



# OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Common Council of the City of Wausau, Wisconsin will hold a special meeting on the date, time and location shown below.

## ORGANIZATIONAL MEETING

Meeting of the: **COMMON COUNCIL OF THE CITY OF WAUSAU**  
 Date/Time: **Tuesday, April 19, 2016 at 7:00 pm.**  
 Location: **City Hall (407 Grant Street, Wausau WI 54403) - Council Chambers**  
 Members: Pat Peckham, Romey Wagner, David Nutting, Tom Neal, Gary Gisselman, Rebecca McElhaney, Lisa Rasmussen, Karen Kellbach, Joe Gehin, Sherry Abitz, Dennis Smith

### DETAIL

Meeting called to order by City Clerk  
 Council Elect are seated by Police and Fire Honor Guard Officers  
 Posting of the Colors  
 Pledge of Allegiance

### FILE #

- 00-0410 Certification and Oath of Office by City Clerk - Mayor  
Mayor Mielke takes the meeting gavel  
Mayor introduces Council Elect by District and asks the Clerk to swear in members.
- 02-0430 Certification and Oath of Office by City Clerk - Alderpersons  
Vote System Procedures Instruction and Review by the City Clerk
- 16-0401 Roll Call - Council Members 2016-2018  
Suspend the Rules
- 02-0432 Ordinance Adopting Council Rules for 2016-2018
- 02-0433 Council Elections:  
Accept and close nominations for Council President (Simple majority by secret ballot)  
Accept and close nominations for Plan Commission (2/3 majority)  
Accept and close nominations for Wausau Water Works Commission (Simple majority)  
Communication: Mayor's Appointments to *Standing Committees for 2016-2018*
- 16-0403 Confirm Mayor's Appointments to Boards, Commissions, and Committees as Indicated
- 02-0434 Resolution Designating Official Newspaper
- 02-0435 Resolution Designating Public Depositories

Comments by Mayor Robert Mielke and Council Members  
 Adjournment

Signed by, Mayor Elect Robert Mielke

**NOTE: There will be a Council Reception following the meeting.**

This Notice was posted at City Hall and faxed to the Daily Herald newsroom on 4/12/16 @ 4:00 pm. Questions regarding this agenda may be directed to the City Clerk.

# STANDING RULES OF THE COMMON COUNCIL of the City of Wausau

## RULE 1 - MEETINGS

A. Regular Meetings. (1) Following the spring election of each year, the common council shall meet on the third Tuesday of April for the purpose of organization. Regular meetings of the common council shall be held on the second and fourth Tuesday of every month at 7 p.m., in the council chambers.

(2) If any meeting date, as fixed by par. (1), falls on a legal holiday or election day, the meeting shall instead be held on the first business day succeeding that holiday or election day at the same hour and place, unless the meeting is canceled or another date is specified by the mayor.

(3) The mayor, from time to time and for good cause, may cancel or reschedule any of the regularly scheduled monthly meetings to another time and date, but each regular meeting so rescheduled shall then be considered a special meeting.

B. Special Meetings. (1) The mayor may call special meetings by notice to each council member. The notice shall be delivered to the members personally by telephone or left at their usual abode at least 24 hours before the meeting, unless for good cause a 24-hour notice is impossible or impractical. In that case, a shorter notice may be given, but the notice may not at any time be provided less than 6 hours in advance of the meeting. The notice shall specify the time, place, and purpose of the meeting. Meeting notices shall comply with Wis. Stats. 19.83 and 19.84(1) & (3). Attendance by a council member is a waiver of any defect of notice.

(2) The mayor may call a special meeting, without notice, at a regularly convened council meeting if all members are present.

(3) Special meetings shall be deemed regular meetings for the purpose of transacting any business that may be permitted by law.

C. Adjournment. Any council member may move to adjourn a meeting. If any agenda item is not considered before a motion to adjourn is adopted, it shall automatically be referred to the council's next regular meeting, unless the motion provides for a specific date and hour.

D. Transmission of Committee Business to the Council. Committee actions taken in the three business days prior to a council meeting shall be held until the next meeting after the upcoming meeting unless two-thirds (2/3) of the council agree the matter should be taken up immediately for cause.

## **RULE 2 - QUORUM REQUIRED**

A quorum is necessary for the transaction of any council business. Two-thirds (2/3) of all members of the council, excluding the mayor, shall constitute a quorum. Vacant seats shall be counted to determine whether or not a quorum is present.

## **RULE 3 - CALL TO ORDER**

The presiding officer shall at the hour appointed call the members to order. If both the mayor and the council president are absent from the meeting, the clerk shall call the council to order and preside until the council selects a member to preside at that meeting.

## **RULE 4 - ABSENCE OF MEMBERS**

If an alderman for any reason cannot attend a regularly scheduled meeting, he or she shall notify the city clerk, before the meeting in question, of his or her anticipated absence. The alderman's absence shall be entered into the council's record.

## **RULE 5 - ORDER OF BUSINESS**

The business of the council shall be conducted in the following order:

1. Call to order by the presiding officer.
2. Pledge of Allegiance, Roll Call. If a quorum is not present, the meeting shall automatically adjourn to the next regular meeting or other specified date.
3. Presentations.
4. Consideration of the minutes of the preceding meeting, approval of the minutes if correct, and correction of mistakes if any.
5. Comments and suggestions from preregistered citizens (as authorized under Rule 16).
6. Communications and recommendations from the mayor.
7. Reports of city officers.
8. Committee reports (standing and nonstanding).
9. Unfinished business from previous meetings.
10. Consent agenda.
11. New business (resolutions and ordinances).
12. Comments and suggestions from citizens present.

## **RULE 6 - INTRODUCTION OF BUSINESS**

A. Introduction Requirements. All ordinances, resolutions, memorials or other communications shall be in writing, contain a brief statement of their content, indicate the name of the presenting member/committee, and, prior to their consideration by council, be delivered to the clerk. At the first permitted opportunity, the presiding officer or designee shall read each by

title at a meeting of the council. Any alderman may require at any time the reading in full of any matter while it is before the council.

B. Filing. Each proposed ordinance or resolution shall be filed in the office of the clerk no less than seven (7) days prior to that scheduled council meeting at which the measure is to be introduced. Council and standing committee packets must be prepared and available for distribution no less than six (6) days prior to that scheduled council or committee meeting and the council packet must also contain all committee results for each measure to be considered. If for good cause this pre-filing is impossible or impractical, the presiding officer of the council or chairperson of the committee may waive this requirement.

C. Reintroduction Restricted. Unless otherwise provided by city ordinance, no proposed ordinance or resolution, having once been defeated, may again be introduced in the same or in the substantially same form until 30 days after the date when that ordinance or resolution was defeated.

## **RULE 7 - PRESIDING OFFICER**

A. Designation Of. The mayor shall be the presiding officer. In the absence of the mayor, the president of the council shall preside at the meetings of the council and be styled "Acting Mayor." If both the mayor and council president are absent, the clerk shall call the meeting to order and preside until the council selects a member to preside at the meeting.

B. Function. The presiding officer shall preserve order and conduct the proceedings of the council. If a member does not follow the council's rules, the presiding officer may, on his or her own motion, or shall, at any member's request, call the offending member to order. The council, if appealed to, shall decide the matter. The city attorney shall act as its parliamentarian.

C. Questions of Order. Any alderman may raise a point of order or question of the order ("question of order"). The question of order must be raised at the time of the alleged breach of order occurs. The presiding officer shall, in turn, immediately rule on the question of order, subject to an appeal by a member to the council. The appeal may be sustained by a majority vote of the members present, exclusive of the presiding officer.

D. Motion. The mayor may speak on any question or make any motion if he or she vacates the chair and designates the council president to preside temporarily.

E. Veto. The mayor may exercise his or her veto power as defined in sec. 62.09(8)(c), Stats., and disapprove any common council action. Disapproval is expressed by mayoral veto made within five (5) business days of the time it is submitted to him or her by the city clerk. A veto shall be accompanied by the mayor's reason for rejecting the proposal, which shall be placed on file with the clerk. The clerk shall place the vetoed measure on the agenda of the next regularly scheduled meeting for council override consideration. The council may override the mayor's veto by a two-thirds (2/3) vote of all its members.

## **RULE 8 - PRESIDENT OF THE COUNCIL**

A. Selection. The council president shall be selected by a majority vote of all council members at the organizational meeting conducted on the third Tuesday of April.

B. Absence of Mayor. During the mayor's absence or inability to serve, the council president shall be acting mayor and shall be vested with the powers and duties of the mayor, except the council president may not approve a council act that the mayor has vetoed. When presiding, the council president retains his or her right to vote as alderman and may not vote in case of a tie.

## **RULE 9 - VOTING**

A. Mode of Voting. (1) Any alderman may demand an aye and no vote on any matter. However, the vote shall be by ayes and noes if the council is: (a) confirming appointments; (b) adopting any measure that assesses or levies taxes; (c) appropriating or disbursing money; or (d) creating any liability or charge against the city or any fund of the city.

(2) No member may explain his or her vote during the calling of the ayes and noes. All aye and no votes shall be recorded by the clerk.

B. Majority of Vote Required. A majority vote of all members of the council in favor of any proposed ordinance, resolution or appointment shall be necessary for passage or approval, unless a larger number is required by law. In all other cases, a majority of the votes cast shall be necessary for council action, provided a quorum has voted.

C. Tie Vote. The mayor shall not vote except in case of a tie. When the mayor does vote in case of a tie, his or her vote shall be counted in determining whether a sufficient number of the council has voted favorably or unfavorably on any measure.

D. Abstentions. (1) All council members present shall vote on all matters or issues placed before them; unless required to abstain due to a direct pecuniary or personal interest not common to other members of the council. Members shall identify for the record whether the conflict is pecuniary or personal.

(2) A council member who is required by law to abstain from voting on any particular matter shall not be counted for determining (a) the number of "members present" if passage of that measure requires a favorable vote by a majority or other fractional vote (*i.e.*, 2/3 or 3/4) of the alderman "present," or (b) the presence of a quorum for purposes of that particular vote.

E. Vote Change. A council member may change his or her vote on a matter up to the time the result of the vote is announced.

F. Absentee Voting. No member may cast an absentee vote on any proposed ordinance, order, resolution or proposition before the council regardless of whether the absence is planned or unplanned.

## **RULE 10 - RECONSIDERATION OF QUESTION**

Any member who voted with the prevailing side on any question may move for a reconsideration of the vote immediately after the vote or at the next succeeding regular meeting of the council. If a motion to reconsider is defeated, it may not again be presented to the council.

## **RULE 11 - ORDINANCES**

A. Referral of Ordinances. All ordinances under consideration shall have been first reviewed by the appropriate committee who shall make an action recommendation on the matter to council, unless an alderman moves for immediate consideration of the ordinance.

B. Immediate Consideration of Ordinance. Upon a motion for immediate consideration, the presiding officer shall put the question, "Is there any objection to an immediate consideration of the ordinance?" If an objection is voiced by an alderman, a roll call vote on the motion for immediate consideration is required. If no objection is voiced, then the clerk shall record unanimous consent to the motion for immediate consideration. The presiding officer shall then state the principal question.

C. Legal Review. The council may not vote on any ordinance unless the ordinance language has been reviewed and its enforce ability has been attested to by the city attorney.

D. Affirmative Rule. All ordinances under consideration shall be written in the affirmative whereby the council votes to approve the measure by voting yes or not to approve the measure by voting no.

## **RULE 12 - RESOLUTIONS**

A. Referral of Resolutions. All resolutions under consideration shall have been first considered by the appropriate committee who shall make an action recommendation on the matter to council, unless an alderman moves for immediate consideration of the resolution.

B. Immediate Consideration of Resolution. Upon a motion for immediate consideration, the presiding officer shall put the question, "Is there any objection to an immediate consideration of the resolution?" If an objection is voiced by an alderman, a roll call vote on the motion for immediate consideration is required. If no objection is voiced, then the clerk shall record unanimous consent to the motion for immediate consideration. The presiding officer shall then state the principal question.

C. Resolutions Providing for Appropriation of Money. A resolution providing for the appropriation of money shall not be granted immediate consideration unless the number of

votes required by Rule 15B are cast in favor of immediate consideration. Such resolution shall designate the particular fund from which the appropriation is to be made.

D. Affirmative Rule. All resolutions under consideration shall be written in the affirmative whereby the council votes to approve the measure by voting yes or not to approve the measure by voting no.

### **RULE 13 - COMMITTEES**

A. Appointments. The mayor shall appoint a chairperson and (number) of other members to each of the standing committees at the organizational meeting of the newly elected council conducted on the third Tuesday of April.

B. Standing Committees. The standing committees of the council shall be:

1. Capital Improvements and Street Maintenance
2. Coordinating (made up of chairpersons of other standing committees)
3. Economic Development
4. Finance
5. Human Resources
6. Park and Recreation
7. Public Health and Safety

C. Committee of the Whole. The mayor, the coordinating committee or council president may call for a meeting of the entire council as a committee of the whole for discussion and consideration on any matter. The mayor shall be an ex officio, non-voting member of the committee, and the council president shall be the chairperson of the committee of the whole.

D. Subcommittees and Special Committees. The chairperson of any standing committee or of the Metro-Ride Commission may appoint members to a subcommittee or citizens to a special committee with the consent of the council for the purpose of investigating issues before the committee and making recommendations on issues before the committee. The committee chairperson shall also name the chairperson of the subcommittee or special committee.

E. Committee Reports. (1) Each committee shall keep a written record on all matters referred to it. Committee reports/minutes shall be filed with the clerk and distributed to all members of the council. Matters under council consideration shall include the meeting minute detail with the proposed ordinance or resolution unless it is impossible or not practical to do so. Staff reports may also be submitted to the clerk.

(2) For each ordinance or resolution referred to it, the committee shall submit a separate written report/minutes and recommendation to council. The council shall at the same meeting consider and vote on the separately reported ordinance or resolution. The council, however, may defer action on the measure to its next regular meeting or other specified meeting.

F. Notice of Committee Meetings. The committee chairperson shall file notice of each committee meeting with the clerk. The notice shall comply with sec. 19.84, Stats. In addition to compliance with state law, standing committee meeting times shall be posted to the city's online calendar by the first of each month in which the meeting is to occur.

(1) The clerk shall call the first committee meeting of each term.

(2) Committee members shall elect a chairperson and a vice chairperson at their first meeting.

(3) Committee members shall determine at their first meeting a schedule of regular meeting times for matters referred to them for investigation and report and shall meet to consider items that may be deemed necessary upon the call of the chairperson or upon the call of a majority of the members of the committee. The chairperson may also schedule other such meeting times as he or she may deem necessary.

G. Committee Referrals. The presiding officer shall make all committee referrals, except as provided under Rule 15.

H. Coordinating Committee. The coordinating committee shall be composed of all of the chairpersons of the standing committees. The coordinating committee shall be chaired by the council president. The coordinating committee shall meet at least monthly to coordinate the agenda items to be taken up by the council and its committees.

#### **RULE 14 - COMMITTEE REPORTS**

Committee chairs may make brief report to the council on any matters pertaining to their committees they feel pertinent to council business as long as the item has been noted on the agenda.

#### **RULE 15 - FINANCIAL MATTERS**

A. Bills and Other Financial Claims. All bills and other financial claims against the city shall be itemized and presented to the finance director for examination. The clerk shall then refer claims to the city's insurance carrier for consideration and to finance committee upon recommendation of the city's insurance carrier, which shall make a recommendation for disposition of the matter at the next council meeting. Payment of bills, regular wages and salaries of officers and employees already provided for in the budget adopted by the council shall be made without submission to the council after ratification by the department/division head submitting them and approval of the finance director.

B. Ordinances and Resolutions. The council shall act on all ordinances and resolutions appropriating money or creating any charge against the city, other than the payment of claims for purchases or work previously authorized by the council.

## **RULE 16 – CITIZENS’ RIGHT TO ADDRESS COUNCIL**

A. Right Declared. A citizen may address the council under either or both:

1. Rule 5(12);
2. Rule 5 (5), provided the following conditions are met:
  - a. The citizen registers with the clerk before the meeting is called to order, and indicates his or her interest to address the council; and
  - b. The citizen’s comments relate to a matter on the agenda for that meeting.

B. Time Limited. Except for informational and public hearings, speakers shall be limited to three minute addresses unless the council consents, by a two-thirds (2/3) vote of the members present to extend the time.

C. Other Restrictions. If the presiding officer decides that the comments are not relevant or are abusive, the presiding officer may:

1. Order the citizen to modify his or her comments;
2. Order the citizen to refrain from speaking;
3. Order the citizen to leave the council chambers;
4. Take such other steps as may be necessary to ensure the efficient conduct of the council’s business.

## **RULE 17 - MANNER OF DELIBERATION**

A. Manner Of. No alderman shall address the council until recognized by the presiding officer. The alderman shall then address the presiding officer and keep all remarks to the question under discussion. The alderman shall also avoid personal confrontations when speaking.

B. Recognition. When two of more members simultaneously seek recognition, the presiding officer shall name the member who is to speak first.

C. Motions. No motion shall be discussed or acted upon until it has been seconded, unless these rules specifically permit one alderman to initiate action. If a motion is withdrawn, the second to the motion must also be withdrawn.

D. Motions, Precedence Of. When a question is under consideration, no motion shall be entertained except a motion to:

1. Adjourn.
2. Recess.
3. Lay on the table.
4. Move the previous question (call for the question)
5. Postpone to a certain day.

6. Refer to a committee.
7. Amend.
8. Postpone indefinitely.

These motions shall take precedence in the order listed.

E. Termination of Debate. Any member wishing to terminate the debate may move the previous question (call for the question). The presiding officer shall then announce the question as, "Shall the question before the council not be put?" If no objection is voiced, the clerk shall record unanimous consent to terminate debate. If an objection is voiced by an alderman, a roll call vote on the motion for termination of debate is required. If two-thirds (2/3) of the members present vote in the affirmative, the question before the council shall be taken without further debate. The presiding officer shall then state the principal question. The council then votes, first on any pending amendments and then on the main question.

### **RULE 18 - CONSENT AGENDA**

A. Clerk's Responsibilities. The city clerk may create a subsection on any council agenda entitled "consent agenda." In a consent agenda, the clerk shall place matters that, in the clerk's judgment, are routine and noncontroversial and do not require a special vote or specific action by the council.

B. Procedure for Adoption. The following procedure shall apply when a consent agenda is used:

1. No separate discussion of debate may be permitted on any matter listed on the consent agenda.
2. A single motion, seconded and adopted by a majority vote of all members on the council, shall be required to approve, adopt, enact or otherwise favorably resolve all matters listed on the consent agenda.
3. Any alderman may request removal of any item or part of an item included in the consent agenda. At the time of the consent agenda is considered, that item, requested by the alderman, shall be removed without debate or vote.
4. If any item or any part of the item has been removed from the consent agenda in accordance with this rule, the council shall consider that item at an appropriate time during the council's regular order of business.

### **RULE 19 – ROBERT'S RULES OF ORDER TO GOVERN COUNCIL**

In the absence of a standing rule, the council shall be governed by the most current edition of *Robert's Rules of Order Newly Revised*, unless contrary to state law.

## **RULE 20 - SUSPENSION OF RULES**

These rules or any part of them may be suspended in connection with any matter under consideration by a recorded vote of two-thirds (2/3) of the members present.

## **RULE 21 - AMENDING OF THE RULES**

By a recorded vote of two-thirds (2/3) of all the members of the council, these rules or any part of them may be amended.

# STANDING COMMITTEES OF THE COMMON COUNCIL 2016-2018

<p><b><u>CISM</u></b> (Capital Improvements &amp; Street Maintenance)</p> <p>Becky McElhaney Gary Gisselman Karen Kellbach Sherry Abitz Lisa Rasmussen</p>	<p><b><u>COORDINATING COMMITTEE</u></b> (Chairperson's of all Standing Committees)</p>
<p><b><u>ECONOMIC DEVELOPMENT COMMITTEE</u></b></p> <p>Tom Neal Pat Peckham Lisa Rasmussen Joe Gehin Romey Wagner</p>	<p><b><u>FINANCE COMMITTEE</u></b></p> <p>Lisa Rasmussen Karen Kellbach Dennis Smith Dave Nutting Joe Gehin</p>
<p><b><u>HUMAN RESOURCES COMMITTEE</u></b></p> <p>Romey Wagner Tom Neal Dennis Smith Gary Gisselman Becky McElhaney</p>	<p><b><u>PARKS &amp; RECREATION COMMITTEE</u></b></p> <p>Joe Gehin Tom Neal Dave Nutting Gary Gisselman Pat Peckham</p>
<p><b><u>PUBLIC HEALTH &amp; SAFETY COMMITTEE</u></b></p> <p>Lisa Rasmussen Romey Wagner Karen Kellbach Becky McElhaney Pat Peckham</p>	

**CONFIRMATION OF MAYOR'S APPOINTMENTS**

Mayor's Aldermanic Appointments to Non-Standing Committees for 2016-2018

File Number: 16-0403 Date Introduced: April 19, 2016

**1) Administrative Review Board**

The Administrative Review Board consists of three members appointed by the Mayor and an alternate member which shall have the duty and responsibility of hearing appeals from initial administrative determinations or decision of officers, employees, agencies, committees, board and commissions of the City filed in accordance with Section 68.10, Wisconsin Statutes, and making a final determination thereupon.

Represents	Name	Address	Term	Phone #
Member	Romey Wagner	3500 Golf View Drive	2016-2018	715-848-5506
Member	Gary Gisselman	319 Park Avenue	2016-2018	715-848-5160
Member	Tom Neal	916 Hamilton Street	2016-2018	715-573-6042
Alternate	Lisa Rasmussen	1310 Crescent Drive	2016-2018	715-675-0060

**2) Airport Committee**

The airport committee is comprised of seven members appointed by the mayor. Four of the members are alderpersons and three of the members are citizens. They are appointed by the mayor and subject to confirmation by the common council. The alderpersons serve during their term of office, and the citizen members serve three year terms; provided, that on the first appointment one of the citizen members shall have a three-year term, one a two-year term and one a one-year term. The mayor appoints the chairperson. The committee shall make recommendations to the council on the maintenance, operation, control, fees and charges, and the contracted services for the Wausau Downtown Airport. In addition, the committee shall make recommendations regarding any of the provisions contained in Section 114.14 of the Wisconsin Statutes. (Ord. 61-4716 §1, 1990.)

Represents	Name	Address	Term	Phone #
Member	Pat Peckham	1618 Emerson Street	2016-2018	715-845-1396
Member	Lisa Rasmussen	1310 Crescent Drive	2016-2018	715-675-0060
Member	Sherry Abitz	1201 S. 7th Avenue	2016-2018	715-843-0990
Member	Karen Kellbach	502 Knox Street	2016-2018	715-675-2694

**3) Board of Electrical Examiners**

The board of electrical examiners consists of the electrical inspector, two electrical contractors, and the chairmen of the public health and safety and capital improvements and street maintenance committees of the common council. (Ord. 61-4523 §1 (part), 1983; Ord. 61-4493 §2(part), 1982; Ord. 61-4381 §1 (part), 1978.) The board of electrical examiners shall meet at the request of the electrical inspector to revoke or suspend licenses for good and sufficient cause as prescribed in 18.16.080 of this title; and to take such other actions as may be necessary or desirable for carrying out the provisions of this title. (Ord. 61-4523 §1(part), 1983; Ord. 61-4493 §2(part), 1982; Ord. 61-4381 §1(part), 1978.)

Represents	Name	Address	Term	Phone #
Chair of CISM			2016-2018	
Chair of PH&S			2016-2018	

#### 4) Building Advisory Board

The building advisory board consists of the following: (a) Ex officio members: Public works director, Fire chief. (b) Members appointed by the mayor, confirmed by the council: Two members of the common council, Two citizen architects, One citizen master electrician, One citizen master plumber, One citizen general contractor. (Ord. 61-4494 §1, 1982; prior code §13.01(2)(a).) The building advisory board has full power to pass upon any and every question arising on the provisions of this code. The building advisory board shall hold regular meetings and all questions of interpretation, application or appeal from the provisions of this code or the decision of the building inspector shall be referred to the board in writing and the decision of the board in such matters shall be final. Appeals to the board must be in writing by the city or any person or party aggrieved by any decision of the building inspector. The city of any department thereof may appeal. In addition the building advisory board shall have such powers as are outlined in Chapter 15.40. (Ord. 61-4137

Represents	Name	Address	Term	Phone #
Member	Joe Gehin	3400 Springdale Avenue	2016-2018	715-842-1028
Member	David E. Nutting	534 S 1st Avenue	2016-2018	715-842-2589

#### 5) Citizen's Advisory Committee - Community Development Block Grant

The Citizen Advisory Committee for Community Development (CACCD) is an advisory committee to the City of Wausau comprised of thirteen (13) members from the community at large including one (1) council member. Members are appointed by the Mayor and serve a six (6) year term, renewable every two (2) years. Their purpose is to provide input on matters related to the Community Development Block Grant Program (funded by the US Department of Housing and Urban Development - HUD) as well as develop policies for other housing and community development funded programs within the Community Development Department.

Represents	Name	Address	Term	Phone #
Member	Pat Peckham	1618 Emerson Street	2016-2018	715-845-1396

#### 6) Community Development Authority

The community development authority consists of seven resident persons having sufficient ability and experience in the fields of urban renewal, community development and housing. (b) The mayor shall, with confirmation of the council, appoint such commissioners; two of the commissioners shall be members of the common council and shall serve during their terms of office as council members. (c) The first appointments of the five other members shall be for the following terms: two for one year and one each for terms of two, three and four years. Thereafter, the terms of other members shall be four years and until their successors are appointed and qualified. (d) Vacancies shall be filled for the unexpired term as provided in this section. (Ord. 61-4684 §5, 1989.) The community development authority has all powers, duties and functions set out in Sections 66.1201 and 66.13333 of the Wisconsin Statutes for housing and redevelopment authorities and as to all housing projects initiated by the community development authority it shall proceed under Section 66.1201 of the Wisconsin Statutes and as to all projects relating to blight elimination, slum clearance, urban renewal and redevelopment programs it shall proceed under Sections 66.1301 to 66.1327(3), 66.1331, 66.1333, 66.1337 or 66.1105 of the Wisconsin Statutes as determined appropriate by the common council on a project-by-project basis. As to all community development programs and activities undertaken by the city under the Federal Housing and Community Development Act of 1974, the community development authority shall proceed under all applicable laws and ordinances not inconsistent with the laws of this state. In addition, the community development authority may act as agent of the city to perform all acts, except the development of the general plan of the city, which may be otherwise performed by the plan commission under Sections 66.1301 to 66.1327(3), 66.1331, 66.1337 or 66.1105 of the Wisconsin Statutes. (Ord. 61-

Represents	Name	Address	Term	Phone #
Member	Becky McElhaney	3839 Woodland Ridge Road	2016-2018	715-581-3762
Member	Romey Wagner	3500 Golf View Drive	2016-2018	715-848-5506

## 7) Historic Preservation Committee

A historic preservation commission was created consisting of nine members and the building inspector and city planner as ex officio members. Of the membership, one shall be an architect or architectural designer, one shall be a historian, one shall be an alderperson and six shall be citizen members. Each member shall have, to the highest extent practicable, a known interest in historic preservation. The mayor appoints the commissioners subject to confirmation by the common council. Of the initial members so appointed, two shall serve a term of one year, three shall serve a term of two years, three shall serve a term of three years and the alderperson shall serve for his or her term of office. Thereafter, the term for each member shall be three years, except the commissioner who is an alderperson shall serve for his or her term of office, and the ex officio members shall serve for the term of their appointment. (Ord. 61-5062 §1, 2000; Ord. 61-4808 §1(part), 1993.) See powers and duties detailed in MC 2.82.040

Represents	Name	Address	Term	Phone #
Chairperson	Gary Gisselman	319 Park Avenue	2016-2018	715-848-5160

## 8) Incubator Board

The Incubator Board was created to assist in the policy making decisions of the Wausau Business Incubator which provides space, technical assistance and shared overhead to allow for the creation and growth of small businesses in the community. This non standing committee includes an alderperson who represents the City on the board and the Community Development Business Development Specialist who acts in an ex-officio capacity.

Represents	Name	Address	Term	Phone #
Member				

## 9) Joint Review Board

This board is establish pursuant to state statutes 66.1105 at the time and for the specific purpose of creating a tax incremental district or when amending a project plan in an existing tax incremental district. The board consists of one representative chosen by the school district that has power to levy taxes on the property within the tax incremental district, one representative chosen by the technical college district that has power to levy taxes on the property within the tax incremental district, one representative chosen by the county that has power to levy taxes on the property within the tax incremental district, one representative chosen by the city and one public member for the purpose of reviewing the proposal. The public member and the board's chairperson is selected by a majority of the other board members before a public hearing is held. All board members are appointed and the first board meeting must be held within 14 days after the plan commission notice of public hearing is published.

Represents	Name	Address	Term	Phone #
City Member	Gary Gisselman	319 Park Avenue	2016-2018	715-848-5160

## 10) Legislative Committee

This non-standing committee consists of three alderpersons and two citizen members who routinely review proposed legislative action on state and federal levels to study the legislation's benefits and/or detriments and recommend an official city response to governmental representatives. They are instrumental in coordinating the efforts of city staff to initiate, create or lobby for legislation beneficial to the City and/or its residents.

Represents	Name	Address	Term	Phone #
Member	Dennis Smith	3516 Polzer Drive	2016-2018	715-573-7994
Member	David Nutting	534 S 1st Avenue	2016-2018	715-842-2589
Member	Romey Wagner	3500 Golf View Drive	2016-2018	715-848-5506

## 11) Plan Commission

The city plan commission shall be composed of the mayor, who shall be the presiding officer, the public works director, the chair of park and recreation committee, an alderperson, and three residents of the city. The alderperson member shall be elected by a two-thirds vote of the common council at its regular April meeting each year. Qualifications and responsibilities of the members of the plan commission shall be as established by Section 62.23 of the Wisconsin Statutes. (Ord. 61-4472 §4, 1980; Ord. 61-4316 §4, 1976; Ord. 61-4074 §1(part), 1967; prior code §2.03(7).)

Represents	Name	Address	Term	Phone #
Park & Rec Chair			2016-2018	
<b>Elected by the Common Council</b>	Gary Gisselman	319 Park Avenue	2016-2018	715-848-5160

## 12) Transit Commission

The transit commission is created pursuant to Section 66.1021 of the Wisconsin Statutes and consists of three (3) alderpersons, two (2) Wausau residents, and one (1) resident member from each community being served by the Wausau Area Transit System. The three alderpersons and two Wausau residents are appointed by the Mayor and approved by the Common Council. The resident members from the communities served are appointed by their respective municipalities. If one of those members whose term expires was the chairperson, the Mayor shall appoint a different chairperson. The first members of the transit commission shall be appointed for staggered three-year terms. The term of office of each member thereafter appointed shall be three years. (2) No person holding stocks or bonds in any corporation subject to the jurisdiction of the transit commission, or who is in any other manner directly or indirectly pecuniarily interested in any such corporation, shall be a member of, nor employed by, the transit commission. Members shall serve in an advisory capacity to the city council and shall help formulate the policies governing the operations of the Wausau Area Transit System. They shall make recommendations to the mayor and council relating to service areas, rates, capital outlay, budgeting and scheduling.

Represents	Name	Address	Term	Phone #
Chairperson	Sherry Abitz	1201 S. 7th Avenue	2016-2018	715-843-0990
Member	Pat Peckham	1618 Emerson St	2016-2018	715-845-1396
Member	Becky McElhane	3839 Woodland Ridge Road	2016-2018	715-581-3762

## 13) Wausau Water Works Commission

MC 13.04.020 Utility Commission: The utility commission shall consist of five members and shall serve five year terms. The commission shall consist of the mayor, one alderperson elected from the membership of the common council, and three citizens of the city of Wausau. The mayor shall be deemed to be a member of the commission for the term for which he/she is elected, and the mayor shall act as the president and presiding officer. The alderperson shall be elected or re-elected by the common council at the inaugural organizational meeting of the council after its election, which alderperson shall serve a two year term commencing immediately upon election and which alderperson shall be the secretary of the commission. The three citizen members shall be appointment or re-appointed by the mayor, subject to confirmation by the common council and shall serve a five-year term of office which shall begin on the first day of May in the year in which the term commences. Commission vacancies shall be filled for the unexpired term of office in accordance with appropriate state statutes and city ordinances, and shall be confirmed by the common council, as necessary. There shall be regular monthly commission meetings, and special meetings may be held at any time upon the call of the president or upon the request of the majority of the commission. A majority of the commission shall constitute a quorum. The president shall have the authority to sign any contracts authorized by the commission.

Represents	Name	Address	Term	Phone #
<b>Elected by the Common Council</b>	Sherry Abitz	1201 S. 7th Avenue	2016-2018	715-843-0990

Approved

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Robert B. Mielke, Mayor

**COMMITTEE APPOINTMENTS BY ALDERPERSON  
2016-2018**

<p><b>Pet Peckham - District 1</b> <u>Standing Committees:</u> Transit Economic Development Park &amp; Rec Public Health &amp; Safety</p> <p><u>Non-Standing Committees:</u> Airport City/County Parks Commission Citizens Advisory - CDBG Bike &amp; Ped</p>	<p><b>Romey Wagner - District 2</b> <u>Standing Committees:</u> Economic Development Human Resources Public Health &amp; Safety</p> <p><u>Non-Standing Committees:</u> Administrative Review Board Community Development Authority Legislative Comm</p>
<p><b>David Nutting - District 3</b> <u>Standing Committees:</u> Parks &amp; Recreation Committee Finance</p> <p><u>Non-Standing Committees:</u> Building Advisory</p>	<p><b>Tom Neal - District 4</b> <u>Standing Committees:</u> Economic Development Parks &amp; Recreations Committee Human Resources</p> <p><u>Non-Standing Committees:</u> Administrative Review Board</p>
<p><b>Gary Gisselman - District 5</b> <u>Standing Committees:</u> CISM Human Resources Parks &amp; Recreation Committee</p> <p><u>Non-Standing Committees:</u> Administrative Review Board Bike &amp; Ped City/County Parks Commission Historic Preservation Commission Joint Review Board</p>	<p><b>Becky McElhaney - District 6</b> <u>Standing Committees:</u> CISM (Capital Improvement &amp; Street Maintenance) Human Resources Public Health &amp; Safety</p> <p><u>Non-Standing Committees:</u> Transit Community Development Authority</p>
<p><b>Lisa Rasmussen - District 7</b> <u>Standing Committees:</u> CISM Economic Development Finance Public Health &amp; Safety</p> <p><u>Non-Standing Committees:</u> Administrative Review Board Board of Electrical Examiners</p>	<p><b>Karen Kellbach - District 8</b> <u>Standing Committees:</u> CISM (Capital Improvement &amp; Street Maintenance) Finance Public Health &amp; Safety</p> <p><u>Non-Standing Committees:</u></p>
<p><b>Joe Gehin - District 9</b> <u>Standing Committees:</u> Finance Economic Development Park &amp; Recreation Committee</p> <p><u>Non-Standing Committees:</u> Building Advisory Board City/County Parks Commission</p>	<p><b>Sherry Abitz - District 10</b> <u>Standing Committees:</u> CISM (Capital Improvement &amp; Street Maintenance)</p> <p><u>Non-Standing Committees:</u> Airport Transit</p>
<p><b>Dennis Smith - District 11</b> <u>Standing Committees:</u> Finance Human Resources</p> <p><u>Non-Standing Committees:</u> Legislative</p>	

**RESOLUTION OF THE COMMON COUNCIL**

Designating Official Newspaper

Committee Action:

Fiscal Impact:       None

**File Number:**       02-0434

**Date Introduced:**   April 19, 2016

**RESOLUTION**

**WHEREAS**, Section 66.10 and Section 985.06, Wis. Stats., require that proceedings of the Council, ordinances, and such other matters required by law shall be published in a newspaper published in the City of Wausau, in the English language, and

**WHEREAS**, this newly elected Council has an obligation to comply with these provisions of the Wisconsin law, and there being only one newspaper of daily general circulation within the City of Wausau, now therefore

**BE IT RESOLVED** by the Common Council of the City of Wausau that the Wausau Daily Herald is hereby designated the official newspaper of the Council, to receive all such official publications and advertisements that are deemed to be in the best interest; all to be published under the regular rate established in the Wisconsin Statutes and based upon circulation of said newspaper, and all city officials be and they are hereby notified to be governed accordingly.

Approved:

\_\_\_\_\_  
James E. Tipple, Mayor

**RESOLUTION OF THE COMMON COUNCIL**

Designating Public Depositories and Authorizing Withdrawal of County, City, Village, Town or School District Monies.

Committee Action:

Fiscal Impact:           None

**File Number:**           02-0435

**Date Introduced:**       April 19, 2016

**RESOLUTION**

**BE IT RESOLVED**, that the hereinafter listed Banks, Savings & Loan Associations, Credit Unions and Investment Institutions (hereafter called "Financial Institutions") qualified as public depositories under Ch. 34, Wis. Stats., are hereby designated as depositories in which the funds of this Municipality may from time to time be deposited; that the following described account be opened and maintained in the name of this Municipality with the Financial Institutions subject to the rules and regulations of the Financial Institutions from time to time in effect, that the persons and the number thereof designated by title opposite the following designation of account is hereby authorized, for and on behalf of this Municipality, to sign order checks as provided in s.66.042, Wis. Stats., for payment or withdrawal of money from said account and to issue instructions regarding the same, and to endorse for deposit, negotiation, collection or discount by Financial Institutions any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Municipality; that the endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation or signature of the person so endorsing; and that any officer, agent or employee of this Municipality is hereby authorized to make oral or written requests of the Financial Institutions for the transfer of funds of money between accounts maintained by this Municipality.

Financial Institutions:

Abbybank  
Wausau, Wisconsin

Advantage Community Bank  
Wausau, Wisconsin

Associated Bank Wausau  
Wausau, Wisconsin

B C Ziegler & Co.  
Wausau, Wisconsin

Nicolet National Bank  
Wausau, Wisconsin

Chase Bank  
Stevens Point, Wisconsin

Cloverbelt Credit Union  
Wausau, Wisconsin

Connexus Credit Union  
Wausau, Wisconsin

CoVantage Credit Union  
Wausau Wisconsin

Federated Investors  
Boston, Massachusetts

Hometown Bank  
109 Plaza Rd  
Wautoma, WI 54982

Intercity State Bank  
Wausau, Wisconsin

Integrity First Bank  
Wausau, Wisconsin

Local Government Investment Pool  
Madison, Wisconsin

BMO Financial Group  
Wausau, Wisconsin

Marathon Savings Bank  
Wausau Wisconsin

People's State Bank  
Wausau, Wisconsin

River Valley State Bank  
Wausau, Wisconsin

Time Federal Savings Bank  
Wausau, Wisconsin

Tower Credit Union  
Wausau, Wisconsin

US Bank of Wausau  
Wausau, Wisconsin

Wells Fargo  
Minneapolis, Minnesota

Wood Trust Bank  
Wausau, Wisconsin

State of Wisconsin Local Government Investment Pool and all public depositories as defined in Chapter 34, Wisconsin Statutes, located in the State of Wisconsin.

Name or Type  
of Account  
City of Wausau Funds

Number of  
Signatures Required  
Three

Facsimile Signatures:

Signatures and Titles  
of Authorized Persons

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Toni Rayala, City Clerk

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Robert B. Mielke, Mayor

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Maryanne Groat, Finance Director/Treasurer

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Richard Whalen, Asst Finance Director

**BE IT FURTHER RESOLVED**, that the Financial Institutions be and are hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Municipality, all order checks for the payment, withdrawal or transfer of funds or money deposited in these accounts of the credit of this Municipality for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer agent or employee of this Municipality, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the persons and the number thereof, designated by title opposite the designation of the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone or other electronic means, for the transfer of funds or money between accounts maintained by this Municipality at the Financial Institutions, and the Financial Institutions shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds

thereof.

**BE IT FURTHER RESOLVED**, that the Financial Institutions be and are hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Financial Institutions, by which, in the Financial Institutions' opinion, another person or entity claims an interest in any of these accounts and the Financial Institutions may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to the Financial Institutions satisfaction.

**BE IT FURTHER RESOLVED**, that any one or more of the persons holding the offices of this Municipality designated above is/are hereby authorized (1) to receive for and on behalf of this Municipality, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institutions for the account of or for delivery to this Municipality, and to give receipts therefore, and the Financial Institutions are hereby authorized to make delivery of such property in accordance herewith and (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institutions for the account of or for delivery to this Municipality, and to receive and/or apply the proceeds of any such sale to the credit of this Municipality in any such manner as he/she/they deem(s) proper, and the Financial Institutions are hereby authorized to make a sale or transfer of any of the aforementioned property in accordance herewith.

**BE IT FURTHER RESOLVED**, that the undersigned officer of this Municipality be and hereby is authorized and directed to certify to the Financial Institutions the foregoing resolutions, that the provisions thereof are in conformity with law and to provide the names and specimen signatures on signature cards, if requested of the persons authorized therein, and that the foregoing resolutions and signature cards and the authority thereby conferred shall remain in full force and effect until this Municipality notifies the Cashier of the Financial Institutions to the contrary in writing and the Financial Institutions may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Municipality have been duly elected or appointed to and continue to hold such offices.

This is to Certify, that the foregoing is a true and correct copy of a resolution duly and legally adopted by the governing body of the Municipality at an open legal meeting held on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and said resolution is now in full force and effect.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

SEAL

\_\_\_\_\_  
Toni Rayala, City Clerk

The undersigned member of the governing body not authorized to sign order checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

\_\_\_\_\_  
Council President

Approved:

\_\_\_\_\_  
Robert B. Mielke, Mayor