

OFFICIAL PROCEEDINGS OF THE WAUSAU COMMON COUNCIL
held on Tuesday, September 9, 2014, at 7:00 pm in the Council Chambers at City Hall.
Mayor Tipple presiding.

Roll Call

09/09/2014 7:02:07 PM

Roll call indicated 11 members present.

| <u>District</u> | <u>Aldersperson</u> | <u>Present</u> |
|-----------------|---------------------|----------------|
| 1 | Nagle, William P. | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

Presentations: Wausau Region Chamber of Commerce

Mayor Tipple stated he reached out to area community leaders regarding his plan to develop an advisory committee to study, review and recommend the best form of government for the future of the City of Wausau. He introduced Aaron Kapellusch, President of Wausau Region Chamber of Commerce, who indicated they would be working with an independent consultant concerning what would be the best form of city governance. Kapellusch indicated their board has unanimously approved the creation of an unbiased committee of community members to work with a consultant. He proposed the establishment of a City of Wausau Governance Committee and noted it would include a chairperson chosen by the Chamber Board to work with other business community leaders.

Romey Wagner, Council President, commented he supported and applauded the efforts of the Chamber and he was committed to assist the effort in any way they may request. He stated the results will be reported to and discussed by the Council and used to help educate us and the residents of Wausau.

Public Comment (Pre-registered citizens for matters appearing on the agenda.)

- 1) Chris Menard, 2209 Four Mile Rd, Marathon, spoke on behalf of Linetec in regard to their proposal for Council consideration. He explained the benefits and asked the city to partner with them on this historic \$15 million investment.
- 2) A.J. Gordon, 911 E. Lakeshore Dr., President of Gordon Aluminum Industries, spoke in support of the Linetec proposal and explained how it helps their business as well.

Consent Agenda

09/09/2014 7:16:25 PM

Motion by Nutting, second by Neal to approve all items on consent as follows:

Tipple indicated he was asked to pull file number 14-0908 from the Consent Agenda for discussion.

14-0701 Minutes of previous meetings. (07/08/2014)

14-0904 Resolution of the Capital Improvements and Street Maintenance Committee approving storm sewer easement on 80th Avenue (Wausau Coated Enterprises, LLC)

14-0905 Resolution of the Capital Improvements and Street Maintenance Committee approving Agreement for the Management and Maintenance of a Stormwater facility (VNA Inc.)

14-0909 Resolution of the Capital Improvements and Street Maintenance Committee Approving Temporary Easement and Hold Harmless Agreement for the operation of a paintball facility on the unused portion of Grandview Drive.

14-0105 Final Resolution of the Capital Improvements and Street Maintenance Committee Levying Special Assessments for 2014 Street Improvement Projects.

14-0106 Final Resolution of the Capital Improvements and Street Maintenance Committee Levying Special Assessments for 2014 Street Reconstruction Projects.

03-1006 Resolution of the Finance Committee approving authorization for the execution and terms of airport ground lease to Kocourek Holdings, LLC.

81-1241 Ordinance of the Finance Committee Amending Section 3.25.030 Collection and distribution, to reflect a change in the quarter room tax remittance to monthly and allow hotels to retain 1% of their room tax collections.

14-0906 Resolution of the Plan Commission approving a conditional use at 707 North Third Street to allow for three illuminated wall signs, in a R4, General Residence District (Fish).

14-0907 Resolution of the Plan Commission approving a conditional use at 1015 North Sixth Street to allow for a massage therapy school in a professional building with licensed professionals, in a B2, Community Service District (Serenity Now School of Massage)

14-0108 Resolution of the Public Health & Safety Committee Approving or Denying Various licenses as Indicated.

00-0920 Ordinance of the Public Health & Safety Committee amending Section 8.08.200 Dangerous animals relative to micro-chipping.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

14-0908

09/09/2014 7:20:12 PM

Motion by Nutting, second by Mielke to adopt a Resolution of the Plan Commission approving a conditional use at 2800 Stewart Avenue to allow for two retail establishments both in excess of 7,000 square feet of floor area (Ghidorzi).

Abitz questioned if this needed to be approved tonight because there is going to be discussion with the county on this on Thursday. Chris Ghidorzi, petitioner, stated they are continuing to market this 9 acres to multiple retailer uses and are asking the Council to support it as they continue to market it. Brad Lenz agreed the conditional use was not contingent upon the county decision.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

Suspend the Rules

09/09/2014 7:21:17 PM

Motion by Wagner, second by Rasmussen to suspend Rule 1(D) Transmission of Committee Business to Council - regarding items marked "Pending" (2/3 Vote required)

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

Introduction to 14-0812 and 14-0813

Phil Cosson, Ehlers & Associates, stated the city retained their very strong Aa2 rating from Moody's Investor Service. There is a \$6,405,000 General Obligation Promissory Note that took into account two different purposes, one was to finance the city's capital projects for this year, as well as refinancing two debt issues (2007A and 2007B). He indicated there were 10 bids on this issue, which is excellent. The low bidder was FTN Financial Capital Markets out of Memphis, Tennessee; their bid was 1.388%. He stated they were able to downsize the issue, or reduce the amount of debt that was originally authorized at \$6,560,000 and are now asking the Council to award \$6,405,000. He noted we are about \$255,000 less than what the projections were over that 10 year period as a result of bids that were received.

Cosson stated the second issue was a bond issue at a 15 year amortization on behalf of tax increment districts #3 and #10. He indicated we received four bids with the low bid of 2.4964% from Raymond James & Associates Inc., Memphis, Tennessee. The amount of this issue at \$1,495,000 stays the same. He stated they will be able to retain an additional \$26,000 of project funds that can be used in either district in the future. He further explained the Moody's rating.

14-0812

09/09/2014 7:31:56 PM

Motion by Winters, second by Abitz to adopt a Resolution of the Finance Committee awarding the Sale of \$1,495,000 General Obligation Community Development Bonds, Series 2014B.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

14-0813 Amendment

09/09/2014 7:33:29 PM

Motion by Winters, second by Oberbeck to amend the Resolution of the Finance Committee Awarding the Sale of \$6,560,000 General Obligation Promissory Notes, Series 2014A, to reduce the bond sale by \$155,000 to \$6,405,000 as presented.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |

| | | |
|----|-----------------|-----|
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

14-0813

09/09/2014 7:34:12 PM

Motion by Nutting, second by Kellbach to adopt a Resolution of the Finance Committee Awarding the Sale of \$6,405,000 General Obligation Promissory Notes, Series 2014A, as amended on council floor.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

92-1009

09/09/2014 7:35:08 PM

Motion by Winters, second by Kellbach to adopt a Resolution of the Finance Committee approving purchase of refuse and recycling services and amendment of Recyclable and Nonrecyclable Solid Waste Collection Service Agreements, extending current contract for one additional year.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

13-1109

09/09/2014 7:36:29 PM

Motion by Neal, second by Kellbach to adopt a Resolution of the Finance Committee Authorizing a 2014 Budget Modification to Reflect Parking Agreement City of Wausau and Murdock Wausau Limited Properties.

Abitz questioned if the parking study, which was not completed yet, would have any effect on this down the road. Groat explained that is why the committee approved it for only one year so that they could take into account the results of the study in the future.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |

| | | |
|----|-----------------|-----|
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

13-1109

09/09/2014 7:37:18 PM

Motion by Nutting, second by Abitz to adopt a Resolution of the Finance Committee approving 2014 Budget Modification - Department of Public Works Hot Mix.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

14-0910 Amendment

09/09/2014 8:12:51 PM

Motion by Rasmussen, second by Winters to amend the development agreement between City of Wausau and Linetec to include a financial claw back provision on both the jobs and increment to be created in Economic Development Committee and direct staff appropriately.

Winters indicated he voted no in committee because 18 years was a really long time for a payback and we are financing this for 15 years. He commented when time intervenes there is a lot of risk and this is public money. He felt he could support this agreement if there was a claw back provision that if there is no delivery of the actual services, jobs or tax base, that we get our money back. He moved to for an amendment that Linetec will guarantee a minimum incremental value of \$3.7 million for calendar years 2016 to 2033 and will pay taxes on the minimum incremental value or the actual incremental value, whichever is greater. *(The motion was later seconded by Neal)* Linetec will commit to keeping specified minimum jobs in Wausau over the 18-year payback period or will return a portion of the grant.

Ann Werth stated they hired Attorney Jackman when they did the Apogee agreement which includes a claw back provision and we would be requesting the same provision for Linetec. This would keep us consistent with what we have done in the past. Rasmussen commented she is a fan of claw back provisions and agreed they should be consistent. She indicated she would be in favor of the provision as drafted by Attorney Jackman. Winters did not like that this provision was only five years long and was not satisfied with it for Linetec with an 18 year payback. Rasmussen stated the ED Committee can make adjustments to the agreements after review.

Chris Menard summarized his presentation to the Finance Committee. Rasmussen reiterated she liked claw backs; they should be used all the time and in a common format. Winters indicated he was willing to withdraw his motion to amend if we are specifying direction that there will be both minimum guaranteed increment for the entire length of the 18 year payback term and that there be a job proportionate claw back provision as well. Neal agreed to withdraw the second.

Nagle stated Linetec was fine with the job claw back, but he did not agree adding a money claw back because he felt we should trust our partners. He stated this was not the way we should conduct business with our industries. Oberbeck pointed out the development agreement itself is not before us tonight, only the development incentive. Winters referred to instructions in the resolution.

Vote on motion as put forth by Rasmussen above:

Yes Votes: 9 No Votes: 2 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | NO |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | NO |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

14-0910

09/09/2014 8:13:11 PM

Motion by Wagner, second by Nutting to adopt a Joint Resolution of the Economic Development and the Finance Committees approving a Development Agreement between the City of Wausau and Linetec (a division of Apogee Wausau Group, Inc) to finance facility and equipment expansion located at 7500 Stewart Avenue, Wausau WI 54401

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

12-0807

09/09/2014 8:33:50 PM

Motion by Wagner, second by Rasmussen to adopt an Ordinance of the Public Health & Safety Committee Amending Section 8.08.120 Number of dogs and cats limited in reference to a pet fancier permit.

Nagle felt many of the residential lots in the city were too small for multiple dogs. Winters pointed out Weston has a pet fancier permit program and we have pledged to work together with them to streamline our ordinances to help our animal control officer with consistent enforcement.

Nutting agreed there are some small lot sizes in the city and questioned if there was a provision in the ordinance regarding lot size. Rasmussen responded there was not because they felt a responsible owner compliant with our regulations could manage their pets without issues. Oberbeck also felt four or five dogs on close small lots would not be good for neighbors. Neal questioned if there was a provision to revoke the permit if there were problems with neighbors. Rasmussen stated the permit can be revoked and we have animal control responding to complaint calls relatively quickly. Wagner noted there have not been complaints on people with four or five dogs now and this allows people to come forward and be honest.

Oberbeck commented the animal control budget is not sustaining itself and we have the cat problem as well, he did not feel we should pass the ordinance until we get this situation under control.

Yes Votes: 9 No Votes: 2 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | NO |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |

| | | |
|----|-----------------|-----|
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | NO |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

13-0309

09/09/2014 8:34:29 PM

Motion by Nutting, second by Wagner to adopt a Resolution of the Public Health & Safety Committee Authorizing the addition of fees to the City of Wausau Fees and Licenses Schedule adopted pursuant to Wausau Municipal Code Section 3.40.010(a) for pet fancier permit.

Yes Votes: 9 No Votes: 2 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | NO |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | NO |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

14-0911

09/09/2014 8:36:11 PM

Motion by Wagner, second by Abitz to adopt a Resolution of the Finance Committee approving Acquisition and Demolition/Rehabilitation of Residential Property 206 N. 6th Avenue and 1212 S. 9th Avenue.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

13-1115

09/09/2014 8:37:18 PM

Motion by Mielke, second by Wagner to move into CLOSED SESSION pursuant to 19.85(1)(g) of the Wisconsin Statutes for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: BC II Properties LLC. et al. Marathon County Circuit Court Case No. 14CV533 (Rental Licensing).

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |

| | | |
|----|-----------------|-----|
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

13-1115

09/09/2014 8:48:52 PM

Motion by Nutting, second by Mielke to adopt an ordinance of the Public Health & Safety Committee amending Section 16.04.039 Residential Rental Licensing relative to refusal of tenant or other person in charge of dwelling unit to admit Chief Inspector and refuse to reschedule inspection or reinspection and delete subsection (e)(4)(B) and renumber subsection accordingly.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

Adjournment

09/09/2014 8:49:20 PM

Motion by Neal, second by Mielke to adjourn. Meeting adjourned at 8:49 pm.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

| <u>District</u> | <u>Aldersperson</u> | <u>Vote</u> |
|-----------------|---------------------|-------------|
| 1 | Nagle, William | YES |
| 2 | Wagner, Romey | YES |
| 3 | Nutting, David E. | YES |
| 4 | Neal, Tom | YES |
| 5 | Gisselman, Gary | YES |
| 6 | Winters, Keene | YES |
| 7 | Rasmussen, Lisa | YES |
| 8 | Kellbach, Karen | YES |
| 9 | Oberbeck, David | YES |
| 10 | Abitz, Sherry | YES |
| 11 | Mielke, Robert | YES |

James E. Tipple, Mayor
Toni Rayala, City Clerk