



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Common Council of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the:	COMMON COUNCIL OF THE CITY OF WAUSAU
Date/Time:	Tuesday, June 14, 2016 at 7:00 pm.
Location:	City Hall (407 Grant Street, Wausau WI 54403) - Council Chambers
Members:	Patrick Peckham, Romey Wagner, David Nutting, Tom Neal, Gary Gisselman, Becky McElhaney, Lisa Rasmussen, Karen Kellbach, Joe Gehin, Sherry Abitz, Dennis Smith

Call to Order

Pledge of Allegiance / Roll Call / Proclamations

Presentation:	Riverfront Park (Stantec)
Public Comment:	Pre-registered citizens for matters appearing on the agenda and other public comment.
Committee Reports:	(All standing and non-standing committees, commissions or boards)

File #	CMT	Consent Agenda	ACT
16-0501		Minutes of previous meeting(s). (5/10/16 & 5/24/16)	
99-1104	FIN	Resolution Amending the Procurement Policy regarding the procurement of professional attorney services	Approved 5-0
16-0604	PLAN	Resolution Amending the Precise Implementation Plan for 211 Lavina Drive to allow for construction of an 8-unit building, in a UDD, Unified Development District	Approved 6-0
03-1116	PLAN	Resolution Amending the Precise Implementation Plan for 425 Wind Ridge Boulevard to allow for the replacement of a freestanding sign, in a UDD, Unified Development District	Approved 6-0
16-0108	PH&S	Resolution approving or denying various licenses as indicated	Approved 4-0
03-0311	WWW	Resolution Reviewing the 2015 Compliance Maintenance Annual Report for the Wastewater Plant	Approved 5-0

File #	CMT	Resolutions and Ordinances	ACT
16-0603		Confirmation of Mayor's Appointments	
14-0910	ED	Resolution Approving the sale of approximately 1.997 acres at 7570 Stewart Ave (PIN: 291-2906-361-0975) to be surveyed for \$12,500 an acre to Linetec/Apogee Wausau Group to facilitate continued expansion of the existing facility in the Wausau Business Campus.	Approved 5-0
15-0405	ED	Resolution approving transfer of City of Wausau owned property to Community Development Authority, west of the Dudley Tower and east of the Wisconsin River at 8 Scott Street	Approved 4-0
03-1027	ED	Resolution waiving City's right to purchase property in the Wausau Business Campus in order to allow the title transfer of 5803 Packer Drive from On The Muscle, Inc. to Wisconsin Shower Door & Supply Corp.	Approved 5-0
14-0111	ED	Resolution Waiving City's right to purchase property in the Wausau Business Campus in order to allow the title transfer of 7333 Stewart Avenue from Stewart Avenue Holdings, LLC to Westside Warehousing of Wausau, LLC	Approved 5-0
15-1109	ED & FIN	Joint Resolution Approving Modification of the 2016 Budget for the payment of consulting services to develop a Metro Area Economic Development Strategy	Approved 4-0 Approved 5-0
02-1005	FIN	Resolution Approving Acquisition of 708 West Thomas Street	Approved 5-0
02-1005	FIN	Resolution Approving Acquisition of 904 West Thomas Street	Approved 5-0
02-1005	FIN	Resolution Approving Acquisition of 1101 South 12th Avenue	Approved 5-0
Suspend the Rules: 12(A) Referral of Resolutions and 11(D) Transmission of Committee Business to Council (2/3 Vote required)			
01-0115	COUN	Resolution Relocating Districts 3, 9, 10 and 11 Polling Place from Marathon Park East Gate Hall to Wisconsin National Guard Armory of Wausau for the 2016 August Partisan Primary Election.	N/A
15-0204	FIN	Resolution Authorizing City of Wausau serving as the financial agent for the Robert W. Monk Gardens grant from the Marathon County Environmental Impact Fund	Pending
15-1109	FIN	Resolution Approving Budget Modification for the Purchase of Robotic Survey Equipment	Pending

Public Comment & Suggestions
Adjournment

Signed by Robert B. Mielke, Mayor

This Notice was posted at City Hall and faxed to the Daily Herald newsroom on 6/09/16 @ 10:30 am. Questions regarding this agenda may be directed to the City Clerk.



*** All present are expected to conduct themselves in accordance with our City's Core Values ***

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ADDENDUM

File #	CMT	Resolutions and Ordinances	ACT
02-1005	FIN	Resolution Approving Acquisition of 1040 South 5th Avenue CLOSED SESSION: Pursuant to Section 19.85(1)(g) of the Wisconsin Statutes conferring with legal counsel regarding strategy to be adopted by the body with regard to legal action the city is or is likely to be involved, regarding legal matters stemming from the November 2015 Metro Ride Incident. OPEN SESSION: Reconvene into open session to take any action on Closed Session item(s), if necessary.	Pending
Adjournment			

Signed by Robert B. Mielke, Mayor

This Revised Agenda was posted at City Hall and faxed to the Daily Herald newsroom on 06/10/2016 @ 10:00 AM
 Questions regarding this agenda may be directed to the City Clerk.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids & services. For information or to request this service, contact the City Clerk at (715) 261-6620.



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2nd ADDENDUM ***REVISED***

File #	CMT	Resolutions and Ordinances	ACT
		CLOSED SESSION: Pursuant to Section 19.85(1)(g) of the Wisconsin Statutes conferring with legal counsel who is rendering oral or written advise concerning strategy with respect to litigation in which the city is or is likely to be involved, regarding Marathon Electric Mfg. petition of appeal to the Tax Appeal Commission of assessments stated in the Board of Assessors' March 22, 2016 determination.	
		RECONVENE into open session to take any action on Closed Session item(s), if necessary.	
		Consider whether to authorize an appeal or cross-appeal to the Tax Appeal Commission regarding Marathon Electric Mfg.'s petition for appeal.	
16-0605	COUN	Resolution authorizing legal counsel to represent the City with respect to matters relating to an appeal or cross-appeal in the Marathon Electric Mfg. matter pending in the Wisconsin Tax Appeals Commission.	
		Update and discussion from City Economic Development Manager, Chris Schock regarding CBL & Associates Properties, Inc. situation	

Adjournment

Signed by Robert B. Mielke, Mayor

This Revised Agenda was posted at City Hall and faxed to the Daily Herald newsroom on 06/13/2016 @ 4:15 PM
Questions regarding this agenda may be directed to the City Clerk.

OFFICIAL PROCEEDINGS OF THE WAUSAU COMMON COUNCIL
held on Tuesday, May 10, 2016, at 7:00 pm in the Council Chambers at City Hall
Mayor Mielke presiding.

Roll Call

05/10/2016 7:01:58 PM

Roll call indicated 11 members present.

<u>District</u>	<u>Aldersperson</u>	<u>Present</u>
1	Peckham, Patrick	YES
2	Wagner, Romey	YES
3	Nutting, David E.	YES
4	Neal, Tom	YES
5	Gisselman, Gary	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Gehin, Joe	YES
10	Abitz, Sherry	YES
11	Smith, Dennis	YES

Proclamations:

Mayor Mielke proclaimed *Saturday, May 21, 2016, as International Migratory Bird Day*, and urged all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Mayor Mielke proclaimed *May 2016 as Bike Month in Wausau*, and urged all residents to join him in the special observance. He invited all to join him riding their bikes to work on Monday, May 16th, at 7:30 a.m. Starting points were at John Marshall, Marathon Park Exhibition Building, Gilbert Park and Schofield Park.

Mayor Mielke proclaimed *May 15 -21, 2016 as Emergency Medical Services Week*, and encouraged all Wausau residents to show their support for the local EMS providers and take steps to improve their overall health, personal safety and preparedness.

Mayor Mielke proclaimed the month of *May as Poppy Month* in the City of Wausau and encouraged all citizens to proudly wear the poppy flower in remembrance of those who served, those currently serving and most importantly, those who have lost their lives in the line of service to our nation.

Mayor Mielke read the benefits of the Main Street Program and proclaimed *May 14 - 21, 2016 as National Main Street Week*.

Public Comment (Pre-registered citizens for matters appearing on the agenda)

- 1) Chief Kujawa, spoke regarding the resolution supporting the Fire Department Strategic Plan. She explained their vision and mission and the process they took to accomplish it.
- 2) Dan Higgenbotham, 156 Kent St, spoke regarding the Northwestern Avenue UDD proposal. He asked for Council support and noted this project will also provide a bike trail to tie in to the Mountain Bay Trail.
- 3) Jack Tobalsky, 2136 Meadow Brook Way, provided a history on the Northwestern Avenue project and the opposition to it by the neighboring residents. He asked the Council to keep the property zoned for single family use or to ensure a precise implementation plan is presented.
- 4) Joel Hoelter, 2119 Meadow Brook Way, agreed with Tobalsky regarding Northwestern Avenue and asked if any sort of traffic study has been done and spoke of the safety concerns.

Communications & Committee Reports

Rasmussen thanked the department heads, staff and peers for attending the 2016 Council Retreat. She indicated they had great discussion and it was very productive.

Consent Agenda

05/10/2016 7:35:05 PM

Motion by Peckham, second by Abitz to approve all items on the Consent Agenda as follows:

Mielke noted there was a request by Nutting to remove file # 14-0704 from the Consent Agenda.

16-0401 Minutes of the previous meeting(s). (04/12/16, 04/18/16)

16-0505 Resolution of the Capital Improvements and Street Maintenance Committee accepting Sanitary Sewer Easement at 1201 Westwood Drive (1603 Landmark Drive, LLC).

16-0506 Resolution of the Capital Improvements and Street Maintenance Committee vacating Easement between 411 Westwood Drive LLC and City of Wausau and accepting new easement between Wausau Healthcare Investors LLC and City of Wausau.

14-0707 Resolution of the Capital Improvements and Street Maintenance Committee approving revision to State/Municipal Agreement for Townline Road, Grand Avenue to Easthill Drive.

16-0507 Resolution of the Capital Improvements and Street Maintenance Committee approving agreement for the Management and Maintenance of a Stormwater facility (Jerry's Enterprises, Inc. - 306 South 18th Avenue).

16-0508 Resolution of the Capital Improvements and Street Maintenance Committee approving agreement for the Management and Maintenance of a Stormwater facility (O'Malley Automotive Inc. - 3405 Stewart Avenue).

16-0509 Resolution of the Capital Improvements and Street Maintenance Committee approving agreement for the Management and Maintenance of a Stormwater facility (Wausau School District 1600 Kickbusch Street).

16-0504 Resolution of the Finance Committee approving the Disposal Process for Wausau Police Department Excess Firearms and Related Commitment of the Sales Proceeds for the Reconstruction of a Firearm Range.

02-0423 Resolution of the Public Health & Safety Committee authorizing live outdoor music prior to Wisconsin Woodchucks games at Athletic Park.

16-0108 Resolution of the Public Health & Safety Committee approving or denying various licenses as indicated.

16-0510 Resolution of the Public Health & Safety Committee approving the Wausau Fire Department's 2016-2020 Strategic Plan as a viable framework within which to enhance the safety, health, and economic viability of the Wausau community, and to support the implementation of the plan's goals and objectives.

Yes Votes: 11 No Votes: 0 Result: PASS

14-0704 05/10/2016 7:36:48 PM

Motion by Nutting, second by Gisselman to adopt a resolution of the Capital Improvements & Street Maintenance approving revision to State/Municipal Agreement for South 1st Avenue, Thomas Street to Stewart Avenue.

Nutting stated the residents of this street sincerely desire that the parking that is currently there be maintained and not to designate a bicycle lane in and of itself, but do as we presently do with autos and bicycles sharing the lane.

Yes Votes: 11 No Votes: 0 Result: PASS

16-0503 05/10/2016 7:37:35 PM

Motion by Neal, second by Peckham to confirm the mayor's appointments to the Police & Fire Commission and the N2N Committee.

Yes Votes: 11 No Votes: 0 Result: PASS

15-0114 05/10/2016 7:38:12 PM

Motion by Wagner, second by Neal to adopt a Resolution of the Economic Development Committee revising certain deed restrictions of the signed Development Agreement with CE Acquisitions to facilitate US Small Business Administration (SBA) loan funding.

Yes Votes: 11 No Votes: 0 Result: PASS

15-1109 05/10/2016 7:38:40 PM

Motion by Nutting, second by Smith to adopt a Resolution of the Finance Committee approving Modification of the 2016 Budget for the Radtke Point Erosion and Public Access Project.

Yes Votes: 11 No Votes: 0 Result: PASS

06-1005

05/10/2016 7:41:16 PM

Motion by Neal, second by Wagner to adopt a Resolution of the Finance Committee approving the Financing and Schedule for the Architectural and Engineering Services for the Design of Fire Station #Two.

Peckham questioned what they were actually committing to with the passage of the resolution. Rasmussen explained the replacement of Fire Station #Two has been on our radar for the last 10 years and we actually purchased a parcel of property on which to put it. The Finance Committee received a direct request from the Fire Department to get it moving and at least do the design and engineering.

Yes Votes: 11 No Votes: 0 Result: PASS

12-0220

05/10/2016 7:47:03 PM

Motion by Wagner, second by Smith to adopt a Joint Resolution of the Human Resources and the Finance Committees authorizing Merit Increase for introductory period completion.

Gehin noted he abstained from voting at Finance Committee and would be abstaining again because his son was an employee.

Wagner explained normally people get hired at a less than entry level rate and then after a certain period of time would get a pay raise, however, with the pay freeze this did not happen and anyone hired after July 2014 has been working at that introductory rate. This is an adjustment both committees felt was extremely important. Rasmussen noted these changes are already funded from within the pot of money set aside for this.

Yes Votes: 10 No Votes: 0 Abstain: 1 Result: PASS

03-1111

05/10/2016 7:47:39 PM

Motion by Wagner, second by Abitz to adopt a Resolution of the Human Resources and the Finance Committees authorizing merit increases for satisfactory performers.

Gehin abstained from voting.

Yes Votes: 10 No Votes: 0 Abstain: 1 Result: PASS

13-0804 Amendment

05/10/2016 8:30:30 PM

Motion by Gisselman, second by Rasmussen to amend the Resolution of the Plan Commission approving the Precise Implementation Plan at 2130, 2121, 2201, 2221, 2301 and 2305 Northwestern Avenue to allow Phase I site preparation activities for a multi-family residential development - if development doesn't begin by 2020 the owners would have to reinstate the land as it was in 2016.

Brad Lenz explained the precise plan is for the excavation part, with another precise plan for the actual building. The Public Works will look at the traffic issues separately from the actual zoning. The general plan for apartments is still in place and before them tonight was just the site prep; the actual buildings will be approved and developed at a later time. Lengthy discussion followed and is available on the city's website.

Yes Votes: 4 No Votes: 7 Abstain: 0 Not Voting: 0 Result: FAIL

District	Aldersperson	Vote
1	Peckham, Patrick	YES
2	Wagner, Romey	NO
3	Nutting, David E.	NO
4	Neal, Tom	NO
5	Gisselman, Gary	YES
6	McElhaney, Becky	NO
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	NO
9	Gehin, Joe	NO
10	Abitz, Sherry	NO
11	Smith, Dennis	YES

13-0804 Refer back

05/10/2016 8:32:58 PM

Motion by Rasmussen, second by Abitz to refer this resolution back to Plan Commission requesting that the planning, zoning and engineering staff work with the owner to entertain alternative resolutions to the concerns that were raised on the floor of council.

Rasmussen suggested that the CISM Committee commence an evaluation of Northwestern Avenue in total to analyze the issues and what it would take to address them.

Yes Votes: 11 No Votes: 0 Result: PASS

15-0709

05/10/2016 8:36:45PM

Motion by Nutting, second by Wagner to adopt an ordinance of the Plan Commission rezoning 316 Sherman Street and 830 South 3rd Avenue from B1, Neighborhood Shopping District, 821 South 5th Avenue from M1, Limited Industrial District, and 828 South 3rd Avenue from B2, Community Service District, to UDD, Unified Development District and approve the General Development Plan to allow for a food and merchandise market, restaurant, deli, storage, and outdoor dining area.

Yes Votes: 11 No Votes: 0 Result: PASS

15-0709

05/10/2016 8:38:58 PM

Motion by Neal, second by Smith to adopt a Resolution of the Plan Commission approving the General Development Plan and Precise Implementation Plan at 316 Sherman Street, 830 South 3rd Avenue, 821 South 5th Avenue and 828 South 3rd Avenue to allow for a food and merchandise market, restaurant, deli, storage, outdoor dining area.

Yes Votes: 11 No Votes: 0 Result: PASS

11-0505

05/10/2016 8:39:43 PM

Motion by Nutting, second by Gehin to adopt a Resolution of the Park and Recreation Committee designating May 21, 2016 as International Migratory Bird Day.

Yes Votes: 11 No Votes: 0 Result: PASS

Public Comments and Suggestions

- 1) McKinley Lentz, 3818 Woodland Ridge Rd, invited the Council to Wausau Engineering and Global Leadership (EGL) Academy on the May 19, 2016, 3:30 – 6:30 pm., for open house and project showcase.
- 2) Bernie Delonay, PO Box 5161, commented she has attended the EGL Academy and has seen some amazing experiments done by these high school kids.

Adjournment

05/10/2016 8:42:55 PM

Motion by Smith, second by Peckham to adjourn. Motion carried unanimously. Meeting adjourned at 8:43 pm.

Robert B. Mielke, Mayor
Toni Rayala, City Clerk

OFFICIAL PROCEEDINGS OF THE WAUSAU COMMON COUNCIL
held on Tuesday, May 24, 2016, at 7:00 pm in the Council Chambers at City Hall.
Mayor Mielke presiding.

Roll Call

05/24/2016 7:00:10 PM

Roll call indicated 11 members present.

<u>District</u>	<u>Aldersperson</u>	<u>Present</u>
1	Peckham, Patrick	YES
2	Wagner, Romey	YES
3	Nutting, David E.	YES
4	Neal, Tom	YES
5	Gisselman, Gary	YES
6	McElhaney, Becky	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Gehin, Joe	YES
10	Abitz, Sherry	YES
11	Smith, Dennis	YES

Public Comment (Pre-registered citizens for matters appearing on the agenda)

None

Communications & Committee Reports

- 1) Peckham, District 1 Aldersperson, stated on Monday, June 13, 2016, County Supervisor Katie Rosenberg and he will have a joint district meeting with city and county staff to update the residents of District 1 of what is going on in the city.
- 2) McElhaney updated the Council that she attended the EGL Open House they were invited to at the last Council meeting. She commented it was fantastic and encouraged Council members to check it out.

Consent Agenda

05/24/2016 7:03:59 PM

Motion by Nutting, second by Kellbach to adopt all items on the consent agenda as follows:

16-0401 Minutes of previous meeting(s). (04/19/16 & 04/26/16)

01-1106 Resolution of the Finance Committee amending the Budget Policy for Utility Fund Budget Modifications

Yes Votes: 11 No Votes: 0 Result: PASS

16-0503

05/24/2016 7:04:36 PM

Motion by Rasmussen, second by Gisselman to approve all Mayor's appointments to the Board of Zoning Appeals, the Building Advisory Board, and the N2N Committee.

Yes Votes: 11 No Votes: 0 Result: PASS

16-0511

05/24/2016 7:05:15 PM

Motion by Neal, second by Smith to adopt an ordinance of the Capital Improvements and Street Maintenance Committee designating "taxi only" parking for the first two parking spaces on the north side of Jefferson Street east of N. 3rd Street from 11:00 p.m. to 3:00 a.m.

Yes Votes: 11 No Votes: 0 Result: PASS

03-1111

05/24/2016 7:05:50 PM

Motion by Gisselman, second by Wagner to adopt a joint resolution of the Human Resources and the Finance Committees authorizing Compensation Plan Adjustment - Senior Street Maintainer - Equipment Operator.

Yes Votes: 11 No Votes: 0 Result: PASS

Suspend the rules

05/24/2016 7:06:12 PM

Motion by Nutting, second by Peckham to suspend the Rule 1(D) Transmission of Committee Business to Council for the following items marked pending action - (2/3 Vote Required).

Yes Votes: 11 No Votes: 0 Result: PASS

15-1109

05/24/2016 7:06:46 PM

Motion by Gehin, second by Smith to adopt a Resolution of the Finance Committee approving modification of the 2016 Budget for the 2016 Infrastructure Improvement Projects.

Yes Votes: 11 No Votes: 0 Result: PASS

12-1115

05/24/2016 7:07:17 PM

Motion by Wagner, second by Gehin to adopt a resolution of the Finance Committee authorizing the subordination of Bull Falls Brewery debt to the City during refinancing to facilitate continued operations and future growth.

Yes Votes: 11 No Votes: 0 Result: PASS

16-0310

05/24/2016 7:08:43 PM

Motion by Smith, second by McElhaney to adopt a resolution of the Finance Committee approving City to lease a portion of the newly acquired 205 acres of City land located in the vicinity of Highland Drive and County Road O for the expansion of the Wausau Business Campus for agricultural use for the 2016 planting year.

Yes Votes: 11 No Votes: 0 Result: PASS

16-0512

05/24/2016 7:09:10 PM

Motion by Rasmussen, second by Neal to adopt a resolution of the Finance Committee transferring 146 W. Washington Street from the Community Development Authority to the City of Wausau.

Yes Votes: 11 No Votes: 0 Result: PASS

16-0409

05/24/2016 7:10:37 PM

Motion by Rasmussen, second by Gehin to adopt a resolution of the Finance Committee approving termination of contract between VGSI and CCITC for assessment software.

Rasmussen stated about a month ago the Council voted to continue waiting for the vendor to perform and was given a deadline of October 1, 2016 to deliver the product/services. This situation changed dramatically when the old software the Assessment Department was operating under failed. We will now need to pay maintenance fees on the old software so they can get it functioning and move on from there. She stated the first step is to terminate this contract and move forward.

Yes Votes: 11 No Votes: 0 Result: PASS

16-0513

05/24/2016 7:14:09 PM

Motion by Nutting, second by Neal to adopt a resolution of the Finance committee transferring a portion of 500 W. Randolph Street/1533 Summit Drive from the Wausau School District to the City of Wausau.

Yes Votes: 11 No Votes: 0 Result: PASS

Public Comment and Suggestions

None.

Adjournment

05/24/2016 7:14:53 PM

Motion by Smith, second by Gehin to adjourn. Motion carried unanimously. Meeting adjourned at 7:15 p.m.

Robert B. Mielke, Mayor
Toni Rayala, City Clerk

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE	
Amending the Procurement Policy regarding the procurement of professional attorney services	
Committee Action:	Approved 5-0
Fiscal Impact:	None
File Number:	99-1104
Date Introduced:	June 14, 2016

FISCAL IMPACT SUMMARY				
COSTS	<i>Budget Neutral</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>			

RESOLUTION

WHEREAS, your Finance Committee, at their May 24, 2016 meeting, considered and recommends the attached revision to the Procurement Policy regarding the procurement of legal services for the City, any subunit thereof, and on behalf of any employee.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that the Procurement Policy which is attached hereto and incorporated herein by reference is hereby adopted as the Procurement Policy of the City of Wausau and that its administration and enforcement shall be done under the direction of the Mayor and department heads.

Approved:

Robert B. Mielke, Mayor

FINANCE COMMITTEE

Date and Time: Tuesday, May 24, 2016 @ 5:15 pm., Board Room

Members Present: Rasmussen (C), Smith, Gehin, Kellbach, and Nutting (*entered late*)

Others Present: Groat, Lindman, Jacobson, Mielke, Ray, Klein, Henrichs, Stratz, Abitz, Gisselman, Neal, Wagner, McElhaney, Goede, and Glenn Speich

Discussion and possible action on amendment to the Procurement Policy regarding the procurement of professional attorney services

Jacobson explained she took the reference to the procurement of legal services out from under the heading purchase of goods because it created some confusion. Under purchase of professional services she clarified when RFPs are required and when they are not; and placed all the attorney professional services in one place in paragraph two.

Whenever expenditures exceed \$25,000 for any one matter, it will be brought to Finance and Council for approval.

Motion by Nutting, second by Kellbach to approve the amendments to the policy. Motion carried 5-0.

CITY OF WAUSAU, WISCONSIN PROCUREMENT POLICY

POLICY OBJECTIVE

The City of Wausau has adopted this procurement policy in order to provide City employees with uniform guidance in the purchase of supplies, equipment, services and property. The controls and procedures set forth are intended to provide reasonable assurance that the lowest cost, highest quality good or service is obtained, while balancing the need for flexibility and efficiency in departmental operations.

COVERAGE

This policy applies to the purchases of all departments and divisions of the City of Wausau. The provisions of Wisconsin Statutes s 62.15 and Wausau Municipal Code 12.08 apply to the procurement of public construction and take precedence over any portion of this policy that may conflict with that statute. Procurement activities for MetroRide are subject to the provisions of the Federal Transit Administration and take precedence over any portion of this policy which may conflict with their guidelines. More restrictive procurement procedures required by grants, aids, statutes or other external requirements or funding sources will take precedence.

GOALS

1. To encourage open and free competition to the greatest extent possible.
2. To receive maximum value and benefits for each public dollar spent.
3. To ensure that all purchases are made in compliance with federal, state and local laws.
4. To prevent potential waste, fraud, abuse and conflicts of interest in the procurement process.
5. To assure proper approvals are secured prior to the purchase and disbursement of public funds.

ETHICAL STANDARDS

1. All procurement shall comply with applicable federal, state and local laws, regulations, policies and procedures. Municipal Code 2.03 Code of Ethics for Public Officials and Employees provides general ethical standards and conduct expectations.
2. In general, employees are not to engage in any procurement related activities that would actually or potentially create a conflict of interest, or which might reasonably be expected to contribute to the appearance of such a conflict.
3. No employee shall participate in the selection, award or administration of a contract if a conflict of interest would be involved. Such a conflict would arise when the employee, any member of his immediate family, business partner or any organization that employs, or is about to employ, any of the above, has a financial interest or other interest in the firm selected for award.
4. To promote free and open competition, technical specifications shall be prepared to meet the minimum legitimate need of the City and to the extent possible, will not exclude or discriminate against any qualified contractors.
5. No employee shall solicit or accept favors, gratuities, or gifts of monetary value from actual or potential contractors or subcontractors.

6. Employees must maintain strict confidentiality in the procurement process and shall not impart privileged information to any contractors that would give them advantage over other potential contractors.
7. Personal purchases for employees by the City are prohibited. City employees are also prohibited from using the City's name or the employee's position to obtain special consideration in personal purchases. Employee purchase programs may be established with vendors with prior approval from the Mayor, provided that the vendor provides similar programs to employees of other private entities.

GENERAL GUIDELINES

These general guidelines shall be adhered to as closely as possible by all departments in the procurement of goods and services.

1. Procurements are classified into the following two major categories:
 - Purchasing Goods is defined as equipment, furnishings, supplies, materials and vehicles or other rolling stock. The rental, leasing of these items is also considered to fall within this category and the cost shall be determined by considering the maximum total expenditure over the term of the agreement.
 - Purchase of Services is classified into additional categories of professional services, contractor services, construction services and combined goods and service contracts.
2. Buy Local - It is the desire of the City to purchase locally when possible. This can be accomplished by ensuring that local vendors who have goods or services available are included in the competitive solicitation process that will precede major purchases. It is also the desire of the City to purchase from disadvantaged enterprise businesses whenever possible as defined by Wisconsin Statute 84.06(1).
3. Cooperative Procurement Programs – Departments are encouraged to use cooperative purchasing programs sponsored by the State of Wisconsin or other jurisdictions. Purchases of goods and services secured through these programs are considered to have met the requirements of competitive procurement outlined in this policy. Additionally, if identical products can be obtained at a lower price than current cooperative purchasing contracts, no additional quotes are required.
4. Purchasing Oversight – Department heads have the responsibility for procurement issues in their individual departments. A department head is defined as the City employee having responsibility for the department on behalf of which moneys were appropriated in the City budget for purchases.
5. Emergencies – When an emergency situation does not permit the use of the competitive process outlined in the policy, the applicable department head, Finance Director and Mayor may determine the procurement methodology most appropriate to the situation. Appropriate documentation of the basis for the emergency should be maintained and filed with the City Clerk. All emergency purchases exceeding \$50,000 shall require the Department Head to provide written notice to the Common Council.
6. Identical Quotes or Bids – If two or more qualified bids/quotes are for the same total amount or unit price, and quality or service is considered equal the contract shall be awarded to the local bidder. Where this is not practical the contract will be awarded by drawing lots in public.
7. Serial Contracting – No contract or purchase shall be subdivided to avoid the requirements of this policy. Serial contracting is the practice of issuing multiple purchase order to the same vendor for the same good or service in any 90 day period in order to avoid the requirements of the procurement policy.
8. Purchase Orders and Purchase Order Cover Sheet – Shall be issued for all purchases of goods and services in excess of \$5,000.

9. Policy Review – This policy will be reviewed by the Finance Committee every two years or sooner at the discretion of the Common Council.
10. Protest Procedures – Any interested party who wishes to protest at any point in the procurement process, evaluation, award, or post-award, may do so. An “interested party” must, however, be an actual or prospective bidder or offeror whose direct economic interest would be affected by the award of the contract or by failure to award the contract. Protests must be submitted timely, in writing to the City Clerk, 407 Grant Street, Wausau WI 54403 but no later than five (5) working days following the City’s procurement decision. The protest must contain a detailed statement of the grounds for the protest and any supporting documentation. Upon the receipt of the written protest, the City Clerk will notify the City Attorney and Finance Director who will work to resolve the matter within five (5) working days. If the protester is not satisfied and indicates the intention to appeal to the next step the award will be temporarily suspended unless it is determined that: 1) the item to be procured is urgently required; 2) delivery or performance will be unduly delayed by failure to make the award promptly; 3) Failure to make the prompt award will otherwise cause harm to the City; or 4) The protest has no merit. If the protester wishes to appeal the decision of the City Attorney and Finance Director the matter will be forwarded to the City of Wausau Finance Committee and the Common Council for the ultimate local disposition.

PURCHASE OF GOODS

1. Purchase of Goods under \$5,000 – may be made based on the best judgment of the department head or division director. However, it is recommended that competitive quotes be obtained. Specific procurement documentation is not required.
2. Purchase of Goods \$5,000 to \$25,000 – requires department head approval PRIOR to placing the order and the issuance of a purchase order. The cost of the purchase must have been included within the approved department budget. The department **MUST** obtain (3) three written quotations, if possible. Quote summary, request for quote documentation and written quotes must be submitted to the Finance Department with the purchase order request. Purchase orders will not be processed without the proper documentation.
3. Purchase of Goods in excess of \$25,000 – a formal bid process is required.
 - a. Requests for such bids shall be formally noticed. All notices and solicitations of bids shall state the time and place of the bid opening.
 - b. All bids shall be submitted sealed to the City Official designated in the bid packet and shall have the bid name and date identified on the envelope.
 - c. All sealed bids shall be opened and recorded by the Board of Public Works. The department head shall be responsible for the preparation of all plans, bid specifications, notices and advertising. Prequalification of bidders may be done at the discretion of the department head. A tabulation of bids received shall be available for public inspection. The Board of Public Works shall have the authority to award the contract when the costs of the purchase have been included within the approved City budget. Purchases that do not meet this criteria and are not otherwise authorized by law, rule or regulation, shall be authorized separately by the Common Council. All bid documentation shall be placed on file with the City Clerk.
 - d. In general, the contract shall be awarded to the lowest priced responsible bid, taking into consideration the following factors: the qualities of the goods supplied, conformity with specifications, product compatibility, maintenance costs, vendor support and delivery terms. Written documentation or explanation shall be required if the contract is awarded to other than the lowest responsible bidder. This documentation will include a justification as to why it was in the City’s best interest to award the contract to other than the lowest responsible bidder.
4. Commodities \$5,000-\$50,000 – commodities subject volatile pricing such as fuel may through via written quotes. These purchases require department head approval prior to placing the order and the issuance of a purchase order. The cost of the purchase must have been included within the approved department budget. The department must obtain (3) written quotations, if possible. Quote summary, written quotes and any other available documentation must be submitted to the Finance Department with the purchase order

request.

5. The department head shall administer the purchase.
6. The following items must be purchased using a centralized purchasing process:
 - a. Copiers - coordinated by the CCITC.
 - b. Computer hardware/software - coordinated by CCITC.
 - c. Cellular telephone, telephones, security cameras and similar communication and technology equipment – coordinated by CCITC.
 - d. Furniture – coordinated by Department of Public Works.
 - e. Office Supplies – coordinated by the Finance Department.
 - f. Janitorial Services – coordinated by Department of Public Works.
 - g. Vehicles and other rolling Stock – coordinated by Department of Public Works.
 - h. Facility Maintenance, Repair and Improvement – coordinated by Department of Public Works.
 - i. ~~Procurement of Legal Services – coordinated by the City Attorney's office.~~

PURCHASE OF SERVICES

Whenever practical the purchase of services should be conducted based upon a competitive process:

- Contractor services is defined as the furnishing of labor, time or effort by a contractor, usually not involving the delivery of specific goods or products other than those that are the end result of and incidental to the required performance. Examples of contractor service include: refuse and recycling collection, snow removal, EMS billing services, janitorial, elevator maintenance, mailing, or delivery services. Contractor services shall follow the competitive procurement policy for the Purchase of Goods subject to the same spending guidelines. The cost shall be determined by considering the maximum total expenditure over the term of the contract.
- Construction services is defined as substantial repair, remodeling, enhancement construction or other changes to any City owned land, building or infrastructure. Procedures found with in State of Wisconsin Statute 62.15 and Wausau Municipal Code 12.08 shall take precedence. In absence of guidance in these areas, construction services shall follow the competitive procurement policy for the Purchase of Goods subject to the same spending guidelines.
- Combined Goods and Services in situations where the purchase combines goods and services (exclusive of construction and contractor services), such as many technology projects, the purchase shall be treated as a purchase of professional services.
- Professional services is defined as consulting and expert services provided by a company, organization or individual. Examples of professional services include: attorneys, certified public accountants, appraiser, financial and economic advisors, engineers, architect, planning and design. Professional services are generally measured by the professional competence and expertise of the provider rather than cost alone.

1. Request for Proposal Required

- a) If it is estimated that the service being solicited has a total cost of over \$25,000 a formal Request for Proposal shall be used to solicit vendor responses. The department head shall be responsible for the preparation of all Requests for Proposal specifications, notices and advertising. Prequalification of proposers may be done at the discretion of the department head. ~~A formal RFP will not be required to solicit legal services for representation in a specific matter, regardless of cost. The City Attorney will consult with the Finance Committee if it is anticipated that expenses (fees and costs) in excess of \$25,000 for a single matter will be incurred. When retention of legal services to perform ongoing services in one type of matter, such as bond counsel or prosecution services, is required, the procurement policy, for professional services shall be followed.~~

~~i) Attorney Services: Billing Frequency and Format~~

~~A) Time Changes. Actual time should be billed in one tenth (.10) hour increments.~~

~~B) Billing Frequency. Invoices for legal services or expense shall be invoiced every 30 days from the date of initial suit assignment and monthly thereafter.~~

~~In any event, invoices submitted more than 60 days after the last date of legal services will require explanation of the billing delay to the City Attorney.~~

~~Invoices submitted more than one (1) year after the last date of legal services or expense will be rejected.~~

- b) The Purpose of an RFP is to solicit proposals with specific information on the proposer and the service offered which will allow the City to select the best proposal. The best proposal is not necessarily the proposal with the lowest cost.
- c) Based upon the services or project and the magnitude of the outcome a selection committee may be advisable.
- d) Requests for proposals shall be formally noticed. All notices and solicitations of proposals shall state the time and place of the proposal opening.
- e) Information to be requested of the proposer should include: Years of experience in the area desired services, financial strength of the company, examples of similar services/projects completed, resumes of staff associated with the project/service, list of references, insurance information, In addition the proposal should provide information about the City, scope of services requested and desired outcomes or deliverables. The proposal should also identify evaluation factors and relative importance.
- f) Establish selection criteria and include this information with the RFP. It is generally advisable to establish a numeric ranking matrix. This reduces the subjective nature of the rating process.
- g) Proposals should be solicited from an adequate number of qualified sources. Requests for proposal should be formally noticed. All notices and solicitations should provide the issue date, response due date, date and time of opening responses and a contact person.
- h) Proposals shall be opened and recorded by the Board of Public Works. A tabulation of proposals received shall be available for public inspection. All proposal documentation shall be placed on file with the City Clerk. The Department Head and selection committee (if applicable) will then review the proposals and make a selection.

2. Attorney Professional Services.

- a) The City Attorney shall hire and manage all outside legal counsel engaged to represent and/or advise the city regarding all matters of any character, in which the city is interested, before any court or tribunal.
- b) The City may enter into negotiated contracts without a competitive selection process for the procurement of services if the services are for professional services to be provided by attorneys who charge on an hourly basis, or who are designated by the city's liability insurance carriers. When retention of legal services to perform ongoing services in one type of matter, such as bond counsel or prosecution services, is required, the procurement policy,

for professional services shall be followed. The City Attorney shall have authority to sign engagement letters on behalf of the City.

c) In all other matters, where the aggregate legal fees exceed \$25,000, the City Attorney shall notify the Finance Committee of the status of the matter and seek approval for additional expenditures.

d) **Billing Frequency and Format**

i) **Time Changes.** Actual time should be billed in one-tenth (.10) hour increments.

ii) **Billing Frequency.** Invoices for legal services or expense shall be invoiced every 30 days from the date of initial suit assignment and monthly thereafter.

In any event, invoices submitted more than 60 days after the last date of legal services will require explanation of the billing delay to the City Attorney.

Invoices submitted more than one (1) year after the last date of legal services or expense will be rejected.

- Service contracts or agreements should be reviewed by the City Attorney and placed on file with the City Clerk.

SOLE SOURCE

Sole source purchasing allows for the procurement of goods and services from a single source without soliciting quotes or bids from multiple sources. Sole source procurement cannot be used to avoid competition, rather it is used in certain situations when it can be documented that a vendor or contractor holds a unique set of skills or expertise, that the services are highly specialized or unique in character or when alternate products are unavailable or unsuitable from any other source. Sole source purchasing should be avoided unless it is clearly necessary and justifiable. The justification must withstand public and legislative scrutiny. In advance of the purchase, the Department Head is responsible for providing written documentation justifying the valid reason to purchase from one source or that only one source is available. Sole source purchasing criteria include: urgency due to public safety, serious injury financial or other, other unusual and compelling reasons, goods or service is available from only one source and no other good or service will satisfy the City's requirements, ~~legal services provided by an attorney~~, lack of acceptable bids or quotes, an alternate product or manufacturer would not be compatible with current products resulting in additional operating or maintenance costs, standardization of a specific product or manufacturer will result in a more efficient or economical operation, aesthetic purposes or compatibility is an overriding consideration, the purchase is from another governmental body, continuity achieved in a phased project, the supplier or service demonstrates a unique capability not found elsewhere, economical to the city on the basis of time and money of proposal development.

1. Sole source purchase under \$5,000 shall be evaluated and determined by the Department Head.
2. Sole source purchase of \$5,000 to \$25,000 a formal written justification shall be forwarded to the Finance Director in advance of the purchase, who will concur with the sole source or assist in locating additional competitive sources.
3. Except for the purchases related to the Water and Sewer Utility, sole source purchase exceeding \$25,000 must be approved by the Finance Committee.
4. Sole source purchases related to the Water and Sewer Utility exceeding \$25,000 must be approved by the Wausau Waterworks Commission.

Sole Source Exemptions: The following purchases are exempt from competitive purchasing requirements and sole source documentation:

1. Software maintenance and support services when procured from the proprietary owner of the software.
2. Original equipment manufacturer maintenance service contracts, and parts purchases when procured directly from the original manufacturer/authorized dealer or representative.

3. Insurance policy purchases and services through CVMIC and TMIC of Wisconsin
4. Property Insurance purchases from the Local Property Insurance Fund.
5. Utility Services and Charges.
6. Marathon County Landfill
7. Services and products purchased from CCITC
8. Neptune water meters

BUDGET

All purchases shall be made in accordance with the budget approved by the Common Council. The department head has the responsibility for managing departmental spending to ensure the line item budget is not overspent and for initiating Transfer of Funds Requests when appropriate.

CONTRACT AUTHORIZATION

The Mayor is authorized to enter into contracts on behalf of the City of Wausau without additional council approval if the contracts meet the following criteria:

1. Purchase of Goods – The City may purchase equipment, furnishings, goods, supplies materials and rolling stock when the costs of the same have been included in the approved City Budget.
2. Purchase of Services – The City may contract for the purchase of services without Council resolution when the following conditions have been met:
 - a) The funds for services are included in the approved City budget.
 - b) The procurement for services complies with the procurement policy.
 - c) The City Attorney has reviewed and approved the form of the contract.
 - d) The contract complies with other laws, resolutions and ordinances.
 - e) The contract term meets one of the following criteria:
 1. The contract is for a period of one year or less, or
 2. The contract is for a specific project, or
 3. The contract is for a period of not more than three years and the annual average cost of the services does not exceed \$25,000.
3. The following contracts require council approval:
 - (a) Collective Bargaining Agreements – Any contract between the City of Wausau and any collective bargaining unit representing City employees.
 - (b) Real Estate Purchases – Contracts for the sale or purchase of real estate where the City of Wausau is the proposed seller or purchaser. Council approval is **not** required for commencement of foreclosure action to collect a loan or other debt owed to the City when the debtor has failed to cure any default in payment of the loan or other obligation.
 - (c) Leases – Contracts for lease of real estate where the City is either a proposed landlord or a proposed tenant exclusive of airport hangar, parking stall rentals and short term park facilities rentals.
 - (d) Easements and Land Use Restrictions – Contracts for easements, restrictive covenants or other limitations which may be placed upon the use of any City-owned property.
 - (e) Intergovernmental Contracts in excess of \$5,000 – Contracts between the City of Wausau and other local, state or federal governments or agencies except, cooperative purchasing agreements.
 - (f) Development Agreements – Contracts for the provision of infrastructure, financial assistance or other incentives by the City for the benefit of a developer or business venture.
 - (g) City Services – Contracts whereby the City of Wausau agrees to provide services to another party.
 - (h) Managed competition, outsourcing contracts – Contracts for labor or personal services to be performed by persons who are not city employees for work that has been performed by city employees within the past five (5) years and the contract will result in the elimination of

positions and the layoff of personnel.

4. The common council delegates contract approval to the department level for the following:

- (a) Community Development Housing and Commercial Development Loans and Grants issued from grants and related program income.

Contracts shall be signed by the Mayor and counter-signed by the City Clerk, City Finance Director and City Attorney. The City Finance Director shall certify that funds have been provided by the Council to pay the liability that may be incurred under the contract. The City Attorney shall approve the contract as to form and the City Clerk shall attest to the Mayor's signature. Contract change orders may be signed by the Board of Public Works as long as the change order does not materially change the work performed and funds are available within the budget. Purchase contracts for goods or services valued at \$5,000 or less may be signed by individual department directors as long as the purchase is provided in the budget.

H:\fwcommon\financialpolicies\procurementpolicy.wpd

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE PLAN COMMISSION

Amending the Precise Implementation Plan for 211 Lavina Drive to allow for construction of an 8-unit building, in a UDD, Unified Development District.

Committee Action: Approved 6-0

Fiscal Impact: None.

File Number: 16-0604

Date Introduced: June 14, 2016

WHEREAS, the Plan Commission met on May 17, 2016, to review a request by Thomas Wood to amend the precise implementation plan at 211 Lavina Drive to for construction of an 8-unit building, in an Unified Development District; and

WHEREAS, the proposed plans for a new 8-unit multi-family building are part of a Unified Development District established on the property in the late 1970's; and

WHEREAS, the proposed building would replace an 8-unit building that was located on the site until 2012, when it was destroyed by fire; and

WHEREAS, the new building would be similar to the previous one in terms of location, size, and exterior colors; and

WHEREAS, the new building would differ in terms of architectural style, with the new one incorporating more up-to-date design and features; and

WHEREAS, the updates to the new building and site are not expected to impact neighboring properties above what was there previously; and

WHEREAS, staff does not feel that the proposed changes are significant enough to warrant a public hearing; now therefore

BE IT RESOLVED that the Common Council of the City of Wausau hereby amends the precise implementation plan for 211 Lavina Drive to allow for construction of an 8-unit building, in a UDD, Unified Development District, as presented.

Approved:

Robert B. Mielke, Mayor

PLAN COMMISSION

Time and Date: The Plan Commission met on Tuesday, May 17, 2016, at 5:00 p.m. in the Common Council Chambers of Wausau City Hall.

Members Present: Mayor Mielke, Gisselman, Atwell, Bohlken, Lindman, Peckham

Others Present: Lenz, Hebert, DeSantis, Woller, Lawrence, Seubert, Preibe

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and transmitted to the *Wausau Daily Herald* in the proper manner.

Mayor Tipple called the meeting to order at approximately 5:10 p.m. noting that a quorum was present.

Discussion and possible action on approving an amendment to the Precise Implementation Plan for 211 Lavina Drive to allow for construction of an 8-unit building, in a UDD, Unified Development District.

Lenz said that the petitioner is available for any questions. An aerial photo was shown to the commission members. Lenz said that this UDD zoned property was approved in the late 1970's for four buildings. One building was recently damaged by fire and torn down. A new building would be constructed with approximately the same size and same number of units. The general development plan is not changing because it is a replacement of a building in the same location. The landscape will remain the same. There will be a more modern look to the building, but it will be the same size. Staff recommends approval of the amendment.

Peckham motioned to approve an amendment to the precise implementation plan for 211 Lavina Drive to allow for construction of an 8-unit building, in a UDD, Unified Development District. Atwell seconded, and the motion carried unanimously 6-0. This item will go to Common Council on June 14.



Memorandum

From: Brad Lenz
To: Plan Commission
Date: May 12, 2016
Subject: Staff Summary of Agenda Items for May Plan Commission Meeting

Item #3 - Amend UDD at 211 Lavina Drive to allow replacement of an 8-unit dwelling

The proposed plans for a new 8-unit multi-family building are part of a Unified Development District (UDD) established on the property in the late 1970's. The proposed building would replace an 8-unit building that was located on the site until 2012 when it was destroyed by fire. The new building would be similar to the previous one in terms of location, size, and exterior colors. It would differ in terms of architectural style, with the new one incorporating more up-to-date design and features. See the attached plans and description from the petitioners for additional details.

Staff recommends approval of the proposed building as it is essentially a replacement of a previous building that was approved as part of a larger development. The updates to the new building and site are not expected to impact neighboring properties above what was there previously. Mature trees will remain in place and will be supplemented with new landscaping. The proposed lighting will be sensitive to adjacent properties. Other aspects of the development, such as parking and stormwater management, will be similar to the previous site conditions.

Staff does not feel that the proposed changes are significant enough to warrant a public hearing. The General Development Plan of the UDD remains essentially unchanged as the new building is located in the same location and has the same number of units.

Item #4 - Amend UDD at 425 Wind Ridge Blvd to allow for replacement signage

Aspirus is undertaking a signage upgrade at their Wausau location, which includes a number of buildings and properties on the west side of the city. The proposed sign would replace an existing sign at 425 Wind Ridge Boulevard (at the corner of Bridge Street and Westwood Drive).

The new sign would include a directional sign for emergency vehicles. The proposed sign would technically be located on a separate parcel than the emergency room. These "off-premises" signs are generally problematic from a zoning perspective, but signs for emergency vehicles can potentially be allowed.

UDD zoning does not provide specific sign restrictions, but instead allows Plan Commission and Council to approve signs based on a specific plan. Staff uses the sign regulations from the standard zoning districts to recommend the appropriateness of UDD sign plans. Signs for emergency facilities are addressed in the residential zoning code. They may be allowed with a conditional use permit with conditions specified by the Plan Commission and/or Council.

Although the location of the proposed sign is not located in a residential area, the purpose of allowing directional signs for emergency vehicles is for public benefit. Staff feels this precedent in the zoning code could be applied to the proposed sign in the UDD.

Item #5 – Comprehensive Plan update of Transportation and Facilities chapters

The update to the city's Comprehensive Plan continues, with two new chapters being drafted for an initial review by the Plan Commission. These chapters are: (a) Transportation, and (b) Utilities and Community Facilities. They are included in this packet.

As a review of the overall process, staff is working with North Central Wisconsin Regional Planning Commission on re-doing the entire plan. It was initially adopted by the City in early 2006. Several chapters have been drafted with others currently in the works. Once each chapter has been presented for an initial review, a draft plan in its entirety will be put together for public review and brought back to the Plan Commission. No formal approval is being sought at this time, but input into the plan is encouraged at any time.

PROJECT NARRATIVE
NEW 8-UNIT BUILDING AT TAMARACK HEIGHTS
211 LAVINA DRIVE
MARCH 14, 2016

The original Tamarack Heights was constructed as a 32-unit multi-family apartment complex in 1978. The complex is currently owned and managed by National Management based in Brookfield, WI. In October of 2012, the structure at 211 Lavina Drive was destroyed by fire. The area that the building was situated was restored and is currently a grassy open space. In addition to the remaining three eight-unit buildings, there is double-wide garage, and a second double-wide garage which also houses a laundry room.

The current owners wish to construct an eight-unit, two-story building, in virtually the same location as the building that was destroyed. While the proposed building won't match the footprint and/or style of the existing structures, the color scheme will be matched as closely as possible. The existing buildings have vertical siding, while the proposed building will have horizontal vinyl siding. There is no masonry on the existing buildings. The proposed building will have a 35" high brick veneer around the base. The roofing material will consist of architectural dimensional asphalt shingles.

Per the City of Wausau zoning code, 1.5 parking stalls per unit are required. Eleven stalls are being proposed, and five existing stalls are available for use by the tenants of the proposed building.

No new landscaping is being proposed other than plantings around the foundation of the proposed building. The subject property is an existing development with mature landscape features. Two small evergreen trees will be removed for the construction of a driveway.

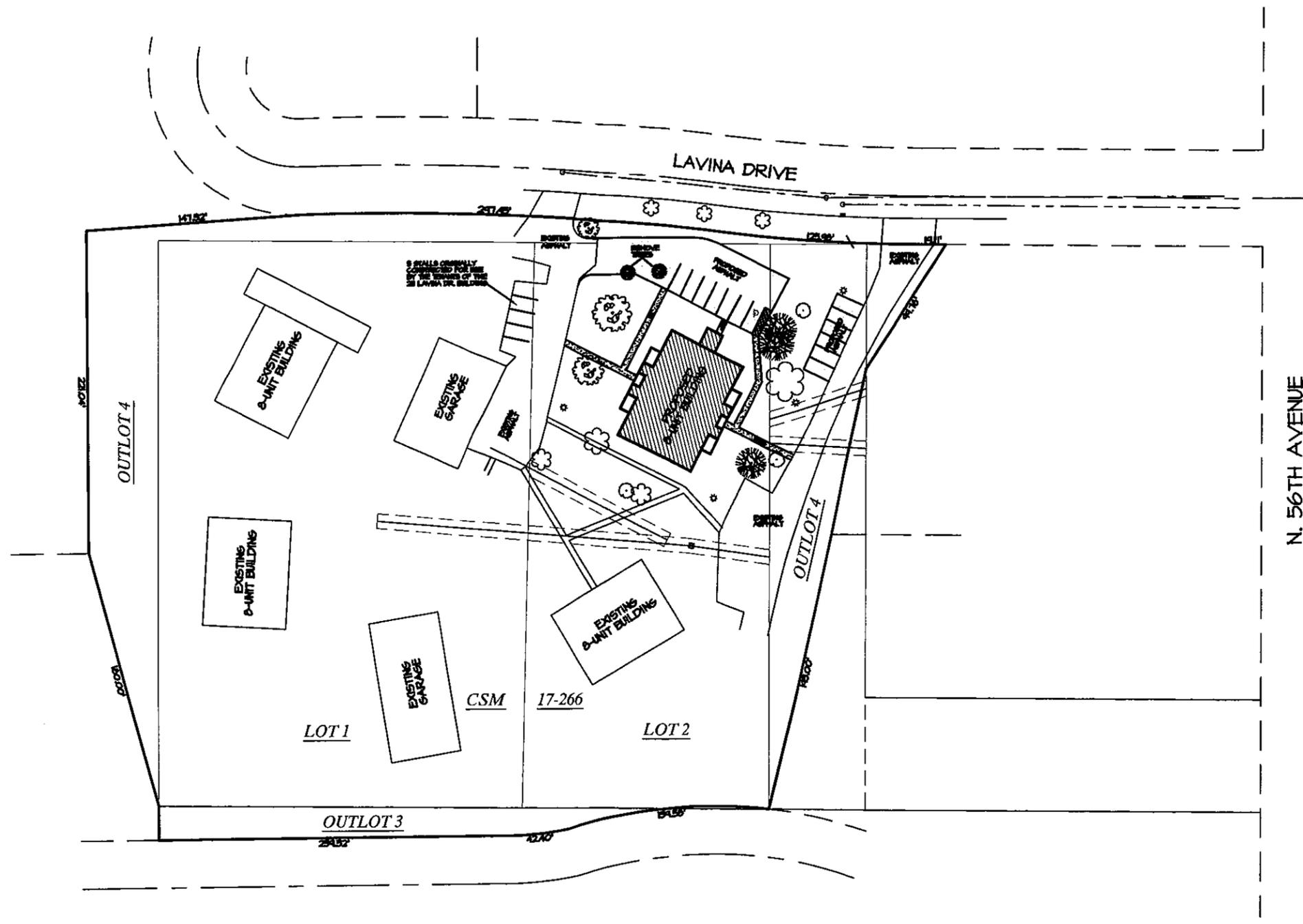
No new stormwater drainage/management features are being implemented. The intent is to match the current drainage conditions as closely as possible. Standard BMP's will be applied during construction. A Notice of Intent is not required due to the minimal size of land disturbance being anticipated.

Each entrance will be illuminated by recessed light fixtures, and coach-style lamps will be positioned by each patio door. All fixtures will be 60-watt, cutoff fixtures, set on day/night sensors. No pole-mounted lighting is being proposed.

State approval of the building plans has been obtained. Construction of the new building will begin immediately following approval of the site plan and issuance of the building permits. The total project is anticipated to take approximately 90-120 days.

TAMARACK HEIGHTS 8-UNIT APARTMENT

City of Wausau, Marathon County, Wisconsin



NOTES

TAX PARCEL NO.: 10.1
 CURRENT ZONING: MULTI-FAMILY RESIDENTIAL
 TOTAL LAND AREA = 208,414 SQ.FT. (4.78 ACRES)

DEVELOPMENT PLAN

SCALE: 1" = 40'



DEVELOPER:

GA PROPERTIES, LLC
 333 BISHOPS WAY, STE. 141
 BROOKFIELD, WISCONSIN
 (262) 527-5713

CONTACT:

HARRIS & ASSOCIATES, INC.
 2718 N. MEADE ST.
 APPLETON, WISCONSIN
 (920) 733-8377

INDEX OF DRAWINGS
 C1.0 - OVERALL SITE PLAN
 C2.0 - GRADING PLAN
 C3.0 - UTILITIES PLAN

HARRIS & ASSOCIATES, INC.
 CONSULTING ENGINEERS
 AND LAND SURVEYORS

2718 NORTH MEADE ST.
 APPLETON, WI 54911
 TEL: (920) 733-8377
 FAX: (920) 733-8377

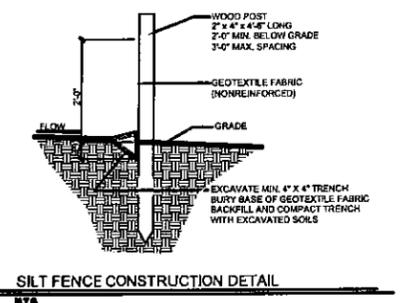
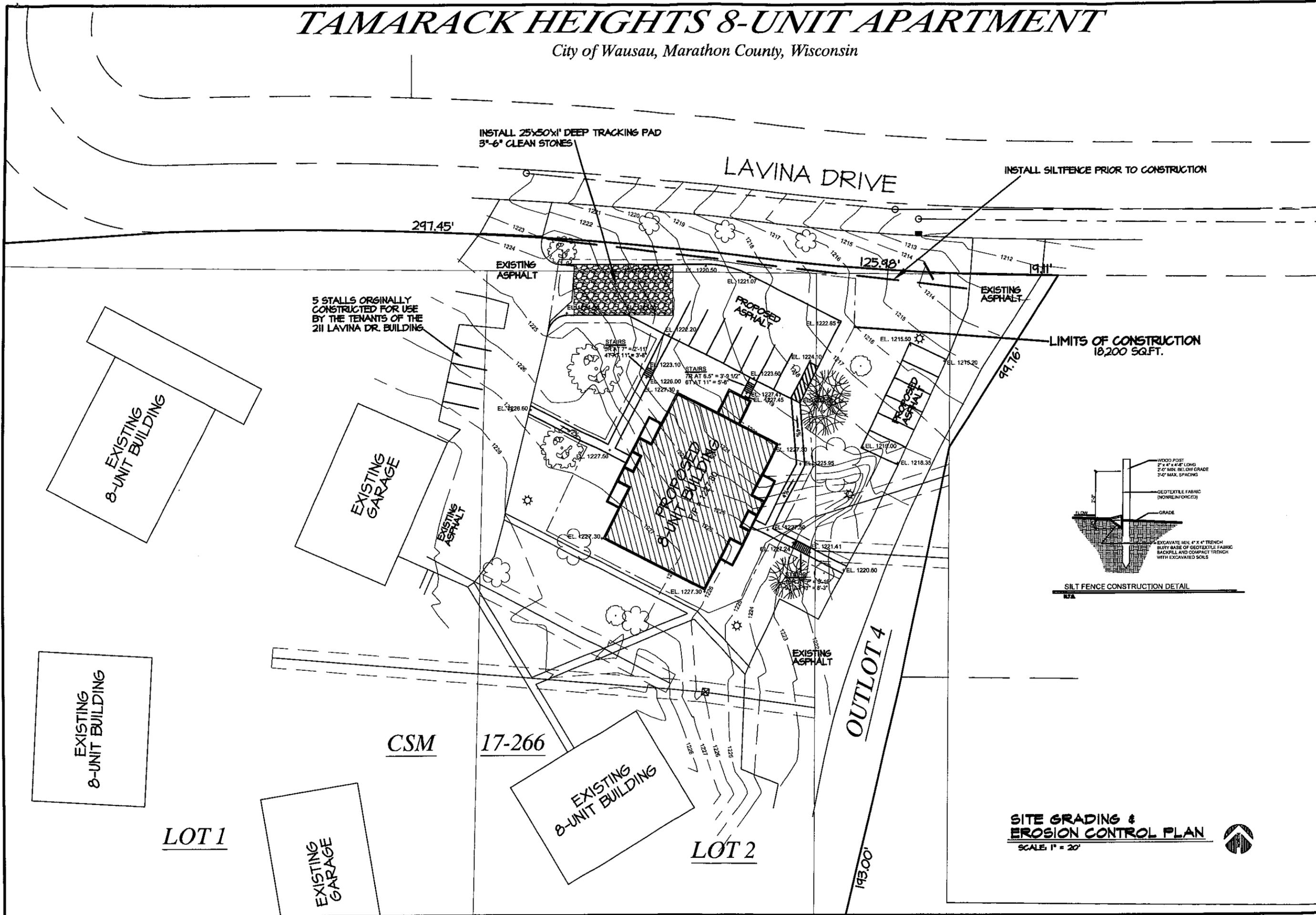
REV. NO.	DESCRIPTION	DATE	BY	CHKD BY

PROJECT:	NATIONAL MANAGEMENT - TAMARACK HEIGHTS 8 UNIT APARTMENT BUILDING
LOCATION:	21 LAVINA DRIVE MARSHALL WISCONSIN
DESCRIPTION:	OVERALL SITE PLAN

DATE: 7-21-16
 DESIGNED BY: [Signature]
 DWT: 5-00-16
 SHEET: **C1.0**
 PROJECT NUMBER: 7480

TAMARACK HEIGHTS 8-UNIT APARTMENT

City of Wausau, Marathon County, Wisconsin



SITE GRADING & EROSION CONTROL PLAN
SCALE: 1" = 20'

HARRIS & ASSOCIATES, INC.
CONSULTING ENGINEERS AND LAND SURVEYORS
2718 NORTH WISSE ST.
APPLETON, WI 54911
TEL: (920) 733-8377
FAX: (920) 733-4721

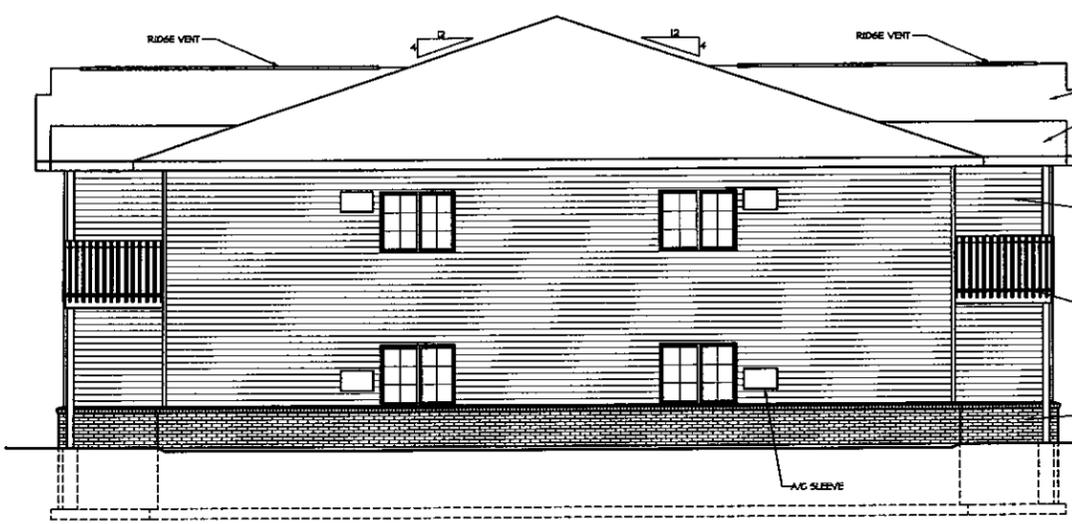
REV. NO.	DESCRIPTION	DATE	BY	CHKD. BY

PROJECT: NATIONAL MANAGEMENT - TAMARACK HEIGHTS 8 UNIT APARTMENT BUILDING
LOCATION: 211 LAVINA DRIVE WAUSAU, WISCONSIN
DESCRIPTION: SITE GRADING PLAN

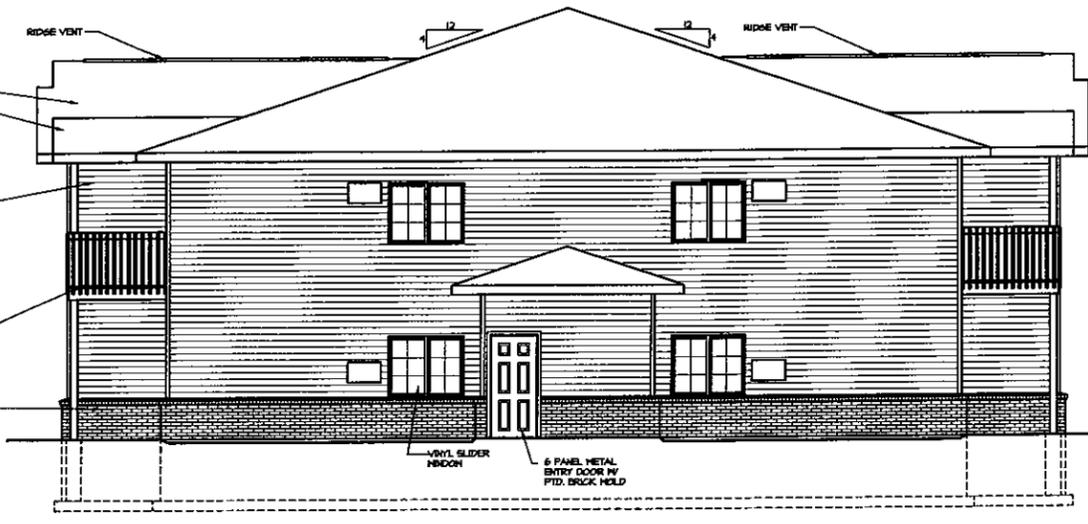
DATE: 12-1
CREATED BY:
SITE: 17-266
SHEET: **C2.0**
PROJECT NUMBER: 1480

EXTERIOR COLOR SCHEDULE
 SHINGLES - ONENS CORNING OAKRIDGE SHINGLES - DRIFTWOOD COLOR
 ROOF EDGE - ABC SUPPLY ALGONIA - WHITE
 FASCIA/SOFFIT/BUTTERS - NORANDEX REYNOLDS WHITE
 SIDING - NORANDEX CEDAR REFLECTIONS TIMBERNEED 46 ML DUTCH LAP
 GABLE SIDING - FOUNDRY 1" STAGGERED HEATHERED COLLECTION- TIMBERNEED
 BRICK - HANSON BRICK TEXAS COLLECTION REDSTONE WESTERN KINGSIZE
 ENTRY DOORS - DUEBERRY RED
 GARAGE DOORS - SANDSTONE
 VINYL WINDOWS - ELLISON WHITE

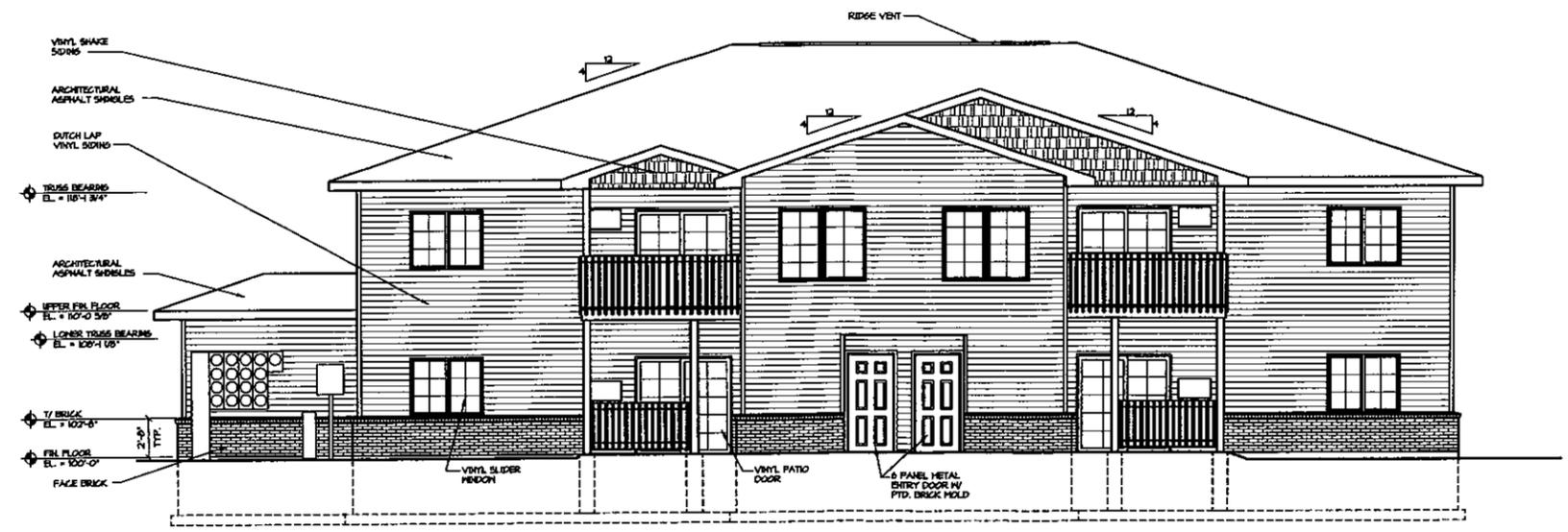
NOTE: SIDING INSTALLER TO PROVIDE J-BLOCKS PRIOR TO ROUGH IN STAGE TO FIRE SPRINKLER CONTRACTOR FOR HEADS LOCATED AT DECKS (A)
 NOTE: SIDING INSTALLER TO PROVIDE HOODED STYLE 4" DRYER DUCT VENTS W/ FLAPPER (B) AND HOODED STYLE 4" BATH EXHAUST VENTS W/ FLAPPER (B) TO MATCH SIDING COLOR
 NOTE: SIDING INSTALLER TO CONNECT TO BATH EXHAUST DUCT AND INSTALL SOFFIT GRILLE WITH MIDAMERICA MASTER EXHAUST VENT WHITE COLOR (2)



SOUTH ELEVATION
 SCALE: 3/16" = 1'-0"



NORTH ELEVATION
 SCALE: 3/16" = 1'-0"

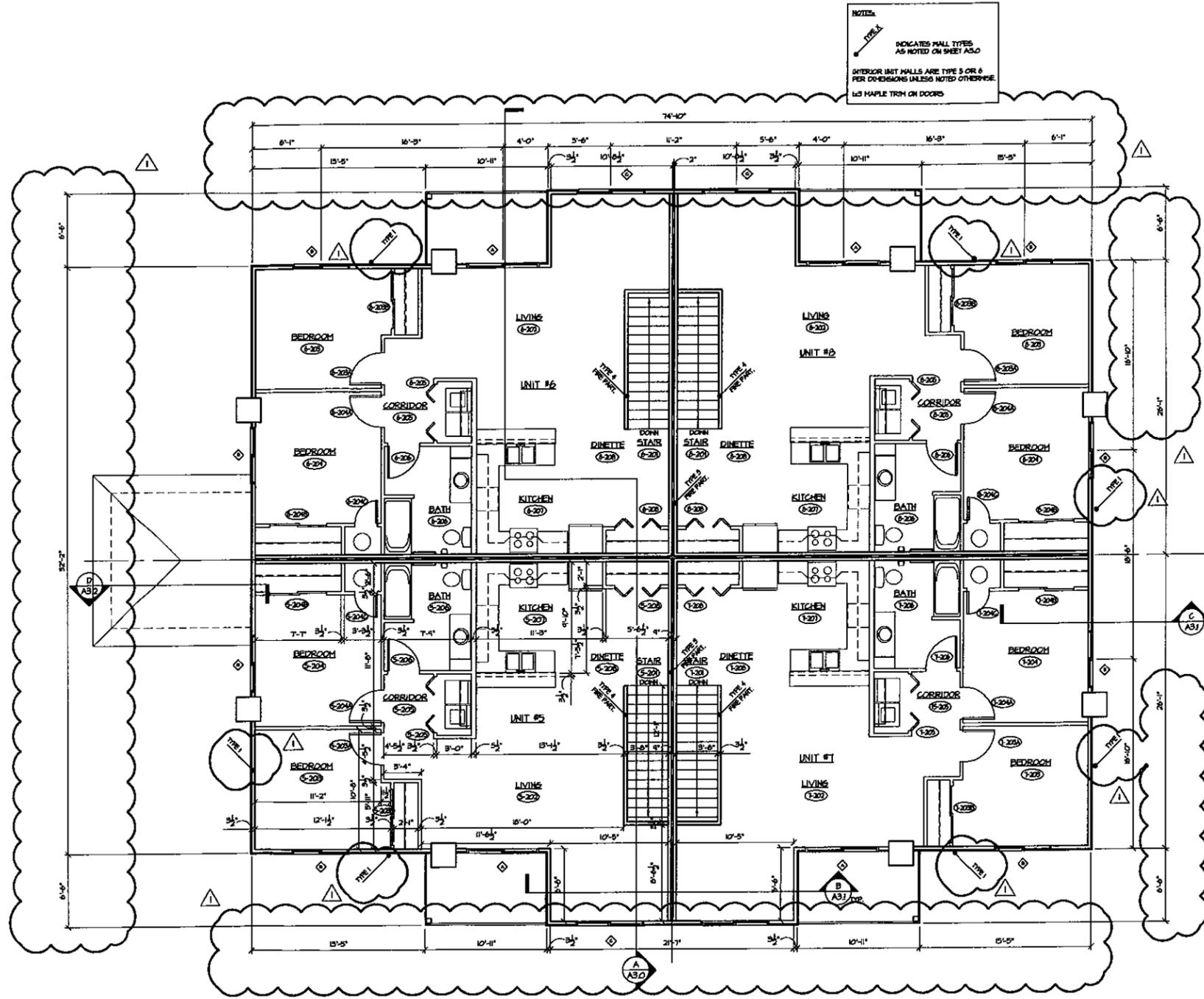


WEST ELEVATION
 SCALE: 3/16" = 1'-0"

2718 NORTH MOORE ST.
 APPLETON, WI 54911
HARRIS & ASSOCIATES, INC.
 CONSULTING ENGINEERS
 AND LAND SURVEYORS
 TEL: (920) 733-6377
 FAX: (920) 733-4731

REV. NO.	DESCRIPTION	DATE	BY
1	BRICK CHANGES	03-25-16	DNS

PROJECT:	NATIONAL MGT. - TAMARACK HEIGHTS 8-UNIT APARTMENT BUILDING
LOCATION:	209 LAVINA DRIVE MANEAU, WISCONSIN
DESCRIPTION:	EXTERIOR ELEVATIONS
DATE:	03-07-16
SHEET:	A2.0
PROJECT NUMBER:	7480



NOTES:
 - INDICATES HALL TYPES AS NOTED ON SHEET A3.0
 - INTERIOR UNIT HALLS ARE TYPE S OR B PER DIMENSIONS UNLESS NOTED OTHERWISE.
 - L3 MAPLE TRIM ON DOORS

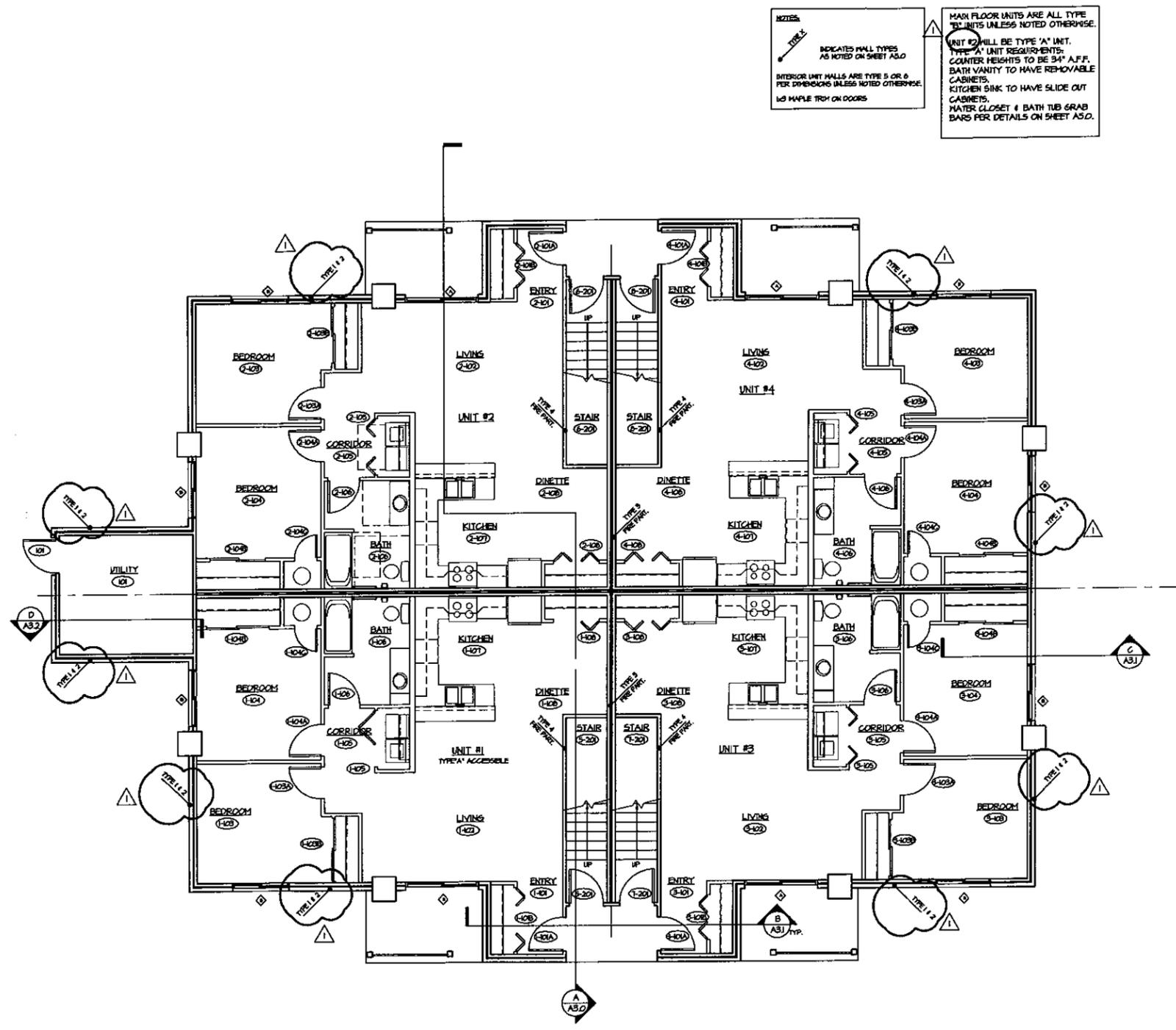
UPPER LEVEL FLOOR PLAN
 SCALE 3/16" = 1'-0"

2718 NORTH MOORE ST.
 APPLETON, WI 54911
 TEL: (920) 733-8377
 FAX: (920) 733-4731



PROJECT:	NATIONAL MGT. - TAMARACK HEIGHTS		
LOCATION:	201 LAVINA DRIVE MAUSAU, WISCONSIN		
DESCRIPTION:	UPPER LEVEL PLAN		
REV. NO.	DESCRIPTION	DATE	BY
1	BRICK CHANGES	02-25-16	DWG
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Drawn by: DWG
 Checked by:
 Date: 02-07-16
 PSET
 A.I.I.
 PROJECT NUMBER: 7480



NOTES:

INDICATES HALL TYPES AS NOTED ON SHEET A3.0

INTERIOR UNIT HALLS ARE TYPE S OR R PER DIMENSIONS UNLESS NOTED OTHERWISE.

1/2" MAPLE TRIM ON DOORS

MAIN FLOOR UNITS ARE ALL TYPE "B" UNITS UNLESS NOTED OTHERWISE.

UNIT #2 WILL BE TYPE "A" UNIT.

TYPE "A" UNIT REQUIREMENTS:
 COUNTER HEIGHTS TO BE 34" A.F.F.
 BATH VANITY TO HAVE REMOVABLE CABINETS.
 KITCHEN SINK TO HAVE SLIDE OUT CABINETS.
 WATER CLOSET & BATH TUB GRAB BARS PER DETAILS ON SHEET A5.0.

MAIN LEVEL FLOOR PLAN
 SCALE: 3/16" = 1'-0"

2715 NORTH WISSE ST.
 APPLETON, WI 54911
 TEL: (920) 233-8377
 FAX: (920) 733-4731



REV. NO.	DESCRIPTION	DATE	BY	DATE	BY
1	CHANGED BRICK	03-20-16	DNS		
2					
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10					

PROJECT: NATIONAL MGT. - TAMARACK HEIGHTS 6-UNIT APARTMENT BUILDING
LOCATION: 209 LAVINA DRIVE MAUSAU, WISCONSIN
DESCRIPTION: MAIN LEVEL PLAN

DRAWN BY: DNS
 CHECKED BY:
 DATE: 03-07-16
 SHEET: **A1.0**
 PROJECT NUMBER: 7480

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE PLAN COMMISSION

Amending the Precise Implementation Plan for 425 Wind Ridge Boulevard to allow for the replacement of a freestanding sign, in a UDD, Unified Development District.

Committee Action: Approved 6-0

Fiscal Impact: None.

File Number: 03-1116

Date Introduced: June 14, 2016

WHEREAS, the Plan Commission met on May 17, 2016, to review a request by Aspirus to amend the precise implementation plan at 425 Wind Ridge Boulevard to allow for the replacement of a freestanding sign, in a Unified Development District; and

WHEREAS, the proposed sign would replace an existing sign at 425 Wind Ridge Boulevard (at the corner of Bridge Street and Westwood Drive); and

WHEREAS, the new sign would be approximately the same height and overall size as the sign it is replacing; and

WHEREAS, the proposed sign would add a directional sign for emergency vehicles; and

WHEREAS, the sign would be located on a separate parcel than the emergency room and therefore be considered off-premises; and

WHEREAS, directional signs for emergency vehicles can be allowed by conditional use in residential districts; and

WHEREAS, the purpose of allowing directional signs for emergency vehicles is for public safety; now therefore

BE IT RESOLVED that the Common Council of the City of Wausau hereby amends the precise implementation plan for 425 Wind Ridge Boulevard to allow for replacement of the freestanding sign as presented, in a UDD, Unified Development District.

Approved:

Robert B. Mielke, Mayor

PLAN COMMISSION

Time and Date: The Plan Commission met on Tuesday, May 17, 2016, at 5:00 p.m. in the Common Council Chambers of Wausau City Hall.

Members Present: Mayor Mielke, Gisselman, Atwell, Bohlken, Lindman, Peckham

Others Present: Lenz, Hebert, DeSantis, Woller, Lawrence, Seubert, Preibe

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and transmitted to the *Wausau Daily Herald* in the proper manner.

Mayor Tipple called the meeting to order at approximately 5:10 p.m. noting that a quorum was present.

Discussion and possible action on approving an amendment to the Precise Implementation Plan for 425 Wind Ridge Boulevard to allow for the replacement of a freestanding sign, in a UDD, Unified Development District.

Lenz said that the property is zoned UDD and there aren't specific zoning regulations for signs in this district. Signage is normally approved as part of the plan. Signage changes should be reviewed by the commission. Aspirus would be replacing existing signs on their campus and adding the Emergency lettering to this sign. He said the sign would be located off-premises, which is generally frowned upon, but emergency signs can be approved with a conditional use, at least in residential districts. A rendering of the proposed signage is located in the packet. The sign would be located on the northwest corner of Bridge Street and Westwood Drive.

Peckham asked if the height would be changed. Woller answered that the overall height will be increased slightly. The proposed sign is 18'6", whereas the existing sign is 16'9". The sign would have the same position and setback off of Westwood Boulevard and Bridge Street. The existing sign does not meet the new branding requirements. The Emergency signage would be added, but otherwise would look the same, with different verbiage. With the corridor changing, the main entrance has also changed. Woller said that Aspirus does not want to confuse anyone and wants to make it simpler. It is very crucial to identify the emergency entrance. The overall height and footage will be increased slightly.

Peckham motioned to approve an amendment to the precise implementation plan for 425 Wind Ridge Boulevard to allow for the replacement of a freestanding sign, in a UDD, Unified Development District.

Gisselman said that the agenda item states 425 Wind Ridge Boulevard and asked if that is the correct address. Lenz said that is the street address that is used and showed the property on an aerial map.

Gisselman seconded, and the motion carried unanimously 6-0. This item will go to Common Council on June 14.



5/4/2016

City of Wausau
407 Grant Street
Wausau, WI 54403

Bill,

Graphic House Inc. representing Aspirus Inc. is requesting the City of Wausau to allow for the "Emergency" copy to be added to the proposed freestanding sign that will be located at 425 Wind Ridge Blvd. The current freestanding sign on the property will be removed and replaced with the proposed sign in the same location.

With Aspirus being the only Hospital and Emergency Room within the City of Wausau. Aspirus is looking to provide the public with adequate direction to the Emergency Room. With the changes to Hwy 29 & Hwy 51/I39 over the years, Bridge Street is becoming a main entrance point to the Aspirus Campus. With the Aspirus Campus beginning at the Intersection of Bridge Street and Westwood Drive (425 Wind Ridge Blvd), Aspirus feels this sign is extremely important in order to direct the public to the correct location of the Emergency Department at Aspirus. By adding Emergency to the proposed freestanding sign at this location, could save critical time to patients or family members of whom are in dire need of emergency medical attention.

The Emergency copy will only be installed on the east side (westbound) side of the sign.

We appreciate the consideration the City of Wausau will have on this matter. Feel free to contact me with questions or concerns.

Sincerely,

Matthew Woller
Graphic House Inc.

9204 Packer Drive
Wausau, WI 54401

Office: (715) 842-0402 ext. 228
Fax: (715) 848-9108

www.graphichouseinc.com

matthewwoller@graphichouseinc.com



GRAPHIC HOUSE
 Drive, Wausau, WI 54401 715-842-0402
 www.graphichouseinc.com

CLIENT:
ASPIRUS
WAUSAU, WI

SALES REP:
MATTHEW W

DATE:
8-4-2015

QUOTE NUMBER:
MW-8585-6

REVISION:
5-2-2016-P

JOB NUMBER:
XXX

SALES AUTHORIZATION:
XXX

SALES REPRESENTATIVE: **MATTHEW W**

SALES REPRESENTATIVE: **MATTHEW W**

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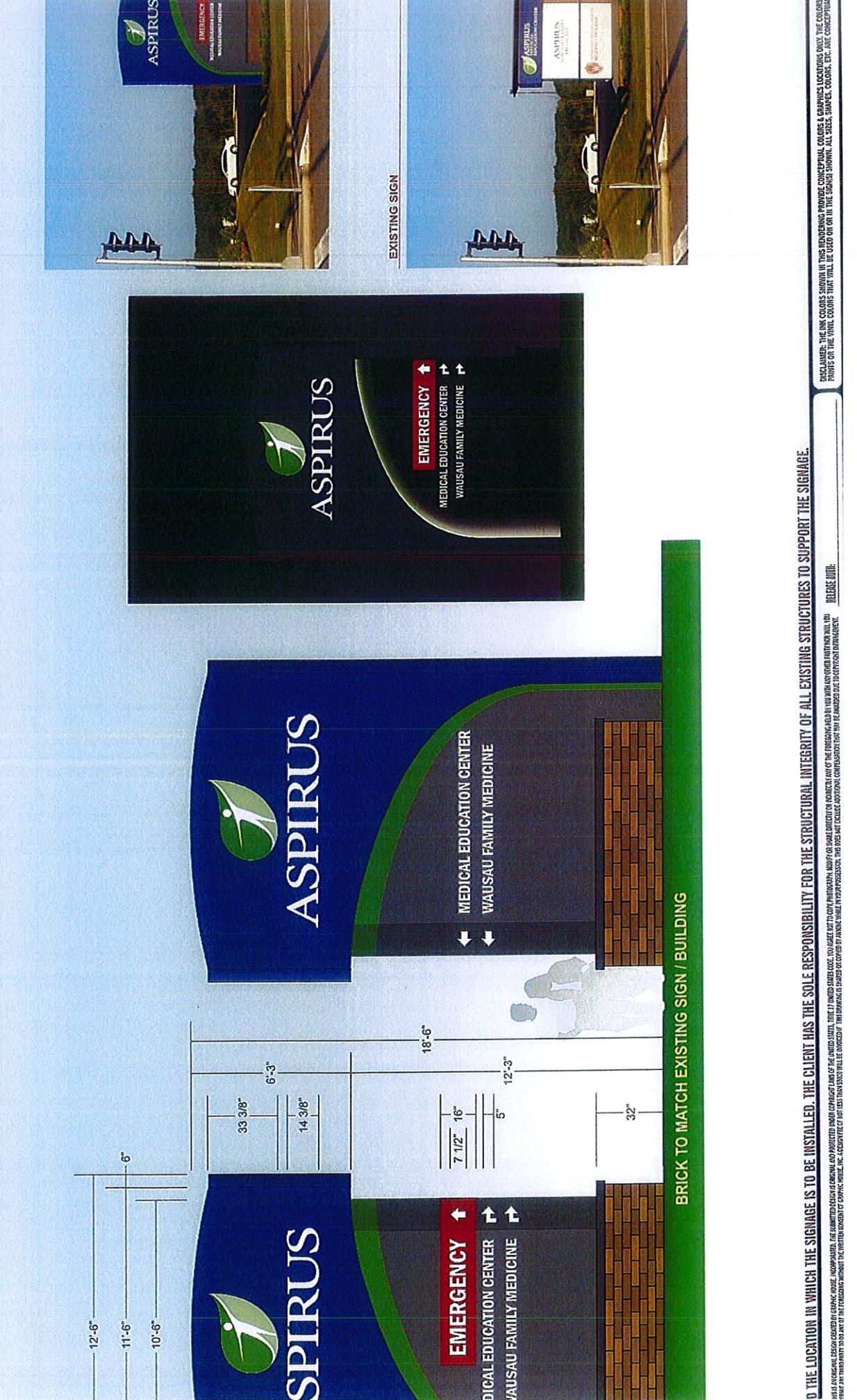
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SIGN SPECIFICATIONS
 (1) OF INTERAL ILLUM. PYLON SIGN
 * SIGN CABINET IS TO BE FORMED OF ALUM. & PAINTED TO MATCH PMS #2936 BLUE. "ASPIRUS" & LOGO IS TO BE ROUTED OUT & BACKED W/ 3/4" CLEAR ACRYLIC (1/2" PUSH-THRU). LOGO IS TO HAVE DOUBLE PRINTED VINYL W/ LAMINATE TO MATCH PMS #3536 GREEN & 63% OF PMS #3536 GREEN & 63% OF PMS #3536 GREEN & 63% OF PMS #3536 GREEN.
 * SECONDARY PORTION OF SIGN IS TO BE FORMED OF ALUM. PAINTED MATHEWS #1901 GRAYS LANE & #951-713 IRON GREY VINYL. ACCENT STRIPE IS TO BE PAINTED TO MATCH PMS #3536 GREEN & PMS #2278C GREEN.
 * "EMERGENCY" BACKGROUND IS TO BE ROUTED OUT & BRICKED W/ 3/16" WHITE ACRYLIC. BACKGROUND IS TO BE #6500-031 RED VINYL & #36 CARDINAL RED VINYL W/ WHITE COPY & ARROWS. ALL OTHER COPY & ARROWS ARE TO BE ROUTED OUT & BACKED W/ 3/16" WHITE ACRYLIC.
 * SIGN IS TO HAVE RECESSED WHITE LED ACCENT STRIPE TO ILLUM. ONTO SECONDARY PORTION OF SIGN.
 * BASE IS TO BE HERITAGE HARVARD BLEND BRICK VENEER W/ #WZ71 WESTERN MORTAR. PAINTED ALUM. CAP TO MATCH #951-713 IRON GREY



BRICK TO MATCH EXISTING SIGN / BUILDING

EXISTING SIGN

ASPIRUS
 MEDICAL EDUCATION CENTER
 WAUSAU FAMILY MEDICINE
 EMERGENCY

ASPIRUS
 MEDICAL EDUCATION CENTER
 WAUSAU FAMILY MEDICINE
 EMERGENCY

DISCLAIMER: THE SIGN COLOURS SHOWN IN THIS RENDERING PROVIDE CONCEPTUAL COLOURS & APPEARANCE LOCATIONS ONLY. THE COLOURS & FINISHES SHOWN ON THE VINYL COLOURS THAT WILL BE USED ON THE SIGN CABINET, ALL SIGNS, SHIELDS, COLOURS, ETC., ARE CONCEPTUAL & NOT TO BE USED AS A REFERENCE FOR THE FINAL SIGNAGE.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE PUBLIC HEALTH & SAFETY COMMITTEE

Approving or Denying Various Licenses as Indicated

Committee Action: Approved 4-0

Fiscal Impact: None

File Number: 16-0108

Date Introduced: June 14, 2016

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>			

RESOLUTION

WHEREAS, your Public Health and Safety Committee considered certain license applications at its May 16, 2016 meeting and has made recommendations that are attached hereto in the meeting minutes and recommends these actions to the Council for its approval, now therefore

BE IT RESOLVED by the Common Council of the City of Wausau that the City Clerk be hereby authorized to issue the licenses on the attached list, incorporated as part of this resolution, according to recommendations made by the Public Health & Safety Committee and upon successful completion and acceptable proof that all applicable state and municipal regulations and requirements have been met by the applicants.

Approved:

Robert B. Mielke, Mayor

CLERK'S REPORT TO PUBLIC HEALTH & SAFETY COMMITTEE

May 16, 2016 Meeting

AGENDA ITEM

Approve or deny various licenses as indicated on the attached summary report of all applications received.

ADDITIONAL INFORMATION

Applications as listed have or will have a background check run by staff and reviewed by the Police Chief or his designee. Applications marked pending will have a status update at the meeting. In accordance with city ordinance, **all permits approved are held for debts owed to the city until the debt is paid in full.**

1. Two Public Transport Driver License applications are recommended for denial by Chief Hardel: **Adam Daniel** – 2 Felony Convictions; Possession of Cocaine, Bail Jumping; and **Stacey Solomon** – Convicted Felon, Sex Offender, Numerous open felony cases involving drugs, and Possession of a gun as a convicted felon.
2. All the 2 Year Operator Renewals on the list are pending background checks. Due to the deadline being the same date of this meeting (May 16th), the attached list is incomplete as many applications came in after the list was run. The committee is asked to approve them contingent upon the Police Chief's review and approval. Any denial recommendations will be brought back to the next meeting.
3. There is one Apiary (Beekeeper) Permit Application from Kelly Barnes, 4004 Riverview Drive. (Application included in packet)
4. Many miscellaneous licenses are renewing at this annual renewal time.
5. Special Event applications: Class I – Wausau Area 4th of July Celebration at Marathon Park, June 30 – July 4, 2016; Class II – MDA Motorcycle Parade, Harley Davidson, May 20, 2016; and Law Enforcement Torch Run for Special Olympics, June 8, 2016.

STAFF RECOMMENDATION

Staff recommendation is to approve or deny as indicated on the summary report including those that may be introduced at the meeting. Please let me know if you have any question regarding any license applications listed.

Mary Goede, Deputy Clerk

Date of Report: May 12, 2016

(715) 261-6621

PUBLIC HEALTH & SAFETY COMMITTEE

Date and Time: Monday, May 16, 2016 at 5:15 pm, (Council Chambers)

Members Present: Rasmussen, Wagner, Kellbach, McElhaney

Members Excused: Peckham

Others Present: Alfonso, Rayala, Hardel, Kujawa, Goede, Mielke, Darryl Landeau.

Consider various license applications

Rasmussen indicated there were denial recommendations for Transport Driver Licenses for Adam Daniel and Stacey Solomon.

Adam Daniel, 1108 Steuben St, addressed the committee to appeal the denial recommendation. He stated he made a poor choice last year and was dealing with the consequences and trying to move forward on a positive path. He was offered an opportunity in this job and enjoys providing this service to the community.

Chief Hardel explained Mr. Daniel had two felony convictions, one for possession of cocaine and one for bail jumping. He noted there were a number of other charges, including felony charges that were waiting to be resolved. He questioned if they had been and Daniel stated that the case is closed and he has been placed on probation and has been participating in AOD counseling at the Health Care Center. He stated he is cooperating with everything he has been asked to do and has separated himself from certain people. He commented he enjoyed transporting the disabled for Community Care. Hardel commended him for the changes he has made in his life and although his concern was that the felony convictions were fairly recent, he would not oppose the committee if they overruled his recommendation.

Rasmussen stated taxi drivers are often tasked with getting people go at bar close where they need to who are impaired and incapable of making reasonable decisions. She felt since the convictions were not even a year old, it was not enough time for him to show a change in behavior. Daniel noted he would not be picking up at bar time because he works the day shift. Wagner agreed the problems were too recent and he might have felt better about it if it were a few years out. Daniel indicated his counselor and probation officer were supportive of this employment. McElhaney felt it was important if the people and organizations rehabilitating him were supportive and maybe we need to give him a chance. Rasmussen reiterated it really had to do with the length of time that has passed since the violations occurred and more time was needed to prove real change.

Motion by Wagner, second by Kellbach to approve or deny the licenses as recommended by staff. Motion carried 4-0.

HEALTH AND SAFETY LIST
ALL LICENSES
MAY 16, 2016REPORT ID: LRS5301
RUN DATE: 6/09/16
RUN TIME: 9:58:14

<u>NAME</u> <u>ADDRESS</u>	<u>RECORD</u> <u>YEAR</u>	<u>APPLICATION</u> <u>DATE</u>	<u>EVENT START</u> <u>DATE</u>	<u>EXPIRATION</u> <u>DATE</u>	<u>REVOCATION</u> <u>DATE</u>	<u>BUSINESS NAME</u>	<u>LICENSE TYPE</u>	<u>APR</u>	<u>DEN</u>	<u>PEN</u>	<u>OWES</u> <u>DEBT</u>
NATIONAL ENTERTAINMENT NETWORK 325 INTERLOCKEN PKWY B BROOMFIELD, CO 80021	2016	4/12/2016	7/01/2016	6/30/2017		NATIONAL ENTERTAINME	AMUSEMENT DEVICES	✓			
NATIONAL ENTERTAINMENT NETWORK 325 INTERLOCKEN PKWY B BROOMFIELD, CO 80021	2016	4/12/2016	7/01/2016	6/30/2017		NATIONAL ENTERTAINME	AMUSEMENT DEVICES	✓			
NATIONAL ENTERTAINMENT NETWORK 325 INTERLOCKEN PKWY B BROOMFIELD, CO 80021	2016	4/12/2016	7/01/2016	6/30/2017		NATIONAL ENTERTAINME	AMUSEMENT DEVICE DISTRIBU	✓			
MANDARIN LLC 150 E STEWART AVE WAUSAU, WI 54401	2016	5/09/2016	7/01/2016	6/30/2017		MANDARIN	CLASS B BEER & LIQUOR	✓			
CENTER FOR THE VISUAL ARTS 427 N 4TH ST WAUSAU, WI 54403	2016	5/05/2016	10/22/2016	10/22/2016		THE ART OF WINE	TEMP CLASS B RETAILER	✓			
MAN-OF-HONOR SOCIETY OF MARATH PO BOX 5112 WAUSAU, WI 54402-5112	2016	2/08/2016	6/10/2016	6/12/2016		MAN-OF-HONOR SPRING	TEMP CLASS B RETAILER	✓			
WAUSAU AREA 4TH OF JULY CELEBR PO BOX 2121 WAUSAU, WI 54402-2121	2016	4/15/2016	6/30/2016	7/04/2016		WAUSAU AREA 4TH OF J	TEMP CLASS B RETAILER	✓			
BARNES KELLY 4004 RIVERVIEW DR WAUSAU, WI 54403	2015	4/21/2016				KELLY BARNES	APIARY (BEEKEEPER)	✓			
BOURDON, ARIANA J 112 W STROWBRIDGE ST APT #11 WAUSAU, WI 54401	2016	4/15/2016		6/30/2017		2510 RESTAURANT	OPERATOR NEW	✓			
CONNORS, PATRICK R 5203 SHERMAN ST APT 11 WAUSAU, WI 54401	2015	4/22/2016		6/30/2016		PLAYER'S	OPERATOR NEW	✓			
FISHER, ESTHER 1716 PORTER STREET WAUSAU, WI 54401	2016	5/11/2016		6/30/2017		WALGREENS #13371	OPERATOR NEW	✓			
GANZEN, BREE M 722 N 6TH AVE WAUSAU, WI 54401	2016	5/04/2016	7/01/2016	6/30/2017		APPLEBEE'S NEIGHBORH	OPERATOR NEW	✓			
JANISZEWSKI, KAYLA R 819 N 4TH AVE WAUSAU, WI 54401	2016	4/26/2016	7/01/2016	6/30/2017		SHOWTIME	OPERATOR NEW	✓			

HEALTH AND SAFETY LIST
ALL LICENSES
MAY 16, 2016REPORT ID: LRS530I
RUN DATE: 6/09/16
RUN TIME: 9:58:14

<u>NAME</u> <u>ADDRESS</u>	<u>RECORD</u> <u>YEAR</u>	<u>APPLICATION</u> <u>DATE</u>	<u>EVENT START</u> <u>DATE</u>	<u>EXPIRATION</u> <u>DATE</u>	<u>REVOCAATION</u> <u>DATE</u>	<u>BUSINESS NAME</u>	<u>LICENSE TYPE</u>	<u>APR</u>	<u>DEN</u>	<u>PEN</u>	<u>OWES</u> <u>DEBT</u>
KLIPPEL, BRIAN P 907 1/2 S 5TH AVE WAUSAU, WI 54401	2016	5/09/2016		6/30/2017		THE GLASS HAT	OPERATOR NEW	✓	—	—	—
KRAUSE, LEAH D H10887 CTY RD Q WAUSAU, WI 54403	2016	5/06/2016		6/30/2017		U PAINT AND PARTY	OPERATOR NEW	✓	—	—	—
LEE, BRANDT W 810 SINGLE AVE WAUSAU, WI 54403	2016	5/02/2016		6/30/2017		KRIST FOOD MART #89	OPERATOR NEW	✓	—	—	—
MONROE, TEVIN S 619 1/2 CHICAGO AVE WAUSAU, WI 54403	2016	4/15/2016		6/30/2017		KWIK TRIP #601	OPERATOR NEW	✓	—	—	—
PETERSON, TAYLOR L 205 W CAMPUS DR WAUSAU, WI 54401	2016	5/04/2016		6/30/2017		APPLEBEE'S NEIGHBORH	OPERATOR NEW	✓	—	—	—
PINEDA, ARIANNE L 909 S 8TH AVE WAUSAU, WI 54401	2016	4/15/2016		6/30/2017		THE DOMINO BAR	OPERATOR NEW	✓	—	—	—
POPELKA, ANNE 121 FULLMER ST APT #1 SCHOFIELD, WI 54476	2016	5/11/2016		6/30/2017		WALGREENS #13371	OPERATOR NEW	✓	—	—	—
SORTAERT, AINAE E 1200 RIVER VIEW AVE APT 29 STEVENS POINT, WI 54481	2016	5/05/2016	7/01/2016	6/30/2017		WISCONSIN WOODCHUCKS	OPERATOR NEW	✓	—	—	—
SOLUM, ALLISON R 3730 N 60TH AVE WAUSAU, WI 54401	2016	5/09/2016		6/30/2017		CHATTERBOX	OPERATOR NEW	✓	—	—	—
SOUTHWORTH, DANIEL G E20883 ST HWY 52 ANIWA, WI 54408	2016	5/09/2016		6/30/2017		VFW BURNS POST 388	OPERATOR NEW	✓	—	—	—
STALEY, DEREK J 2800 EAGLE AVE APT 22 WAUSAU, WI 54401	2016	5/04/2016	7/01/2016	6/30/2017		KWIK TRIP #851	OPERATOR NEW	✓	—	—	—
SWAN, GRAYSON D 4111 STEWART AVE APT 24 WAUSAU, WI 54401	2015	4/12/2016		6/30/2016		KWIK TRIP #735	OPERATOR NEW	✓	—	—	—
THAO, FUE C 430 N 8TH AVE WAUSAU, WI 54401	2016	5/05/2016	7/01/2016	6/30/2017		TRIG'S WAUSAU	OPERATOR NEW	✓	—	—	—

HEALTH AND SAFETY LIST
ALL LICENSES
MAY 16, 2016

REPORT ID: LRS530I
RUN DATE: 6/09/16
RUN TIME: 9:58:14

<u>NAME</u> <u>ADDRESS</u>	<u>RECORD</u> <u>YEAR</u>	<u>APPLICATION</u> <u>DATE</u>	<u>EVENT START</u> <u>DATE</u>	<u>EXPIRATION</u> <u>DATE</u>	<u>REVOCAATION</u> <u>DATE</u>	<u>BUSINESS NAME</u>	<u>LICENSE TYPE</u>	<u>APR</u>	<u>DEN</u>	<u>PEN</u>	<u>OWES</u> <u>DEBT</u>
WESTERGARD, BROOKE M 1915 KIMBERLY RD MOSINEE, WI 54455	2016	5/06/2016		6/30/2017		WISCONSIN WOODCHUCKS	OPERATOR NEW	✓			
YANG, MICHAEL 1806 DOUGLAS DR SCHOFIELD, WI 54476	2015	4/15/2016		6/30/2016		SHOPKO 079	OPERATOR NEW	✓			
AMIDON, CALEB J 905 N 7TH ST WAUSAU, WI 54403	2016	5/12/2016	7/01/2016	6/30/2018		INTERMISSION	OPERATOR RENEWAL - 2 YR				
ANDERSON, NICOLE B 3725 WESTON PINES LN 202 WESTON, WI 54476	2016	5/13/2016	7/01/2016	6/30/2018		CAMPUS PUB	OPERATOR RENEWAL - 2 YR				
AUGUSTINE, EDWARD S 327 1/2 STURGEON EDDY RD WAUSAU, WI 54403	2016	5/02/2016	7/01/2016	6/30/2018		GRAND THEATER / GREA	OPERATOR RENEWAL - 2 YR				
BACKLUND, AMANDA L 110 N 120TH AVE #414 MARATHON, WI 54448	2016	5/09/2016	7/01/2016	6/30/2018		THE STORE #62	OPERATOR RENEWAL - 2 YR				
BALTES, DAVID R 409 S 93RD ST WAUSAU, WI 54403	2016	4/25/2016	7/01/2016	6/30/2018		LIL' OLE WINEMAKER S	OPERATOR RENEWAL - 2 YR				
BALZ, SHEA L 1401 WOODWARD AVE ROTHSCHILD, WI 54474	2016	5/03/2016	7/01/2016	6/30/2018		R STORE #7	OPERATOR RENEWAL - 2 YR				
BANDOCH, MICHAEL S 1104 STEUBEN ST WAUSAU, WI 54401	2016	4/11/2016	7/01/2016	6/30/2018		CROSSROADS COUNTY MA	OPERATOR RENEWAL - 2 YR				
BARGENDER, RONALD L 2147 ANGELO DR MOSINEE, WI 54455	2016	5/16/2016	7/01/2016	6/30/2018		WHISKEY RIVER BAR &	OPERATOR RENEWAL - 2 YR				
BASHIR, JASMIN K 914 GRAND AVE APT #17 WAUSAU, WI 54403	2016	4/26/2016	7/01/2016	6/30/2018		WALGREEN'S STORE #07	OPERATOR RENEWAL - 2 YR				
BAUMANN, NERISSA 805 1/2 S 3RD AVE WAUSAU, WI 54401	2016	5/10/2016	7/01/2016	6/30/2018		M&R STATION	OPERATOR RENEWAL - 2 YR				
BEAM, SANDRA S 5501 ARBOR CT #6 WAUSAU, WI 54401	2016	4/28/2016	7/01/2016	6/30/2018		RED EYE BREWING COMP	OPERATOR RENEWAL - 2 YR				
BERENS, TYLER W 702 FLEMING ST WAUSAU, WI 54403	2016	4/27/2016	7/01/2016	6/30/2018		KWIK TRIP #728	OPERATOR RENEWAL - 2 YR				



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BERGER, NICHOLE M 286 BURMA RD MOSINEE, WI 54455	2016	4/27/2016	7/01/2016	6/30/2018		KWIK TRIP #728	OPERATOR RENEWAL - 2 YR				
BIRD, JOSHUA J 627 1/2 S 5TH AVE WAUSAU, WI 54401	2016	5/02/2016	7/01/2016	6/30/2018		THE GREAT DANE PUB &	OPERATOR RENEWAL - 2 YR				
BORCHARDT, DEANA T E17986 CTY RD Z RINGLE, WI 54471	2016	5/13/2016	7/01/2016	6/30/2018		WAUSAU LABOR TEMPLE	OPERATOR RENEWAL - 2 YR				
BRIGHT, JOE M 12750 N 12TH AVE MERRILL, WI 54452	2016	5/13/2016	7/01/2016	6/30/2018		THE PLAZA HOTEL & SU	OPERATOR RENEWAL - 2 YR				
BROCK, SARAH M 126 KENT STREET WAUSAU, WI 54403	2016	5/16/2016	7/01/2016	6/30/2018		VINO LATTE	OPERATOR RENEWAL - 2 YR				
BRODJIESKI, SETH Q 1027 S 9TH AVE WAUSAU, WI 54401	2016	4/13/2016	7/01/2016	6/30/2018		COURTYARD BY MARRIOT	OPERATOR RENEWAL - 2 YR				
BROWN, WANDA L 1917 1/2 N 2ND ST WAUSAU, WI 54401	2016	5/10/2016	7/01/2016	6/30/2018		R STORE #5	OPERATOR RENEWAL - 2 YR				
BUETTNER, SARAH M 1828 N 10TH AVE WAUSAU, WI 54401	2016	5/04/2016	7/01/2016	6/30/2018		TRIG'S WAUSAU	OPERATOR RENEWAL - 2 YR				
BURG, DANIEL J 1807 KOWALSKI RD MOSINEE, WI 54455	2016	4/13/2016	7/01/2016	6/30/2018		COURTYARD BY MARRIOT	OPERATOR RENEWAL - 2 YR				
CALL, RACHEL M 561 LINCOLN ST MOSINEE, WI 54455	2016	3/31/2016	7/01/2016	6/30/2018		KRIST FOOD MART #89	OPERATOR RENEWAL - 2 YR				
CARPENTER, LEIGH A 1010 N 10TH AVENUE WAUSAU, WI 54401	2016	4/06/2016	7/01/2016	6/30/2018		KRIST FOOD MART #61	OPERATOR RENEWAL - 2 YR				
CHANG, CHOW K 3214 TERRACE CT #3 WAUSAU, WI 54401	2016	5/06/2016	7/01/2016	6/30/2018		TRIG'S WAUSAU	OPERATOR RENEWAL - 2 YR				
CHANG, VA KATIE 663 BROOKS PLACE WAUSAU, WI 54401	2016	5/03/2016	7/01/2016	6/30/2018		TRIG'S WAUSAU	OPERATOR RENEWAL - 2 YR				
CHROSTOWSKI, TODD 11541 NAUGART DR ATHENS, WI 54411	2016	5/13/2016	7/01/2016	6/30/2018		WALGREEN'S STORE #07	OPERATOR RENEWAL - 2 YR				

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CLAYCOMB, DARCI R 315 1/2 HUMBOLDT AVE WAUSAU, WI 54403	2016	5/13/2016	7/01/2016	6/30/2018		THE DOMINO BAR	OPERATOR RENEWAL - 2 YR				
CONKLIN, HUGH D 102 1/2 N 2ND AVE WAUSAU, WI 54403	2016	4/26/2016	7/01/2016	6/30/2018		PICK 'N SAVE #6405	OPERATOR RENEWAL - 2 YR				
CONNORS, PATRICK R 5203 SHERMAN ST APT 11 WAUSAU, WI 54401	2016	5/16/2016	7/01/2016	6/30/2018		PLAYER'S	OPERATOR RENEWAL - 2 YR				
CROSSMAN, SARAH E 219 RESERVOIR AVE WAUSAU, WI 54401	2016	4/16/2016	7/01/2016	6/30/2018		PINE RIDGE WAUSAU LL	OPERATOR RENEWAL - 2 YR				
CURTES KORPELA, MEGAN J 1221 STEUBEN ST WAUSAU, WI 54403	2016	5/12/2016	7/01/2016	6/30/2018		DOWNTOWN GROCERY.COM	OPERATOR RENEWAL - 2 YR				
DANIEK, ADAM M 215 GREENWOOD DR ROTHSCHILD, WI 54474	2016	4/26/2016	7/01/2016	6/30/2018		APPLEBEE'S NEIGHBORH	OPERATOR RENEWAL - 2 YR				
DETERT, DAWN 1025 W CASSIDY DR WAUSAU, WI 54401	2016	5/05/2016	7/01/2016	6/30/2018		CHAPTER 2	OPERATOR RENEWAL - 2 YR				
DIRKS, JOSHUA B 911 N 9TH AVE WAUSAU, WI 54401	2016	5/10/2016	7/01/2016	6/30/2018		INTERMISSION	OPERATOR RENEWAL - 2 YR				
DOZER, JULIE A 5810 THOMAS AVE WESTON, WI 54476	2016	4/28/2016	7/01/2016	6/30/2018		KWIK TRIP #851	OPERATOR RENEWAL - 2 YR				
DRYGALSKI, ADAM E 3201 MERRILL AVE WAUSAU, WI 54401	2016	5/13/2016	7/01/2016	6/30/2018		CHATTERBOX	OPERATOR RENEWAL - 2 YR				
DUBERSTEIN, PAYTON L 115 N 5TH AVE WAUSAU, WI 54401	2016	4/28/2016	7/01/2016	6/30/2018		WAGNER SHELL 4611	OPERATOR RENEWAL - 2 YR				
DUBERSTEIN, RANDY L 115 N 5TH AVE WAUSAU, WI 54401	2016	4/28/2016	7/01/2016	6/30/2018		WAGNER SHELL 4611	OPERATOR RENEWAL - 2 YR				
EDGAR, ASHLEY C 1409 N 13TH ST WAUSAU, WI 54403	2016	5/02/2016	7/01/2016	6/30/2018		THE GREAT DANE PUB &	OPERATOR RENEWAL - 2 YR				
EGGERSGLUESS, BRIAN K 6001 PINE PARK ST SCHOFIELD, WI 54476	2016	4/11/2016	7/01/2016	6/30/2018		CROSSROADS COUNTY MA	OPERATOR RENEWAL - 2 YR				

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ELSNER, ALICIA S 204 1/2 S 6TH AVE WAUSAU, WI 54401	2016	4/27/2016	7/01/2016	6/30/2018		THE STORE #62	OPERATOR RENEWAL - 2 YR				
ERICKSON, THOMAS 3915 KINGLET CIRCLE WAUSAU, WI 54401	2016	5/12/2016	7/01/2016	6/30/2018		WAUSAU CURLING CENTE	OPERATOR RENEWAL - 2 YR				
FISHER, HOWARD W 4801 INDIGO DR WAUSAU, WI 54401	2016	4/28/2016	7/01/2016	6/30/2018		WAUSAU CURLING CENTE	OPERATOR RENEWAL - 2 YR				
FISHER, TERESA L 4801 INDIGO DRIVE WAUSAU, WI 54401	2016	4/28/2016	7/01/2016	6/30/2018		WAUSAU CURLING CENTE	OPERATOR RENEWAL - 2 YR				
FITZKE, PAULA K 4104 N 85TH ST WAUSAU, WI 54403	2016	5/13/2016	7/01/2016	6/30/2018		R-STORE #34	OPERATOR RENEWAL - 2 YR				
GARCIA-ROGERS, PAULA A 509 7TH ST WAUSAU, WI 54403	2016	4/19/2016	7/01/2016	6/30/2018		R STORE #6	OPERATOR RENEWAL - 2 YR				
GARTMANN, SUSAN M 1110 CEDAR ST WAUSAU, WI 54401	2016	5/05/2016	7/01/2016	6/30/2018		TOBACCO OUTLET PLUS	OPERATOR RENEWAL - 2 YR				
GELLING, CHANCE W 1200 S 50TH AVE APT 13 WAUSAU, WI 54401	2016	4/07/2016	7/01/2016	6/30/2018		CROSSROADS COUNTY MA	OPERATOR RENEWAL - 2 YR				
GOINGS, RICHARD L 101 N 3RD AVE APT D WAUSAU, WI 54401	2016	4/27/2016	7/01/2016	6/30/2018		101 PUB	OPERATOR RENEWAL - 2 YR				
GONZALEZ, ANGELA 309 1/2 3RD ST WAUSAU, WI 54403	2016	5/02/2016	7/01/2016	6/30/2018		JALAPENOS MEXICAN RE	OPERATOR RENEWAL - 2 YR				
GRAFFUNDER, SHANE L H3537 HUCKLEBERRY RD COLBY, WI 54421	2016	4/11/2016	7/01/2016	6/30/2018		CROSSROADS COUNTY MA	OPERATOR RENEWAL - 2 YR				
GREENWOOD, JON F 4023 HENRY ST WAUSAU, WI 54403	2016	4/22/2016	7/01/2016	6/30/2018		VARIOUS	OPERATOR RENEWAL - 2 YR				
GROFF, SHERRIE L 2308 FANTAIL AVE SCHOFIELD, WI 54476	2016	4/12/2016	7/01/2016	6/30/2018		TREU'S TIC TOC	OPERATOR RENEWAL - 2 YR				
GUSTAFSON, CONNIE M 1114 N 2ND AVE WAUSAU, WI 54401	2016	5/12/2016	7/01/2016	6/30/2018		PINE RIDGE WAUSAU LL	OPERATOR RENEWAL - 2 YR				

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HAACK, BRADLEY E 2720 W WAUSAU AVENUE WAUSAU, WI 54401	2016	5/13/2016	7/01/2016	6/30/2018		LOPPNOW'S SPORTS BAR	OPERATOR RENEWAL - 2 YR				
HACK, JEANETTE G 3031 PARTRIDGE LANE MARATHON, WI 54448	2016	5/13/2016	7/01/2016	6/30/2018		KWIK TRIP #851	OPERATOR RENEWAL - 2 YR				
HALICKI, ROBERT 2464 SUNDOWN PLACE KRONENWETTER , WI 54455	2016	5/13/2016	7/01/2016	6/30/2018		CVS/PHARMACY #10172	OPERATOR RENEWAL - 2 YR				
HAMANN, MICHELE 5513 NORMANDY ST APT 6 SCHOFIELD, WI 54476	2016	4/27/2016	7/01/2016	6/30/2018		KWIK TRIP #728	OPERATOR RENEWAL - 2 YR				
HANAMANN, DEREK J 1341 PROSPECT AVE WAUSAU, WI 54403	2016	5/10/2016	7/01/2016	6/30/2018		SHOPKO 079	OPERATOR RENEWAL - 2 YR				
HARNESS, VICKI L 1240 S 9TH AVE WAUSAU, WI 54401	2016	5/12/2016	7/01/2016	6/30/2018		WHISKEY RIVER BAR &	OPERATOR RENEWAL - 2 YR				
HARRIS, BRIGITTE B 225 1/2 N 4TH AVE WAUSAU, WI 54401	2016	5/13/2016	7/01/2016	6/30/2018		KWIK TRIP #851	OPERATOR RENEWAL - 2 YR				
HARTWIG, TRICIA 2218 RADTKE AVE APT 2 WESTON, WI 54476	2016	4/29/2016	7/01/2016	6/30/2018		HIAWATHA LOUNGE	OPERATOR RENEWAL - 2 YR				
HEARLEY, HEIDI L 687 EAST 21ST STREET EDGAR, WI 54426	2016	5/13/2016	7/01/2016	6/30/2018		THE STORE #62	OPERATOR RENEWAL - 2 YR				
HEIDERSDORF, ASHLEY 1112 AUGUSTA AVE WAUSAU, WI 54403	2016	4/27/2016	7/01/2016	6/30/2018		KWIK TRIP #728	OPERATOR RENEWAL - 2 YR				
HEINZ, SARA 1320 N 2ND AVE WAUSAU, WI 54401	2016	5/13/2016	7/01/2016	6/30/2018		CVS/PHARMACY #10172	OPERATOR RENEWAL - 2 YR				
HEINZL, ANDREW J 4104 N 6TH ST WAUSAU, WI 54403	2016	5/02/2016	7/01/2016	6/30/2018		THE GREAT DANE PUB &	OPERATOR RENEWAL - 2 YR				
HELLBERG, LORA J 1009 N 2ND AVE WAUSAU, WI 54401	2016	5/04/2016	7/01/2016	6/30/2018		TRIG'S WAUSAU	OPERATOR RENEWAL - 2 YR				
HENRICHS, WILLIAM J 1405 LAKE ST WAUSAU, WI 54401	2016	4/25/2016	7/01/2016	6/30/2018		BAGLE'S CLUB	OPERATOR RENEWAL - 2 YR				

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HER, DAMOON 3000 GOLDENROD RD WAUSAU, WI 54401	2016	5/13/2016	7/01/2016	6/30/2018		KOHLMAN'S INC	OPERATOR RENEWAL - 2 YR				
HILGART, DAVID W 710 S 20TH ST WAUSAU, WI 54403	2016	5/13/2016	7/01/2016	6/30/2018		POLACK INN	OPERATOR RENEWAL - 2 YR				
HINTZ, SUSAN M W5424 TAYLOR ST MERRILL, WI 54452	2016	5/06/2016	7/01/2016	6/30/2018		KWIK TRIP #601	OPERATOR RENEWAL - 2 YR				
HOFFMAN, MAUREEN T 605 RIDGELAND AVE SCHOFIELD, WI 54476	2016	4/28/2016	7/01/2016	6/30/2018		WALGREENS #13371	OPERATOR RENEWAL - 2 YR				
HOPPE, MARY E18158 CHURCH RD ANIWA, WI 54408	2016	5/04/2016	7/01/2016	6/30/2018		VARIOUS	OPERATOR RENEWAL - 2 YR				
JACOBS, WANDA G 303 N 10TH ST WAUSAU, WI 54403	2016	4/18/2016	7/01/2016	6/30/2018		R STORE #6	OPERATOR RENEWAL - 2 YR				
JILK, JASON 708 HICKORY ST MARATHON, WI 54448	2016	4/13/2016	7/01/2016	6/30/2018		COURTYARD BY MARRIOT	OPERATOR RENEWAL - 2 YR				
JONES WILLIAM N8159 COUNTY V IRMA, WI 54442	2016	5/02/2016	7/01/2016	6/30/2018		OZ NIGHT CLUB	OPERATOR RENEWAL - 2 YR				
JULIO-AGUIRRE, ROSALBA 808 3RD ST APT 100 WAUSAU, WI 54403	2016	5/09/2016	7/01/2016	6/30/2018		TAQUERIA TRES HERMAN	OPERATOR RENEWAL - 2 YR				
KAISER, RANDY T13026 COUNTY RD WW WAUSAU, WI 54403	2016	2/03/2016	7/01/2016	6/30/2018		ST ANNE'S CATHOLIC C	OPERATOR RENEWAL - 2 YR				
KAZDA, CURT M 110 MARGUERITE ST SCHOFIELD, WI 54476	2016	4/15/2016	7/01/2016	6/30/2018		QUALITY FOODS	OPERATOR RENEWAL - 2 YR				
KELLY, JODY L 1300 N 9TH AVE APT 11E WAUSAU, WI 54401	2016	5/11/2016	7/01/2016	6/30/2018		BACK WHEN CAFE	OPERATOR RENEWAL - 2 YR				
KILTY, KELLY 829 STARK ST WAUSAU, WI 54403	2016	5/10/2016	7/01/2016	6/30/2018		R STORE #7	OPERATOR RENEWAL - 2 YR				
KLAPPERICH, JEFFRY C 3019 6TH STREET WAUSAU, WI 54403	2016	5/13/2016	7/01/2016	6/30/2018		WALGREEN'S STORE #07	OPERATOR RENEWAL - 2 YR				

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KLEINSTICK, JACKIE M 4853 W WAUSAU AVE WAUSAU, WI 54401	2016	5/10/2016	7/01/2016	6/30/2018		CAMPUS PUB	OPERATOR RENEWAL - 2 YR				
KOHLER, CASSIDY A 223 DISCHER ST #24 SCHOFIELD, WI 54476	2016	5/10/2016	7/01/2016	6/30/2018		BUFFALO WILD WINGS	OPERATOR RENEWAL - 2 YR				
KOPLIN, AMANDA M W9754 APPLE AVE WITHEE, WI 54498	2016	4/11/2016	7/01/2016	6/30/2018		CROSSROADS COUNTY MA	OPERATOR RENEWAL - 2 YR				
KOSKI, AMELIA M 4130 BRIARWOOD AVE WAUSAU, WI 54403	2016	5/09/2016	7/01/2016	6/30/2018		APPLEBEE'S NEIGHBORH	OPERATOR RENEWAL - 2 YR				
KRAHN, CASEY W 1906 ROBIN LN WAUSAU, WI 54401	2016	5/04/2016	7/01/2016	6/30/2018		INTERMISSION	OPERATOR RENEWAL - 2 YR				
KROMENAKER, MIRANDA S 1624 OLD HWY 51 APT #2 MOSINEE, WI 54455	2016	5/09/2016	7/01/2016	6/30/2018		APPLEBEE'S NEIGHBORH	OPERATOR RENEWAL - 2 YR				
KRUEGER, JENNIFER A 1212 S 10TH AVE WAUSAU, WI 54401	2016	4/12/2016	7/01/2016	6/30/2018		DEN MAR TAVERN	OPERATOR RENEWAL - 2 YR				
KUHNERT, SHEILA K 5302 FULLER ST SCHOFIELD, WI 54476	2016	5/13/2016	7/01/2016	6/30/2018		THE STORE #62	OPERATOR RENEWAL - 2 YR				
KURTH, MASON J 919 MCINTOSH ST WAUSAU, WI 54403	2016	5/05/2016	7/01/2016	6/30/2018		THE MINT CAFE	OPERATOR RENEWAL - 2 YR				
KURTZWELL, CURTIS 617 FULTON ST APT 2 WAUSAU, WI 54403	2016	4/04/2016	7/01/2016	6/30/2018		CROSSROADS COUNTY MA	OPERATOR RENEWAL - 2 YR				
LAFFIN, DUSTIN L 9111 ANDREA ST WESTON, WI 54476	2016	4/06/2016	7/01/2016	6/30/2018		CROSSROADS COUNTY MA	OPERATOR RENEWAL - 2 YR				
LANCASTER, JONATHAN D 1804 MAPLE HILL RD WAUSAU, WI 54403	2016	4/28/2016	7/01/2016	6/30/2018		WALGREENS #13371	OPERATOR RENEWAL - 2 YR				
LANG, ALICIA C 207 MOONLITE AVE WAUSAU, WI 54401	2016	4/26/2016	7/01/2016	6/30/2018		2510 RESTAURANT	OPERATOR RENEWAL - 2 YR				
LANGE, SANNEE M 3180 HILLCREST DR WAUSAU, WI 54401	2016	4/15/2016	7/01/2016	6/30/2018		PINE RIDGE WAUSAU LL	OPERATOR RENEWAL - 2 YR				

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LAPREE, LAUREN A 1015 N 8TH STREET WAUSAU, WI 54403	2016	5/06/2016	7/01/2016	6/30/2018		BUNKERS/TRIBUTE GOLF	OPERATOR RENEWAL - 2 YR				
LAWRENCE, JODI J 4111 STEWART AVE APT 4 WAUSAU, WI 54401	2016	4/29/2016	7/01/2016	6/30/2018		WAGNER SHELL 4611	OPERATOR RENEWAL - 2 YR				
LAYMAN, DENISE R 1504 FULTON ST WAUSAU, WI 54403	2016	4/25/2016	7/01/2016	6/30/2018		CALLON STREET PUB	OPERATOR RENEWAL - 2 YR				
LEE, AMANDA K 118 N 2ND AVE WAUSAU, WI 54401	2016	5/13/2016	7/01/2016	6/30/2018		WALGREEN'S STORE #07	OPERATOR RENEWAL - 2 YR				
LEPAK, LINDA K 2706 RAVEN AVE WAUSAU, WI 54401	2016	4/15/2016	7/01/2016	6/30/2018		R STORE #6	OPERATOR RENEWAL - 2 YR				
LEWIS, REBECCA L 216 N 1ST AVENUE WAUSAU, WI 54401	2016	5/02/2016	7/01/2016	6/30/2018		BMW FUEL MART	OPERATOR RENEWAL - 2 YR				
LEWITZKE, LINDSEY 3110 WARWICK DR WESTON, WI 54476	2016	4/26/2016	7/01/2016	6/30/2018		WAUSAU EVENTS	OPERATOR RENEWAL - 2 YR				
LINDER, NATHAN 613 EAST ST MARATHON, WI 54448	2016	4/22/2016	7/01/2016	6/30/2018		CROSSROADS COUNTY MA	OPERATOR RENEWAL - 2 YR				
LOOMIS, PAULA 1020 JACOBY ST SCHOFIELD, WI 54476	2016	5/13/2016	7/01/2016	6/30/2018		KWIK TRIP #851	OPERATOR RENEWAL - 2 YR				
LOPEZ, SERGIO 1343 GRAND AVE #1 WAUSAU, WI 54403	2016	5/10/2016	7/01/2016	6/30/2018		MANDARIN	OPERATOR RENEWAL - 2 YR				
LOR, MAI YANG 1957 WOODCREST CIR MOSINEE, WI 54455	2016	5/13/2016	7/01/2016	6/30/2018		SHOPKO 079	OPERATOR RENEWAL - 2 YR				
LUBBEN, HEATHER M 916 N 6TH AVE WAUSAU, WI 54401	2016	5/11/2016	7/01/2016	6/30/2018		KWIK TRIP #322	OPERATOR RENEWAL - 2 YR				
MAAHS, STAR M 2701 N 7TH ST WAUSAU, WI 54403	2016	5/16/2016	7/01/2016	6/30/2018		PINE RIDGE WAUSAU LL	OPERATOR RENEWAL - 2 YR				
MAGEE, CHAYSE R 423 N 6TH AVE WAUSAU, WI 54401	2016	4/15/2016	7/01/2016	6/30/2018		R STORE #6	OPERATOR RENEWAL - 2 YR				

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MAGLE, WESLEY C 1328 BRIGGS CT STEVENS POINT, WI 54481	2016	5/16/2016	7/01/2016	6/30/2018		BUFFALO WILD WINGS	OPERATOR RENEWAL - 2 YR				
MALLUM, KEVIN J 1905 EDGEWOOD DR SCHOFIELD, WI 54476	2016	4/08/2016	7/01/2016	6/30/2018		DEN MAR TAVERN	OPERATOR RENEWAL - 2 YR				
MCCOY, ASHLEY M 1515 N 6TH ST WAUSAU, WI 54403	2016	4/07/2016	7/01/2016	6/30/2018		BOB & RANDY'S	OPERATOR RENEWAL - 2 YR				
MEIER, ELIZABETH R 414 S EMERALD DR WAUSAU, WI 54401	2016	5/02/2016	7/01/2016	6/30/2018		WAUSAU AREA SOFTBALL	OPERATOR RENEWAL - 2 YR				
MEREDITH, SHEA I 1220 S 8TH AVE WAUSAU, WI 54401	2016	4/19/2016	7/01/2016	6/30/2018		SAM'S PIZZA	OPERATOR RENEWAL - 2 YR				
MEURETTE, JACOB J 4805 FULLER ST WESTON, WI 54476	2016	5/10/2016	7/01/2016	6/30/2018		TOWNLIN MARKET	OPERATOR RENEWAL - 2 YR				
MICHLIG, RONALD J 3830 HENRY ST WAUSAU, WI 54403	2016	5/05/2016	7/01/2016	6/30/2018		LOPPNOW'S SPORTS BAR	OPERATOR RENEWAL - 2 YR				
MILLER, LYNN S 3210 N 11TH ST WAUSAU, WI 54403	2016	5/05/2016	7/01/2016	6/30/2018		NORTH END PUB	OPERATOR RENEWAL - 2 YR				
MOSS, ACA J 2604 MARI GOLD RD WAUSAU, WI 54401	2016	5/06/2016	7/01/2016	6/30/2018		R STORE #6	OPERATOR RENEWAL - 2 YR				
MOUA, TONG K 420 N 5TH AVE WAUSAU, WI 54401	2016	5/02/2016	7/01/2016	6/30/2018		CHRISTINE'S	OPERATOR RENEWAL - 2 YR				
MUA, RICHARD C 920 LAKE VIEW DR WAUSAU, WI 54403	2016	5/06/2016	7/01/2016	6/30/2018		R-STORE #31	OPERATOR RENEWAL - 2 YR				
MUENCHOW, BRIANNA N 512 S 3RD AVE WAUSAU, WI 54401	2016	4/15/2016	7/01/2016	6/30/2018		THE STORE #62	OPERATOR RENEWAL - 2 YR				
NEAD, JORDAN 209 LAVINA DR APT 7 WAUSAU, WI 54401	2016	4/25/2016	7/01/2016	6/30/2018		DAY'S BOWL-A-DOME	OPERATOR RENEWAL - 2 YR				
NENSTIEL, TAUNI L 2089 CHURCH RD MOSINEE, WI 54455	2016	4/28/2016	7/01/2016	6/30/2018		THRIVE FOODERY	OPERATOR RENEWAL - 2 YR				

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NICK, HANNAH C 930 KICKBUSCH ST WAUSAU, WI 54403	2016	5/12/2016	7/01/2016	6/30/2018		DOWNTOWN GROCERY.COM	OPERATOR RENEWAL - 2 YR				
NOWITZKE, KRISTI J 628 N 5TH AVE WAUSAU, WI 54401	2016	5/12/2016	7/01/2016	6/30/2018		INTERMISSION	OPERATOR RENEWAL - 2 YR				
OHDE, SUSAN J 1303 BARKER AVE WAUSAU, WI 54403	2016	4/26/2016	7/01/2016	6/30/2018		PINE RIDGE WAUSAU LL	OPERATOR RENEWAL - 2 YR				
OLMSTED, HEATHER L 1732 MERRILL AVE WAUSAU, WI 54401	2016	5/16/2016	7/01/2016	6/30/2018		PINE RIDGE WAUSAU LL	OPERATOR RENEWAL - 2 YR				
OPICHKA, CHRISTINE K 102 E ELDRED ST WAUSAU, WI 54401	2016	4/29/2016	7/01/2016	6/30/2018		THE MINT CAFE	OPERATOR RENEWAL - 2 YR				
OSTREM, WILLIAM T 2041 PAINTBRUSH DR MOSINEE, WI 54455	2016	5/13/2016	7/01/2016	6/30/2018		WAUSAU EVENTS	OPERATOR RENEWAL - 2 YR				
PECHA, BRUCE D 5507 VONKANEL STREET WESTON, WI 54476	2016	4/12/2016	7/01/2016	6/30/2018		CROSSROADS COUNTY MA	OPERATOR RENEWAL - 2 YR				
PEETERS, RACHEL A 6617 LANG LN WESTON, WI 54476	2016	5/09/2016	7/01/2016	6/30/2018		WALGREEN'S STORE #07	OPERATOR RENEWAL - 2 YR				
PELLICANE, RICHARD E 1705 ROOSEVELT ST WAUSAU, WI 54403	2016	5/12/2016	7/01/2016	6/30/2018		BACK WHEN CAFE	OPERATOR RENEWAL - 2 YR				
PEPOWSKI, ANGELA C 1104 AUGUSTA AVENUE WAUSAU, WI 54403	2016	4/26/2016	7/01/2016	6/30/2018		LOPPNOW'S SPORTS BAR	OPERATOR RENEWAL - 2 YR				
PERUSHEK, KATHERINE A 2016 BONNEY OAK DR KRONENWETTER , WI 54455	2016	5/13/2016	7/01/2016	6/30/2018		CVS/PHARMACY #10172	OPERATOR RENEWAL - 2 YR				
POWER, JENNIFER D 1505 BROWN ST WAUSAU, WI 54401	2016	4/25/2016	7/01/2016	6/30/2018		DAY'S BOWL-A-DOME	OPERATOR RENEWAL - 2 YR				
PRAHL, DANA K 828 N 2ND AVENUE WAUSAU, WI 54401	2016	4/29/2016	7/01/2016	6/30/2018		WAUSAU LABOR TEMPLE	OPERATOR RENEWAL - 2 YR				
RAJEK, KAREN E 1928 MILWAUKEE AVE WAUSAU, WI 54403	2016	4/27/2016	7/01/2016	6/30/2018		LIL' OLE WINEMAKER S	OPERATOR RENEWAL - 2 YR				

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RHINEHART, ROSS A 2404 MARIGOLD RD WAUSAU, WI 54401	2016	5/04/2016	7/01/2016	6/30/2018		TRIG'S WAUSAU	OPERATOR RENEWAL - 2 YR				
RICE, KALEB S 902 1/2 S 4TH AVE WAUSAU, WI 54401	2016	5/03/2016	7/01/2016	6/30/2018		PINE RIDGE WAUSAU LL	OPERATOR RENEWAL - 2 YR				
RICHARDS, DENICE I 522 S 2ND AVE WAUSAU, WI 54401	2016	4/21/2016	7/01/2016	6/30/2018		R STORE #6	OPERATOR RENEWAL - 2 YR				
ROOT, SARAH J 5202 FOX ST APT H SCHOFIELD, WI 54476	2016	4/27/2016	7/01/2016	6/30/2018		KWIK TRIP #728	OPERATOR RENEWAL - 2 YR				
ROSENAU, ROSEMARY L 5000 N 39TH AVE WAUSAU, WI 54401	2016	5/13/2016	7/01/2016	6/30/2018		WALGREENS #13371	OPERATOR RENEWAL - 2 YR				
SALZMAN, RYAN A 1208 S 11TH AVE WAUSAU, WI 54401	2016	5/09/2016	7/01/2016	6/30/2018		R STORE #7	OPERATOR RENEWAL - 2 YR				
SAMUELSON, ALEX P 902 1/2 S 4TH AVENUE WAUSAU, WI 54401	2016	5/09/2016	7/01/2016	6/30/2018		THE STORE #62	OPERATOR RENEWAL - 2 YR				
SAMUELSON, RACHEL L 2307 PLEASANT DR KRONNENWETTER, WI 54455	2016	5/10/2016	7/01/2016	6/30/2018		THE STORE #62	OPERATOR RENEWAL - 2 YR				
SCHACHTSCHNEIDER, ERIC F 1235 N 3RD AVE APT 7 WAUSAU, WI 54401	2016	5/04/2016	7/01/2016	6/30/2018		WAGNER SHELL 4611	OPERATOR RENEWAL - 2 YR				
SCHACHTSCHNEIDER, WILLIAM D 1235 N 3RD AVE APT 7 WAUSAU, WI 54401	2016	5/04/2016	7/01/2016	6/30/2018		TOBACCO OUTLET PLUS	OPERATOR RENEWAL - 2 YR				
SCHAEFER, CATHERINE R 1903 MACAW AVE WAUSAU, WI 54401	2016	4/27/2016	7/01/2016	6/30/2018		COP SHOPPE PUB	OPERATOR RENEWAL - 2 YR				
SCHAVE, MARRIANNE D 227 CHELLIS ST WAUSAU, WI 54403	2016	5/12/2016	7/01/2016	6/30/2018		JIM'S CORNER PUB	OPERATOR RENEWAL - 2 YR				
SCHILLING, TAMERA I 5102 ST FRANCIS WAY WAUSAU, WI 54401	2016	4/11/2016	7/01/2016	6/30/2018		TREU'S TIC TOC	OPERATOR RENEWAL - 2 YR				



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SCHIMON, KIMBERLY A N3762 GRAHL DR MEDFORD, WI 54451	2016	4/28/2016	7/01/2016	6/30/2018		WALGREENS #13371	OPERATOR RENEWAL - 2 YR				
SCHLICHTING, TERRI L 1006 10TH STREET MOSINEE, WI 54455	2016	4/28/2016	7/01/2016	6/30/2018		WALGREENS #13371	OPERATOR RENEWAL - 2 YR				
SCHMIDT, GARY A 2806 MALLARD CT SCHOFIELD, WI 54476	2016	5/11/2016	7/01/2016	6/30/2018		R STORE #8	OPERATOR RENEWAL - 2 YR				
SCHULTZ, SETH B 10113 BALSAM DR WAUSAU, WI 54401	2016	5/04/2016	7/01/2016	6/30/2018		CAMPUS PUB	OPERATOR RENEWAL - 2 YR				
SCHUSTER, CINDY A 1006 SUMNER ST WAUSAU, WI 54403	2016	5/13/2016	7/01/2016	6/30/2018		CVS/PHARMACY #10172	OPERATOR RENEWAL - 2 YR				
SCIDMORE, DANA J 6004 BIRCHWOOD LANE APT 6 WESTON, WI 54476	2016	5/13/2016	7/01/2016	6/30/2018		JIM'S CORNER PUB	OPERATOR RENEWAL - 2 YR				
SEEHAFER, ASHLEY M 607 HUMBOLDT AVE WAUSAU, WI 54403	2016	5/05/2016	7/01/2016	6/30/2018		BOB & RANDY'S	OPERATOR RENEWAL - 2 YR				
SELLS, PETER J 1721 TIERNEY RD WAUSAU, WI 54401	2016	4/25/2016	7/01/2016	6/30/2018		WAUSAU NOON OPTIMIST	OPERATOR RENEWAL - 2 YR				
SERNA, THOMAS J 513 S BELLIS ST WAUSAU, WI 54403	2016	5/13/2016	7/01/2016	6/30/2018		BAKER'S RETREAT	OPERATOR RENEWAL - 2 YR				
SISCHO, LOUANN F 629 CHICAGO AV WAUSAU, WI 54401	2016	4/15/2016	7/01/2016	6/30/2018		QUALITY FOODS	OPERATOR RENEWAL - 2 YR				
SLOCUM, ALYSSA A 724 N 2ND AVE WAUSAU, WI 54401	2016	5/10/2016	7/01/2016	6/30/2018		R-STORE #31	OPERATOR RENEWAL - 2 YR				
SMITH, STEPHANIE 714 BROADWAY AVE WAUSAU, WI 54403	2016	5/04/2016	7/01/2016	6/30/2018		BUNKERS/TRIBUTE GOLF	OPERATOR RENEWAL - 2 YR				
SOCZKA, EVAN M 5915 PINE PARK ST WESTON, WI 54476	2016	4/27/2016	7/01/2016	6/30/2018		KWIK TRIP #728	OPERATOR RENEWAL - 2 YR				

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SOMMERS, KRISTIN E 5303 SHERMAN ST #77 WAUSAU, WI 54401	2016	5/13/2016	7/01/2016	6/30/2018		NOODLES & COMPANY	OPERATOR RENEWAL - 2 YR				
SOPATA, JOSHUA T 3808 MOUNT VIEW AVE #42 WESTON, WI 54476	2016	5/13/2016	7/01/2016	6/30/2018		KWIK TRIP #851	OPERATOR RENEWAL - 2 YR				
SPEAR, ANDREW J 3911 PINE CONE LANE WAUSAU, WI 54403	2016	5/13/2016	7/01/2016	6/30/2018		BUNKERS/TRIBUTE GOLF	OPERATOR RENEWAL - 2 YR				
SPRINGFIELD, RACQUEL L 823 N 4TH AVE WAUSAU, WI 54401	2016	5/05/2016	7/01/2016	6/30/2018		TOBACCO OUTLET PLUS	OPERATOR RENEWAL - 2 YR				
STAFFEIL, ERIKA 1915 ROOSEVELT STREET WAUSAU, WI 54403	2016	4/27/2016	7/01/2016	6/30/2018		KWIK TRIP #728	OPERATOR RENEWAL - 2 YR				
STECKLING, SCOTT A 1302 PINE ST WAUSAU, WI 54401	2016	4/26/2016	7/01/2016	6/30/2018		PICK 'N SAVE #6405	OPERATOR RENEWAL - 2 YR				
STOCKMAN, KATIE E T6932 N TROY ST WAUSAU, WI 54403	2016	5/12/2016	7/01/2016	6/30/2018		KWIK TRIP #601	OPERATOR RENEWAL - 2 YR				
STOEHR, JACQUELYN R 222 MORRIS ST APT A SCHOFIELD, WI 54476	2016	5/16/2016	7/01/2016	6/30/2018		ROC'S PLACE	OPERATOR RENEWAL - 2 YR				
STREETER, MARGARET A T6581 COUNTY RD W WAUSAU, WI 54403	2016	5/12/2016	7/01/2016	6/30/2018		BUNKERS/TRIBUTE GOLF	OPERATOR RENEWAL - 2 YR				
STREICH, KELLI A 740 S 4TH AVE WAUSAU, WI 54401	2016	5/04/2016	7/01/2016	6/30/2018		101 PUB	OPERATOR RENEWAL - 2 YR				
TARRAS, HOLLY J 833 FIRST STREET ROTHSCHILD, WI 54474	2016	5/06/2016	7/01/2016	6/30/2018		KWIK TRIP #322	OPERATOR RENEWAL - 2 YR				
TESCH, RYAN J 1624 OLD HWY 510 APT 6 KRONENWETTER , WI 54455	2016	5/13/2016	7/01/2016	6/30/2018		KWIK TRIP #851	OPERATOR RENEWAL - 2 YR				
THEISEN, RONALD D N3176 PARKWAY RD ANTIGO, WI 54409	2016	4/28/2016	7/01/2016	6/30/2018		WALGREENS #13371	OPERATOR RENEWAL - 2 YR				
THIELE, JANE E 4003 SHERMAN ROAD WAUSAU, WI 54401	2016	5/02/2016	7/01/2016	6/30/2018		WHISKEY RIVER BAR &	OPERATOR RENEWAL - 2 YR				

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THORP, SANDRA M T790 GIETSCH ROAD WAUSAU, WI 54401	2016	4/27/2016	7/01/2016	6/30/2018		KWIK TRIP #601	OPERATOR RENEWAL - 2 YR				
TORNOW, KELSEY L 1309 ROSE MARIE ST WAUSAU, WI 54401	2016	5/13/2016	7/01/2016	6/30/2018		GRAND THEATER / GREA	OPERATOR RENEWAL - 2 YR				
TREU, RYAN L 4600 INDIGO DRIVE WAUSAU, WI 54401	2016	5/16/2016	7/01/2016	6/30/2018		WISCONSIN WOODCHUCKS	OPERATOR RENEWAL - 2 YR				
TULISAARI, SALLY T865 GOETSCH ROAD WAUSAU, WI 54403	2016	5/13/2016	7/01/2016	6/30/2018		KWIK TRIP #851	OPERATOR RENEWAL - 2 YR				
UMNUS, ELIZABETH 4851 RACHEL LN APT 5 WAUSAU, WI 54401	2016	5/13/2016	7/01/2016	6/30/2018		NOODLES & COMPANY	OPERATOR RENEWAL - 2 YR				
VANG, KONMONG 521 N 8TH AVE WAUSAU, WI 54401	2016	5/10/2016	7/01/2016	6/30/2018		KWIK TRIP #322	OPERATOR RENEWAL - 2 YR				
WALTERS, DEBORAH K T11426 N 73RD STREET WAUSAU, WI 54403	2016	5/13/2016	7/01/2016	6/30/2018		KWIK TRIP #601	OPERATOR RENEWAL - 2 YR				
WARAKSA, WILLIAM S 816 BOPF ST WAUSAU, WI 54401	2016	5/10/2016	7/01/2016	6/30/2018		CHEER'S BAR	OPERATOR RENEWAL - 2 YR				
WATTERS, JAMES P 3201 MERRILL AVE WAUSAU, WI 54401	2016	5/13/2016	7/01/2016	6/30/2018		TREMOR'S BAR	OPERATOR RENEWAL - 2 YR				
WEAVER, MOLLY A 612 BERTHA STREET WAUSAU, WI 54403	2016	4/11/2016	7/01/2016	6/30/2018		DEN MAR TAVERN	OPERATOR RENEWAL - 2 YR				
WEIDMAN, KAREN A 1623 PEARSON ST WAUSAU, WI 54401	2016	4/27/2016	7/01/2016	6/30/2018		CHATTERBOX	OPERATOR RENEWAL - 2 YR				
WEILAND, PATRICIA A 816 RIDGELAND AVE SCHOFIELD, WI 54476	2016	4/27/2016	7/01/2016	6/30/2018		KWIK TRIP #322	OPERATOR RENEWAL - 2 YR				
WEILER, GREGORY J 513 N 12TH ST WAUSAU, WI 54403	2016	3/30/2016	7/01/2016	6/30/2018		DEN MAR TAVERN	OPERATOR RENEWAL - 2 YR				
WERGIN, STACY J 2155 CRECIENTE DR KRONENWETTER , WI 54455	2016	4/29/2016	7/01/2016	6/30/2018		CHATTERBOX	OPERATOR RENEWAL - 2 YR				

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WESTABY, MAGGIE A 3501 BOB-O-LINK AVE WAUSAU, WI 54401	2016	5/11/2016	7/01/2016	6/30/2018		RED EYE BREWING COMP	OPERATOR RENEWAL - 2 YR				
WESTABY, MEREDITH E 1910 EMERSON ST WAUSAU, WI 54403	2016	5/11/2016	7/01/2016	6/30/2018		RED EYE BREWING COMP	OPERATOR RENEWAL - 2 YR				
WESTBERG, MELISSA M 2014 CLARBERTH ST SCHOFIELD, WI 54476	2016	5/10/2016	7/01/2016	6/30/2018		GREENWOOD HILLS	OPERATOR RENEWAL - 2 YR				
WEYNETH, JANICE E T-9825 CTY RD WW WAUSAU, WI 54401	2016	4/12/2016	7/01/2016	6/30/2018		R STORE #6	OPERATOR RENEWAL - 2 YR				
WHEELOCK, MATTHEW 114 N 28TH AVE WAUSAU, WI 54401	2016	5/13/2016	7/01/2016	6/30/2018		R STORE #7	OPERATOR RENEWAL - 2 YR				
WILLHITE, ADAM D 1212 GRAND AVENUE APT 31 WAUSAU, WI 54403	2016	5/11/2016	7/01/2016	6/30/2018		CHEER'S BAR	OPERATOR RENEWAL - 2 YR				
WIRKUS, CASSANDRA 2516 N 76TH AVE WAUSAU, WI 54401	2016	5/10/2016	7/01/2016	6/30/2018		KWIK TRIP #851	OPERATOR RENEWAL - 2 YR				
WIRKUS, COLLIN T 3402 OWL LN WAUSAU, WI 54401	2016	5/05/2016	7/01/2016	6/30/2018		TRIG'S WAUSAU	OPERATOR RENEWAL - 2 YR				
WISZ, TRACI E 799 STONE RIDGE DRIVE MOSINEE, WI 54455	2016	4/29/2016	7/01/2016	6/30/2018		WISCONSIN WOODCHUCKS	OPERATOR RENEWAL - 2 YR				
WOLF, SUSAN M 1234 N 3RD AVE WAUSAU, WI 54401	2016	5/03/2016	7/01/2016	6/30/2018		NORTH END PUB	OPERATOR RENEWAL - 2 YR				
WOLLER, RODNEY A 1018 N 4TH AVE WAUSAU, WI 54401	2016	5/11/2016	7/01/2016	6/30/2018		NORTH END PUB	OPERATOR RENEWAL - 2 YR				
WOOD, SHANNON E 3908 BAYINGTON AVE APT A SCHOFIELD, WI 54476	2016	4/27/2016	7/01/2016	6/30/2018		SHOWTIME	OPERATOR RENEWAL - 2 YR				
WRIGHT, BRITTANY B 5003 ASPEN ST SCHOFIELD, WI 54476	2016	4/29/2016	7/01/2016	6/30/2018		R STORE #8	OPERATOR RENEWAL - 2 YR				

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<u>NAME</u> <u>ADDRESS</u>	<u>RECORD</u> <u>YEAR</u>	<u>APPLICATION</u> <u>DATE</u>	<u>EVENT START</u> <u>DATE</u>	<u>EXPIRATION</u> <u>DATE</u>	<u>REVOCAION</u> <u>DATE</u>	<u>BUSINESS NAME</u>	<u>LICENSE TYPE</u>	<u>APR</u>	<u>DEN</u>	<u>PEN</u>	<u>OWES</u> <u>DEBT</u>
XIONG, MAI C 519 N 2ND AVE WAUSAU, WI 54401	2016	4/22/2016	7/01/2016	6/30/2018		WALGREEN'S STORE #07	OPERATOR RENEWAL - 2 YR	✓			
YANG, MAI KHA 710 WERLE AVE WAUSAU, WI 54401	2016	4/27/2016	7/01/2016	6/30/2018		KWIK TRIP #728	OPERATOR RENEWAL - 2 YR	✓			
YANG, MEE A 110 N 2ND AVE WAUSAU, WI 54401	2016	4/25/2016	7/01/2016	6/30/2018		KOHLMAN'S INC	OPERATOR RENEWAL - 2 YR	✓			
YANG, MICHAEL 1806 DOUGLAS DR SCHOFIELD, WI 54476	2016	5/13/2016	7/01/2016	6/30/2018		SHOPKO 079	OPERATOR RENEWAL - 2 YR	✓			
ZASTROW, DEBORAH J 517 S 2ND AVENUE WAUSAU, WI 54401	2016	4/04/2016	7/01/2016	6/30/2018		CROSSROADS COUNTY MA	OPERATOR RENEWAL - 2 YR	✓			
ZIEGEL, LESLIE A 2513 GOWEN ST WAUSAU, WI 54403	2016	5/13/2016	7/01/2016	6/30/2018		KWIK TRIP #851	OPERATOR RENEWAL - 2 YR	✓			
ARNOLD, STEVEN M 1406 N 4TH ST WAUSAU, WI 54403	2016	5/27/2016		6/30/2018		THE GLASS HAT	OPERATOR - LAPSED RENEWAL	✓			
GERDES, AMANDA M 1813 N 11TH AVE APT 2 WAUSAU, WI 54402	2016	5/02/2016	7/01/2016	6/30/2018		KWIK TRIP #322	OPERATOR - LAPSED RENEWAL	✓			
HAMILTON, BRITTANI R 111 WESTON AVE ROTHSCHILD, WI 54474	2016	4/12/2016		6/30/2018		HIAWATHA LOUNGE	OPERATOR - LAPSED RENEWAL	✓			
MUETZEL, SUSAN M 1101 S 12TH AVENUE WAUSAU, WI 54401	2016	5/11/2016		6/30/2018		WALGREENS #13371	OPERATOR - LAPSED RENEWAL	✓			
OHLMANN, JAIMIE M 507 E 9TH ST MERRILL, WI 54452	2016	5/25/2016		6/30/2018		R-STORE #34	OPERATOR - LAPSED RENEWAL	✓			
SNODGRASS, NINA M 1040 S 12TH AVE WAUSAU, WI 54401	2016	5/04/2016		6/30/2018		EAGLE'S CLUB	OPERATOR - LAPSED RENEWAL	✓			
HUDSON BURGER, LLC 2200 STEWART AVE WAUSAU, WI 54401	2016	5/06/2016	7/01/2016	6/30/2017		MILWAUKEE BURGER COM	TAVERN ENTERTAINMENT	✓			
FALLS NEWS INC 4508 W MONTROSE AVE CHICAGO, IL 60641	2016	5/02/2016	7/01/2016	6/30/2017		LOVER'S PLAYGROUND	ADULT ORIENTED ESTABLISH	✓			

HEALTH AND SAFETY LIST
ALL LICENSES
MAY 16, 2016REPORT ID: LRS5301
RUN DATE: 6/09/16
RUN TIME: 9:58:14

NAME ADDRESS	RECORD YEAR	APPLICATION DATE	EVENT START DATE	EXPIRATION DATE	REVOCAION DATE	BUSINESS NAME	LICENSE TYPE	APR	DEN	PEN	OWES DEBT
IDEAL DUMPSTER SERVICE LLC C2228 HWY 153 STRATFORD, WI 54484	2016	4/27/2016	7/01/2016	6/30/2017		IDEAL DUMPSTER SERVI	GARBAGE HAULER	✓			
DOWNTOWN PAWN 531 JEFFERSON ST WAUSAU, WI 54403	2016	4/28/2016	7/01/2016	6/30/2017		DOWNTOWN PAWN	PAWN BROKER	✓			
WAUSAU AREA 4TH OF JULY CELEBR PO BOX 2121 WAUSAU, WI 54402-2121	2016	4/15/2016	6/30/2016	7/04/2016		WAUSAU AREA 4TH OF J	SPECIAL EVENT CLASS 1	✓			
HARLEY DAVIDSON OF WAUSAU 1570 COUNTY RD XX ROTHSCHILD, WI 54474	2016	5/02/2016	5/20/2016	5/20/2016		12TH ANNUAL MDA MOTO	SPECIAL EVENT CLASS II	✓			
SPECIAL OLYMPICS WIS NORTH CEN 2804 RIB MOUNTAIN DR #C WAUSAU, WI 54401	2016	4/08/2016	6/08/2016	6/08/2016		LAW ENFORCEMENT TORC	SPECIAL EVENT CLASS II	✓			
BARTASZEWICZ, CHRISTOPHER W 1416 N 1ST AVE WAUSAU, WI 54401	2016	5/04/2016	7/01/2016	6/30/2017		ALL AMERICAN TAXI	PUBLIC TRANS DRIVER-RENEW	✓			
* DANIEL, ADAM R 1108 STEUBEN ST WAUSAU, WI 54403	2015	4/14/2016	7/01/2015	6/30/2016		NORTHWOODS CAB	PUBLIC TRANS DRIVER-RENEW	X			* DENIED
DORSHAK, DONALD M 1840 EVA RD MOSINEE, WI 54455-0754	2016	5/18/2016	7/01/2016	6/30/2017		ALL AMERICAN TAXI	PUBLIC TRANS DRIVER-RENEW	✓			
EICH, DWIGHT N10828 CHERRY RD BIRNAMWOOD, WI 54414	2016	5/04/2016	7/01/2016	6/30/2017		ALL AMERICAN TAXI	PUBLIC TRANS DRIVER-RENEW	✓			
HAGER, CHRISTOPHER S 224 WYATT STREET WAUSAU, WI 54401	2016	5/09/2016	7/01/2016	6/30/2017		NORTHWOODS CAB	PUBLIC TRANS DRIVER-RENEW	✓			
LAKE, JAMES T 325 N 3RD AVE WAUSAU, WI 54401	2016	5/02/2016	7/01/2016	6/30/2017		A-1 CAB & DELIVERY	PUBLIC TRANS DRIVER-RENEW	✓			
MERKLEIN, TIMOTHY A 942 WASHINGTON ST WAUSAU, WI 54403	2016	5/02/2016	7/01/2016	6/30/2017		A-1 CAB & DELIVERY	PUBLIC TRANS DRIVER-RENEW	✓			
SIKORSKI, MICHAEL C 675 RIDGE RD TRLR 104 MOSINEE, WI 54455	2016	5/05/2016	7/01/2016	6/30/2017		ALL AMERICAN TAXI	PUBLIC TRANS DRIVER-RENEW	✓			
GARDNER, MATTHEW A 4252 HWY 52 ANIWA, WI 54408	2015	5/02/2016	7/01/2015	6/30/2016		A-1 CAB & DELIVERY	PUBLIC TRANS DRIVER-NEW	✓			

BE IT RESOLVED that the Common Council of the City of Wausau has reviewed the attached 2015 Compliance Maintenance Annual Report from Wausau Water Works – Wastewater Division and hereby submits the Report as prescribed.

Approved:

Robert B. Mielke, Mayor



Minutes of June 7, 2016

4) **Discussion and possible action regarding the Compliance Maintenance Annual Report.**

Lindman explained the Compliance Maintenance Annual Report (CMAR) needs to be filed by the end of June. Staff anticipates sending a resolution to the next Council meeting for consideration. Erickson stated one item to note is biosolids. In 2015 we were high on arsenic in April tests. He explained there is a high quality limit and a ceiling limit. We have not gone over the ceiling limit so we can still apply sludge on farm fields, but when we are over the high quality limit we have to track the amount of metals applied to fields. Mayor Mielke asked why the limit was high. Erickson replied that it has randomly hit high. The DNR has suggested testing on the influent. Erickson has done this, but the solids are 600 times more concentrated than what is coming in. Therefore, even if we are below the detection limit on what is coming in, the number has to be multiplied by 600. This makes it hard to find the source by testing. The industries in the pretreatment program have been reviewed and staff will continue to try to find the source.

Erickson stated it is required to maintain a minimum of \$1,492,000 in the replacement fund. The balance at the end of the year was \$1,578,000, which is above the required minimum amount. He noted that this amount will change as money is spent on projects and slowly rebounds.

Gehin questioned if the final affluent flow monitoring is used for data. Erickson explained the affluent meter is an electronic device that uses a Doppler to look at particles in the water as they flow by. Keeping the channel clean helps, but this is difficult in the summer while the UV system is running.

Motion by Rebman to accept the Compliance Maintenance Annual Report and forward to Council for consideration. Seconded by Gehin. Motion carried unanimously 5-0

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

Influent Flow and Loading

1. Monthly Average Flows and (C)BOD Loadings

1.1 Verify the following monthly flows and (C)BOD loadings to your facility.

Outfall No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average (C)BOD Concentration mg/L	x	8.34	=	Influent Monthly Average (C)BOD Loading, lbs/day
January	4.4024	x	336	x	8.34	=	12,323
February	4.1763	x	306	x	8.34	=	10,661
March	4.7149	x	272	x	8.34	=	10,706
April	5.6310	x	229	x	8.34	=	10,777
May	5.2830	x	257	x	8.34	=	11,321
June	5.7396	x	225	x	8.34	=	10,768
July	4.3746	x	266	x	8.34	=	9,691
August	4.0259	x	312	x	8.34	=	10,479
September	4.5875	x	259	x	8.34	=	9,899
October	3.9471	x	288	x	8.34	=	9,474
November	4.2348	x	286	x	8.34	=	10,091
December	5.5008	x	240	x	8.34	=	11,008

2. Maximum Month Design Flow and Design (C)BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	8.2	x	90	=	7.38
		x	100	=	8.2
Design (C)BOD, lbs/day	17000	x	90	=	15300
		x	100	=	17000

2.2 Verify the number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

Flow meters were calibrated on 10-21-2014 and 01-22-2016. The 2015 calibration was delayed to allow the installation of a weir plate in the effluent channel to check against our effluent meter, and then because the effluent meter failed on 12/08/2015 and wasn't corrected until 12/31/2015 when we obtained and reinstalled the software.

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

There were a few minor instances of SIU non-compliance which did not affect POTW compliance.

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks Holding Tanks Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes gallons

No

Holding Tanks

Yes gallons

No

Grease Traps

Yes gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

Plant performance was not significantly affected

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

<div data-bbox="134 205 1463 260" style="border: 1px solid black; height: 26px;"></div> <p>6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Yes<input type="radio"/> No <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div data-bbox="134 443 1463 527" style="border: 1px solid black; padding: 5px;">Village of Brokow 126,000 gals; Veolia 7,500 gals; Town of Bowler septic 77,000 gals; Marathon County Landfill 24,000 gals; Wauleco 11,554,282 gals; REI 3,883 gals</div>
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	26	1	0	0
February	30	27	27	1	0	1
March	30	27	21	1	0	0
April	30	27	19	1	0	0
May	30	27	14	1	0	0
June	30	27	12	1	0	0
July	30	27	12	1	0	0
August	30	27	16	1	0	0
September	30	27	15	1	0	0
October	30	27	23	1	0	0
November	30	27	17	1	0	0
December	30	27	23	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	1
Points		0	3
Total number of points			3

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

We have reviewed our operation and determined that nitrifying bacteria affect our test results and that our BOD numbers are biased high. This problem is most prevalent during the winter when we have high BOD numbers but clear effluent with low TSS results.

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes

Enter last calibration date (MM/DD/YYYY)

01/22/2016

No

If No, please explain:

Flow meters were calibrated on 10-21-2014 and 01-22-2016. The 2015 calibration was delayed to allow the installation of a weir plate in the effluent channel to check against our effluent meter, and then because the effluent meter failed on 12/08/2015 and wasn't corrected until 12/31/2015 when we obtained and reinstalled the software.

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

4. Other Monitoring and Limits

3

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

No

If Yes, please explain:

The BOD Wasteload Allocation was exceeded on 8/4/15, 8/6/15, and 9/6/15. The plant experienced a minor upset triggered by our taking final clarifier #3 out of service on 8/3/15 and pumping the sludge from the bottom of the clarifier into the aeration tanks. This caused higher BOD numbers that exceeded the Wasteload Allocation by a small amount on 8/4 and 8/5. The September 6th event was caused by a significant rain event that increased the plant flow on the 6th but didn't significantly increase the river flow until the 7th.

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

Yes

No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

Yes

No

N/A

Please explain unless not applicable:

Total Points Generated	3
Score (100 - Total Points Generated)	97
Section Grade	A

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	8	1	0	0
February	30	27	13	1	0	0
March	30	27	8	1	0	0
April	30	27	4	1	0	0
May	30	27	5	1	0	0
June	30	27	4	1	0	0
July	30	27	5	1	0	0
August	30	27	7	1	0	0
September	30	27	6	1	0	0
October	30	27	10	1	0	0
November	30	27	12	1	0	0
December	30	27	9	1	0	0

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:		7	3
Exceedances		0	0
Points		0	0
Total Number of Points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.5	1	0
February	1	0.5	1	0
March	1	0.5	1	0
April	1	0.3	1	0
May	1	0.3	1	0
June	1	0.3	1	0
July	1	0.5	1	0
August	1	0.9	1	0
September	1	0.7	1	0
October	1	0.8	1	0
November	1	0.6	1	0
December	1	0.5	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

3810.30 acres

2.1.2 How many acres did you use?

574.8 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

Yes (30 points)

No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

Yes

No (10 points)

N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - CAKE SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75		24.3		55.2				16.5		24				1	0
Cadmium		39	85		<1.49		<1.09				<1.48		<1.42				0	0
Copper		1500	4300		496		535				510		467				0	0
Lead		300	840		34.6		26.4				22.8		28				0	0
Mercury		17	57		.34		.516				1.06		.95				0	0
Molybdenum	60		75		20.5		11				21.8		14			0		0
Nickel	336		420		34.6		25.1				26		23			0		0
Selenium	80		100		8.7		4.8				2.77		<3.49			0		0
Zinc		2800	7500		659		541				606		544				0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 1

Exceedence Points

0 (0 Points)

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
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- 1-2 (10 Points)
 - > 2 (15 Points)
- 3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)
- Yes
 - No (10 points)
 - N/A - Did not exceed limits or no HQ limit applies (0 points)
 - N/A - Did not land apply biosolids until limit was met (0 points)
- 3.1.3 Number of times any of the metals exceeded the ceiling limits = 0
Exceedence Points
- 0 (0 Points)
 - 1 (10 Points)
 - > 1 (15 Points)
- 3.1.4 Were biosolids land applied which exceeded the ceiling limit?
- Yes (20 Points)
 - No (0 Points)
- 3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

0

The high quality limit for arsenic was exceeded April of 2015. We have verified that our pretreatment dischargers were in compliance with their discharge permits and also did an internal check of our WWTP to confirm the we were not introducing arsenic into the effluent through inadvertent chemical additions. We will continue to pay close attention to these results going forward, but at this time believe the cause to be a random intermittent event.

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, Contact Us.

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	F
Sample Dates:	01/01/2015 - 03/31/2015
Density:	7,418
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	ANAER
Process Description:	Anaerobic Digestion

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	F
Sample Dates:	04/01/2015 - 06/30/2015
Density:	13,621
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	AEROB
Process Description:	Anaerobic Digestion

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	F
Sample Dates:	07/01/2015 - 09/30/2015
Density:	448,851
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	ANAER
Process Description:	Anaerobic Digestion

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	F
Sample Dates:	10/01/2015 - 12/31/2015
Density:	45,789
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	ANAER
Process Description:	Anaerobic Digestion

0

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, Contact Us.

Outfall Number:	002
Method Date:	02/05/2015
Option Used To Satisfy Requirement:	VSR
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	38
Results (if applicable):	51.30

Outfall Number:	002
Method Date:	04/08/2015
Option Used To Satisfy Requirement:	VSR
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	38
Results (if applicable):	55.70

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

Outfall Number:	002				
Method Date:	08/04/2015				
Option Used To Satisfy Requirement:	VSR				
Requirement Met:	Yes				
Land Applied:	Yes				
Limit (if applicable):	38				
Results (if applicable):	55.40				
Outfall Number:	002	0			
Method Date:	10/05/2015				
Option Used To Satisfy Requirement:	VSR				
Requirement Met:	Yes				
Land Applied:	Yes				
Limit (if applicable):	38				
Results (if applicable):	54				
<p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>					
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> >= 180 days (0 Points)</p> <p><input type="radio"/> 150 - 179 days (10 Points)</p> <p><input type="radio"/> 120 - 149 days (20 Points)</p> <p><input type="radio"/> 90 - 119 days (30 Points)</p> <p><input type="radio"/> < 90 days (40 Points)</p> <p><input type="radio"/> N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>				0	
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>					

Total Points Generated	10
Score (100 - Total Points Generated)	90
Section Grade	B

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If No, please explain:</p> <div style="border: 1px solid black; padding: 2px;">We have relied heavily on interns for lab work.</div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; padding: 2px;">Continuity in lab operations and record keeping.</div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <p><input checked="" type="radio"/> Yes (Continue with question 2)</p> <p><input type="radio"/> No (40 points)</p> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No (10 points)</p> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> Paper file system</p> <p><input type="radio"/> Computer system</p> <p><input checked="" type="radio"/> Both paper and computer system</p> <p><input type="radio"/> No (10 points)</p>	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M Manual that can be used as a reference when needed?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p>	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <p><input type="radio"/> Excellent</p> <p><input type="radio"/> Very good</p> <p><input checked="" type="radio"/> Good</p> <p><input type="radio"/> Fair</p> <p><input type="radio"/> Poor</p> <p>Describe your rating:</p>	

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<p>We have equipment manuals and other resources but our plant O&M Manual should be updated. We have improved the logging and tracking of work orders but are not yet making full use of our computer system.</p>	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

Operator Certification and Education

<p>1. Operator-In-Charge</p> <p>1.1 Did you have a designated operator-in-charge during the report year?</p> <ul style="list-style-type: none"> ● Yes (0 points) ○ No (20 points) <p>Name: <input style="width: 300px;" type="text" value="DAVID A ERICKSON"/></p> <p>Certification No: <input style="width: 150px;" type="text" value="34268"/></p>	0																																																																																								
<p>2. Certification Requirements</p> <p>2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">Sub Class</th> <th rowspan="2">SubClass Description</th> <th colspan="2">WWTP</th> <th colspan="2">OIC</th> </tr> <tr> <th>Advanced</th> <th>OIT</th> <th>Basic</th> <th>Advanced</th> </tr> </thead> <tbody> <tr><td>A1</td><td>Suspended Growth Processes</td><td>X</td><td></td><td></td><td>X</td></tr> <tr><td>A2</td><td>Attached Growth Processes</td><td></td><td></td><td></td><td></td></tr> <tr><td>A3</td><td>Recirculating Media Filters</td><td></td><td></td><td></td><td></td></tr> <tr><td>A4</td><td>Ponds, Lagoons and Natural</td><td></td><td></td><td></td><td></td></tr> <tr><td>A5</td><td>Anaerobic Treatment Of Liquid</td><td></td><td></td><td></td><td></td></tr> <tr><td>B</td><td>Solids Separation</td><td>X</td><td></td><td></td><td>X</td></tr> <tr><td>C</td><td>Biological Solids/Sludges</td><td>X</td><td></td><td></td><td>X</td></tr> <tr><td>P</td><td>Total Phosphorus</td><td>X</td><td></td><td></td><td>X</td></tr> <tr><td>N</td><td>Total Nitrogen</td><td></td><td></td><td></td><td></td></tr> <tr><td>D</td><td>Disinfection</td><td>X</td><td></td><td></td><td>X</td></tr> <tr><td>L</td><td>Laboratory</td><td>X</td><td></td><td></td><td>X</td></tr> <tr><td>U</td><td>Unique Treatment Systems</td><td></td><td></td><td></td><td></td></tr> <tr><td>SS</td><td>Sanitary Sewage Collection</td><td>X</td><td>NA</td><td>NA</td><td>NA</td></tr> </tbody> </table> <p>2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS, N and A5 not required in 2015 - 2016; subclass SS is basic level only.)</p> <ul style="list-style-type: none"> ● Yes (0 points) ○ No (20 points) 	Sub Class	SubClass Description	WWTP		OIC		Advanced	OIT	Basic	Advanced	A1	Suspended Growth Processes	X			X	A2	Attached Growth Processes					A3	Recirculating Media Filters					A4	Ponds, Lagoons and Natural					A5	Anaerobic Treatment Of Liquid					B	Solids Separation	X			X	C	Biological Solids/Sludges	X			X	P	Total Phosphorus	X			X	N	Total Nitrogen					D	Disinfection	X			X	L	Laboratory	X			X	U	Unique Treatment Systems					SS	Sanitary Sewage Collection	X	NA	NA	NA	0
Sub Class			SubClass Description	WWTP		OIC																																																																																			
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<p>3. Succession Planning</p> <p>3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> One or more additional certified operators on staff <input type="checkbox"/> An arrangement with another certified operator <input type="checkbox"/> An arrangement with another community with a certified operator <input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year <input type="checkbox"/> A consultant to serve as your certified operator <input type="checkbox"/> None of the above (20 points) <p>If "None of the above" is selected, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0																																																																																								
<p>4. Continuing Education Credits</p> <p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p> <p>OIT and Basic Certification:</p>																																																																																									

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<ul style="list-style-type: none">○ Averaging 6 or more CECs per year.○ Averaging less than 6 CECs per year. Advanced Certification: <ul style="list-style-type: none">● Averaging 8 or more CECs per year.○ Averaging less than 8 CECs per year.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
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Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Valerie Swanborg"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="(715) 261-6646"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="valerie.swanborg@ci.wausau.wi.us"/></p>																									
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 80px;" type="text" value="2015"/></p> <p><input checked="" type="radio"/> 0-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p>	0																								
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>																									
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 80px;" type="text" value="2015"/></p> <p><input checked="" type="radio"/> 1-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																									
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;"><input style="width: 150px;" type="text" value="1,469,202.66"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="1,469,202.66"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="129,282.14"/></td> </tr> <tr> <td>3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="19,950.00"/></td> </tr> <tr> <td>3.2.6 Ending Balance as of December 31st for CMAR Reporting Year</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="1,578,534.80"/></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR		\$	<input style="width: 150px;" type="text" value="1,469,202.66"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		\$	<input style="width: 150px;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 150px;" type="text" value="1,469,202.66"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 150px;" type="text" value="129,282.14"/>	3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)	-	\$	<input style="width: 150px;" type="text" value="19,950.00"/>	3.2.6 Ending Balance as of December 31st for CMAR Reporting Year		\$	<input style="width: 150px;" type="text" value="1,578,534.80"/>	
3.2.1 Ending Balance Reported on Last Year's CMAR		\$	<input style="width: 150px;" type="text" value="1,469,202.66"/>																						
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All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

Equipment for Digester Heating and Mixing System

3.3 What amount should be in your Replacement Fund? \$

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP link under Info in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

Yes

No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

Yes - If Yes, please provide major project information, if not already listed below.

No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Rehab Digester Mixing/Heating System	1100000	2015
2	Secondary Digester Mixing System	500000	2015
3	MCC1 & Plant Wiring Upgrades	80000	2015
4	RAS Pump Replacement	75000	2015
5	Sand Filter Sand & Rehab	50000	2015
6	Industrial Park Lift Station (3rd pump and bar screen)2015-2017	310000	2015
7	N 11th Street Reconstruction	30000	2015
8	7th Street Reconstruction	25000	2015
9	Grant Street Reconstruction	25000	2015
10	Crocker Street Reconstruction	30000	2015
11	Eldred Street Reconstruction	40000	2015
12	Callon Street Reconstruction	80000	2015
13	Roofs/Grit Building Dome 2016-2017	500000	2016
14	Digester Cover Replacement/Repair/Insulation	2150000	2016
15	Primary Clarifier Rehab 2016/2018	670000	2016
16	Washwater Discharge Lines & P Monitor	100000	2016
17	Plant Maintenance Safety, Security 2016/2018	97000	2016
18	Pull Behind Spreader	40000	2016
19	Replace Primary Sludge Pumps 2016-2017	60000	2016
20	Replace Poly Mixing Systems 2016-2017	120000	2016
21	Main Building HVAC	13500	2016
22	Cleveland Ave Lift Station	200000	2016
23	72nd Ave Lift Station	180000	2016
24	Lift Station Control Panel Upgrades 2016-2017	20000	2016
25	Northwestern Lift Station	85000	2016
26	Backup Generator Upgrades 2016/2018/2020	175000	2016

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27	Hawthorne Ln Lift Station	150000	2016
28	Gateway Meter Reading Upgrade 2015/2016	80000	2015
29	Sewer Sliplining (annual)	350000	2015
30	Thomas St. Reconstruction	300000	2016
31	Chicago Ave Reconstruction	200000	2016
32	2nd St. Reconstruction	35000	2016
33	Northwestern Avenue Extension	80000	2016
34	Washington St. Reconstruction	100000	2016
35	Kent St Reconstruction	160000	2016
36	3rd Ave Reconstruction	175000	2016
37	Randolph St. Reconstruction	260000	2016
38	Hawthorn Lane Extension	50000	2016
39	WWTP Paving	100000	2017
40	Tuck Pointing - 2nd Floor Press Room	100000	2017
41	Aeration Tanks Auto Actuator Valve	100000	2017
42	Security Camera and Gate Controls	100000	2017
43	Washwater Filter	50000	2017
44	Clarifier Discharge Pipe Painting	50000	2017
45	Industrial Park Lift Station	250000	2017
46	Crocker St. Lift Station	200000	2017
47	Lift Station Forcemain Cleaning 2017/2019	200000	2017
48	Interceptor Line MH Reconstruction 2017/2019	750000	2017
49	Ethel St Rehab	15000	2017
50	Bertha St Reconstruction	25000	2017
51	Henrietta St Reconstruction	50000	2017
52	Sludge Dewatering System	1700000	2018
53	Pipe ID/Painting	25000	2018
54	Townline Lift Station	180000	2019
55	Rehab 2 Filter Presses	350000	2019
56	Plant Boiler Replacement	200000	2019
57	Bypass Valve Reconstructoin	100000	2019
58	Aeration Tanks - Gut Pre-Mix Lines	80000	2019
59	Gravity Belt Thickener	300000	2020
60	Phosphorus Removal Upgrades	750000	2020
61	Airport Lift Station Bar Screen	300000	2020
62	Plant Computer Software	30000	2019
63	McClellan Street Reconstruction	170000	2019
64	Pine Ridge Blvd Reconstruction	150000	2020
65	Bridge St. Reconstruction	150000	2020
66	Cedar St Reconstruction	20000	2018
67	Townline Lift Station Forecemain	30000	2018
68	Scott Street Reconstruction	75000	2018

5. Financial Management General Comments

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Last Updated: Reporting For:
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Sanitary Sewer Collection Systems

1. CMOM Program

1.1 Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?

Yes

No

1.2 Did you have a documented (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance (O&M) or CMOM program last calendar year?

Yes (Continue with question 1)

No (30 points) (Go to question 2)

1.3 Check the elements listed below that are included in your O&M or CMOM program.

Goals

Describe the specific goals you have for your collection system:

I&I reduction, avoid SSO's, update aging portions of system

Organization

Do you have the following written organizational elements (check only those that apply)?

Ownership and governing body description

Organizational chart

Personnel and position descriptions

Internal communication procedures

Public information and education program

Legal Authority

Do you have the legal authority for the following (check only those that apply)?

Sewer use ordinance Last Revised Date (MM/DD/YYYY) 04/02/2015

Pretreatment/industrial control Programs

Fat, oil and grease control

Illicit discharges (commercial, industrial)

Private property clear water (sump pumps, roof or foundation drains, etc.)

Private lateral inspections/repairs

Service and management agreements

Maintenance Activities (provide details in question 2)

Design and Performance Provisions

How do you ensure that your sewer system is designed and constructed properly?

State plumbing code

DNR NR 110 standards

Local municipal code requirements

Construction, inspection, and testing

Others:

Overflow Emergency Response Plan:

Does your emergency response capability include (check only those that apply)?

Alarm system and routine testing

Emergency equipment

Emergency procedures

Communications/notifications (DNR, internal, public, media, etc.)

Capacity Assurance:

How well do you know your sewer system? Do you have the following?

Current and up-to-date sewer map

Sewer system plans and specifications

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<input checked="" type="checkbox"/> Manhole location map <input checked="" type="checkbox"/> Lift station pump and wet well capacity information <input checked="" type="checkbox"/> Lift station O&M manuals Within your sewer system have you identified the following? <input checked="" type="checkbox"/> Areas with flat sewers <input type="checkbox"/> Areas with surcharging <input checked="" type="checkbox"/> Areas with bottlenecks or constrictions <input checked="" type="checkbox"/> Areas with chronic basement backups or SSOs <input checked="" type="checkbox"/> Areas with excess debris, solids, or grease accumulation <input checked="" type="checkbox"/> Areas with heavy root growth <input checked="" type="checkbox"/> Areas with excessive infiltration/inflow (I/I) <input checked="" type="checkbox"/> Sewers with severe defects that affect flow capacity <input checked="" type="checkbox"/> Adequacy of capacity for new connections <input checked="" type="checkbox"/> Lift station capacity and/or pumping problems <input checked="" type="checkbox"/> Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed <input checked="" type="checkbox"/> Special Studies Last Year (check only those that apply): <input type="checkbox"/> Infiltration/Inflow (I/I) Analysis <input type="checkbox"/> Sewer System Evaluation Survey (SSES) <input type="checkbox"/> Sewer Evaluation and Capacity Management Plan (SECAP) <input type="checkbox"/> Lift Station Evaluation Report <input checked="" type="checkbox"/> Others: <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">H2S Monitoring</div>	0
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2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input style="width: 80%;" type="text" value="18.5"/>	% of system/year
Root removal	<input style="width: 80%;" type="text" value="8.7"/>	% of system/year
Flow monitoring	<input style="width: 80%;" type="text" value="0"/>	% of system/year
Smoke testing	<input style="width: 80%;" type="text" value="0"/>	% of system/year
Sewer line televising	<input style="width: 80%;" type="text" value="15.4"/>	% of system/year
Manhole inspections	<input style="width: 80%;" type="text" value="16.0"/>	% of system/year
Lift station O&M	<input style="width: 80%;" type="text" value="12"/>	# per L.S./year
Manhole rehabilitation	<input style="width: 80%;" type="text" value=".55"/>	% of manholes rehabbed
Mainline rehabilitation	<input style="width: 80%;" type="text" value="1.48"/>	% of sewer lines rehabbed
Private sewer inspections	<input style="width: 80%;" type="text" value="0"/>	% of system/year
Private sewer I/I removal	<input style="width: 80%;" type="text" value="0"/>	% of private services

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

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Last Updated: Reporting For:
5/25/2016 2015

37.3	Total actual amount of precipitation last year in inches
32.4	Annual average precipitation (for your location)
221	Miles of sanitary sewer
24	Number of lift stations
0	Number of lift station failures
31	Number of sewer pipe failures
1	Number of basement backup occurrences
1	Number of complaints
5.18	Average daily flow in MGD (if available)
6.38	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)
3.2 Performance ratios for the past year:	
0.00	Lift station failures (failures/year)
0.14	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
1.2	Peaking factor ratio (Peak Monthly: Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly: Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **				
Date	Location	Cause	Estimated Volume (MG)	
None reported				

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

Flow Increases with spring thaw and storm events

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

I&I is consistent with previous years

5.4 What is being done to address infiltration/inflow in your collection system?

Continue identifying problem areas and repair as able

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

Grading Summary

WPDES No: 0025739

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	B	3	5	15
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	123
GRADE POINT AVERAGE (GPA) = 3.84				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

Compliance Maintenance Annual Report

Wausau Water Works Ww Treatment Facility

Last Updated: Reporting For:
5/25/2016 2015

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR
SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = B

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL
GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.84

CONFIRMATION OF MAYOR'S APPOINTMENTS

to Boards, Commissions and Committees: *Airport Committee*

File Number: 16-0603

Date Introduced:

June 14, 2016

Airport Committee

Doug Diny *Replacing Dick Gehrt	902 Adams St	Term Expires 4/30/18	715-803-5040
Bob Mohr (5) *Re-appointment	103 N 12th St	Term Expires 4/30/19	715-845-2434

- (N) Individual is filling the unexpired term of a former member
- (1) Individual is in their own 1st full term
- (#) Designates the term number appointed to

Approved:

Robert B. Mielke, Mayor

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE ECONOMIC DEVELOPMENT COMMITTEE

Approving the sale of approximately 1.997 acres at 7570 Stewart Ave (PIN: 291-2906-361-0975) to be surveyed for \$12,500 an acre to Linetec/Apogee Wausau Group to facilitate continued expansion of the existing facility in the Wausau Business Campus.

Committee Action: Approved 5-0

Fiscal Impact: None

File Number: 14-0910

Date Introduced: June 14, 2016

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source:</i>
	<i>One-time Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

WHEREAS, the City originally established the Wausau Business Campus to encourage job growth and facilitate quality commercial infrastructure;

WHEREAS, the City has a long and successful track record of public-private partnerships for development throughout the City and within the Wausau Business Campus which includes the sale and optioning of land for industrial and commercial growth; and

WHEREAS, Linetec/Apogee Wausau Group continues to build and expand their facility and has received City assistance in previously completing major facility expansions and adding hundreds of new jobs in the Wausau Business Campus; and

WHEREAS, the City wholeheartedly supports Linetec/Apogee Wausau Group’s continued expansion in Wausau and values the continued partnership which has benefited both the company and the City.

NOW THEREFORE BE IT RESOLVED, the Common Council of the City of Wausau instructs staff to complete the survey and sell approximately 1.997 acres at 7570 Stewart Ave (PIN: 291-2906-361-0975) for

\$12,500 an acre to Linetec/Apogee Wausau Group.

Approved:

Robert B. Mielke, Mayor

ECONOMIC DEVELOPMENT COMMITTEE

Time and Place: The Economic Development Committee met on Tuesday, June 7, 2016 at 5:00 p.m. in the 2nd Floor Boardroom at City Hall, 407 Grant Street, Wausau

ED Members Present: Lisa Rasmussen, Romey Wagner and Tom Neal (C), Joe Gehin (VC) and Pat Peckham

Others Present: Ann Werth, Chris Schock, Tammy Stratz, Maryanne Groat, Travis Lepinski, Jeremy Ray, Gary Gisselman, Chris Menard, Joe Mella, Ken Tokar, Orlando Alfonso, Mayor Mielke, and the Media

In accordance with Chapter 19, Wisc. Stats., notice of this meeting was posted and sent to the Daily Herald in the proper manner.

DISCUSSION AND POSSIBLE ACTION ON THE SALE OF PROPERTY LOCATED AT APPROXIMATELY 7570 STEWART AVENUE

Rasmussen motioned to sell the property as proposed in the offer. Wagner seconded and the motion carried unanimously 5-0.

DRAFT

ECONOMIC DEVELOPMENT COMMITTEE

Time and Place: The Economic Development Committee met on Tuesday, June 7, 2016 at 5:00 p.m. in the 2nd Floor Boardroom at City Hall, 407 Grant Street, Wausau

ED Members Present: Lisa Rasmussen, Romey Wagner and Tom Neal (C), Joe Gehin (VC) and Pat Peckham

Others Present: Ann Werth, Chris Schock, Tammy Stratz, Maryanne Groat, Travis Lepinski, Jeremy Ray, Gary Gisselman, Chris Menard, Joe Mella, Ken Tokar, Orlando Alfonso, Mayor Mielke, and the Media

In accordance with Chapter 19, Wisc. Stats., notice of this meeting was posted and sent to the Daily Herald in the proper manner.

DISCUSSION AND POSSIBLE ACTION REGARDING THE TRANSFER OF CITY OF WAUSAU OWNED PROPERTY AT 8 SCOTT STREET TO THE WAUSAU COMMUNITY DEVELOPMENT AUTHORITY

Gehin motioned to transfer the property at 8 Scott St. back to the Community Development Authority. Peckham seconded and the motion carried unanimously 4-0.

ECONOMIC DEVELOPMENT COMMITTEE

Time and Place: The Economic Development Committee met on Tuesday, June 7, 2016 at 5:00 p.m. in the 2nd Floor Boardroom at City Hall, 407 Grant Street, Wausau

ED Members Present: Lisa Rasmussen, Romey Wagner and Tom Neal (C), Joe Gehin (VC) and Pat Peckham

Others Present: Ann Werth, Chris Schock, Tammy Stratz, Maryanne Groat, Travis Lepinski, Jeremy Ray, Gary Gisselman, Chris Menard, Joe Mella, Ken Tokar, Orlando Alfonso, Mayor Mielke, and the Media

In accordance with Chapter 19, Wisc. Stats., notice of this meeting was posted and sent to the Daily Herald in the proper manner.

DISCUSSION AND POSSIBLE ACTION ON WAIVING THE CITY'S RIGHT TO PURCHASE PROPERTY IN THE WAUSAU BUSINESS CAMPUS IN ORDER TO ALLOW THE TITLE TRANSFER OF 5803 PACKER DRIVE FROM ON THE MUSCLE, INC., TO WISCONSIN SHOWER DOOR & SUPPLY CORPORATION

Rasmussen motioned to waive the City's right to purchase 5803 Packer Dr. Peckham seconded and the motion carried unanimously 5-0.

Parcel B of Certified Survey Map No. 9501 recorded in the office of the Register of Deeds for Marathon County, Wisconsin, in Volume 38 of Certified Survey Maps on page 124, as Document No. 1097350; being part of the Southwest quarter (SW 1/4) of the Northwest quarter (NW 1/4) of Section thirty-two (32), Township twenty-nine (29) North, Range seven (7) East, in the City of Wausau, Marathon County, Wisconsin.

Tax Key: 2907-322-956
PIN: 291-2907-322-0956

ECONOMIC DEVELOPMENT COMMITTEE

Time and Place: The Economic Development Committee met on Tuesday, June 7, 2016 at 5:00 p.m. in the 2nd Floor Boardroom at City Hall, 407 Grant Street, Wausau

ED Members Present: Lisa Rasmussen, Romey Wagner and Tom Neal (C), Joe Gehin (VC) and Pat Peckham

Others Present: Ann Werth, Chris Schock, Tammy Stratz, Maryanne Groat, Travis Lepinski, Jeremy Ray, Gary Gisselman, Chris Menard, Joe Mella, Ken Tokar, Orlando Alfonso, Mayor Mielke, and the Media

In accordance with Chapter 19, Wisc. Stats., notice of this meeting was posted and sent to the Daily Herald in the proper manner.

DISCUSSION AND POSSIBLE ACTION ON WAIVING THE CITY'S RIGHT TO PURCHASE PROPERTY IN THE WAUSAU BUSINESS CAMPUS IN ORDER TO ALLOW THE TITLE TRANSFER OF 7333 STEWART AVENUE FROM STEWART AVENUE HOLDINGS, LLC TO WESTSIDE WAREHOUSING OF WAUSAU, LLC

Wagner motioned to waive the City's right to purchase 7333 Stewart Ave. Rasmussen seconded and the motion carried unanimously 5-0.

WAIVER OF RIGHT TO PURCHASE

Document Number

Document Title

A. The City of Wausau, a Wisconsin Municipal Corporation reserved certain rights, including a right to purchase the property under certain circumstances, in that certain Warranty Deed dated April 28, 1976, recorded April 30, 1976, with the Marathon County Register of Deeds in Micro-Record 225, Page 728 as Document No. 694940 (the "Warranty Deed") for the property described in Exhibit A attached hereto (the "Property").

B. Stewart Avenue Holdings, LLC, has received an offer to purchase the Property from Westside Warehousing of Wausau, LLC, a summary of which offer has been provided to the City of Wausau, and intends to transfer title to the Property to Westside Warehousing of Wausau, LLC (the "Transfer").

C. The City of Wausau does not wish to exercise any rights under the Warranty Deed regarding this Transfer.

Recording Area

Name and Return Address:

Joseph M. Mella, Esq.
Ruder Ware, L.L.S.C.
P.O. Box 8050
Wausau, WI 54402-8050

See attached Exhibit A

Parcel Identification Number (PIN)

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the City of Wausau, Wisconsin, hereby waives any right to exercise its option to purchase the Property with respect to or as a result of this Transfer .

Dated as of _____.

CITY OF WAUSAU

By: _____
As its _____

ATTEST:

By: _____
As its _____

STATE OF WISCONSIN)
) ss.
COUNTY OF MARATHON)

Personally came before me this _____ day of _____, _____, _____, as the _____ of _____ of the City of Wausau, to me known to be the person who executed the foregoing instrument and acknowledged the same.

_____, Notary Public

County, Wisconsin
My Commission _____

This instrument was drafted by Joseph M. Mella, Esq., Ruder Ware, L.L.S.C., 500 First Street, Suite 8000, P.O. Box 8050, Wausau, Wisconsin 54402-8050.

EXHIBIT A

LEGAL DESCRIPTION OF PROPERTY

Lot one (1) of Certified Survey Map No. 11344 recorded in the office of the Register of Deeds for Marathon County, Wisconsin, in Volume 48 of Certified Survey Maps on page 26, as Document No. 1209231; being a part of the Southeast quarter (SE ¼) of the Northeast quarter (NE ¼) of Section thirty-six (36), Township twenty-nine (29) North, Range six (6) East, in the City of Wausau, Marathon County, Wisconsin.

Tax Key: 2906-361-995

PIN: 37-291-4-2906-361-0995

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

**JOINT RESOLUTION OF THE ECONOMIC DEVELOPMENT
AND FINANCE COMMITTEES**

Approving Modification of the 2016 Budget for the payment of consulting services to develop a Metro Area Economic Development Strategy.

Committee Action: ED: Approved 4-0
 FIN: Approved 5-0

Fiscal Impact (2016): \$10,000

File Number: 15-1109

Date Introduced: June 14, 2016

FISCAL IMPACT SUMMARY

COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Budget Source: Economic Development Funds on Hand</i>
	<i>One-time Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount: \$10,000</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

WHEREAS, the City of Wausau retained North Central Regional Planning Commission (NCRPC) to update the City of Wausau’s comprehensive plan; and

WHEREAS, the planning process highlighted the need for a comprehensive metro area economic development strategy, and

WHEREAS, the Economic Development Committee recommends that the City of Wausau, in collaboration with the adjacent metropolitan communities, McDevCo and the NCRPC, participate in a first-ever metro economic development strategy plan process which would involve a cost/contribution of \$10,000 and

WHEREAS, the Finance Committee has reviewed and recommends the related budget modification to finance this project:

Increase: Economic Development – Professional Services 125-225492190 \$10,000

NOW THEREFORE BE IT FURTHER RESOLVED, by the Common Council of the City of Wausau that the proper City Officials be and are hereby authorized and directed to modify the 2016 budget as indicated and publish such transfer in the official newspaper.

Approved:

Robert B. Mielke, Mayor

ECONOMIC DEVELOPMENT COMMITTEE

Time and Place: The Economic Development Committee met on Tuesday, November 3, 2015 at 4:30 p.m. in the 2nd floor Board Room at City Hall, 407 Grant Street, Wausau

ED Members Present: Bill Nagle (C), David Nutting, Lisa Rasmussen and Tom Neal (VC)
Neal arrived at 4:45. Rasmussen arrived at 4:55 and Nutting arrived at 5:20

Others Present: Chris Schock, Travis Lepinski, Maryanne Groat, Anne Jacobson, Keene Winters, Brad Lenz, Mayor Jim Tipple, Nan Giese, Jim Warsaw, Gary Gisselman, Karen Kellbach, Mark Goffin, Coleman Peiffer and the Media

DISCUSSION AND POSSIBLE ACTION ON A METRO WAUSAU ECONOMIC DEVELOPMENT STRATEGY

Peiffer introduced the metro strategy for economic development. Warsaw spoke to the benefits of a joint metro area effort. He said there is a challenge to getting all local municipalities on the same page but he has been working hard and feels the most will buy into this strategy.

Neal motioned to continue working on this strategy with adding something more tangible, it should be like a business plan and have a financial aspect to it. Rasmussen seconded and the motion carried unanimously 4-0.

FINANCE COMMITTEE

Date and Time: Tuesday, May 24, 2016 @ 5:15 pm., Board Room

Members Present: Rasmussen (C), Smith, Gehin, Kellbach, and Nutting (*entered late*)

Others Present: Groat, Lindman, Jacobson, Mielke, Ray, Klein, Henrichs, Stratz, Abitz, Gisselman, Neal, Wagner, McElhaney, Goede, and Glenn Speich

Discussion and possible action regarding a \$10,000 budget modification for consulting services for developing a metro economic development strategy

Rasmussen stated this started in the Economic Development Committee because we wanted to partake with our neighbors in a regional marketing effort, whereby each municipality would contribute to the cause and market ourselves together to achieve bigger results than we can get alone. Groat indicated there is an economic development fund that has cash reserves from which the \$10,000 can come from. Rasmussen explained each community contributes \$10,000 which buys you into a five year strategic planning process that contemplates eight meetings by the group in the first year and two meetings by the group in each subsequent year. Northcentral Wisconsin Regional Planning and McDevco are the organizers and they had approached Wausau, Mosinee, Schofield, Weston, Rothschild, Kronenwetter and Rib Mountain to work together as the metro regional area. The idea is to market the whole area or region to industry that one of us alone may not be able attract.

Motion by Gehin, second for Kellbach to approve the budget modification for consulting services for developing a metro economic development strategy. Motion carried 5-0.

Marathon County Metro Economic Development Strategy

Structure

The Marathon County Metro Economic Development Strategy will include participation from seven (7) communities: City of Wausau, City of Mosinee, City of Schofield, Village of Weston, Village of Rothschild, Village of Kronenwetter, and the Town of Rib Mountain. Participation from each community will require a \$10,000 financial investment into the plan. Participation in the planning process requires participation from two stakeholders per community: one staff resource and one council/board member. The participating members will be identified as the steering committee. The steering committee will meet more frequently in the first year of the process as we develop the plan. After year one and the adoption of the plan the steering committee will meet biannually to monitor the implementation of the plan and to discuss strategies, successes, failures, and key performance indicators.

The scope of work has identified the need for six to eight metro meetings to discuss issues and trends in the area. These meetings will include statistical analysis on key indicators and discussion on potential solutions and programs. Total time commitment for the steering committee will be between 18 and 24 hours, plus time to review and comment on the document outlining the strategy in year one. The steering committee meetings will be crucial to the process as communities will discuss ongoing strategies currently taking place, future strategies, and their individual roles in the programs and solutions; creating a regional approach to economic development.

Additional meetings over the remaining 4 years will require additional time from the steering committee. The steering committee will meet 2 times per year requiring an additional 4 hours per year commitment. The frequency of meetings will be identified during the planning process and will be agreed upon by all communities at that time.

In total, the time committee required by each community will be:

Year one:	8 Meetings	2 People	2 hours per meeting	32 total hours
Year two:	2 Meetings	2 People	2 hours per meeting	8 total hours
Year three:	2 Meetings	2 People	2 hours per meeting	8 total hours
Year four:	2 Meetings	2 People	2 hours per meeting	8 total hours
Year five:	2 Meetings	2 People	2 hours per meeting	8 total hours
TOTAL:	16 Meetings			56 total hours

Total Financial Cost per community: \$10,000

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE	
Approving Acquisition of 708 West Thomas Street	
Committee Action:	
Fiscal Impact:	\$42,000
File Number:	02-1005
Date Introduced:	June 14, 2016

FISCAL IMPACT SUMMARY			
COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source:</i> TID #6
	<i>One-time Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input checked="" type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

WHEREAS, Thomas Street from 3rd Avenue to 17th Avenue is proposed to be reconstructed in 2017, and

WHEREAS, in order for the reconstruction project to take place, certain properties will need to be acquired, and

WHEREAS, in order to acquire the necessary property for the approved road design, the City hired MSA Professional Services to administer the real estate acquisitions needed for the reconstruction project, and

WHEREAS, MSA Professional Services completed an appraisal of 708 West Thomas Street and on April 26, 2016, your Finance Committee approved the appraisal and directed staff to make an offer to the property owner, and

WHEREAS, the property owner has accepted the offer, now therefore

BE IT RESOLVED by the Common Council of the City of Wausau that the proper City officials are hereby authorized and directed to acquire the property of 708 West Thomas Street.

Approved:

Robert B. Mielke, Mayor

AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE - LONG FORM

lpa1618 08/2011 (Replaces RO692)

THIS AGREEMENT, made and entered into by and between **Gerald L. and Janet C. Patnode Revocable Trust**, hereinafter called SELLER, and the **City of Wausau**, hereinafter called BUYER.

DESCRIPTION: The SELLER agrees to sell and the BUYER agrees to buy, upon the terms and conditions hereinafter named, the following described real estate situated in **Marathon County, Wisconsin: see attached legal**

SELLER warrants and represents to **BUYER** that SELLER has no notice or knowledge of any: 1) Planned or commenced public improvements which may result in special assessments to otherwise materially affect the property other than the planned transportation facility for which the **BUYER** is purchasing this property; 2) Government agency or court order requiring repair, alteration, or correction of any existing condition; 3) Shoreland or special land use regulations affecting the property; 4) Underground storage tanks and the presence of any dangerous or toxic materials or conditions affecting the property.

The purchase price of said real estate shall be the sum of **Forty two thousand and 00/100** dollars, (**\$42,000.00**).

THE SELLER SHALL, UPON PAYMENT OF THE PURCHASE PRICE, CONVEY THE PROPERTY BY GOOD AND SUFFICIENT WARRANTY DEED, OR OTHER CONVEYANCE PROVIDED HEREIN, FREE AND CLEAR OF ALL LIENS AND ENCUMBRANCES EXCEPTING: General taxes for year of closing provided none of the foregoing prohibit present use.

Legal possession of premises shall be delivered to BUYER on date of closing.

SELLER represents that the property is now occupied by **SELLER**.

Physical occupancy shall be given to BUYER on **30 days after closing**.

SPECIAL CONDITIONS: None

This agreement for purchase is subject to acceptance by BUYER. If this agreement is not accepted by the BUYER within **30** days after SELLER's signature this agreement shall be null and void.

This transaction is to be closed at the office of **Runkel Abstract & Title Company, 522 Scott Street, Wausau, WI** on or before date: **August 12, 2016**, or at such other time and place as may be agreed to in writing by the BUYER and SELLER.

THIS AGREEMENT INCLUDES THE BALANCE OF TERMS ON REVERSE SIDE.

The above agreement is hereby accepted.

Phil Kock 5/17/16
Witness Signature Date
Gail Kock
Print Name

Gerald L. and Janet C. Patnode Revocable Trust
Gerald Patnode May 17-16
Seller Signature Date

Gerald L. Patnode, Trustee
Print Name
Janet C Patnode 5-17-16
Seller Signature Date

Janet C. Patnode, Trustee
Print Name Date

City of Wausau, Mayor's Signature Date

Robert Mielke
Print Name

THE FOLLOWING TERMS ARE PART OF THE CONTRACT.

Included in the purchase price are such of the following items as may be on the premises, which will be delivered free and clear of encumbrances: all garden bulbs, plants, shrubs and trees; screen doors and windows; storm doors and windows; electric lighting fixtures; window shades, curtain and traverse rods, blinds, and shutters; bathroom accessory fixtures; central heating and cooling units and attached equipment; water heater and softener; linoleum cemented to floors; attached carpeting and fitted rugs; awnings; exterior attached antennas and component parts; garage door opener and remote control; fireplace equipment and accessories.

ADDITIONAL ITEMS INCLUDED IN SALE: **None**

ITEMS NOT INCLUDED IN SALE: **None**

General taxes levied in the year of closing shall be prorated at the time of closing on the basis of the net general taxes for the preceding year.

(**Caution:** If property has not been fully assessed, make special agreement.)

(**Caution:** If area assessments are contemplated, make special agreement.)

Interest, rents and water shall be prorated as the date of closing. Accrued income and expenses, including taxes for the day of closing, shall accrue to the SELLER.

Special assessments, if any, for work on site actually commenced prior to date of this offer, shall be paid by SELLER.

Special assessments, if any, for work on site actually commenced after date of this offer, shall be paid by BUYER.

EXISTING MORTGAGES: Mortgages existing at the time of this agreement are as follows: **N/A**

A first mortgage held by **N/A**, mortgagee, and a subsequent mortgage held by **N/A**, mortgagee.

RIGHT OF TENANTS. The SELLER agrees to furnish the BUYER with copies of any existing leases or agreements made with tenants, if any. **N/A**

PHYSICAL DAMAGE TO PREMISES. In the event the premises shall be damaged from any cause, including fire or elements, prior to the time of closing, this agreement may be canceled at the option of the BUYER. Should the BUYER elect to carry out this agreement despite such damage, the BUYER shall be entitled to all the credit for the insurance proceeds resulting from such damage, not exceeding, however, the purchase price.

The SELLER hereby agrees, for himself, his personal representatives, his heirs, executors and administrators, that he will save harmless the **BUYER** from any and all claims for personal injury or damages to personal property on the premises, or any other claims which may be made by reason for such injury or damage during the period the SELLER is in possession of the said premises. The SELLER also grants to the **BUYER**, its agents and assigns, the right to inspect the premises at reasonable times. The SELLER assumes all responsibility for the proper maintenance of the premises to and including the date of vacation as herein above agreed.

The SELLER further agrees to pay all utility bills, and present evidence of such payment, prior to receiving the final payment under this agreement to convey the subject premises.

The SELLER further agrees to secure quit claim deeds from any and all parties having an interest in the subject premises by reason of existing share well agreements, or easements for the purpose of water rights and septic disposal rights.

The SELLER further agrees to save the **BUYER** harmless from any and all obligations to participate in the payment of costs accrued by reason of the operation of said water well or septic disposal system. The SELLER agrees to furnish proper documents to affect these releases.

PARTIES BOUND. This agreement shall be binding upon the heirs, personal representatives, successors, and assigns of all parties.

No representations other than those expressed herein, either oral or written are a part of this sale.

The SELLER acknowledges receipt of a copy of this agreement.

Any items requiring compensation under s. 32.19, Wis. Stats. are not included in the appraisal allocation, and have not been included in this agreement. Relocation expenses may be claimed by submitting a Relocation Claim as provided in s. 32.19, Wis. Stats., and the Wis. Administrative Code Comm 202.

City of Wausau



1 inch = 100 feet

Commercial relocation for roadway

Consider purchase for future development

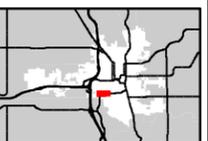
Residential relocation for roadway

Road (Paved)

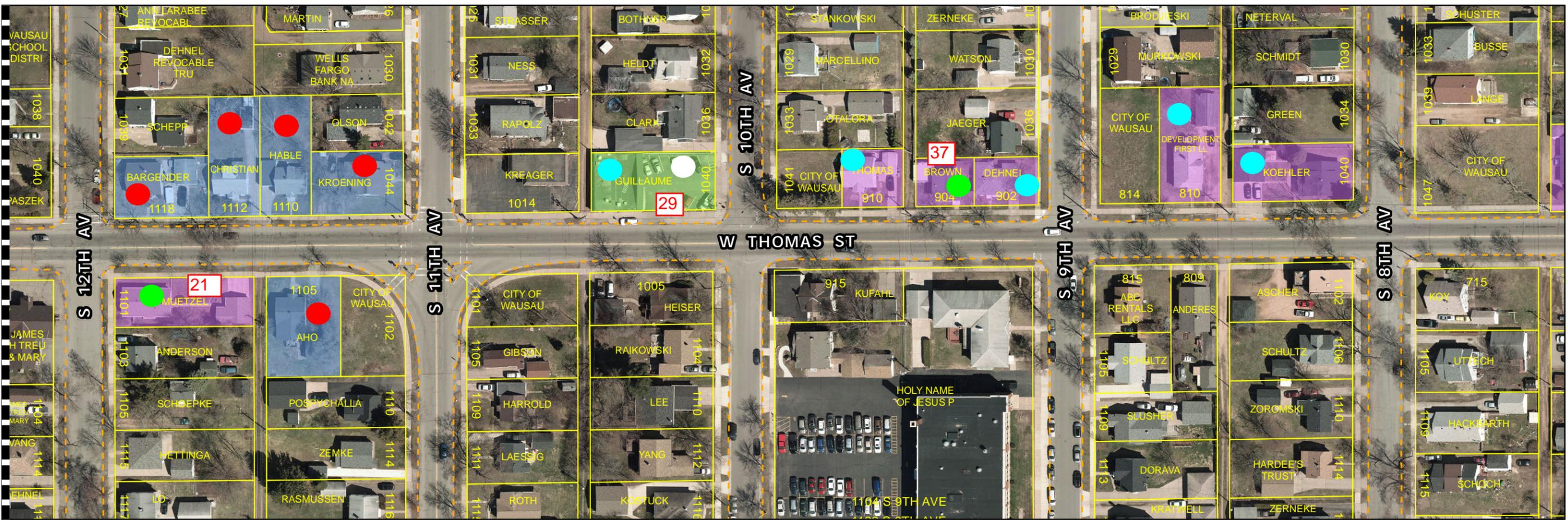
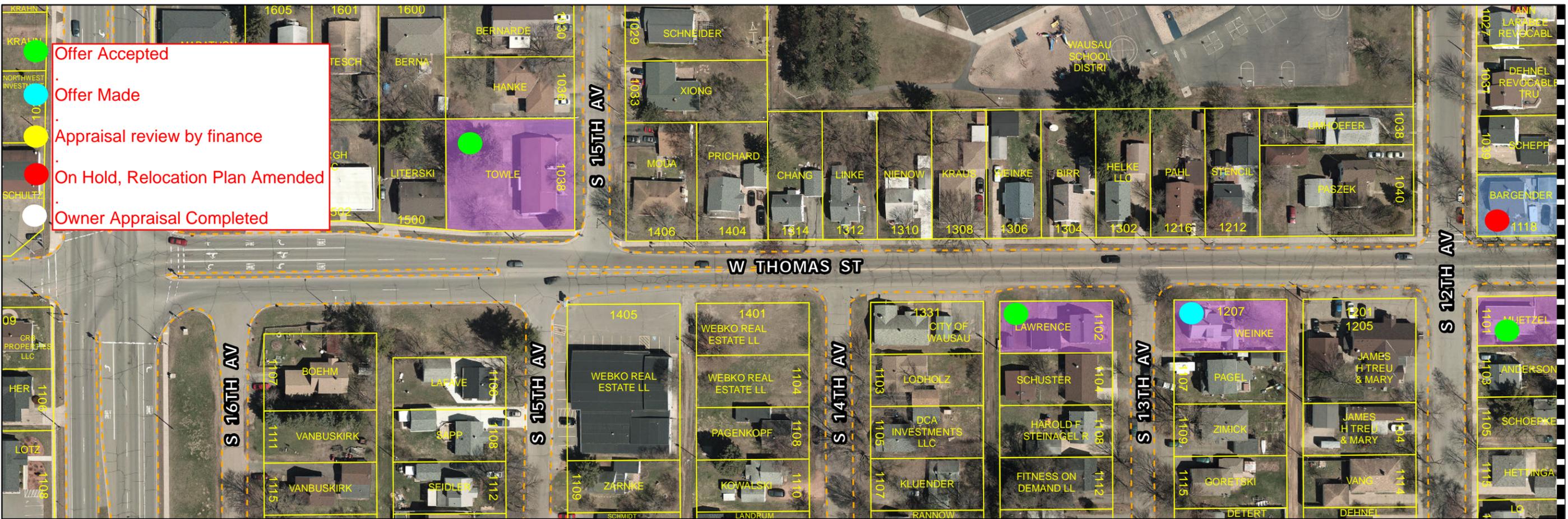
Parcel (LRS View)

- NOTES:
1. DUPLICATION OF THIS MAP IS PROHIBITED WITHOUT THE WRITTEN CONSENT OF THE CITY OF WAUSAU ENGINEERING DEPT.
 2. THIS MAP WAS COMPILED AND DEVELOPED BY THE CITY OF WAUSAU AND MARATHON COUNTY GIS. THE CITY AND COUNTY ASSUME NO RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.
 3. MAP FEATURES DEVELOPED FROM APRIL 2010 AERIAL PHOTOGRAPHY.
 4. AERIAL IMAGERY WAS COLLECTED ON SUNDAY, MAY 4, 2014 WITH 2 INCH SPATIAL RESOLUTION.

Date: 05/09/2016



Page 1 of 2



City of Wausau



1 inch = 100 feet

Commercial relocation for roadway

Consider purchase for future development

Residential relocation for roadway

Road (Paved)

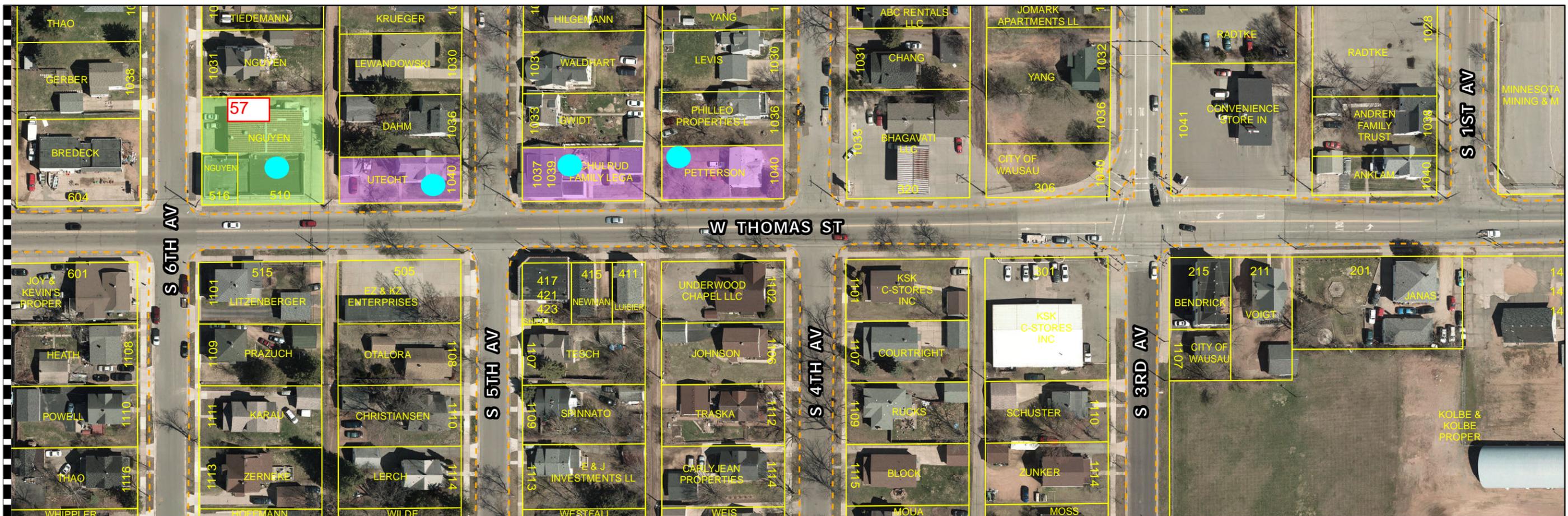
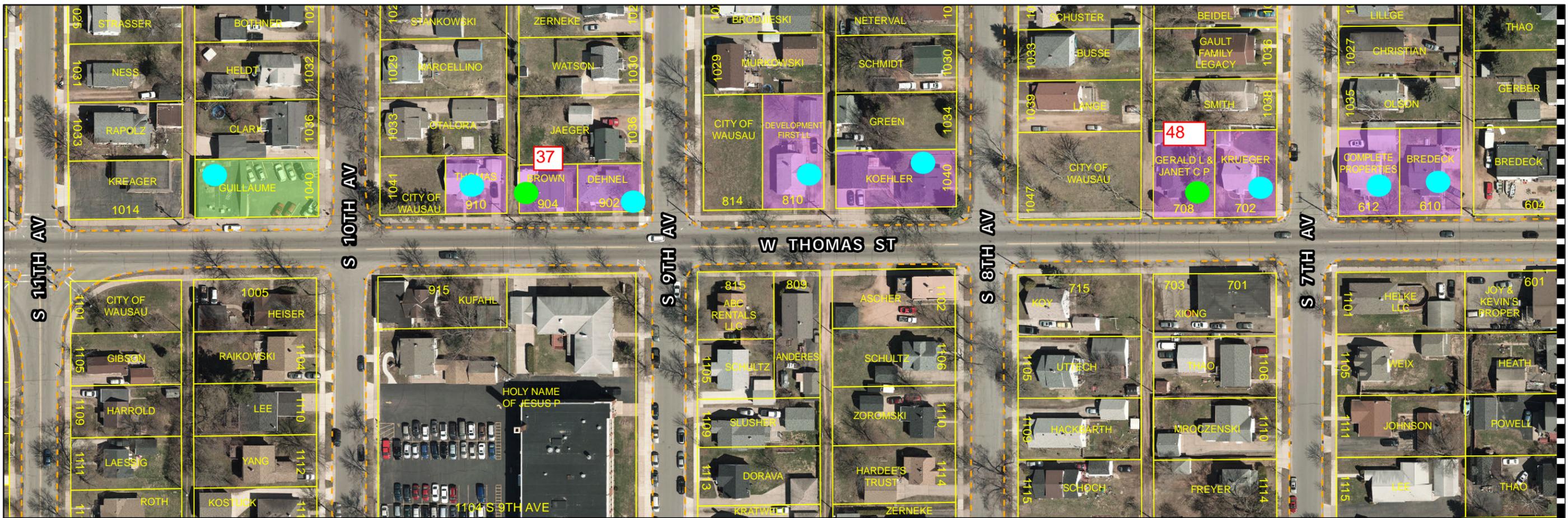
Parcel (LRS View)

- NOTES:
1. DUPLICATION OF THIS MAP IS PROHIBITED WITHOUT THE WRITTEN CONSENT OF THE CITY OF WAUSAU ENGINEERING DEPT.
 2. THIS MAP WAS COMPILED AND DEVELOPED BY THE CITY OF WAUSAU AND MARATHON COUNTY GIS. THE CITY AND COUNTY ASSUME NO RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.
 3. MAP FEATURES DEVELOPED FROM APRIL 2010 AERIAL PHOTOGRAPHY.
 4. AERIAL IMAGERY WAS COLLECTED ON SUNDAY, MAY 4, 2014 WITH 2 INCH SPATIAL RESOLUTION.

Date: 05/09/2016



Page 2 of 2



FINANCE COMMITTEE

Date and Time: Tuesday, April 26, 2016 @ 5:00 pm., Council Chambers

Members Present: Rasmussen, Smith, Gehin, Kellbach, Nutting

Others Present: Mielke, Groat, Lindman, Jacobson, Mohelnitzky, Boers, Ray, Rubow, Werth, Gisselman, Neal, Wagner, Goede, Glenn Speich

Discussion and possible action on accepting the appraisals for properties for the Thomas Street

Reconstruction project: Parcel 21 -1101 South 12th Ave; Parcel 37 - 904 West Thomas St; Parcel 38 - 902 West Thomas St; Parcel 40 – 810 West Thomas St; Parcel 41 – 1040 South 8th Ave; Parcel 48 – 708 West Thomas St; Parcel 60 – 1040 South 4th Ave; and Nominal parcel payment report for residential properties

Lindman stated there are seven appraisals as well as the nominal parcel payment report for the residential properties for just the TLE's and the strip takings. He noted all these parcels are in the relocation plan.

CLOSED SESSION pursuant to 19.85(1)(e) of the Wisconsin Statutes for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Accepting the appraisals for the following properties for the Thomas Street Reconstruction project: Parcel 21 -1101 South 12th Ave; Parcel 37 - 904 West Thomas St; Parcel 38 - 902 West Thomas St; Parcel 40 – 810 West Thomas St; Parcel 41 – 1040 South 8th Ave; Parcel 48 – 708 West Thomas St; Parcel 60 – 1040 South 4th Ave; and Nominal parcel payment report for residential properties

Motion by Gehin, second by Nutting to convene in closed session. Roll Call Vote: Ayes: Kellbach, Smith, Nutting, Gehin, and Rasmussen. Noes: 0. Motion carried 5-0.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE	
Approving Acquisition of 904 West Thomas Street	
Committee Action:	
Fiscal Impact:	\$65,000
File Number:	02-1005
Date Introduced:	June 14, 2016

FISCAL IMPACT SUMMARY			
COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source:</i> TID #6
	<i>One-time Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input checked="" type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

WHEREAS, Thomas Street from 3rd Avenue to 17th Avenue is proposed to be reconstructed in 2017, and

WHEREAS, in order for the reconstruction project to take place, certain properties will need to be acquired, and

WHEREAS, in order to acquire the necessary property for the approved road design, the City hired MSA Professional Services to administer the real estate acquisitions needed for the reconstruction project, and

WHEREAS, MSA Professional Services completed an appraisal of 904 West Thomas Street and on April 26, 2016, your Finance Committee approved the appraisal and directed staff to make an offer to the property owner, and

WHEREAS, the property owner has accepted the offer, now therefore

BE IT RESOLVED by the Common Council of the City of Wausau that the proper City officials are hereby authorized and directed to acquire the property of 904 West Thomas Street.

Approved:

Robert B. Mielke, Mayor

AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE - LONG FORM

lpa1618 08/2011 (Replaces RO692)

THIS AGREEMENT, made and entered into by and between **Kevin L. Brown, a single person**, hereinafter called SELLER, and the **City of Wausau**, hereinafter called BUYER.

DESCRIPTION: The SELLER agrees to sell and the BUYER agrees to buy, upon the terms and conditions hereinafter named, the following described real estate situated in **Marathon** County, Wisconsin: **see attached legal**

SELLER warrants and represents to **BUYER** that SELLER has no notice or knowledge of any: 1) Planned or commenced public improvements which may result in special assessments to otherwise materially affect the property other than the planned transportation facility for which the **BUYER** is purchasing this property; 2) Government agency or court order requiring repair, alteration, or correction of any existing condition; 3) Shoreland or special land use regulations affecting the property; 4) Underground storage tanks and the presence of any dangerous or toxic materials or conditions affecting the property.

The purchase price of said real estate shall be the sum of **Sixty five thousand and 00/100** dollars, (**\$65,000.00**).

THE SELLER SHALL, UPON PAYMENT OF THE PURCHASE PRICE, CONVEY THE PROPERTY BY GOOD AND SUFFICIENT WARRANTY DEED, OR OTHER CONVEYANCE PROVIDED HEREIN, FREE AND CLEAR OF ALL LIENS AND ENCUMBRANCES EXCEPTING: General taxes for year of closing provided none of the foregoing prohibit present use.

Legal possession of premises shall be delivered to BUYER on date of closing.

SELLER represents that the property is now occupied by **SELLER**.

Physical occupancy shall be given to BUYER on **30 days after closing**.

SPECIAL CONDITIONS: None

This agreement for purchase is subject to acceptance by BUYER. If this agreement is not accepted by the BUYER within **30** days after SELLER's signature this agreement shall be null and void.

This transaction is to be closed at the office of **Runkel Abstract & Title Company, 522 Scott Street, Wausau, WI** on or before date: **August 12, 2016**, or at such other time and place as may be agreed to in writing by the BUYER and SELLER.

THIS AGREEMENT INCLUDES THE BALANCE OF TERMS ON REVERSE SIDE.

The above agreement is hereby accepted.

John Schmidt 5-24-16
Witness Signature Date
John Schmidt
Print Name

Kevin L. Brown 5-24-2016
Seller Signature Date

Kevin L. Brown
Print Name

Seller Signature Date

Print Name Date

City of Wausau, Mayor's Signature Date

Robert Mielke
Print Name

Project ID: Thomas Street

Parcel No.: 37

THE FOLLOWING TERMS ARE PART OF THE CONTRACT.

THE FOLLOWING TERMS ARE PART OF THE CONTRACT.

Included in the purchase price are such of the following items as may be on the premises, which will be delivered free and clear of encumbrances: all garden bulbs, plants, shrubs and trees; screen doors and windows; storm doors and windows; electric lighting fixtures; window shades, curtain and traverse rods, blinds, and shutters; bathroom accessory fixtures; central heating and cooling units and attached equipment; water heater and softener; linoleum cemented to floors; attached carpeting and fitted rugs; awnings; exterior attached antennas and component parts; garage door opener and remote control; fireplace equipment and accessories.

ADDITIONAL ITEMS INCLUDED IN SALE: **None**

ITEMS NOT INCLUDED IN SALE: **None**

General taxes levied in the year of closing shall be prorated at the time of closing on the basis of the net general taxes for the preceding year.

(Caution: If property has not been fully assessed, make special agreement.)

(Caution: If area assessments are contemplated, make special agreement.)

Interest, rents and water shall be prorated as the date of closing. Accrued income and expenses, including taxes for the day of closing, shall accrue to the SELLER.

Special assessments, if any, for work on site actually commenced prior to date of this offer, shall be paid by SELLER.

Special assessments, if any, for work on site actually commenced after date of this offer, shall be paid by BUYER.

EXISTING MORTGAGES: Mortgages existing at the time of this agreement are as follows: **MERS**

A first mortgage held by **N/A**, mortgagee, and a subsequent mortgage held by **N/A**, mortgagee.

RIGHT OF TENANTS. The SELLER agrees to furnish the BUYER with copies of any existing leases or agreements made with tenants, if any. **N/A**

PHYSICAL DAMAGE TO PREMISES. In the event the premises shall be damaged from any cause, including fire or elements, prior to the time of closing, this agreement may be canceled at the option of the BUYER. Should the BUYER elect to carry out this agreement despite such damage, the BUYER shall be entitled to all the credit for the insurance proceeds resulting from such damage, not exceeding, however, the purchase price.

The SELLER hereby agrees, for himself, his personal representatives, his heirs, executors and administrators, that he will save harmless the **BUYER** from any and all claims for personal injury or damages to personal property on the premises, or any other claims which may be made by reason for such injury or damage during the period the SELLER is in possession of the said premises. The SELLER also grants to the **BUYER**, its agents and assigns, the right to inspect the premises at reasonable times. The SELLER assumes all responsibility for the proper maintenance of the premises to and including the date of vacation as herein above agreed.

The SELLER further agrees to pay all utility bills, and present evidence of such payment, prior to receiving the final payment under this agreement to convey the subject premises.

The SELLER further agrees to secure quit claim deeds from any and all parties having an interest in the subject premises by reason of existing share well agreements, or easements for the purpose of water rights and septic disposal rights.

The SELLER further agrees to save the **BUYER** harmless from any and all obligations to participate in the payment of costs accrued by reason of the operation of said water well or septic disposal system. The SELLER agrees to furnish proper documents to affect these releases.

PARTIES BOUND. This agreement shall be binding upon the heirs, personal representatives, successors, and assigns of all parties.

No representations other than those expressed herein, either oral or written are a part of this sale.

The SELLER acknowledges receipt of a copy of this agreement.

Any items requiring compensation under s. 32.19, Wis. Stats. are not included in the appraisal allocation, and have not been included in this agreement. Relocation expenses may be claimed by submitting a Relocation Claim as provided in s. 32.19, Wis. Stats., and the Wis. Administrative Code Comm 202.

STATEMENT TO CONSTRUCTION ENGINEER

lpa1528 8/2011 (Replaces DT3034) s. 84.09 Wis. Stats.

Provide copies to: project engineer, parcel folder and owner

Owner Name(s) Kevin L. Brown	Address 904 W. Thomas Street Wausau, WI 54401	Area code - phone Home: 715-254-2129 Cell: Work: 715-261-6767
Tenant, if any	Address	Area code - phone Home: Cell: Work:

- Basic concepts of construction project have been explained to owner.
- All commitments agreed upon between negotiator and property owner are listed below.
- No other commitments, either verbal or implied, are valid.
- All commitments are subject to approval of WisDOT.

Commitments made (fences, driveways, trees, drainage or other items):

NONE

Other matters of interest and owner concerns:

There is a old part of the back wall of the garage, between the current garage wall and the neighbors fence.

Kevin L. Brown 5-24-16 Barbara Schindler 5/26/16
Property Owner Signature Kevin L. Brown Date Negotiator Signature Date

Property Owner Signature Date

Commitments Approved:

Approving Authority Signature and Title Eric Lindman, Director of Public Works

Date

Project No.: Thomas Street

County: Marathon

Parcel No.: 37

FINANCE COMMITTEE

Date and Time: Tuesday, April 26, 2016 @ 5:00 pm., Council Chambers

Members Present: Rasmussen, Smith, Gehin, Kellbach, Nutting

Others Present: Mielke, Groat, Lindman, Jacobson, Mohelnitzky, Boers, Ray, Rubow, Werth, Gisselman, Neal, Wagner, Goede, Glenn Speich

Discussion and possible action on accepting the appraisals for properties for the Thomas Street

Reconstruction project: Parcel 21 -1101 South 12th Ave; Parcel 37 - 904 West Thomas St; Parcel 38 - 902 West Thomas St; Parcel 40 – 810 West Thomas St; Parcel 41 – 1040 South 8th Ave; Parcel 48 – 708 West Thomas St; Parcel 60 – 1040 South 4th Ave; and Nominal parcel payment report for residential properties

Lindman stated there are seven appraisals as well as the nominal parcel payment report for the residential properties for just the TLE's and the strip takings. He noted all these parcels are in the relocation plan.

CLOSED SESSION pursuant to 19.85(1)(e) of the Wisconsin Statutes for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Accepting the appraisals for the following properties for the Thomas Street Reconstruction project: Parcel 21 -1101 South 12th Ave; Parcel 37 - 904 West Thomas St; Parcel 38 - 902 West Thomas St; Parcel 40 – 810 West Thomas St; Parcel 41 – 1040 South 8th Ave; Parcel 48 – 708 West Thomas St; Parcel 60 – 1040 South 4th Ave; and Nominal parcel payment report for residential properties

Motion by Gehin, second by Nutting to convene in closed session. Roll Call Vote: Ayes: Kellbach, Smith, Nutting, Gehin, and Rasmussen. Noes: 0. Motion carried 5-0.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE	
Approving Acquisition of 1101 South 12 th Avenue	
Committee Action:	Approved 5-0
Fiscal Impact:	\$98,000
File Number:	02-1005
Date Introduced:	June 14, 2016

FISCAL IMPACT SUMMARY			
COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source:</i> TID #6
	<i>One-time Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source:</i> Increment Revenue <input type="checkbox"/> Debt <input checked="" type="checkbox"/> Funds on Hand <input type="checkbox"/> Interfund Loan <input type="checkbox"/>		

RESOLUTION

WHEREAS, Thomas Street from 3rd Avenue to 17th Avenue is proposed to be reconstructed in 2017, and

WHEREAS, in order for the reconstruction project to take place, certain properties will need to be acquired, and

WHEREAS, in order to acquire the necessary property for the approved road design, the City hired MSA Professional Services to administer the real estate acquisitions needed for the reconstruction project, and

WHEREAS, MSA Professional Services completed an appraisal of 1101 South 12th Avenue and on April 26, 2016, your Finance Committee approved the appraisal and directed staff to make an offer to the property owner, and

WHEREAS, the property owner has accepted the offer, now therefore

BE IT RESOLVED by the Common Council of the City of Wausau that the proper City officials are hereby authorized and directed to acquire the property of 1101 South 12th Avenue.

Approved:

Robert B. Mielke, Mayor

AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE - LONG FORM

lpa1618 08/2011 (Replaces RO692)

THIS AGREEMENT, made and entered into by and between **Jan W. Muetzel and Susan M. Muetzel, husband and wife, as survivorship marital property**, hereinafter called SELLER, and the **City of Wausau**, hereinafter called BUYER.

DESCRIPTION: The SELLER agrees to sell and the BUYER agrees to buy, upon the terms and conditions hereinafter named, the following described real estate situated in **Marathon County, Wisconsin: see attached legal**

SELLER warrants and represents to **BUYER** that SELLER has no notice or knowledge of any: 1) Planned or commenced public improvements which may result in special assessments to otherwise materially affect the property other than the planned transportation facility for which the **BUYER** is purchasing this property; 2) Government agency or court order requiring repair, alteration, or correction of any existing condition; 3) Shoreland or special land use regulations affecting the property; 4) Underground storage tanks and the presence of any dangerous or toxic materials or conditions affecting the property.

The purchase price of said real estate shall be the sum of **Ninety eight thousand and 00/100 dollars, (\$98,000.00)**.

THE SELLER SHALL, UPON PAYMENT OF THE PURCHASE PRICE, CONVEY THE PROPERTY BY GOOD AND SUFFICIENT WARRANTY DEED, OR OTHER CONVEYANCE PROVIDED HEREIN, FREE AND CLEAR OF ALL LIENS AND ENCUMBRANCES EXCEPTING: General taxes for year of closing provided none of the foregoing prohibit present use.

Legal possession of premises shall be delivered to BUYER on date of closing.

SELLER represents that the property is now occupied by **SELLER**.

Physical occupancy shall be given to BUYER on **30 days after closing**.

SPECIAL CONDITIONS: None

This agreement for purchase is subject to acceptance by BUYER. If this agreement is not accepted by the BUYER within **30** days after SELLER's signature this agreement shall be null and void.

This transaction is to be closed at the office of **Runkel Abstract & Title Company, 522 Scott Street, Wausau, WI** on or before date: **August 12, 2016**, or at such other time and place as may be agreed to in writing by the BUYER and SELLER.

THIS AGREEMENT INCLUDES THE BALANCE OF TERMS ON REVERSE SIDE.

The above agreement is hereby accepted.

Witness Signature

Date

Jan W. Muetzel
Seller Signature

5-21-16
Date

Print Name

Jan W. Muetzel
Print Name

Susan Muetzel
Seller Signature

5-21-16
Date

Susan M. Muetzel
Print Name

Date

City of Wausau, Mayor's Signature

Date

Robert Mielke
Print Name

Project ID: Thomas Street

Parcel No.: 1

THE FOLLOWING TERMS ARE PART OF THE CONTRACT.

Included in the purchase price are such of the following items as may be on the premises, which will be delivered free and clear of encumbrances: all garden bulbs, plants, shrubs and trees; screen doors and windows; storm doors and windows; electric lighting fixtures; window shades, curtain and traverse rods, blinds, and shutters; bathroom accessory fixtures; central heating and cooling units and attached equipment; water heater and softener; linoleum cemented to floors; attached carpeting and fitted rugs; awnings; exterior attached antennas and component parts; garage door opener and remote control; fireplace equipment and accessories.

ADDITIONAL ITEMS INCLUDED IN SALE: *Fence on south edge of lot, various plants + shrubs, Any holes created will be filled. Interior appliances - kitchen range, refrigerator, clothes washer + dryer*

ITEMS NOT INCLUDED IN SALE: **None**

General taxes levied in the year of closing shall be prorated at the time of closing on the basis of the net general taxes for the preceding year.

(**Caution:** If property has not been fully assessed, make special agreement.)

(**Caution:** If area assessments are contemplated, make special agreement.)

Interest, rents and water shall be prorated as the date of closing. Accrued income and expenses, including taxes for the day of closing, shall accrue to the SELLER.

Special assessments, if any, for work on site actually commenced prior to date of this offer, shall be paid by SELLER.

Special assessments, if any, for work on site actually commenced after date of this offer, shall be paid by BUYER.

EXISTING MORTGAGES: Mortgages existing at the time of this agreement are as follows: **None**

A first mortgage held by **N/A**, mortgagee, and a subsequent mortgage held by **N/A**, mortgagee.

RIGHT OF TENANTS. The SELLER agrees to furnish the BUYER with copies of any existing leases or agreements made with tenants, if any. **N/A**

PHYSICAL DAMAGE TO PREMISES. In the event the premises shall be damaged from any cause, including fire or elements, prior to the time of closing, this agreement may be canceled at the option of the BUYER. Should the BUYER elect to carry out this agreement despite such damage, the BUYER shall be entitled to all the credit for the insurance proceeds resulting from such damage, not exceeding, however, the purchase price.

The SELLER hereby agrees, for himself, his personal representatives, his heirs, executors and administrators, that he will save harmless the BUYER from any and all claims for personal injury or damages to personal property on the premises, or any other claims which may be made by reason for such injury or damage during the period the SELLER is in possession of the said premises. The SELLER also grants to the BUYER, its agents and assigns, the right to inspect the premises at reasonable times. The SELLER assumes all responsibility for the proper maintenance of the premises to and including the date of vacation as herein above agreed.

The SELLER further agrees to pay all utility bills, and present evidence of such payment, prior to receiving the final payment under this agreement to convey the subject premises.

The SELLER further agrees to secure quit claim deeds from any and all parties having an interest in the subject premises by reason of existing share well agreements, or easements for the purpose of water rights and septic disposal rights.

The SELLER further agrees to save the BUYER harmless from any and all obligations to participate in the payment of costs accrued by reason of the operation of said water well or septic disposal system. The SELLER agrees to furnish proper documents to affect these releases.

PARTIES BOUND. This agreement shall be binding upon the heirs, personal representatives, successors, and assigns of all parties.

No representations other than those expressed herein, either oral or written are a part of this sale.

The SELLER acknowledges receipt of a copy of this agreement.

Any items requiring compensation under s. 32.19, Wis. Stats. are not included in the appraisal allocation, and have not been included in this agreement. Relocation expenses may be claimed by submitting a Relocation Claim as provided in s. 32.19, Wis. Stats., and the Wis. Administrative Code Comm 202.

STATEMENT TO CONSTRUCTION ENGINEER

ipa1528 8/2011 (Replaces DT3034) s. 84.09 Wis. Stats.

Provide copies to: project engineer, parcel folder and owner

Owner Name(s) Jan W. and Susan M. Muetzel	Address 1101 S. 12 th Avenue Wausau, WI 54401	Area code - phone Home: Cell: 715-848-6218 Work: 715-571-4966 Susan
Tenant, if any	Address	Area code - phone Home: Cell: Work:

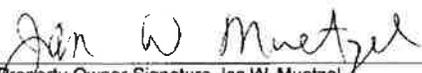
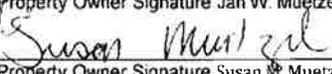
- **Basic concepts of construction project have been explained to owner.**
- **All commitments agreed upon between negotiator and property owner are listed below.**
- **No other commitments, either verbal or implied, are valid.**
- **All commitments are subject to approval of WisDOT.**

Commitments made (fences, driveways, trees, drainage or other items):

Owners will remove south side of property fence
 + fill in holes

Owner will remove various shrubs + plantings
 + fill in holes

Other matters of interest and owner concerns:

 Property Owner Signature Jan W. Muetzel	6-23-16 Date	 Negotiator Signature	5-24-16 Date
 Property Owner Signature Susan M. Muetzel	6-23-16 Date		

Commitments Approved:

Approving Authority Signature and Title Eric Lindman, Director of Public Works

Date

Project No.: Thomas Street

County: Marathon

Parcel No.: 21

FINANCE COMMITTEE

Date and Time: Tuesday, April 26, 2016 @ 5:00 pm., Council Chambers

Members Present: Rasmussen, Smith, Gehin, Kellbach, Nutting

Others Present: Mielke, Groat, Lindman, Jacobson, Mohelnitzky, Boers, Ray, Rubow, Werth, Gisselman, Neal, Wagner, Goede, Glenn Speich

Discussion and possible action on accepting the appraisals for properties for the Thomas Street

Reconstruction project: Parcel 21 -1101 South 12th Ave; Parcel 37 - 904 West Thomas St; Parcel 38 - 902 West Thomas St; Parcel 40 – 810 West Thomas St; Parcel 41 – 1040 South 8th Ave; Parcel 48 – 708 West Thomas St; Parcel 60 – 1040 South 4th Ave; and Nominal parcel payment report for residential properties

Lindman stated there are seven appraisals as well as the nominal parcel payment report for the residential properties for just the TLE's and the strip takings. He noted all these parcels are in the relocation plan.

CLOSED SESSION pursuant to 19.85(1)(e) of the Wisconsin Statutes for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Accepting the appraisals for the following properties for the Thomas Street Reconstruction project: Parcel 21 -1101 South 12th Ave; Parcel 37 - 904 West Thomas St; Parcel 38 - 902 West Thomas St; Parcel 40 – 810 West Thomas St; Parcel 41 – 1040 South 8th Ave; Parcel 48 – 708 West Thomas St; Parcel 60 – 1040 South 4th Ave; and Nominal parcel payment report for residential properties

Motion by Gehin, second by Nutting to convene in closed session. Roll Call Vote: Ayes: Kellbach, Smith, Nutting, Gehin, and Rasmussen. Noes: 0. Motion carried 5-0.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE WAUSAU COMMON COUNCIL

Relocating Districts 3, 9, 10 and 11 Polling Place from Marathon Park East Gate Hall to Wisconsin National Guard Armory of Wausau for the 2016 August Partisan Primary Election.

Committee Action: N/A

Fiscal Impact: Postage and printing of notice to all registered voters affected by this change.

File Number: 01-0115

Date Introduced: June 14, 2016

WHEREAS, voters in District 3 and 10 and Districts 9 and 11 vote at Marathon Park East Gate (aka Marathon County Park Youth Building) a Marathon County Park facility located on the 600 Block of Garfield Avenue and

WHEREAS, Wisconsin Valley Fair will be using the Marathon County Youth Building through the week preceding the 2016 August Election and the site will not be available for the August Partisan Primary Election, and

WHEREAS, Wisconsin National Guard Armory at 833 S. 17th Avenue is available as a polling location and has adequate space to accommodate voters, staff and equipment for this August election, now therefore

BE IT RESOLVED, by the Common Council of the City of Wausau that Wisconsin National Guard Armory located at 833 S. 17th Avenue in Wausau be established as a polling location for electors located in Districts 3, 9, 10 and 11 for the 2016 Partisan Primary Election on August 9, 2016; and

BE IT FURTHER RESOLVED, that a postcard notice will be mailed to all registered voters in the affected districts of the location change of the polling site for the 2016 Primary Election as a courtesy to keep all voters informed of this change.

Approved:

Robert E. Mielke, Mayor

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Authorizing City of Wausau serving as the financial agent for the Robert W. Monk Gardens grant from the Marathon County Environmental Impact Fund

Committee Action: Pending

Fiscal Impact: None

File Number: 15-0204

Date Introduced: June 14, 2016

WHEREAS, the Marathon County maintains the Environmental Impact Grant Program which provides funding assistance for environmental remediation and natural resource protection, and

WHEREAS, the application process for the Environmental Impact Fund requires a local government sponsor, and

WHEREAS, in 2015 the City of Wausau served as financial agent for the Monk Gardens Kitchen Garden Project grant of \$250,000, and

WHEREAS, the financial agent responsibility required no financial support and minimal administrative responsibilities; and

WHEREAS, Monk Botanical Gardens enhances the health and quality of life of the City of Wausau and Marathon County citizens, and

WHEREAS, Monk Gardens submitted a grant application to Marathon County for 2016 and may submit future applications, NOWTHERE FORE

BE IT RESOLVED, by the Common Council of the City of Wausau that it hereby approves the City of Wausau serving as the financial agent for the Robert W. Monk Gardens grants from the Marathon County Environmental Impact Fund, and

BE IT FURTHER RESOLVED that the Common Council of the City of Wausau authorizes and directs staff to execute documents or reports and process financial transactions necessary to serve as the financial agent for the Robert W. Monk Community Gardens, Inc. grant.

Approved:

Robert B. Mielke, Mayor



TO: FINANCE COMMITTEE

FROM: MARYANNE GROAT

DATE: June 3, 2016

RE: Monk Gardens

Monk Gardens has submitted a grant request to Marathon County's Environmental Impact Grant. Eligibility for the grant requires a participating government fiscal agent. The City served as the financial agent for their last grant which funded their kitchen. This process went very smoothly, required very little staff time and the City encountered no costs.

Common Council resolution 15-0204 appears to authorize the 2015 grant. We would like the Common Council to approve the City of Wausau serving as Monk Gardens financial agent for future Marathon County Environmental Grants to eliminate administrative tasks.

We are also requesting that this item be considered at the June 14th Common Council meeting to expedite the approval process.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Authorizing City of Wausau serving as the financial agent for the Robert W. Monk Gardens grant from the Marathon County Environmental Impact Fund

Committee Action: Approved 5-0

Fiscal Impact: None

File Number: 15-0204

Date Introduced: February 10, 2015

WHEREAS, the Board of Directors for the Robert W. Monk Community Gardens Inc., has identified the Kitchen Garden Project as a top priority, primarily to construct planting areas for demonstrating gardening principles, construct a small structure for educational activities and construct public bathrooms, and

WHEREAS, a 2006 agreement between Marathon County and American Transmission Company (ATC) resulted in establishment of a dedicated fund (Environmental Impact Funds), for the purposes of funding nonrecurring special projects of an environmental nature, and

WHEREAS, the application process for the Environmental Impact Fund required a local government sponsor, and

WHEREAS, the Kitchen Garden Project received a grant for \$250,000 from Marathon County Board as part of the 2015 budget, and

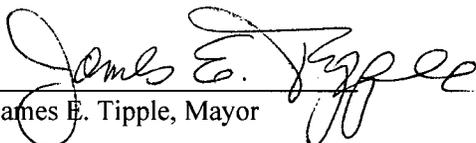
WHEREAS, the grant requires all grant payments flow through the City of Wausau, and

WHEREAS, the Kitchen Garden Project will allow the Gardens to develop programming that enhances the health of City of Wausau and Marathon County citizens, and

BE IT RESOLVED, by the Common Council of the City of Wausau that it hereby approves the City of Wausau serving as the financial agent for the Robert W. Monk Gardens grant from the Marathon County Environmental Impact Fund, and

BE IT FURTHER RESOLVED that the Common Council of the City of Wausau authorizes and directs staff to execute documents or reports and process financial transactions necessary to serve as the financial agent for the Robert W. Monk Community Gardens, Inc. grant.

Approved:


James E. Tipple, Mayor

FINANCE COMMITTEE

Date and Time: Tuesday, January 27, 2015 @ 5:30 pm., Birch Room

Members Present: Winters, Kellbach, Nagle, Oberbeck, Nutting

Others Present: Tipple, Groat, Giese, Barnes, Jacobson, Werth, Stratz, Hite, Whalen, Wesolowski, Wagner, Neal, Rasmussen, Mielke, Gisselman, Abitz, Goede, Jon Trautman, Mark Goffin, Joe Gehin, Deb Ryan

Discussion and possible action regarding serving as financial sponsor Monk Gardens – Groat

Groat stated the county's Environmental Fund requires government participation for grants. The Monk Gardens itself is not eligible to apply for environmental funds, they have to ask for a government sponsor and they have asked the city. It is an approximate \$300,000 grant that will be flowing through the city and they are seeking approval of Finance Committee and Council to authorize the city to be the fiscal agent. Oberbeck questioned if there was any administrative costs associated with it. Groat indicated there would be minimal paperwork involved.

Motion by Nagle, second by Nutting to approve the city serving as a financial sponsor for Monk Gardens. Motion carried 5-0.



TO: FINANCE COMMITTEE MEMBERS
FROM: MARYANNE GROAT
DATE: JANUARY 22, 2015

SUBJECT: Monk Gardens

Resolution 14-0613 authorized the City's sponsorship of Robert W Monk Community Gardens, Inc. grant request to the Marathon County Environmental Impact Fund. Monk Gardens was successful in securing the grant.

The grant requires that all grant payments flow through the City of Wausau. The financial flow entails invoices for work would be received from contractors by Monk Gardens. They would submit those invoices to the County for approval and reimbursement. The County would approve and submit the grant payment to the City. The City, in turn would remit the grant to the Monk Gardens. The County will not reimburse on an invoice by invoice basis which will require Monk Gardens to obtain some short term financing. Since there will be limited draws on the grant, we do not believe that this will become a processing burden for the accounting staff.

We are seeking permission to serve as financial agent for the Monk Gardens grant.

OFFICIAL PROCEEDINGS OF THE WAUSAU COMMON COUNCIL
held on Tuesday, February 10, 2015, at 7:00 pm in the Council Chambers at City Hall. Mayor
Tipple presiding.

Item # 021502

Consent Agenda

02/10/2015 7:20:19 PM

Motion by Mielke, second by Rasmussen to approve all items on the consent agenda as follows:

14-1201 Minutes of previous meetings. (12/09/14 & 12/11/14)

06-1215 Insurance Claims Report of January - December 2014.

14-1008 Final Resolution of the Capital Improvements and Street Maintenance Committee and the Plan Commission Vacating and discontinuing Junction Street from McDonald Street to the south.

14-1104 Final Resolution of the Capital Improvements and Street Maintenance Committee and the Plan Commission Vacating and Discontinuing alley abutting 720 and 724 Franklin Street and 715, 717 and 721 McIndoe Street.

15-0204 Resolution of the Finance Committee Authorizing City of Wausau serving as the financial agent for the Robert W. Monk Gardens grant from the Marathon County Environmental Impact Fund.

13-1115 Ordinance of the Public Health & Safety amending Section 16.04.039 Residential Rental Licensing regarding term of license.

87-0222 Joint Ordinance of the Parks & Recreation and Public Health & Safety Committees amending Section 6.48.010 Mowing required to include public parklands.

Yes Votes: 11

No Votes: 0

Abstain: 0

Not Voting: 0

Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William P.	YES
2	Wagner, Romey	YES
3	Nutting, David	YES
4	Neal, Tom	YES
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

2016 ENVIRONMENTAL IMPACT GRANT
MONK BOTANICAL GARDENS
IMPROVEMENTS to SAFTELY and OFFICE FUNTIONS

Sponsoring Governmental Unit: City of Wausau (pending)
Primary Contact: Linda Grilley Title: President, Robert W. Monk Gardens, Inc.
Number: 715-573-8992 E-mail: linda.grilley@gmail.com

Project Manager: Linda Grilley Title: President, Robert W. Monk Gardens, Inc.
Number: 715-573-8992 E-mail: linda.grilley@gmail.com

Project Location: The Project is located within the 21 acres of the Robert W. Monk Gardens, Inc. (d/b/a Monk Botanical Gardens) on North First Avenue within the City of Wausau.

1. Project Title: Improvements to safety and office functions at the Monk Botanical Gardens (Project)
2. Description of Project Activities and Improvements: The Board of Directors for the Monk Botanical Gardens identified the need to improve public, staff and volunteer safety and efficiency of operations through better storage of supplies and equipment along with the need to provide office space for new employees as a top priority for 2016. The Project would improve the public entrance and begin the development of the service area that is part of the Master Plan (see attached design).

The Project strengthens the Gardens' ability to be part of making Marathon County a preferred place to live. The Gardens, a public facility, provides services that teach people to respect and enjoy healthy foods, active living, nature and the environment which fosters their physical and mental health (see attached Nature: Life's Best Medicine) and ability to be protectors of the environment.

The Project involves the design and construction of a combined storage and small office space that would be located within easy access to the Gardens' sewer and water lines and fits in with the natural flow from the existing landscaped areas and trails. The Project also strengthens the Gardens' ability to continue to be financially self-sustaining.

Input was sought from the Green Bay Botanical Gardens, which currently has developed approximately 21 acres, regarding their safety program for visitors, staff and volunteers and their office space. Specific information on storage for supplies and equipment was obtained along with their office building's size and features. A list of large equipment that they own and store was obtained. They also provided their current staff number and described their office plans. Based on their experience, this Project would include the design and build of a building that would serve as our storage garage and our office space for administrative and horticulture employees. They were able to relocate their administrative staff to their visitor center opening space for additional horticulture staff and volunteers when the developments at the Green Bay Botanical Gardens created this need. The Gardens' Master Plans includes this eventual development.

The relative life span of the Project's storage garage/office space is 25 to 30 years.

The site evaluations, state statutes, administrative code compliance, permits and approvals required to complete this Project are the following:

- Review by the State of Wisconsin after the design is complete;
- Zoning permit if required by final design of the building;
- Storm water permit;
- Building permit;
- Request for conditional use; and
- Occupancy permit.

The Project includes the following activities:

- Design and construction of an approximate 3800 sq. ft. building with storage for garden supplies and equipment (small and large) with garage door access, and office space and amenities (phone, computer, desks). This structure would be designed to

2016 ENVIRONMENTAL IMPACT GRANT

MONK BOTANICAL GARDENS

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permit the addition of more garage space if needed in the future (see attached concept design);

- Determination of type and installation of employee safety equipment such as for toxic substance exposure;
- Updating the Gardens' safety program for storage of equipment and supplies and access to safety equipment;
- Handicapped accessible space including a bathroom, entrance and pathway;
- Architectural/engineering costs and construction fees (City, County and State);
- Utility extensions to the facility including sewer and water laterals and electricity.
- Addition of 220 wiring, computer and phone lines;
- Grading and fill;
- Planting of trees for shading of the service area, plants and shrubs; and
- Relocation of the current 12' by 16' storage shed away from the entrance gate.

The Project will provide the Gardens with the following improvements:

- Improved safety for visitors, staff, and volunteers: Currently, the Gardens' storage shed does not have sufficient capacity for storage of our equipment and supplies (see attached photo). Due to the limited space, additional garden supplies and equipment are stored outside of the shed, creating a growing safety hazard for visitors, staff, and volunteers. We are experiencing a growth in the number of volunteers, adult and children, who are helping with the gardening functions for the Gardens' grounds. And, although the Gardens minimizes its use of pesticides and other toxic substances, the Gardens does not have a formal wash area for managing exposure to toxic substances;
- Improved tourist experience: The current shed is located at the entrance to the Gardens. As the first thing that visitors see when entering the Gardens, it is an 'eye sore' that lessens the aesthetic impact that this growing tourist attraction offers to the region;
- Improved capacity to store large equipment without incurring rental expense: The Gardens owns one piece of large equipment, a Kubota tractor, which is stored off site; an inefficient and inadequate solution. The owner of this storage space has advised the Gardens that the building's roof may collapse under a heavy snow and that there are no plans to improve the building. This could create both a personal safety risk and damage to expensive, large equipment. Based on Green Bay Botanical Garden's experience, as we improve the Gardens' lands we will have a need for additional large equipment including golf cart(s) with trailer for taking handicapped visitors on tours of the Gardens, small truck with plow attachment and trail-scraping blade. Rental of a storage space would be off-site and inefficient. Rental is estimated at a minimum of \$250/month for \$3,000/year;
- Improved office space without incurring rental expense: Our current limited office space at UWMC will be changing in the fall of 2016 due to restructuring within the University. The Gardens' administrative volunteers utilize the UWMC space for office functions. The Gardens currently hires one part time summer employee and three summer interns who work with our volunteer gardeners. Based on consultation with other Botanical Gardens, our size and complexity is at the point that we are planning to hire a year-round administrator/executive director and a horticulturist. Rental of a space is estimated at \$34,000/year. A rental space would also be located off site, decreasing the staff's easy access to the Gardens and less flexibility in space usage. Costs related to increased travel and decreased staff productive time would be significant, though we cannot provide a specific estimate for them; and
- Improved ability to accept donations. The lack of adequate storage space has prohibited the Gardens from seeking or accepting donations of equipment that would allow more efficient maintenance of the Gardens.

3. Statement of Consistency With Comprehensive Plan(s): This Project is consistent with the following portions of the Marathon County Comprehensive Plan 2016:

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MONK BOTANICAL GARDENS
IMPROVEMENTS to SAFTELY and OFFICE FUNTIONS

- *Section One Healthiest:*
 - *Health and Human Services Goal: Marathon County promotes the physical, mental, and social health of the community and takes steps to support healthy living for residents at all stages of life.*

Objectives for this goal that the Project supports are:

 - *Persons with disabilities and older adults will live safely and independently.*

People with disabilities and older adults use the Gardens. The Project supports older adults' ability to participate in the use of the Gardens from a "live safely" perspective. Older adults are frequent visitors and many of our volunteers are in this age category. Long term care facilities work collaboratively with the Gardens to bring their residents on tours and to participate in some of our gardening clubs, educational and recreational activities.
 - *Ensure that every child makes it to adulthood with health, stability, education, and growth opportunities.*

The Project improves the Gardens' safety, reducing childhood trauma risk. Our education programing, event programing and open access to nature is a part of building resilient children. Accomplishing this while minimizing exposure to environmental risks is vital.
 - *Promote innovative models for injury prevention.*

The Project proactively creates a safer workplace and site for visitors of all ages.
 - *Community Character Goal: The local history, culture, social pride, and community character are established and enhanced as defining elements which make Marathon County a vibrant and inviting place to be.*

Objectives for this goal that the Project supports are:

 - *Enhance the unique characteristics of all communities by investing in healthy, safe and walkable neighborhoods throughout the county.*

The Project invests in making the Gardens a safer place for all visitors, including many residents of the adjacent neighborhoods who walk the Gardens on a daily basis, as well as others from throughout the county who walk there on a less frequent basis.
- *Section Two Safest:*
 - *Public Safety Goal: Marathon County is a safe and secure community for all residents and visitors.*

The Project strongly improves the safety and security of area residents and visitors at the Gardens with the creation of safe storage of the Gardens' supplies and equipment, including storage of additional equipment (e.g., a plow, trail scraping blade, etc.) that will facilitate the Gardens' ability to maintain its grounds and trails more efficiently and with improved safety.
- *Section Three Most Prosperous:*
 - *Education Goal: Every child and adult in Marathon County has the opportunity to get a world-class education.*

Objectives for this goal that the Project supports are:

 - *Support a high-quality and cost effective public school system.*

The Gardens has hosted field trips, after school programming, and summer school programming for hundreds of students from Marathon County School Districts.
 - *Continue support for the University of Wisconsin—Marathon County.*

Geology, Botany, and Zoology classes from UW Marathon County have used the Gardens as a site for field trips and field laboratory activities.
 - *Provide high-quality library service.*

The Gardens has a variety of programs that are done in collaboration with the Marathon County Public Library. For example, the Gardens and

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the Marathon County Public Library are co-sponsoring a StoryWalk© event this summer, which will bring an estimated 1,000 children and their families to the Gardens. Part of the Gardens' role is to provide an attractive and safe location to host this event along with adequate staffing to ensure a safe and pleasant educational experience for all visitors. In addition, the Gardens continues to partner with the Library on various educational programs for children and for adults, some which are held at the Gardens and others that the Gardens staff bring to Library locations in the County.

- *Recreation, Tourism, and Cultural Resources Goal: Marathon County takes advantage of its many natural and cultural amenities to provide opportunities for residents and visitors to be active and engaged in a wide array of activities and events.*

Objectives for this goal that the Project supports are:

- *Ensure access to quality, accessible, affordable recreation opportunities.*
The Gardens augments the County's recreation opportunities by offering recreational activities and access 12 months per year. For those who like to garden, volunteer opportunities to learn about and participate in growing food, plants, shrubs, and trees and creating a healthy environment are available at the Gardens. Business/industry employees, students and other groups are able to participate in team building programing. Last year, for example, Greenheck Fan brought over 90 employees from around the world to the Gardens for a two-hour team-building program that our staff provided. The Gardens also hosts family events, including concerts, on a regular basis.
- *Promote tourism throughout the County.*
The Gardens is visited daily by tourists as well as residents, and has been recognized as one of the area's top tourist attractions: Trip Advisor ranks the Gardens as one of the top 10 things to do in the area.
- *Increase and expand awareness of cultural resources.*
As a botanical garden, the Gardens is also considered a cultural resource with the capacity to demonstrate natural beauty through the various types of gardens. The Gardens collaborates with other cultural resources, including the Leigh Yawkey Woodson Art Museum and Center For Visual Arts, to strengthen the areas cultural resources.

4. **Statement of Consistency With Marathon County Strategic Plan:** This Project strengthens the Gardens' ability to continue to grow in cooperation with Marathon County and other public and private partners to create central Wisconsin's only public botanical garden. This is consistent with Marathon County's Mission Statement, Vision and the following specific Core Strategies:

- *Core Strategy 1: Provide Leadership for Greater Cooperation and Collaboration Among State, Regional and Local Public and Private Entities.*
Marathon County and the City of Wausau have facilitated a positive collaborative relationship with the Gardens. This Project further strengthens the Gardens' ability to work closely with area school districts, food pantries, the County Health Department as part of HEAL, Wausau/Central Wisconsin Convention & Visitors Bureau, Marathon County Library, Leigh Yawkey Woodson Art Museum, Center For Visual Arts, Wausau Region Chamber of Commerce and others.
- *Core Strategy 2: Foster and When Appropriate Provide Services Which Facilitate Economic Development and Create Private Sector Jobs Which Provide a Living Wage.*
Marathon County has helped to develop the Gardens. This Project directly supports the Gardens as a tourist destination that attracts visitors from across the state and beyond. Furthermore, it improves the Gardens' efficiency and safety in offering family

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activities, a unique green space and volunteer opportunities, all factors in attracting and retaining young professionals. The Project allows the Gardens to have office space for new leadership staff, all of whom will have salaries that provide for a living wage.

- *Core Strategy IV. Develop and Implement Innovative Approaches which Improve the Adult and Juvenile Justice System, as a Means to Creating Marathon County as the Safest County in Wisconsin.*

The Project indirectly impacts the Justice System and allows the Gardens to participate in making Marathon County the safest county in Wisconsin. The Project supports the Gardens ongoing efforts to engage youth in constructive alternatives that may decrease their need to enter into the Justice System. As noted in the attached article, "Many studies have focused on the connection between green space and physical activity because of concerns about obesity and chronic disease. Better mental health is another reward." (page 18)

5. Outcomes(s): The Project will contribute to the following outcomes:
 - a. Initial:
 - 1) The Gardens' equipment and supplies will be stored in a safe, secure, and easily accessible storage area within 1 month of obtaining occupancy permit;
 - 2) Staff, volunteers, and visitors who are exposed to toxic chemicals, who need to clean up after using such materials, or who are injured will have access to a washing station and first aid supplies when the occupancy permit is obtained.
 - b. Intermediate: activities and behaviors that will be positively influenced by the Project:
 - 1) Visitors to the Gardens will have reduced exposure to potentially hazardous supplies and equipment;
 - 2) Staff and volunteers will have a sheltered workspace for horticulture activities;
 - 3) Administrative staff will have an office;
 - 4) Staff and volunteers will have a safe place to store, maintain, and access the Gardens' equipment and supplies; and
 - 5) Staff and volunteers will know how and when to access the washing station and first aid supplies.
 - c. Long-term: The long-term contribution of the Project on health, safety, and prosperity of the community and users.
 - 1) Administrative staff will be moved from the office space created through this Project to the Gardens' visitor center within 1 month of approved occupancy of the visitor center, freeing up the Project's office space for expanding horticulture needs;
 - 2) The Gardens will have an improved financial situation by eliminating rental costs, being more able to accept donations of supplies and equipment, and reducing costs of repair/replacement of equipment and supplies damaged due to inadequate storage facilities;
 - 3) The Gardens' employee retention rate will be as strong as that of the Green Bay Botanical Gardens and/or national public gardens during any given annual period;
 - 4) The Gardens' will have no long term disability claims related to employee work related injury during any given annual period; and
 - 5) The Gardens' will have no substantiated claims related to personal injury due to exposure to the Gardens' supplies and/or equipment during any given 12 month period.
6. Service Area of the Project: The service area includes all of the Gardens. Users of the Gardens' supplies and smaller equipment include children and adult visitors who participate in classes and/or volunteer. The Gardens' horticulture staff and volunteers use these as well as the larger equipment. All visitors, staff and volunteers could be considered at some level of risk to exposure to toxic materials. Staff and volunteers would primarily use the office space.

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However, visitors may also use the space. The safety and first aid services will impact all individuals.

7. Funding Requested: Proposed Method of Financing: The project would be started after the necessary matching funds are obtained or in-kind donations are pledged. Securing the Environmental Impact Fund grant will greatly strengthen the Gardens' ability to secure other donations. All proposed and committed sources of financing are:
- Proposed Funding Sources:
 - Environmental Impact Fund – requesting \$155,620.00;
 - Dudley Foundation – requesting \$15,000.00 fall of 2016;
 - BA and Ester Greenheck Foundation – requesting \$75,000.00 winter of 2016;
 - Realtors Association - requesting \$15,000.00 summer of 2016;
 - Judd S. Alexander Foundation – requesting \$25,000.00 winter 2016;
 - Private individual donation – anticipate \$5,000.00; and
 - In-kind donations for building supplies will be secured for an additional \$20,620.00;
 - TOTAL FUNDS NEEDED for construction: \$311,240.00
 - The total budget for the Project is estimated at \$311,240.00
 - There are no special conditions or requirements for any of project-identified sources except the Environmental Impact Fund which requires a 100% match. This match is planned in the above proposed funding sources.
 - The estimated capital costs are:
 - Planning, design, and engineering are estimated at \$17,690.00
 - Land purchase \$00.00;
 - Construction of 3800 sq. ft. building (see attached Exhibit 1) of \$253,550.00;
 - Office equipment (computer, furnishings) of \$25,000;
 - Landscaping is estimated at \$15,000;
 - TOTAL: \$311,240.00
 - Annual estimated cost for operation and maintenance of the proposed facility is \$9,900, including cleaning, upkeep of grounds, electric, water and supplies. The Gardens' fund development over and above the construction that is included in this grant request includes raising funds for the building's maintenance fund at 30% of the total construction costs for \$93,371.00. Green Bay Botanical Gardens and not-for profit experts recommend this practice. The fund is not included in the Environmental Impact Grant request.
8. Letters of Support: Attached are letters of support from the following:
- University of Wisconsin Marathon County; and
 - Central Wisconsin Board of Realtors.
9. The Gardens is a 501(c)3 organization. Providing public money to the Gardens is in the public interest; it promotes improved public safety while maintaining access to the Gardens for the education, recreation, cultural and tourism purposes that serve the citizens of Marathon County, north central Wisconsin, and the State of Wisconsin. Furthermore, the Gardens is a natural resource benefit to the region providing a managed tree canopy, storm water management support and habitat for birds and other wildlife.

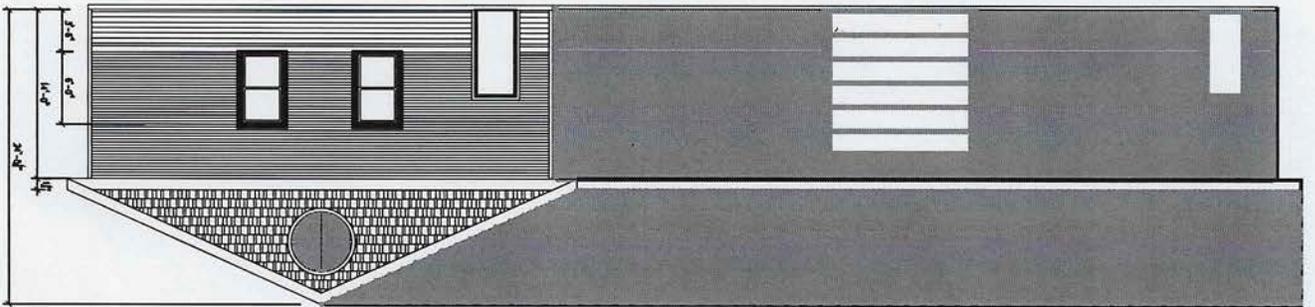
The control of the project is the responsibility of the Gardens.

Signature of authorized representative of sponsoring governmental unit:

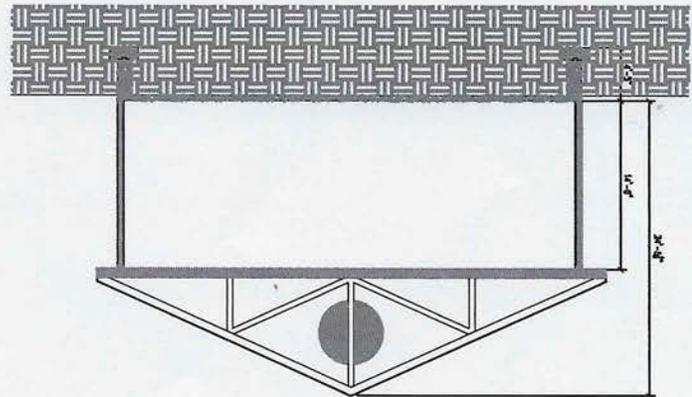
_____(pending per Mary Anne Groate, City of Wausau)_____

Signature of Monk Botanical Gardens representative:
Linda Grilley, President Monk Botanical Gardens

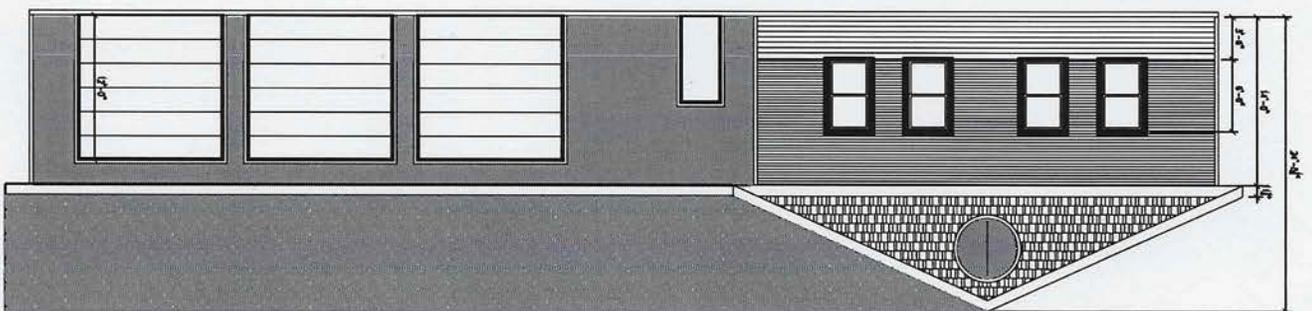
NORTH ELEVATION - MAINTENANCE BUILDING / GARAGE
SCALE: = 1/8"



TYPICAL SECTION - MAINTENANCE BUILDING / GARAGE
SCALE: = 1/8"

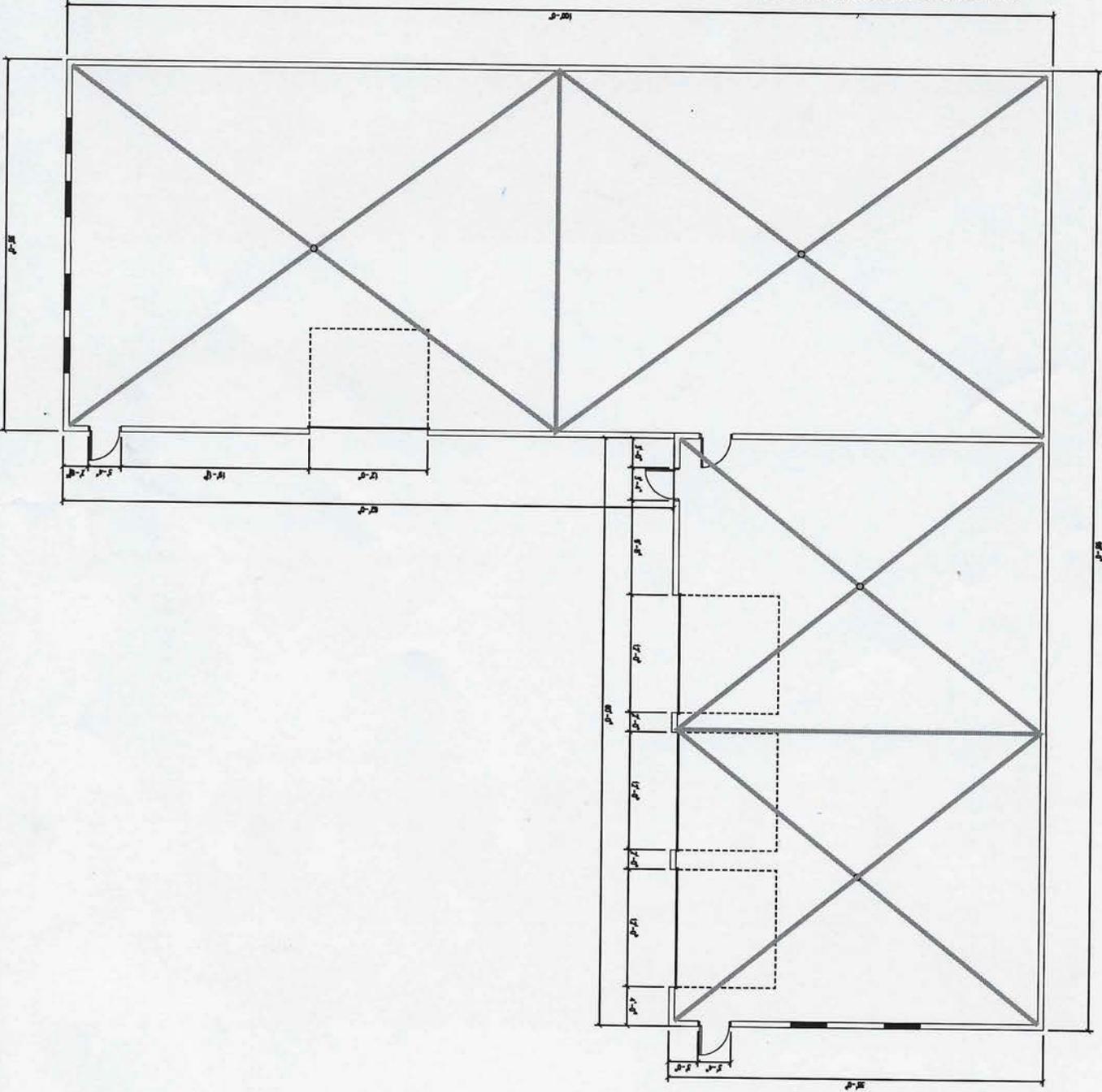


EAST ELEVATION - MAINTENANCE BUILDING / GARAGE
SCALE: = 1/8"



MAINTENANCE BUILDING / GARAGE - PLAN VIEW

SCALE: 1/4" = 1'-0"



Sponsoring Governmental Unit: City of Wausau (pending)
Primary Contact: Linda Grilley Title: President, Robert W. Monk Gardens, Inc.
Number: 715-573-8992 E-mail: linda.grilley@gmail.com

Project Manager: Linda Grilley Title: President, Robert W. Monk Gardens, Inc.
Number: 715-573-8992 E-mail: linda.grilley@gmail.com

Project Location: The Project is located within the 21 acres of the Robert W. Monk Gardens, Inc on North First Avenue within the City of Wausau.

1. Project Title: Improvements to safety and office functions at the Robert W. Monk Gardens (Project)
2. Description of Project Activities and Improvements: The Board of Directors for the Robert W. Monk Gardens, Inc. (d/b/a as Monk Botanical Gardens) identified the need to improve public, staff and volunteer safety and efficiency of operations through better storage of supplies and equipment along with the need to provide office space for new employees as a top priority for 2016. The Project would improve the public entrance and begin the development of the service area that is part of the Master Plan (see attached design). The Project strengthens the Gardens' ability to be part of making Marathon County a preferred place to live.

The Project involves the construction of a combined storage and small office space that would be located within easy access to the Gardens' sewer and water lines and fits in with the natural flow from the existing landscaped areas and trails. The Project also strengthens the Gardens' ability to continue to be financially self-sustaining.

Input was sought from the Green Bay Botanical Gardens, which currently has developed approximately 21 acres, regarding their safety program for visitors, employees and volunteers and their office space. Specific information on storage for supplies and equipment was obtained along with their office building's size and features. A list of large equipment that they own and store was obtained. They also provided their current staff number and described their office plans. Based on their experience, this Project would include the design and build of a building that would serve as our storage garage and our office space for administrative and horticulture employees.

The relative life span of the Project's storage garage/office space is 20 years.

The site evaluations, state statutes, administrative code compliance, permits and approvals required to complete this Project are the following:

-

The Project includes the following activities:

- Design and construction of a _____ sq. ft. building with storage for garden supplies and equipment. In addition, 40% of the building would be office space including wash station and a bathroom;
- Architectural/engineering costs and construction fees (City, County and State);
- Utility extensions to the facility including sewer and water laterals and electricity;
- Grading and fill;
- Planting of trees for shading of the service area, plants and shrubs;
- Updating the Gardens' safety program for storage of equipment and supplies and access to safety equipment; and
- Relocation of the current 12' by 16' storage shed away from the entrance gate.

The Project will provide the Gardens with the following improvements:

- Improved safety for visitors, staff and volunteers: Currently, the Gardens' storage shed does not have the capacity to provide for storage of our supplies (see attached photo). Due to the limited space, additional garden supplies and equipment is stored

outside of the shed, creating a growing safety hazard for visitors, staff and volunteers. Additionally, lack of adequate storage space has prohibited the Gardens from purchasing or accepting donations of equipment that would allow more efficient maintenance of the Gardens. And although the Gardens minimizes its use of pesticides and other toxic substances, the Gardens does not have a formal wash station for managing exposure to toxic substances;

- Improved tourist experience: The current shed is located at the entrance to the Gardens. As the first thing that visitors see when entering the Gardens, it is an 'eye sore' that lessens the aesthetic impact that this growing tourist attraction offers to the region;
- Improved capacity to store large equipment without incurring rental expense: The Gardens owns one piece of large equipment, a Kubota tractor, which is stored off site; an inefficient and inadequate solution. The owner of this storage space has advised the Gardens that the building's roof may collapse under a heavy snow and that there are no plans to improve the building. This could create both a personal safety risk and damage to expensive, large equipment. Based the Green Bay Botanical Gardens, as we improve the Gardens' lands we will have a need for additional large equipment including a plow and golf cart with trailer for taking handicapped visitors on tours of the Gardens;
- Improved office space without incurring rental expense: Our current limited office space at UWMC will be changing in the fall of 2016 due to restructuring within the University. The Gardens administrative volunteers utilize the UWMC space for office functions. The Gardens currently hires one part time summer employee and three summer interns who work with our volunteer gardeners. Based on consultation with other Botanical Gardens, our size and complexity is at the point that we are planning to hire a year-round administrator/executive director and a horticulturist.

3. Statement of Consistency With Comprehensive Plan(s): This Project is consistent with the following portions of the Marathon County Comprehensive Plan 2016:

▪ *Section One Healthiest:*

- *Health and Human Services Goal: Marathon County promotes the physical, mental, and social health of the community and takes steps to support healthy living for residents at all stages of life.*

Objectives for this goal that the Project supports are:

- *Persons with disabilities and older adults will live safely and independently.*

People with disabilities and older adults use the Gardens. The Project supports older adults ability to participate in the use of the Gardens from a "live safely" perspective.

- *Ensure that every child makes it to adulthood with health, stability, education, and growth opportunities.*

The Project improves the Gardens' safety, reducing childhood trauma risk and, through our education program, is a part of building resilient children.

- *Promote innovative models for injury prevention.*

The Project proactively serves to create a safer workplace and site for visitors of all ages.

- *Community Character Goal: The local history, culture, social pride, and community character are established and enhanced as defining elements which make Marathon County a vibrant and inviting place to be.*

Objectives for this goal that the Project supports are:

- *Enhance the unique characteristics of all communities by investing in healthy, safe and walkable neighborhoods throughout the county.*

The Project invests in making the Gardens a safer place for all visitors, including many residents of the adjacent neighborhoods who walk the

Gardens on a daily basis, as well as others from throughout the County who walk there on a less frequent basis.

▪ *Section Two Safest:*

- *Public Safety Goal: Marathon County is a safe and secure community for all residents and visitors.*

The Project strongly improves the safety and security of the residents and visitors at the Gardens with the creation of safe storage of the Gardens' supplies and equipment, including storage of additional equipment (e.g., a plow, trail scraping blade, etc.) that will facilitate the Gardens' ability to maintain its grounds and trails more efficiently and with an eye toward improved safety.

▪ *Section Three Most Prosperous:*

- *Education Goal: Every child and adult in Marathon County has the opportunity to get a world-class education.*

Objectives for this goal that the Project supports are:

- Support a high-quality and cost effective public school system.
The Gardens has hosted field trips, after school programming, and summer school programming for hundreds of students Marathon County School Districts.
- *Continue support for the University of Wisconsin—Marathon County.*
Geology, Botany, and Zoology classes from UW Marathon County have used the Gardens as a site for field trips and field laboratory activities.
- *Provide high-quality library service.*

The Gardens has a variety of programs that are done in collaboration with pre-school through post-secondary education. For example, the Gardens and the Marathon County Public Library are co-sponsoring a StoryWalk© event this summer, which will bring an estimated 1,000 children and their families to the Gardens. Part of the Gardens' role is to provide an attractive and safe location to host this event along with adequate staffing to ensure a safe and pleasant educational experience for all visitors. In addition, the Gardens continues to partner with the Library on various educational programs for children and for adults, including some which is held at the Gardens

- *Recreation, Tourism, and Cultural Resources Goal: Marathon County takes advantage of its many natural and cultural amenities to provide opportunities for residents and visitors to be active and engaged in a wide array of activities and events.*

Objectives for this goal that the Project supports are:

- *Ensure access to quality, accessible, affordable recreation opportunities.*
The Gardens augments the County's recreation opportunities by offering walking and winter sports 12 months per year as well as gardening opportunities.
- *Promote tourism throughout the County.*
The Gardens is visited daily by tourists as well as residents, and has been recognized as one of the area's top tourist attractions: Trip Advisor ranks the Gardens as one of the top 10 things to do in the area.
- *Increase and expand awareness of cultural resources.*
As a botanical garden, the Gardens is also considered a cultural resource with the capacity to demonstrate natural beauty through the various types of gardens.

4. **Statement of Consistency With Marathon County Strategic Plan:** This Project strengthens the Gardens' ability to continue to grow in cooperation with Marathon County and other public and private partners to create central Wisconsin's only public botanical garden. This is consistent with Marathon County's Mission Statement, Vision and the following specific Core Strategies:

- *Core Strategy 1: Provide Leadership for Greater Cooperation and Collaboration Among State, Regional and Local Public and Private Entities.*
 Marathon County and the City of Wausau have facilitated a positive collaborative relationship with the Gardens. This Project further strengthen the Gardens' ability to work closely with area school districts, food pantries, the County Health Department as part of HEAL, Wausau/Central Wisconsin Convention & Visitors Bureau, Marathon County Library, Leigh Yawkey Woodson Art Museum, Wausau Region Chamber of Commerce and others.
- *Core Strategy 2: Foster and When Appropriate Provide Services Which Facilitate Economic Development and Create Private Sector Jobs Which Provide a Living Wage.*
 Marathon County has helped to develop the Gardens. This Project directly supports the Gardens as a tourist destination that attracts visitors from across the state and beyond. Furthermore, it improves Gardens' efficiency and safety in offering family activities, a unique green space and volunteer opportunities, all factors in attracting and retaining young professionals. The Project allows the Gardens to have office space for new leadership staff, all of whom will have salaries that provide for a living wage.
- *Core Strategy IV. Develop and Implement Innovative Approaches which Improve the Adult and Juvenile Justice System, as a Means to Creating Marathon County as the Safest County in Wisconsin.*
 The Project does not directly impact the Justice System. However, it does allow the Gardens to participate in creating Marathon County as the safest county in Wisconsin. However, this Project does support the Gardens continuing to engage youth in constructive alternatives that may decrease their need to enter into the Justice System.

5. Outcomes(s): The Project will contribute to the following outcomes:

- a. Initial:
 - 1) The Gardens' equipment and supplies will be stored in a safe, secure and easily accessible storage area within 1 month of obtaining occupancy permit.
 - 2) Staff, volunteers and visitors who accidentally are exposed to toxic chemicals or who need to clean up after using such materials or who are injured will have access to a washing station and first aid supplies.
- b. Intermediate: activities and behaviors that will be positively influenced by the Project:
 - 1) Visitors to the Gardens will have reduced exposure to potentially hazardous supplies and equipment;
 - 2) Staff and volunteers will have a sheltered workspace for horticulture activities;
 - 3) Administrative staff will have an office;
 - 4) Staff and volunteers will have a safe place to store, maintain, and access the Gardens' equipment and supplies; and
 - 5) Staff and volunteers will know how and when to access the washing station and first aid supplies.
- c. Long-term: The long-term contribution of the Project on health, safety, and prosperity of the community and users.
 - 1) Administrative staff will be moved from the office space created through this Project to the Gardens' visitor center within 1 month of approved occupancy of the visitor center, freeing up the Project's office space for expanding horticulture needs;
 - 2) The Gardens' employee retention rate will be as strong as that of the Green Bay Botanical Gardens and/or national public gardens during any given annual period;

- 3) The Gardens' will have no long term disability claims related to employee work related injury during any given annual period; and
- 4) The Gardens' will have no substantiated claims related to personal injury due to exposure to the Gardens' supplies and/or equipment during any given 12 month period.

6. Service Area of the Project: The service area includes all of the Gardens. Users of the Gardens' supplies and smaller equipment are children and adult visitors who participate in classes and/or volunteer. The Gardens' horticulture staff and volunteers use these as well as the larger equipment. All visitors, staff and volunteers could be considered at some level of risk to exposure to toxic materials. Staff and volunteers would primarily use the office space. However, visitors may also use the space. The safety and first aid services will impact all individuals.

7. Funding Requested: Proposed Method of Financing:

- The project would be started after the necessary matching funds are obtained or in-kind donations are pledged. All proposed and committed sources of financing are:
 - Environmental Impact Fund-requesting \$150,000.
 - Dudley Foundation-requesting \$25,000 fall of 2016
 - BA and Ester Greenheck Foundation-requesting \$75,000 winter of 2016
 - Realtors Association >>>>>>>>-requesting \$15,000 summer of 2016
 - Sonnentag Foundation-requesting \$10,000 fall of 2016
 - In-kind donations for building supplies will be secured for an additional \$20,000.
- Detailed budget for the Project is attached (see addendum _____)
- There are no special conditions or requirements for any of project-identified sources except the Environmental Impact Fund which requires a 100% match.
- The estimated capital cost for:
 - Planning, design, and engineering are estimated at % of the construction costs for \$.....;
 - Land purchase \$00.00;
 - Construction is based on \$ _____ for the office space with a one handicapped accessible bathroom and \$ _____ for the storage garage for a total of _____ ;
 - Office equipment is estimated at _____ ;
 - Safety equipment (shower, eye wash station) is estimated at \$ _____ ;
 - Computer equipment and access is estimated at \$ _____ ; and
 - Landscaping is estimated at \$ _____ .
- Annual estimated costs for operation and maintenance of the proposed facility is \$ _____ including cleaning, upkeep of grounds, electric, water and supplies.

8. Letters of Support: Attached are letters of support from the following:

9. The Gardens is a 501 (c) 3 organization. Providing public money to the Gardens is in the public interest because it promotes improved public safety while maintaining access to the Gardens for the education, recreation, cultural and tourism purposes that serve the citizens of Marathon County, north central Wisconsin, and the State of Wisconsin. Furthermore, the Gardens is a natural resource benefit to the region providing a managed tree canopy, storm water management support and habitat for birds and other wildlife.

The control of the project is the responsibility of the Gardens.

Draft





CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE	
Approving Budget Modification for the Purchase of Robotic Survey Equipment	
Committee Action:	Pending
Fiscal Impact (2016):	\$25,000
File Number:	15-1109
Date Introduced:	June 14, 2016

FISCAL IMPACT SUMMARY			
COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Budget Source: Winter Street Maintenance Savings</i>
	<i>One-time Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount: \$25,000</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

WHEREAS, the Department of Public Works provides surveying work in connection with construction, land acquisition and redevelopment activities; and

WHEREAS, robotic surveying allows a single employee to perform survey duties rather than the two employees required with traditional surveying equipment; and

WHEREAS, the Department of Public Works rented robotic surveying equipment in a previous construction season and found it to be effective and efficient; and

WHEREAS, the Department of Public Works has maintained a vacant engineering position since January 2016; and

WHEREAS, the Department of Public Works proposes to purchase robotic surveying equipment with savings created by the mild winter;

WHEREAS, the Finance Committee has reviewed and recommends the related budget modification to fund this project:

Increase: Engineering – Capital Equipment New	110-100298190	\$25,000
Decrease: Winter Maintenance – Motor Pool	110-102592000	\$25,000

NOW THEREFORE BE IT FURTHER RESOLVED, by the Common Council of the City of Wausau that the

proper City Officials be and are hereby authorized and directed to modify the 2016 budget as indicated and publish such transfer in the official newspaper.

Approved:

Robert B. Mielke, Mayor

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE	
Approving Acquisition of 1040 South 5 th Avenue	
Committee Action:	Pending
Fiscal Impact:	WILL BE DETERMINED AT FINANCE PRIOR TO COUNCIL
File Number:	02-1005
Date Introduced:	June 14, 2016

FISCAL IMPACT SUMMARY			
COSTS	<i>Budget Neutral</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	<i>Included in Budget:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source:</i> TID #6
	<i>One-time Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>Recurring Costs:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>
	<i>Debt Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount</i> <i>Annual Retirement</i>
	<i>TID Financed:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount:</i>
	<i>TID Source: Increment Revenue</i> <input type="checkbox"/> <i>Debt</i> <input checked="" type="checkbox"/> <i>Funds on Hand</i> <input type="checkbox"/> <i>Interfund Loan</i> <input type="checkbox"/>		

RESOLUTION

WHEREAS, Thomas Street from 3rd Avenue to 17th Avenue is proposed to be reconstructed in 2017, and

WHEREAS, in order for the reconstruction project to take place, certain properties will need to be acquired, and

WHEREAS, in order to acquire the necessary property for the approved road design, the City hired MSA Professional Services to administer the real estate acquisitions needed for the reconstruction project, and

WHEREAS, MSA Professional Services completed an appraisal of 1040 South 5th Avenue and on June 14, 2016, your Finance Committee approved the appraisal and directed staff to make an offer to the property owner, and

WHEREAS, the property owner has accepted the offer, now therefore

BE IT RESOLVED by the Common Council of the City of Wausau that the proper City officials are hereby authorized and directed to acquire the property of 1040 South 5th Avenue.

Approved:

Robert B. Mielke, Mayor

RESOLUTION OF THE WAUSAU COMMON COUNCIL

Authorizing the City of Wausau to file objections and/or appeals concerning certain Manufacturing Real Property and Personal Property Assessment.

Committee Action: N/A

Fiscal Impact:

File Number: 16-0605

Date Introduced: June 14, 2016

RESOLUTION

WHEREAS, Marathon Electric Mfg has objected to the property tax assessments of certain property they own located in the City of Wausau ("the Property"); and

WHEREAS, the City of Wausau seeks to protect the interest of all taxpayers in its jurisdiction that the Property be assessed correctly for each year at its full fair market value.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Wausau that the City file with the Wisconsin Department of Revenue and/or the Tax Appeals Commission appeals and/or cross-appeals regarding the Determination of the Board of Assessors dated March 22, 2016; and

BE IT FURTHER RESOLVED THAT the City Attorney and special counsel Meg Vergeront of Stafford Rosenbaum LLP, and any attorney of said firm, are hereby appointed and designated as agents for the City of Wausau to:

- Complete, sign, and file objections and/or appeals with the State Board of Assessors and the Tax Appeals Commission on behalf of the City of Wausau;
- Take any and all other actions as may be necessary to effectuate such objections and/or appeals;
- Protect the interest of the City of Wausau, including consultation and advice regarding the current, past and future year assessments of the Property, and at the request of the City, filing and litigating any objections, appeals, petitions for review with the Tax Appeals Commission and any actions and appeals in court, and representing the City of Wausau in all such matters.

Approved:

Common Council of the City of Wausau

Robert E. Mielke, Mayor

Lisa Rasmussen, Council President