



*** All present are expected to conduct themselves in accordance with our City's Core Values ***

OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Common Council of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the: **COMMON COUNCIL OF THE CITY OF WAUSAU**
 Date/Time: **Wednesday, June 10, 2015 at 7:00 PM**
 Location: **City Hall (407 Grant Street, Wausau WI 54403) - Council Chambers**
 Members: **Bill Nagle, Romey Wagner, David Nutting, Tom Neal, Gary Gisselman, Keene Winters, Lisa Rasmussen, Karen Kellbach, David Oberbeck, Sherry Abitz, Robert Mielke**

ADDENDUM ***Revised***

File #	CMT	Resolutions and Ordinances	ACT
14-1109	FIN	Resolution Approving Reallocation of Capital Funds for the Fire Department for a radio replacement project.	Approved 4-0
14-1109	FIN	Resolution approving the Budget Modification for Lawn Mowing within City Parks	Pending

Adjournment

Signed by James E. Tiple, Mayor

This Revised Agenda was posted at City Hall and faxed to the Daily Herald newsroom on 6/09/2015 @ 3:00 pm.
 Questions regarding this agenda may be directed to the City Clerk.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids & services. For information or to request this service, contact the City Clerk at (715) 261-6620.



Wausau Fire Department

606 East Thomas Street
Wausau, Wisconsin 54403
Telephone (715) 261-7900
Fax (715) 261-7910



James E. Tipple, Mayor

Tracey Kujawa, Chief

Memo From: Tracey Kujawa, Fire Chief

Memo To: Finance Committee

Date: May 19, 2015

Subject: Capital Reallocation

I am petitioning the Finance Committee to allow me to reallocate funds in a CIP request approved for the current year. Promptly, at the beginning of this year the Wausau Fire Department began its endeavor to purchase new self-contained breathing apparatus (SCBA) allocated through an approved CIP request for 2015. The results of the bids received from the RFP posting were dramatically lower than the estimated price which was projected mid-year of 2014. The reason for the low pricing given by the vendor was the competitive process. Although, we have not yet received the SCBAs, the purchase order is approved for the sum of \$177,700.90 which is \$57,440.10 less than the requested CIP amount. In conjunction with this we also have a CIP request for 14 radios with needed accessories in the amount of \$41,826. We have been approved for a 'sole source' purchase through Motorola (Northway). In pursuing this purchase we have found out that we can get a credit of \$500.00 per radio if we purchase before June 15, 2015; which is a substantial savings. This radio replacement CIP request is a 4 year effort (2014, 2015, 2016 and 2017) because of the cost of the project. My request would be that the Finance Committee gives me permission to use the excess monies in the current SCBA Capital to purchase radios. This would allow us to get the \$500.00 credit on each radio and complete the radio replacement project a year earlier than anticipated. Communication equipment is an essential component of a firefighter's overall safety ensemble and to be able to equip our members with reliable equipment much earlier than anticipated would be ideal. Also, our radios are at the end of their expected lifecycle. We have incurred some failures in radios this past year but I fear they will become more frequent in upcoming years resulting in repair expenditures that could be avoided if permitted to purchase new radios.

I have included the CIP requests for both the Radio Replacement and the SCBA purchase. I appreciate your deliberation with this request.

Cc: Mayor
Finance

CITY OF WAUSAU

Capital Improvement Program Request 2015-2019

Project Title:	Radio Replacement	Plan Year:	2015 - 2017
Classification:	Equipment	Department:	Wausau Fire Department
Priority:	High	Contact Name:	Tracey Kujawa
Useful Life:	8 - 12 years		

PROJECT DESCRIPTION

Provide a brief description of the project or purchase

The Wausau Fire Department began its radio replacement program in 2014 with the purchase of 16 radios. Communication equipment is an essential component of a firefighter's overall safety ensemble and as such needs to be given appropriate consideration when procuring and integrating equipment for the firefighter's protection and safety. The current radios used for communications in the Department are unreliable and were not manufactured to be compatible in the environments where we are expected to use them. They don't meet the needs of the fire and rescue users. They have also outlived their expected lifecycle of 7 - 12 years. Many of the radios currently in use are over 20 years old.

This project will ultimately replace 40 radios which will also require radio chargers and spare batteries. Although we feel it imperative that all members have access to a radio, which affords them the equipment needed to keep them safe, we also realize that this is a very expensive request. Therefore, the Wausau Fire Department would like to propose a three year capital project to replace the remaining radios. In the meantime, we will conscientiously rotate radios to ensure that the acquired radios are utilized in the most appropriate manner until all members are assigned a radio.

Wausau Fire Department would request 14 radios in 2015, 13 radios in 2016 and 13 radios in 2017. This investment will provide all members of the Department a radio that will afford them the best overall protection.

PROJECT SCHEDULE: (PROVIDE DETAIL ON TIMING OF PROJECT DESIGN, BID, IMPLEMENTATION AND COMPLETION)

The entire project would come to completion in 2017 with the purchase of the final 13 radios allowing all members of the Department to have access to a radio that is compatible and manufactured for firefighting. The request for 2015 would be 13 radios and the same for 2016. It would be a priority to purchase immediately upon approval because of the necessity for this equipment. The requested amount, if approved, for the first phase of this project would be \$41,825.50 in 2015. This would include 14 radios, 14 speaker mics, 4 spare batteries and two 6-unit battery chargers.

PROJECT PURPOSES: (Check all statements that apply)

<input checked="" type="checkbox"/>	Addresses critical health or safety hazard.	<input type="checkbox"/>	Serves to eliminate Blight
<input type="checkbox"/>	Provides developed area with a comparable level of city services or facilities.	<input type="checkbox"/>	Encourages economic development
<input checked="" type="checkbox"/>	Maintains or enhances systems that support existing city services.	<input type="checkbox"/>	Encourages revitalization, community aesthetics, or historic preservation
<input type="checkbox"/>	Provides new service, facility, system or equipment.	<input type="checkbox"/>	Provides other rehabilitation, replacement or new construction.
<input type="checkbox"/>	Expands existing service into an undeveloped area.	<input type="checkbox"/>	This project was identified in prior year CIP Plan requests
<input checked="" type="checkbox"/>	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	<input type="checkbox"/>	Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
<input type="checkbox"/>	Supports a revenue generating service	<input type="checkbox"/>	Contributes to a safe community

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project/acquisition

Effective communication is of the utmost importance on emergency scenes and is a key component of fireground safety. The radios currently in service at the Department were not constructed for firefighter use and therefore are difficult to use and have failed our personnel while on emergency scenes on many occasions because of the environments and conditions they encounter. For example, they have no rating for water resistance and therefore when exposed to water will eventually fail. Nor do they meet the standard for ruggedness and reliability; therefore, are not rated for extreme environments and have a high probability of failure when in extreme heat or cold. These are just a couple of examples specific to why these radios are not compatible for fire service use. There are also many enhancements specific to performance characteristics, physical characteristics and radio features in the newer radios that help ensure the safety of the firefighter.

Another concerning issue is the fact that Wausau Fire Department has several different models and styles of radios. Standardization of radios is essential. Radio use alone can be complicated "in and of itself" so without standardization there is a requirement to know the features of each of the radios and how to operate them. When different styles of radios are in use, the likelihood of human error is very high, particularly during stressful emergencies.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

Most all equipment that exceeds their expected lifecycle will begin to fail more often and require additional maintenance. In addition, with the surpassing of this timeline many companies will no longer stock parts for the repair of that type of equipment. The Wausau Fire Department's radio situation is no different. Not only have there been costly radio repairs but some will remain out of service because they are not able to be repaired. We also find repairs more prevalent because again these radios are not designed to firefighting standards.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance or operational cost or income benefits

The greatest return on this type of investment is safety. To be able to provide communication equipment, designed for firefighting, will greatly enhance communications on emergency scenes and therefore reduce the risk to those responding.

There will also be some cost savings in maintenance of radios. Although nominal, the City will also receive a dollar amount for the trade-in of the current radios.

CITY OF WAUSAU

Capital Improvement Program Request 2015-2019

Project Title:	Self-Contained Breathing Apparatus (SCBA)	Plan Year:	2015
Classification:	Equipment	Department:	Fire Department
Priority:	High	Contact Name:	Tracey Kujawa, Chief
Useful Life:	10 -15 years		

PROJECT DESCRIPTION

Provide a brief description of the project or purchase

Without exception, self-contained breathing apparatus (SCBA) is the most important and widely used tool in the fire service. SCBA allow firefighters to enter hazardous environments to perform essential interior operations including offensive fire attack, victim search, rescue and removal, ventilations and overhaul. They are also used on non-fire incidents involving hazardous materials and confined spaces where there is a threat of toxic fumes or an oxygen-deficient atmosphere.

There have been several well-documented incidents where SCBA failure may have been a contributing factor in the deaths or injuries of firefighters. Among the voluntary consensus standards developed by the National Fire Protections Association (NFPA) are standards for firefighting personal protective equipment. This includes NFPA 1981, which is the Standard for Open-Circuit Self-Contained Breathing Apparatus (SCBA). There have been several updates in this Standard since the purchase of the SCBAs currently in use by the Wausau Fire Department. The purpose in the changes to the Standard is to address equipment failures and shortcomings. Although the Wausau Fire Department has performed some critical upgrades to the current SCBAs they don't meet the current Standard and have surpassed their suggested lifecycle. Therefore this request is to replace the SCBAs currently being used by the members of the Wausau Fire Department in the amount of \$235,141.20 and acquire the equipment required to fit-test all employees and test the SCBAs in the amount of \$17,810.00 which would total \$252,951.20.

PROJECT SCHEDULE: (PROVIDE DETAIL ON TIMING OF PROJECT DESIGN, BID, IMPLEMENTATION AND COMPLETION)

The Wausau Fire Department will proceed immediately upon approval with the project. We will obtain bids, purchase equipment, conduct training and place into service.

PROJECT PURPOSES: (Check all statements that apply)

<input checked="" type="checkbox"/>	Addresses critical health or safety hazard.	<input type="checkbox"/>	Serves to eliminate Blight
<input type="checkbox"/>	Provides developed area with a comparable level of city services or facilities.	<input type="checkbox"/>	Encourages economic development
<input checked="" type="checkbox"/>	Maintains or enhances systems that support existing city services.	<input type="checkbox"/>	Encourages revitalization, community aesthetics, or historic preservation
<input type="checkbox"/>	Provides new service, facility, system or equipment.	<input type="checkbox"/>	Provides other rehabilitation, replacement or new construction.
<input type="checkbox"/>	Expands existing service into an undeveloped area.	<input checked="" type="checkbox"/>	This project was identified in prior year CIP Plan requests
<input checked="" type="checkbox"/>	Repairs, replaces or prevents a breakdown of an existing city facility, system, service or equipment.	<input type="checkbox"/>	Improves resident quality of life in terms of recreational activities, personal enrichment or living conditions
<input type="checkbox"/>	Supports a revenue generating service	<input type="checkbox"/>	Contributes to a safe community

PROJECT OR PURCHASE JUSTIFICATION

Describe physical condition, demand/capacity, functionality and/or safety concerns or revenue generating potential that justifies the project/acquisition

The current SCBAs in use are at the end of their recommended lifecycle. There have been two updates of NFPA 1981 since the initial in-service date of this equipment and therefore these SCBAs don't meet the recommended standards. The maintenance of the packs has increased and therefore the cost to perform the maintenance has also increased. Fortunately our Department has technicians that can perform many of the required repairs; however, with the increased age of the SCBAs, in some instances, the dealer requires they be shipped for evaluation and repair. This requirement increases costs substantially when compared to the WFD technicians performing the repairs. Also, with increased age always comes an increased risk of failure. Although, any piece of equipment can fail, an increased failure rate becomes more concerning when it involves life and death.

With the newer SCBA design we will be purchasing a 4500 psi cylinder. These cylinders are lighter by design, more durable and smaller profiled. The 4500 psi cylinder will also afford us more time for "work" when compared to the current cylinders. Also, many of the current cylinders are not authorized for use after 15 years of service so they have reached their recommended lifecycle.

IMPACT ON DEFERRED IMPLEMENTATION/PURCHASE

Describe how project deferral will impact future asset maintenance, economic growth, quality of service, efficiency or effectiveness, quality of life, safety, financing or other issues.

The current SCBAs are becoming more and more fragile requiring care and maintenance. Their efficiency is several generations behind the most current standard and they will have reached their lifecycle at 15 years. As mentioned previously, these SCBAs are utilized in extreme environments, high risk, which should be concerning given their age and reliability.

RETURN ON INVESTMENT

Describe the financial benefits, cost savings or payback of the capital project such as grant funding, cost avoidance or operational cost or income benefits

Although firefighting is a risky business in and of itself; not providing equipment that is reliable increases that risk substantially. So I believe, the return on an investment such as this would be a substantial step in an effort toward "life safety." Not only those using the SCBAs for personal protection but those who are requesting our services where a SCBA would be required due to extreme, dangerous environments.

Maintenance costs, with newer equipment, should also decline substantially.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE	
Approving the Budget Modification for Lawn Mowing within City Parks	
Committee Action:	Pending
Fiscal Impact:	\$8,300
File Number:	14-1109
Date Introduced:	June 10, 2015

FISCAL IMPACT SUMMARY				
COSTS	<i>Budget Neutral</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
	<i>Included in Budget:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Budget Source: Public Works Winter Maintenance</i>	
	<i>One-time Costs:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>	
	<i>Recurring Costs:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<i>Amount: \$7,000</i>	
SOURCE	<i>Fee Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>	
	<i>Grant Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>	
	<i>Debt Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount Annual Retirement</i>	
	<i>TID Financed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Amount:</i>	
	<i>TID Source: Increment Revenue <input type="checkbox"/> Debt <input type="checkbox"/> Funds on Hand <input type="checkbox"/> Interfund Loan <input type="checkbox"/></i>			

RESOLUTION

WHEREAS, \$7,000 was removed from the 2015 Parks Department Budget based upon projected savings from reduced lawn cutting of city parks, and

WHEREAS, significant rains have spurred rapid growth of park turf; and

WHEREAS, residents have provided feedback on the reduced quality of life and enjoyment of the parks due to the long grass, and

WHEREAS, the Finance Committee has reviewed and recommended a budget modification from Winter Maintenance in the amount of \$8,300 to Parks Budget part time staffing in the amount of \$7,000 and overtime in the amount of \$1,300; to respond to resident concerns and return to previous mowing schedules;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau that the proper city officials are hereby authorized and directed to transfer funds from Winter Maintenance in the amount of \$8,300 to Parks Part Time \$7,000 and Parks Overtime \$1,300 and to publish in the budget modification in the official newspaper as required.

Approved:

James E. Tipple, Mayor