Meeting of the: COMMON COUNCIL OF THE CITY OF WAUSAU
Date/Time: Tuesday, September 10, 2019 at 6:30 p.m. 7:00 PM
Location: City Hall (407 Grant Street, Wausau WI 54403) - Council Chambers
Members: Patrick Peckham, Michael Martens, David Nutting, Tom Neal, Gary Gisselman, Becky McElhaney, Lisa Rasmussen, Karen Kellbach, Dawn Herbst, Mary Thao, Dennis Smith

Call to Order
Pledge of Allegiance / Roll Call / Proclamations

Pre-registered citizens for matters appearing on the agenda and other public comment.

<table>
<thead>
<tr>
<th>File #</th>
<th>CMT</th>
<th>Consent Agenda</th>
<th>ACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>19-0801</td>
<td>COUN</td>
<td>Minutes of previous session meeting(s). (8/13/19)</td>
<td>Place on file</td>
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<tr>
<td>18-1117</td>
<td>CISM</td>
<td>Resolution Approving Agreement for the Management and Maintenance of a Stormwater facility (Woodson YMCA – 707 North 3rd Street)</td>
<td>Approved 4-0</td>
</tr>
<tr>
<td>91-0917</td>
<td>CISM</td>
<td>Ordinance Designating two handicapped parking stalls on the west side of North River Drive beginning 1390 feet north and ending 1425 feet north of the center of the right of way with Fulton Street as measured along the centerline of North River Drive</td>
<td>Approved 4-0</td>
</tr>
<tr>
<td>19-0604</td>
<td>CISM &amp; PLAN</td>
<td>Final Resolution Vacating and discontinuing a portion of Badger Avenue right-of-way lying between 1811 Badger Avenue and N. Business Highway 51 adjacent to the parking lot</td>
<td>Approved 4-0 Approved 6-0</td>
</tr>
<tr>
<td>19-0904</td>
<td>FIN</td>
<td>Resolution Appointing Bond Trust Services Corporation to Serve as Fiscal Agent in Connection With Outstanding Obligations</td>
<td>Approved 5-0</td>
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<tr>
<td>19-0906</td>
<td>FIN</td>
<td>Resolution Approving Memorandum of Agreement Between the United States of America Department of Transportation Federal Aviation Administration MOA No. 697DCM-19-L-0018</td>
<td>Approved 5-0</td>
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<td>99-0916</td>
<td>FIN</td>
<td>Resolution Authorizing Continued Membership in CVMIC for policy years 2021 and 2022</td>
<td>Approved 5-0</td>
</tr>
<tr>
<td>12-0219</td>
<td>HR</td>
<td>Resolution Amending Employee Handbook Section 5.13 – Clothing and Equipment</td>
<td>Approved 4-0</td>
</tr>
<tr>
<td>19-0108</td>
<td>PH&amp;S</td>
<td>Resolution Granting an exemption to 9.04.025 Consumption or Possession of Intoxicants on public right-of-way to Wausau River District for the Exhibitour Event being held on September 28, 2019 from 5:30 p.m. to 8:00 p.m.</td>
<td>Approved 5-0</td>
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<tr>
<td>19-0108</td>
<td>PH&amp;S</td>
<td>Resolution Approving or Denying Various Licenses as Indicated</td>
<td>Approved 5-0</td>
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<tr>
<td>19-0903</td>
<td>Mayor's Appointments</td>
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<tr>
<td>19-0907</td>
<td>ED</td>
<td>Resolution Amending the existing development agreement with Blenker Developments LLC and their assigns for the ongoing construction of the River East Brownstones project in the vicinity of 3rd and 2nd Streets at Short Street</td>
<td>Approved 5-0</td>
</tr>
<tr>
<td>18-1109</td>
<td>FIN</td>
<td>Resolution Approving the 2019 budget modification for the Brockmeyer and Oak Island Park Improvements</td>
<td>Approved 4-1</td>
</tr>
<tr>
<td>18-1111</td>
<td>HR</td>
<td>Resolution Approving Social Media Policy and Elected Official Social Media Policy</td>
<td>Approved 4-0</td>
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<tr>
<td>19-0905</td>
<td>HR &amp; FIN</td>
<td>Joint Resolution Creating the Position of Business Development Specialist</td>
<td>Approved 5-0 Approved 5-0</td>
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<tr>
<td>18-1109</td>
<td>HR &amp; FIN</td>
<td>Joint Resolution Creating the Part Time Position for Administrative Assistant III in the Finance Department and Approving the Related Budget Modification</td>
<td>Approved 5-0 Approved 5-0</td>
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Suspend the Rules (2/3 vote required)

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<tr>
<td>19-0805</td>
<td>FIN</td>
<td>Resolution Authorizing the Issuance and Sale of $7,825,000 General Obligation Promissory Notes, Series 2019A</td>
<td>Pending</td>
</tr>
<tr>
<td>19-0806</td>
<td>FIN</td>
<td>Resolution Awarding the Sale of $4,870,000 General Obligation Fire Station Bonds, Series 2019B</td>
<td>Pending</td>
</tr>
<tr>
<td>19-0807</td>
<td>FIN</td>
<td>Resolution Authorizing the Issuance and Sale of $6,530,000 Sewer System Revenue Bonds, Series 2019C of the City of Wausau, Marathon County, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds</td>
<td>Pending</td>
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<tr>
<td>19-0808</td>
<td>FIN</td>
<td>Resolution Authorizing the Issuance and Sale of $2,695,000 Water System Revenue Bonds, Series 2019D of the City of Wausau, Marathon County, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds</td>
<td>Pending</td>
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<tr>
<td>16-1110</td>
<td>FIN</td>
<td>Resolution Authorizing the Wausau Police Department to accept a Victims of Crime Act grant of $300,000 to continue the Victim Response Team and the B.A. &amp; Esther Greenheck Foundation Grant of $193,500</td>
<td>Pending</td>
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<tr>
<td>19-0909</td>
<td>HR</td>
<td>Resolution Creating the Position of Crime Response Specialist</td>
<td>Pending</td>
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<tr>
<td>19-0908</td>
<td>HR</td>
<td>Resolution Approving United Way Participation Incentive</td>
<td>Pending</td>
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<tr>
<td>19-0910</td>
<td>PLAN</td>
<td>Resolution Amending the precise implementation plan at 327 North 17th Avenue to allow for a building sign in excess of thirty feet in height from curb level, in a UDD, Unified Development District</td>
<td>Pending</td>
</tr>
</tbody>
</table>

Adjournment

Signed by Robert B. Mielke, Mayor
In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Wausau will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (715) 261-6620 or email clerk@ci.wausau.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.
ADDENDUM

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<td>12-0219</td>
<td>HR</td>
<td>Resolution Amending Employee Handbook Section 7.12 Post Employment Health Plan-Sick Leave Conversion</td>
<td>Pending</td>
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Adjournment

Signed by Robert B. Mielke, Mayor

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Roll Call 8/13/2019 6:29:58 PM
Roll call indicated 11 members present.

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<td>1</td>
<td>Peckham, Patrick</td>
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Public Comment for Pre-registered citizens for matters appearing on the agenda and other public comment
1) Carol King, 1409 N 3rd Ave, stated there was a car crash in front of her house a few weeks ago. She indicated she lives near the corner of N 3rd Avenue and Randolph Street. She stated it is a dangerous intersection and suggested keeping it either as a two-way stop and put a sign that states cross traffic does not stop or turn it into a four-way stop. Mayor Mielke indicated the CISM Committee could take up the issue.

Consent Agenda 8/13/2019 6:32:24 PM
Motion by Peckham, second by Neal to adopt all items on the Consent Agenda as follows:

Mayor Mielke indicated it was requested that two items be pulled off of the Consent Agenda, #19-0306 and #19-0811.

19-0701 Minutes of the previous council session meeting(s). (7/09/19)
19-0804 Joint Resolution of the Airport and the Finance Committees Authorizing the execution of Airport Ground Lease - Wisco Base, LLC
19-0812 Initial Resolution of the Capital Improvement and Street Maintenance Committee setting a public hearing regarding vacating and discontinuing South 18th Avenue from South 17th Avenue to South 18th Avenue
19-0104 Final Resolution of the Capital Improvements and Street Maintenance Committee Levying Special Assessments for the 2019 Street Construction Projects
19-0809 Resolution of the Capital Improvements and Street Maintenance Committee approving Easement for an Infiltration Basin at 102 West Bridge Street (Stratton Bridge Capital)
19-0810 Resolution of the Capital Improvements and Street Maintenance Committee accepting Easement with Wisconsin Public Service for facilities at 3017 Seymour Lane
00-0809 Resolution of the Finance Committee authorizing the Proper City Official(s) to enter into an agreement with Point and Pay for the purpose of allowing for online tax and other payments via the telephone or via the Internet

19-0108 Resolution of the Public Health & Safety Committee Approving or Denying Various Licenses as Indicated
Yes Votes: 11 No Votes: 0 Result: PASS

19-0306 8/13/2019 6:34:54 PM
Motion by Gisselman, second by Rasmussen to approve a Final Resolution Capital Improvements & Street Maintenance Committee Levying Special Assessments for the 2019 Alley Paving Project
Motion by Peckham, second by Nutting to adopt a Resolution of the Sustainability, Energy & Environment Committee approving the Collaboration with ERbin for a 2019 Residential Curbside Recycling Audit

Peckham clarified this came through the Sustainability, Energy & Environment Committee and as they were beginning to consider it they learned Ms. Goetsch had already contacted the Finance Director to work on a possible plan. He noted it has worked very well in Weston and has helped to teach people what goes in the trash and what goes in the recycling.

Michelle Goetsch stated she wrote the proposal and is the cofounder of ERbin, a very early stage startup, which is located in Kronenwetter. She indicated she had worked with the Village of Weston to do their waste audit. She explained as a responsible unit, the city is charged with making sure its residents understand what is acceptable in their recycle bins and what is not. The State of Wisconsin bans certain items from landfills, so it is important that residents are educated. She stated she developed an app for your phone that is used to scan the UPC barcode of a product to determine if it is recyclable in your local community. She noted the app is also being used by the City of Madison for their community compost test trial. It will also be launched at the University of Stevens Point and Edgewood College.

Neal questioned the need for an audit to get it to a baseline if research has already been done elsewhere. The app is designed to inform people what to do or not do and he didn’t know if an audit would change those recommendations, so why not just jump into the app.

Goetsch explained you could take an audit of many municipalities and there are different problems; we need to know what residents don’t know. She did not believe you can generalize about recycling. The audit will be very helpful and Marathon County Solid Waste Department is also very interested in the information.

Motion by Neal, second by Herbst to approve a Resolution of the Economic Development Committee Amending the Development Agreement with Wausau Chemical/AJR Properties to set a deadline of December 31, 2019 for the transfer of all current parcels at 2001 N. River Drive, 180 E. Wausau Ave, 1940 N. 2nd Street and 2001 N. 2nd Street to the City

Yes Votes: 9 No Votes: 2 Abstain: 0 Not Voting: 0 Result: PASS

District Alderperson Vote
1 Peckham, Patrick YES
2 Martens, Michael YES
3 Nutting, David E. YES
4 Neal, Tom YES
5 Gisselman, Gary YES
6 McElhaney, Becky NO
7 Rasmussen, Lisa YES
8 Kellbach, Karen YES
9 Herbst, Dawn YES
10 Thao, Mary YES
11 Smith, Dennis NO

Motion by Herbst, second by Kellbach to adopt a Resolution of the Finance Committee approving the 2019 budget modification for construction of the Police Evidence Storage Facility

Yes Votes: 11 No Votes: 0 Result: PASS

Motion by Rasmussen, second by Nutting to approve a Preliminary Resolution of the Finance Committee Providing for the Sale of approximately $7,825,000 General Obligation Promissory Notes, Series 2019A

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS
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**19-0806**

8/13/2019 6:52:42 PM

Motion by Rasmussen, second by Kellbach to approve a Preliminary Resolution of the Finance Committee authorizing $4,870,000 General Obligation Bonds for the Construction of an Engine House, Series 2019B.

Yes Votes: 11
No Votes: 0
Abstain: 0
Not Voting: 0
Result: PASS

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**19-0807**

8/13/2019 6:53:12 PM

Motion by Nutting, second by Herbst to approve a Preliminary Resolution of the Finance Committee providing for the Sale of approximately $6,530,000 Sewer System Revenue Bonds, Series 2019C.

Yes Votes: 11
No Votes: 0
Abstain: 0
Not Voting: 0
Result: PASS

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**19-0808**

8/13/2019 6:53:45 PM

Motion by Rasmussen, second by Martens to approve a Preliminary Resolution of the Finance Committee Providing for the Sale of approximately $2,695,000 Water System Revenue Bonds, Series 2019D.

Yes Votes: 11
No Votes: 0
Abstain: 0
Not Voting: 0
Result: PASS

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Motion by Gisselman, second by McElhaney to approve a Resolution of the Human Resources Committee amending the Employee Handbook Language in Section 3.04 - Nepotism, Employment of Relatives

Neal indicated he was the lone dissenter on this vote because although he believed the effort was well meaning, but not up to date with today’s idea of what is traditional and non-traditional in relationships. He pointed out the county handbook has different verbiage and he felt it was odd we were not parallel. The lack of reference to brother-in-law or sister-in-law in the county handbook, as well as their lack of reference to cousins, but all of those are referenced in the proposed city language.

Thao commented the HR Committee has done a lot of work and she did not feel there was a right or a wrong. She stated she would like to see some consistency and some alignment with a municipality that is right next door. She indicated she would vote against it but thanked everyone for their efforts and time.

McElhaney, HR Chair, stated the committee did not consider what Marathon County does, but instead looked at best practice for the City of Wausau. The department heads were surveyed as directed by Council, as well as outside private companies. The committee reviewed everything again and voted 4-1 that this was best practice. She believed this protects the citizens and perception is as much an issue as reality.

Rasmussen felt this policy was taking an ultra-conservative stance and although we don’t want direct reporting relationships in an institution where immediate family is being supervised and working together, the reference to in-laws and cousins goes too far. She stated the city has professional people in charge and believed they are capable of competent management to control those situations.

Vanderboom clarified the policy in reference to cousins, was first cousins only.

<table>
<thead>
<tr>
<th>Yes Votes: 6</th>
<th>No Votes: 5</th>
<th>Abstain: 0</th>
<th>Not Voting: 0</th>
<th>Result: PASS</th>
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Motion by Herbst, second by Kellbach to approve a Joint Resolution of the Plan Commission and the Capital Improvements & Street Maintenance Committee adopting the Wausau Center Urban Design and Transportation Master Plan

Yes Votes: 11 No Votes: 0 Result: PASS

Suspend the Rules

Motion by Neal, second by Smith to suspend the rules.

Yes Votes: 11 No Votes: 0 Result: PASS
Motion by Neal, second by Gisselman to approve a Resolution of the Common Council accepting donation of 120 W. Franklin Street

Yes Votes: 11   No Votes: 0   Result: PASS

Motion by Nutting, second by Smith to adopt a Resolution of the Finance Committee approving Interlocal Agreement between the City of Wausau and Marathon County for the 2019 Byrne Justice Assistance Grant Program Award

Yes Votes: 11   No Votes: 0   Result: PASS

Motion by Rasmussen, second by Nutting to adopt a Resolution of the Finance Committee approving authorizing hiring outside counsel for the purpose of acquisition of 244 E. Thomas Street through condemnation

Neal commented the statutes state you cannot acquire through condemnation a property for the expansion or creation of a recreation trail. He asked for clarification as to why the city would proceed with condemnation on this property.

Rasmussen stated her understanding is the parcel is landlocked and it is necessary to go through this process because the owner cannot be located. She pointed out it is not necessary for the construction of the trail, but access is needed for sea wall repair.

Lindman confirmed the city needs access to the failing sea wall and part of that area is already dedicated to right-of-way. That particular area would become an access road off of Thomas Street, not only for construction of the new sea wall but also for maintenance on the wall going forward.

Yes Votes: 10   No Votes: 1   Abstain: 0   Not Voting: 0   Result: PASS

District  Alderperson          Vote
1       Peckham, Patrick   YES
2       Martens, Michael   YES
3       Nutting, David E.  YES
4       Neal, Tom          YES
5       Gisselman, Gary    YES
6       McElhaney, Becky   YES
7       Rasmussen, Lisa    YES
8       Kellbach, Karen    YES
9       Herbst, Dawn       YES
10      Thao, Mary          NO
11      Smith, Dennis      YES

Motion by Nutting, second by Neal to adopt a Resolution of the Finance Committee approving Compensation for Additional Asphalt at 201 West Thomas Street

Yes Votes: 10   No Votes: 1   Abstain: 0   Not Voting: 0   Result: PASS

District  Alderperson          Vote
1       Peckham, Patrick   YES
2       Martens, Michael   YES
3       Nutting, David E.  YES
4       Neal, Tom          YES
5       Gisselman, Gary    YES
6       McElhaney, Becky   YES
7       Rasmussen, Lisa    YES
8       Kellbach, Karen    YES
9       Herbst, Dawn       YES
10      Thao, Mary          NO
11      Smith, Dennis      YES
Public Comment or Suggestions:

1) Nutting reminded the Council and the public of the dedication for groundbreaking of JoJo’s Jungle tomorrow at Brookmeyer Community Park.
2) Thao thanked the City of Wausau and all the sponsors that made the 3rd Annual Wausau Hmong Festival a success. She especially thanked Greg Seubert, Metro Ride, for providing shuttle service for the attendees.

Adjournment 8/13/2019 7:16:46 PM

Motion by Smith, second by Herbst to adjourn. Motion carried unanimously. Meeting adjourned at 7:15 pm.

Robert B. Mielke, Mayor
Toni Rayala, City Clerk
RESOLUTION OF THE CAPITAL IMPROVEMENTS & STREET MAINTENANCE COMMITTEE

Approving Agreement for the Management and Maintenance of a Stormwater facility (Woodson YMCA – 707 North 3rd Street)

Committee Action: Approved 4-0
Fiscal Impact: None
File Number: 18-1117
Date Introduced: September 10, 2019

FISCAL IMPACT SUMMARY

<table>
<thead>
<tr>
<th>COSTS</th>
<th>Yes</th>
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<tr>
<td>Interfund Loan</td>
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RESOLUTION

WHEREAS, your Capital Improvements and Street Maintenance Committee met on August 8, 2019 to review the agreement and recommends approval of an Agreement for the Management and Maintenance of a Stormwater Facility for Woodson YMCA, for stormwater facilities on their property at 707 North 3rd Street; now therefore

BE IT RESOLVED the Common Council of the City of Wausau does hereby approve the Agreement, a copy of which is attached hereto and incorporated herein by reference, and the City Clerk is hereby instructed to have the agreement recorded in the office of the Marathon County Register of Deeds.

Approved:

Robert B. Mielke, Mayor
Date of Meeting: August 8, 2019, at 5:30 p.m. in the Council Chambers of City Hall.

Members Present: Gisselman, Kellbach, McElhaney, Rasmussen (Thao was excused.)

Also Present: Lindman, Buckner, Wesolowski, Niksich, Sippel, Smith

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the Wausau Daily Herald in the proper manner.

CONSENT AGENDA

A. Approve minutes of the June 13, 2019 meeting
B. Action on Stormwater Maintenance Agreement for Woodson YMCA at 707 North 3rd Street
C. Action on easement with WPS for burying utilities to serve the fire station at 3017 Seymour Lane
D. Action on easement with Stratton Capital Bridge, LLC at 102 West Bridge Street
E. Action on final resolution to levy special assessments for 2019 Street Construction Projects
F. Action on final resolution levying special assessments for 2019 Alley Paving Projects

Rasmussen moved to approve the consent agenda items. Kellbach seconded and the motion carried unanimously 4-0.
### AGENDA ITEM

**Action on Stormwater Maintenance Agreement for Woodson YMCA at 707 North 3rd Street**

### BACKGROUND

The proposed development consists of construction of a 21,650 square foot building addition to the YMCA building on the 707 N. 3rd St property and a future 12,000 square foot building on the 816 N. 3rd St. property. Associated with the building construction is a new parking lot, covered parking lot, landscaping and stormwater facilities.

To ensure properly functioning post-stormwater facilities year after year, the City requires the owner to sign a maintenance agreement, making the owner inspect and maintain the facilities on a biennial basis. The attached maintenance agreement is attached for your review.

### FISCAL IMPACT

None

### STAFF RECOMMENDATION

Staff recommends approval of the stormwater maintenance agreement.

Staff contact: TJ Niksich 715-261-6748
AGREEMENT FOR THE MANAGEMENT AND MAINTENANCE OF A STORMWATER FACILITY

THIS AGREEMENT made this ___ day of ____________, 20____, by and between the City of Wausau, a municipal corporation of the State of Wisconsin, hereinafter referred to as “CITY”, and Woodson Wausau,

a corporation organized under the laws of the State of Wisconsin, hereinafter referred to as “OWNER”;

WITNESSETH:

WHEREAS, CITY has an interest in and an obligation for the development, management, and maintenance of stormwater facilities within the corporate limits of the City of Wausau, which interest and obligation is evidenced in CITY’s stormwater management ordinance and in this agreement which is being entered into pursuant to that ordinance; and

WHEREAS, OWNER wishes to construct certain buildings on land in the City of Wausau, and as an inducement for CITY to grant to OWNER a permit to construct these improvements, OWNER wishes to enter into this agreement for the management and maintenance of a stormwater facility; and

WHEREAS, the specific provision of the Wausau Municipal Code which provides for stormwater management is Chapter 15.56 of the Wausau Municipal Code, which code provides for the routine and extraordinary post construction maintenance of a stormwater management facility, and such a facility is being herein installed for the use and benefit of the development of OWNER’s property, and this agreement will specifically provide for the management and maintenance of that stormwater facility.

NOW, THEREFORE, the parties hereto agree as follows:

1. That attached hereto, and incorporated herein by reference, is “Exhibit A,” a map upon which there is located certain improvements and also a “detention pond” which is the subject of this agreement.

2. OWNER specifically agrees to maintain the detention pond in accordance with the schedules and procedures set forth in “Exhibit B” attached hereto and incorporated herein by reference.

3. OWNER specifically grants CITY access to, from and across the property encompassed in “Exhibit A” in order to evaluate and inspect the pond and, in addition to the detention pond, any other stormwater facilities, which evaluation and inspection will, from time to time, be necessary in order to ascertain that the practices concerning management and maintenance are being followed pursuant to CITY’s stormwater management ordinances; CITY shall maintain, as a public record, the results of all site inspections, and shall recommend any corrective actions required to bring the stormwater management practices into proper operating condition.

4. Upon notification to OWNER that maintenance deficiencies exist on property, any corrective actions shall be undertaken by OWNER within a time frame as set forth by CITY, which time frame will be reasonable; should OWNER not satisfactorily complete any directives of CITY, as identified in any inspection report or directive, within the time frame provided by CITY, then the parties agree that CITY shall complete any corrective actions and the cost of those actions, including any administrative charges, shall be paid in full by OWNER or, in lieu thereof, shall be placed as a special assessment on the tax rolls of all of the property described on “Exhibit A” pursuant to Wisconsin Statutes.
5. This agreement is being entered into pursuant to the provisions of Chapter 15.56 of the city ordinances of the City of Wausau, and the parties agree that OWNER will be bound by these provisions or any future amendments to these provisions or any separate provisions relating to stormwater management.

6. These covenants, agreements, and obligations provided for in this agreement shall travel with the land and be binding upon OWNER, its successors and assigns in perpetuity.

OWNER:

By:  

By: ____________________________

CITY OF WAUSAU:

By: ____________________________

Robert B. Mielke, Mayor

By: ____________________________

Toni Rayala, Clerk

STATE OF WISCONSIN  )
 ) ss.

COUNTY OF MARATHON

Personally came before me this 26 day of March, 2019, the above-named Bryan Bailey, and ____________________________, to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

______________________________

Kevin R. Andresek
Notary Public, Wisconsin
My commission: 4/7/21

STATE OF WISCONSIN  )
 ) ss.

COUNTY OF MARATHON

Personally came before me this ______ day of ______________, 20___, the above-named Robert B. Mielke, Mayor, and Toni Rayala, Clerk of the City of Wausau, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

______________________________

Notary Public, Wisconsin
My commission: ____________________

This instrument was drafted by the Engineering Department, City of Wausau, 407 Grant Street, Wausau, WI 54403.
EXHIBIT A

See Grading & Drainage Exhibit

EXHIBIT B

STORM WATER FACILITIES MANAGEMENT MAINTENANCE SCHEDULE & PROCEDURES

FOR

YMCA CAMPUS

707 North 3rd Street

City of Wausau, Marathon County, WI

PROPERTY LEGAL DESCRIPTION:
All of Lots 1, 2, 7, and 8 of Block 6, all of Lots 1, 2, 3, 4, 7, 8, and the South 7 feet of the West 30 feet of Lot 6 of Block 10, including all the vacated alley in Block 10, all of Block 11 of Mcindoe & Shuters Addition, that part of Vacated Franklin Street lying North of Lots 7 and 8 of Block 6 and the North 1/2 of Vacated Franklin street lying South of Lots 3 and 4 of said Block 11, vacated Franklin Street lying South of said Block 10 and vacated North 2nd Street lying West of said Block 10, being part of the Southwest 1/4 of the Southwest 1/4 and the Northwest 1/4 of the Southwest 1/4 of Section 25, Township 29 North, Range 7 East, City of Wausau, Marathon County, Wisconsin.

RESPONSIBLE PARTY:
The Owner, YMCA, their successors, and assigns, shall inspect and maintain the following structural and/or non-structural measures.

MAINTENANCE SCHEDULE AND PROCEDURES:
Maintenance inspections by the Owner shall take place at a minimum of twice per year, following Owner’s acceptance of the Project from the Site Contractor. Owner shall maintain a written inspection and maintenance log.

Maintenance and inspection shall be performed within the underground treatment facility, inlet(s) with sump, and on-site storm sewer.

1. **DEBRIS:** Removal of trash, debris, and noxious weeds should be done on a regular basis to maintain aesthetics and functionality of the storm sewer on the site.

2. **STORM AND OUTLET STRUCTURES:** Remove accumulated sediment and/or debris from the outlet structures of the underground treatment facility, storm sewer pipe and inlet sump.

3. **UNDERGROUND TREATMENT FACILITY:** Remove accumulated sediment and/or debris from the sumped portion of the underground treatment facility a minimum of every other year.

4. **MOWING:** Mow the greenspace areas to promote aesthetics and control weed growth.
ORDINANCE OF CAPITAL IMPROVEMENTS & STREET MAINTENANCE COMMITTEE

Designating two handicapped parking stalls on the west side of North River Drive beginning 1390 feet north and ending 1425 feet north of the center of the right of way with Fulton Street as measured along the centerline of North River Drive

Committee Action: Approved 4-0  Ordinance Number:
Fiscal Impact: Minimal cost to install signs

File Number: 91-0917  Date Introduced: September 10, 2019

The Common Council of the City of Wausau do ordain as follows:

Section 1. That Section 10.20.070 of the Wausau Municipal Code is hereby amended to provide as follows:

Two handicapped parking stalls on the west side of North River Drive beginning 1390 feet north and ending 1425 feet north of the center of the right of way with Fulton Street as measured along the centerline of North River Drive

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall be in full force and effect from and after its date of publication.

Approved:

Robert B. Mielke, Mayor

Attest:

Toni Rayala, Clerk
Date of Meeting: August 8, 2019, at 5:30 p.m. in the Council Chambers of City Hall.

Members Present: Gisselman, Kellbach, McElhaney, Rasmussen (Thao was excused.)

Also Present: Lindman, Buckner, Wesolowski, Niksich, Sippel, Smith

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the Wausau Daily Herald in the proper manner.

**Discussion and possible action on designating handicap parking stalls at 1506 North River Drive**

Wesolowski explained the proposed handicap parking stalls would be located in the street by the bathhouse and concession building. The request is for two handicap stalls. Three parking stalls would have to be taken to create the two handicap stalls. Jamie Polley has received requests for this. The stalls would be located near the handicap ramp. Also, the handicap accessible bathrooms are on this side of the building.

Rasmussen moved to approve designating handicap parking stalls at 1506 North River Drive. McElhaney seconded and the motion carried unanimously 4-0.
<table>
<thead>
<tr>
<th>AGENDA ITEM</th>
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<tr>
<td>Discussion and possible action designating handicap parking stalls at 1506 North River Drive</td>
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<tr>
<th>BACKGROUND</th>
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| The City/County Parks Department has suggested adding designated handicap parking stalls at 1506 North River Drive. This is the location of the recently opened bathroom and concession building at Riverlife.  

A copy of the existing site plan is attached for reference. The Engineering Department is recommending 2 stalls be marked as handicap as shown on the exhibit. |

<table>
<thead>
<tr>
<th>FISCAL IMPACT</th>
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<tr>
<td>Minimal. Engineering staff would work with DPW staff to coordinate and mark the stalls.</td>
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<tr>
<th>STAFF RECOMMENDATION</th>
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<tr>
<td>Staff recommends approving the two stalls as designated handicap stalls.</td>
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Staff contact: Allen Wesolowski 715-261-6762
RESOLUTION

WHEREAS, pursuant to Section 66.1003(4) of the Wisconsin Statutes, the Common Council has heretofore initiated proceedings on June 11, 2019 at a regular meeting of the Common Council to vacate and discontinue the following-described portion of street in the City of Wausau:

Part of Badger Avenue, being a part of the Southeast ¼ of the Southeast ¼ of Section 15, Township 29 North, Range 7 East, in the City of Wausau, Marathon County, Wisconsin, bounded and described as follows:

Commencing at the Southeast corner of the Southeast ¼ of said Section 15; thence South 89°22'04” West along the South line of the Southeast ¼ of said Section 15 a distance of 569.12 feet to a point; thence North 00°37’56” West 52.55 feet to the end of a curve on the East side of Badger Avenue as depicted on Lampert-Lee & Associates ALTA/NSPS Land Title Survey Project No. 16-13 dated 2016 and the point of beginning of the lands to be described; thence South 45°02’50” West 60.17 feet to the Westerly line of Badger Avenue; thence North 40°41’56” West 75.31 feet to a point; thence North 33°02’57” West along “Line A” as described in Volume 171, Page 296 a distance of 450.74 feet to a point on the Easterly line of Badger Ave; thence South 40°41’56” East along the Easterly line of Badger Ave 517.57 feet to the point of beginning.
Time and Date: The Plan Commission met on Tuesday, August 20, 2019, at 5:00 p.m. in the Common Council Chambers of Wausau City Hall.

Members Present: Mayor Robert Mielke, Eric Lindman, Gary Gisselman, Patrick Peckham, Bruce Bohlken, Andrew Brueggeman

Others Present: Brad Lenz, Brad Sippel, Melissa Engen, Jerry McCabe, Bob Voigt, Jayne Waksmonski, Tom Grones

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and transmitted to the Wausau Daily Herald in the proper manner.

Mayor Mielke called the meeting to order at approximately 5:00 p.m. noting that a quorum was present.

**Discussion and possible action to discontinue and vacate a portion of Badger Avenue right-of-way lying between 1811 Badger Avenue and N. Business Highway 51 adjacent to the parking lot.**

Lindman said that the road right-of-way extends into the Fleet Farm parking lot and they would like to pave the parking lot. Staff does not have any issues with the vacation and Fleet Farm would pave everything to use for the parking lot.

Brueggeman motioned to discontinue and vacate a portion of Badger Avenue right-of-way lying between 1811 Badger Avenue and N. Business Highway 51 adjacent to the parking lot. Bohlken seconded, and the motion carried unanimously. This item will go to Common Council on September 10, 2019.
WHEREAS, a public hearing on the passage of such resolution had been set by the Common Council, which hearing was set for 5:30 p.m. in the Council Chambers of City Hall, Wausau, Wisconsin, on the 8th day of August, 2019, written notice of such meeting was duly served on the owners of all of the frontage of the lots and lands abutting upon the portion of street sought to be discontinued as provided by law, and notice was published in the newspaper as provided by law; and

WHEREAS, a public hearing was duly held pursuant to said notice at the time and place therefor affixed and all persons so served and interested were then and there given an opportunity to be heard; and

WHEREAS, a proper notice of the pendency of said petition for vacation and discontinuance and map covering the proposed vacation was duly filed in the office of Register of Deeds for Marathon County, as required by the Wisconsin Statutes; and

WHEREAS, your Capital Improvements and Street Maintenance Committee and your Plan Commission, after considering the matter, have recommended that the aforedescribed portion of street be vacated and discontinued; and

WHEREAS, Wisconsin Public Service has requested that they be granted easement and ingress and egress rights over, across and under the portion of street being vacated; and

WHEREAS, Frontier North Inc. may request that they be granted easement and ingress and egress rights over, across and under the portion of street being vacated.

BE IT RESOLVED by the Common Council of the City of Wausau that it is hereby declared that since the public interest requires it, the herein described portion of street is hereby vacated and discontinued; provided, however, this resolution shall take effect and have validity only after the granting by the City to requesting utilities any and all permanent easement and ingress and egress rights deemed necessary by them.

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized and directed to execute easements to Wisconsin Public Service and Frontier, if they wish, approved by the City Attorney, granting all necessary easement and ingress and egress rights, all within and/or over the portion of street to be vacated, and that these entities shall have until October 18, 2019, to get these easements recorded.

BE IT FURTHER RESOLVED, that the City Clerk, upon the recording of the above-referenced easements, but no earlier than October 18, 2019, shall record a certified copy of this resolution accompanied with a map showing the location of said vacated portion of street in the office of the Register of Deeds for Marathon County, and that the City Clerk shall notify the Engineering Department as to when this resolution has been recorded.

Approved:

Robert B. Mielke, Mayor
Date of Meeting: August 8, 2019, at 5:30 p.m. in the Council Chambers of City Hall.

Members Present: Gisselman, Kellbach, McElhaney, Rasmussen (Thao was excused.)

Also Present: Lindman, Buckner, Wesolowski, Niksich, Sippel, Smith

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the Wausau Daily Herald in the proper manner.

Public Hearing: Discussion and possible action to discontinue and vacate a portion of Badger Avenue right-of-way lying between 1811 Badger Avenue and N. Business Highway 51 adjacent to the parking lot

Gisselman opened the public hearing. No one came forward to offer comments.

Kellbach moved to approve vacating a portion of Badger Avenue right-of-way lying between 1811 Badger Avenue and N. Business Highway 51 adjacent to the parking lot. Rasmussen seconded and the motion carried unanimously 4-0.
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<tr>
<td>A preliminary resolution to set a public hearing for vacation of right-of-way in the interest of the public was approved by the City Council. A class 3 notice was published and abutting property owners were also notified.</td>
</tr>
<tr>
<td>The right-of-way proposed to be vacated is currently being used as part of the Fleet Farm parking lot driveway entrance and parking lot. Vacating this right-of-way will make one larger parcel of land and create more taxable property.</td>
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<th>FISCAL IMPACT</th>
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<tr>
<td>Additional taxable property.</td>
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<th>STAFF RECOMMENDATION</th>
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<tbody>
<tr>
<td>Staff recommends approving the vacation pending any objections at the public hearing.</td>
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</table>

Staff contact: Allen Wesolowski  715-261-6762
BADGER AVENUE
TO BE VACATED

Part of Badger Avenue, being a part of the Southeast 1/4 of the Southeast 1/4 of Section 15, Township 29 North, Range 7 East, in the City of Wausau, Marathon County, Wisconsin, bounded and described as follows:

Commencing at the Southeast corner of the Southeast 1/4 of said Section 15; thence South 89° 22' 04" West along the South line of the Southeast 1/4 of said Section 15 a distance of 569.12 feet to a point; thence North 00°37'56" West 52.55 feet to the end of a curve on the East side of Badger Avenue as depicted on Lampert-Lee & Associates ALTA/NSPS Land Title Survey Project No. 16-13 dated 2016 and the point of beginning of the lands to be described; thence South 45° 02' 50" West 60.17 feet to the Westerly line of Badger Avenue; thence North 40° 41' 56" West 75.31 feet to a point; thence North 33° 02' 57" West along "Line A" as described in Volume 171, Page 296 a distance of 450.74 feet to a point on the Easterly line of Badger Ave; thence South 40° 41' 56" East along the Easterly line of Badger Ave 517.57 feet to the point of beginning.

Said land contains 17,787 square feet or 0.4083 acres

May 9, 2019

Drawing No. 167867-BDG

raSmith
CREATIVITY BEYOND ENGINEERING
16743 W. Bluemound Road
Brookfield, WI 53005-5938
(262) 761-1000
raSmith.com

SAS167867\dwgl\EX101A.dwg \ BADGER AVE
WHEREAS, the City of Wausau, Wisconsin (the "City") has outstanding the issues described on Exhibit A (the "Obligations");

WHEREAS, the Obligations were issued in book-entry-only form registered in the name of CEDE & CO. as nominee of The Depository Trust Company, New York, New York ("DTC"), and DTC acts as securities depository of the Obligations;

WHEREAS, the City Clerk serves as the fiscal agent for the Obligations;

WHEREAS, the Common Council deems it to be necessary, desirable and in the best interest of the City to appoint a bank or trust company to serve as fiscal agent and to perform the duties of registrar and paying agent with respect to all of the Obligations; and

WHEREAS, the Common Council now deems it to be necessary, desirable and in the best interest of the City to enter into contracts with Bond Trust Services Corporation, Roseville, Minnesota to serve as the City's fiscal agent with respect to the Obligations and to serve as registrar and paying agent for such Obligations.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

1. **Appointment.** The City hereby appoints Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") to serve as its fiscal agent with respect to the Obligations pursuant to Wis. Stats. Sec. 67.10(2). The Mayor and City Clerk are hereby authorized and directed to enter into contracts with the Fiscal Agent to act on the City's behalf (the "Fiscal Agency Agreements"). The Fiscal Agency Agreements between the City and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit B and incorporated herein by this reference and may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Obligations.

2. **Payment of the Obligations.** The principal of and interest on the Obligations shall be paid by the Fiscal Agent in accordance with the terms of the Fiscal Agency Agreements and the resolutions authorizing the Obligations.
3. **Notice of Appointment of Fiscal Agent.** The officers of the City are authorized and directed to work with Ehlers & Associates, Inc., to provide notice of the appointment of the Fiscal Agent to DTC and, if required, to issue a material event notice regarding the appointment of the Fiscal Agent in accordance with the terms of the City's continuing disclosure obligations with respect to the Obligations under Rule 15c2-12 of the Securities and Exchange Commission.

4. **Conflicting Resolutions; Effective Date.** The resolutions authorizing the Obligations are hereby ratified and confirmed in all respects except as specifically provided herein. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 10th day of September, 2019.

______________________________
Robert B. Mielke
Mayor

ATTEST:

______________________________
Toni Rayala
City Clerk (SEAL)
Discussion and possible action regarding paying agent services with Bond Trust Services Corporation

Groat explained the city makes its debt principal and interest payments for general obligation on April 1st and October 1st and the dates are May 1st and November 1st for utility revenue bonds. The payments are made to two different places depending on when the debt was issued and the type of debt. The payments are made to either Bond Trust Services Corp or the Depository Trust Corp. She indicated the financial advisors and bond counsel look at the type of debt and in the past, have made a recommendation of which entity we should use. She noted the old issues are all with Depository Trust Corp (DTC) and the newer issues are with Bond Trust Services.

Groat stated in some situations, such as calling debt, a series of publications have to be done to inform bond holders that the debt is being retired early. Those are the types of services the financial advisors and Bond Trust Services Corp will perform on the city’s behalf. The financial advisors always recommend Bond Trust Services in these situations because they are a more comprehensive service organization versus DTC.

Groat stated it has been a time-consuming process making our wire payments to DTC and there is room for error in inputting the numbers. There has also been problems working with DTC relative to notices being sent incorrectly for the last three years. She suggested it would be a better process to pay one entity instead of two different ones. Bond Trust Services has an easier payment platform and they provide a broader level of services, as well as having superior customer service. It is really important to make the debt payments on a timely basis and having it all in one place will make the process smoother with less room for error.

Groat indicated Quarles & Brady are working on a resolution on behalf of the city and could present it to Council on sale date, so when they set up the payment terms for the new issues they would all go to Bond Trust Services and any issues currently paid to DTC would move over to Bond Trust Services.

Motion by Smith, second by Martens to approve paying agent service with Bond Trust Services Corporation. Motion carried 5-0.
CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving Memorandum of Agreement Between the United States of America Department of Transportation Federal Aviation Administration MOA No. 697DCM-19-L-0018

Committee Action: Approved 5-0
Fiscal Impact: No financial cost to the City
File Number: 19-0906 Date Introduced: September 10, 2019

FISCAL IMPACT SUMMARY

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<td>No</td>
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TID Source: 
- Increment Revenue [ ]
- Debt [ ]
- Funds on Hand [ ]
- Interfund Loan [ ]

RESOLUTION

WHEREAS, the City of Wausau and the FAA enjoy a beneficial relationship with regard to the Wausau Downtown Airport; and

WHEREAS, the FAA wishes to enter into a Memorandum of Agreement memorializing their responsibilities regarding the construction, operation and maintenance of FAA owned navigation, communication and weather aids for the support of Air Traffic Operations; and

WHEREAS, your Finance Committee has reviewed and recommends the agreement; and

WHEREAS, the agreement allocates no additional costs to the City for this FAA service;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that the proper City officials are hereby authorized to execute MOA No. 697DCM-19-L-0018 with the United States Department of Transportation Federal Aviation Administration

Approved:

Robert B. Mielke, Mayor
FINANCE COMMITTEE
Date and Time: Tuesday, August 13, 2019 @ 5:15 pm., Council Chambers
Members Present: Rasmussen, Smith, Martens, Kellbach, and Nutting (entered late)
Others Present: Splinter, Barnes, Jacobson, Lenz, Lindman, Mielke, Goede, Herbst, Gisselman

Discussion and possible action regarding the Memorandum of Agreement FAA Navigation Communication and Weather Aid Facilities
Rasmussen stated this allows the navigation and communication and weather aid equipment to exist at the airport and does not cost the city anything. It is a standard agreement the city has been party to for quite some time.

Motion by Martens, second by Nutting to approve the agreement. Motion carried 5-0.
RESOLUTION OF THE FINANCE COMMITTEE

Authorizing Continued Membership in CVMIC for policy years 2021 and 2022

Committee Action: Approved 5-0
Fiscal Impact: Guaranteed Maximum Premiums 2021 193,524, 2022 197,395
File Number: 99-0916 Date Introduced: September 10, 2019

FISCAL IMPACT SUMMARY

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RESOLUTION

WHEREAS, the City of Wausau became a member of Cities and Villages Mutual Insurance Company (CVMIC) in 2007 after completing an extensive casualty and workers compensation insurance proposal process, and

WHEREAS, the City of Wausau has been satisfied with the coverage and loss prevention services provided by CVMIC, and

WHEREAS, Cities and Villages Mutual Insurance Company (CVMIC) has guaranteed premiums for 2021 and 2022 for General Liability, Auto Liability, Excess Liability, Public Officials Liability and Law Enforcement Liability, in exchange for a two year membership commitment and

WHEREAS, your Finance Committee considered the agreement and recommends approval with a continued Self Insured Retention of $50,000, and now therefore

BE IT RESOLVED, by the Common Council of the City of Wausau, that the proper City Official(s) be hereby authorized to accept the Liability Insurance Proposal dated July 1, 2019 from Cities and Villages Mutual Insurance Company (“CVMIC”) and agrees to continue its membership in CVMIC for policy years 2021 and 2022 based upon the premium guaranteed by CVMIC for said policy years.

Approved:

Robert B Mielke, Mayor
FINANCE COMMITTEE
Date and Time: Tuesday, August 27, 2019 @ 5:15 pm., Council Chambers
Members Present: Rasmussen, Smith, Martens, Kellbach, and Nutting
Others Present: Groat, Bliven, Kujawa, Lindman, Schock, Splinter, Polley, Vanderboom

Discussion and possible action authorizing continued membership in CVMIC for policy years 2021 and 2022
Rasmussen stated periodically the city needs to renew membership in CVMIC (Cities & Villages Mutual Insurance Company) for management of our self-insured plans and other insurance.

Motion by Nutting, second by Martens to approve the CVMIC policy years 2021 and 2022. Motion carried 5-0.
June 11, 2019

ATTACHMENT TWO

To: CVMIC Members  
From: Quarles & Brady LLP  
Re: Membership Commitment for Years 2021-2022

Ladies and Gentlemen:

Mr. Horner has asked us to provide instructions as to how members may commit for the next two year period.

First, note that there is no affirmative City Council/Village Board action which CVMIC requires in order for you to continue your membership. The letter from Mr. Horner which accompanies this Memorandum sets forth the guaranteed annual premiums which CVMIC offers in exchange for a two year commitment of continued membership. All CVMIC requires is that you select your SIR and return a copy of Attachment 1 with the Acceptance Form executed by an authorized officer. If City Council/Village Board action is required for you to make the commitment, we suggest the following authorization language either in the form of a motion or resolution:

RESOLVED, that _______(City/Village)____ accepts the Liability Insurance Proposal dated June 30, 2019, from Cities and Villages Mutual Insurance Company (“CVMIC”) and agrees to continue its membership in CVMIC for policy years 2021 and 2022 based on the premiums guaranteed by CVMIC for said policy years.

Please contact me if you have any questions or if we can be of assistance in this regard.

Very truly yours,

QUARLES & BRADY LLP

Patrick S. Nolan
July 1, 2019

Ms. Anne Jacobson  
City of Wausau  
407 Grant Street  
Wausau, WI 54403

RE: Two-Year Liability Renewal Package  
2021-2022

Dear Anne:

Cities and Villages Mutual Insurance Company (CVMIC) is pleased to provide your community with its two (2) year liability renewal package. CVMIC continues to provide your community with the best possible public entity, general liability and auto liability protection available in Wisconsin. This re-pricing continues CVMIC's approach of providing a long-term solution to your liability insurance needs.

Bickmore Actuarial has completed an actuarial review of CVMIC losses from 1988 to present. Their analysis has indicated that we continue to have very stable losses. The Board of Directors requested that Bickmore Actuarial review 2021-2022 premiums for both the current and next higher self-insured retention (SIR). Premium calculations were developed utilizing current loss data and the underwriting information members provided last fall for the reinsurance renewal.

The proposed pricing limits the experience modification to premium increases no greater than 15% and reductions no greater than 10% for 2020. Increases for 2020 will be as quoted in 2017.

Your premium options for the 2021 and 2022 policy years are set forth in Attachment One. These premiums are guaranteed for the two-year period, assuming that we achieve an adequate level of commitment for the renewal. In order to lock in these rates, we are asking that each member make their renewal commitment by **September 15, 2019**. Our general counsel, Mark Kircher of
Quarles & Brady, has provided instructions for making this two-year commitment to CVMIC (Attachment Two).

The Board implemented the two-year pricing cycle to ensure members will always know their liability insurance cost before beginning the budget process.

To confirm your community's commitment to CVMIC for the 2021-2022 policy years as outlined in Attachment One, it will be necessary to complete and sign the acceptance form on page two and return the signed copy to Michelle Voskuil at mjv@cvmic.com.

We look forward to continuing working with you. If you have any questions regarding re-pricing, please contact either Michelle Voskuil or myself.

Yours very cordially,

CITIES AND VILLAGES MUTUAL INSURANCE CO.

Kenneth Horner            Michelle Voskuil
Chief Executive Officer   Finance Director/CFO

KAH:mjv
Enc.
City of Wausau
ANNUAL PREMIUMS
Policy Years 2020, 2021, 2022

- **Coverage includes:**
  - General Liability
  - Auto Liability
  - Excess Liability
  - Public Officials Liability
  - Law Enforcement Liability

- **Self-Insured Retention ("SIR")** is available at several levels.

- **Limits of Liability:**
  $5,000,000 per occurrence excess of SIR.

- **Defense Costs are included in the SIR.**

**ANNUAL PREMIUMS:**

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<th>(SIR) Occurrence/Aggregate</th>
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**NOTE:** The premiums stated herein are based on an expected number of renewals and are subject to review, depending on the actual number of renewals. With that qualification, they are guaranteed for the three-year policy period 2020, 2021, and 2022.
ACCEPTANCE

The City of Wausau agrees to continue as a member of CVMIC for the policy years 2020, 2021 and 2022 as outlined in Option 1 _____ ($50,000) [or] as outlined in Option 2 _____ ($75,000) (please indicate) at the corresponding guaranteed premiums set forth on the previous page.

ACCEPTED AND AGREED TO this ______ day of __________________, 2019.
City of Wausau

By __________________________________________
Name

Its __________________________________________
Title

Cities and Villages
MUTUAL INSURANCE COMPANY
RESOLUTION OF THE HUMAN RESOURCES COMMITTEE

Amending Employee Handbook Section 5.13 – Clothing and Equipment

Committee Action: Approved 4-0
Fiscal Impact: Tool allowance

File Number: 12-0219 Date Introduced: September 10, 2019

FISCAL IMPACT SUMMARY

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TID Source: Increment Revenue ☑ Debt ☑ Funds on Hand ☑ Interfund Loan ☑

RESOLUTION

WHEREAS, the City of Wausau Employee Handbook currently grants up to $75 reimbursement annually for safety boots and states that the City shall furnish tools necessary to perform the employee’s job requirements; and,

WHEREAS, the City’s current practice requires Equipment Service Mechanics to use their personally-owned tools; and,

WHEREAS, your Public Works Director estimates the cost to provide these tools would range from $30,000 to $40,000 each; and,

WHEREAS, prices for safety boots have increased in cost while the boot reimbursement amount has remained stagnant,

WHEREAS, your Human Resources Committee also recommends increasing the safety boot reimbursement amount to $125 annually and adding a tool allowance for Equipment Service Mechanics of $500 annually,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that the Employee Handbook Section 5.13 be amended upon action of this Council, as specified above and in supporting documents.

Approved:

Robert B. Mielke, Mayor
Discussion and Possible Action to Amend Employee Handbook 5.13 – Clothing and Equipment.
Vanderboom said this is a request brought forward by the Department of Public Works, who has provided a memorandum on the topic that was included in the meeting packet. Vanderboom explained that the two items included an increase in the reimbursement amount for steel toe work boots and a tool allowance for the employees of the Motor Pool Division within Public Works.

Motion by Neal to approve amending Employee Handbook 5.13. Second by Martens. Martens said that he looked at the prices for boots and agrees with the increase. Martens asked if the City has provided a tool allowance in the past. Vanderboom said that the City has not, and that the current handbook language incorrectly says that the City provides all necessary tools. This would be an added benefit to the mechanics who have to supply their own tools. All ayes. Motion passes 4-0.
TO: Toni Vanderboom, Director – Human Resources

FROM: Eric Lindman, P.E.
Director of Public Works & Utilities

DATE: July 11, 2019

SUBJECT: Handbook 5.13 Clothing & Equipment – Proposed Change for Tool/Boot Allowance

The handbook currently states:

- **The City shall furnish hand tools needed to perform the employee’s job requirements as determined by the City. Power tools, special equipment and large tools will be furnished by the City. Any question concerning the necessity of purchasing additional tools shall be determined by the City. Employees are responsible for the costs of replacing/repairing City owned tools and equipment that are lost, stolen or damaged due to the fault of the employee.**

- **Employees will be reimbursed 50% of the cost up to $75.00 per pair of safety boots annually. Boots must be worn on all job sites and inspected for compliance to ANSI Z41.1 standard.**

Currently each Equipment Service Mechanic uses their personally owned tools to perform their job; the city does not purchase these tools. Each of these mechanics purchases and replaces their own tools as they become worn or in need of replacement. The value of these tool boxes ranges from $30,000 to $40,000 each.

I would propose that the handbook be changed to reflect an annual Tool Allowance for each of the mechanics. This would allow for the mechanics to purchase the tools they need and also eliminate the need for the city to buy tools and track the tools. I would propose a $500 per year allowance that would be set up as a reimbursement, similar to how we reimburse for boots. The City of Eau Claire pays an annual tool allowance of $500.00. The Marathon County Highway Department pays a $400.00 yearly tool allowance.

Currently I would also propose we increase the boot allowance from $75 to $125. A typical pair of safety boots meeting the required standards ranges from $180 to $240. Safety for our employees is a number one priority and we need to ensure the cost of the required equipment is not a significant burden. The Marathon County Highway Department pays a $125.00 yearly boot allowance.
**Agenda Item**

Discussion and Possible Action to Amend the Employee Handbook Language in Section 5.13-Clothing and Equipment.

**Background**

Please see included memorandum from the Director of Public Works, and the included draft revision of the Handbook Language.

**Fiscal Impact**

Tool allowance:
- Equipment Service Mechanics (4 x $500) = $2,000
- Senior Equipment Service Mechanics (2 x $500) = $1,000
- Fleet Supervisor (1 x $500) = $500

Boot allowance: unknown

**Staff Recommendation**

It is recommended to align the Employee Handbook language with the City’s practices. An increase of the boot allowance amount and a tool allowance if employees are required to provide their own tools seems appropriate.

**Staff contact:** Eric Lindman 715-261-6745
5.13 – Clothing and Equipment
The City provides clothing allowances and uniforms to certain employees.

Building Maintenance employees shall be furnished shirts and pants by the City.

Parking Control Specialists shall receive uniforms purchased by the City at the time of initial employment. The City will maintain such uniforms by replacing damaged or worn out clothing upon proof of the need for replacement.

Employees in the following divisions will receive the following Clothing and Equipment:

- Community Development Maintenance Division
- Streets and Maintenance Division
- Inspections – Electrical Division
- Engineering Division
- Water Division
- Wastewater Division

1. All protective clothing required to perform essential job duties shall be owned and furnished by the City in its discretion at no cost to employees. Such protective clothing shall be left on City property at the close of the working day.

2. The City shall provide eleven (11) sets of uniforms for employees in these divisions except the Engineering Division.

3. The City shall furnish hand tools as needed to perform the employee’s job requirements as determined by the City. Power tools, special equipment and large tools will be furnished by the City. Any questions concerning the necessity of purchasing additional tools shall be determined by the City. Employees are responsible for the costs of replacing/repairing City owned tools and equipment that are lost, stolen or damaged due to the fault of the employee.

4. Motor Pool staff including Equipment Service Mechanics, Senior Equipment Mechanics and Fleet Supervisor are required to supply and use their own tools. Motor Pool staff are responsible to maintain their tools in good working order, and are responsible for the costs of replacing/repairing their personal tools. These employees shall receive an annual tool allowance of $500.

4.5 Employees shall receive an annual reimbursement of $50.00 towards the purchase of cold weather gear.

5. Employees will be reimbursed 50% of the cost up to $125.00 per pair of safety boots annually. Boots must be worn on all job sites and inspected for compliance to ANSI F2412 or ANSI F2413 Z41.1 standard.

Persons classified as Police Chief and Fire Chief shall receive a uniform allowance of $475.00 per year. Persons classified as Deputy Fire Chief, Battalion Chief, Fire EMS Division Chief and Fire Marshal shall receive a uniform allowance in accordance with the provisions of Article 15
of the agreement between the City of Wausau and Wausau Firefighter Association, Local 415. Persons classified as Police Lieutenant, Police Captain or Deputy Police Chief shall receive a uniform allowance in accordance with the provisions of Article 2120 of the agreement between the City of Wausau and the Professional Police Association.
RESOLUTION OF THE PUBLIC HEALTH & SAFETY COMMITTEE

Granting an exemption to 9.04.025 Consumption or Possession of Intoxicants on public right-of-way to Wausau River District for the Exhibitour Event being held on September 28, 2019 from 5:30 p.m. to 8:00 p.m.

Committee Action: Approved 5-0
Fiscal Impact: None

File Number: 19-0108 Date Introduced: September 10, 2019

RESOLUTION

WHEREAS, Wausau Municipal Code s. 9.04.025(a) and (b) prohibit persons from consuming intoxicating liquor or fermented malt beverages while in or upon any public street, public parking, lot, alley, sidewalk or other public right-of-way, or in or upon the 400 Block, subject to certain exceptions; and,

WHEREAS, a Special Event Application has been approved for the Wausau River District to hold its Exhibitour Event on September 28, 2019, from 5:30 p.m. to 8:00 p.m.; and,

WHEREAS, pursuant to Wausau Municipal Code s. 9.04.025(c), your Public Health and Safety Committee considered at its August 19, 2019 meeting, and recommended for approval, a request from Wausau River District to grant an exemption to the prohibition of consumption or possession of intoxicants on the 400 Block, and those certain public streets, and public right-of-ways which have been designated within the Special Events Application for the Exhibitour Event.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Wausau that it hereby grants an exemption from the provisions of Wausau Municipal Code s. 9.04.025(a) and (b) for the 400 Block and those certain public streets and public right-of-ways that are designated within the Special Events Application and are a part the approved Exhibitour Event for September 28, 2019, for the time period of 5:30 p.m. to 8:00 p.m. The exemption shall automatically expire at the end of the time period and no further action of the Common Council shall be required.

BE IT FURTHER RESOLVED that the City Clerk be hereby authorized and directed to issue notice of this exemption of consumption or possession of intoxicants on the 400 Block and those certain public streets and public right-of-ways for the approved Exhibitour Event of the Wausau River District on Saturday, September 28, 2019, from 5:30 pm., to 8:00 pm. to law enforcement personnel and other interested parties.

Approved:

Robert B. Mielke, Mayor
Consider request for waiver of 9.04.025 Consumption or possession of intoxicants on streets - Wausau River District for Exhibitour, September 28, 2019

Rasmussen stated Exhibitour has been conducted without issue and we have previously approved a waiver for attendees to traverse the local sidewalks with the wine during the event.

Motion by Peckham, second by Herbst to approve the waiver of 9.04.025 for Exhibitour 2019. Motion carried 5-0.
RESOLUTION OF THE PUBLIC HEALTH & SAFETY COMMITTEE

Approving or Denying Various Licenses as Indicated

Committee Action: Approved 5-0
Fiscal Impact: None
File Number: 19-0108  Date Introduced: September 10, 2019

FISCAL IMPACT SUMMARY

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RESOLUTION

WHEREAS, your Public Health and Safety Committee considered certain license applications at its August 18, 2019 meeting and has made recommendations that are attached hereto in the meeting minutes and recommends these actions to the Council for its approval, now therefore

BE IT RESOLVED by the Common Council of the City of Wausau that the City Clerk be hereby authorized to issue the licenses on the attached list, incorporated as part of this resolution, according to recommendations made by the Public Health & Safety Committee and upon successful completion and acceptable proof that all applicable state and municipal regulations and requirements have been met by the applicants.

Approved:

Robert B. Mielke, Mayor
Consider approval or denial of various license applications

Rasmussen stated there were denial recommendations for Public Transport Driver applications for Joshua Sly and Zachary Wilson.

Joshua Sly was present to address the committee to appeal the denial. Rasmussen noted that Mr. Sly had already provided evidence of rehabilitation to the Police Chief and following review Chief Bliven decided to uphold his recommendation for denial.

Joshua Sly stated he did not understand why he was denied further because the reason for denial was due to a 1998 burglary felony conviction. He explained he served his prison time; was released on parole; was granted administrative action to get off parole and probation early; and did not have violations the entire time while on parole. He stated five years later he received an OWI which was a municipal first offense, but has paid all fines and completed everything for that. He explained due to being a single parent of three and the struggle to make ends meet, he failed to pay $170 in fines which resulted in his license being revoked and he did get arrested for driving after revocation. This was the only criminal instance since his release on June 3, 2005, until July 20, 2015. He stated he picked up three misdemeanor cases after having spinal injections in his neck and had a meltdown while talking with police, all one incident. He pointed out the Judge was favorable because of the medication he had been given. He service a year of probation and has not since had a single police contact.

Chief Bliven stated the felony burglary was the initial reason for the denial recommendation. The additional offenses beyond the initial incarceration and parole of operating without a license, resisting/obstructing and disorderly conduct were the reason for maintaining the denial.

Rasmussen questioned if Mr. Sly had any additional documentation to submit to show proof of rehabilitation for these other violations for OWI, Operating after Revocation, Disorderly Conduct and Resisting/Obstructing. Sly stated he had submitted a letter of reference from Diane Seinhold who he has worked with the last two years. Alfonso questioned if he had the discharge from probation in 2015. Sly indicated he was not provided with any paperwork on that, but believed it was online. He commented he did not know how else to prove his rehabilitation.

Zachary Wilson was present to appeal. Rasmussen stated evidence of rehabilitation was also submitted by Mr. Wilson, but following Chief Bliven’s review his recommendation stands pending the results of a drug test from the Wisconsin State Lab of Hygiene because the results submitted were not state validated results.

Zachary Wilson explained on the day of May 10th he was stopped. He stated his license was valid, but he felt he was illegally searched and was taken in for a blood test for which the results could take anywhere from a few weeks to a few months. He indicated when he was released the next morning he went and took a drug test for the Salvation Army and passed a 12 panel test. He did not feel he should be denied as he still has not been convicted of anything.

Rasmussen suggested the committee hold off on a decision on Mr. Wilson’s license until we have the validated results. Peckham questioned if they were testing for alcohol or for drugs. Bliven stated it was a State Patrol arrest and the report indicates the arrest for OWI was with a suspicion of drugs being in his system. He noted this particular testing can take up to six months for results. Peckham requested Mr. Wilson be pulled off the list for reconsideration at another date.

Motion by Kellbach, second by Peckham to approve or deny licenses as recommended by staff, with the exception of Zachary Wilson to be considered at a future meeting. Motion carried 5-0.
CLERK’S REPORT TO PUBLIC HEALTH & SAFETY COMMITTEE
August 19, 2019 Meeting

AGENDA ITEM # 2

Approve or deny various licenses as indicated on the attached summary report of all applications received.

ADDITIONAL INFORMATION

Applications as listed have or will have a background check run by staff and reviewed by the Police Chief or his designee. Applications marked pending will have a status update at the meeting. In accordance with city ordinance, all permits approved are held for debts owed to the city until the debt is paid in full.

1. Denial Recommendations for: Public Transport Driver License-New: 1) Joshua Sly – Convicted felon-burglary; Evidence of Rehabilitation was submitted for review; Chief Bliven is upholding his denial recommendation stating: Although he did show evidence of rehabilitation by supplying a discharge from parole, he has additional offenses since then to include OWI in 2012, operating after revocation in 2013, Disorderly Conduct in 2015, and Resisting/Obstructing an Officer in 2015. Based on these additional offenses since the release from parole, I am still recommending denial.

2. Denial Recommendations for: Public Transport Driver License Renewal - 2) Zachary Wilson – OWI pending blood test result; Evidence of Rehabilitation was submitted; Chief Bliven indicated test results he submitted were not state results; I am still recommending denial pending the drug test from the Wisconsin State Lab of Hygiene.

3. Class II Special Event: Second Annual 0.1K Run, October 12, 2019 (United Way)

STAFF RECOMMENDATION

Staff recommendation is to approve or deny as indicated on the summary report including those that may be introduced at the meeting. Please let me know if you have any question regarding any license applications listed.

Mary Goede, Deputy Clerk
Date of Report: August 14, 2019
(715) 261-6621
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<th>Details</th>
<th>Business</th>
<th>Begin Dt</th>
<th>End Dt</th>
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<td>9080 - Public</td>
<td>SLY, JOSHUA</td>
<td>1204 TOWNLINE</td>
<td>NORTHWOODS CAB</td>
<td>07/18/2019</td>
<td>06/30/2020</td>
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Total Licenses 48
RESOLUTION OF THE ECONOMIC DEVELOPMENT COMMITTEE

Amending the existing development agreement with Blenker Developments LLC and their assigns for the ongoing construction of the River East Brownstones project in the vicinity of 3rd and 2nd Streets at Short Street.

Committee Action: Approved 5-0
Fiscal Impact: None

File Number: 19-0907 | Date Introduced: September 10, 2019

FISCAL IMPACT SUMMARY

| COSTS          | Included in Budget: Yes ☑ No ☐ Budget Source: 
|               | One-time Costs: Yes ☑ No ☐ Amount: 
|               | Recurring Costs: Yes ☑ No ☐ Amount: |
| SOURCE         | Fee Financed: Yes ☑ No ☐ Amount: 
|               | Grant Financed: Yes ☑ No ☐ Amount: 
|               | Debt Financed: Yes ☑ No ☐ Amount: 
|               | TID Financed: Yes ☑ No ☐ Amount: |
|               | TID Source: Increment Revenue ☑ Debt ☐ Funds on Hand ☐ Interfund Loan ☐ |

RESOLUTION

WHEREAS, the City and the Judd S. Alexander Foundation worked to remediate and redevelop blighted properties in the vicinity of 2nd and 3rd Streets near Short Street on the near north to increase taxable value and encourage neighborhood redevelopment; and

WHEREAS, the City approved Blenker Construction in April 2016 and later signed a Development Agreement with Blenker Developments LLC in June 2017 to construct a series of rowhouses based on their submitted proposal- as a pilot project for Wausau’s first large-scale urban infill redevelopment; and

WHEREAS, the first phase (10 units) has been complete and nearly fully sold, and there are proposed modifications to phase 2 and 3 reducing the number of total units but increasingly their size which was approved by Economic Development Committee and the associated precise implementation plan by Plan Comm in April 2019 and Common Council in May 2019 of this year.

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Wausau that the proper city officials are empowered to amend the development agreement with Blenker Developments LLC to reflect the changes adopted including 8 units in Phase II and 6 units in Phase III and the associated timelines for construction as presented in the precise implementation plan that was approved.
Approved:

______________________________
Robert B. Mielke, Mayor
ECONOMIC DEVELOPMENT COMMITTEE
Date and Time: Tuesday, April 2, 2019 at 5:15 p.m., Council Chambers

Economic Development Members Present: Neal, Gisselman, Peckham, Rasmussen and Martens
Others Present: Schock, Mielke, Jacobson, Groat and Plaisance
Other Council Members Present: Nutting and Herbst

Discussion and Possible Action on the Development Agreement Amendment Request Received for the Properties in the Vicinity of Second and Third Streets near Short Street (River East Townhomes).
Schock explained the request from the developer that he received for Phase 2 & 3 of River East Townhomes of adding additional townhomes south of Short Street and the change of the timetable. There would be no additional money draws and they are in process of forgiving part of the loan with Phase 1 requirements. Jason Blenker, Blenker Companies, Inc., 500 Lowry Street, Amherst, is looking at some breathing room due to some unforeseen issues on the Phase 2 site. Schock told the committee this action would go to planning committee on April 16th. They are changing some units to be one-story and attached garages, which is a good mix of housing. Rasmussen is happy with the excitement that surrounds the Phase 1 completion and Neal likes the different visual aspects with a very organic look. Gisselman asked questions regarding Phase 2 & 3 with Schock answering that Phase 2, on 2nd Street, there would be 8 more units and then Phase 3 on Short Street would be 6 townhouses. The garages would be against the alley and the railroad tracks. Peckham asked about the street reconstruction on 2nd and Short Streets and Schock explained that they are waiting for completion of the project to redo the streets. Staff will work with Blenker’s timetable before repaving.

Motion made by Rasmussen to move forward with amendment requested, second by Martens. Motion passed 5-0.
CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving the 2019 budget modification for the Brockmeyer and Oak Island Park Improvements

Committee Action: Approved 4-1
Fiscal Impact: $100,000
File Number: 18-1109 Date Introduced: September 10, 2019

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<td>TID Source:</td>
<td>Increment Revenue</td>
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WHEREAS, the 2019 Capital Fund budget provided $100,000 for improvements to Brockmeyer Park parking lot in conjunction with the JoJo’s Jungle project; and

WHEREAS, Brockmeyer Park parking lot improvements were included as expenses of the project plan of Tax Increment District Number Seven; and

WHEREAS, the Parks Department is also installing new park play equipment at Oak Island in 2019; and

WHEREAS, the Parks Department recommends the installation of a solid safety play surface at Oak Island which will eliminate the erosion of the play surface currently experienced during flooding periods which was not anticipated in the budget; and

WHEREAS, the Parks Department requests an increase in the TID #7 2019 budget to fund the Brockmeyer Park parking lot and a corresponding repurposing of the $100,000 Capital Fund Budget to finance the Oak Island play surface;

WHEREAS, this change will allow the Parks Department to complete the Brockmeyer Park and Oak Island Park projects; and

WHEREAS, your Finance Committee has reviewed and recommends a budget modification and change of budget purpose as follows:

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<th>BUDGET INCREASE</th>
<th>145-347398407</th>
<th>TID 7 - Brockmeyer Park Parking Lot Imp</th>
<th>100,000.00</th>
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<td>CHANGE OF PURPOSE</td>
<td>150-237598406</td>
<td>Park Improvements</td>
<td>100,000.00</td>
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<td></td>
<td></td>
<td>(From JoJo Jungle Parking Lot to Oak Island Play surface)</td>
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</table>
NOW, THEREFORE, BE IT RESOLVED, that the proper city officials modify the budget as presented above and publish the budget modification in the official city newspaper.

Approved:

__________________________
Robert B Mielke, Mayor
FINANCE COMMITTEE
Date and Time: Tuesday, August 27, 2019 @ 5:15 pm., Council Chambers
Members Present: Rasmussen, Smith, Martens, Kellbach, and Nutting
Others Present: Groat, Bliven, Kujawa, Lindman, Schock, Splinter, Polley, Vanderboom

Discussion and possible action regarding the budget modification and change of purpose for Brockmeyer and Oak Island Park improvements

Jamie Polley, Parks Director, explained there is currently $100,000 budgeted to update the parking lot for ADA accessibility at Brockmeyer Park for JoJo’s Jungle Project, however, this will be Phase II of the project after the playground goes in.

Polley stated a Community Development Block Grant of $138,000 was also received this year for Oak Island playground replacement. She stated the original plan for Oak Island was to put in wood chips, but after having seen how the river flooded the entire playground this year, wood chips would most likely be washed away down the river. Alternatives to surfacing were considered and they now feel that poured in place surfacing, similar to what was just put down at Riverlife, would be very well received and durable. If it floods it just has to be cleaned off, making it a better investment. The funding options would be to ask for an extension on the CDBG funds and another grant; or transfer the $100,000 budgeted for the parking lot at Brockmeyer Park to the playground surfacing at Oak Island. The parking lot is a 2020 project and the Oak Island playground project and the CDBG funds are for this year. The parking lot improvements could then be paid for out of the TID #7 in 2020.

Smith stated TID #7 appears to be $1.6 million in the negative. Groat confirmed the district has a negative cash balance, but that balance has been declining annually so there would not be a long term negative impact to the city if they used $100,000 on an interim basis. Basically the deficit would not decline by that $100,000. There has been big construction going on in the TID and the Ear, Nose and Throat is increasing the increment, so this deficit will be eliminated very quickly. Rasmussen noted the new building will provide increment in 2021. Groat stated the TID should have a profit by 2023 and is anticipated to close early.

Groat felt this was a smart move and explained the parking lot improvement would have been proposed to be funded out of TID #7 initially, but at the time funding was being sought, there was a miscommunication about what our component of the project was going to be. She pointed out TID #7 had specifically within its plan improvements to Brockmeyer Park parking lot. Groat added when a TID is in a deficit situation it pays interest to the general fund once it returns into a surplus to make us whole.

Motion by Martens, second by Kellbach to approve the budget modification and change of purpose for Brockmeyer and Oak Island Park improvements. Motion carried 4-1. (Smith was the dissenting vote.)
RESOLUTION OF THE HUMAN RESOURCES COMMITTEE

Approving Social Media Policy and Elected Official Social Media Policy

Committee Action: Approved 4-0
Fiscal Impact: None

File Number: 18-1111
Date Introduced: December 11, 2018 (Referred Back)
Date Reintroduced: September 10, 2019

FISCAL IMPACT SUMMARY

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<th>SOURCE</th>
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<td>Yes</td>
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RESOLUTION

WHEREAS, the City of Wausau develops policies and procedures for the protection and betterment of its employees and citizens; and

WHEREAS, the City of Wausau drafted a social media policy to establish expectations and guidelines for use of City-sponsored social media sites; and

WHEREAS, the City of Wausau drafted a separate social media policy to establish expectations and guidelines for elected officials on City-sponsored social media sites; and

WHEREAS, your Human Resources Committee has reviewed and recommends approval of the Social Media Policy and Elected Official Social Media Policy.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that the attached Social Media Policy and Elected Official Social Media Policy is approved and adopted.

Approved:

Robert B. Mielke, Mayor
DRAFT

CITY OF WAUSAU HUMAN RESOURCES COMMITTEE
MINUTES OF OPEN SESSION

DATE/TIME: August 12, 2019 at 4:30 p.m.
LOCATION: City Hall (407 Grant Street) – Council Chambers
MEMBERS PRESENT: Becky McElhaney (C), Gary Gisselman, Michael Martens, Tom Neal
MEMBERS ABSENT: Dawn Herbst
Also Present: Mayor Mielke, T. Vanderboom

Discussion and Possible Action on City of Wausau Social Media Policy.
Vanderboom explained that this item was discussed at the Human Resources Committee before, was sent to Council, and was directed to go back to committee. Vanderboom provided the committee with the purpose for the policy and the changes that were made to the policy before them.

Neal questioned what social media sites would be governed by the policy. Vanderboom said that the policy would pertain to social media sites governed by the City of Wausau and would not have authority over elected officials actions on social media because elected officials govern themselves. Neal said that he had a problem with opinions not being allowed and believes it’s against first amendment rights. Attorney Anne Jacobson provided comments as to what comments or opinions are allowed on City social media pages. Jacobson said that they could review the policy language again for clarification. Neal made a motion to strike out the language “personal opinions or concerns” from the policy (page 4, last paragraph). Gisselman asked if the City’s Facebook site is archived. Jacobson said at this time it is not, that a contract to archive the content will not be signed until the Council approves a social media policy. Second by McElhaney to strike out the language “personal opinions or concerns” from the policy (page 4, last paragraph). Martens said that the elected official social media policy felt convoluted to him and asked if elected officials have the ability to post content to City of Wausau social media sites. Vanderboom said her understanding is that elected officials are able to view content and that they could submit content to the site administrator to be shared, if appropriate. Vanderboom explained that the draft policy first proposed included employees only and elected officials would have fell under the term user; she was asked to provide a separate policy for each group. Martens said that he doesn’t believe elected officials should be commenting on the City’s social media sites but rather should use their own sites for comments. After further discussion between Neal and Martens, Martens said he felt that a separate policy for elected officials isn’t needed and that such an item should be part of the Council’s rules or code of conduct. Neal asked if this policy would be in the Employee Handbook; Vanderboom said that it would be a stand-alone policy. Vanderboom went on to explain that if the committee decided to move forward with the original policy for employees, elected officials would be considered users and would be subject to the same guidelines as any other user. However, the original policy would still need to pass Council to provide guidelines as to what is allowable on the City’s social media sites.

The committee voted on Neal’s motion. All ayes. Motion passes 4-0. Motion by Neal to approve the Social Media Policy for Elected Officials as amended and forward it to Council for approval. Second by Gisselman. Motion passes 3-1 (Martens was the dissenting vote).

Motion by Gisselman to approve the Social Media Policy. Second by Martens. All ayes. Motion passes 4-0.
## Agenda Item

Discussion and Possible Action Approving Social Media Policy and Social Media Policy for Elected Officials.

## Background

The City of Wausau Common Council previously discussed the creation of a Social Media Policy. This Social Media Policy is intended to establish behavioral guidelines on City-administered social media sites, to establish guidelines for employees who administer those pages, and to establish archival expectations for open record requests. During the discussion, the Common Council moved to return this policy to the Human Resources Committee for the creation of a separate Elected Official Social Media Policy.

Included is a draft of the original policy with all sections that do not apply to elected officials removed, now titled Social Media Policy for Elected Officials.

The establishment of this policy does not expand or limit the City’s responsibilities under Wisconsin open records.

## Fiscal Impact

None

## Staff Recommendation

Approve either the original policy, or approve both the original policy and the policy for elected officials.

Staff contact: Anne Jacobson 715-261-6593, and Toni Vanderboom 715-261-6634
SOCIAL MEDIA POLICY

Purpose
This Social Media Policy (“Policy”) establishes guidelines for the establishment and use by the City of Wausau (“City”) of social media sites as a means of conveying information to members of the public about the City’s mission, meetings, activities, and current issues. The City has an overriding interest and expectation in protecting the integrity of the information posted on its social media sites and the content that is attributed to the City and its officials.

The City of Wausau recognizes that the internet provides unique opportunities to participate in interactive discussions and share information on particular topics using a wide variety of social media, such as Facebook, LinkedIn, Twitter, Instagram, Pinterest, Tumblr, blogs, and wikis. However, use of social media can pose risks to the City. To minimize these risks, to avoid loss of productivity and distraction, and to ensure that IT resources and communications systems are used appropriately, the City of Wausau expects its employees to adhere to the following guidelines and rules regarding social media use. This policy is not intended to restrict communications or actions protected or required by state or federal law.

Compliance with Related Policies and Agreements
All of the City of Wausau's other policies that might apply to social media use remain in full force and effect. Employees should always adhere to them when using social media. Social media should never be used in a way that violates any other City of Wausau policies or employee obligations. If your social media activity would violate any of the City of Wausau's policies in another forum, it will also violate them in an online forum. Employees who violate City of Wausau policies may be subject to disciplinary action.

Definitions
“Social media sites” refers to interactive online pages that allow for and encourage multiple postings or interactions and whose information is constantly altered by its readers and producers.

“City social media sites” refers to social media sites which the City establishes and maintains, and over which it has control over all postings, except for advertisements or hyperlinks by the social media site’s owners, vendors or partners. City social media sites shall supplement, and not replace, the City’s required notices and standard methods of communication. All official City presence on social media sites is an extension of the City’s existing information systems and networks.

“Social Media Content” refers to any information or materials posted to such sites by users via tools provided either by the City or the web site.
“Posts” or “postings” refer to information, articles, pictures, videos or any other form of communication posted on a City social media site.

“City-related content” will be determined based on the substance of the information or materials posted rather than the identity of the poster, the equipment used, or the site on which it is posted.

“City-supported” or “City-sponsored” social media web sites are defined as sites created and/or maintained by designated City employees and used for the purpose of posting City-related social media content.

“Social Media Coordinator” refers to the person designated with oversight of City social media sites with authority to authorize social media sites and access to them.

Ownership of Social Media Accounts, Data, and Information
Any and all social media and other online accounts and profiles created or used on behalf of the City of Wausau or otherwise for the purpose of promoting or marketing the City or similar business purposes, including such accounts and profiles featuring or displaying City of Wausau’s name and trademarks ("City Social Media Accounts"), belong solely to the City of Wausau. The City of Wausau owns all City Social Media Accounts regardless of the employee who opens the account or uses, manages, or accesses it. City Social Media Account includes any and all log-in information, data, passwords, trademarks, and content related to the profile or account, including all followers, subscribers, and contacts. City Social Media Accounts do not include any social media accounts or profiles that are created or used by an employee exclusively for an employee's own personal use.

Individuals shall not create, develop, or maintain any City Social Media Accounts without the City of Wausau's express prior authorization. All approved City of Wausau Social Media Accounts shall where possible be registered, in whole or in part, using the City of Wausau's name and contact information. After registration, the log-in and password information for each the City of Wausau Social Media Account shall promptly be reported to the Social Media Coordinator and password changes must be recorded within 24 hours with the Social Media Coordinator.

If you have any questions about creating or managing a social media account on behalf of the City of Wausau, please review the City of Wausau's Social Media Policy for guidelines and restrictions related to the creation, development, and maintenance of any City Social Media Accounts and all business use of social media or contact the Social Media Coordinator.

Upon the City of Wausau's request at any time during the course of employment or immediately upon and after your separation of employment from the City of Wausau for any reason, you agree to cease accessing, using, updating, and modifying the City Social Media Accounts. The Social Media Coordinator shall change passwords within 48 hours following termination.

Upon your separation of employment from the City of Wausau for any reason, the City of Wausau will retain ownership and control of all City Social Media Accounts created or used during the course of your employment, including all related data and information. Prior to your separation of employment, you agree to provide to the City of Wausau the log-in information, including usernames and passwords, for
each City Social Media Account that you created, used, or managed. You also agree to assist the City of Wausau, both prior to and after your employment (as may be necessary), with the transition and maintenance of each City Social Media Account created or used by you during the course of your employment, including providing all information that may be necessary to ensure that the City of Wausau is able to access and control the City Social Media Accounts. Administrative accounts shall be tied to a City email account where possible.

General Practices
City social media sites shall contain the following information in a prominent place on the site:

1. Clearly state that such sites are maintained by the City and that the sites comply with the City's Social Media Policy. This will contain a link to the policy which will be on the public web.
2. City Department clearly identified
3. The comment policy for the site will be listed
4. Stated purpose of the page/site
5. Notification that violations of comment policy will result in blocking the user
6. Official Contact for page

City social media sites shall link back to the City's official website for forms, documents, online services and other information necessary to conduct business with the City.

The City's Social Media Policy shall be displayed to users and made available by hyperlink.

Authorization and Access
City departments that choose to participate in social media must designate an individual or individuals who will act as spokespersons for the City and the department on various social media websites. To ensure consistency of message, departments should limit the number of staff personnel authorized to post to social media sites. Employees must have prior authorization to act as a spokesperson for the City before posting official comments regarding City-related business on social media sites. City departments must also ensure that any and all contractors, vendors, or agents of the City who may represent the City in postings to social media sites will comply with all policies, rules, and requirements regarding such actions.

Departments should routinely review access privileges for specific employees to determine if continued access to social media sites remains warranted. Decisions on allowing continued access should be based on the needs of the department and the employee’s job responsibilities. The City of Wausau reserves the right to deny access to post information on City-sponsored social media sites to any employee or representative of the City who violates this Social Media Policy. Any reference in this document to “employee” or “City employee” shall be considered to include any contractor, vendor, or agent working for or representing the City but not in City employ.

Notwithstanding other provisions of this policy, the policy does not intend in any way to limit or restrict the ability of City employees to speak as private citizens on matters relating to City business. City employees may post comments, questions, or opinions on social media sites, including City-sponsored sites, so long as they make clear that they are acting as private citizens and that their statements in no
way represent the official position of the City. Personal pages or posts must be made on personal accounts outside work hours.

**Official and Acceptable Use**

Once granted access by the department, employees may post to social media sites in an official capacity only information that pertains to City of Wausau business or operations. City employees, in their role as designated representatives of the City of Wausau, must never post personal information to a City-sponsored social media site. Instead, City representatives who wish to post personal information on social media sites must maintain separate personal pages on sites such as Facebook or Twitter. Personal messages and the like received on an “official” page must be referred to the owner’s personal page. Messages relating to City business sent to a personal page must be forwarded to an official City page.

The same principles and policies that govern interactions with the public generally apply also to social media. Employees representing the City of Wausau on social media sites must, at all times, conduct themselves in accordance with all state and local laws and all existing City policies. The City requires all employees who participate in social media on behalf of their departments to adhere to and follow all existing work rules and the City’s Code of Ethics.

With the exception of elected officials, City employees posting official information to social media sites generally may do so only for the department they represent. They may post information or links to information already published on existing City web pages or social media sites but may not post any new or original materials relating to the activities or operations of other City departments, governments, organizations, or individuals without prior approval from the group or person discussed. City representatives should refer any questions, comments, or discussion outside of their department’s responsibility or their personal expertise to an appropriate responder within their own or another City department.

**Elected officials**, however, hold unique positions in the operations of City government. They must respond to the needs of and answer directly to the constituents who elected them. This requires elected officials to become knowledgeable about all aspects of City government. It also creates expectations that they have the ability to speak on a wide range of City issues and operations, across any and all functional and departmental boundaries. For this reason, elected officials and their representatives are exempt from provisions of this policy restricting employees from posting information regarding other departments.

Employees representing the City of Wausau on social media sites must act responsibly in the posting of material and in their online demeanor. Employees must respond honestly to appropriate queries and should not become hostile or argumentative. They should always exercise good judgment regarding the content and potential need for confidentiality (omitting addresses, phone numbers, and other personal data) of posted information.

Employees representing the City must refrain from using social media tools to express personal opinions or concerns. They may never use their access as City representatives to social media sites for personal gain or to promote endeavors of relatives, friends, or associates. Employees and Elected Officials may not post information on City-sponsored social media sites that is protected under copyright, trade
secret, or is proprietary in nature without the express written permission from the lawful holder of the information, prior to posting on a City-sponsored site.

Departments must ensure that their employees constantly monitor material posted to social media sites to:

- Respond promptly to questions or replies.
- Replace stale, outdated, and/or incorrect information.
- Remove inappropriate content (as defined below.)

Many social networking sites allow the installation of extra applications, programs and skins to enhance the experience. Many of these extra applications contain Trojans, viruses and other malware. Never install any extra applications on any social networking site.

When departments are considering the merits of participating in social networking sites, they should keep in mind that having staff access risky sites may increase the likelihood of getting their PCs infected with viruses, spyware and malware. Getting infected will result in very slow performing PCs or complete crashing of the pc. It may also put other users on our network at risk of infection. Our experience with social networking sites shows infections are very common for regular visitors. While we recognize the value of reaching your clients and customers via social networking sites, we expect that the increased risks will be taken into account and that access will be restricted to only necessary users. Further, we expect that staff who frequent social networking sites and have accepted the increased risk that it brings will also accept that these machines may not have as high a priority for repair as other PCs that are not routinely accessing these websites.

If you post content to someone else’s social media website using your city associated identity, the content is considered a public record. If you host a social media page/website, all content on the page is a public record. You and your department head must develop a method to record this public record information in a way that allows you to respond legally to public record requests.

**User Responsibilities**

The City of Wausau participates in and provides information through social media sites as a public service. The City anticipates that users will use such sites as a means of conveying useful information to and engaging in productive discourse with elected officials, City employees and other representatives.

The City expects that all participants on City-sponsored social media sites, including City employees, other representatives and users will display respect and civility when posting comments or information. The City of Wausau reserves the right to remove comments and/or materials solely at its discretion if the City deems that comments and/or materials:

- Are profane, obscene, violent, or pornographic in language or content;
- Promote, foster, or perpetuate discrimination on the basis of gender, race, creed, color, national origin or ancestry, age, disability, lawful source of income, marital status, sexual orientation, gender identity, past or present membership in military service, or familial status;
- Unlawfully defame or attack an individual or group;
- Make direct or indirect threats against any person or organization;
- Support or oppose a political campaign;
- Advertise or solicit business for a personal or private business or endeavor;
• Promote or endorse a specific financial or commercial entity
• Defraud or defame any financial, commercial, or non-governmental agency
• Violate any federal, state, or local law or encourage any illegal activity;
• Violate any existing copyrights, trade secrets, or legal ownerships;
• Compromise the safety and/or security of city employees, officials, the public or public systems; or
• Are unrelated to the original topic.

Any content removed based on these guidelines must be retained – including the time, date, identity of the poster, identity of the staff who removed it, and the reason for the removal.

Legal Requirements
Public records laws of the State of Wisconsin and local ordinances may require retention of any information, materials, and/or discussion on social media sites that involve City of Wausau employees and relate to official City business. Individual City departments will be responsible for ensuring proper retention of content posted by their employees to social media sites.

For purposes of complying fully with existing laws, retention of social media content as public records would likely include any comments, queries, information, or materials submitted by end users, including under certain circumstances, personal information submitted voluntarily such as the user’s name and/or address. Departments will retain these records in an accessible and usable format that preserves the integrity of the original records for the period designated by appropriate records retention schedules.

Communication among members of governmental bodies using social media may constitute a “meeting” under the Wisconsin Open Meetings Law. For this reason, members of these bodies are strongly discouraged from interactions with other members on social media sites.

The rapidly-changing nature of social media sites, both in terms of the technology they use and unpredictable swings in their popularity, would almost instantly render useless any proposals for implementing specific technology for backup and retention of social media content. To assist departments in adjusting to rapid changes in social media sites and Public Records law, the City-County Information Technology Commission (CCITC) Director will provide directives to departments regarding the most cost-effective options for retaining and storing specific types of social media content. The CCITC Director will inform departments no less than annually, or more frequently, as needed.

Various social media sites adhere to their own policies regarding the privacy of site users. The City of Wausau makes no claim to protect or preserve the privacy of users who interact with employees or representatives of the City via these sites beyond those protections which the site owner provides. Further, the City of Wausau retains the right to review all information or materials written or contributed by users on City social media sites, therefore users should have no expectation of privacy when posting to City social media sites.

The content of all communications posted by City employees on City-sponsored social media sites is the sole property of the City of Wausau. Unless prohibited or otherwise provided for by the terms of service enforced by social media sites used by the City, postings made by other users may also be considered City property.
Violation of this policy by a City employee may result in discipline up to and including discharge. Users should be aware that the information made available by the City of Wausau on social media sites may not be timely, accurate or complete. Any communication from or to the City through these sites will not be considered legal or official notice for any purpose. The City of Wausau reserves the right to revise or modify this policy at any time, without prior notice.
SOCIAL MEDIA POLICY FOR ELECTED OFFICIALS

Purpose
This Social Media Policy ("Policy") establishes guidelines for the establishment and use by the City of Wausau ("City") of social media sites as a means of conveying information to members of the public about the City’s mission, meetings, activities, and current issues.

Elected officials hold unique positions in City government, and frequently utilize social media sites to communicate with constituents. This Social Media Policy for Elected Officials ("Policy") establishes guidelines for the establishment and use of social media websites by City of Wausau ("City") elected officials as a means of conveying information to members of the public about the City’s mission, meetings, activities, and current issues. The City has an overriding interest and expectation in protecting the integrity of the information posted on its social media sites and the content that is attributed to the City and its officials.

The City of Wausau recognizes that the internet provides unique opportunities to participate in interactive discussions and share information on particular topics using a wide variety of social media, such as Facebook, LinkedIn, Twitter, Instagram, Pinterest, Tumblr, blogs, and wikis. However, use of social media can pose risks to the City. To minimize these risks, to avoid loss of productivity and distraction, and to ensure that IT resources and communications systems are used appropriately, the City of Wausau Common Council expects its members and other elected officials employees to adhere to the following guidelines and rules regarding social media use. This policy is not intended to restrict communications or actions protected or required by state or federal law.

Compliance with Related Policies and Agreements
All of the City of Wausau's other policies that might apply to social media use remain in full force and effect. Employees should always adhere to them when using social media. Social media should never be used in a way that violates any other City of Wausau policies or employee obligations. If your social media activity would violate any of the City of Wausau's policies in another forum, it will also violate them in an online forum. Employees who violate City of Wausau policies may be subject to disciplinary action.

Definitions
“Social media sites” refers to interactive online pages that allow for and encourage multiple postings or interactions and whose information is constantly altered by its readers and producers.

“City social media sites” refers to social media sites which the City establishes and maintains, and over which it has control over all postings, except for advertisements or hyperlinks by the social media site’s
owners, vendors or partners. City social media sites shall supplement, and not replace, the City’s required notices and standard methods of communication. All official City presence on social media sites is an extension of the City’s existing information systems and networks.

“Social Media Content” refers to any information or materials posted to such sites by users via tools provided either by the City or the web site

“Posts” or “postings” refer to information, articles, pictures, videos or any other form of communication posted on a City social media site.

“City-related content” will be determined based on the substance of the information or materials posted rather than the identity of the poster, the equipment used, or the site on which it is posted.

“City-supported” or “City-sponsored” social media web sites are defined as sites created and/or maintained by designated City employees and used for the purpose of posting City-related social media content.

“Social Media Coordinator” refers to the person designated with oversight of City social media sites with authority to authorize social media sites and access to them.

General Practices
City social media sites shall contain the following information in a prominent place on the site:
1. Clearly state that such sites are maintained by the City and that the sites comply with the City’s Social Media Policy. This will contain a link to the policy which will be on the public web.
2. City Department clearly identified
3. The comment policy for the site will be listed
4. Stated purpose of the page/site
5. Notification that violations of comment policy will result in blocking the user
6. Official Contact for page

City social media sites shall link back to the City’s official website for forms, documents, online services and other information necessary to conduct business with the City.

The City’s Social Media Policy shall be displayed to users and made available by hyperlink.

Authorization and Access
City departments that choose to participate in social media must designate an individual or individuals who will act as spokespersons for the City and the department on various social media websites. To ensure consistency of message, departments should limit the number of staff personnel authorized to post to social media sites. Employees must have prior authorization to act as a spokesperson for the City before posting official comments regarding City-related business on social media sites. City departments must also ensure that any and all contractors, vendors, or agents of the City who may represent the City in postings to social media sites will comply with all policies, rules, and requirements regarding such actions.
Departments should routinely review access privileges for specific employees to determine if continued access to social media sites remains warranted. Decisions on allowing continued access should be based on the needs of the department and the employee’s job responsibilities. The City of Wausau reserves the right to deny access to post information on City-sponsored social media sites to any employee or representative of the City who violates this Social Media Policy. Any reference in this document to “employee” or “City employee” shall be considered to include any contractor, vendor, or agent working for or representing the City but not in City employ.

Notwithstanding other provisions of this policy, the policy does not intend in any way to limit or restrict the ability of City employees to speak as private citizens on matters relating to City business. City employees may post comments, questions, or opinions on social media sites, including City-sponsored sites, so long as they make clear that they are acting as private citizens and that their statements in no way represent the official position of the City. Personal pages or posts must be made on personal accounts outside work hours.

Official and Acceptable Use
Once granted access by the City department, employees and elected officials may post to social media sites in an official capacity only information that pertains to City of Wausau business or operations. City employees and elected officials, in their role as designated representatives of the City of Wausau, must never post personal information to a City-sponsored social media site. Instead, City representatives who wish to post personal information on social media sites must maintain separate personal pages on sites such as Facebook or Twitter. Personal messages and the like received on an “official” page must be referred to the owner’s personal page. Messages relating to City business sent to a personal page must be forwarded to an official City page.

The same principles and policies that govern interactions with the public generally apply also to social media. Employees Elected officials representing the City of Wausau on social media sites must, at all times, conduct themselves in accordance with all state and local laws and all existing City policies. The City requires all employees elected officials who participate in social media on behalf of their departments the City to adhere to and follow all existing work rules and the City’s Code of Ethics.

With the exception of elected officials, City employees posting official information to social media sites generally may do so only for the department they represent. They may post information or links to information already published on existing City web pages or social media sites but may not post any new or original materials relating to the activities or operations of other City departments, governments, organizations, or individuals without prior approval from the group or person discussed. City representatives should refer any questions, comments, or discussion outside of their department’s responsibility or their personal expertise to an appropriate responder within their own or another City department.

Elected officials, however, hold unique positions in the operations of City government. They must respond to the needs of and answer directly to the constituents who elected them. This requires elected officials to become knowledgeable about all aspects of City government. It also creates expectations that they have the ability to speak on a wide range of City issues and operations, across any and all functional and departmental boundaries. For this reason, elected officials and their representatives are
exempt from provisions of this policy restricting employees from posting information regarding other departments.

Employees Elected officials representing the City of Wausau on social media sites must act responsibly in the posting of material and in their online demeanor. Employees Elected officials must respond honestly to appropriate queries and should not become hostile or argumentative. They should always exercise good judgment regarding the content and potential need for confidentiality (omitting addresses, phone numbers, and other personal data) of posted information.

Employees Elected officials representing the City must refrain from using social media tools to express personal opinions or concerns. They may never use their access as City representatives to social media sites for personal gain or to promote endeavors of relatives, friends, or associates. Employees and Elected Officials may not post information on City-sponsored social media sites that is protected under copyright, trade secret, or is proprietary in nature without the express written permission from the lawful holder of the information, prior to posting on a City-sponsored site.

Departments must ensure that their employees constantly monitor material posted to social media sites to:

- Respond promptly to questions or replies.
- Replace stale, outdated, and/or incorrect information.
- Remove inappropriate content (as defined below.)

Many social networking sites allow the installation of extra applications, programs and skins to enhance the experience. Many of these extra applications contain Trojans, viruses and other malware. Never install any extra applications on any social networking site.

When departments are considering the merits of participating in social networking sites, they elected officials should keep in mind that having staff accessing risky sites may increase the likelihood of getting their PCs infected with viruses, spyware and malware. Getting infected will result in very slow performing PCs or complete crashing of the pc. It may also put other users on our network at risk of infection. Our experience with social networking sites shows infections are very common for regular visitors. While we recognize the value of reaching your clients and customers via social networking sites, we expect that the increased risks will be taken into account and that access will be restricted to only necessary users. Further, we expect that staff elected officials who frequent social networking sites and have accepted the increased risk that it brings will also accept that these machines may not have as high a priority for repair as other PCs that are not routinely accessing these websites.

User Responsibilities

The City of Wausau participates in and provides information through social media sites as a public service. The City anticipates that users will use such sites as a means of conveying useful information to and engaging in productive discourse with elected officials, City employees and other representatives.

The City expects that all participants on City-sponsored social media sites, including City employees, other representatives and users will display respect and civility when posting comments or information. The City of Wausau reserves the right to remove comments and/or materials solely at its discretion if the City deems that comments and/or materials:
• Are profane, obscene, violent, or pornographic in language or content;
• Promote, foster, or perpetuate discrimination on the basis of gender, race, creed, color, national origin or ancestry, age, disability, lawful source of income, marital status, sexual orientation, gender identity, past or present membership in military service, or familial status;
• Unlawfully defame or attack an individual or group;
• Make direct or indirect threats against any person or organization;
• Support or oppose a political campaign;
• Advertise or solicit business for a personal or private business or endeavor;
• Promote or endorse a specific financial or commercial entity
• Defraud or defame any financial, commercial, or non-governmental agency
• Violate any federal, state, or local law or encourage any illegal activity;
• Violate any existing copyrights, trade secrets, or legal ownerships;
• Compromise the safety and/or security of city employees, officials, the public or public systems; or
• Are unrelated to the original topic.

Any content removed based on these guidelines must be retained – including the time, date, identity of the poster, identity of the staff who removed it, and the reason for the removal. A good faith effort will be made to contact the person with the removed comment and notify him/her of the removal, if possible.

Ownership of Social Media Accounts, Data, and Information
Any and all social media and other online accounts and profiles created or used on behalf of the City of Wausau or otherwise for the purpose of promoting or marketing the City or similar business purposes, including such accounts and profiles featuring or displaying City of Wausau’s name and trademarks ("City Social Media Accounts"), belong solely to the City of Wausau. The City of Wausau owns all City Social Media Accounts regardless of the employee who opens the account or uses, manages, or accesses it. City Social Media Account includes any and all log-in information, data, passwords, trademarks, and content related to the profile or account, including all followers, subscribers, and contacts. City Social Media Accounts do not include any social media accounts or profiles that are created or used by an employee exclusively for an employee's own personal use.

Individuals shall not create, develop, or maintain any City Social Media Accounts without the City of Wausau's express prior authorization. All approved City of Wausau Social Media Accounts shall where possible be registered, in whole or in part, using the City of Wausau's name and contact information. After registration, the log-in and password information for each the City of Wausau Social Media Account shall promptly be reported to the Social Media Coordinator and password changes must be recorded within 24 hours with the Social Media Coordinator.

Social media accounts created and used solely for campaigning purposes shall not be considered City of Wausau Social Media Accounts. However, these accounts will remain subject to open record obligations, and are subject to the strictures of the Legal Requirements section below.

If you have any questions about creating or managing a social media account on behalf of the City of Wausau, please review the City of Wausau's Social Media Policy for guidelines and restrictions related to
the creation, development, and maintenance of any City Social Media Accounts and all business use of social media or contact the Social Media Coordinator.

Upon the City of Wausau’s request at any time during the course of employment or immediately upon and after your separation of employment from the City of Wausau for any reason, you agree to cease accessing, using, updating, and modifying the City Social Media Accounts. The Social Media Coordinator shall change passwords within 48 hours following termination.

Upon your separation of employment from the City of Wausau for any reason, the City of Wausau will retain ownership and control of all City Social Media Accounts created or used during the course of your employment, including all related data and information. Prior to your separation of employment, you agree to provide to the City of Wausau the log-in information, including usernames and passwords, for each City Social Media Account that you created, used, or managed. You also agree to assist the City of Wausau, both prior to and after your employment (as may be necessary), with the transition and maintenance of each City Social Media Account created or used by you during the course of your employment, including providing all information that may be necessary to ensure that the City of Wausau is able to access and control the City Social Media Accounts. Administrative accounts shall be tied to a City email account where possible.

**Legal Requirements**

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Violation of this policy by a City employee may result in discipline up to and including discharge. Users should be aware that the information made available by the City of Wausau on social media sites may not be timely, accurate or complete. Any communication from or to the City through these sites will not be considered legal or official notice for any purpose. The City of Wausau reserves the right to revise or modify this policy at any time, without prior notice.
RESOLUTION

WHEREAS, the City of Wausau Community and Economic Development Department is currently undergoing restructuring; and,

WHEREAS, the Administrative Assistant III position is intended to be eliminated upon becoming vacant and,

WHEREAS, your Economic Development Director has established the Business Development Specialist position, which is intended to perform professional expertise and analytical work in supporting the comprehensive plan and economic development strategy for the City of Wausau and communicating those plans and goals to businesses and the broader community cohesively. The position is primarily responsible for implementing business retention and attraction efforts, encouraging the development of infrastructure and public amenities to support area business needs, marketing the City’s efforts to potential new businesses and strategic workforce populations including managing the City’s Wausome campaign, and advocating for public policy and tools that improve the economic competitiveness and quality of life features of the City; and,

WHEREAS, your Human Resources Committee has reviewed and recommends the establishment of the Business Development position,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that the Business Development Specialist position be created upon action of this Council, as specified above and in supporting documents.
Approved:

______________________________
Robert B. Mielke, Mayor
DATE/TIME: August 12, 2019 at 4:30 p.m.
LOCATION: City Hall (407 Grant Street) – Council Chambers
MEMBERS PRESENT: Becky McElhaney (C), Gary Gisselman, Michael Martens, Tom Neal
MEMBERS ABSENT: Dawn Herbst
Also Present: Mayor Mielke, T. Vanderboom

Discussion and Possible Action on Creation of Business Development Specialist Position.
Vanderboom said that a future vacancy in the Economic Development Department will allow for the department to reorganize, and the plan would be to hire a Business Development Specialist and not fill the Administrative Assistant III position when it becomes vacant.

Community & Economic Development Director Christian Schock said he views the position as a way to codify some of the Economic Development functions that the Administrative Assistant has been undertaking and solidify them with a development or community planning professional. A draft job description has been created for this position. This position would work closely on marketing and outreach campaigns, work closely with businesses, track TIF agreements and other administrative functions, operating the loan software, and have a focus on relationship building.

Motion by Neal to approve the creation of the Business Development Specialist position. Second by Gisselman. All ayes. Motion passes 4-0.

Rebecca McElhaney
Human Resources Committee, Chair
**FINANCE COMMITTEE**
Date and Time: Tuesday, August 27, 2019 @ 5:15 pm., Council Chambers
Members Present: Rasmussen, Smith, Martens, Kellbach, and Nutting
Others Present: Groat, Bliven, Kujawa, Lindman, Schock, Splinter, Polley, Vanderboom

**Discussion and possible action regarding funding of the Business Development Position**
Vanderboom explained this is a creation of a new position in the Economic Development Department which is going through a structural reorganization. The current Administrative III position is going to be vacant and the intention is to remove that position and replace it with this new position. She added they were requesting the two incumbents overlap for training purposes.

Rasmussen noted the fiscal impact would be $5,000 annually, plus benefits depending on whatever health plan the person takes. Vanderboom stated the fiscal impact will actually depend on what starting salary is offered, which would be based on the candidate that is selected and the experience they bring in. She clarified $5,000 would be the highest, however, it is very possible there would be no fiscal impact depending upon the employee hired.

Motion by Martens, second by Nutting to approve funding of the Business Development Position. Motion carried 5-0.
**Human Resource Committee Packet**  
August 12, 2019

<table>
<thead>
<tr>
<th><strong>Agenda Item</strong></th>
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<tr>
<td>Discussion and Possible Action Creating the Position of Business Development Specialist in the Community and Economic Development Department</td>
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<tr>
<th><strong>Background</strong></th>
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<tr>
<td>The current Administrative Assistant III in the Community and Economic Development department has sadly notified the Director of her resignation. While the Department is sad to see her go, the Director is proposing a structural reorganization in light of the vacancy. Rather than hire a new Administrative Assistant III, the Director proposes creating the position of Business Development Specialist, and eliminating the Administrative Assistant III position upon its vacancy.</td>
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The Business Development Specialist position is intended to perform analytical work in supporting the comprehensive plan and economic development strategy for the City of Wausau and communicating those plans and goals to businesses and the broader community cohesively. The position is primarily responsible for implementing business retention and attraction efforts, encouraging the development of infrastructure and public amenities to support area business needs, marketing the City’s efforts to potential new businesses and strategic workforce populations including managing the City’s Wausome campaign, and advocating for public policy and tools that improve the economic competitiveness and quality of life features of the City.

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<tr>
<th><strong>Fiscal Impact</strong></th>
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<tr>
<td>Maximum impact $5,000 plus fringe benefits.</td>
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<tr>
<th><strong>Staff Recommendation</strong></th>
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<tr>
<td>Approve creation of new position.</td>
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Staff contact: Christian Schock 715-261-6683
JOB DESCRIPTION
Business Development Specialist

Job Title: Specialist
Reports To: Community Development Director
Department: Community Development
FLSA Status: Non-Exempt
Division: Economic Development
EEO Code: 
Salary Grade: 18
Occupational Code:
Employee Group: General Employee
Training Category: 2-Professionals
Created:
Last Revision:

This description is not an announcement of a position opening. To view current openings please visit www.ci.wausau.wi.us. The following statements are intended to describe, in broad terms, the general functions and responsibility levels characteristic of positions assigned to this classification. They should not be viewed as an exhaustive list of the specific duties and prerequisites applicable to individual positions that have been so classified.

Purpose of the Position
The purpose of this position is to perform professional expertise and analytical work in supporting the comprehensive plan and economic development strategy for the City of Wausau and communicating those plans and goals to businesses and the broader community cohesively. The position is primarily responsible for implementing business retention and attraction efforts, encouraging the development of infrastructure and public amenities to support area business needs, marketing the City’s efforts to potential new businesses and strategic workforce populations including managing the City’s Wausome campaign, and advocating for public policy and tools that improve the economic competitiveness and quality of life features of the City.

Essential Duties and Responsibilities

1. Assists in development and implements components of economic and business development to attract new and expanding industrial and commercial development to the City.
2. Promotes communication plans and strategy that build awareness and support for the City’s programs and initiatives related to community and economic development opportunities and challenges.
3. Along with the Director, supports the Economic Development Committee and helps to implement the City’s economic development strategy.
4. Provides technical assistance to businesses and community groups to communicate City initiatives, efforts and program tools that increase the City’s economic competitiveness.
5. Exercises discretion in coordinating tailored assistance to businesses and assists in directing resources for short and long-term business expansion goals.
6. Gathers, analyzes and presents economic development trend information clearly and effectively in order to allow businesses and government officials to easily access the information.
7. Assists in the design and implementation of the economic development marketing program to attract new businesses to the City of Wausau by managing the Planning, Community and Economic Development websites and pages, the City of Wausau Government Facebook brand, and the Wausome.com branding initiatives, writing news releases, visiting business and industry representatives, and making public presentations.
8. Tracks compliance of the City’s Tax Increment Financing district plans and status of active development agreements.
9. Consults with state and national agencies, developers, and commercial brokers; reviews and critiques large scale development proposals.
10. Assists with the department’s financing programs and federal funding including administering the City’s economic development fund.
11. Assists the department in administrative functions including preparation of program budgets and staffing.

Additional Duties and Responsibilities

- Researches and coordinates work between City departments and local firms to resolve problems and respond to inquiries.
- Develops and prepares applications for government and non-government funding of economic development, quality of life, and key infrastructure projects on behalf of the City and/or local businesses.
- Supports entrepreneurial programming, incubation and accelerator efforts of the Entrepreneurial & Educational Center, the Greater Wausau Chamber of Commerce and MCDEVCO.
- Provides information to the press, elected officials and the public regarding community and economic development issues.
- Performs various duties and special projects as assigned.

Education and Experience Requirements

Associate Degree in the field of Business, Finance, Accounting, or closely-related field; Bachelor’s Degree in Urban Planning, Political Science, Business Administration, Communications, Public Relations, Public Administration, or related field preferred. Additionally a minimum of two years of experience working on related and specialized public communication initiatives or development programs, or the combination of education and experience that provides equivalent knowledge, skills, and abilities.

Knowledge, Skills and Abilities

MS-Word-Intermediate
MS Excel-Intermediate
MS PowerPoint-Intermediate
Social Media-Intermediate

- Ability to evaluate data and information using established criteria, in order to determine consequences and to identify and select alternatives. Ability to compare, count, differentiate, measure and/or sort, as well as assemble, copy, record and transcribe data and information.
- Knowledge of the development of business plans and financial statements.
- Some knowledge of the use and creation of Tax incremental Financing (TIF) Districts and implementation of successful TIF project plans.
- Ability to decide the time, place, and sequence of operations within an organizational framework as well as the ability to oversee their execution.
- Ability to advise and provide interpretation regarding the application of laws, policies, procedures and standards related to economic development.
- Ability to utilize consulting and design data and information such as legal briefs, economic analysis, organizational analysis, census reports, survey data, employment reports, official plans, ordinances, resolutions, pending legislations, zoning matters, maps, State statutes and administrative codes and computer software operating manuals.
- Ability to communicate and effectively relate with- both orally and in writing- with land developers, consultants, contractors, business owners, Community Development personnel, City employees, community organization representatives, State and Federal governmental agencies and elected officials, and especially the local media and the general public.
- Ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information.
- Ability to coordinate eyes, hands, feet and limbs in performing semi-skilled movements.
• Ability to exert very moderate physical effort in sedentary to light work.
• Thorough knowledge of public relations and promotion techniques.
• Ability to maintain confidentiality of the department.
• Proficient with intermediate functions of all MS Office suite products.

**Physical and Working Environment**

Limited exposure to disagreeable elements such as dirt, temperature fluctuations, and/or limited exposure to weather conditions. Limited travel.

Normal mental and visual attention is required. Light physical demands to include bending, twisting, turning, and light lifting. Limited exposure to workplace hazards.

**Acknowledgement**

All requirements of the described position are subject to change over time. The employee may be required to perform other duties as requested by the City.

Signature of Department Director: ____________________________ Date: _____________________________

I acknowledge that this job description is neither an employment contract nor a legal document. I have received, read, and understand the expectations for the successful performance of this job.

Printed Name: _________________________ Signature: ____________________________ Date: __________

The City of Wausau is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals and encourages both prospective and current employees to discuss potential accommodations with the employer.
JOINT RESOLUTION OF THE HUMAN RESOURCES COMMITTEE AND FINANCE COMMITTEE

Creating the Part Time Position for Administrative Assistant III in the Finance Department and Approving the Related Budget Modification

Committee Action: HR Com: Approved 5-0  
Finance: Approved 5-0  
Fiscal Impact: $29,500/annually plus fringe benefits

File Number: 18-1109  
Date Introduced: September 10, 2019

FISCAL IMPACT SUMMARY

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<tr>
<td>TID Source:</td>
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</tbody>
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RESOLUTION

WHEREAS, the City of Wausau Community and Economic Development Department is currently undergoing restructuring; and,

WHEREAS, the Administrative Assistant III position is intended to be eliminated upon becoming vacant and,

WHEREAS, this position expends 10-20% of their time performing election management services for the City Clerk, and

WHEREAS, 2020 is a high turnout election year with Council, Mayor and Presidential election, and

WHEREAS, the Finance Department is requesting an additional part time customer service position to meet these demands, and

WHEREAS, a budget modification transferring funds from elections to staffing will allow the position to be created and filled in 2019 so that proper training can occur before the election season begins, and

WHEREAS, your Human Resource Committee supports the creation of the position and your Finance Committee has reviewed and recommended the following budget modification;
NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that the Part Time Administrative Assistant Three position be created upon action of this Council, as specified above and in supporting documents.

BE IT FURTHER RESOLVED that the proper city officials modify the 2019 budget as presented above and publish the budget modification in the official city newspaper.

Approved:

______________________________
Robert B. Mielke, Mayor
DATE/TIME: June 10, 2019 at 4:30 p.m.
LOCATION: City Hall (407 Grant Street) – Council Chambers
MEMBERS PRESENT: Becky McElhaney (C), Gary Gisselman, Dawn Herbst, Michael Martens, Tom Neal
MEMBERS ABSENT: 
Also Present: Mayor Mielke, T. Vanderboom

**Discussion and Possible Action Approving Addition of a Regular Part-time Administrative Assistant III in the Customer Service Department.**

Motion by Gisselman to approve the addition for a regular part-time Administrative Assistant III in the Customer Service Department. Second by Herbst. All ayes. Motion passes 5-0.

_______________________________________
Rebecca McElhaney
Human Resources Committee, Chair
FINANCE COMMITTEE
Date and Time: Tuesday, August 27, 2019 @ 5:15 pm., Council Chambers
Members Present: Rasmussen, Smith, Martens, Kellbach, and Nutting
Others Present: Groat, Bliven, Kujawa, Lindman, Schock, Splinter, Polley, Vanderboom

Discussion and possible action regarding funding of the Business Development Position
Vanderboom explained this is a creation of a new position in the Economic Development Department which is going through a structural reorganization. The current Administrative III position is going to be vacant and the intention is to remove that position and replace it with this new position. She added they were requesting the two incumbents overlap for training purposes.

Rasmussen noted the fiscal impact would be $5,000 annually, plus benefits depending on whatever health plan the person takes. Vanderboom stated the fiscal impact will actually depend on what starting salary is offered, which would be based on the candidate that is selected and the experience they bring in. She clarified $5,000 would be the highest, however, it is very possible there would be no fiscal impact depending upon the employee hired.

Motion by Martens, second by Nutting to approve funding of the Business Development Position. Motion carried 5-0.

Discussion and possible action regarding the budget modification for the part time Administrative Three position Customer Service
Groat stated this request is related to the previous item they just deliberated on. She explained a number of years ago the we hired the incumbent in a part-time Administrative III position in Community Development Department to work for the Finance Department just during the election seasons. This Admin III position became a full-time position in Community Development and because she had all of that experience with elections with us she continued to support our department. The tasks she performed were interviewing and hiring and scheduling the poll workers, as well as helping with poll worker training. She currently estimates she spends between 10 to 20% of her time doing election activity. Groat indicated when the incumbent in Community Development leaves and the new position is created they do not see this election work as part of that position and we will lose that support.

Groat stated there is also an increased demand in the Finance Department for Admin III support. Currently the Customer Service front counter is staffed by one full-time person; one part-time person that works just during the school year; and two other part-time people, one that works in the morning and one works in the afternoon. She indicated we find ourselves with a lack of coverage during times of vacation and one of our part-timers went out on FMLA in July. There are other staff within the department that are cross trained to go to the front counter, but they also have other job responsibilities. For example, one is the payroll person and it is difficult for her to cover during payroll week. Now with the loss of this election support and next year being a very heavy election season, we are requesting approval for one more part-time position. The plan is to recruit for this position the same time Community Development recruits for their position so that the incumbent can train the person on the election duties before she leaves. Vanderboom indicated she is leaving on December 3, 2019.

Smith questioned what the $5,000 to Clerk Wages part-time was for. Groat explained the $5,000 would be the budget amendment needed for two months in 2019 for the new person to be trained; the full year salary would be $29,500 and would be budgeted during the 2020 budget.

Motion by Nutting, second by Kellbach to approve the budget modification for a part-time Administrative Assistant III Position in Customer Service. Motion carried 5-0.
TO: FINANCE COMMITTEE
FROM: MARYANNE GROAT
DATE: August 21, 2019
RE: Part Time Administrative Assistant III Position

The Human Resources Committee approved the creation of an additional part time position within the department to meet the increased election needs in 2020 at their June 10th meeting. 2019 funding would come from the savings in the 2019 election budget as shown on the resolution.

This will also help the department manage the loss of staff sharing currently occurring with Community Development. Their existing Admin Staff expend 10%-20% of their time assisting with election management for the City Clerk.
**Human Resource Committee Packet**

**June 10, 2019**

<table>
<thead>
<tr>
<th>Agenda Item</th>
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<tbody>
<tr>
<td>Discussion and Possible Action Approving Addition of a Regular Part-time Administrative Assistant III to the Customer Service Department</td>
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<table>
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<tr>
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<tbody>
<tr>
<td>Included, please find a position justification from Finance Director MaryAnne Groat requesting an additional part-time Administrative Assistant III be added to the Customer Service Department.</td>
</tr>
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</table>

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<th>Fiscal Impact</th>
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<td>$29,500 annually, including social security and retirement. Funding would be shared by the utility and levy.</td>
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<th>Staff Recommendation</th>
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<tr>
<td>Staff recommend the approval of the part-time Administrative Assistant III through this committee.</td>
</tr>
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</table>

**Staff contact:** Toni Vanderboom  715-261-6634
**Position Justification for Administrative Assistant III**

The Customer Service counter was staffed by 1 full time and 4 part-time staff until March of 2013 when one of the part-time staff left City employment. Since then, we have been staffing with 1 full time and 3 part-time staff. One of the part-time positions works from September through May. We have been attempting to fill the gap in staffing through the use of other employees in the department. There has been ongoing concern and extra management required to cover vacancies due to vacations and illnesses. One of our part-time staff will begin a twelve week FLMA in July. This will leave us with one part-time and one full time customer service staff. We had expected to continue to use other full time employees of the department to cover this vacancy but this plan has been compromised by a recent position vacancy. While our part-time staff are willing and able to pick up additional hours during times of need this practice is limited due to hour restrictions for health insurance.

2020 will be an extremely busy election season since there are 4 elections including Mayor, Council and Presidential elections. We are requesting the ability to fill our 4th part-time position. The customer service position requires significant training. Staff are responsible for understanding election and licensing laws. In addition they work in twelve different software packages daily. All of the staff perform a wide range of other tasks. The part-time positions allow for early start so we are prepared for customers at 8am, adequate lunch time coverage and closing procedures. The part-time staff also allow us to meet the significant election demands and provide coverage during absences.

The proposed position would be .625 FTE or 1300 hours per year. The expected financial impact of the position with social security and retirement is $29,500. Funding for these positions is shared by the utility and levy. Funding for 2019 is available in the Election budget.
RESOLUTION AUTHORIZING THE ISSUANCE AND SALE
OF $7,825,000 GENERAL OBLIGATION PROMISSORY
NOTES, SERIES 2019A

WHEREAS, on August 13, 2019, the Common Council of the City of Wausau, Marathon County, Wisconsin (the "City") adopted a resolution (the "Set Sale Resolution"), providing for the sale of approximately $7,825,000 General Obligation Promissory Notes, Series 2019A (the "Notes") for public purposes, including paying the cost of various capital projects, tax incremental projects and construction of an evidence storage building (the "Project");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, pursuant to the Set Sale Resolution, the City has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on September 10, 2019;

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Notes for public sale on September 10, 2019;

WHEREAS, the City has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:
Section 1. Ratification of the Notice of Sale and Offering Materials. The Common Council hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of SEVEN MILLION EIGHT HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($7,825,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. The good faith deposit of the Purchaser shall be applied in accordance with the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2019A"; shall be issued in the aggregate principal amount of $7,825,000; shall be dated October 1, 2019; shall be in the denomination of $5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2020. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on April 1, 2027 and thereafter are subject to redemption prior to maturity, at the option of the City, on April 1, 2026 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the City shall direct.]
Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2019 through 2028 for the payments due in the years 2020 through 2029 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.


(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2019A, dated October 1, 2019" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the City above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.
(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the Project and the ownership, management and use of the Project will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to
take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 12. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner
thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the City at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 15. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Notes allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by Ehlers.

Section 16. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial
information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 18. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.
Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded September 10, 2019.

____________________________
Robert B. Mielke
Mayor

ATTEST:

____________________________
Toni Rayala
City Clerk

(SEAL)
EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
Mandatory Redemption Provision

The Notes due on April 1, ____, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on April 1, ____

<table>
<thead>
<tr>
<th>Redemption Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>____</td>
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EXHIBIT E

(Form of Note)

UNITED STATES OF AMERICA
REGISTERED STATE OF WISCONSIN DOLLARS
MARATHON COUNTY CITY OF WAUSAU $_____

GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2019A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
April 1, _____ October 1, 2019 ____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _______________________ THOUSAND DOLLARS ($__________)

FOR VALUE RECEIVED, the City of Wausau, Marathon County, Wisconsin (the
"City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee
Name (the "Depository") identified above (or to registered assigns), on the maturity date
identified above, the principal amount identified above, and to pay interest thereon at the rate of
interest per annum identified above, all subject to the provisions set forth herein regarding
redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1
of each year commencing on April 1, 2020 until the aforesaid principal amount is paid in full.
Both the principal of and interest on this Note are payable to the registered owner in lawful
money of the United States. Interest payable on any interest payment date shall be paid by wire
transfer to the Depository in whose name this Note is registered on the Bond Register maintained
by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor
thereto at the close of business on the 15th day of the calendar month next preceding each
interest payment date (the "Record Date"). This Note is payable as to principal upon
presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the
levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby
irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of $7,825,000, all
of which are of like tenor, except as to denomination, interest rate, maturity date and redemption
provision, issued by the City pursuant to the provisions of Section 67.12(12), Wisconsin Statutes,
for public purposes, including paying the cost of various capital projects, tax incremental
projects and construction of an evidence storage building, as authorized by a resolution adopted
on September 10, 2019. Said resolution is recorded in the official minutes of the Common
Council for said date.
The Notes maturing on April 1, 2027 and thereafter are subject to redemption prior to maturity, at the option of the City, on April 1, 2026 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

The Notes maturing in the years ________ are subject to mandatory redemption by lot as provided in the resolution authorizing the Notes at the redemption price of par plus accrued interest to the date of redemption and without premium.

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the City appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in
whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of $5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.
IN WITNESS WHEREOF, the City of Wausau, Marathon County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF WAUSAU
MARATHON COUNTY, WISCONSIN

By: ______________________________
    Robert B. Mielke
    Mayor

(SEAL)

By: ______________________________
    Toni Rayala
    City Clerk
Date of Authentication: _______________, ______

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of the City of Wausau, Marathon County, Wisconsin.

BOND TRUST SERVICES CORPORATION, ROSEVILLE, MINNESOTA

By ______________________

Authorized Signatory
ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

____________________________________________________________________________
(Name and Address of Assignee)

____________________________________________________________________________
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints

______________________________________, Legal Representative, to transfer said Note on
the books kept for registration thereof, with full power of substitution in the premises.

Dated:  _____________________

Signature Guaranteed:

____________________________
(e.g. Bank, Trust Company
or Securities Firm)  

____________________________
(Depository or Nominee Name)

NOTICE: This signature must correspond with the
name of the Depository or Nominee Name as it
appears upon the face of the within Note in every
particular, without alteration or enlargement or any
change whatever.

____________________________
(Authorized Officer)
RESOLUTION NO. 19-0806

RESOLUTION AWARDING THE SALE OF $4,870,000
GENERAL OBLIGATION FIRE STATION BONDS, SERIES
2019B

WHEREAS, on August 13, 2019, the Common Council of the City of Wausau, Marathon County, Wisconsin (the "City") adopted an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds in an amount not to exceed $4,870,000 for the public purpose of constructing an engine house (the "Project);

WHEREAS, pursuant to the provisions of Section 67.05, Wisconsin Statutes, within 15 days following the adoption of the Initial Resolution, the City Clerk caused a notice to electors to be published in the Wausau Daily Herald, stating the purpose and maximum principal amount of the bond issue authorized by the Initial Resolution and describing the opportunity and procedure for submitting a petition requesting a referendum on the bond issue authorized by the Initial Resolution;

WHEREAS, to date, no petition for referendum has been filed with the City Clerk, and the time to file such a petition shall expire on September 12, 2019;

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation bonds for such public purposes;

WHEREAS, the City has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell General Obligation Fire Station Bonds, Series 2019B (the "Bonds") to pay the cost of the Project;

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on September 10, 2019;

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on September 10, 2019;

WHEREAS, the City has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation");

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid
requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference; and

WHEREAS, the Common Council now deems it necessary, desirable and in the best interest of the City that the Bonds be issued in the aggregate principal amount of $___________.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Ratification of the Notice of Sale and Offering Materials. The Common Council hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Bonds. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of FOUR MILLION EIGHT HUNDRED SEVENTY THOUSAND DOLLARS ($4,870,000) from the Purchaser in accordance with the terms and conditions of the Proposal. Subject to the condition that no valid petition for referendum is timely filed, the Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. The good faith deposit of the Purchaser shall be applied in accordance with the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Fire Station Bonds, Series 2019B"; shall be issued in the aggregate principal amount of $4,870,000; shall be dated October 1, 2019; shall be in the denomination of $5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2020. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on April 1, 2028 and thereafter are subject to redemption prior to maturity, at the option of the City, on April 1, 2027 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.
If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the City shall direct.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2019 through 2038 for the payments due in the years 2020 through 2039 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.


(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Corporate Purpose Bonds, Series 2019B, dated October 1, 2019" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued
interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.
Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the Project and the ownership, management and use of the Project will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenants that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 11. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City
and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

Section 12. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 15. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by Ehlers.

Section 16. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and
approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 18. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.
Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded September 10, 2019.

Robert B. Mielke
Mayor

ATTEST:

Toni Rayala
City Clerk

(SEAL)
EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on April 1, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on April 1, ____

<table>
<thead>
<tr>
<th>Redemption Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>____</td>
<td>$______</td>
</tr>
<tr>
<td>____</td>
<td>_____</td>
</tr>
<tr>
<td>____</td>
<td>_____ (maturity)</td>
</tr>
</tbody>
</table>

For the Term Bonds Maturing on April 1, ____

<table>
<thead>
<tr>
<th>Redemption Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>____</td>
<td>$______</td>
</tr>
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<td>____</td>
<td>_____</td>
</tr>
<tr>
<td>____</td>
<td>_____ (maturity)</td>
</tr>
</tbody>
</table>

For the Term Bonds Maturing on April 1, ____

<table>
<thead>
<tr>
<th>Redemption Date</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>____</td>
<td>$______</td>
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<tr>
<td>____</td>
<td>_____</td>
</tr>
<tr>
<td>____</td>
<td>_____ (maturity)</td>
</tr>
</tbody>
</table>
EXHIBIT E  
(Form of Bond)

REGISTERED  
UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
MARATHON COUNTY  
CITY OF WAUSAU  
DOLLARS

NO. R-___  
GENERAL OBLIGATION FIRE STATION BOND, SERIES 2019B  
$______

MATUREY DATE:  
April 1, _____  
INTEREST RATE:  
%  
CUSIP:

ORIGINAL DATE OF ISSUE:  
October 1, 2019

DEPOSITORY OR ITS NOMINEE NAME:  
CEDE & CO.

PRINCIPAL AMOUNT:  
($_______)

THOUSAND DOLLARS

FOR VALUE RECEIVED, the City of Wausau, Marathon County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2020 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of $4,870,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of constructing an engine house, as authorized by resolutions adopted on August 13, 2019 and September 10, 2019. Said resolutions are recorded in the official minutes of the Common Council for said dates.
The Bonds maturing on April 1, 2028 and thereafter are subject to redemption prior to maturity, at the option of the City, on April 1, 2027 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Bonds maturing in the years ________ are subject to mandatory redemption by lot as provided in the resolution awarding the sale of the Bonds, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and
consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of $5,000 or any integral multiple thereof.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.
IN WITNESS WHEREOF, the City of Wausau, Marathon County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF WAUSAU
MARATHON COUNTY, WISCONSIN

By: ______________________________
Robert B. Mielke
Mayor

(SEAL)

By: ______________________________
Toni Rayala
City Clerk
Date of Authentication: _______________, ______

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolutions of the City of Wausau, Marathon County, Wisconsin.

BOND TRUST SERVICES CORPORATION,
ROSEVILLE, MINNESOTA

By____________________________

Authorized Signatory
ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

______________________________________________
(Name and Address of Assignee)

______________________________________________
(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints

______________________________________________, Legal Representative, to transfer said Bond on
the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____________________

Signature Guaranteed:

______________________________________________
(e.g. Bank, Trust Company or Securities Firm)  
______________________________________________
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it
appears upon the face of the within Bond in every particular, without alteration or enlargement or any
change whatever.

______________________________________________
(Authorized Officer)
RESOLUTION NO. 19-0807

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF $6,530,000 SEWER SYSTEM REVENUE BONDS, SERIES 2019C OF THE CITY OF WAUSAU, MARATHON COUNTY, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS

WHEREAS, the City of Wausau, Marathon County, Wisconsin (the "City") owns and operates its Sewer System (the "System") which is operated for a public purpose as a public utility; and

WHEREAS, under the provisions of Section 66.0621, Wisconsin Statutes, any municipality in the State of Wisconsin may, by action of its governing body, provide funds for extending, adding to and improving a public utility from the proceeds of bonds, which bonds are payable only from the revenues of such utility (the "Revenues") and are secured by a pledge of the Revenues; and

WHEREAS, pursuant to a resolution adopted on November 14, 2017 (the "Prior Resolution"), the City has heretofore issued its Sewer System Revenue Bonds, Series 2017D, dated December 5, 2017 (the "Prior Bonds"), which bonds are payable from the Revenues of the System; and

WHEREAS, pursuant to a resolution adopted on November 13, 2018 (the "Note Resolution"), the City has heretofore issued its Water System and Sewer System Revenue Bond Anticipation Notes, Series 2018B, dated December 4, 2018 (the "2018 Notes"), which are payable in part from the Revenues on a basis junior and subordinate to the Prior Bonds; and

WHEREAS, the Prior Resolution permits the issuance of additional bonds payable from Revenues on a parity with the Prior Bonds upon compliance with certain conditions; and

WHEREAS, to the best of the Common Council's knowledge, information and belief, the City complies with such conditions; and

WHEREAS, the City has determined that certain additions, improvements and extensions to the System, including sewer main projects and construction of a lift station (collectively, the "Project") are necessary to adequately supply the needs of the City and the residents thereof; and

WHEREAS, it is necessary, desirable and in the best interests of the City to authorize and sell sewer system revenue bonds (the "Bonds") for such purposes payable solely from the Revenues, which bonds are to be authorized and issued pursuant to the provisions of Section 66.0621, Wisconsin Statutes on a parity with the Prior Bonds and senior to the 2018 Notes; and

WHEREAS, other than the Prior Bonds and the 2018 Notes, the City has no bonds or obligations outstanding which are payable from the Revenues; and
WHEREAS, on August 13, 2019, the City adopted a resolution directing Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds; and

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on September 10 2019; and

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on September 10 2019; and

WHEREAS, the City has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, the Common Council of the City of Wausau, Marathon County, Wisconsin, do resolve that:

Section 1A. Ratification of the Notice of Sale and Offering Materials. The Common Council of the City hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Authorization of Bonds. For the purpose of paying the cost of the Project, the City shall borrow on the credit of the Revenues of the System the sum of $6,530,000. Negotiable, fully-registered bonds of the City, in the denomination of $5,000, or any whole multiple thereof, shall be issued in evidence thereof. The Bonds shall be designated "Sewer System Revenue Bonds, Series 2019C", shall be numbered from R-1 upward and shall be dated October 1, 2019. The Bonds shall bear interest at the rates per annum set forth in the Proposal and shall mature on May 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference.

Interest on the Bonds shall be payable semi-annually on May 1 and November 1 of each year, commencing May 1, 2020. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.
The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

The Bonds maturing on May 1, 2028 and thereafter shall be subject to redemption prior to maturity, at the option of the City, on May 1, 2027 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. [If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the City shall direct.]

The schedule of maturities is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

Section 1C. Security for the Bonds. The Bonds, together with interest thereon, shall not constitute an indebtedness of the City nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Special Redemption Fund provided for in Section 4 herein, and shall be a valid claim of the registered owner or owners thereof only against the Special Redemption Fund and the Revenues of the System pledged to such fund, on a parity with the pledge granted to the owners of the Prior Bonds and senior to the pledge granted to the owners of the 2018 Notes. Sufficient Revenues are hereby pledged to said Special Redemption Fund, and shall be used for no other purpose than to pay the principal of, premium, if any, and interest on, first, the Prior Bonds and the Bonds and any Parity Bonds and, second, the interest on the 2018 Notes as the same becomes due.

Section 2. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 3. Definitions. In addition to the words defined elsewhere in this Resolution, the following words shall have the following meanings unless the context or use indicates another or different meaning or intent:

"Annual Debt Service Requirement" means the total amount of principal and interest due in any Fiscal Year on the Prior Bonds, the Bonds and Parity Bonds and interest on the 2018 Notes.

"Bond Year" means the Fiscal Year.

"Credit Facility" means any letter or line of credit, policy of bond insurance, surety bond, guarantee or similar instrument issued by a financial, insurance or other institution and which provides security and/or liquidity in respect of the Bonds, the Prior Bonds or Parity Bonds.

"DTC" means The Depository Trust Company, New York, New York, or any successor securities depository for the City with respect to the Bonds.

"Fiscal Year" means the fiscal year adopted by the City for the System, which is currently the calendar year.

"Net Revenues" means the Revenues minus all Operation and Maintenance Expenses of the System.

"Operation and Maintenance Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but excluding depreciation, debt service, tax equivalents and capital expenditures.

"Parity Bonds" means additional bonds or obligations issued on a parity as to pledge of Revenues and with the Bonds in accordance with the provisions of Section 7 of this Resolution.

"Reserve Requirement" means an amount, determined as of the date of issuance of the Bonds, equal to the least of (a) the amount required to be on deposit in the Reserve Account prior to the issuance of the Bonds plus the amount permitted to be deposited therein from proceeds of the Bonds pursuant to Section 148(d)(1) of the Code and Regulations; (b) the maximum annual debt service on the Prior Bonds and the Bonds in a Bond Year; and (c) 125% of average annual debt service on the Prior Bonds and the Bonds. If Parity Bonds which are to be secured by the Reserve Account are issued, the Reserve Requirement shall mean an amount, determined as of the date of issuance of the Parity Bonds, equal to the least of (a) the amount required to be on deposit in the Reserve Account prior to the issuance of such Parity Bonds, plus the amount permitted to be deposited therein from proceeds of the Parity Bonds pursuant to Section 148(d)(1) of the Code and Regulations; (b) the maximum annual debt service on outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued in a Bond Year; and (c) 125% of average annual debt service on the outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued.

"Regulations" means the Regulations of the Commissioner of Internal Revenue under the Code.

"Revenues" means all income and revenue derived from operation of the System, including the revenues received from the City for services rendered to it and all moneys received from any other source, including income derived from investments.

"System" means the entire System of the City including all property of every nature now or hereafter owned by the City for the collection, transmission, treatment, storage, metering and disposal of domestic, industrial and public sewage, including all improvements and extensions thereto made by the City while any of the Bonds and Parity Bonds remain outstanding, including
all real and personal property of every nature comprising part of or used or useful in connection with such sewer System and including all appurtenances, contracts, leases, franchises and other intangibles.

Section 4. Income and Revenue Funds. When the Bonds shall have been delivered in whole or in part, the Revenues shall be set aside into the following separate and special funds in the order of priority listed below, which were created and established by the Prior Resolution and are hereby further continued and shall be used and applied as described below:

- Revenues in amounts sufficient to provide for the reasonable and proper operation and maintenance of the System through the payment of Operation and Maintenance Expenses shall be set aside into the Sewer System Operation and Maintenance Fund (the "Operation and Maintenance Fund").

- Revenues in amounts sufficient to pay the principal of and interest on the Prior Bonds, the Bonds and Parity Bonds and interest on the 2018 Notes and to meet the Reserve Requirement shall be set aside into the Sewer System Revenue Bond and Interest Special Redemption Fund (the "Special Redemption Fund"), to be applied, first, to the payment of the principal of and interest on the Prior Bonds, the Bonds and Parity Bonds and to meet the Reserve Requirement and, second, to the payment of interest on the 2018 Notes. The monies standing in the Special Redemption Fund are irrevocably pledged to the payment of principal of and interest on the Prior Bonds, the Bonds and Parity Bonds, and interest on 2018 Notes.

- Revenues in amounts sufficient to provide a proper and adequate depreciation account for the System shall be set aside into the Sewer System Depreciation Fund (the "Depreciation Fund").

The Operation and Maintenance Fund and Depreciation Fund shall be deposited as received in public depositories to be selected by the Common Council in the manner required by Chapter 34, Wisconsin Statutes and may be invested in legal investments subject to the provisions of Section 66.0603(1m), Wisconsin Statutes.

Money in the Operation and Maintenance Fund shall be used to pay Operation and Maintenance Expenses as they come due; money not immediately required for Operation and Maintenance Expenses shall be used to accumulate a reserve in the Operation and Maintenance Fund equal to estimated Operation and Maintenance Expenses for one month. Any money then available and remaining in the Operation and Maintenance Fund may be transferred to the Surplus Fund, which fund is hereby continued.

Revenues shall be deposited in the Depreciation Fund each month until such amount as the Common Council may from time to time determine to constitute an adequate and reasonable depreciation account for the System (the "Depreciation Requirement") is accumulated therein. Money in the Depreciation Fund shall be available and shall be used, whenever necessary, to restore any deficiency in the Special Redemption Fund and for the maintenance of the Reserve Account therein. When the Special Redemption Fund is sufficient for its purpose, funds in the Depreciation Fund may be expended for repairs, replacements, new construction, extensions or
additions to the System. Any money on deposit in the Depreciation Fund in excess of the Depreciation Requirement which is not required during the current Fiscal Year for the purposes of the Depreciation Fund, may be transferred to the Surplus Fund.

It is the express intent and determination of the Common Council that the amount of Revenues to be set aside and paid into the Special Redemption Fund (including the Reserve Account) shall in any event be sufficient to pay principal of and interest on the Prior Bonds, the Bonds and Parity Bonds and interest on the 2018 Notes, and to meet the Reserve Requirement, and the City Treasurer shall each Fiscal Year deposit at least sufficient Revenues in the Special Redemption Fund to pay promptly all principal and interest falling due on the Prior Bonds, the Bonds and Parity Bonds, interest on the 2018 Notes and to meet the Reserve Requirement.

The Revenues so set aside for payment of the principal of and interest on the Prior Bonds, the Bonds and Parity Bonds, interest on the 2018 Notes shall be set apart and shall be paid into the Special Redemption Fund not later than the 10th day of each month. The amount deposited each month shall be not less than one-sixth of the interest next coming due, plus one-twelfth of the principal next maturing.

The minimum amounts to be so deposited for debt service on the Bonds, in addition to all amounts to be deposited to pay debt service on the Prior Bonds and 2018 Notes are set forth on the Schedule.

The Special Redemption Fund shall be used for no purpose other than the payment of interest upon and principal of, first, the Prior Bonds, the Bonds and Parity Bonds and, second, interest on the 2018 Notes promptly as the same become due and payable or to pay redemption premiums. All money in the Special Redemption Fund shall be deposited in a special account and invested in legal investments subject to Section 66.0603(1m), Wisconsin Statutes, and the monthly payments required to be made to the Special Redemption Fund shall be made directly to such account.

The Reserve Account established by Section 4 of the Prior Resolution shall be continued to additionally secure the payment of principal of and interest on the Prior Bonds and the Bonds. The City covenants and agrees that upon the issuance of the Bonds an amount sufficient to make the amount on deposit in the Reserve Account equal to the Reserve Requirement shall be deposited into the Reserve Account and shall be maintained therein.

The City covenants and agrees that at any time that the Reserve Account is drawn on and the amount in the Reserve Account shall be less than the Reserve Requirement, an amount equal to one-twelfth of the Reserve Requirement will be paid monthly into the Reserve Account from those funds in the Special Redemption Fund, the Operation and Maintenance Fund, the Depreciation Fund and the Surplus Fund which are in excess of the minimum amounts required by the preceding paragraphs to be paid therein until the Reserve Requirement will again have accumulated in the Reserve Account. No such payments need be made into the Reserve Account at such times as the monies in the Reserve Account are equal to the highest remaining annual debt service requirement on the Prior Bonds, the Bonds and Parity Bonds secured by the Reserve Account in any Bond Year. If at any time the amount on deposit in the Reserve Account exceeds
the Reserve Requirement, the excess shall be transferred to the Special Redemption Fund and used to pay principal and interest on the Bonds, the Prior Bonds and any Parity Bonds secured by the Reserve Account. If for any reason there shall be insufficient funds on hand in the Special Redemption Fund to meet principal or interest becoming due on the Prior Bonds, the Bonds or Parity Bonds secured by the Reserve Account, then all sums then held in the Reserve Account shall be used to pay the portion of interest or principal on such Prior Bonds, Bonds or Parity Bonds becoming due as to which there would otherwise be default, and thereupon the payments required by this paragraph shall again be made into the Reserve Account until an amount equal to the Reserve Requirement is on deposit in the Reserve Account.

In lieu of the deposit of moneys in the Reserve Account, or in substitution of moneys previously deposited therein, the City at any time may cause to be credited to the Reserve Account a Credit Facility for the benefit of the owners of the outstanding Bonds, Prior Bonds and any Parity Bonds secured by the Reserve Account equal to the difference between the Reserve Requirement and all other amounts then on deposit (or, in the case of substitution of moneys previously on deposit therein, the amount remaining on deposit) in the Reserve Account. Any funds in the Reserve Account that are subsequently replaced by a Credit Facility shall be deposited in the Special Redemption Fund and used to pay principal and interest on the outstanding Bonds, Prior Bonds and Parity Bonds; provided that the City may transfer such funds to any other fund or account under this Resolution upon receipt of an opinion of nationally-recognized bond counsel to the effect that such transfer will not adversely affect the tax-exempt nature of the interest on any outstanding Prior Bonds, Bonds or Parity Bonds. The Credit Facility shall be payable (upon the giving of notice as required thereunder) on any date on which moneys will be required to be withdrawn from the Reserve Account and applied to the payment of the principal or redemption price of or interest on any Prior Bonds, Bonds or Parity Bonds when such withdrawals cannot be made by amounts credited to the Reserve Account. Any bank or other institution providing such Credit Facility shall be a bank or other institution which is rated not lower than the second highest rating category by either S&P Global Ratings, Moody's Investors Service, Inc. or Fitch, Inc., and the Credit Facility itself shall be rated not lower than the ratings on the bank or other institution. If a disbursement is made pursuant to a Credit Facility provided pursuant to this paragraph, the City shall be obligated either (i) to reinstate the maximum limits of such Credit Facility or (ii) to deposit funds into the Reserve Account, or a combination of such alternatives, so that the amount credited to the Reserve Account again equals the Reserve Requirement.

Funds in the Special Redemption Fund in excess of the minimum amounts required to be paid therein plus reserve requirements may be transferred to the Surplus Fund.

Money in the Surplus Fund shall first be used when necessary to meet requirements of the Operation and Maintenance Fund including the one month reserve, the Special Redemption Fund including the Reserve Account, and the Depreciation Fund. Any money then remaining in the Surplus Fund at the end of any Fiscal Year may be used only as permitted and in the order specified in Section 66.0811(2), Wisconsin Statutes. Money thereafter remaining in the Surplus Fund may be transferred to any of the funds or accounts created by this section.
Section 5. Service to the City. The reasonable cost and value of any service rendered to the City by the System by furnishing sewer services for public purposes, including reasonable health protection charges, shall be charged against the City and shall be paid by it in monthly installments as the service accrues, out of the current revenues of the City collected or in the process of collection, exclusive of the Revenues, and out of the tax levy of the City made by it to raise money to meet its necessary current expenses. It is hereby found and determined that the reasonable cost and value of such service to the City in each year shall be in an amount which, together with Revenues of the System, will produce Net Revenues equivalent to not less than 1.25 times the Annual Debt Service Requirement. Such compensation for such service rendered to the City shall, in the manner provided hereinabove, be paid into the separate and special funds described in Section 4 of this Resolution. However, such payment is subject to (a) annual appropriations by the Common Council therefore and (b) applicable levy limits, if any; and neither this Resolution nor such payment shall be construed as constituting an obligation of the City to make any such appropriation over and above the reasonable cost and value of services rendered to the City and its inhabitants or to make any subsequent payment over and above such reasonable cost and value.

Section 6. Operation of System; City Covenants. It is covenanted and agreed by the City with the owner or owners of the Bonds, and each of them, that:

(a) The City will faithfully and punctually perform all duties with reference to the System required by the Constitution and Statutes of the State of Wisconsin, including the making and collecting of reasonable and sufficient rates lawfully established for services rendered by the System, and will collect and segregate the Revenues of the System and apply them to the respective funds and accounts described hereinabove;

(b) The City will not sell, lease, or in any manner dispose of the System, including any part thereof or any additions, extensions, or improvements that may be made part thereto, except that the City shall have the right to sell, lease or otherwise dispose of any property of the System found by the Common Council to be neither necessary nor useful in the operation of the System, provided the proceeds received from such sale, lease or disposal shall be paid into the Special Redemption Fund or applied to the acquisition or construction of capital facilities for use in the normal operation of the System, and such payment shall not reduce the amounts otherwise required to be paid into the Special Redemption Fund;

(c) The City will cause the Project to be completed as expeditiously as reasonably possible;

(d) The City will pay or cause to be paid all lawful taxes, assessments, governmental charges, and claims for labor, materials or supplies which if unpaid could become a lien upon the System or its Revenues or could impair the security of the Bonds;

(e) The City will maintain in reasonably good condition and operate the System, and will establish, charge and collect such lawfully established rates and charges for the service rendered by the System, so that in each Fiscal Year Net Revenues shall not be less than 125% of the Annual Debt Service Requirement, and so that the Revenues of the System herein agreed to
be set aside to provide for the payment of the Prior Bonds, the Bonds and Parity Bonds and the 2018 Notes (exclusive of principal of the 2018 Notes) and the interest thereon as the same becomes due and payable, and to meet the Reserve Requirement, will be sufficient for those purposes;

(f) The City will prepare a budget not less than sixty days prior to the end of each Fiscal Year and, in the event such budget indicates that the Net Revenues for each Fiscal Year will not exceed the Annual Debt Service Requirement for each corresponding Fiscal Year by the proportion stated hereunder, will take any and all steps permitted by law to increase rates so that the aforementioned proportion of Net Revenues to the Annual Debt Service Requirement shall be accomplished as promptly as possible;

(g) The City will keep proper books and accounts relative to the System separate from all other records of the City and will cause such books and accounts to be audited annually by a recognized independent firm of certified public accountants including a balance sheet and a profit and loss statement of the System as certified by such accountants. Each such audit, in addition to whatever matters may be thought proper by the accountants to be included therein shall include the following: (1) a statement in detail of the income and expenditures of the System for the Fiscal Year; (2) a statement of the Net Revenues of the System for such Fiscal Year; (3) a balance sheet as of the end of such Fiscal Year; (4) the accountants' comment regarding the manner in which the City has carried out the requirements of this Resolution and the accountants' recommendations for any changes or improvements in the operation of the System; (5) the number of connections to the System at the end of the Fiscal Year, for each user classification (i.e., residential, commercial, public and industrial); (6) a list of the insurance policies in force at the end of the Fiscal Year setting out as to each policy the amount of the policy, the risks covered, the name of the insurer, and the expiration date of the policy; and (7) the volume of water used as the basis for computing the service charge; and

(h) So long as any of the Bonds are outstanding the City will carry for the benefit of the owners of the Bonds insurance of the kinds and in the amounts normally carried by private companies or other public bodies engaged in the operation of similar systems. All money received for loss of use and occupancy shall be considered Revenue of the System payable into the separate funds and accounts named in Section 4 of this Resolution. All money received for losses under any casualty policies shall be used in repairing the damage or in replacing the property destroyed provided that if the Common Council shall find it is inadvisable to repair such damage or replace such property and that the operation of the System has not been impaired thereby, such money shall be deposited in the Special Redemption Fund, but in that event such payments shall not reduce the amounts otherwise required to be paid into the Special Redemption Fund.

Section 7. Additional Bonds. The Bonds are issued on a parity with the Prior Bonds and senior to the 2018 Notes. No bonds or obligations payable out of the Revenues of the System may be issued in such manner as to enjoy priority over the Bonds. Additional obligations may be issued if their lien and pledge is junior and subordinate to that of the Bonds. Additional obligations may be issued on a parity with the Bonds as to the pledge of Revenues of the System ("Parity Bonds") only if all of the following conditions are met:
(i) (a) The Net Revenues for the last completed Fiscal Year preceding the issuance of such additional obligations must have been at least equal to one and one-quarter (1.25) times the average combined annual interest and principal requirements on all Prior Bonds, Bonds and any Parity Bonds then outstanding payable from the revenues of the System (other than Prior Bonds, Bonds and any Parity Bonds being refunded), and the obligations so proposed to be issued, for any succeeding Fiscal Year in which there shall be a principal maturity on such outstanding bonds; provided, however, that if prior to the authorization of such additional obligations the City shall have adopted and put into effect a revised schedule of rates, then the Net Revenues of the System for the last completed Fiscal Year which would, in the written opinion of an independent consulting engineer or independent certified public accountant employed for that purpose, have resulted from such rates had they been in effect for such period may be used in lieu of the actual Net Revenues for the last completed Fiscal Year; or

(b) An independent certified public accountant or consulting professional engineer provides a certificate setting forth for each of the three Fiscal Years commencing with the Fiscal Year following that in which the projects financed by such additional obligations are to be completed, the projected Net Revenues and the maximum annual interest and principal requirements on all bonds outstanding payable from the Gross Revenues of the System and on the obligations then to be issued (the "Maximum Annual Debt Service Requirement"); and demonstrating that for each such Fiscal Year the projected Net Revenues will be in an amount not less than 125% of such Maximum Annual Debt Service Requirement;

(ii) The payments required to be made into the funds and accounts enumerated in Section 4 of this Resolution (including the Reserve Account, but not the Surplus Fund) must have been made in full.

(iii) The Parity Bonds must have principal maturing on May 1 of each year in which principal falls due and interest falling due on May 1 and November 1 of each year.

(iv) If the Parity Bonds are to be secured by the Reserve Account, the amount on deposit in the Reserve Account must be increased to an amount equal to the Reserve Requirement applicable upon the issuance of Parity Bonds as defined in Section 3 of this Resolution. This requirement may be satisfied through the deposit of cash or a Credit Facility.

(v) The proceeds of the Parity Bonds must be used only for the purpose of providing additions, extensions or improvements to the System, or to refund obligations issued for such purpose.

Section 8. Sale of Bonds. The bid of the Purchaser for the purchase price set forth in the Proposal be and it hereby is accepted and the Mayor and City Clerk are authorized and directed to execute an acceptance of the offer of said successful bidder on behalf of the City. The good faith deposit of the Purchaser shall be applied as set forth in the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The officers of the
City are authorized and directed to do any and all acts necessary to conclude delivery of the Bonds to the Purchaser, upon receipt of the purchase price, as soon after adoption of this Resolution as is convenient.

Section 9. Application of Bond Proceeds. All accrued interest received from the sale of the Bonds shall be deposited into the Special Redemption Fund. An amount of proceeds of the Bonds necessary to be deposited to make the amount on deposit in the Reserve Account equal to the Reserve Requirement shall be deposited in the Reserve Account. The balance of the proceeds, less the expenses incurred in authorizing, issuing and delivering the Bonds, shall be deposited in a special fund designated as "Sewer System Improvement Fund." Said special fund shall be adequately secured and used solely for the purpose of meeting costs of extending, adding to and improving the System, as described in the preamble hereof. The balance remaining in said Improvement Fund after paying said costs shall be transferred to the Special Redemption Fund for use in payment of principal of and interest on the Bonds.

Section 10. Amendment to Resolution. After the issuance of any of the Bonds, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except:

a. The City may, from time to time, amend this Resolution without the consent of any of the owners of the Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and

b. This Resolution may be amended, in any respect, with the written consent of the owners of not less than two-thirds of the principal amount of the Bonds then outstanding, exclusive of Bonds held by the City; provided, however, that no amendment shall permit any change in the pledge of Revenues derived from the System, or in the maturity of any Bond issued hereunder, or a reduction in the rate of interest on any Bond, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Bond to which the change is applicable.

Section 11. Defeasance. When all Bonds have been discharged, all pledges, liens, covenants and other rights granted to the owners thereof by this Resolution shall cease. The City may discharge all Bonds due on any date by depositing into a special account on or before that date a sum sufficient to pay the same in full; or if any Bonds should not be paid when due, it may nevertheless be discharged by depositing into a special account a sum sufficient to pay it in full with interest accrued from the due date to the date of such deposit. The City, at its option, may also discharge all Bonds called for redemption on any date when they are prepayable according to their terms, by depositing into a special account on or before that date a sum sufficient to pay them in full, with the required redemption premium, if any, provided that notice of redemption has been duly given as required by this Resolution. The City, at its option, may also discharge all Bonds of said issue at any time by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and
interest of the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Bonds to its maturity or, at the City's option, if said Bond is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Bond at maturity, or at the City's option, if said Bond is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Bonds on such date has been duly given or provided for. Upon such payment or deposit, in the amount and manner provided by this Section, all liability of the City with respect to the Bonds shall cease, terminate and be completely discharged, and the owners thereof shall be entitled only to payment out of the money so deposited.

Section 12. Investments and Arbitrage. Monies accumulated in any of the funds and accounts referred to in Sections 4 and 9 hereof which are not immediately needed for the respective purposes thereof, may be invested in legal investments subject to the provisions of Sec. 66.0603(1m), Wisconsin Statutes, until needed. All income derived from such investments shall be credited to the fund or account from which the investment was made; provided, however, that at any time that the Reserve Requirement is on deposit in the Reserve Account, any income derived from investment of the Reserve Account shall be deposited into the Special Redemption Fund and used to pay principal and interest on the Bonds. A separate banking account is not required for each of the funds and accounts established under this Resolution; however, the monies in each fund or account shall be accounted for separately by the City and used only for the respective purposes thereof. The proceeds of the Bonds shall be used solely for the purposes for which they are issued but may be temporarily invested until needed in legal investments. No such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations.

An officer of the City, charged with the responsibility for issuing the Bonds, shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Bonds are not "arbitrage bonds" under Section 148 of the Code or the Regulations.

Section 13. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the City and the owner or owners of the Bonds, and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 10, until all of the Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the City, the governing body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the City, its governing body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the
Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 15. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

Section 16. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 17. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 18. Compliance with Federal Tax Laws. (a) The City represents and covenants that the Project and the ownership, management and use of the Project will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control
(including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

The foregoing covenants shall remain in full force and effect, notwithstanding the defeasance of the Bonds, until the date on which all of the Bonds have been paid in full.

Section 19. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by Ehlers.

Section 20. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or Final Official Statement are hereby ratified and approved. In connection with the closing of the Bonds, the appropriate City official shall certify the Preliminary Official Statement and any addenda or Final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or Final Official Statement to be distributed to the Purchaser.

Section 21. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure
Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 22. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 23. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 24. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent, sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.
Section 25. Conflicting Ordinances or Resolutions. All prior ordinances, resolutions (other than the Prior Resolution), rules, or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage. In case of any conflict between this Resolution and the Prior Resolution, the Prior Resolution shall control so long as any Prior Bonds are outstanding.

Adopted, approved and recorded September 10, 2019.

____________________________
Robert B. Mielke
Mayor

ATTEST:

____________________________
Toni Rayala
City Clerk (SEAL)
EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT D-2

Debt Service Schedule

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
**EXHIBIT MRP**

**Mandatory Redemption Provision**

The Bonds due on May 1, ____ , ____ , ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from special redemption fund deposits which are required to be made in amounts sufficient to redeem on May 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on May 1, ____

<table>
<thead>
<tr>
<th>Redemption Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>____</td>
<td>$_____</td>
</tr>
<tr>
<td>____</td>
<td>______</td>
</tr>
<tr>
<td>____</td>
<td>______ (maturity)</td>
</tr>
</tbody>
</table>

For the Term Bonds Maturing on May 1, ____

<table>
<thead>
<tr>
<th>Redemption Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>____</td>
<td>$_____</td>
</tr>
<tr>
<td>____</td>
<td>______</td>
</tr>
<tr>
<td>____</td>
<td>______ (maturity)</td>
</tr>
</tbody>
</table>

For the Term Bonds Maturing on May 1, ____

<table>
<thead>
<tr>
<th>Redemption Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>____</td>
<td>$_____</td>
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<tr>
<td>____</td>
<td>______</td>
</tr>
<tr>
<td>____</td>
<td>______ (maturity)</td>
</tr>
</tbody>
</table>
EXHIBIT E

(Form of Bond)

REGISTERED

UNITED STATES OF AMERICA
STATE OF WISCONSIN
MARATHON COUNTY
CITY OF WAUSAU
SEWER SYSTEM REVENUE BOND, SERIES 2019C

NO. R--

$_______

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
May 1, _____ October 1, 2019 ____% ______

DEPOSITOR OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: ________________________ THOUSAND DOLLARS ($__________)

FOR VALUE RECEIVED, the City of Wausau, Marathon County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), solely from the fund hereinafter specified, on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on May 1 and November 1 of each year commencing on May 1, 2020 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

The Bonds maturing on May 1, 2028 and thereafter are subject to redemption prior to maturity, at the option of the City, on May 1, 2027 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.
The Bonds maturing in the years __________________________, are subject to mandatory redemption by lot as provided in the Resolution referenced below at the redemption price of par plus accrued interest to the date of redemption and without premium.

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

This Bond is one of an issue aggregating $6,530,000, issued for the purpose of paying the cost of additions, improvements and extensions to the Sewer System of the City, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto and a Resolution adopted September 10, 2019, and entitled: "Resolution Authorizing the Issuance and Sale of $6,530,000 Sewer System Revenue Bonds, Series 2019C of the City of Wausau, Marathon County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds" (the "Resolution") and is payable only from the and revenues of said Sewer System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Special Redemption Fund", created by a resolution adopted by the City on November 14, 2017 and continued by the Resolution. The Bonds are issued on a parity with the City's Sewer System Revenue Bonds, Series 2017D, dated December 5, 2017 and senior to the Water System and Sewer System Revenue Bond Anticipation Notes, Series 2018B, dated December 4, 2018. This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such
registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of $5,000 or any integral multiple thereof.

It is hereby certified, recited and declared that all conditions, things and acts required by law to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said City from the operation of its Sewer System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.
IN WITNESS WHEREOF, the City of Wausau, Marathon County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF WAUSAU, MARATHON COUNTY, WISCONSIN

By: ______________________________
    Robert B. Mielke
    Mayor

(SEAL)

By: ______________________________
    Toni Rayala
    City Clerk
Date of Authentication: ______________, ______

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolution of the City of Wausau, Wisconsin.

BOND TRUST SERVICES CORPORATION,
ROSEVILLE, MINNESOTA

By____________________________
Authorized Signatory
ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

____________________________________________________________________________

(Name and Address of Assignee)

____________________________________________________________________________

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints

______________________________________, Legal Representative, to transfer said Bond on
the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____________________

Signature Guaranteed:

_____________________________   ________________________________

(e.g. Bank, Trust Company    (Depository or Nominee Name)
or Securities Firm)

NOTICE: This signature must correspond with the
name of the Depository or Nominee Name as it
appears upon the face of the within Bond in every
particular, without alteration or enlargement or any
change whatever.

____________________________

(Authorized Officer)
RESOLUTION NO. 19-0808

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF $2,695,000 WATER SYSTEM REVENUE BONDS, SERIES 2019D OF THE CITY OF WAUSAU, MARATHON COUNTY, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS

WHEREAS, the City of Wausau, Marathon County, Wisconsin (the "City") owns and operates its Water System (the "System") which is operated for a public purpose as a public utility; and

WHEREAS, under the provisions of Section 66.0621, Wisconsin Statutes, any municipality in the State of Wisconsin may, by action of its governing body, provide funds for extending, adding to and improving a public utility from the proceeds of bonds, which bonds are payable only from the revenues of such utility (the "Revenues") and are secured by a pledge of the Revenues; and

WHEREAS, pursuant to a resolution adopted on November 14, 2017 (the "Prior Resolution"), the City has heretofore issued its Water System Revenue Bonds, Series 2017C, dated December 5, 2017 (the "Prior Bonds"), which bonds are payable from the Revenues of the System; and

WHEREAS, pursuant to a resolution adopted on November 13, 2018 (the "Note Resolution"), the City has heretofore issued its Water System and Sewer System Revenue Bond Anticipation Notes, Series 2018B, dated December 4, 2018 (the "2018 Notes"), which are payable in part from the Revenues on a basis junior and subordinate to the Prior Bonds; and

WHEREAS, the Prior Resolution permits the issuance of additional bonds payable from Revenues on a parity with the Prior Bonds upon compliance with certain conditions; and

WHEREAS, to the best of the Common Council's knowledge, information and belief, the City complies with such conditions; and

WHEREAS, the City has determined that certain additions, improvements and extensions to the System, including water main projects (collectively, the "Project") are necessary to adequately supply the needs of the City and the residents thereof; and

WHEREAS, it is necessary, desirable and in the best interests of the City to authorize and sell water system revenue bonds (the "Bonds") for such purposes payable solely from the Revenues, which bonds are to be authorized and issued pursuant to the provisions of Section 66.0621, Wisconsin Statutes on a parity with the Prior Bonds and senior to the 2018 Notes; and

WHEREAS, other than the Prior Bonds and the 2018 Notes, the City has no bonds or obligations outstanding which are payable from the Revenues; and
WHEREAS, on August 13, 2019, the City adopted a resolution directing Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds; and

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on September 10, 2019; and

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on September 10, 2019; and

WHEREAS, the City has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, the Common Council of the City of Wausau, Marathon County, Wisconsin, do resolve that:

Section 1A. Ratification of the Notice of Sale and Offering Materials. The Common Council of the City hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Authorization of Bonds. For the purpose of paying the cost of the Project, the City shall borrow on the credit of the Revenues of the System the sum of $2,695,000. Negotiable, fully-registered bonds of the City, in the denomination of $5,000, or any whole multiple thereof, shall be issued in evidence thereof. The Bonds shall be designated "Water System Revenue Bonds, Series 2019D", shall be numbered from R-1 upward and shall be dated October 1, 2019. The Bonds shall bear interest at the rates per annum set forth in the Proposal and shall mature on May 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference.

Interest on the Bonds shall be payable semi-annually on May 1 and November 1 of each year, commencing May 1, 2020. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.
The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

The Bonds maturing on May 1, 2028 and thereafter shall be subject to redemption prior to maturity, at the option of the City, on May 1, 2027 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the City shall direct.

The schedule of maturities is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

Section 1C. Security for the Bonds. The Bonds, together with interest thereon, shall not constitute an indebtedness of the City nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Special Redemption Fund provided for in Section 4 herein, and shall be a valid claim of the registered owner or owners thereof only against the Special Redemption Fund and the Revenues of the System pledged to such fund, on a parity with the pledge granted to the owners of the Prior Bonds and senior to the pledge granted to the owners of the 2018 Notes. Sufficient Revenues are hereby pledged to said Special Redemption Fund, and shall be used for no other purpose than to pay the principal of, premium, if any, and interest on, first, the Prior Bonds and the Bonds and any Parity Bonds and, second, the interest on the 2018 Notes as the same becomes due.

Section 2. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 3. Definitions. In addition to the words defined elsewhere in this Resolution, the following words shall have the following meanings unless the context or use indicates another or different meaning or intent:

"Annual Debt Service Requirement" means the total amount of principal and interest due in any Fiscal Year on the Prior Bonds, the Bonds and Parity Bonds and interest on the 2018 Notes.

"Bond Year" means the Fiscal Year.

"Credit Facility" means any letter or line of credit, policy of bond insurance, surety bond, guarantee or similar instrument issued by a financial, insurance or other institution and which provides security and/or liquidity in respect of the Bonds, the Prior Bonds or Parity Bonds.

"DTC" means The Depository Trust Company, New York, New York, or any successor securities depository for the City with respect to the Bonds.

"Fiscal Year" means the fiscal year adopted by the City for the System, which is currently the calendar year.

"Net Revenues" means the Revenues minus all Operation and Maintenance Expenses of the System.

"Operation and Maintenance Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but excluding depreciation, debt service, tax equivalents and capital expenditures.

"Parity Bonds" means additional bonds or obligations issued on a parity as to pledge of Revenues and with the Bonds in accordance with the provisions of Section 7 of this Resolution.

"Reserve Requirement" means an amount, determined as of the date of issuance of the Bonds, equal to the least of (a) the amount required to be on deposit in the Reserve Account prior to the issuance of the Bonds plus the amount permitted to be deposited therein from proceeds of the Bonds pursuant to Section 148(d)(1) of the Code and Regulations; (b) the maximum annual debt service on the Prior Bonds and the Bonds in a Bond Year; and (c) 125% of average annual debt service on the Prior Bonds and the Bonds. If Parity Bonds which are to be secured by the Reserve Account are issued, the Reserve Requirement shall mean an amount, determined as of the date of issuance of the Parity Bonds, equal to the least of (a) the amount required to be on deposit in the Reserve Account prior to the issuance of such Parity Bonds, plus the amount permitted to be deposited therein from proceeds of the Parity Bonds pursuant to Section 148(d)(1) of the Code and Regulations; (b) the maximum annual debt service on outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued in a Bond Year; and (c) 125% of average annual debt service on the outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued.

"Regulations" means the Regulations of the Commissioner of Internal Revenue under the Code.

"Revenues" means all income and revenue derived from operation of the System, including the revenues received from the City for services rendered to it and all moneys received from any other source, including income derived from investments.

"System" means the entire System of the City including all property of every nature now or hereafter owned by the City for the extraction, collection, storage, treatment, transmission, distribution, metering and discharge of industrial and potable public water, including all improvements and extensions thereto made by the City while any of the Bonds and Parity Bonds
remain outstanding, including all real and personal property of every nature comprising part of or used or useful in connection with such water System and including all appurtenances, contracts, leases, franchises and other intangibles.

Section 4. Income and Revenue Funds. When the Bonds shall have been delivered in whole or in part, the Revenues shall be set aside into the following separate and special funds in the order of priority listed below, which were created and established by the Prior Resolution and are hereby further continued and shall be used and applied as described below:

- Revenues in amounts sufficient to provide for the reasonable and proper operation and maintenance of the System through the payment of Operation and Maintenance Expenses shall be set aside into the Water System Operation and Maintenance Fund (the "Operation and Maintenance Fund").

- Revenues in amounts sufficient to pay the principal of and interest on the Prior Bonds, the Bonds and Parity Bonds and interest on the 2018 Notes and to meet the Reserve Requirement shall be set aside into the Water System Revenue Bond and Interest Special Redemption Fund (the "Special Redemption Fund"), to be applied, first, to the payment of the principal of and interest on the Prior Bonds, the Bonds and Parity Bonds and to meet the Reserve Requirement and, second, to the payment of interest on the 2018 Notes. The monies standing in the Special Redemption Fund are irrevocably pledged to the payment of principal of and interest on the Prior Bonds, the Bonds and Parity Bonds and interest on 2018 Notes.

- Revenues in amounts sufficient to provide a proper and adequate depreciation account for the System shall be set aside into the Water System Depreciation Fund (the "Depreciation Fund").

The Operation and Maintenance Fund and Depreciation Fund shall be deposited as received in public depositories to be selected by the Common Council in the manner required by Chapter 34, Wisconsin Statutes and may be invested in legal investments subject to the provisions of Section 66.0603(1m), Wisconsin Statutes.

Money in the Operation and Maintenance Fund shall be used to pay Operation and Maintenance Expenses as they come due; money not immediately required for Operation and Maintenance Expenses shall be used to accumulate a reserve in the Operation and Maintenance Fund equal to estimated Operation and Maintenance Expenses for one month. Any money then available and remaining in the Operation and Maintenance Fund may be transferred to the Surplus Fund, which fund is hereby continued.

Revenues shall be deposited in the Depreciation Fund each month until such amount as the Common Council may from time to time determine to constitute an adequate and reasonable depreciation account for the System (the "Depreciation Requirement") is accumulated therein. Money in the Depreciation Fund shall be available and shall be used, whenever necessary, to restore any deficiency in the Special Redemption Fund and for the maintenance of the Reserve Account therein. When the Special Redemption Fund is sufficient for its purpose, funds in the Depreciation Fund may be expended for repairs, replacements, new construction, extensions or
additions to the System. Any money on deposit in the Depreciation Fund in excess of the Depreciation Requirement which is not required during the current Fiscal Year for the purposes of the Depreciation Fund, may be transferred to the Surplus Fund.

It is the express intent and determination of the Common Council that the amount of Revenues to be set aside and paid into the Special Redemption Fund (including the Reserve Account) shall in any event be sufficient to pay principal of and interest on the Prior Bonds, the Bonds and Parity Bonds and interest on the 2018 Notes, and to meet the Reserve Requirement, and the City Treasurer shall each Fiscal Year deposit at least sufficient Revenues in the Special Redemption Fund to pay promptly all principal and interest falling due on the Prior Bonds, the Bonds and Parity Bonds, interest on the 2018 Notes and to meet the Reserve Requirement.

The Revenues so set aside for payment of the principal of and interest on the Prior Bonds, the Bonds and Parity Bonds, and interest on the 2018 Notes shall be set apart and shall be paid into the Special Redemption Fund not later than the 10th day of each month. The amount deposited each month shall be not less than one-sixth of the interest next coming due, plus one-twelfth of the principal next maturing.

The minimum amounts to be so deposited for debt service on the Bonds, in addition to all amounts to be deposited to pay debt service on the Prior Bonds and 2018 Notes, are set forth on the Schedule.

The Special Redemption Fund shall be used for no purpose other than the payment of interest upon and principal of, first, the Prior Bonds, the Bonds and Parity Bonds, and, second, interest on the 2018 Notes promptly as the same become due and payable or to pay redemption premiums. All money in the Special Redemption Fund shall be deposited in a special account and invested in legal investments subject to Section 66.0603(1m), Wisconsin Statutes, and the monthly payments required to be made to the Special Redemption Fund shall be made directly to such account.

The Reserve Account established by Section 4 of the Prior Resolution shall be continued to additionally secure the payment of principal of and interest on the Prior Bonds and the Bonds. The City covenants and agrees that upon the issuance of the Bonds an amount sufficient to make the amount on deposit in the Reserve Account equal to the Reserve Requirement shall be deposited into the Reserve Account and shall be maintained therein.

The City covenants and agrees that at any time that the Reserve Account is drawn on and the amount in the Reserve Account shall be less than the Reserve Requirement, an amount equal to one-twelfth of the Reserve Requirement will be paid monthly into the Reserve Account from those funds in the Special Redemption Fund, the Operation and Maintenance Fund, the Depreciation Fund and the Surplus Fund which are in excess of the minimum amounts required by the preceding paragraphs to be paid therein until the Reserve Requirement will again have accumulated in the Reserve Account. No such payments need be made into the Reserve Account at such times as the monies in the Reserve Account are equal to the highest remaining annual debt service requirement on the Prior Bonds, the Bonds and Parity Bonds secured by the Reserve Account in any Bond Year. If at any time the amount on deposit in the Reserve Account exceeds
the Reserve Requirement, the excess shall be transferred to the Special Redemption Fund and used to pay principal and interest on the Bonds, the Prior Bonds and any Parity Bonds secured by the Reserve Account. If for any reason there shall be insufficient funds on hand in the Special Redemption Fund to meet principal or interest becoming due on the Prior Bonds, the Bonds or Parity Bonds secured by the Reserve Account, then all sums then held in the Reserve Account shall be used to pay the portion of interest or principal on such Prior Bonds, Bonds or Parity Bonds becoming due as to which there would otherwise be default, and thereupon the payments required by this paragraph shall again be made into the Reserve Account until an amount equal to the Reserve Requirement is on deposit in the Reserve Account.

In lieu of the deposit of moneys in the Reserve Account, or in substitution of moneys previously deposited therein, the City at any time may cause to be credited to the Reserve Account a Credit Facility for the benefit of the owners of the outstanding Bonds, Prior Bonds and any Parity Bonds secured by the Reserve Account equal to the difference between the Reserve Requirement and all other amounts then on deposit (or, in the case of substitution of moneys previously on deposit therein, the amount remaining on deposit) in the Reserve Account. Any funds in the Reserve Account that are subsequently replaced by a Credit Facility shall be deposited in the Special Redemption Fund and used to pay principal and interest on the outstanding Bonds, Prior Bonds and Parity Bonds; provided that the City may transfer such funds to any other fund or account under this Resolution upon receipt of an opinion of nationally-recognized bond counsel to the effect that such transfer will not adversely affect the tax-exempt nature of the interest on any outstanding Bonds, Prior Bonds or Parity Bonds. The Credit Facility shall be payable (upon the giving of notice as required thereunder) on any date on which moneys will be required to be withdrawn from the Reserve Account and applied to the payment of the principal or redemption price of or interest on any Bonds, Prior Bonds or Parity Bonds when such withdrawals cannot be made by amounts credited to the Reserve Account.

Funds in the Special Redemption Fund in excess of the minimum amounts required to be paid therein plus reserve requirements may be transferred to the Surplus Fund.

Money in the Surplus Fund shall first be used when necessary to meet requirements of the Operation and Maintenance Fund including the one month reserve, the Special Redemption Fund including the Reserve Account, and the Depreciation Fund. Any money then remaining in the Surplus Fund at the end of any Fiscal Year may be used only as permitted and in the order specified in Section 66.0811(2), Wisconsin Statutes. Money thereafter remaining in the Surplus Fund may be transferred to any of the funds or accounts created by this section.
Section 5. Service to the City. The reasonable cost and value of any service rendered to the City by the System by furnishing water services for public purposes, including reasonable health protection charges, shall be charged against the City and shall be paid by it in monthly installments as the service accrues, out of the current revenues of the City collected or in the process of collection, exclusive of the Revenues, and out of the tax levy of the City made by it to raise money to meet its necessary current expenses. It is hereby found and determined that the reasonable cost and value of such service to the City in each year shall be in an amount which, together with Revenues of the System, will produce Net Revenues equivalent to not less than 1.25 times the Annual Debt Service Requirement. Such compensation for such service rendered to the City shall, in the manner provided hereinafore, be paid into the separate and special funds described in Section 4 of this Resolution. However, such payment is subject to (a) annual appropriations by the Common Council therefore, (b) approval of the Wisconsin Public Service Commission, or successors to its function, if necessary, and (c) applicable levy limits, if any; and neither this Resolution nor such payment shall be construed as constituting an obligation of the City to make any such appropriation over and above the reasonable cost and value of services rendered to the City and its inhabitants or to make any subsequent payment over and above such reasonable cost and value.

Section 6. Operation of System; City Covenants. It is covenanted and agreed by the City with the owner or owners of the Bonds, and each of them, that:

(a) The City will faithfully and punctually perform all duties with reference to the System required by the Constitution and Statutes of the State of Wisconsin, including the making and collecting of reasonable and sufficient rates lawfully established for services rendered by the System, and will collect and segregate the Revenues of the System and apply them to the respective funds and accounts described hereinafore;

(b) The City will not sell, lease, or in any manner dispose of the System, including any part thereof or any additions, extensions, or improvements that may be made part thereto, except that the City shall have the right to sell, lease or otherwise dispose of any property of the System found by the Common Council to be neither necessary nor useful in the operation of the System, provided the proceeds received from such sale, lease or disposal shall be paid into the Special Redemption Fund or applied to the acquisition or construction of capital facilities for use in the normal operation of the System, and such payment shall not reduce the amounts otherwise required to be paid into the Special Redemption Fund;

(c) The City will cause the Project to be completed as expeditiously as reasonably possible;

(d) The City will pay or cause to be paid all lawful taxes, assessments, governmental charges, and claims for labor, materials or supplies which if unpaid could become a lien upon the System or its Revenues or could impair the security of the Bonds;

(e) The City will maintain in reasonably good condition and operate the System, and will establish, charge and collect such lawfully established rates and charges for the service rendered by the System, so that in each Fiscal Year Net Revenues shall not be less than 125% of
the Annual Debt Service Requirement, and so that the Revenues of the System herein agreed to
be set aside to provide for the payment of the Prior Bonds, the Bonds and Parity Bonds and the
2018 Notes (exclusive of principal of the 2018 Notes) and the interest thereon as the same
becomes due and payable, and to meet the Reserve Requirement, will be sufficient for those
purposes;

(f) The City will prepare a budget not less than sixty days prior to the end of each
Fiscal Year and, in the event such budget indicates that the Net Revenues for each Fiscal Year
will not exceed the Annual Debt Service Requirement for each corresponding Fiscal Year by the
proportion stated hereunder, will take any and all steps permitted by law to increase rates so that
the aforementioned proportion of Net Revenues to the Annual Debt Service Requirement shall
be accomplished as promptly as possible;

(g) The City will keep proper books and accounts relative to the System separate
from all other records of the City and will cause such books and accounts to be audited annually
by a recognized independent firm of certified public accountants including a balance sheet and a
profit and loss statement of the System as certified by such accountants. Each such audit, in
addition to whatever matters may be thought proper by the accountants to be included therein
shall include the following: (1) a statement in detail of the income and expenditures of the
System for the Fiscal Year; (2) a statement of the Net Revenues of the System for such Fiscal
Year; (3) a balance sheet as of the end of such Fiscal Year; (4) the accountants’ comment
regarding the manner in which the City has carried out the requirements of this Resolution and
the accountants’ recommendations for any changes or improvements in the operation of the
System; (5) the number of connections to the System at the end of the Fiscal Year, for each user
classification (i.e., residential, commercial, public and industrial); (6) a list of the insurance
policies in force at the end of the Fiscal Year setting out as to each policy the amount of the
policy, the risks covered, the name of the insurer, and the expiration date of the policy; and (7)
the volume of water used as the basis for computing the service charge; and

(h) So long as any of the Bonds are outstanding the City will carry for the benefit
of the owners of the Bonds insurance of the kinds and in the amounts normally carried by private
companies or other public bodies engaged in the operation of similar systems. All money
received for loss of use and occupancy shall be considered Revenue of the System payable into
the separate funds and accounts named in Section 4 of this Resolution. All money received for
losses under any casualty policies shall be used in repairing the damage or in replacing the
property destroyed provided that if the Common Council shall find it is inadvisable to repair
such damage or replace such property and that the operation of the System has not been impaired
thereby, such money shall be deposited in the Special Redemption Fund, but in that event such
payments shall not reduce the amounts otherwise required to be paid into the Special
Redemption Fund.

Section 7. Additional Bonds. The Bonds are issued on a parity with the Prior Bonds and
senior to the 2018 Notes. No bonds or obligations payable out of the Revenues of the System
may be issued in such manner as to enjoy priority over the Bonds. Additional obligations may
be issued if their lien and pledge is junior and subordinate to that of the Bonds. Additional
obligations may be issued on a parity with the Bonds as to the pledge of Revenues of the System ("Parity Bonds") only if all of the following conditions are met:

(i) (a) The Net Revenues for the last completed Fiscal Year preceding the issuance of such additional obligations must have been at least equal to one and one-quarter (1.25) times the average combined annual interest and principal requirements on all Prior Bonds, Bonds and any Parity Bonds then outstanding payable from the revenues of the System (other than Prior Bonds, Bonds and any Parity Bonds being refunded), and the obligations so proposed to be issued, for any succeeding Fiscal Year in which there shall be a principal maturity on such outstanding bonds; provided, however, that if prior to the authorization of such additional obligations the City shall have adopted and put into effect a revised schedule of rates, then the Net Revenues of the System for the last completed Fiscal Year which would, in the written opinion of an independent consulting engineer or independent certified public accountant employed for that purpose, have resulted from such rates had they been in effect for such period may be used in lieu of the actual Net Revenues for the last completed Fiscal Year; or

(b) An independent certified public accountant or consulting professional engineer provides a certificate setting forth for each of the three Fiscal Years commencing with the Fiscal Year following that in which the projects financed by such additional obligations are to be completed, the projected Net Revenues and the maximum annual interest and principal requirements on all bonds outstanding payable from the Gross Revenues of the System and on the obligations then to be issued (the "Maximum Annual Debt Service Requirement"); and demonstrating that for each such Fiscal Year the projected Net Revenues will be in an amount not less than 125% of such Maximum Annual Debt Service Requirement;

(ii) The payments required to be made into the funds and accounts enumerated in Section 4 of this Resolution (including the Reserve Account, but not the Surplus Fund) must have been made in full.

(iii) The Parity Bonds must have principal maturing on May 1 of each year in which principal falls due and interest falling due on May 1 and November 1 of each year.

(iv) If the Parity Bonds are to be secured by the Reserve Account, the amount on deposit in the Reserve Account must be increased to an amount equal to the Reserve Requirement applicable upon the issuance of Parity Bonds as defined in Section 3 of this Resolution. This requirement may be satisfied through the deposit of cash or a Credit Facility.

(v) The proceeds of the Parity Bonds must be used only for the purpose of providing additions, extensions or improvements to the System, or to refund obligations issued for such purpose.

Section 8. Sale of Bonds. The bid of the Purchaser for the purchase price set forth in the Proposal be and it hereby is accepted and the Mayor and City Clerk are authorized and directed
to execute an acceptance of the offer of said successful bidder on behalf of the City. The good faith deposit of the Purchaser shall be applied as set forth in the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The officers of the City are authorized and directed to do any and all acts necessary to conclude delivery of the Bonds to the Purchaser, upon receipt of the purchase price, as soon after adoption of this Resolution as is convenient.

Section 9. Application of Bond Proceeds. All accrued interest received from the sale of the Bonds shall be deposited into the Special Redemption Fund. An amount of proceeds of the Bonds necessary to be deposited to make the amount on deposit in the Reserve Account equal to the Reserve Requirement shall be deposited in the Reserve Account. The balance of the proceeds, less the expenses incurred in authorizing, issuing and delivering the Bonds, shall be deposited in a special fund designated as "Water System Improvement Fund." Said special fund shall be adequately secured and used solely for the purpose of meeting costs of extending, adding to and improving the System, as described in the preamble hereof. The balance remaining in said Improvement Fund after paying said costs shall be transferred to the Special Redemption Fund for use in payment of principal of and interest on the Bonds.

Section 10. Amendment to Resolution. After the issuance of any of the Bonds, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except:

a. The City may, from time to time, amend this Resolution without the consent of any of the owners of the Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and

b. This Resolution may be amended, in any respect, with the written consent of the owners of not less than two-thirds of the principal amount of the Bonds then outstanding, exclusive of Bonds held by the City; provided, however, that no amendment shall permit any change in the pledge of Revenues derived from the System, or in the maturity of any Bond issued hereunder, or a reduction in the rate of interest on any Bond, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Bond to which the change is applicable.

Section 11. Defeasance. When all Bonds have been discharged, all pledges, liens, covenants and other rights granted to the owners thereof by this Resolution shall cease. The City may discharge all Bonds due on any date by depositing into a special account on or before that date a sum sufficient to pay the same in full; or if any Bonds should not be paid when due, it may nevertheless be discharged by depositing into a special account a sum sufficient to pay it in full with interest accrued from the due date to the date of such deposit. The City, at its option, may also discharge all Bonds called for redemption on any date when they are prepayable according to their terms, by depositing into a special account on or before that date a sum sufficient to pay them in full, with the required redemption premium, if any, provided that notice of redemption
has been duly given as required by this Resolution. The City, at its option, may also discharge all Bonds of said issue at any time by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Bonds to its maturity or, at the City's option, if said Bond is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Bond at maturity, or at the City's option, if said Bond is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Bonds on such date has been duly given or provided for. Upon such payment or deposit, in the amount and manner provided by this Section, all liability of the City with respect to the Bonds shall cease, terminate and be completely discharged, and the owners thereof shall be entitled only to payment out of the money so deposited.

Section 12. Investments and Arbitrage. Monies accumulated in any of the funds and accounts referred to in Sections 4 and 9 hereof which are not immediately needed for the respective purposes thereof, may be invested in legal investments subject to the provisions of Sec. 66.0603(1m), Wisconsin Statutes, until needed. All income derived from such investments shall be credited to the fund or account from which the investment was made; provided, however, that at any time that the Reserve Requirement is on deposit in the Reserve Account, any income derived from investment of the Reserve Account shall be deposited into the Special Redemption Fund and used to pay principal and interest on the Bonds. A separate banking account is not required for each of the funds and accounts established under this Resolution; however, the monies in each fund or account shall be accounted for separately by the City and used only for the respective purposes thereof. The proceeds of the Bonds shall be used solely for the purposes for which they are issued but may be temporarily invested until needed in legal investments. No such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations.

An officer of the City, charged with the responsibility for issuing the Bonds, shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Bonds are not "arbitrage bonds" under Section 148 of the Code or the Regulations.

Section 13. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the City and the owner or owners of the Bonds, and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 10, until all of the Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the City, the governing body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the City, its governing body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.
Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 15. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Bond Trust Services Corporation, Roseville Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

Section 16. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 17. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 18. Compliance with Federal Tax Laws. (a) The City represents and covenants that the Project and the ownership, management and use of the Project will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain
the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

The foregoing covenants shall remain in full force and effect, notwithstanding the defeasance of the Bonds, until the date on which all of the Bonds have been paid in full.

Section 19. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by Ehlers.

Section 20. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or Final Official Statement are hereby ratified and approved. In connection with the closing of the Bonds, the appropriate City official shall certify the Preliminary Official Statement and any addenda or Final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or Final Official Statement to be distributed to the Purchaser.

Section 21. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).
To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 22. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 23. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 24. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent, sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.
Section 25. Conflicting Ordinances or Resolutions. All prior ordinances, resolutions (other than the Prior Resolution), rules, or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage. In case of any conflict between this Resolution and the Prior Resolution, the Prior Resolution shall control so long as any Prior Bonds are outstanding.

Adopted, approved and recorded September 10, 2019.

Robert B. Mielke
Mayor

ATTEST:

Toni Rayala
City Clerk

(SEAL)
EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
EXHIBIT D-2
Debt Service Schedule

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)
[EXHIBIT MRP]

Mandatory Redemption Provision

The Bonds due on May 1, ____, ____, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from special redemption fund deposits which are required to be made in amounts sufficient to redeem on May 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on May 1, ______

<table>
<thead>
<tr>
<th>Redemption Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>______</td>
<td>$____</td>
</tr>
<tr>
<td>______</td>
<td>______(maturity)</td>
</tr>
</tbody>
</table>

For the Term Bonds Maturing on May 1, ______

<table>
<thead>
<tr>
<th>Redemption Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>______</td>
<td>$____</td>
</tr>
<tr>
<td>______</td>
<td>______(maturity)</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>Redemption Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
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<td>$____</td>
</tr>
<tr>
<td>______</td>
<td>______(maturity)</td>
</tr>
</tbody>
</table>

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<table>
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<tr>
<th>Redemption Date</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>______</td>
<td>$____</td>
</tr>
<tr>
<td>______</td>
<td>______(maturity)</td>
</tr>
</tbody>
</table>
EXHIBIT E

(Form of Bond)

UNITED STATES OF AMERICA
REGISTERED STATE OF WISCONSIN DOLLARS
MARATHON COUNTY CITY OF WAUSAU $_______
WATER SYSTEM REVENUE BOND, SERIES 2019D

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
May 1, _____ October 1, 2019 ____% ______

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: ________________________ THOUSAND DOLLARS
($_________)

FOR VALUE RECEIVED, the City of Wausau, Marathon County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), solely from the fund hereinafter specified, on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on May 1 and November 1 of each year commencing on May 1, 2020 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

The Bonds maturing on May 1, 2028 and thereafter are subject to redemption prior to maturity, at the option of the City, on May 1, 2027 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.
[The Bonds maturing in the years ________________________ are subject to mandatory redemption by lot as provided in the Resolution referenced below at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

This Bond is one of an issue aggregating $2,695,000, issued for the purpose of paying the cost of additions, improvements and extensions to the Water System of the City, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereeto and a Resolution adopted September 10, 2019, and entitled: "Resolution Authorizing the Issuance and Sale of $2,695,000 Water System Revenue Bonds, Series 2019D of the City of Wausau, Marathon County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds" (the "Resolution") and is payable only from the revenues of said Water System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Special Redemption Fund", created by a resolution adopted by the City on November 14, 2017 and continued by the Resolution. The Bonds are issued on a parity with the City's Water System Revenue Bonds, Series 2017C, dated December 5, 2017 and senior to the Water System and Sewer System Revenue Bond Anticipation Notes, Series 2018B, dated December 4, 2018. This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the
Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of $5,000 or any integral multiple thereof.

It is hereby certified, recited and declared that all conditions, things and acts required by law to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said City from the operation of its Water System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.
IN WITNESS WHEREOF, the City of Wausau, Marathon County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF WAUSAU,
MARATHON COUNTY, WISCONSIN

By: ______________________________
Robert B. Mielke
Mayor
(SEAL)

By: ______________________________
Toni Rayala
City Clerk
Date of Authentication: ____________, ____________

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolution of the City of Wausau, Wisconsin.

BOND TRUST SERVICES CORPORATION,
ROSEVILLE, MINNESOTA

By ______________________________
Authorized Signatory
ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

____________________________________________________________________________
(Name and Address of Assignee)

____________________________________________________________________________
(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints
______________________________________________________________________________, Legal Representative, to transfer said Bond on
the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____________________

Signature Guaranteed:

____________________________________________________________________________
(e.g. Bank, Trust Company (Depositary or Nominee Name)
or Securities Firm)

NOTICE: This signature must correspond with the
name of the Depositary or Nominee Name as it
appears upon the face of the within Bond in every
particular, without alteration or enlargement or any
change whatever.

____________________________________________________________________________
(Authorized Officer)
RESOLUTION OF THE FINANCE COMMITTEE

Authorizing the Wausau Police Department to accept a Victims of Crime Act grant of $300,000 to continue the Victim Response Team and the B.A. & Esther Greenheck Foundation Grant of $193,500

Committee Action: Pending
Fiscal Impact: $493,500 over 5 years

File Number: 16-1110 Date Introduced: September 10, 2019

FISCAL IMPACT SUMMARY

<table>
<thead>
<tr>
<th>COSTS</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Neutral</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Included in Budget:</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>One-time Costs:</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Recurring Costs:</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SOURCE</th>
<th>Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee Financed:</td>
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</tr>
<tr>
<td>Grant Financed:</td>
<td>$493,500</td>
</tr>
<tr>
<td>Debt Financed:</td>
<td></td>
</tr>
<tr>
<td>TID Financed:</td>
<td></td>
</tr>
</tbody>
</table>

TID Source: Increment Revenue Debt Funds on Hand Interfund Loan

RESOLUTION

WHEREAS, the City of Wausau Police Department (“WPD”) is the recipient of a federal grant award under the Victims of Crime Act (“VOCA”) in the amount of $300,000; and a B.A. Esther Greenheck Foundation Grant Funding of $193,500; and

WHEREAS, the WPD will use the grant funding to continue the Victim Response Team with the focus of identifying victims of crime who would benefit from immediate access to mental health treatment and therapy, providing access to immediate mental health therapy for those victims, facilitating referrals to the appropriate resources in the community, and finding creative solutions to make victims as whole as possible in the most efficient way possible; and

WHEREAS, the attached grant program requires City Funding over a five year period due to the diminishing grant structure; and

WHEREAS, your Finance Committee, at its September 10, 2019 meeting has reviewed and recommended approval of the grant;
NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Wausau, that the WPD is authorized to accept the Victims of Crime Act grant of $300,000 and B.A. Esther Greenheck Foundation grant of $193,500;

Approved:

______________________________
Robert B. Mielke, Mayor
Staff Memo

September 3, 2019

Re. Acceptance of Victims of Crime Act (VOCA) grant funding; Acceptance of B.A. & Esther Greenheck Foundation grant funding; Approval of tiered funding of the Victim Resource Officer position; Approval of one additional .80 FTE Crime Response Specialist position.

SUMMARY OF ACTION ITEMS

Victims of Crime Act Federal Grant Funding

- Authorizing the Wausau Police Department to accept a Victims of Crime Act grant of $300,000 per year for 5 years to continue support of its Victim Resource Unit.

B.A. & Esther Greenheck Foundation Grant Funding

- Authorizing the Wausau Police Department to accept a B.A. & Esther Greenheck Foundation grant of $193,500 to continue funding 50% of the Victim Resource Officer’s wages and benefits.

Tiered Funding for the Victim Resource Officer Position

- Approving the following tiered funding strategy to assume 50% of the Victim Resource Officer’s non-VOCA wages and benefits by year 2025:

<table>
<thead>
<tr>
<th>Year</th>
<th>City of Wausau</th>
<th>Greenheck</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>$0</td>
<td>$64,500</td>
</tr>
<tr>
<td>2021</td>
<td>$12,900</td>
<td>$51,600</td>
</tr>
<tr>
<td>2022</td>
<td>$25,800</td>
<td>$38,700</td>
</tr>
<tr>
<td>2023</td>
<td>$38,700</td>
<td>$25,800</td>
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<tr>
<td>2024</td>
<td>$51,600</td>
<td>$12,900</td>
</tr>
<tr>
<td>2025</td>
<td>$64,500</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$193,500</td>
<td>$193,500</td>
</tr>
</tbody>
</table>

Crime Response Specialist Position

- Approving a .80 FTE Crime Response Specialist position.
## VOCA BUDGET

### 5-Year Projection

<table>
<thead>
<tr>
<th>Personnel</th>
<th>VOCA</th>
<th>Cash Match</th>
<th>In-Kind Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Captain</td>
<td>$8,750</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Therapist #1</td>
<td>$79,000</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Victim Resource Officer</td>
<td>$40,500</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Advisory Committee</td>
<td>$0</td>
<td>$1,400</td>
<td></td>
</tr>
<tr>
<td>Crime Response Specialist</td>
<td>$40,000</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$159,500</strong></td>
<td><strong>$8,750</strong></td>
<td><strong>$1,400</strong></td>
</tr>
</tbody>
</table>

| Benefits                                        |            |            |               |
| Captain                                        | $3,800     | $0         | $0            |
| Therapist #1                                   | $45,000    | $0         | $0            |
| Victim Resource Officer                        | $24,000    | $0         | $0            |
| Therapist #2                                   | $0         | $0         | $0            |
| Crime Response Specialist                      | $43,000    | $0         | $0            |
| **Total**                                      | **$112,000** | **$3,800** |               |

| Staff Development                               |            |            |               |
| Training                                       | $6,000     | $0         | $0            |
| **Total**                                      | **$6,000** | $0         | $0            |

| Travel                                          |            |            |               |
| Travel                                          | $4,000     | $0         | $0            |
| **Total**                                      | **$4,000** | $0         | $0            |

| Supplies and Operating                          |            |            |               |
| Public Information                              | $800       | $0         | $0            |
| Printing, Photocopying, & Postage              | $500       | $0         | $0            |
| Office Space                                   | $0         | $14,360    |               |
| Leased Vehicle #1                               | $6,000     | $0         | $0            |
| Cell Phones                                    | $1,400     | $0         | $0            |
| **Total**                                      | **$8,700** | $0         | **$14,360**   |

| Consultants                                     |            |            |               |
| Clinical Supervision #1                         | $4,800     | $0         | $0            |
| **Total**                                      | **$4,800** | $0         | $0            |

| Other                                           |            |            |               |
| Emergency Victim Assistance Funds               | $5,000     | $0         | $0            |
| **Total**                                      | **$5,000** | $0         | $0            |

| Sum total                                       | $300,000   | $12,550    | $15,760       |

**Note:** Personnel and Benefits are based upon projected costs in year 2025.
B.A. & Esther Greenheck Foundation Budget

<table>
<thead>
<tr>
<th></th>
<th>Personnel</th>
<th>Benefits</th>
<th>5-Year Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Federal</td>
<td>Cash Match</td>
<td>In-Kind Match</td>
</tr>
<tr>
<td>Victim Resource Officer</td>
<td>$40,500</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$40,500</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Victim Resource Officer</td>
<td>$24,000</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$24,000</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Annual VOCA Total</td>
<td>$64,500</td>
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<tr>
<td>Annual Greenheck Total</td>
<td>$64,500</td>
<td>$322,500</td>
<td>$0</td>
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</tbody>
</table>

<table>
<thead>
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<td>$193,500</td>
<td>$193,500</td>
</tr>
</tbody>
</table>

Note: Personnel and Benefits are based upon projected costs in year 2025.

SUMMARY

In 2016, the Wausau Police Department became a recipient of Victims of Crime Act (VOCA) and B.A. & Esther Greenheck Foundation grant funding, which financed the creation and ongoing financial support of a newly-formed work unit called the Victim Resource Unit (VRU). September, 2019, will mark the end of the three-year grant cycle, and applications were submitted to Wisconsin’s Office of Crime Victim Services and the B.A. & Esther Greenheck Foundation for continued funding of this work unit. The new grant cycle operates on a five-year cycle, as opposed to three-year cycle.

As background, the VRU operates within an established system intentionally designed to provide a comprehensive and seamless continuum of immediate, medium-term, and long-term integrated services and care for victims. Current funding supports a Victim Resource Therapist (100% VOCA-funded) and a Victim Resource Officer (70% VOCA-funded, 30% Greenheck-funded). This two-person resource unit provides timely direct services and coordinates community-based services to: (1) respond to the emotional, psychological, and physical needs of crime victims; (2) assist victims to stabilize their lives after victimization; (3) assist victims to understand and participate in the criminal justice system; and (4) restore a measure of safety and security for the victim.
In addition to continuing its support of existing positions, we applied for additional funding in the new 5-year grant cycle to fund:

1. The Victim Resource Officer at 50% VOCA and 50% Greenheck with a tiered agreement (outlined above), whereby the City of Wausau assumes 50% of the officer’s expense in year 2025
2. A .80 FTE Crime Response Specialist, funded at 100% VOCA.

What follows is a summary of duties for each position within the VRU:

**Victim Resource Therapist**

The overall purpose of a Victim Resource Therapist is to provide mental health therapy to individuals or families who have been a victim of crime, to identify victims of crime who would benefit from immediate access to mental health treatment and therapy, to provide access to immediate mental health therapy for those victims, facilitate referrals to the appropriate resources in the community, and find creative solutions to make victims as whole as possible in the most efficient way possible.

**Victim Resource Officer**

The purpose of this position is to administer and coordinate city-wide efforts to reduce victimization and the mental, emotional, and physical impact of crime upon victims of crime. The Victim Resource Officer is responsible for building community partnerships and collaborating with other agencies or organizations to effectively provide services to victims of crime. This position also incorporates general duty police work involving protection of life and property, enforcement of laws, crime investigation, and service to the public. The employee is responsible for the proper investigation of cases assigned including collection and preservation of evidence, recovery of property, apprehension of the offender, and preparation of cases for prosecution. General duty police work accounts for 50 percent of the officer’s assignment and is not subject to reimbursement through VOCA. The employee has a significant impact on the quality of life through victim assistance, community partnership, and thorough investigations.

**Crime Response Specialist (NEW)**

The purpose of this position is to administer and coordinate city-wide efforts to reduce victimization and the mental, emotional, and physical impact of crime upon victims of crime. This is accomplished through administrative support of the Victim Resource Unit and crime response. Work involves grant tracking, management, and reporting, therapy scheduling, as well as providing comprehensive services to victims in such matters as their rights, information about their case, information and referrals to community resources, crisis response intervention, and assistance with Crime Victim Compensation.

Together, these positions seek to bridge the gap that exists between victimization and wellness. In so doing, they seek to address:
• The void in direct victim services and resources for various types of crime;
• Fragmented and uncoordinated services;
• Lack of community, law enforcement, and victim awareness of victim services; and
• Culturally-specific barriers of language, culture, and distrust.

The Wausau Police Department has received award of $300,000 in annual VOCA grant funding. In addition, $193,500 has been awarded by the B.A. & Esther Greenheck Foundation over 5-years. The Office of Crime Victim Services, who manages federal VOCA funds, is awarding VOCA subgrants for a one year project with intent to fund four additional continuation years.

To accept these grants and sustain the VRU, the Wausau Police Department is seeking the following authorizations and approvals from City Council:

**Victims of Crime Act Federal Grant Funding**

• Authorizing the Wausau Police Department to accept a Victims of Crime Act grant of $300,000 per year for 5 years to continue support of its Victim Resource Unit.

**B.A. & Esther Greenheck Foundation Grant Funding**

• Authorizing the Wausau Police Department to accept a B.A. & Esther Greenheck Foundation grant of $193,500 to continue funding 50% of the Victim Resource Officer’s wages and benefits.

**Tiered Funding for the Victim Resource Officer Position**

• Approving the following tiered funding strategy to assume 50% of the Victim Resource Officer’s non-VOCA wages and benefits by year 2025:

<table>
<thead>
<tr>
<th>Year</th>
<th>City of Wausau</th>
<th>Greenheck</th>
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</thead>
<tbody>
<tr>
<td>2020</td>
<td>$0</td>
<td>$64,500</td>
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<tr>
<td>2021</td>
<td>$12,900</td>
<td>$51,600</td>
</tr>
<tr>
<td>2022</td>
<td>$25,800</td>
<td>$38,700</td>
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<tr>
<td>2023</td>
<td>$38,700</td>
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<tr>
<td>2024</td>
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<td>$12,900</td>
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<tr>
<td>Total</td>
<td>$193,500</td>
<td>$193,500</td>
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**Crime Response Specialist Position**

• Approving a .80 FTE Crime Response Specialist position.
## Overall Financial Impact

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<tr>
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<td>Local Match</td>
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<td></td>
<td>$51,600 (2021)</td>
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<td>$12,900 (2024)</td>
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<td>$64,500 (2025)</td>
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The Wausau Police Department is leading the way in policing excellence through creation of the Victim Resource Unit. We are pleased with successes of the work unit over the last three years, and are excited for what the future may hold.

Deputy Chief Barnes will be present at requisite committee meetings and the subsequent Council meeting to answer any questions and provide additional information. You’re also welcome to contact me in advance and I’d be happy to discuss this project.

Sincerely,

Captain Benjamin Graham  
Wausau Police Department  
715-261-7801  
Benjamin.Graham@ci.wausau.wi.us
RESOLUTION OF THE HUMAN RESOURCES COMMITTEE

Creating the Position of Crime Response Specialist

Committee Action: Pending

Fiscal Impact: 2019 grant funded

File Number: 19-0909   Date Introduced: September 10, 2019

FISCAL IMPACT SUMMARY

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<tr>
<td>Debt</td>
<td>Funds on Hand</td>
<td>Interfund Loan</td>
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RESOLUTION

WHEREAS, the Police Department has been awarded grant funding to expand the Victim Resource Unit to include a Crime Response Specialist, pending receipt of the award letter and acceptance of the account by Common Council action; and,

WHEREAS, the Crime Response Specialist position is intended to administer and coordinate city-wide efforts to reduce victimization and the mental, emotional, and physical impact of crime upon victims of crime; and,

WHEREAS, this is accomplished through administrative support of the Victim Resource Unit and crime response. The work will involve grant tracking, management, and reporting; therapy scheduling; and providing comprehensive services to victims in such matters as their rights, information about their case, information and referrals to community resources, crisis response intervention, and assistance with Crime Victim Compensation; and,

WHEREAS, your Human Resources Committee has reviewed and recommends the establishment of the Crime Response Specialist position,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that the Crime Response Specialist position be created upon action of this Council, as specified above and in supporting documents.

Approved:

Robert B. Mielke, Mayor
Memo

August 30, 2019

RE. Crime Response Specialist position

Human Resources,

The Wausau Police Department is a 2019 Victims of Crime Act (VOCA) grant recipient. This is a federal grant administered through Wisconsin’s Office of Crime Victim Services. Grant funding, totaling $300,000 per year, will continue to support our Victim Resource Unit (VRU), which operates within an established system intentionally designed to provide a comprehensive and seamless continuum of immediate, medium-term, and long-term integrated services and care for victims. In addition to funding our current positions of Victim Resource Therapist and Victim Resource Officer, we’ve received approval to add a Crime Response Specialist, which will be grant funded at 100%. The Crime Response Specialist position is a four day per week position (0.8 FTE). This three-person resource unit will provide timely direct services and coordinate community-based services to: (1) respond to the emotional, psychological, and physical needs of crime victims; (2) assist victims to stabilize their lives after victimization; (3) assist victims to understand and participate in the criminal justice system; and (4) restore a measure of safety and security for the victim.

Crime Response Specialist

The purpose of this position is to administer and coordinate city-wide efforts to reduce victimization and the mental, emotional, and physical impact of crime upon victims of crime. This is accomplished through administrative support of the Victim Resource Unit and crime response. Work involves grant tracking, management, and reporting, therapy scheduling, as well as providing comprehensive services to victims in such matters as their rights, information about their case, information and referrals to community resources, crisis response intervention, and assistance with Crime Victim Compensation.

What follows is a description of how this position will enable us to meet organizational goals and grant objectives:

- Respond to the emotional, psychological, or physical needs of crime victims;
  - This person will review incoming criminal cases, make prompt contact with victims of crime, and provide initial orientation to victims on such matters as their individual rights, court procedures, and information regarding investigative procedures. In response to their emotional and psychological needs, the assistant/specialist will connect victims with services rendered by the Victim Resource Therapist. He/she will administer therapy
scheduling, make reminder calls to reduce the rate of no-show, and will coordinate with the Victim Resource Officer to address victim needs. On major cases, the assistant/specialist will respond to the scene, or victim’s location, if different, and provide immediate emotional support and personal advocacy.

- Assist victims to stabilize their lives after a victimization;
  - For crimes subject to victim compensation, the specialist will provide victims with information and assist them in filing requisite paperwork through Crime Victim Compensation. Recovery of financial loss following victimization has the potential to lead to greater stability for the victim.
- Assist victims to understand and participate in the criminal justice system; or
  - In the role of Crime Response Specialist, he/she will lend understanding and assist victims as they participate in the criminal justice system. This will be accomplished through on-scene response, through telephone calls, or follow-up meetings as cases progress through the justice system.

As outlined in our application to the Office of Crime Victim Services, we’ve identified the following gaps in service that the Crime Response Specialist will enable us to fill. They include:

- Gap #1 – Void in direct victim services and resources for various types of crime;
- Gap #2 – Fragmented and uncoordinated victim services; and
- Gap #3 – Lack of community, law enforcement, and victim awareness of victim services.

To fill these gaps, the Crime Response Specialist will provide:

- Case Management
  - To ensure victims are provided continuity in services and receive timely direct support for the duration of the justice process. As soon as victims are identified to receive services, each victim will be case managed by a member of the VRU, who will serve as a consistent point of contact and support as services are provided and referrals to other services and resources are made. The case management process will also allow for unique services to be provided, such as facilitating the sometimes complex or tedious process of accessing available resources;
- Victim Advocacy
  - To provide victims a voice and ensure access to services, resources, information, and legal options; and
- Direct Services
  - To meet and enhance their emotional and physical well-being, their mental health, and to protect victims from further victimization, to the extent possible. The project will provide a full range of emergency and ongoing support options for victims, including on-call counseling and therapy services provided by a Victim Resource Therapist.
## Agenda Item

Discussion and Possible Action Creating the Position of Crime Response Specialist in the Police Department

## Background

The Police Department has been awarded grant funding to expand the Victim Resource Unit to include a Crime Response Specialist; the award letter and Council acceptance for the grant is pending. Attached, please find a memorandum from the Department explaining the Unit and grant. This position is being presented to the Committee in advance to fully utilize the grant should Council choose to accept it.

The Crime Response Specialist position is intended to administer and coordinate city-wide efforts to reduce victimization and the mental, emotional, and physical impact of crime upon victims of crime. This is accomplished through administrative support of the Victim Resource Unit and crime response. Work involves grant tracking, management, and reporting; therapy scheduling; as well as providing comprehensive services to victims in such matters as their rights, information about their case, information and referrals to community resources, crisis response intervention, and assistance with Crime Victim Compensation.

This position has been classified in Salary Grade 19 (minimum $40,927 – maximum $57,297).

## Fiscal Impact

Grant funded.

## Staff Recommendation

Approve creation of new position.

Staff contact: Matthew Barnes (715-261-7808)
**JOB DESCRIPTION**

Crime Response Specialist - Police Department

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Crime Response Specialist</th>
<th>Reports To:</th>
<th>Investigations Captain</th>
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<tr>
<td>Created:</td>
<td>May 2019</td>
<td>Last Revision:</td>
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This description is not an announcement of a position opening. To view current openings please visit [www.ci.wausau.wi.us](http://www.ci.wausau.wi.us). The following statements are intended to describe, in broad terms, the general functions and responsibility levels characteristic of positions assigned to this classification. They should not be viewed as an exhaustive list of the specific duties and prerequisites applicable to individual positions that have been so classified.

**Purpose of the Position**

The purpose of this position is to administer and coordinate city-wide efforts to reduce victimization and the mental, emotional, and physical impact of crime upon victims of crime. This is accomplished through administrative support of the Victim Resource Unit and crime response. Work involves grant tracking, management, and reporting, therapy scheduling, as well as providing comprehensive services to victims in such matters as their rights, information about their case, information and referrals to community resources, crisis response intervention, and assistance with Crime Victim Compensation.

**Essential Duties and Responsibilities**

1. Maintain core values of the Wausau Police Department.
2. Review incoming criminal cases, make prompt contact with victims of crime, and provide initial orientation to victims and witnesses on such matters as their individual rights, court procedures, Crime Victim Compensation, and information regarding investigative procedures (as deemed appropriate by law enforcement).
3. Connect victims with services rendered by the Victim Resource Therapist.
4. Assist with therapy scheduling, make reminder calls to reduce the rate of no-show, and coordinate with the Victim Resource Officer to address victim needs.
5. On major cases, respond to the scene, or victim’s location, if different, and provide immediate support and personal advocacy to the victim.
6. Assist victims as they participate in the criminal justice system. This will be accomplished through on-scene response, through telephone calls, or follow-up meetings as cases progress through the justice system.
7. Aid law enforcement in interviewing victims of crime.
8. Provide assistance and information to victims and witnesses in the investigation of cases.
9. Act as a liaison between law enforcement and appropriate community resources.
10. Make referrals to appropriate community resources for assistance.
11. Assist in reviewing program progress, maintaining program records, and preparing reports.
12. Attend forensic interviews in order to assist victims and their families.
13. Attend and participate in relevant committees related to victim services in Marathon County.
14. Obtain, track, and report on requisite data necessary for grant reporting.
15. Assist in meeting requirements for grant reporting on a quarterly and annual basis.
16. Record and retain minutes for VRU meetings.
17. May be called to respond to major cases outside of normal business hours.
18. Attend training related to victim services.

**Additional Duties and Responsibilities**

- Additional duties as assigned.

**Education and Experience Requirements**

Associate’s degree in human services, criminal justice, or closely related field; or an associate's degree in secretarial science or directly related field and two years’ work experience in the criminal justice system; or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Experience working with crime victims or witnesses preferred. Applicants must possess a valid Wisconsin driver license.

**Knowledge, Skills and Abilities**

**Basic Level – MS PowerPoint**

**Intermediate – Excel**

**Intermediate Level - Word**

Proficient use of complex software systems specific to departmental functions.

- Ability to analyze and categorize data and information in order to determine the relationship of the data with reference to established criteria/standards. Ability to compare, count, differentiates measure and sort information.
- Ability to add and subtract, multiply and divide, and calculate percentages, fractions, and decimals.
- Knowledge of the theories, practices, and techniques of criminal justice and social work particularly as they relate to victims, complainants, and witnesses in criminal cases.
- Knowledge of the psychological effects of crime victims. Knowledge of characteristics which are consistent among victims of crime.
- Ability to communicate effectively both orally and in writing.
- Knowledge of the criminal justice system and related court proceedings.
- Knowledge of community resources available to victims and complainants.
- Ability to establish and maintain effective working relationships with staff, citizens, clients, community agencies, court personnel, and others.
- Ability to conduct interviews in a tactful and courteous manner.
- Ability to maintain and compile statistical records pertaining to program activities.
- Ability to maintain confidentiality of information and resources.
- Ability to exercise the judgment, decisiveness and creativity in situations involving a variety of pre-defined duties subject to frequent change.
- Ability to operate office equipment and machinery requiring simple but continuous adjustments, such as multi-line telephone, computer keyboard/terminal, fax machine, photocopier, computer printer and calculator.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use.
- Ability to exert light physical effort in sedentary to light work, typically involving lifting, carrying, pushing and pulling.

**Physical and Working Environment**

Normal office working conditions within minimal exposure to disagreeable elements.
Normal mental and visual attention is required. Light physical demands to include bending, twisting, turning, and light lifting. Limited exposure to workplace hazards. Some travel.

Acknowledgement

All requirements of the described position are subject to change over time. The employee may be required to perform other duties as requested by the City.

Signature of Department Director: __________________________ Date: __________

I acknowledge that this job description is neither an employment contract nor a legal document. I have received, read, and understand the expectations for the successful performance of this job.

Printed Name: __________________________ Signature: __________________________ Date: __________

The City of Wausau is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals and encourages both prospective and current employees to discuss potential accommodations with the employer.
RESOLUTION OF THE HUMAN RESOURCES COMMITTEE

Approving United Way Participation Incentive

Committee Action: Pending
Fiscal Impact: None
File Number: 19-0908
Date Introduced: September 10, 2019

FISCAL IMPACT SUMMARY

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<tr>
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RESOLUTION

WHEREAS, the City of Wausau has long participated in a United Way Campaign, which creates an opportunity for the employees to donate, volunteer and speak out for causes that matter to them; and

WHEREAS, the City of Wausau would like to raffle off two days of vacation time off to employees who donated via the United Way Campaign on the first day of the campaign; and

WHEREAS, the vacation incentives are very common incentives to encourage timely participation in a donation campaign; and

WHEREAS, your Human Resources Committee has reviewed and recommends approval of the vacation incentive.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that the City of Wausau shall raffle two vacation days off to two employees, and employees shall be eligible to participate in the vacation raffle by donating to United Way on the first day of the United Way Campaign.

Approved:

Robert B. Mielke, Mayor
<table>
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<tbody>
<tr>
<td>Discussion and Possible Action Creating a Participation Incentive for the City’s United Way Campaign</td>
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<table>
<thead>
<tr>
<th>Background</th>
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<tbody>
<tr>
<td>The City of Wausau has long participated in a United Way Campaign, which creates an opportunity for employees to donate, volunteer and speak out for causes that matter to them. This year, the City would like to add an incentive for participation in the campaign.</td>
</tr>
<tr>
<td>The City of Wausau would like to raffle off two days of vacation time off to employees who donate via the City’s United Way Campaign. The City’s United Way campaign is scheduled to begin on Wednesday, September 18, which is also the day of the Employee Appreciation Picnic. Pledge forms will be made available for employees at the Employee Appreciation Picnic. Employees who complete donation paperwork and turn it in at the Employee Picnic, or employees who donate online on September 18, will have their names entered into a drawing for an additional vacation day. Two winners will be chosen, with each receiving one vacation day.</td>
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<tr>
<td>Union represented employees will be eligible for participation only if a memorandum of understanding can be negotiated between the City and each union.</td>
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<table>
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<tr>
<th>Staff Recommendation</th>
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<td>Approve incentive.</td>
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| Staff contact: Toni Vanderboom, 715-261-6634 |
RESOLUTION OF THE PLAN COMMISSION

Amending the precise implementation plan at 327 North 17th Avenue to allow for a building sign in excess of thirty feet in height from curb level, in a UDD, Unified Development District.

Committee Action: Pending
Fiscal Impact: None.

File Number: 19-0910 Date Introduced: September 10, 2019

WHEREAS, on September 9, 2019, the Plan Commission held a public hearing to consider a request from Graphic House to amend the precise implementation plan at 327 North 17th Avenue to allow for a sign in excess of thirty feet but less than fifty feet in height from curb level, in a UDD, Unified Development District; and

WHEREAS, the proposal is for a 64 square foot sign to be mounted on the front fascia on the west side of the building; and

WHEREAS, the top of the sign would be above 30 feet, but below 50 feet from the ground; and

WHEREAS, two existing signs on the west elevation would be removed, along with one from the north side; and

WHEREAS, the sign would be internally illuminated; and

WHEREAS, the sign would face west towards the freeway and not towards the residential area to the east; and

WHEREAS, the signs are not likely to impact surrounding properties, or the general health, safety or welfare due to the height, now therefore

BE IT RESOLVED that the Common Council of the City of Wausau hereby approves a conditional use at 327 North 17th Avenue to allow for a sign in excess of thirty feet in height from curb level, in a UDD, Unified Development District, as presented.

Approved:

Robert B. Mielke, Mayor
The Plan Commission met on Monday, September 9, 2019, at 4:00 p.m. in the Common Council Chambers of Wausau City Hall.

Mayor Robert Mielke, Eric Lindman, Gary Gisselman, Bruce Bohlken, Ron Zahrt, Andrew Brueggeman

Brad Lenz, William Hebert, Melissa Engen, Matt Woller

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and transmitted to the Wausau Daily Herald in the proper manner.

Mayor Mielke called the meeting to order at approximately 4:00 p.m. noting that a quorum was present.

PUBLIC HEARING: Discussion and possible action on approving a conditional use at 327 North 17th Avenue to allow for a sign in excess of thirty feet but less than fifty feet in height from curb level, in a UDD, Unified Development District.

Matt Woller, Graphic House, said that the signage is for Incredible Bank and will be placed on the west elevation to maximize the signage above the main entrance. The River Valley Bank and River Valley Insurance signs will be removed.

Brueggeman arrived at 4:02 p.m.

Woller said that the sign exceeds 30’ and will be approximately 40’ tall.

Mayor Mielke closed the public hearing.

Lenz said that this is a modification to the Unified Development District. In the regular zoning districts, signs up to 30’ would be allowed and a conditional use can be granted to allow for signs up to 50’ in height. The sign will be located on the building, which have generally been approved. The sign will face the freeway and not the residences.

Zahrt motioned to approve a conditional use at 327 North 17th Avenue to allow for a sign in excess of thirty feet but less than fifty feet in height from curb level, in a UDD, Unified Development District. Bohlken seconded, and the motion carried unanimously 6-0. This item will go to Common Council on September 10, 2019.
STAFF REPORT

TO: City of Wausau Plan Commission

FROM: Brad Lenz, City Planner

DATE: September 5, 2019

GENERAL INFORMATION

APPLICANT: Matt Capodice, Graphic House Inc.

LOCATION: 327 N. 17th Avenue

EXISTING ZONING: UDD, Unified Development District

REQUESTED ZONING: Amend UDD

PURPOSE: To allow for a sign higher than thirty feet above curb level

EXISTING LAND USE: Commercial

SIZE OF PARCEL: Approximately 5 acres

SURROUNDING ZONING AND LAND USE:

North: UDD; Commercial
South: UDD; Commercial
East: R2, Single Family Residence District; single-family homes
West: Freeway right-of-way

(See attached Zoning Map)

ANALYSIS

The proposal is for a 64 square-foot sign to be mounted on the front fascia (west side of the building) as shown in the attached renderings. The top of the sign would be above 30 feet but below 50 feet from the ground. Two existing signs on the west elevation would be removed, along with one from the north side. The sign would be internally illuminated.
Staff has generally recommended for signs taller than 30 feet when the sign is affixed to an existing building. In this case, the sign would be below 50 feet and not project above the height of the building. The sign would face west towards the freeway and not towards the residential area to the east. They are unlikely to impact surrounding properties, or the public’s general health, safety, or welfare due to their height.

Staff recommends approval of the amendment to allow for the building sign as proposed. A sign permit through the Inspections Division will still be required prior to installation.
RESOLUTION OF THE HUMAN RESOURCES COMMITTEE

Amending Employee Handbook Section 7.12 Post Employment Health Plan-Sick Leave Conversion

Committee Action: Pending

Fiscal Impact:

| File Number: | 12-0219 | Date Introduced: | September 10, 2019 |

FISCAL IMPACT SUMMARY

| COSTS | Budget Neutral: Yes | No | Included in Budget: Yes | No | Budget Source: |
|       |                   |    |                        |    |               |
|       |                   |    | One-time Costs: Yes | No | Amount: |
|       |                   |    | Recurring Costs: Yes | No | Amount: |

| SOURCE | Fee Financed: Yes | No | Amount: |
|        | Grant Financed: Yes | No | Amount: |
|        | Debt Financed: Yes | No | Amount: |
|        | TID Financed: Yes | No | Amount: |
|        | TID Source: Increment Revenue | Debt | Funds on Hand | Interfund Loan |

RESOLUTION

WHEREAS, the City of Wausau Employee Handbook currently grants a conversion of sick leave balances into a Post Employment Health Plan, for those employees who meet the requirements; and,

WHEREAS, the Employee Handbook currently requires 3 months’ notice prior to the retirement date; and,

WHEREAS, there is currently no discretion on this notice requirement in cases of medical disability, where an employee is medically unable to work the notice period; and,

WHEREAS, your Human Resources Committee also recommends amending the Employee Handbook language to grant the Human Resources Director the ability to shorten or waive the notice period in cases of medical disability,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that the Employee Handbook Section 7.12 be amended upon action of this Council, as specified above and in supporting documents.

Approved:

______________________________
Robert B. Mielke, Mayor
### Agenda Item

Discussion and Possible Action Amending the Language of the Employee Handbook Section 7.12 Post Employment Health Plan-Sick Leave Conversion.

### Background

Attached, please find a proposed language change to the Employee Handbook Section 7.12 Post Employment Health Plan-Sick Leave Conversion.

The current language governing PEHP holds all employees to a 3 month notice requirement in order to qualify for a conversion of sick leave into the Post Employment Health Plan. There is currently no discretion to be granted in the case of medical disability retirement, where an employee may be medically unable to work the notice period.

The proposed amendment would grant the Human Resources Department the discretion to waive or shorten the notice period in cases of medical disability.

### Fiscal Impact

Unknown.

### Staff Recommendation

Approve the amendment.

Staff contact: Toni Vanderboom, 715-261-6634
7.12 – Post Employment Health Plan – Sick Leave Conversion

Sick Leave Conversion upon Retirement: Regular full-time employees are eligible for the following upon retirement or medical disability retirement:

When a full-time employee, with less than 25 years of service, retires or is forced to retire due to medical disability, a maximum of 60 percent (60%) of the sick leave remaining in the employee's accumulated sick leave account may be converted to its monetary value (employee's hourly rate, exclusive of longevity and shift differential rates) and shall be contributed to the participant’s Post Employment Health Plan (PEHP). In order to determine the employee's sick leave conversion benefit, the following formula would be applied:

**Years of Service + Age = Credits**

**EXAMPLE:** 20 Years of Service + 55 = 75 Credits

For credits above 68 but below 80, deduct 5 percent (5%) from the standard conversion for each year short of 80.

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<th>Credits</th>
<th>Conversion</th>
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Regular full-time employees who retire with at least 25 years of service shall have a monetary contribution of 80 percent (80%) of banked sick leave hours contributed to the participant’s PEHP.

Employees who were classified as non-represented employees as of December 31st, 2011, who will have at least 30 years of service as of December 31st, 2012 shall have a monetary contribution of 100 percent (100%) of banked sick leave hours contributed to the participant’s PEHP when they retire.

In order to be eligible for sick leave conversion upon retirement, an employee must meet all of the following conditions:

1. Have been hired prior to January 1st, 2013; and
2. Apply for Wisconsin Retirement Fund benefits within thirty (30) days of the last day of work; and

3. In cases of voluntary retirement the employee must have notified the Human Resources Department at least three (3) months prior to the retirement date. **When an employee is forced to retire due to a medical disability as described by WRS, the three (3) month notice may be reduced upon approval from the Human Resources Director.** An employee must submit written notice to the Human Resources Department and give anticipated retirement date. Upon receipt of notice the Department Director shall sign the notice, accepting the retirement which becomes irrevocable unless an exception is approved by the Director of Human Resources.