150 236598290		\$ 300,000	25,000	\$ 175,000	\$ 100,000
	Concrete Pavement Repairs (joints/cracks)	100,000		100,000	-
	Pavement Markings	50,000		50,000	-
	Streetscape	20,000			20,000
	Curb Replacement	25,000	25,000		-
	HK Soccer Complex - Fencing	<u>495,000</u>	<u>25,000</u>	<u>325,000</u>	<u>120,000</u>
	TOTAL OTHER CAPITAL REPAIRS				
GIS HARDWARE/SOFTWARE					
150 237598416		\$ 38,000			\$ 38,000
	Pictometry Photos & Software	<u>38,000</u>			<u>38,000</u>
	TOTAL GIS HARDWARE/SOFTWARE	<u>38,000</u>	<u>-</u>	<u>-</u>	<u>38,000</u>
INDUSTRIAL PARK					
	Property Acquisition for expansion (Stettin Dr)	\$ 175,000	175,000		\$ -
	Multi-Use Trail	750,000	750,000	\$ -	\$ -
	TOTAL INDUSTRIAL PARK	<u>925,000</u>	<u>925,000</u>	<u>-</u>	<u>-</u>
WATERMAINS					
	River Drive	\$ 80,000	\$ 80,000	\$ -	\$ -
	17th Street, Bridge Street to south	35,000	35,000	\$ -	-
	2nd Avenue, Stewart Avenue to Elm Street	35,000	35,000		-
	North 7th Street, Spring Street to Crocker Street	35,000	35,000		-
	Crocker Street, 7th Street to 13th Street	120,000	120,000		-
	North 11th Street, McClellan to Franklin	35,000	35,000		-
	Grant Street, Bellis Street to 10th Street	80,000	80,000		-
	Northwestern Avenue	130,000	130,000		-
	Plaza Drive Relining	350,000	350,000		-
	Unanticipated Projects	500,000	500,000		-
	TOTAL WATER MAINS	<u>1,400,000</u>	<u>1,400,000</u>	<u>-</u>	<u>-</u>
SANITARY SEWER					
	2nd Avenue, Stewart Avenue to Elm Street	25,000	25,000		-
	North 7th Street, Spring Street to Crocker Street	30,000	30,000		-
	Crocker Street, 7th Street to 13th Street	80,000	80,000		-
	North 11th Street, McClellan Street to Franklin Street	25,000	25,000		-
	Grant Street, Bellis Street to North 10th Street	40,000	40,000		-
	Northwestern Avenue	160,000	160,000		-
	Unanticipated Projects	500,000	500,000		-
	TOTAL SANITARY SEWER	<u>860,000</u>	<u>860,000</u>	<u>-</u>	<u>-</u>
GRAND TOTAL					
		<u>\$ 14,749,825</u>	<u>\$ 10,117,500</u>	<u>\$ 2,620,750</u>	<u>\$ 2,936,575</u>

2015 CAPITAL PLAN DEFERRALS

CIP REQUESTS

Thangar Maintenance	Airport	65,000
Mobile Security Software	CCITC	19,965
Loan Tracking Software	CCITC	85,000
MS Windows 2003 Eradication	CCITC	117,390
iSeries Municipal Court	CCITC	40,876
Email Upgrade	CCITC	36,150
Sand/Salt Conveyor Refurbish	DPW	30,000
Wall Replacement Salt Dome	DPW	12,000 *
DPW Facility Consulting	DPW	56,000
LED Low Level Retrofit	Engineering	94,100
Ruggedized Hardware Software DPW & Eng	Engineering	49,339
McCleary Street Improvements	Engineering	51,200
Artificial Grass	Engineering	54,900
Storage Building Engineering	Engineering	15,000
EMS Equipment	Fire	\$ 29,300
Thermal Imaging Equipment	Fire	29,925
Building Zone Dampers	Fire	5,000 *
Police Dpt Boiler	Maintenance	32,000
Police Dpt Facility Improvements	Maintenance	58,600
City Hall Baseemnt	Maintenance	26,900
Dog Park Design	Parks	30,000

INFRASTRUCTURE

McClellan Street 1st to 7th Street	971,000
Grant Street, 1st to 3rd Street	210,500
Ashland Ave, Evergreen Rd to Meadowview	68,500
Meadowview Road to Ashland Ave	105,750
Asphalt Paving	500,000
Sidewalks	100,000
Stormwater Management	100,000
Stormwater Outfall	100,000
Stormwater Consulting	100,000
Concrete Replacement	195,000
Pavement Marking	100,000
Streetscape	50,000

TOTAL	3,539,395
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* Complete within operating budget as maintenance

AGENDA ITEM

Update on the Scott Street lighting project.

BACKGROUND

The reconstruction of Scott Street from Bellis Street to 10th Street is currently under way. As part of the project, decorative LED lights will be installed. Also as part of this project, underground conduit and bases will be installed on Scott Street from 6th Street to Bellis. However, the decorative lights for this section of Scott Street will not be purchased and installed until the Spring of 2015.

FISCAL IMPACT

None, the money was budgeted for the street light improvements.

STAFF RECOMMENDATION

None, this item is for informational purposes only.

Staff contact: Allen Wesolowski 715-261-6762

AGENDA ITEM

Update on the installation of permeable pavers on 1st Street

BACKGROUND

In conjunction with the east river front development, 1st Street will be extended north from Fulton Street to Bridge Street. To meet DNR and City stormwater requirements for the new roadway and to avoid further use of developable property, a permeable pavement system within the limits of the on-street parking is being proposed. See the attached plans. The permeable pavement system consists of permeable pavers, a bedding course (pea gravel), and an open graded aggregate sub base. The system will achieve DNR stormwater treatment requirements through the filtering of pollutants and the infiltration of stormwater into the soil subgrade. To ensure that the sub base is adequately drained, perforated underdrain pipe will be installed.

To avoid clogging the permeable pavement, placement of sand during winter months is not allowed. The use of salt during winter months is permitted. To prevent the system from clogging, vacuum sweeping is recommended twice a year. The placement of additional bedding material in the openings between the pavers may be required after the vacuum sweeping.

The estimated construction costs for the permeable pavement is approximately \$40,000, roughly \$15,000 more than the cost to place the City's standard asphalt pavement.

FISCAL IMPACT

Initial cost of approximately \$15,000 plus the cost of future maintenance.

STAFF RECOMMENDATION

The intent of this agenda item is to inform CISM members of the proposed use of permeable pavement and gain valuable feedback from the members.

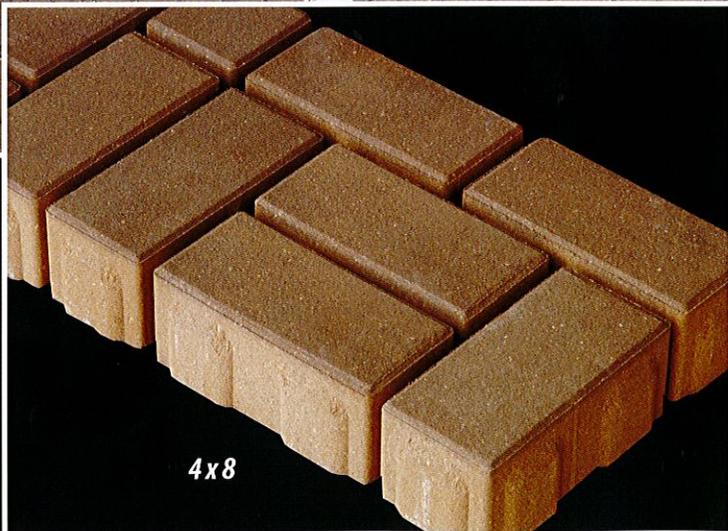
Staff contact: Sean Gehin 715-261-6748



PERMEABLE PAVING UNITS



- *Reliable, Low Impact Storm Water Management System*
- *Supports Environmental Sustainability*
- *Enhances Natural Water Filtration on Site*



4x8



8x8

(Also available in 8x16)

AGENDA ITEM

Update on the Wausau Business Campus Trail project.

BACKGROUND

At the request of Community Development and the businesses located in the Wausau Business Park, the Engineering Department is in the process of preparing plans for a series of multi-use trails located throughout the Business Park. At the completion of the trail project, roughly 5 miles of trails will be constructed for use by both pedestrians and bicyclists. For design, construction and bidding purposes the trail project is being broken into two trail projects, Phase I and Phase II. Each trail phase creates a loop roughly 2.5 miles in length. See attached exhibits. The construction of the trail will be accomplished by the use of asphalt pavement and wetland boardwalk. The multi-use trail is proposed to be 10-feet wide. The wetland boardwalk is necessary to avoid impacts to the existing wetlands scattered throughout the Business Park.

The preparation of preliminary plans for Phase I is nearing completion. Meetings with businesses impacted by Phase I of the trail project are underway to update the businesses on the project and to gain comments and concerns. After the completion of the meetings and concerns/comments have been addressed, plans will be finalized and permits will be obtained from the agencies. It is anticipated, if approved, that the first phase of the trail project will be bid in November or December of this year. Preparation of plans and permits for Phase II will begin after the bidding of the first phase. To receive funding from the TIF districts both phases of the trail project need to be under contract by July 15, 2015.

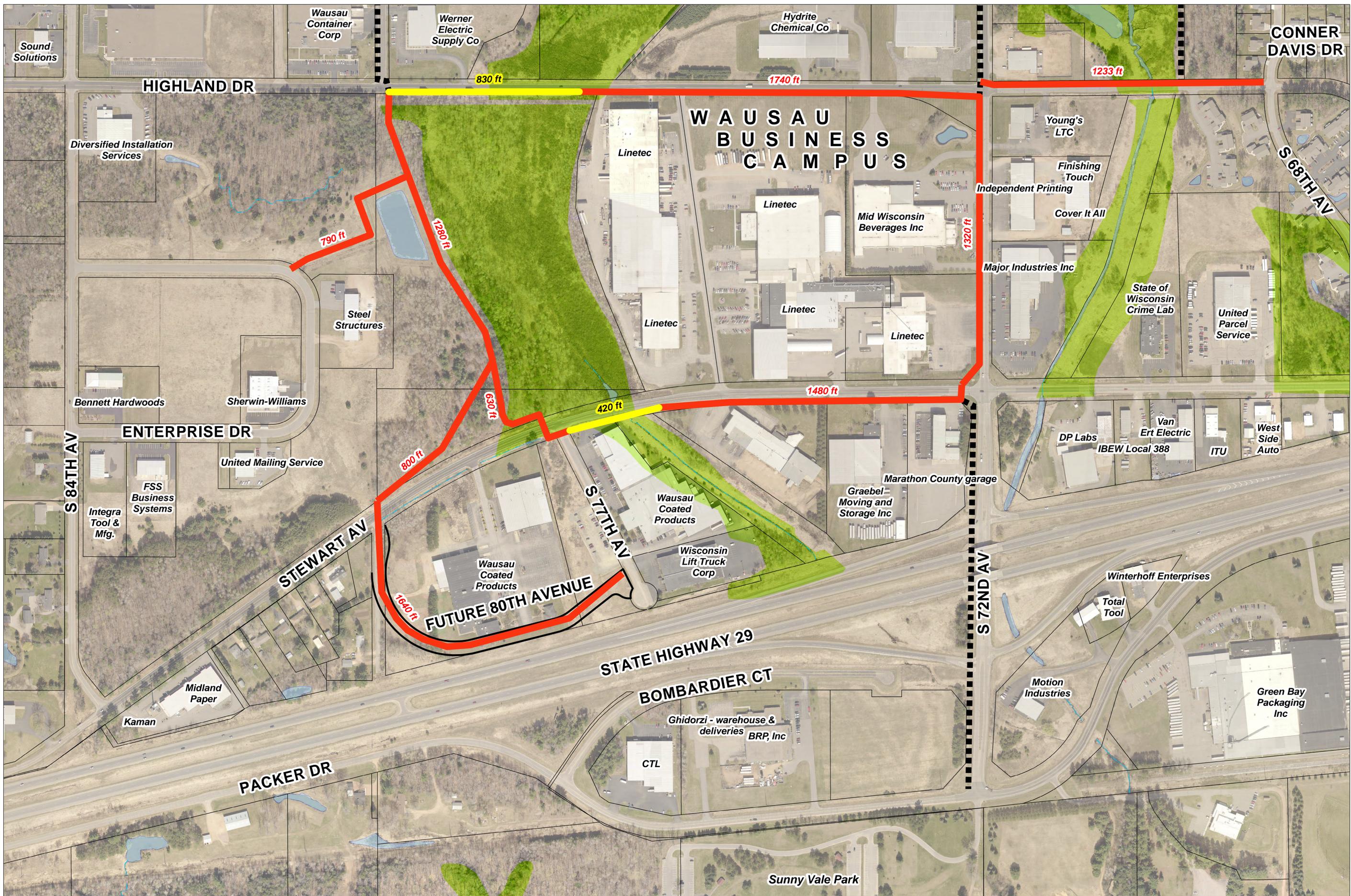
FISCAL IMPACT

The estimated construction cost is approximately \$1.6 million.

STAFF RECOMMENDATION

The intent of this agenda item is to inform CISM members of the proposed project and need to obtain easements from businesses in the future.

Staff contact: Sean Gehin 715-261-6748



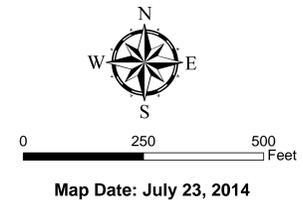
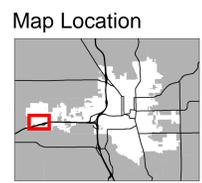
WAUSAU BUSINESS CAMPUS TRAIL PHASE I - 2014

CITY OF WAUSAU
Marathon County, Wisconsin

Legend

- Proposed 10' wide Asphalt Trail
- Proposed Wetland Boardwalk
- Proposed Trails - Phase 2
- Proposed ROW
- ▭ Parcel Boundary
- Wetlands As Determined by the WDNR

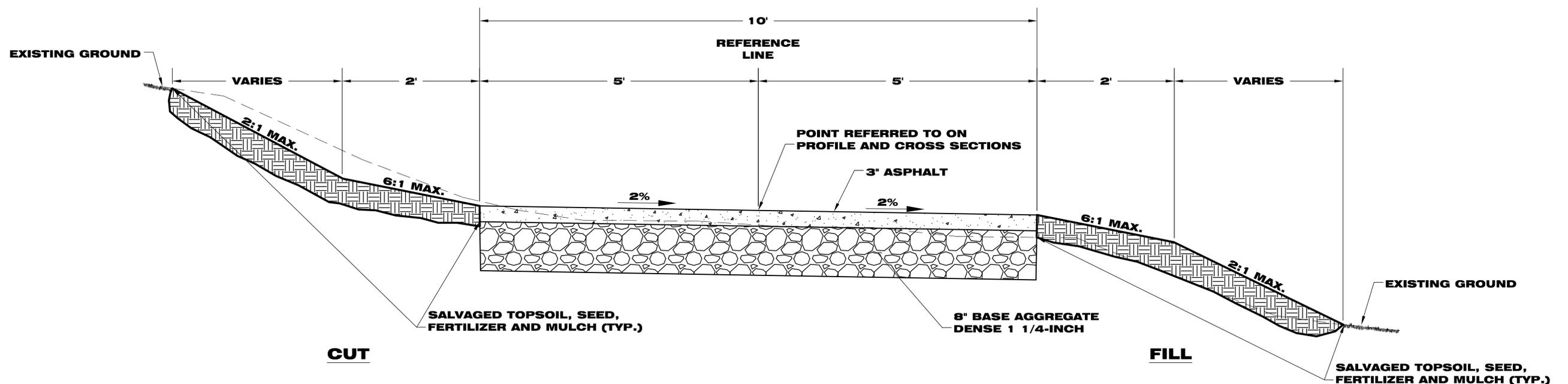
NOTES:
 1. DUPLICATION OF THIS MAP IS PROHIBITED WITHOUT THE WRITTEN CONSENT OF THE CITY OF WAUSAU ENGINEERING DEPT.
 2. THIS MAP WAS COMPILED AND DEVELOPED BY THE CITY OF WAUSAU AND MARATHON COUNTY GIS. THE CITY AND COUNTY ASSUME NO RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.
 3. MAP FEATURES DEVELOPED FROM APRIL 2010 AERIAL PHOTOGRAPHY.
 4. AERIAL PHOTO SHOWN HEREIN FLOWN APRIL, 2012.



WAUSAU BUSINESS CAMPUS PROPOSED TRAIL



WETLAND BOARDWALK WAUSAU BUSINESS CAMPUS



TYPICAL SECTION OF MULTI-USE TRAIL WAUSAU BUSINESS CAMPUS

- NOTES:
1. DUPLICATION OF THIS MAP IS PROHIBITED WITHOUT THE WRITTEN CONSENT OF THE CITY OF WAUSAU ENGINEERING DEPT.
 2. THIS MAP WAS COMPILED AND DEVELOPED BY THE CITY OF WAUSAU AND MARATHON COUNTY GIS. THE CITY AND COUNTY ASSUME NO RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.
 3. TYPICAL FINISHED SECTIONS NOT DRAWN TO SCALE.

