



*** All present are expected to conduct themselves in accordance with our City's Core Values ***

OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Common Council of the City of Wausau, Wisconsin will hold a regular or special meeting on the date, time and location shown below.

Meeting of the: **COMMON COUNCIL OF THE CITY OF WAUSAU**
 Date/Time: **Tuesday, November 26, 2013 at 7:00 pm.**
 Location: **City Hall (407 Grant Street, Wausau WI 54403) - Council Chambers**
 Members: Bill Nagle, Romey Wagner, David Nutting, Jim Brezinski, Gary Gisselman, Keene Winters, Lisa Rasmussen, Karen Kellbach, David Oberbeck, Sherry Abitz, Robert Mielke

Call to Order

Pledge of Allegiance / Roll Call / Proclamations

Presentations:

Public Comment: (Pre-registered citizens for matters appearing on the agenda)

Communications: (Mayor / Alderpersons / Department Heads or designee)

Committee Reports: (All standing and non-standing committees, commissions or boards)

File #	CMT	Consent Agenda	ACT
13-1001		Minutes of previous meetings. (10/22/13)	
13-1101		Minutes of previous meetings. (11/12/13)	
12-1212	CISM	Resolution Approving Agreement for the Management and Maintenance of a Stormwater facility (UAS Labs, LLC, formerly APN Labs, Inc.)	Approved 5-0
13-0412	CISM	Resolution Approving Agreement for the Management and Maintenance of a Stormwater facility (Subway)	Approved 5-0
97-0312	FIN	Resolution Approving Community Development Loan Repayment	Approved 4-0
97-0424	HR	Ordinance Amending Section 2.04.020 Common Council to reflect establishment of one alderperson for each aldermanic district	Approved 5-0

File #	CMT	Resolutions and Ordinances	ACT
13-1103		Confirmation of Mayor's Appointments.	
13-1115	COW	Ordinance creating Section 16.04.039 Residential Rental Licensing	Pending
13-1109	COW	Resolution authorizing the addition of fees to the City of Wausau Fees and Licenses Schedule adopted pursuant to Wausau Municipal Code Section 3.40.010(a).	Pending
12-0206	COW	Ordinance amending Section 16.04.037 Rent Abatement as affected by adoption of Residential Rental Licensing ordinance.	Pending
13-1109	FIN	Resolution Adopting the 2014 City of Wausau Budget and general property tax to support same.	Approved 4-0
13-1109	FIN	Resolution Adopting 2014 Fee Schedule	Approved 4-0
12-1109	FIN	Resolution Approving Budget Modification – To Recognize the B.A. and Esther Greenheck Foundation Grant Award Funding the Purchase of Zoll DeFib Equipment.	Approved 4-0
13-1114	HR	Resolution approving reclassification of the Metro Ride Mechanic II position to Maintenance Technician.	Approved 5-0
03-0916	HR	Charter Ordinance Relating to Extending Some Terms of the Alderpersons of the City of Wausau. (<i>Requires 2/3 vote to pass</i>)	Approved 5-0
01-0725	COUN	Ordinance Amending Section 1.12.015 Aldermanic districts to reflect eleven aldermanic districts	Suspend Rules

Public Comment & Suggestions - (for matters not appearing on the agenda)
 Adjournment

Signed by James E. Tipple, Mayor

This Notice was posted at City Hall and faxed to the Daily Herald newsroom on 11/22/13 @ 2:45 pm. Questions regarding this agenda may be directed to the City Clerk.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids & services. For information or to request this service, contact the City Clerk at (715) 261-6620.

OFFICIAL PROCEEDINGS OF THE WAUSAU COMMON COUNCIL
held on Tuesday, October 22, 2013, at 7:00 pm in Council Chambers at City Hall.
Mayor Tipple presiding.

Roll Call

10/22/2013 6:59:20 PM

Roll call indicated 9 members

<u>District</u>	<u>Aldersperson</u>	<u>Present</u>
1	Nagle, William P.	YES
2	Wagner, Romey	YES
3	Nutting, David E.	NV
4	Brezinski, Jim	NV
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

Proclamations:

Mayor Tipple proclaimed *October 27 through November 3, 2013*, as WHITE RIBBONS AGAINST PORNOGRAPHY WEEK and called upon all citizens of Wausau to wear or display white ribbons as a sign of their commitment to standards of decency and their support for enforcement of the laws against obscenity.

Presentation: Landlord Education Class – Lt. Matt Barnes

Lt Matt Barnes indicated it shocked him the frequency of calls the Police Department receives from landlords displaying a lack of understanding of the laws and rules associated with being a responsible landlord. Officers have found that the basics of how to be a landlord are misunderstood or not known at all by the individuals that are calling. The Landlord Education Assistance Program is for the Landlord Licensing program, should that occur. He conducted a PowerPoint Presentation of the class content highlighting: City Housing Code; Chronic Nuisance Premises Ordinance; Municipal Code and prosecution; Fire Code; and issues relative to the Community Development Department. There will be a fee for the class; lunch will be provided; and in the afternoon attorneys will present on the eviction process and the legal issues of landlords; police will provide information on gangs and drug paraphernalia; fair housing and tenants' rights by Judicare; and comments from the Landlord Association.

Presentation: 2013 CVMIC Bronze Award of Excellence and 2013 Improvement Award for Risk Management and Loss Control Operational Best Practices

Michael Loy, Human Resources Director, stated it was quite an honor for him to accept this on behalf of the city. It is a reflection of all of the hard work of our department heads, directed by the Mayor, and efforts of employees. The awards are in recognition of the City of Wausau demonstrating excellence in compliance with recommended risk management and loss control operational best practices as set forth in the CVMIC's Risk Management Assessment Process. He noted along with this comes \$1,000 that we can use towards our risk management program.

Public Comment (Pre-registered citizens for matters appearing on the agenda)

None

Consent Agenda

10/22/2013 7:32:39 PM

Motion by Mielke, second by Abitz to adopt all items on the Consent Agenda as presented:

13-0901 Minutes of previous meetings. (9/24/13)

13-1001 Minutes of previous meetings. (10/08/13)

12-1106 Resolution of the Capital Improvements and Street Maintenance Committee authorizing Downtown Snow/Ice Removal 2013-2014.

13-0924 Resolution of the Capital Improvements and Street Maintenance Committee approving Easement for Retaining Wall to Encroach in Right-of-Way (711 North 10th Street).

13-0925 Resolution of the Capital Improvements and Street Maintenance Committee approving Easement for Retaining Wall to Encroach in Right-of-Way (3002 North 7th Street).

13-0805 Final Resolution of the Capital Improvements and Street Maintenance and the Plan Commission vacating and discontinuing unpaved alley abutting 223 and 225 E. Thomas Street.

03-0404 Joint Resolution of the Capital Improvements and Street Maintenance Committee and the Plan Commission approving Final Plat - Morgan Creek Subdivision.

12-1012 Resolution of the Human Resources Committee approving Health Plan Options for 2014.

75-1138 Ordinance of the Human Resources Committee amending Section 2.04.030 Municipal Judge.

Yes Votes: 9 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	NV
4	Brezinski, Jim	NV
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

13-0926

10/22/2013 7:35:07 PM

Motion by Abitz, second by Rasmussen to adopt an ordinance of the Capital Improvements and Street Maintenance Committee creating Chapter 10.37 Golf Carts.

Wagner questioned if this ordinance limits the golf cart use to around the golf courses or just establishing the two crossing areas. He also questioned if we had considered making golf carts legal in all our residential areas. Jacobson explained this ordinance is specific to the two crossings for carts at Tribute Golf Course and at Greenwood Hills.

Yes Votes: 9 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	NV
4	Brezinski, Jim	NV
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

12-0110

10/22/2013 7:35:40 PM

Motion by Kellbach, second by Rasmussen to adopt a resolution of the Finance Committee authorizing acquisition of 1216-1218 Junction Street.

Yes Votes: 9 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	NV
4	Brezinski, Jim	NV
5	Gisselman, Gary	YES
6	Winters, Keene	YES

7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

12-1109

10/22/2013 7:36:11 PM

Motion by Wagner, second by Mielke to adopt a resolution of the Finance Committee approving the budget modification for the 2013 budget for grant funded police officer position.

Yes Votes: 9 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	NV
4	Brezinski, Jim	NV
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

12-1008

10/22/2013 7:36:47 PM

Motion by Oberbeck, second by Kellbach to adopt a resolution of the Finance Committee authorizing the Self-Funding of Employee Medical and Prescription Drug Plans with WPS.

Yes Votes: 8 No Votes: 0 Abstain: 1 Not Voting: 2 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	NV
4	Brezinski, Jim	NV
5	Gisselman, Gary	YES
6	Winters, Keene	ABS
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

03-1112

10/22/2013 7:49:08 PM

Motion by Oberbeck, second by Wagner to adopt a resolution of the Human Resources committee authorizing the increase of Elected Officials Wages for the 2014-2016 term.

Mielke commented although alderpersons put in a lot of work and time into their duties, he did not take on the position for financial gain and considered serving a thank you to the community and therefore did not support the wage increase. Rasmussen agreed with Mielke and did not believe a 15.75% raise all at once was appropriate. Nagle opposed for philosophical reasons and did not believe money should be a factor in any elected position, whether local, county, state or federal.

Oberbeck pointed out this is not voting ourselves a raise, this is voting for a position that has not been adjusted since the 2004-2006 term. It is out of respect for the position which has expenses, such as driving to all the meetings and being called into a meeting during work hours, etc. He felt it should be adjusted periodically to show the value of the position; no one is getting rich from it. It is due for an adjustment and it is not for us; it is an adjustment for the next elected officials next term.

Wagner, Chair of HR, stated Nutting was unable to be here tonight but that Nutting put the motion on the floor in committee and was in agreement with Oberbeck. In order for us to get the valued people interested in wanting to run for City Council and put forth the extra effort and make the city grow, we can't sit on stipends from 10 years ago. This would bring the pay up to parity with the other employees, it is not asking for a 15% raise. He reiterated these are salaries for the next elected officials, not for us. Whether or not a

person is at the stage in their life where they don't need the money is not the point. He indicated he supported it and hoped it would attract more professionals to run for office and help them to put for the time and effort that is required to make informed decisions.

Yes Votes: 2 No Votes: 7 Abstain: 0 Not Voting: 2 Result: FAIL

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	NO
2	Wagner, Romey	YES
3	Nutting, David E.	NV
4	Brezinski, Jim	NV
5	Gisselman, Gary	NO
6	Winters, Keene	NO
7	Rasmussen, Lisa	NO
8	Kellbach, Karen	NO
9	Oberbeck, David	YES
10	Abitz, Sherry	NO
11	Mielke, Robert	NO

Adjourn

10/22/2013 7:49:49 PM

Motion by Mielke, second by Kellbach to adjourn. Meeting adjourned at 7:50 p.m.

Yes Votes: 9 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	NV
4	Brezinski, Jim	NV
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

James E. Tipple, Mayor
Toni Rayala, City Clerk

OFFICIAL PROCEEDINGS OF THE WAUSAU COMMON COUNCIL
held on Tuesday, November 12, 2013, at 6:00 pm in Council Chambers at City Hall.
Mayor Tipple presiding.

Roll Call

11/12/2013 6:00:32 PM

Roll call indicated 11 members present.

<u>District</u>	<u>Aldersperson</u>	<u>Present</u>
1	Nagle, William P.	YES
2	Wagner, Romey	YES
3	Nutting, David E.	YES
4	Brezinski, Jim	YES
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

Proclamations:

Mayor Tipple proclaimed Saturday, *November 30, 2013* as SMALL BUSINESS SATURDAY and urged the residents of our community, and communities across the country to support small businesses and merchants on Small Business Saturday and throughout the year.

Public Comment (Pre-registered citizens for matters appearing on the agenda)

- 1) Bruce Bohlken, 409 Ross Ave, Chairman of CDBG Citizens Advisory Committee, encouraged Council to vote in favor of the 2014 Community Development Block Grant recommendations. He recognized the members of the committee for their hard work as well as the Community Development Department.

Communications & Committee Reports:

- 1) Abitz thanked all veterans for their service to our country.
- 2) Nagle congratulated Pope's Hobby Land for a wonderful run as a long standing business in the city.

Consent Agenda

11/12/2013 6:08:11 PM

Motion by Abitz, second by Nutting to adopt all items on the consent agenda as follows:

82-0526 Resolution of the Airport Committee authorizing execution of lease for Radtke Point Park and Grace Park.

13-1107 Initial Resolution of the Capital Improvements and Street Maintenance Committee setting a public hearing regarding vacating and discontinuing right-of-way adjacent to 1022 Merrill Avenue.

13-0705 Resolution of the Capital Improvements and Street Maintenance Committee approving agreement for the Management and Maintenance of a Stormwater facility (Riverview Towers - 500 Grand Avenue).

13-1108 Resolution of the Capital Improvements and Street Maintenance Committee approving Easement and Hold Harmless agreement for the installation of fiber optic cable across East Knox Street.

04-1006 Resolution approving the 2014 Operating Plan for Business Improvement District (BID) No. 1

13-1104 Ordinance Rezoning 1903 Rosecrans Street from B2, Community Service District, to R2, Single Family Residence District.

13-1110 Ordinance of the Parking and Traffic Committee creating Section 10.20.025 Parking of trailers - prohibiting parking of trailers on city streets and other public ways.

13-1106 Ordinance amending Sections 10.01.010, 10.08.040, 10.08.050, 10.20.020, 10.20.030, 10.20.040 and 10.20.045 to encompass all vehicles in addition to motor vehicles.

13-1113 Joint Ordinance of the Capital Improvements & Street Maintenance Committee and Parking & Traffic Committee

designating "one-way" traffic flow on N. 5th Street between E. Union Avenue and Nina Avenue.

13-0108 Resolution of the Public Health & Safety Committee approving or denying various licenses as indicated.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	YES
4	Brezinski, Jim	YES
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

13-1103

11/12/2013 6:08:40 PM

Motion by Rasmussen, second by Wagner to confirm the Mayor's appointments to the Wausau Water Works Commission.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	YES
4	Brezinski, Jim	YES
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

13-0923

11/12/2013 6:15:12 PM

Motion by Nutting, second by Mielke to adopt a Resolution of the Finance Committee authorizing the sale and issuance of General Obligation Swimming Pool Bonds; and certain related details.

James Mann, Ehlers, stated they conducted a sale on the city's behalf this morning to issue \$3,410,000 General Obligation Swimming Pool Bonds. The Moody's Investor Report assigned a AA2 rating as it has been for quite some time. He explained they look at the city as a strong community, being a hub in north central Wisconsin. He indicated they look at the city's financial operations very positively, the cornerstone being a very healthy fund balance that is more than adequate for operations. The city has been able to manage the levy limits the state has imposed with relative ease. The only negative, which is a statewide issue, was there have been a number of years of declining property values and if that were to continue it could impact the rating of the city. Mann stated they received four bids, with the winning bidder being R.W. Baird, of Milwaukee, working with 19 other underwriters to produce a blended bid of 3.15%. He noted this was higher than it usually has been but normally we issue 10 year, not 20 year obligations. It came with an \$82,000 premium to be used for issuance expenses and also for interest costs for 2014. He pointed out this does not impact the overall dollar amount that needs to be levied for the 2014 debt payments.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	YES
4	Brezinski, Jim	YES
5	Gisselman, Gary	YES

6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

13-1112

11/12/2013 6:21:28 PM

Motion by Wagner, second by Mielke to adopt a Joint Resolution of the Economic Development and the Finance Committees approving the Development Agreement between City of Wausau and Southern Stretch Forming - Wisconsin, Inc. for the acquisition of the property located at 7555 Stewart Avenue and purchase of equipment and related budget modification.

David Arthur, President of Southern Stretch Forming, stated they really appreciated the opportunity to come to Wausau and service the metal window industry. He provided some brochures to the Council to show what they do and thanked the staff for the work they did to put the project together. He explained they do specialized metal curving and to get that done now the local industries have to send it away as far as St. Louis or Texas. This will allow local companies to eliminate a lot of freight costs which are expensive, as well as damages caused in transit. Chris Menard, of Linetec, added they are excited to have this type of service available in the Midwest.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	YES
4	Brezinski, Jim	YES
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

Public Hearing: Proposed 2014 City of Wausau Budget and Fee Schedule

Maryanne Groat, Finance Director, conducted a PowerPoint presentation summarizing the details of the 2014 budget (*on file in the Clerk's Office*). She reviewed staff changes included in the 2014 budget, noting the Finance Committee amended it tonight to include two new police officers, one funded by the city and the second by the Alexander Foundation as a one year grant. She pointed out she had predicted a total increase in assessed value at \$6 million, but it came in at approximately \$15 million. This will change the tax rate increase from \$0.13 to \$0.10, or \$10 on a \$100,000 house.

Mayor Tipple opened the public hearing for testimony from the public:

- 1) David Ackerman, 116 S 36th Ave, read an email he previously sent to the Council members. He felt the funding of \$25,000 to the Boys & Girls Club was putting the city on a slippery slope and should be eliminated.
- 2) Gene Davis, 2003 Ridge View Dr, commented the city has a successful public/private partnership with the Boys & Girls Club and felt it was an investment with a great potential return. He supported the allocation remaining in the budget now and in the future.
- 3) Dick Lawson, 4906 N 89th St, requested the Council support the funding of the Boys & Girls Club within the budget. He relayed many success stories and believed the services it provides ultimately saves the taxpayers \$10,000 to \$50,000 per year.
- 4) Brian Stezinski-Williams, 1016 Washington St, provided an update on the Succeed Initiative of the Boys & Girls Club and what they are proposing in 2014 with the Formula for Impact Initiative. It is a contract for services for positive youth development and delinquency prevention programs, to serve a minimum of 1,000 Wausau youth. He indicated they will be tracking outcomes.
- 5) Donna Krause, 515 ½ S 2nd Ave, addressed the beautification program near the Stewart Avenue and 17th Avenue, Highway 51 area. She stated the bird art and boulders scared her, were distracting and spoiled the area. She felt it was a waste of money and should be spent elsewhere.
- 6) Debra Ryan, 702 Elm St, commented the city has been relying on state and federal aids and needs to step up and generate more revenues through inspection fees and police citation fees. She felt the sponsors should hire private security for the 400 Block events. She felt there were ways for the Boys & Girls Club to economize.

Being no further testimony, the public hearing on the budget was closed.

03-1007

11/12/2013 7:21:51 PM

Motion by Brezinski, second by Mielke to adopt a resolution of the Finance Committee approving the 2014 Community Development Block Grant Program.

Oberbeck requested clarification on why more was allocated to the city versus charitable organizations as stated in the paper. Ann Werth explained only 15% of the total can be used towards a public service. The committee knows what they can spend and what they chose to do in the budgetary times was to make sure they funded the streets, economic development and the homeowner rehabilitation program. All of these programs benefit the public for low to moderate income people. Oberbeck commented the committee felt that city priorities were more important this year because of the lack of funding.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	YES
4	Brezinski, Jim	YES
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

12-1109

11/12/2013 7:22:31 PM

Motion by Mielke, second by Brezinski to adopt a Resolution of the Finance Committee approving Budget Modification - City Attorney's Office to increase Other Professional Services.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	YES
4	Brezinski, Jim	YES
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

12-1109

11/12/2013 7:23:39 PM

Motion by Abitz, second by Wagner to adopt a Resolution of the Finance Committee approving Budget Modification - Wausau Superfund Remediation.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	YES
4	Brezinski, Jim	YES
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES

8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

13-1105

11/12/2013 7:24:19 PM

Motion by Rasmussen, second by Abitz to adopt a Joint Resolution of the Capital Improvements & Street Maintenance and the Finance Committees approving initiating preliminary acquisition of 1108 McDonald Street.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	YES
4	Brezinski, Jim	YES
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

13-0904

11/12/2013 7:37:43 PM

Motion by Rasmussen, second by Nutting to adopt a Resolution of the Plan Commission amending the Precise Implementation Plan for 200 East Kent Street to allow for lit signage.

Nagle questioned since the sign would be facing north but access to the business was from the south, what was the real need for the sign. Brad Lenz stated Kwik Trip uses a standard model for their stores and to brand their store they wanted to keep it consistent with the other stores throughout the state. He noted there was really no visibility on Grand Avenue from the north.

Rasmussen stated even though there is not huge visibility from the north, there is some, and it didn't appear there were a lot of residences that would be disturbed by the lighting. Lenz stated the signs would face across Ross Avenue which is residential. Rasmussen questioned if the neighbors on Ross Avenue attended Plan Commission and/or objected. Lenz stated the original approval that went to a public hearing included non-lit signs and there was no opposition. The last Plan Commission meeting, which was not a public hearing, is where Kwik Trip indicated they wanted lit signs but it was denied.

Oberbeck stated he saw no reason why signs should be lit in a residential neighborhood from that street. The approach is from Kent Street and this neighborhood has sensitivity issues after dealing with I.C. Willy's. He did not feel the branding of Kwik Trip was an issue in a residential neighborhood versus on their main face.

Wagner indicated this was his district and it has been a contentious area for many years; he was opposed to the back lighting for this residential neighborhood.

Yes Votes: 0 No Votes: 11 Abstain: 0 Not Voting: 0 Result: FAIL

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	NO
2	Wagner, Romey	NO
3	Nutting, David E.	NO
4	Brezinski, Jim	NO
5	Gisselman, Gary	NO
6	Winters, Keene	NO
7	Rasmussen, Lisa	NO
8	Kellbach, Karen	NO
9	Oberbeck, David	NO
10	Abitz, Sherry	NO
11	Mielke, Robert	NO

Public Comment or suggestions (for items not on the agenda).

Melissa Dotter reminded Council of the AOD Partnership Legislative Breakfast this Friday to talk about issues related to substance abuse, tobacco and obesity prevention.

Adjourn

11/12/2013 7:39:13 PM

Motion by Rasmussen, second by Kellbach to adjourn. Meeting adjourned at 7:40 p.m.

Yes Votes: 11 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>District</u>	<u>Aldersperson</u>	<u>Vote</u>
1	Nagle, William	YES
2	Wagner, Romey	YES
3	Nutting, David E.	YES
4	Brezinski, Jim	YES
5	Gisselman, Gary	YES
6	Winters, Keene	YES
7	Rasmussen, Lisa	YES
8	Kellbach, Karen	YES
9	Oberbeck, David	YES
10	Abitz, Sherry	YES
11	Mielke, Robert	YES

James E. Tipple, Mayor
Toni Rayala, City Clerk

**RESOLUTION OF THE CAPITAL IMPROVEMENTS & STREET
MAINTENANCE COMMITTEE**

Approving Agreement for the Management and Maintenance of a Stormwater facility (UAS Labs, LLC, formerly APN Labs, Inc.)

Committee Action: Approved 5-0

Fiscal Impact: None.

File Number: 12-1212

Date Introduced: November 26, 2013

WHEREAS, your Capital Improvements and Street Maintenance Committee met on October 22, 2012 to review the agreement and recommends approval of an Agreement for the Management and Maintenance of a Stormwater Facility for UAS Labs, LLC, for stormwater facilities on their property at 555 North 72nd Avenue; now therefore

BE IT RESOLVED the Common Council of the City of Wausau does hereby approve the Agreement, a copy of which is attached hereto and incorporated herein by reference, and the City Clerk is hereby instructed to have the agreement recorded in the office of the Marathon County Register of Deeds.

Approved:

James E. Tipple, Mayor

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Date of Meeting: October 22, 2012, at 5:15 p.m. in the Council Chambers of City Hall.

Members Present: Rasmussen, Abitz, Gisselman, Kellbach, Mielke

Also Present: Marquardt, Lenz, Wesolowski, Gehin

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Noting the presence of a quorum, at approximately 5:15 p.m. Chairperson Rasmussen called the meeting to order.

CONSENT AGENDA

- A. Approve minutes of the September 11, 2012 meeting.**
 - B. Authorize Downtown Snow Removal.**
 - C. Approve Stormwater Maintenance Agreement for Kocourek Subaru at 2600 North 20th Avenue.**
 - D. Approve Stormwater Maintenance Agreement for APN Labs at 555 North 72nd Avenue.**
 - E. Approve Stormwater Maintenance Agreement for Aspirus Wausau Hospital at 425 Pine Ridge Boulevard.**
 - F. Approve Stormwater Maintenance Agreement for Stettin Drive Self Storage at 4305 Stettin Drive.**
 - G. Approve utility easement at 503 Grand Avenue, 506 Seymour Street at 606 East Thomas Street.**
-

Abitz asked for Items B and E to be removed from the consent agenda. Kellbach moved to approve Items A, C, D, F and G on the consent agenda. Mielke seconded and the motion carried unanimously 5-0.

Abitz questioned why there was a drastic change in price between the 2010-2011 and 2011-2012 downtown snow removal rates. Marquardt explained the amount of snow and how long it takes the contractor to remove the snow determines the rate. Abitz moved to approve authorization of downtown snow removal. Kellbach seconded and the motion carried unanimously 5-0.

Abitz stated she will abstain from voting on Item E as she works at Aspirus. Kellbach moved to approve the Stormwater Maintenance Agreement for Aspirus Wausau Hospital at 425 Pine Ridge Boulevard. Mielke seconded and the motion carried 4-0 with 1 abstention.

Agenda Item No.

1D

STAFF REPORT TO CISM COMMITTEE - October 22, 2012

AGENDA ITEM

Approve Stormwater Maintenance Agreement for APN Labs at 555 North 72nd Avenue

BACKGROUND

CWE, Inc. has developed site plans for a building addition and parking lot improvements to APN Labs located southeast of the Stettin Drive and N. 72nd Avenue intersection. Construction of water quality swales, storm sewer and a detention/infiltration basin will assist the site in meeting the City and DNR stormwater requirements. To ensure properly functioning post-stormwater facilities year after year, the City requires the owner to sign a maintenance agreement, making the owner inspect and maintain the facilities on a bi-annual basis. The maintenance agreement is attached for your review.

FISCAL IMPACT

None

STAFF RECOMMENDATION

Staff recommends approval of the stormwater maintenance agreement.

Staff contact: Sean Gehin 715-261-6748

AGREEMENT

Document No.

Document Title

AGREEMENT FOR THE MANAGEMENT AND MAINTENANCE OF A STORMWATER FACILITY

THIS AGREEMENT made this 4th day of November, 2013, by and between the City of Wausau, a municipal corporation of the State of Wisconsin, hereinafter referred to as "CITY", and UAS Labs, LLC, a limited liability company organized under the laws of the State of Wisconsin, hereinafter referred to as "OWNER";

WITNESSETH:

WHEREAS, CITY has an interest in and an obligation for the development, management, and maintenance of stormwater facilities within the corporate limits of the City of Wausau, which interest and obligation is evidenced in CITY's stormwater management ordinance and in this agreement which is being entered into pursuant to that ordinance; and

WHEREAS, OWNER wishes to construct certain buildings on land in the City of Wausau, and as an inducement for CITY to grant to OWNER a permit to construct these improvements, OWNER wishes to enter into this agreement for the management and maintenance of a stormwater facility; and

WHEREAS, the specific provision of the Wausau Municipal Code which provides for stormwater management is Chapter 15.56 of the Wausau Municipal Code, which code provides for the routine and extraordinary post construction maintenance of a stormwater management facility, and such a facility is being herein installed for the use and benefit of the development of OWNER's property, and this agreement will specifically provide for the management and maintenance of that stormwater facility.

NOW, THEREFORE, the parties hereto agree as follows:

1. That attached hereto, and incorporated herein by reference, is "Exhibit A," a map upon which there is located certain improvements which is the subject of this agreement.
2. OWNER specifically agrees to maintain the stormwater facilities in accordance with the schedules and procedures set forth in "Exhibit B" attached hereto and incorporated herein by reference.
3. OWNER specifically grants CITY access to, from and across the property encompassed in "Exhibit A" in order to evaluate and inspect the stormwater facilities, which evaluation and inspection will, from time to time, be necessary in order to ascertain that the practices concerning management and maintenance are being followed pursuant to CITY's stormwater management ordinances; CITY shall maintain, as a public record, the results of all site inspections, and shall recommend any corrective actions required to bring the stormwater management practices into proper operating condition.
4. Upon notification to OWNER that maintenance deficiencies exist on property, any corrective actions shall be undertaken by OWNER within a time frame as set forth by CITY, which time frame will be reasonable; should OWNER not satisfactorily complete any directives of CITY, as identified in any inspection report or directive, within the time frame provided by CITY, then the parties agree that CITY shall complete any corrective actions and the cost of those actions, including any administrative charges, shall be paid in full by OWNER or, in lieu thereof, shall be placed as a special assessment on the tax rolls of all of the property described on "Exhibit A" pursuant to Wisconsin Statutes.

Recording Area

Name and Return Address
City of Wausau Engineering Dept.
407 Grant Street
Wausau, WI 54403

PIN:

5. This agreement is being entered into pursuant to the provisions of Chapter 15.56 of the city ordinances of the City of Wausau, and the parties agree that OWNER will be bound by these provisions or any future amendments to these provisions or any separate provisions relating to stormwater management.
6. These covenants, agreements, and obligations provided for in this agreement shall travel with the land and be binding upon OWNER, its successors and assigns in perpetuity.

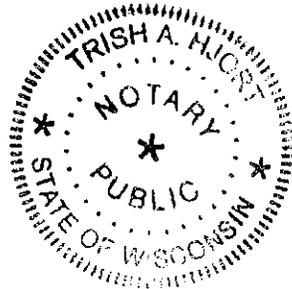
OWNER: UAS Labs, LLC
 By: *Kevin Mehring*
 Kevin Mehring

CITY OF WAUSAU:

By: _____
 James E. Tipple, Mayor
 By: _____
 Toni Rayala, Clerk

STATE OF WISCONSIN)
) ss.
 COUNTY OF ~~MARATHON~~ DANE

Personally came before me this 12th day of November, 2013 the above-named Kevin Mehring, of UAS Labs, LLC, to me known to be the person who executed the foregoing instrument and acknowledged the same.
Kevin Mehring



Trish A. Hjert
 Notary Public, Wisconsin
 My commission: 9.21.2014

STATE OF WISCONSIN)
) ss.
 COUNTY OF MARATHON)

Personally came before me this _____ day of _____, 20____, the above-named James E. Tipple, Mayor, and Toni Rayala, Clerk of the City of Wausau, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

 Notary Public, Wisconsin
 My commission: _____

EXHIBIT B
AGREEMENT FOR THE MANAGEMENT AND MAINTENANCE
OF A STORM WATER FACILITY
UAS Labs, LLC

Storm Water Facilities

- Storm water facilities are identified on Exhibit A.

Storm Water Facility Maintenance Schedule and Procedures

The Owner, UAS Labs, LLC, will be responsible for the inspection and maintenance of the following structural and non-structural measures:

(a) Grass Swales

- Mow, remove trash, brush, trees, and accumulated sediment.
- Reseed any dead grass or other vegetation as necessary.
- Inspect riprap at the ends of the drainage swales. Replace riprap as necessary.

(b) Detention Basin

- Mow, remove trash, brush, trees, and accumulated sediment.
- Reseed any dead grass or other vegetation as necessary.
- Inspect and repair any eroded areas on or around the embankment, spillway, and pipes.
- Outlet Structure – remove any accumulated debris and sediment and inspect and repair any damage to the structure and pipes.
- Inspect riprap at the spillway and the end of the outlet pipe. Replace riprap as necessary.

(c) Culverts

- Remove any accumulated debris and sediment and repair any damage to the culverts.
- Inspect riprap at the ends of the culverts. Replace riprap as necessary.

The above inspection and repair measures will be performed after any major storm exceeding one inch of rainfall and at minimum semi-annually in early spring and autumn.

**RESOLUTION OF THE CAPITAL IMPROVEMENTS & STREET
MAINTENANCE COMMITTEE**

Approving Agreement for the Management and Maintenance of a Stormwater facility (Subway)

Committee Action: Approved 5-0

Fiscal Impact: None.

File Number: 13-0412

Date Introduced: November 26, 2013

WHEREAS, your Capital Improvements and Street Maintenance Committee met on November 6, 2013 to review the agreement and recommends approval of an Agreement for the Management and Maintenance of a Stormwater Facility for Subway, for stormwater facilities on their property at 1609 Merrill Avenue; now therefore

BE IT RESOLVED the Common Council of the City of Wausau does hereby approve the Agreement, a copy of which is attached hereto and incorporated herein by reference, and the City Clerk is hereby instructed to have the agreement recorded in the office of the Marathon County Register of Deeds.

Approved:

James E. Tipple, Mayor

CAPITAL IMPROVEMENTS AND STREET MAINTENANCE COMMITTEE

Date of Meeting: November 6, 2013, at 5:30 p.m. in the Council Chambers of City Hall.

Members Present: Rasmussen, Abitz, Gisselman, Kellbach, Mielke

Also Present: Marquardt, Lenz, Wesolowski, Gehin

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Noting the presence of a quorum, at approximately 5:30 p.m. Chairperson Rasmussen called the meeting to order.

CONSENT AGENDA

A. Approve minutes of the October 10, 2013, meeting

B. Approve Stormwater Maintenance Agreement for Subway at 1609 Merrill Avenue

Mielke moved to approve the consent agenda items. Kellbach seconded and the motion carried unanimously 5-0.

AGENDA ITEM
Approve Stormwater Maintenance Agreement for Subway at 1609 Merrill Avenue
BACKGROUND
<p>The construction of a Briq's Soft Serve and Subway has been on-going since this summer at 1605 and 1609 Merrill Avenue. The new development will include two new buildings, shared asphalt parking lot, curb and gutter, sidewalk and on-site stormwater best management practices (BMP's). The stormwater best management practices, which include storm sewer, inlets, riprap swale and wet detention basin, will capture, convey, treat and store the runoff from the site. To ensure properly functioning stormwater facilities year after year, the City requires the owner to sign a maintenance agreement, making the owner inspect and maintain the facilities on a bi-annual basis. The maintenance agreement is attached for your review.</p>
FISCAL IMPACT
None
STAFF RECOMMENDATION
Staff recommends approval of the stormwater maintenance agreement.
Staff contact: Sean Gehin 715-261-6748

Document No.

AGREEMENT

Document Title

AGREEMENT FOR THE MANAGEMENT AND MAINTENANCE OF A STORMWATER FACILITY

THIS AGREEMENT made this _____ day of _____, 20____, by and between the City of Wausau, a municipal corporation of the State of Wisconsin, hereinafter referred to as "CITY", and JSM of Wausau, LLC

_____ a corporation organized under the laws of the State of Wisconsin, hereinafter referred to as "OWNER";

WITNESSETH:

WHEREAS, CITY has an interest in and an obligation for the development, management, and maintenance of stormwater facilities within the corporate limits of the City of Wausau, which interest and obligation is evidenced in CITY's stormwater management ordinance and in this agreement which is being entered into pursuant to that ordinance; and

WHEREAS, OWNER wishes to construct certain buildings on land in the City of Wausau, and as an inducement for CITY to grant to OWNER a permit to construct these improvements, OWNER wishes to enter into this agreement for the management and maintenance of a stormwater facility; and

WHEREAS, the specific provision of the Wausau Municipal Code which provides for stormwater management is Chapter 15.56 of the Wausau Municipal Code, which code provides for the routine and extraordinary post construction maintenance of a stormwater management facility, and such a facility is being herein installed for the use and benefit of the development of OWNER's property, and this agreement will specifically provide for the management and maintenance of that stormwater facility.

NOW, THEREFORE, the parties hereto agree as follows:

1. That attached hereto, and incorporated herein by reference, is "Exhibit A," a map upon which there is located certain improvements and also a "detention pond" which is the subject of this agreement.
2. OWNER specifically agrees to maintain the detention pond in accordance with the schedules and procedures set forth in "Exhibit B" attached hereto and incorporated herein by reference.
3. OWNER specifically grants CITY access to, from and across the property encompassed in "Exhibit A" in order to evaluate and inspect the pond and, in addition to the detention pond, any other stormwater facilities, which evaluation and inspection will, from time to time, be necessary in order to ascertain that the practices concerning management and maintenance are being followed pursuant to CITY's stormwater management ordinances; CITY shall maintain, as a public record, the results of all site inspections, and shall recommend any corrective actions required to bring the stormwater management practices into proper operating condition.
4. Upon notification to OWNER that maintenance deficiencies exist on property, any corrective actions shall be undertaken by OWNER within a time frame as set forth by CITY, which time frame will be reasonable; should OWNER not satisfactorily complete any directives of CITY, as identified in any inspection report or directive, within the time frame provided by CITY, then the parties agree that CITY shall complete any corrective actions and the cost of those actions, including any administrative charges, shall be paid in full by OWNER or, in lieu thereof, shall be placed as a special assessment on the tax rolls of all of the property described on "Exhibit A" pursuant to Wisconsin Statutes.

Recording Area

Name and Return Address

City of Wausau Engineering Dept.
407 Grant Street
Wausau, WI 54403

PIN: 291.2907.232.0968

5. This agreement is being entered into pursuant to the provisions of Chapter 15.56 of the city ordinances of the City of Wausau, and the parties agree that OWNER will be bound by these provisions or any future amendments to these provisions or any separate provisions relating to stormwater management.
6. These covenants, agreements, and obligations provided for in this agreement shall travel with the land and be binding upon OWNER, its successors and assigns in perpetuity.

OWNER:

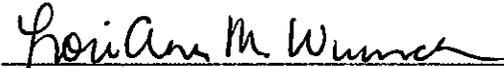
By: 
MARK S. MILKOWSKI
 By: JSM OF WAUSAU, LLC

CITY OF WAUSAU:

By: _____
 James E. Tipple, Mayor
 By: _____
 Toni Rayala, Clerk

STATE OF WISCONSIN)
) ss.
 COUNTY OF MARATHON)

Personally came before me this 23rd day of October, 2013, the above-named Mark S. Milkowski and _____ of JSM of Wausau, LLC, LLC, to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.


 Lori Ann M. Wunsch
 Notary Public, Wisconsin
 My commission: March 9, 2014

STATE OF WISCONSIN)
) ss.
 COUNTY OF MARATHON)

Personally came before me this _____ day of _____, 20____, the above-named James E. Tipple, Mayor, and Toni Rayala, Clerk of the City of Wausau, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

 Notary Public, Wisconsin
 My commission: _____

EXHIBIT A

See Grading & Drainage Exhibit

EXHIBIT B

STORM WATER FACILITIES MAINTENANCE SCHEDULE AND PROCEDURES FOR BRIQ'S AND SUBWAY DEVELOPMENTS

The Land Owner, JSM of Wausau, LLC, their successors, and assigns, shall inspect and maintain the following structural and/or non-structural measures. Maintenance inspections by the Owner shall take place at a minimum of twice per year, following Owner's acceptance of the Project from the Site Contractor. Owner shall maintain a written inspection and maintenance log.

Maintenance and inspection shall be performed within the stormwater facilities and their outlet structures on the site, on-site storm sewer, culverts, and grassed swales.

Maintenance at this location shall consist of the following tasks:

1. **DEBRIS**: Removal of trash and debris should be done on a regular basis to maintain aesthetics and functionality of the stormwater facilities and grassed swales.
2. **STORM AND OUTLET STRUCTURES**: Remove accumulated sediment and/or debris from the outlet structures of the stormwater facilities, storm sewer pipes, culverts, and grassed swales.
3. **RIPRAP**: Inspect riprap and replace as may be needed to maintain integrity and a clean appearance of riprap.
4. **MOWING**: Mow the swales and perimeter areas to promote drainage, aesthetics, and control weed growth. Do not allow brush or trees to grow within the interior pond storage area or exterior backslopes of the pond.
5. **DRAINAGE SWALES**: Maintain free-drainage within drainage swales on the site.
6. **POND EMBANKMENTS AND SIDE SLOPES**: Due to the space constraints on the property, the pond side slopes and back slopes have been steepened. These side slopes and back slopes should be inspected for sloughing and/or signs of seepage. Prompt repair will be needed if sloughing and/or seepage has been observed.
7. **WET DETENTION POND**: A permanent pool depth of 5 feet has been designed for proposed pond. A clean out cycle of accumulated sediment is recommended once the permanent pool is less than 3.5 feet in depth, which typically will have to be done every 10 to 20 years depending upon the cleanliness of the upstream source water.

RESOLUTION OF THE FINANCE COMMITTEE

Approving Community Development Loan Repayment

Committee Action: Approved: 4-0

Fiscal Impact: \$0.00

File Number: 97-0312

Date Introduced: November 26, 2013

RESOLUTION

WHEREAS, on March 11, 1997 the City of Wausau’s Common Council passed a resolution authorizing the use of Community Development Departments recycled program income funds to assist the Community Development Authority with the costs associated with building a new Supportive Living Facility for low and moderate income frail, elderly persons, now known as Riverview Terrace.

WHEREAS, the loan terms were \$400,000 amortized over 20 years at 2% interest. Payments were deferred for five years, thereafter payable monthly for ten years with a balloon payment at the end of year 15. The accumulated interest to date totals \$128,000.

NOW THEREFORE BE IT RESOLVED, the Common Council of the City of Wausau hereby approves waiving of the accumulated interest and revising the repayment terms for this \$400,000 loan to state \$200,000 to be paid by June 30, 2014 and the remaining \$200,000 to be paid by June 30, 2015 from the Community Development Authority to the Community Development Department.

Approved:

James E. Tipple, Mayor

AGENDA ITEM

Community Development Loan Repayment.

BACKGROUND

In 1997 the Community Development Department lent \$400,000 of program income funds to the Community Development Authority (CDA) to assist with the cost of building a new Supportive Living Facility for low/moderate income frail, elderly persons. The loan was to be repaid over 20 years and charged 2% simple interest.

KEY ISSUES

- A resolution dated March 11, 1997 stated the \$400,000 loan would be amortized over 20 years at 2% simple interest. Loan payments were to be deferred for 5 years, with monthly payments for 10 years with a balloon payment after year 15. (see attached copy)
- Through staff turnover, this loan repayment was missed until recently.
- The Community Development Department is requesting a waiver of the accumulated interest (\$128,000).
- The Community Development Department agrees to waive the accumulated interest with a repayment terms of \$200,000 repaid by June 2014 and the remaining \$200,000 repaid by June 2015.

FINANCIAL IMPACT

There is no financial impact to the general fund. The accumulated \$128,000 would be waived from the Community Development Authority Fund and not repaid to the Community Development Department funds.

STAFF RECOMMENDATIONS

Recommendation by Director to forgive the interest rate and two \$200,000 repayments – one in 2014 and the other in 2015.

FINANCE COMMITTEE

Date and Time: Tuesday, November 12, 2013 @ 5:00 pm., Board Room

Members Present: Nagle (C), Oberbeck, Brezinski, Nutting

Members Absent: Winters

Others Present: Mielke, Wagner, Kellbach, Abitz, Rasmussen, Gisselman, Bliven, Marquardt, Tipple, Groat, Jacobson, Loy, Giese, Werth, Stratz, Hebert, Goede, Jim Mann- Ehlers

Consider approval of Community Development Loan Repayment

Ann Werth explained that years ago the City of Wausau had program income funds from the Section 17 Rental Rehab Program which is now defunct. The Community Development Authority purchased 25 houses and renovated and sold them. The funds for these houses were then used for the frail, elderly, which is now an assisted living with state licensing for 35 tenants. At the time they were short of funds so the Community Development Department lent the CDA \$400,000. It was recently discovered that through the course of time and change of personnel that it got missed and had not been paid back. She indicated the CDA is requesting that the interest of approximately \$128,000 be forgiven and that the \$400,000 would be repaid back over a period of 2014 and 2015, with a \$200,000 payment for each of those years. David Piehler, CDA Chairman, stated it is more of an equitable appeal than a legal appeal because of the oversight and also pointed out that their budget was very tight. Werth noted the money will go directly into the Community Development Department and becomes part of the revolving loan fund to be used towards administration costs and potential future projects.

Motion by Brezinski, second by Oberbeck to approve the loan repayment proposal. Motion carried 4-0.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

ORDINANCE OF HUMAN RESOURCES COMMITTEE

Amending Section 2.04.020 Common Council to reflect establishment of one alderperson for each aldermanic district

Committee Action: Approved 5-0

Ordinance Number:

Fiscal Impact: None

File Number: 97-0424

Date Introduced: November 26, 2013

The Common Council of the City of Wausau do ordain as follows:

Delete (————)

Section 1. That Section 2.04.020 Common Council, is hereby amended to read as follows:

2.04.020 Common Council. There shall be one city alderperson from each of the ~~twelve~~ aldermanic districts who shall be elected at the regular city election for a term of two years commencing on the third Tuesday of April in the year of his/her election. A person may file for both the positions of city alderperson and county supervisor and be elected to both of those positions.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall be in full force and effect from and after its date of publication.

Adopted:
Approved:
Published:
Attest:

Approved:

James E. Tipple, Mayor

Attest:

Toni Rayala, Clerk

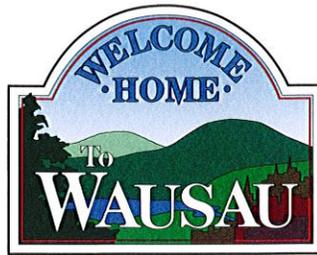
DRAFT

**CITY OF WAUSAU HUMAN RESOURCES COMMITTEE
MINUTES OF OPEN SESSION**

DATE/TIME: November 11, 2013 at 4:30 p.m.
LOCATION: City Hall (407 Grant Street) – Board Room
MEMBERS PRESENT: R. Wagner (C), G. Gisselman, B. Nagle, D. Nutting, D. Oberbeck
MEMBERS ABSENT:
Also Present: Mayor Tipple, D. Bohn, P. Czarapata, N. Giese, M. Groat,
A. Jacobson, M. Loy, G. Seubert, A. Werth, P. Peckham

Consider Amendment of Municipal Code Section 2.04.020 – Common Council. Loy said this is a housekeeping item that was overlooked when the change was made from 12 alderpersons to 11 alderperson. Motion made by Gisselman to delete the word “twelve” and add the word “eleven” to WMC 2.04.020. Second by Oberbeck. Gisselman asked how this was overlooked and what other items have been overlooked in the Municipal Code? Discussion took place on how the codes are updated and maintained, concluding that departments with expertise in the codes have been expected to make changes and updates as needed. Gisselman made a motion to amend the language of the code to not include a number, as follows: “There shall be one city alderperson from each aldermanic district who shall be elected at the regular city election for a term of two years commencing on the third Tuesday of April in the year of his/her election.” Amendment seconded by Nutting. All ayes. Vote by committee on original motion as amended. All ayes. Motion passes unanimously.

Romey Wagner
Human Resources Committee, Chair



Office of the City Attorney

Anne L. Jacobson
City Attorney

Tara G. Alfonso
Assistant City Attorney

MEMORANDUM

TO: Mayor James E. Tipple
Members of Common Council

FROM: Anne Jacobson, City Attorney 

DATE: November 19, 2013

RE: Amending Section 1.12.015 Number of Aldermanic Districts

At the request of the Clerk's office, we were asked to amend 2.04.020 of the Wausau Municipal Code, reflecting the fact that we now have eleven aldermanic districts, not twelve. The item was taken to the Human Resources Committee on November 11, 2013, and a motion was made and passed to recommend to Council that the word "twelve" be simply deleted from the ordinance:

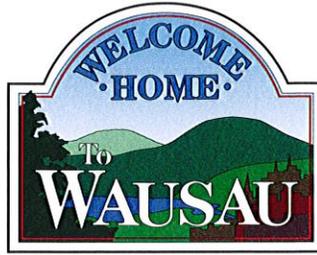
2.04.020 Common council. There shall be one city alderperson from each of the [twelve] aldermanic districts who shall be elected at the regular city election for a term of two years commencing on the third Tuesday of April in the year of his/her election. A person may file for both the positions of city alderperson and county supervisor and be elected to both of those positions.

It was an oversight that we missed also amending another ordinance, "**1.12.015 Aldermanic districts.**" The city shall be divided into *twelve* aldermanic districts, the boundaries of which shall be as hereinafter set forth:"; since this ordinance establishes the number of aldermanic districts established within the city, but was not recommended for amendment by a committee of the Common Council, I am recommending a suspension of the Council rules in that regard, and consideration be given to amending both ordinances simultaneously.

It is particularly important that the number of districts be stated in 1.12.015, since your committee recommended removal of a reference to any number in 2.04.020.

ALJ

cc Toni Rayala



Office of the City Attorney

Anne L. Jacobson
City Attorney

Tara G. Alfonso
Assistant City Attorney

HIGHLIGHTS OF REVISED DRAFT
RESIDENTIAL RENTAL LICENSING ORDINANCE
W.M.C. §16.04.039

- This ordinance provides a program for the licensing of residential rental units in the City of Wausau. The program will be administered by the City's Division of Inspection and Zoning.
- The ordinance makes it unlawful for an owner of a dwelling unit to lease that unit to another person unless the owner has a valid residential rental license.
- Annual license fees are proposed at:

\$30.00	Single dwelling unit
\$60.00	Duplex (per structure)
\$30.00 per building plus \$15.00 per unit	3 or more dwelling units in one building
- The ordinance will not apply to rest homes, convalescent homes, nursing homes, hospitals, assisted living centers, hotels, motels, or properties owned or operated by the City of Wausau or its Community Development Authority. Also added to clarify the exemption at the request of the Public Health & Safety Committee are community-based residential facilities, adult homes, and other facilities licensed or certified by the Wisconsin Department of Health Services.
- The ordinance will not apply to a rented living space with a term of lease which is less than 30 days.
- A waiver from the provisions of the ordinance may be obtained for the rental of a single family residence that is to be leased on a one time basis for a period of six (6) months or less upon approval of the PH&S Committee and the Common Council.
- A license will be issued, among other things, after inspection by the Division of Inspection and Zoning and its issuance of a "Certificate of Compliance." A Certificate of Compliance will be issued after a determination that the observable conditions of the dwelling or dwelling unit conform to the requirements of the municipal code.
- The Division of Inspection and Zoning may issue a provisional license to an owner at its discretion after review of the owner's application for a license and the past code violation history of a dwelling or dwelling unit and the owner. This is an important option particularly during the transition period of the licensing program to allow owners to lease units and permit the City the opportunity to inspect all residential rental units.

- All owners of residential rental units, or the owner's property manager, must take a "Landlord Education Assistance Program (LEAP) in order to obtain the license. Administration of this class will be under the responsibility of the Wausau City Police Department. It designed to be a full day class. The cost of the class is proposed at \$25.00. Further information will be provided on the class by the Police Department.
- Owners must be current on the payment of personal property taxes, judgments, forfeitures and the like pursuant to W.M.C. §3.06.010 before a license will be issued.
- Certificates of Compliance will be valid for three years, thus a unit will only need to be inspected every three years, unless the Division of Inspection and Zoning subsequently finds the dwelling or unit is in violation of the housing, plumbing, electrical, fire, or zoning code, in which case the certificate may be revoked.
- A residential rental license will be valid for one year, from July 1 to June 30 of the following year.
- Neither Certificates of Compliance, nor residential rental licenses will be transferable.
- Residential rental licenses may be revoked, suspended, or non-renewed where, among other things, a Certificate of Compliance is revoked, there is a failure to comply with an order to correct a violation of the municipal code related to the dwelling or unit, a dwelling or unit is designated as a "chronic nuisance," or a landlord is designated as a "chronic nuisance landlord."
- The draft ordinance has been amended to remove the provision that a landlord may not be issued a license if it/he/she has any other dwelling subject to the ordinance which is not properly licensed.
- A residential rental license may be reinstated where it is denied, revoked, or non-renewed for failure to comply with an order of the Division of Inspection and Zoning upon request by the owner and the filing of a new application and payment of relevant fees. Where a license is denied, revoked, suspended or non-renewed for other reasons (for example, refusal to allow inspection, fraud or misrepresentation in the license application, or failure to pay required fees) an owner may not re-apply for a license for one hundred eight (180) days.
- Where a residential rental license is revoked, suspended, or non-renewed, a tenant may be eligible for rent abatement under W.M.C. §16.04.037 for 50 – 75% of the rent.
- Penalties for failing to apply for a residential rental license or renting after revocation, suspension, non-renewal or expiration of a license are proposed at not less than \$100.00 nor more than \$1,500.00 for the first violation; not less than \$500.00 nor more than \$2,000.00 for the second offense; and, not less than \$750.00 nor more than \$3,000.00 for the third or subsequent offense.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

ORDINANCE OF COMMITTEE OF THE WHOLE

Creating Section 16.04.039 Residential Rental Licensing

Committee Action:

Ordinance Number:

Fiscal Impact:

File Number: 13-1115

Date Introduced: November 26, 2013

The Common Council of the City of Wausau do ordain as follows:

Section 1. That Section 16.04.039 Residential Rental Licensing, is hereby created to read as follows:

16.04.039 Residential Rental Licensing. (a) Findings. The Wausau City Council has determined that it is necessary to establish a systematic, city-wide program for the inspection and licensing of residential rental dwelling units in the city to ensure that those units provide safe, decent and sanitary living conditions for residents living in the rental units and to prevent deterioration of those units. The City Council finds that a significant percentage of housing code complaints occur at residential rental dwelling units and that the conditions which exist at these units adversely affect the neighborhoods in which they are located and the residents living nearby. This ordinance is enacted to encourage property owners who rent residential dwelling units to exercise their responsibility to ensure that the city ordinances governing the condition and maintenance of housing are followed to prevent blighted conditions in city neighborhoods and to protect the health, safety and welfare of the public.

(b) Definitions. The following definitions shall apply in the interpretation and enforcement of this section.

(1) “Chief Inspector” shall include the designee of the Chief Inspector.

(2) “Department” means the City of Wausau Division of Inspection and Zoning.

(3) “Dwelling” means a building which includes one or more distinct living units. It does not include rest homes, convalescent homes, nursing homes, hospitals, assisted living centers, community based residential facilities, adult home and other facilities licensed or certified by the Wisconsin Department of Health Services, hotels, motels, or properties owned or operated by the City of Wausau or its Community Development Authority.

(4) “Certificate of Compliance” means a written and signed statement prepared by the Chief Inspector of the Department after an inspection has been

in made pursuant to this section that the condition of a dwelling or dwelling unit is compliance with the provisions of this municipal code.

(5) “Owner” means any person who alone or jointly or severally with others is the recorded or beneficial owner or has legal or equitable title to any dwelling or dwelling unit, or has charge, care or control of any dwelling or dwelling unit as executor, executrix, administrator, administratrix, trustee or guardian of the estate of the owner.

(6) “Person” includes an individual, a partnership, domestic or foreign limited liability company, a trust, an estate, an association, a corporation, or any other legal or commercial entity.

(7) “Sale, transfer or conveyance” means to transfer any ownership interest in a dwelling except by mortgage. The sale or transfer shall be deemed to occur upon the transfer of an ownership interest, the recording of a land contract or the exercise of an option to purchase property.

is (8) “Unit” means any independently rented living space whose term of lease is 30 days or greater.

(c) Residential Rental License Required.

(1) No owner shall lease any dwelling unit to another person unless, at the time the dwelling unit is let, the owner possesses a valid residential rental license issued by the city for the operation of that dwelling unit. Unless a dwelling unit has a valid residential rental license or a provisional residential rental license, no owner of a dwelling or dwelling unit shall permit any person to occupy the dwelling or dwelling unit as a tenant or otherwise.

(2) A residential rental license may be issued upon proof and compliance with the following:

(A) Completion of an application for a residential rental license.

(B) Issuance by the Department of a valid Certificate of Compliance for the dwelling unit to be let.

(C) Completion of the city’s Landlord Education Assistance Program (LEAP) by the owner or owner’s property manager:

(i) On or before December 31, 2015; or

(ii) Within six (6) months of obtaining an initial residential rental license issued by the city.

(D) Payment of the fees as set forth in section 3.40.010(a). All fees are non-refundable and are not pro-rated for any partial license year.

(3) Each residential rental license is valid from July 1st until the following June 30th. Residential rental licenses are not transferable.

receiving

(4) Any person selling, transferring or conveying an ownership interest in a dwelling or dwelling unit shall expressly inform any person acquiring or

an ownership interest in a dwelling or dwelling unit that a residential rental license is required by the city.

(5) The issuance of a residential rental license does not warrant that the dwelling or dwelling unit to which it is issued is free of ordinance violations or otherwise fit for human habitation.

(6) A residential rental license may be denied if the owner of the dwelling or dwelling unit has:

(A) Failed to provide all information required by the application form or has failed to sign the application form.

(B) Has provided false or incorrect information on the application form.

(C) Has refused to allow a Department representative to inspect the dwelling or dwelling unit or has failed to otherwise comply with the inspection provisions of subsection (e).

(D) Has failed to comply with an order to correct any condition in the dwelling or dwelling unit which violates any provision of the municipal code.

(E) Has failed to pay any delinquent charge specified in section 3.06.010.

(d) Application.

(1) An application for a residential rental license shall be filed with the Department on forms provided by the Department within 30 days of July 1 and in the case of any sale, transfer or conveyance of a dwelling unit within 30 days of any such sale, transfer or conveyance. The application shall be signed by the owner and the owner shall provide all information requested on the form which will enable the Department to contact the owner, or at the option of the owner, an agent of the owner, including the street address of the dwelling or dwelling unit to be inspected and the owner's legal name and shall be accompanied by the fee required in this section.

(2) After review of the application and the past code violation history of a dwelling or dwelling unit and the owner, the Department may issue, at its discretion, a provisional residential rental license pending inspection and issuance

of a Certificate of Compliance and residential rental license as provided in this section.

(3) Any application filed after the time provided herein shall be assessed an additional late fee as set forth in section 3.40.010(a).

(e) Inspection.

(1) Upon receipt of an application and payment of the required fee, the Department will conduct an inspection of the dwelling or dwelling unit for compliance with the provisions of the municipal code. If a provisional license is not issued for a dwelling unit, the Department shall make the inspection within 30 days of the date of the completed application unless another date is mutually agreed upon by the Department and owner.

(2) Appointments for inspections shall be scheduled by the Department. The Department shall provide notice of the time and date of the inspection by first class mail to the address provided in the application at least 21 days before the scheduled inspection date.

(3) The owner shall arrange for access to the dwelling unit and all portions the property affected by the rental of the dwelling unit and shall notify all tenants of the inspection in accordance with Wisconsin law and the lease agreement between the owner and the tenant. Failure to provide access to the property and dwelling unit on the agreed inspection date will subject the owner to the fees specified in section 16.04.025 and denial of the residential rental license.

(4) Inspections shall not be conducted:

(A) With a minor as the sole representative of the owner.

(B) Against the will of the tenant without the owner or the owner's agent present.

(C) Without prior notice to the tenant by the owner as required by state law or the lease agreement.

or (D) In an occupied dwelling unit without the owner or owner's agent tenant being present.

(5) Any municipal code violations identified in the inspection for a residential rental license shall be abated within the time ordered by the Department.

lease

(6) The first inspection of a newly constructed dwelling unit intended for
may be waived by the Chief Inspector of the Department for a period of up to 5
years after the issuance of the initial Certificate of Occupancy by the Department.
Such waiver does not relieve the owner of any other obligations of this section or
the municipal code.

(f) Issuance of Certificate of Compliance.

(1) After inspection, the Department shall issue a Certificate of Compliance upon making a determination that the observable conditions of the dwelling or dwelling unit conform to the requirements of the municipal code. The certificate shall specify the date of issuance, the address of the dwelling unit to which it applies and the name of the owner. A certificate is not transferable. The certificate does not grant the owner the privilege of letting the dwelling unit for residential occupancy, but must be accompanied by a valid residential rental license. All violations of the municipal code shall be corrected prior to issuance of a Certificate of Compliance.

(2) A certificate shall be valid for three (3) years. If after issuance of a Certificate of Compliance, the Department subsequently finds the dwelling or unit has conditions which affect safe, decent and sanitary living conditions of persons occupying a dwelling unit or violate the provisions of the housing, plumbing, electrical, fire, or zoning code, the Department may revoke the Certificate of Compliance.

(g) Waiver. A waiver may be given from the provisions of this section for the rental of a single family residence that is to be leased on a one time basis for a period of six (6) months or less upon the written request of the owner to the Public Health and Safety Committee and as may be approved by the Public Health and Safety Committee and the common council in its sole discretion. Such single family residence continues to be subject to all other provisions of the municipal code including the housing, plumbing, electrical, fire and zoning codes.

(h) Revocation, Suspension, or Non-renewal of Residential Rental License.

renew

(1) The Chief Inspector of the Department may revoke, suspend, or non-renew a residential rental license for violations of this section including:

(A) Failure to comply with an order of the Department to correct any condition in the dwelling or dwelling unit which violates any provision of the municipal code.

(B) Revocation of the Certificate of Compliance.

(C) Fraud, misrepresentation, or false statement contained in the residential rental license application.

(D) Failure to pay any fees required to be paid under this section.

(E) Refusal to allow a Department representative to inspect the dwelling or dwelling unit, or other failure to comply with the inspection provisions of subsection (e).

(F) Designation of the dwelling or dwelling unit as a chronic nuisance premises under section 9.24.070.

(G) Designation of the owner as a chronic nuisance landlord under section 9.24.070.

(2) No owner shall lease a dwelling unit to another person after the residential rental license is revoked, suspended, or non-renewed. Upon revocation, suspension, or non-renewal of a residential rental license, the Department shall immediately notify the tenant(s) of the affected dwelling unit that the owner does not have a rental license and that the tenant may be eligible for rent abatement under section 16.04.037.

(3) Whenever an owner wishes to appeal the decision of the Chief Inspector of the Department to revoke, suspend, or non-renew a residential rental license the owner shall, within ten business (10) days of the notice of the revocation, suspension, or non-renewal, deliver to the city clerk, a written objection, addressed to the Public Health and Safety Committee, stating specific reasons for contesting the decision. Upon receipt of the written objection, the matter shall be placed on the agenda for the Public Health and Safety Committee for a review hearing at the next regular meeting, unless the appeal is filed within four (4) days of the next meeting in which case it shall be heard at the following meeting. The decision of the Public Health and Safety Committee shall constitute a final decision. The city elects not to be bound by Chapter 68, Wisconsin Statutes with respect to administrative procedure in this regard.

(4) If the owner wishes to further contest the determination, he or she may, within thirty (30) days of receiving the written decision of the Public Health and Safety Committee seek a review of the decision by certiorari.

(i) Reinstatement of Residential Rental License. Where a residential rental license was denied, revoked, or non-renewed for failure to comply with an order of the Department to correct any condition in the dwelling or dwelling unit which violates any provision of the municipal code, an owner may seek reinstatement of the residential rental license upon the filing of a new application for the dwelling unit and payment of a reinstatement fee as set forth

in

section 3.40.010(a) in addition to the application fee. Where a residential rental license was denied, revoked, or non-renewed for any reason other than failure to comply with an order of the Department to correct any condition in the dwelling or dwelling unit, the owner may not re-apply for a residential rental license for one hundred eighty (180) days from the date of the denial, revocation, suspension or non-renewal. A residential rental license that has been suspended may be reinstated upon compliance with the requirements of the Chief Inspector of the Department which formed the basis of the suspension and payment of the reinstatement fee.

(j) Remedies and Application of Other Provisions.

(1) The remedies provided in this section are not to be construed to be exclusive of any other remedy under the municipal code, and the Department may take further actions to ensure compliance with this section including but not limited to seeking injunctive relief, obtaining inspection warrants.

(2) Nothing in this section limits, impairs, alters or extends the rights and remedies of persons in the relationship of landlord and tenant that exists under applicable law.

(3) Nothing in this section shall be construed to limit the authority of the Department to perform housing inspections in accordance with this code or enforcing any other provision of state or federal law.

(k) Penalty.

(1) Any owner failing to apply for a residential rental license for a dwelling unit or who lets a dwelling unit to another person after the residential rental license is revoked, suspended, non-renewed or expired, shall be subject to a forfeiture of not less than \$100.00 nor more than \$1,500.00 for the first violation; not less than \$500.00 nor more than \$2,000.00 for the second offense; and not less than \$750.00 nor more than \$3,000.00 for the third or subsequent offense. Each day that a violation continues to exist constitutes a separate offense.

(2) An owner failing to comply with any other provisions of this section shall be subject to the penalties provided in section 16.04.040.

(l) Severability. If any provision or portion of this section is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this section shall not be affected thereby.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall be in full force and effect from and after its date of publication.

Adopted:
Approved:
Published:
Attest:

Approved:

James E. Tipple, Mayor

Attest:

Toni Rayala, Clerk

RESOLUTION OF THE COMMITTEE OF THE WHOLE

Authorizing the addition of fees to the City of Wausau Fees and Licenses Schedule adopted pursuant to Wausau Municipal Code §3.40.010(a)

Committee Action:

Fiscal Impact:

File Number: 13-1109

Date Introduced: November 26, 2013

RESOLUTION

WHEREAS, the Common Council of the City of Wausau has adopted a Residential Rental Licensing Program set forth at W.M.C. §16.04.039 establishing a systematic, city-wide program for the inspection and licensing of residential rental dwelling units in the city to ensure that those units provide safe, decent and sanitary living conditions for residents living in the rental units and to prevent deterioration of those units; and

WHEREAS, effective implementation of that Residential Rental Licensing Program requires the adoption of various fees; and

WHEREAS, the City of Wausau has adopted a comprehensive Fees and License Schedule at W.M.C. §3.40.010; and

WHEREAS, the Committee of the Whole, at its November 26, 2013, meeting, recommends that the City adopt various fees to be charged under the newly adopted Residential Rental Licensing Program as set forth in the attached Exhibit and incorporate these as part of the City of Wausau Fees and Licenses Schedule.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Wausau, that the fees set forth in the attached Exhibit are hereby adopted and incorporated into the City of Wausau Fees and Licenses Schedule adopted pursuant to W.M.C. §3.40.010.

Approved:

James E. Tipple, Mayor

CITY OF WAUSAU

RESIDENTIAL RENTAL LICENSING FEE SCHEDULE

Category	Fee
Landlord Education Assistance Program (LEAP)	\$25.00
Annual residential rental license fees: <ul style="list-style-type: none">■ Single dwelling unit■ Duplex (two dwelling units contained in one dwelling) per structure■ 3 or more dwelling units in one building■ Late fee per each late application	\$30.00 \$60.00 \$30.00 per building plus \$15 per unit \$100.00
Reinstatement fee	\$150.00
Residential rental license inspection fees: <ul style="list-style-type: none">■ First inspection■ Second inspection ■ Missed inspection appointments/failure to allow access	No charge No charge if violation corrected \$60.00 if not corrected \$35.00

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

ORDINANCE OF COMMITTEE OF THE WHOLE	
Amending Section 16.04.037 Rent Abatement as affected by adoption of Residential Rental Licensing ordinance	
Committee Action:	Ordinance Number:
Fiscal Impact: None	
File Number: 12-0206	Date Introduced: November 26, 2013

The Common Council of the City of Wausau do ordain as follows:

Add ([redacted])

Section 1. That Section 16.04.037 Rent Abatement, is hereby amended to read as follows:

16.04.037 Rent Abatement

....

(c) Definitions.

....

(5) “Eligible tenant(s)” means any current tenant(s) of a landlord of residential premises where the landlord has had a residential rental license denied, revoked, suspended or non-renewed, or fails to comply with an order of the Inspection and Zoning Division of the Department of Engineering to correct a rent impairing violation by the original due date in the orders unless that date is found unreasonable by the Public Health and Safety Committee, provided that the tenant has lived in an affected dwelling unit for some portion of the time period from the date of the initial inspection by the building inspector to the close of the thirty (30) day period during which a request for abatement hearing may be filed. Any tenant, to be an eligible tenant, must have a valid rental contract with the landlord and must have the landlord’s authorization to occupy the property.

....

(k) Effective Date of Ordinance.

Violation	Description	% of Abatement
WMC 16.04.039	Rental of a residential dwelling unit after denial, revocation, suspension or non-renewal of residential rental license	50-75%

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall be in full force and effect from and after its date of publication.

Adopted:
Approved:
Published:
Attest:

Approved:

James E. Tipple, Mayor

Attest:

Toni Rayala, Clerk

RESOLUTION OF THE COMMITTEE OF THE WHOLE

Adopting the 2014 City of Wausau Budget and General Property Tax to Support Same.

Committee Action: Approved 4-0

File Number: 13-1109 **Date Introduced:** November 26, 2013

WHEREAS, the Finance Committee conducted budget meetings to review the budget for the City of Wausau, and

WHEREAS, the Finance Committee recommended adoption of the budget which provides the necessary appropriations to operate all functions of city government, and

WHEREAS, a public hearing was conducted at the November 12, 2013 Council meeting to obtain public input, and

BE IT RESOLVED, by the Common Council of the City of Wausau, the 2014 budget, a summary of which is attached, is hereby adopted, and

BE IT FURTHER RESOLVED, that this summary is supported by a line item detail budget which by this reference is made part of this resolution and represents the official city budget, and

BE IT FURTHER RESOLVED, there is hereby levied a tax of \$23,582,800 including TIF upon all taxable property within the City of Wausau, as returned by the Assessor in the year 2013, for the uses and purposes as set forth in said budget; and the City Treasurer be and is hereby authorized and directed to spread the tax levy upon the current tax roll of the City of Wausau, and

BE IT FURTHER RESOLVED, the City Treasurer be and is hereby authorized and directed to spread the additionally certified State, County, and Schools tax levies upon the current tax roll of the City of Wausau as indicated in the tax levy certifications.

Approved:

Jim Tipple, Mayor

**CITY OF WAUSAU 2014 BUDGET
COMBINED STATEMENT OF EXPENDITURES - BY ACTIVITY (ALL FUNDS)**

	2011 ACTUAL	2012 ACTUAL	2013 ADOPTED BUDGET	2013 MODIFIED BUDGET	ESTIMATED ACTUAL	2014 PROPOSED BUDGET	FINANCE COMMITTEE MODIFICATIONS	2014 RECOMMENDED BUDGET
GENERAL GOVERNMENT								
Council	\$104,693	\$104,687	\$100,242	\$100,242	\$99,776	\$115,297		\$115,297
Mayor	237,541	234,385	226,468	226,468	226,440	229,680		\$229,680
Customer Service	1,267,416	1,369,822	1,317,767	1,348,767	1,294,035	1,372,877		\$1,372,877
City County Information Technology	578,144	572,724	612,610	612,610	605,654	675,797		\$675,797
Property Assessment	567,292	557,814	577,842	583,842	585,961	629,047		\$629,047
Legal Affairs	378,972	460,202	414,899	451,399	462,865	508,901		\$508,901
Human Resources	295,125	362,263	279,637	306,637	303,340	293,597		\$293,597
Municipal Court	126,487	124,588	122,799	122,799	123,573	124,931		\$124,931
Liability Insurance Fund	1,008,122	991,218	1,030,000	1,030,000	881,853	894,700		\$894,700
Employee Benefits Insurance Funds		5,741,545	6,130,336	6,130,336	5,526,457	5,516,200		\$5,516,200
Public Access Fund	7,476	15,846	47,190	47,190	42,043	39,190		\$39,190
Unclassified	168,449	253,991	164,325	184,325	229,400	165,675		\$165,675
Total General Government	\$4,739,717	\$10,789,085	\$11,024,115	\$11,144,615	\$10,381,397	\$10,565,892	\$0	\$10,565,892
PUBLIC SAFETY								
Police Department	\$8,496,547	\$8,413,302	\$8,423,329	\$8,489,280	\$8,521,269	\$8,531,499	\$126,000 ¹	\$8,657,499
Fire Department	6,408,365	6,402,732	6,351,742	6,369,542	6,356,966	6,307,376		\$6,307,376
Hazardous Materials Contract Fund	102,565	109,656	22,957	117,757	87,318	84,351		\$84,351
Animal Control Fund				118,450	119,402	127,614		\$127,614
EMS Grant Fund	7,282	1,033	8,000	8,000	8,000	8,000		\$8,000
Total Public Safety	15,014,759	14,926,723	14,806,028	15,103,029	15,092,955	15,058,840	126,000	\$15,184,840
TRANSPORTATION								
Airport	\$247,284	\$309,398	\$192,775	\$192,775	\$305,005	\$323,850		\$323,850
Public Works	8,412,890	7,998,367	8,412,576	8,465,776	8,258,966	8,394,342		\$8,394,342
Metro Ride	4,049,837	3,557,036	3,388,706	3,388,706	3,153,408	3,320,536		\$3,320,536
Motor Pool Fund	2,714,399	2,755,397	2,685,247	2,685,247	2,898,507	2,966,376		\$2,966,376
Parking	1,887,449	1,746,005	1,834,983	1,834,983	1,749,041	1,828,060		\$1,828,060
Total Transportation	\$17,311,859	\$16,366,203	\$16,514,287	\$16,567,487	\$16,364,927	\$16,833,164	\$0	\$16,833,164
SANITATION, HEALTH & WELFARE								
Refuse Collection	\$1,268,122	\$1,402,297	\$1,396,669	\$1,396,669	\$1,428,000	\$1,481,300		\$1,481,300
Recycling Program	608,041	671,093	621,966	621,966	621,931	646,324		\$646,324
Water Utility	4,354,278	4,276,606	4,662,671	4,662,671	4,655,210	4,860,758		\$4,860,758
Wastewater Utility	4,337,577	4,215,139	4,706,846	4,706,846	4,764,218	4,902,498		\$4,902,498
Holtz Krause Fund	55,892	53,748			35,257	36,440		\$36,440
Total Sanitation, Health & Welfare	\$10,623,910	\$10,618,883	\$11,388,152	\$11,388,152	\$11,504,616	\$11,927,320	\$0	\$11,927,320
ECONOMIC/COMMUNITY DEVELOPMENT								
TID Number Two Fund	736,175	766,599	634,117	634,117	380,930	884,099		\$884,099
TID Number Three Fund	7,537,747	9,578,079	3,065,624	5,490,287	5,328,985	2,881,752		\$2,881,752
TID Number Four Fund	386,555	386,555	4,220	26,700	26,500			\$0
TID Number Five Fund	968,540	2,764,791	470,116	470,116	572,381	1,421,783		\$1,421,783
TID Number Six Fund	988,865	2,710,469	3,942,333	4,607,663	3,604,246	1,386,014		\$1,386,014
TID Number Seven Fund	716,183	747,598	1,183,511	1,183,511	1,095,449	1,007,267		\$1,007,267
TID Number Eight Fund		7,802	1,139,500	1,139,500	53,000	1,234,500		\$1,234,500
TID Number Nine Fund		139,167	467,804	467,804	533,262	82,868		\$82,868
TID Number Ten Fund					1,500	343,500		\$343,500
Community Development Fund	3,008,501	2,781,026	1,913,180	1,851,280	1,776,939	1,966,224		\$1,966,224
Economic Development Fund	5,768	46,392	9,000	89,000	90,000	50,000		\$50,000
Room Tax Fund	675,046	726,798	687,454	697,454	724,375	666,605		\$666,605
Total Economic/Community Development	\$15,023,380	\$20,655,276	\$13,516,859	\$16,657,432	\$14,187,567	\$11,924,612	\$0	\$11,924,612
PARKS AND RECREATION								
	\$2,310,483	\$2,264,693	\$2,292,404	\$2,302,519	\$2,284,720	\$2,419,032		\$2,419,032
DEBT SERVICE FUND								
	\$8,920,272	\$18,803,097	\$8,698,550	\$8,698,550	\$8,694,220	\$8,086,996	\$259,256 ²	\$8,346,252
CAPITAL PROJECTS FUND								
	\$6,653,464	\$7,683,095	\$4,509,124	\$7,098,981	\$6,094,095	\$9,264,003		\$9,264,003
TOTAL EXPENDITURES	\$80,597,844	\$102,107,055	\$82,749,519	\$88,960,765	\$84,604,497	\$86,079,859	\$385,256	\$86,465,115

¹ To fund two additional Police Officer Positions - One Foundation and One City Funded
² To 2014 Debt Payment for 2013C Pool Bond

CITY OF WAUSAU 2014 BUDGET
COMBINED STATEMENT OF REVENUES - BY CLASSIFICATION (ALL FUNDS)

	810 - 2011 Actual	927 - 2012 Actual	20134 - 2013 Adopted	2013 - 2013 Modified Budget	253 - 2013 Estimated Actual	20141 Proposed Budget	Finance Committee Modifications	2014 RECOMMENDED BUDGET
GENERAL FUND								
840 - TAXES	15,277,702	15,470,374	15,570,606	15,570,606	15,570,606	15,817,883	26,000	I 15,843,883
841 - TAXES	246,579	245,259	223,743	223,743	235,094	230,536		230,536
842 - INTERGOVERNMENTAL GRANTS & AID	9,023,031	8,179,251	7,979,941	7,990,056	7,998,241	8,053,492		8,053,492
843 - LICENSES & PERMITS	668,740	743,971	644,199	644,199	684,209	723,349		723,349
844 - FINES & FORFEITURES	371,580	387,646	370,800	370,800	365,000	368,000	37,000	I 405,000
845 - PUBLIC CHARGES FOR SERVICES	1,900,605	1,844,874	1,710,752	1,710,752	1,749,185	1,805,465		1,805,465
847 - INTERGOVT CHARGES FOR SERVICES	1,199,461	1,527,173	1,617,308	1,617,308	1,552,940	1,559,623		1,559,623
848 - MISCELLANEOUS REVENUE	793,095	524,824	596,960	596,960	569,728	622,510	63,000	I 685,510
849 - OTHER FINANCING SOURCES	1,841,746	1,931,725	1,979,000	1,979,000	2,004,000	2,068,494		2,068,494
TOTAL GENERAL FUND REVENUES	31,322,539	30,855,098	30,693,309	30,703,424	30,729,003	31,249,352	126,000	31,375,352
GRANTS FUND								
842 - INTERGOVERNMENTAL GRANTS & AID	1,087,196	996,702	517,000	576,000	518,000	560,000		560,000
847 - INTERGOVT CHARGES FOR SERVICES	618,837	633,981	644,319	627,136	607,000	615,000		615,000
848 - MISCELLANEOUS REVENUE	1,153,273	1,030,231	494,326	60,000	714,964	537,224		537,224
849 - OTHER FINANCING SOURCES	101,525	206,853	191,659	100,000	77,000	295,000		295,000
TOTAL GRANTS FUND REVENUES	2,960,831	2,867,767	1,847,304	1,363,136	1,916,964	2,007,224		2,007,224
ECONOMIC DEVELOPMENT FUND								
840 - TAXES	0	0	0	0	0	50,000		50,000
848 - MISCELLANEOUS REVENUE	30,968	452,832	9,000	9,000	16,500	0		0
TOTAL ECONOMIC DEV FUND	30,968	452,832	9,000	9,000	16,500	50,000		50,000
HOLTZ KRAUSE FUND								
848 - MISCELLANEOUS REVENUE	62,410	62,410	62,410	62,410	62,410	62,410		62,410
HAZARDOUS MATERIALS FUND								
842 - INTERGOVERNMENTAL GRANTS & AID	56,044	168,133	0	81,000	78,000	81,000		81,000
849 - OTHER FINANCING SOURCES	0	0	78,000	0	0	0		0
TOTAL HAZARDOUS MAT FUND	56,044	168,133	78,000	81,000	78,000	81,000		81,000
ROOM TAX FUND								
841 - TAXES	691,156	738,250	695,000	695,000	760,000	720,000		720,000
848 - MISCELLANEOUS REVENUE	0	1,251	0	0	0	0		0
TOTAL ROOM TAX FUND	691,156	739,501	695,000	695,000	760,000	720,000		720,000
PUBLIC ACCESS FUND								
843 - LICENSES & PERMITS	0	0	29,190	29,190	29,190	39,190		39,190
847 - INTERGOVT CHARGES FOR SERVICES	0	0	8,000	8,000	5,000	0		0
848 - MISCELLANEOUS REVENUE	0	751	0	0	4,050	0		0
TOTAL PUBLIC ACCESS FUND	0	751	37,190	37,190	38,240	39,190		39,190
RECYCLING FUND								
840 - TAXES	470,000	522,629	473,462	473,462	473,462	497,750		497,750
842 - INTERGOVERNMENTAL GRANTS & AID	137,391	147,904	147,904	147,904	147,904	147,974		147,974
848 - MISCELLANEOUS REVENUE	650	560	600	600	565	600		600
TOTAL RECYCLING FUND	608,041	671,093	621,966	621,966	621,931	646,324		646,324
TID 2 FUND								
841 - TAXES	736,175	766,599	634,117	634,117	635,389	629,640		629,640
EMS GRANT FUND								
842 - INTERGOVERNMENTAL GRANTS & AID	7,826	8,792	8,000	8,000	8,000	8,000		8,000
DEBT SERVICE FUND								
840 - TAXES	4,156,866	4,088,000	4,088,000	4,088,000	4,088,000	4,088,000		4,088,000
849 - OTHER FINANCING SOURCES	4,886,896	15,090,900	4,610,550	4,610,550	4,521,346	4,343,574		4,343,574
TOTAL DEBT SERVICE FUND	9,043,762	19,178,900	8,698,550	8,698,550	8,609,346	8,431,574		8,431,574
TID 3 FUND								
841 - TAXES	2,122,790	2,082,134	1,931,156	1,931,156	1,851,630	1,801,039		1,801,039
842 - INTERGOVERNMENTAL GRANTS & AID	0	0	0	0	200,000	0		0
845 - PUBLIC CHARGES FOR SERVICES	10,416	8,485	0	0	0	0		0
848 - MISCELLANEOUS REVENUE	1,219,084	178,455	14,423	14,423	37,566	14,900		14,900
849 - OTHER FINANCING SOURCES	44,088	9,005,000	0	750,000	1,108,000	0		0
TOTAL TID 3 FUND	3,396,378	11,274,074	1,945,579	2,695,579	3,197,196	1,815,939		1,815,939

CITY OF WAUSAU 2014 BUDGET
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	810 - 2011 Actual	927 - 2012 Actual	20134 - 2013 Adopted	2013 - 2013 Modified Budget	253 - 2013 Estimated Actual	20141Proposed Budget	Finance Committee Modifications	2014 RECOMMENDED BUDGET
TID 5 FUND								
841 - TAXES	1,295,597	1,282,945	1,261,015	1,261,015	1,259,989	1,262,699		1,262,699
848 - MISCELLANEOUS REVENUE	1,456	0	0	0	0	0		0
TOTAL TID 5 FUND	1,297,052	1,282,945	1,261,015	1,261,015	1,259,989	1,262,699		1,262,699
TID 6 FUND								
841 - TAXES	1,051,413	1,146,166	1,025,757	1,025,757	1,035,064	1,257,427		1,257,427
845 - PUBLIC CHARGES FOR SERVICES	7,715	5,428	0	0	0	0		0
848 - MISCELLANEOUS REVENUE	2,967	3,951	0	0	0	0		0
849 - OTHER FINANCING SOURCES	1,244,970	700,000	2,700,000	2,810,000	2,065,000	0		0
TOTAL TID 6 FUND	2,307,064	1,855,545	3,725,757	3,835,757	3,100,064	1,257,427		1,257,427
TID 7 FUND								
841 - TAXES	405,606	378,588	331,362	331,362	335,073	422,972		422,972
845 - PUBLIC CHARGES FOR SERVICES	40,846	32,317	24,317	24,317	24,317	16,000		16,000
848 - MISCELLANEOUS REVENUE	6,804	3,459	0	0	1,600	1,000		1,000
849 - OTHER FINANCING SOURCES	0	110,105	443,770	443,770	445,000	0		0
TOTAL TID 7 FUND	453,255	524,469	799,449	799,449	805,990	439,972		439,972
TID 8 FUND								
841 - TAXES	0	0	0	0	0	181,053		181,053
849 - OTHER FINANCING SOURCES	0	0	1,138,000	1,138,000	0	1,125,000		1,125,000
TOTAL TID 8 FUND	0	0	1,138,000	1,138,000	0	1,306,053		1,306,053
TID 9 FUND								
849 - OTHER FINANCING SOURCES	0	0	0	600,000	631,300	0		0
TID 10 FUND								
849 - OTHER FINANCING SOURCES	0	0	0	0	0	315,000		315,000
CAPITAL PROJECTS FUND								
840 - TAXES	658,960	320,426	337,345	337,345	337,345	371,080		371,080
842 - INTERGOVERNMENTAL GRANTS & AID	2,871,017	1,121,201	0	55,575	152,602	273,945		273,945
845 - PUBLIC CHARGES FOR SERVICES	269,158	570,662	249,000	249,000	304,400	359,000		359,000
847 - INTERGOVT CHARGES FOR SERVICES	0	15,000	0	0	0	0		0
848 - MISCELLANEOUS REVENUE	152,645	197,583	155,000	190,000	35,000	1,250,000		1,250,000
849 - OTHER FINANCING SOURCES	3,527,510	3,503,559	3,404,279	3,446,279	2,931,643	6,893,900		6,893,900
TOTAL CAPITAL PROJECTS FUND	7,479,289	5,728,431	4,145,624	4,278,199	3,760,990	9,147,925		9,147,925
WATER UTILITY FUND								
845 - PUBLIC CHARGES FOR SERVICES	4,684,042	4,816,525	4,911,724	4,911,724	4,837,024	5,087,200		5,087,200
848 - MISCELLANEOUS REVENUE	2,455	3,565	2,500	2,500	2,500	2,500		2,500
849 - OTHER FINANCING SOURCES	0	0	0	0	40,000	40,000		40,000
TOTAL WATER UTILITY FUND	4,686,497	4,820,090	4,914,224	4,914,224	4,879,524	5,129,700		5,129,700
SEWER TUILTY FUND								
845 - PUBLIC CHARGES FOR SERVICES	5,579,673	5,475,224	5,296,600	5,296,600	5,204,000	5,204,000		5,204,000
848 - MISCELLANEOUS REVENUE	9,524	6,092	6,500	6,500	6,500	6,500		6,500
849 - OTHER FINANCING SOURCES	0	0	0	0	100,000	100,000		100,000
TOTAL SEWER UTILITY FUND	5,589,196	5,481,316	5,303,100	5,303,100	5,310,500	5,310,500		5,310,500
METRO RIDE FUND								
840 - TAXES	598,786	715,289	679,289	679,289	677,597	679,289		679,289
842 - INTERGOVERNMENTAL GRANTS & AID	2,298,321	1,869,444	1,948,572	1,948,572	1,878,197	1,911,080		1,911,080
845 - PUBLIC CHARGES FOR SERVICES	6,826,998	760,294	575,584	575,584	502,736	525,855		525,855
847 - INTERGOVT CHARGES FOR SERVICES	188,250	11,124	123,282	123,282	93,254	98,811		98,811
848 - MISCELLANEOUS REVENUE	5,805	2,282	1,500	1,500	1,626	3,376		3,376
849 - OTHER FINANCING SOURCES	0	0	60,479	60,479	0	0		0
TOTAL METRORIDE FUND	9,918,160	3,358,432	3,388,706	3,388,706	3,153,410	3,218,411		3,218,411
PARKING FUND								
840 - TAXES	300,000	300,000	300,000	300,000	300,000	250,000	(26,000) /	224,000
844 - FINES & FORFEITURES	163,065	139,743	200,000	200,000	252,200	252,200		252,200
845 - PUBLIC CHARGES FOR SERVICES	778,478	1,262,618	779,600	779,600	792,900	807,630	26,000 /	833,630
848 - MISCELLANEOUS REVENUE	1,487	3,762	1,700	1,700	120	100		100
TOTAL PARKING FUND	1,243,030	1,706,123	1,281,300	1,281,300	1,345,220	1,309,930		1,309,930

CITY OF WAUSAU 2014 BUDGET
COMBINED STATEMENT OF REVENUES - BY CLASSIFICATION (ALL FUNDS)

	810 - 2011 Actual	927 - 2012 Actual	20134 - 2013 Adopted	2013 - 2013 Modified Budget	253 - 2013 Estimated Actual	20141Proposed Budget	Finance Committee Modifications	2014 RECOMMENDED BUDGET
AIRPORT FUND								
840 - TAXES	0	75,661	0	68,677	68,677	70,000		70,000
845 - PUBLIC CHARGES FOR SERVICES	0	2,883,201	8,800	8,800	11,900	11,900		11,900
848 - MISCELLANEOUS REVENUE	0	104,170	115,298	115,298	115,303	122,950		122,950
TOTAL AIRPORT FUND	0	3,063,032	124,098	192,775	195,880	204,850		204,850
ANIMAL CONTROL FUND								
843 - LICENSES & PERMITS	0	0	0	58,600	53,300	58,600		58,600
844 - FINES & FORFEITURES	0	0	0	21,930	9,000	33,495		33,495
845 - PUBLIC CHARGES FOR SERVICES	0	0	0	2,000	1,900	2,200		2,200
847 - INTERGOVT CHARGES FOR SERVICES	0	0	0	8,420	0	11,481		11,481
848 - MISCELLANEOUS REVENUE	0	0	0	27,500	15,000	0		0
TOTAL ANIMAL CONTROL FUND	0	0	0	118,450	79,200	105,776		105,776
MOTOR POOL FUND								
847 - INTERGOVT CHARGES FOR SERVICES	3,029,119	2,723,732	2,679,542	2,679,542	2,852,507	2,920,376		2,920,376
848 - MISCELLANEOUS REVENUE	107,444	82,088	27,500	27,500	46,000	46,000		46,000
TOTAL MOTOR POOL FUND	3,136,563	2,805,820	2,707,042	2,707,042	2,898,507	2,966,376	-	2,966,376
LIABILITY INSURANCE FUND								
847 - INTERGOVT CHARGES FOR SERVICES	972,274	974,524	886,400	886,400	975,000	900,000		900,000
848 - MISCELLANEOUS REVENUE	206,804	174,773	143,600	143,600	16,000	16,000		16,000
TOTAL LIABILITY INSURANCE FUND	1,179,078	1,149,297	1,030,000	1,030,000	991,000	916,000	-	916,000
EMPLOYEE BENEFITS FUND								
845 - PUBLIC CHARGES FOR SERVICES	0	324,031	12,398	12,398	21,415	19,753		19,753
847 - INTERGOVT CHARGES FOR SERVICES	0	6,053,713	357,677	357,677	4,721,679	403,647		403,647
845 - PUBLIC CHARGES FOR SERVICES	0	0	0	0	0	528,348		528,348
847 - INTERGOVT CHARGES FOR SERVICES	0	744,048	799,392	799,392	288,176	4,613,740		4,613,740
TOTAL EMPLOYEE BENEFITS FUND	0	7,121,791	1,169,467	1,169,467	5,031,270	5,565,488	-	5,565,488
GRAND TOTAL	86,205,315	105,943,239	76,318,207	77,626,856	80,115,822	84,196,760	126,000	84,322,760

1 To fund 2 additional Police Officer Postions

FINANCE COMMITTEE BUDGET SESSION MINUTES

October 22, 2013

Consider 2014 Budget

Maryanne Groat conducted a PowerPoint presentation the details of the 2014 proposed budget. Highlights: Equalized value is a decrease of 1.31%; Estimated Assessed Valuation is an increase of .22%; Estimated Assessed Tax Rate of \$8.64, an increase of 13 cents or an impact of \$13 on a home with a value of \$100,000. Additional Budget Demands are for an additional Police Officer and the Landlord Licensing Program.

Continued budget influences: *Services and Demands* - Increasing Service Demands, Increasing Assets and Asset Maintenance, and Negative State Legislative Influence. *Revenue* - Tax Rate Pressure, Declining State Aids, New Levy Limitations, Impact of Health Care Reform on Ambulance Fees, and Negative State Legislative Influences. *Costs* – Cost of Living Increases, Health Insurance Costs, Staffing Level Pressures, Cat Costs, and New Refuse and Recycling Contract. *Capital Projects* – Street Maintenance, Affordable Debt, and Reductions in General Property Tax Levy.

Rasmussen questioned the status of the Boys & Girls Club service contract and whether it has been reviewed by the City Attorney. She indicated the contract was brought in by Brian Stezinski-Williams and needs a legal review prior to any signing of it. Budget discussion followed.

Nagle noted the next budget sessions will be Monday, October 28th and Tuesday, November 5th at 5:00 pm.

October 28, 2013

Consider 2014 Budget

A) Capital Projects Budget

Groat explained departmental capital funding requests are reviewed by the CIP Committee and ranked by set criteria. Funding begins with those that have garnered the most points and goes until we run out of funds; however there are occasions where projects that rank higher are not funded for a variety of reasons. She reviewed the projects on the list, as well as the street and other infrastructure projects reviewed by CiSM. She noted they look for alternate or special funding sources as well, not just levy or debt. She indicated we have been levying approximately \$4,088,000 per year for debt retirement and our goal has been not to exceed that. She noted we will be trying to fit in the pools and another project on the horizon is the west side fire station. She stated there is a levy of \$371,000 proposed for this year. One of the solutions for eliminating that levy for capital is to look to our TIF districts for support when redeveloping infrastructure in an area.

Discussion followed regarding software costs and issues and property value inequities. Winters commented at one time the city had a commitment to revalue every three years but hasn't followed through, so we need to come back to it because over time it does produce inequities and unfairness. We can't solve it right now, but should put it on a list of things that Finance Committee is going to look into as well as what kind of policy we will have for revaluations going forward. He also wanted a better understanding of how City/County IT works, how the organization is designed, how it grows or doesn't grow, and how it picks priorities. Oberbeck made a motion that no tax increases be allowed until after a revaluation has been conducted. Motion died for lack of a second.

B) TID Budgets

Groat reviewed the list of 2014 projects for TID #3, noting it still has one outstanding obligation for Collaborative Consulting for \$10,000. A plan amendment was done in 2012 for TID #5 to provide for walkway and streetscape improvements or establishing a Revolving Loan Fund at McDevco because this district will be closing in the next

few years. There are a number of outstanding developer payments in TID #6, the majority of which either the developer agreement was signed and the project is not completely underway or it is a pay as you go TIF. She indicated TID #7 which follows Highway 29 still has an outstanding obligation to the DOT for the improvements that we are waiting to be billed for. The near west side is TID #8 which entails the Clark Street and 2nd Avenue project deferred to 2014. She stated TID #10 is our new district and there are two street projects for stormwater and for 77th Avenue.

C) Police Staffing Request

Groat stated the Alexander Foundation has offered to match a police officer position if the city will fund a position. She indicated the State of Wisconsin has recently authorized an increase to the court fees that we add onto all of the fines that are issued for any municipal citations. This \$10 would bring in approximately \$35,000 in 2014 and the balance could be taken from the levy we are currently applying to our parking fund and transferred to fund the police officer. She felt we would have sufficient funds in the parking based upon the additional inventory that we have for parking and the revenues that would be generated and the additional enforcement efforts and revenues generated. Cpt Bliven commented on the need for the police officers.

Winters commented a comprehensive study of parking fees downtown should be a project for next year with the idea that we could pull funding for one more officer out of it. He stated the system we have right now is that it is free to park right in front of the store and it costs you to park in the ramp far away. He felt that was backwards and the most convenient parking should be the most expensive, because it is not encouraging the use of the ramps as it should. Abitz agreed and commented a lot of the employees of the businesses are parking all day in those free spots instead of the ramps or parking lots.

Groat summarized if they want to fund that additional position they will need to amend the budget to increase the revenues for municipal fines, increase the police budget for that salary and move some of the levy money from the parking fund into the general fund to finance it. She noted the last time the court fees went up we included in our ordinance that we would reflect whatever the state statutes provide, so as soon as that statute is published we will automatically increase that rate and not need to take it to Council. Winters suggested writing up the recommendation for the next meeting.

D) Other budget items.

Brezinski commented the budget proposed is well constructed and well thought out and felt it should be passed as is. Winters wanted to know how the formulas work relative to both the IT Department and the Parks Department. Nagle stated they have to decide whether they want to pass it as presented or if not, look at the operational budget and start cutting things out. He suggested the committee bring options for consideration to the next budget session.

November 5, 2013

Consider 2014 Budget

Groat handed out a summary of all of the departments and the funds of the city for the committee to use to propose budget modifications if they wished. She noted it included the additional police officer position.

Nagle questioned the ramifications of funding the additional police officer position. Groat stated they could increase the revenues to Municipal Court fees because the state just adopted new legislation that allows us to increase our court costs by \$10. She estimated it would bring in \$38,000 of revenue per year. She suggested decreasing the property tax contribution to the parking fund and increase the parking revenues to reflect the work that our two parking revenue enforcement officers are doing, as well as the fact that we have more inventory of parking stalls than last year. Nagle questioned what the levy increase would be and Groat stated there would not be any additional levy increase using this proposal. She also suggested they may want to increase the Police Department

budget by \$126,000 and use \$63,000 as donations in the event they wanted to take advantage of the Alexander Foundation's offer for a second position.

Motion by Brezinski, second by Nagle to amend the budget to include one city funded police officer position. Motion carried 3-0.

Winters pointed out there is a proposal for landlord licensing program that is not in this budget and may still come to the budget through a future amendment. Groat noted the plan is for the rental licensing program to have a revenue source to offset any increase in expenses making it a levy neutral proposal.

Motion by Oberbeck to remove the Boys & Girls Club allocation of \$25,000 from the budget. Discussion followed. Motion died for lack of a second.

Motion by Brezinski, second by Nagle to approve the 2014 budget as presented and amended to include one police officer position. Motion carried 3-0.

November 12, 2013

Consider 2014 Budget

- a. Consider Police Position to be funded by the Alexander Foundation.

Groat stated at the last meeting we amended the police budget for \$63,000 to fund one officer, so now it would go up to \$126,000 and the revenue source for that additional \$63,000 would be donations from the foundation. She noted she received an email confirmation from the Alexander Foundation and their main stipulation is that this be another officer in the organization that is dedicated to drug prevention or activities. Oberbeck questioned if there would be efforts to secure future funding of the officers. Bliven indicated they are always looking for potential grants.

Motion by Brezinski, second by Nutting to amend the budget for a second police position to be funded \$126,000 by the Alexander Foundation. Motion carried 4-0.

- b. Consider 2014 Building Permit Fees

Bill Hebert, Inspections Department, stated they typically have a 3% increase to the fees annually and their research shows they in line with other municipalities around the state our size. Abitz questioned satellite dish installation fees and Hebert responded they no longer apply and most likely will be stricken. Abitz questioned when the city started requiring permits for fences. Hebert explained it is something the department gets quite a few questions on and many other communities also require permits. He indicated there will be a waiver on which you will have to verify your property line prior to placing a fence and if it is ever discovered that the fence was placed over the property line it will have to be removed. He indicated there is so much staff time devoted to answering questions regarding fences or dealing with complaints about fences that we felt it was a service being provided and we need to recoup the staff cost.

Motion by Brezinski, second by Oberbeck to approve the 2014 Building Permit Fees. Motion carried 4-0.

- c. Other budget items

Groat stated we received our tentative manufacturing numbers from the state and they came in higher than she had predicted. She indicated she had predicted a total increase in assessed value at \$6 million, but it came in at approximately \$15 million. This will change the tax rate increase from \$0.13 to \$0.10, or \$10 on a \$100,000 house. She noted the only other outstanding issue was the question of a landlord licensing program.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE COMMITTEE OF THE WHOLE

Adopting the 2014 Fee Schedule.

Committee Action: Approved 4-0

File Number: 13-1109

Date Introduced: November 26, 2013

WHEREAS, Chapter 3.40 of the Wausau City Ordinances specifies that the City of Wausau City Clerk shall maintain, on file a comprehensive fee schedule, that shall be reviewed annually and

WHEREAS, the Finance Committee has reviewed and recommended adoption of the 2014 fee schedule as attached, and

WHEREAS, the fee schedule was introduced to the Common Council on at the November 12, 2013 Council meeting, NOW THEREFORE

BE IT RESOLVED, by the Common Council of the City of Wausau, the 2014 fee schedule attached, is hereby adopted effective January 1, 2014.

Approved:

Jim Tipple, Mayor

FINANCE COMMITTEE – BUDGET SESSION

Date and Time: Tuesday, November 5, 2013 @ 5:00 pm., Board Room

Members Present: Nagle (C), Oberbeck, Brezinski

Members Absent: Nutting (*Winters participated by telephone*)

Others Present: Mielke, Wagner, Kellbach, Bliven, Marquardt, Tipple, Groat, Jacobson, Loy, Giese, Werth, Duncanson, Klein, Goede, Pat Peckham

Consider 2014 Fee Schedule

Groat stated distributed and reviewed the Comprehensive Fee Schedule with the 2013 rates versus the 2014 rates and the increases. She indicated the Airport Committee has already reviewed the airport leases and have met with the tenants at the airport and made a recommendation for an increase based on CPI. Public Works has reviewed and made recommendations for increases to yard waste permits for contractors. Fire Department is going with a flat charge for standby and recovering the inspection costs in the permit fee rather than separate fees for a permit and inspection. The changes they proposed will help alleviate confusion over fees. She noted the Park & Recreation Committee has reviewed and approved the changes proposed.

Motion by Brezinski, second by Oberbeck to approve the 2014 Fee Schedule. Motion carried 3-0.

FINANCE COMMITTEE

Date and Time: Tuesday, November 12, 2013 @ 5:00 pm., Board Room

Members Present: Nagle (C), Oberbeck, Brezinski, Nutting

Members Absent: Winters

Others Present: Mielke, Wagner, Kellbach, Abitz, Rasmussen, Gisselman, Bliven, Marquardt, Tipple, Groat, Jacobson, Loy, Giese, Werth, Stratz, Hebert, Goede, Jim Mann- Ehlers

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b. Consider 2014 Building Permit Fees

Bill Hebert, Inspections Department, stated they typically have a 3% increase to the fees annually and their research shows they in line with other municipalities around the state our size. Abitz questioned satellite dish installation fees and Hebert responded they no longer apply and most likely will be stricken. Abitz questioned when the city started requiring permits for fences. Hebert explained it is something the department gets quite a few questions on and many other communities also require permits. He indicated there will be a waiver on which you will have to verify your property line prior to placing a fence and if it is ever discovered that the fence was placed over the property line it will have to be removed. He indicated there is so much staff time devoted to answering questions regarding fences or dealing with complaints about fences that we felt it was a service being provided and we need to recoup the staff cost.

Motion by Brezinski, second by Oberbeck to approve the 2014 Building Permit Fees. Motion carried 4-0.

CITY OF WAUSAU				
2014				
COMPREHENSIVE FEE SCHEDULE				
FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2013 RATE	2014 RATE	Increase
DEPARTMENT: AIRPORT				
T-hangars 1-10		\$85.42	\$86.79	\$1.37
T-hangars 12-14 & 17-19		\$113.87	\$115.69	\$1.82
T-hangar 15		\$170.82	\$173.55	\$2.73
T-hangar 11, 16, 20		\$128.12	\$130.17	\$2.05
T-hangars 21 & 30		\$142.34	\$144.62	\$2.28
T-hangars 22-24 & 27-29		\$124.58	\$126.57	\$1.99
T-hangars 25 & 26		\$170.82	\$173.55	\$2.73
T-hangars 31 & 40		\$149.36	\$151.75	\$2.39
T-hangars 32-34 & 37-39		\$132.23	\$134.35	\$2.12
T-hangars 35 & 36		\$181.26	\$184.16	\$2.90
DEPARTMENT: ASSESSMENT				
Open Records Request per page	Attorney General Opinion	\$0.25	\$0.25	
Copies of Property Record Cards		\$1.00	\$1.00	
DEPARTMENT: ATTORNEYS				
DVD copies of traffic stops		\$5.00	\$5.00	
DEPARTMENT: ENGINEERING/PLANNING/GIS/PUBLIC WORKS				
SIDEWALK CAFÉ				
Initial permit application per location without alcohol expansion		\$45.00	\$45.00	
Initial permit application per location with alcohol expansion		\$80.00	\$80.00	
Renewal per location without alcohol expansion		\$20.00	\$20.00	
Renewal per location with alcohol expansion		\$40.00	\$40.00	
PARKING				
Sears/Penneys Ramps	Set by Mall Agreement	0-2 Hours = No charge	0-2 Hours = No charge	
	Set by Mall Agreement	2-3 Hours = \$.25	2-3 Hours = \$.25	
	Set by Mall Agreement	3-4 Hours = \$75	3-4 Hours = \$75	
	Set by Mall Agreement	4-5 Hours = \$1.50	4-5 Hours = \$1.50	
	Set by Mall Agreement	Additional hours = \$1.00	Additional hours = \$1.00	
	Set by Mall Agreement	Arrive btwn 6 pm - 10 pm = No charge	Arrive btwn 6 pm - 10 pm = No charge	
		Monthly key card:	Monthly key card:	
		Penneys=\$35.00	Penneys=\$35.00	
		Sears=\$25.00	Sears=\$25.00	
		Coupon book (15 daily coupons):	Coupon book (15 daily coupons):	
		Penneys = \$26.00	Penneys = \$26.00	
		Sears=\$18.00	Sears=\$18.00	
McClellan/Jefferson Street Ramps		Monthly permit = \$35	Monthly permit = \$35	
		Meters = \$.50 per hour	Meters = \$.50 per hour	
Library/Scott Street Lots		Monthly permit = \$35	Monthly permit = \$35	
		Meters = \$.50 per hour	Meters = \$.50 per hour	
3rd & Grant Street Lot		Monthly permit = \$30	Monthly permit = \$30	
		Meters = \$.50 per hour	Meters = \$.50 per hour	
River Drive Lot		Monthly permit = \$5	Monthly permit = \$5	
		Meters = \$.20 per hour	Meters = \$.20 per hour	
Jefferson Street Lot		Monthly permit = \$22	Monthly permit = \$22	
		Meters = \$.20 per hour	Meters = \$.20 per hour	
McClellan Street/Presbyterian Church Lot		Monthly permit = \$15	Monthly permit = \$15	
4th & Washington/3rd & McClellan Street Lot		Meters = \$.50 per hour	Meters = \$.50 per hour	
Jefferson Street Inn/Federal Bldg.		Meters = \$.50 per hour	Meters = \$.50 per hour	
		2 hour free parking	2 hour free parking	
Penneys Forest Street Lot		Meters = \$.50 per hour	Meters = \$.50 per hour	
		30 minute free parking	30 minute free parking	
First Wausau Tower		Free evenings & weekends	Free evenings & weekends	
Street Meters		Meters = \$.20 per hour	Meters = \$.20 per hour	
GIS MAP FEES				
Digital Data (per quarter section)		\$20.00	\$20.00	
Digital Photography (per quarter section)		\$25.00	\$25.00	
Digital Photography/Orthophotography (per section, TIFF format)		\$100.00	\$100.00	
Labor (per hour, charged in 5 min increments)		\$58.00	\$58.00	
Computer Processing (per hour, charged in 5 min increments)		\$28.00	\$28.00	
Color Official City Map		\$8.00	\$8.00	
Color Annexation Map		\$8.00	\$8.00	
Color Zoning Map		\$8.00	\$8.00	
Color Aldermanic District Map		\$8.00	\$8.00	

CITY OF WAUSAU				
2014				
COMPREHENSIVE FEE SCHEDULE				
FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2013 RATE	2014 RATE	Increase
Color Official City/House Number/ Zoning Map		\$4.00	\$4.00	
Black and White Official City Map		\$4.00	\$4.00	
Black and White Official City/House Number/Zoning Map		\$2.00	\$2.00	
MISCELLANEOUS FEES & PERMITS				
Block Party Permit		\$30.00	\$30.00	
Weed Trimming (Private Residence) Minimum Charge		\$96.02	\$102.97	\$6.95
Snow Removal (Private Residence) Minimum Charge		\$84.24	\$89.94	\$5.70
Snow Removal (Downtown) per foot		\$7.43	\$7.43	
Yard Waste Permit for Contractors Serving 1-25 Customers		\$50.00	\$75.00	\$25.00
Yard Waste Permit for Contractors Serving 26-50 Customers		\$125.00	\$150.00	\$25.00
Yard Waste Permit for Contractors Serving 51-100 Customers		\$225.00	\$275.00	\$50.00
DEPARTMENT: FINANCE				
NSF Check Return Charge		\$40.00	\$40.00	
Photo Copies per page	Attorney General Opinion	\$0.25	\$0.25	
Open Records Request - CD		\$15.00	\$15.00	
Tax Exempt Biennial Report Fee		\$50.00	\$50.00	
Recycling bins with wheels		\$17.00	\$17.00	
Recycling bins without wheels		\$10.00	\$10.00	
Special Assessment Exam Fee		\$65.00	\$65.00	
Special Assessment Exam Fee - Rush Order		\$75.00	\$75.00	
Special Assessment Exam Fee - Walk Through		\$85.00	\$85.00	
Amended Applications		\$10.00	\$10.00	
PET FEES				
Spayed/Neutered Dog or Cat		\$10.00	\$10.00	
Not Spayed/Neutered Dog or Cat		\$20.00	\$20.00	
Dangerous Animal License		\$75.00	\$75.00	
Annual Pet License Late Fee		Double the license	Double the license	
ALCOHOLIC BEVERAGES/CIGARETTE LICENSES AND FEES				
Class A Beer Retailer		\$350.00	\$350.00	
Class A Liquor Retailer	125.51(2)(d)	\$500.00	\$500.00	
Class A Beer & Liquor Retailer		\$850.00	\$850.00	
Class B Beer Retailer	125.26(3)	\$100.00	\$100.00	
Class B Beer & Liquor Retailer	125.51(2)(D) & 125.26(3)	\$600.00	\$600.00	
Class B Beer & Liquor 1/2 Year	(covers curling club)	\$300.00	\$300.00	
Class B Beer & Class C Wine		\$200.00	\$200.00	
Class B Beer - Picnic	125.26(6)	\$10.00	\$10.00	
Class C Wine	125.51(3m)(e)	\$100.00	\$100.00	
Provisional Retail License	125.17(5)(c)	\$15.00	\$15.00	
Reserve Class B Liquor Retailer License	125.51(3)(e)2	\$10,000.00	\$10,000.00	
Tavern Entertainment License		\$250.00	\$250.00	
Liquor Establishment Publication Fee - Group		\$30.00	\$30.00	
Liquor Establishment Publication Fee - Single		\$65.00	\$65.00	
Change of Agent/Officer Processing	125.06(2)(e)	\$10.00	\$10.00	
Alcohol Premise Transfer	(moving buildings)	\$10.00	\$10.00	
Alcohol Premise Amendment		\$150.00	\$150.00	
Cigarette Sales	134.65(2)(a)	\$100.00	\$100.00	
Alcoholic Beverage/Cigarette Application Late Filing Fee		\$50.00	\$50.00	
Bartender Fees				
1 Year Operator - New Applicant		\$65.00	\$65.00	
1 Year Operator - Restricted		\$65.00	\$65.00	
2 Year Operator - Renewal		\$100.00	\$100.00	
2 Year Operator - Restricted		\$100.00	\$100.00	
2 Year Operator - Lapsed (Within 2 licensing periods)		\$115.00	\$115.00	
Operator License Duplicate		\$5.00	\$5.00	
Temporary Operator -Event Bartender		\$10.00	\$10.00	
TRANSIENT MERCHANT LICENSES				
Direct Seller - Cash/Surety Bond		\$0.00	\$0.00	
Direct Seller Business Registration License 30 Days		\$50.00	\$50.00	
Direct Seller Business Registration License 60 Days		\$100.00	\$100.00	
Direct Seller Business Registration License 90 Days		\$150.00	\$150.00	
Direct Seller Business Registration License 120 Days		\$200.00	\$200.00	

CITY OF WAUSAU				
2014				
COMPREHENSIVE FEE SCHEDULE				
FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2013 RATE	2014 RATE	Increase
Direct Seller- Employee Registration License 30 Days		\$25.00	\$25.00	
Direct Seller - Employee Registration License 60 Days		\$50.00	\$50.00	
Direct Seller - Employee Registration License 90 Days		\$75.00	\$75.00	
Direct Seller - Employee Registration License 120 Days		\$100.00	\$100.00	
SECOND HAND DEALERS				
Second Hand Dealer - Article		\$225.00	\$225.00	
Second Hand Dealer - Jewelry		\$225.00	\$225.00	
Second Hand Dealer Mall/Flea Market License/Yr.		\$180.00	\$180.00	
Second Hand Dealer Mall/Flea Market License/Day		\$55.00	\$55.00	
Pawn Brokers License		\$225.00	\$225.00	
Special Event Second Hand Dealer (mall or flea market)		\$55.00	\$55.00	
Flea Market License		\$180.00	\$180.00	
PUBLIC TRANSPORTATION				
Taxicab/Limo Transportation Companies		\$200.00	\$200.00	
Taxicab/Limo Operator License - New & Renewal		\$50.00	\$50.00	
Taxicab/Limo Operator License - Duplicate ID		\$0.00	\$10.00	
STREET VENDING				
Annual License		\$100.00	\$100.00	
Semi Annual License		\$75.00	\$75.00	
MOBILE HOME LICENSE				
Mobile Home - per month	5.68.020/ 66.0435	\$10.00	\$10.00	
Mobile Home Park (for each fifty spaces or fraction thereof within each mobile home park)	5.68.020/ 66.0435	\$100.00	\$100.00	
PUBLIC AMUSEMENTS				
Public exhibitions (per performance)		\$45.00	\$45.00	
Public exhibitions (per year)		\$200.00	\$200.00	
Entertainment facility		\$475.00	\$475.00	
Entertainment facility operator		\$45.00	\$45.00	
Temporary entertainment facility		\$50.00	\$50.00	
Amusement device distributor		\$250.00	\$250.00	
Amusement devices (per unit)		\$40.00	\$40.00	
Coin-operated music machines (per unit)		\$40.00	\$40.00	
Public dance hall		\$35.00	\$35.00	
Teen dance hall		\$50.00	\$50.00	
Private teen club		\$50.00	\$50.00	
Theater		\$185.00	\$185.00	
Adult-Oriented Establishments		\$600.00	\$600.00	
Amended Application		\$250.00	\$250.00	
Late Fee		\$100.00	\$100.00	
Juke Box Distributor		\$250.00	\$250.00	
MISCELLANEOUS LICENSES AND PERMITS				
Christmas Tree Sales License		\$25.00	\$25.00	
Sidewalk Layers License		\$600.00	\$600.00	
Horse-Drawn Carriage License		\$25.00	\$25.00	
Bituminous Concrete License		\$60.00	\$60.00	
Cement Contractors License		\$90.00	\$90.00	
Electrical Contractors License		\$150.00	\$150.00	
Garbage Haulers License		\$125.00	\$125.00	
Newsrack Permit	5.61.050	\$40.00	\$40.00	
Newsrack Inspection Fee	5.61.050	\$10.00	\$10.00	
Hotel/Motel Permit	3.25.050	\$10.00	\$10.00	
Hotel/Motel Permit Reinstatement Fee	3.25.050	\$10.00	\$10.00	
DEPARTMENT: FIRE				
Fire Safety House Rental		\$125.00	\$125.00	
Variance w/no position statement		\$35.00	\$35.00	
Variance w/position statement/no site visit		\$75.00	\$75.00	
Variance w/o position statement/with a site visit		\$125.00	\$125.00	
Fireworks/Pyrotechnics Permits		\$75.00	\$100.00	\$25.00
Fireworks/Pyrotechnics Inspections		\$50.00		-\$50.00

CITY OF WAUSAU				
2014				
COMPREHENSIVE FEE SCHEDULE				
FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2013 RATE	2014 RATE	Increase
Fireworks/Pyrotechnics Standbys (Dedicated)		\$500.00		-\$500.00
Fireworks/Pyrotechnics Standbys (On Duty)		\$250.00	\$300.00	\$50.00
Tent Inspections Permit		\$15.00	\$30.00	\$15.00
Controlled Burning Permit		\$250.00	\$250.00	
Wood Fired Apparatus inspections		\$20.00	\$20.00	
Recreational Burning Permit (5 years)		\$15.00	\$30.00	\$15.00
False Alarms: First Two False Alarm Calls		No Fee	No Fee	
False Alarms: Third and Fourth False Alarms		\$50.00	\$55.00	\$5.00
False Alarms: Fifth thru Eighth False Alarms		\$400.00	\$400.00	
False Alarms: Ninth and Subsequent Alarms		\$800.00	\$800.00	
Tank Removal Permit Fee		\$100.00	\$100.00	
Tank Removal/Installation Fee				
Bats and Bees Runs		\$25.00	\$25.00	
Training classes		\$50.00	\$50.00	
Transport to Health Care Facility		\$100.00	\$100.00	
Transport Surcharge for Bariatric Patients		\$50.00	\$50.00	
Funeral Home Lift Assist		No Fee	\$200.00	\$200.00
EMS				
BLS Resident		\$575.00	\$575.00	
BLS - Non Resident		\$750.00	\$750.00	
ALS1 - Resident		\$650.00	\$650.00	
ALS1 - Nonresident		\$850.00	\$850.00	
ALS2 - Resident		\$725.00	\$725.00	
ALS2 - Nonresident		\$950.00	\$950.00	
Mileage - Resident		\$13.50	\$13.50	
Mileage - Nonresident		\$15.00	\$15.00	
Oxygen		\$65.00	\$65.00	
Spinal Immobilization		\$150.00	\$150.00	
BLS - On Scene Care		\$225.00	\$225.00	
ALS - On Scene Care		\$625.00	\$625.00	
ALS On Scene Care - Nonresident		\$825.00	\$825.00	
DEPARTMENT: PARKS/RECREATION/FORESTRY				
Administrative Fee		\$20.00	\$20.00	
Administrative Fee for Contracts w/Insurance		\$20.00	\$20.00	
Boat Launch - Annual Sticker		\$25.00	\$25.00	
Boat Launch - Business Sticker		\$40.00	\$50.00	\$10.00
Boat Launch - Daily Pass		\$4.00	\$4.00	
Boat Launch - Additional Sticker		\$5.00	\$10.00	\$5.00
Boat Launch - Violation Notice		\$20.00	\$25.00	\$5.00
Playground Program- Resident		\$29.00	\$29.00	
Playground Program - Non Resident		\$37.00	\$37.00	
Tennis Program - Resident - Child 5-6 yrs.		\$18.00	\$18.00	
Tennis Program - Resident - Child 7 and Older		\$37.00	\$37.00	
Tennis Program - NonRes - Child 5-6 yrs.		\$23.00	\$23.00	
Tennis Program - NonRes - Child 7 and Older		\$48.00	\$48.00	
British Soccer Camp - Res (over CBS camp fee)		\$15.00	\$15.00	
British Soccer Camp-NonRes(over CBS fee)		\$20.00	\$20.00	
Dog Gone Snow Stomp/ Pool Party - per person over 13		\$5.00	\$5.00	
Tubing - Daily - Youth		\$6.00	\$6.00	
Tubing - Daily - Adult		\$8.50	\$8.50	
Tubing - Bonus Card - Youth		\$50.00	\$50.00	
Tubing - Bonus Card - Adult		\$70.00	\$70.00	
Tubing Private Rental - 1 Tow (Minimum)		\$350.00	\$350.00	
Tubing Private Rental - 2 Tows (Minimum)		\$550.00	\$550.00	
Swimming - Memorial Pool Rental 1-30		\$188.00	\$188.00	
Swimming - Memorial Pool Rental 31-100		\$221.00	\$221.00	
Swimming - Memorial Pool Rental 100+		\$276.00	\$276.00	

CITY OF WAUSAU				
2014				
COMPREHENSIVE FEE SCHEDULE				
FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2013 RATE	2014 RATE	Increase
Swim Lesson - Resident - Parent-Child		\$13.00	\$13.00	
Swim Lesson - Resident - Pre-School		\$19.00	\$19.00	
Swim Lesson - Resident - Levels 1-5		\$31.00	\$31.00	
Swim Lessons - NonRes - Parent-Child		\$17.00	\$17.00	
Swim Lessons - NonRes - Pre-School		\$23.00	\$23.00	
Swim Lessons - NonRes - Levels 1-5		\$39.00	\$39.00	
Lifeguarding - Resident		\$175.00	\$175.00	
Lifeguarding - Nonresident		\$200.00	\$200.00	
Water Exercise - Resident-Fall/Winter Session		\$37.00	\$37.00	
Water Exercise - NonRes - Fall/Winter Session		\$47.00	\$47.00	
Scuba Lessons - agency fee over Klein fee		\$50.00	\$50.00	
Swim - Season Pass - Resident - Youth		\$21.00	\$21.00	
Swim - Season Pass - Resident - Adult		\$21.00	\$21.00	
Swim - Season Pass - Resident - Family		\$52.00	\$52.00	
Swim - Agency Pass		\$25 + \$.050/person	\$26 + \$.050/person	
Fee to Replace Lost Pass (1st One is FREE)		\$2.00	\$2.00	
Swim - Daily Admittance - Youth - 1p-7:50p		\$1.00	\$1.00	
Swim - Daily Admittance - Adult - 1p-7:50p		\$1.00	\$1.00	
Swim - Daily Admittance - Youth - 6p-7:50p		\$1.00	\$1.00	
Swim - Daily Admittance - Adult - 6p-7:50p		\$1.00	\$1.00	
Swim - Wednesdays - Youth & Adult 6p-7:50p		Free	Free	
Parks - Non-Exclusive Use - NonCommrc/day		\$121.00	\$121.00	
Parks - Non-Exclusive Use - Commercial/day		\$249.00	\$249.00	
Parks - Oak Island Shelter - NonCommrc/day		\$129.00	\$129.00	
Parks - Oak Island Shelter - Commercial/day		\$268.00	\$268.00	
Parks - PleasantView Shelter - NonComm/day		\$85.00	\$85.00	
Parks - PleasantView Shelter-Commercial/day		\$175.00	\$175.00	
Parks - Riverside Shelter-NonComm-1-200/day		\$191.00	\$191.00	
Parks - Riverside Shelter - Comm - 1-200 /day		\$395.00	\$395.00	
Parks - Riverside Shelter - NonComm - 201-300		\$317.00	\$317.00	
Parks - Riverside Shelter - Comm - 201-300/day		\$658.00	\$658.00	
Parks - Riverside Shelter - NonComm - 301-400		\$449.00	\$449.00	
Parks - Riverside Shelter - Comm - 301-400/day		\$927.00	\$927.00	
Parks - Riverside Shelter - Summer Mtg 1-50/ hr		\$35.00	\$35.00	
Parks - Riverside Shelter - Summer Mtg 50+/hr		\$43.00	\$43.00	
Parks - Riverside Shelter - Winter Mtg 1-50/hr		\$43.00	\$43.00	
Parks - Riverside Shelter - Winter Mtg 50+/hr		\$48.00	\$48.00	
Parks - Sylvan Hill Chalet - Non-Commercl/day		\$191.00	\$191.00	
Parks - Sylvan Hill Chalet - Commercial/day		\$395.00	\$395.00	
Parks - Sylvan Hill Chalet - Meeting 1-50/hr		\$35.00	\$35.00	
Parks - Sylvan Hill Chalet - Meeting 50+/hr		\$43.00	\$43.00	
Athletic Park Baseball w/o admission / game		\$78.00	\$80.00	\$2.00
Athletic Park Baseball with admission/game plus 10% of gross admission		\$78.00	\$80.00	\$2.00
Athletic Park Field Lights / hour		\$24.00	\$25.00	\$1.00
Athletic Park - Non-Baseball Activities		Negotiable	Negotiable	
Ball Diamonds - Organized Adult or Comm Use		\$27.00	\$28.00	\$1.00
Soccer Fields - Organized Adult or Comm Use		\$27.00	\$28.00	\$1.00
Tennis Courts - Public Use		Free	Free	
Tennis Courts - Reserved Use - Non Comm		Free	Free	
Tennis Courts - Commercial or Private Use/hr		\$4.00	\$4.00	
DEPARTMENT: POLICE				
Open Records				
Accident reports		\$5.00	\$5.00	
Incident reports \$2.00 minimum, .25 page	Attorney General Opinion	\$0.25	\$0.25	
Postage, use actual for large envelopes		Actual Cost	Actual Cost	
In-house Records Checks		\$5.00	\$5.00	
CD/DVD copies		\$5.00	\$5.00	
Fingerprinting		\$30.00	\$30.00	
False Alarms				
first 2 in rolling year		No charge	No charge	
3-4 alarms in rolling year		\$50.00	\$55.00	
5-8 alarms in rolling year		\$100.00	\$110.00	

CITY OF WAUSAU				
2014				
COMPREHENSIVE FEE SCHEDULE				
FEE, LICENSE, PERMIT, CHARGES DESCRIPTION	STATUTE/ORDINANCE	2013 RATE	2014 RATE	Increase
9 & subsequent in rolling year		\$200.00	\$220.00	
Police Services per hour		\$65.00	\$79.00	\$14.00
DEPARTMENT: WAUSAU WATER WORKS				
WATER	PSC Tarriff and Title 13			
Water Consumption Fee Tier 1 per ccf	PSC Tarriff and Title 13	\$1.69	\$1.69	
Water Consumption Fee Tier 2 per ccf	PSC Tarriff and Title 13	\$1.53	\$1.53	
Water Consumption Fee Tier 3 per ccf	PSC Tarriff and Title 13	\$1.16	\$1.16	
Water Meter Charges	PSC Tarriff and Title 13	Varies	Varies - No change	
Public Fire Protection	PSC Tarriff and Title 13	Varies	Varies - No change	
Private Fire Protection	PSC Tarriff and Title 13	Varies	Varies - No change	
Water Turn on - normal hours	PSC Tarriff and Title 13	\$35.00	\$35.00	
Water Turn on - after hours	PSC Tarriff and Title 13	\$50.00	\$50.00	
Water Turn on w/meter-normal hours	PSC Tarriff and Title 13	\$45.00	\$45.00	
Water Turn on w/meter-after hours	PSC Tarriff and Title 13	\$60.00	\$60.00	
Water Lateral connections	PSC Tarriff and Title 13	Time and materials	Time and materials	
Wholesale (Brokaw) Quarterly Fixed Charge	PSC Tarriff and Title 13	\$167.00	\$167.00	
Wholesale (Brokaw) Volume Charge per ccf	PSC Tarriff and Title 13	\$1.46	\$1.46	
Wholesale PFP (Brokaw)	PSC Tarriff and Title 13	\$2,431.00	\$2,431.00	
Water Booster Station Fees	PSC Tarriff and Title 13	\$500.00	\$500.00	
SEWER	PSC Tarriff and Title 13			
Sewer Consumption Fee per ccf	PSC Tarriff and Title 13	\$2.59	\$2.59	
Sewer Meter Charges	PSC Tarriff and Title 13	Varies	Varies - No change	
Unmetered Sewer (Wausau) per quarter	PSC Tarriff and Title 13	\$68.80	Varies - No change	
Unmetered Sewer (Stettin) per quarter	PSC Tarriff and Title 13	\$85.85	Varies - No change	
Schofield (Quarterly Base Charge)	PSC Tarriff and Title 13	\$298.00	Varies - No change	
Schofield Volume Charge per ccf	PSC Tarriff and Title 13	\$1.64	\$1.64	
Lift Station Fees	PSC Tarriff and Title 13	\$200.00	\$200.00	
Sewer Lateral Reconstruction	PSC Tarriff and Title 13	\$500.00	\$500.00	

CITY OF WAUSAU BUILDING PERMIT FEE SCHEDULE – 2014 PROPOSED

ONE- AND TWO-FAMILY:	Current Fee	Proposed Fee	% of Increase
Plan Review <ul style="list-style-type: none"> • New one- and two-family dwellings • Additions and alterations to one- and two-family dwellings (not including garages) <ul style="list-style-type: none"> 500 sq. ft. or less Over 500 sq. ft. • New accessory buildings or additions thereto over 160 sq. ft. 	<p>\$.023/sq ft; \$59.00 min.</p> <p style="text-align: center;">\$27.00</p> <p>\$.023/sq ft; \$52.75 min.</p> <p>\$.023/sq ft; \$27.00 min.</p>	<p>\$.024/sq ft; \$60.00 min.</p> <p style="text-align: center;">\$28.00</p> <p>\$.024/sq ft; \$54.50 min.</p> <p>\$.024/sq ft; \$28.00 min.</p>	<p>4.3% / 1.7%</p> <p style="text-align: center;">3.7%</p> <p>4.3% / 3.3%</p> <p>4.3% / 3.7%</p>
Inspection Fees <ul style="list-style-type: none"> • New one- and two-family dwellings • New accessory buildings for one- and two-family dwellings <ul style="list-style-type: none"> 160 sq. ft. or less Over 160 sq. ft. • Additions to one- and two-family dwellings • Alterations to one- and two-family dwellings • Siding, soffits, fascia, roofing, window replacement, and retaining walls over 2' in height • All other buildings, structures, alterations, repairs, where the square footage cannot be determined 	<p style="text-align: center;">\$.088/sq ft; \$176.25 min.</p> <p style="text-align: center;">\$43.75</p> <p>\$.088/sq ft; \$53.00 min.</p> <p>\$.088/sq ft; \$53.00 min.</p> <p>\$.088/sq ft; \$43.75 min.</p> <p style="text-align: center;">\$43.75</p> <p style="text-align: center;">\$8.85/\$1,000 valuation; \$43.75 min.</p>	<p style="text-align: center;">\$.091/sq ft; \$182.00 min.</p> <p style="text-align: center;">\$45.00</p> <p>\$.091/sq ft; \$54.75 min.</p> <p>\$.091/sq ft; \$54.75 min.</p> <p>\$.091/sq ft; \$45.00 min.</p> <p style="text-align: center;">\$45.00</p> <p style="text-align: center;">\$9.10/\$1,000 valuation; \$45.00 min.</p>	<p>3.4% / 3.3%</p> <p style="text-align: center;">2.9%</p> <p>3.4% / 3.3%</p> <p>3.4% / 3.3%</p> <p>3.4% / 3.3%</p> <p style="text-align: center;">2.9%</p> <p>2.8% / 2.9%</p>
Heating, Ventilating, and Air Conditioning <ul style="list-style-type: none"> • Heating—residential one- and two-family dwellings and accessory buildings (including duct work) • Air conditioning (permanent installation) 	<p>\$32.00/unit, up to and including 150,000 BTU units; additional fee of \$5.75 per each 50,000 BTUs or fraction thereof</p> <p style="text-align: center;">\$32.00/unit</p>	<p>\$33.00/unit, up to and including 150,000 BTU units; additional fee of \$6.00 per each 50,000 BTUs or fraction thereof</p> <p style="text-align: center;">\$33.00/unit</p>	<p style="text-align: center;">3.1%</p> <p style="text-align: center;">4.3%</p> <p style="text-align: center;">3.1%</p>
Certificates of Occupancy Per residential unit	\$17.80/unit	\$18.50/unit	3.9%

Special Fees			
• Zoning Certificate	\$25.00	\$25.00	no change
• State of Wisconsin Seal (when required)	\$40.00	\$40.00	no change
• Early Start—Footings/Foundation	\$104.00	\$105.00	1.0%
• Razing			
One- and two-family dwellings	\$66.65	\$68.65	3.0%
Accessory buildings ≤ 500 sq ft	\$43.75	\$45.00	2.9%
Accessory buildings > 500 sq ft	\$66.65	\$68.65	3.0%
• Reinspection Fee	\$60.00	\$60.00	no change
• Failure to obtain permit prior to commencement of work. Payment of any fee in this subsection, however, shall in no way relieve any person of the penalties that may be imposed for violation of this chapter.	double fees	double fees	

COMMERCIAL:	Current Fee	Proposed Fee	% of Increase
Plan Review <ul style="list-style-type: none"> All categories Separate submittals after initial approval (HVAC, trusses, etc.) 	\$.086/sq ft; \$50.50 min. \$50.50	\$.089/sq ft; \$52.00 min. \$52.00	3.5% / 3.0% 3.0%
Inspection Fees <ul style="list-style-type: none"> Residential and institutional Offices and mercantile Warehouses, factories, and building shells All occupancies where the square footage cannot be determined 	\$.107/sq ft; \$58.25 min. \$.088/sq ft; \$58.25 min. \$.071/sq ft; \$58.25 min. \$8.85/\$1,000 valuation; \$58.25 min.	\$.11/sq ft; \$60.00 min. \$.091/sq ft; \$60.00 min. \$.073/sq ft; \$60.00 min. \$9.10/\$1,000 valuation; \$60.00 min.	2.8% / 3.0% 3.4% / 3.0% 2.8% / 3.0% 2.8% / 3.0%
Heating, Ventilating, & Air Conditioning <ul style="list-style-type: none"> Heating (including duct work) Duct work only or alterations to existing duct work Air conditioning (permanent installation) Incinerators 	\$32.00/unit, up to and including 150,000 BTU units; additional fee of \$5.75 per each 50,000 BTUs or fraction thereof; \$58.25 minimum \$.016/sq ft; \$58.25 min. \$32.00/unit \$52.25/unit	\$33.00/unit, up to and including 150,000 BTU units; additional fee of \$6.00 per each 50,000 BTUs or fraction thereof; \$60.00 minimum \$.016/sq ft; \$60.00 min. \$33.00/unit \$54.00/unit	3.1% 4.3% 3.0% no change / 3.0% 3.1% 3.3%
Certificates of Occupancy <ul style="list-style-type: none"> Residential units Other occupancies 	\$11.00/unit \$26.25	\$11.50/unit \$27.00	4.5% 2.9%
Special Fees <ul style="list-style-type: none"> Zoning Certificate Early Start—footings/foundation Razing—commercial structures Parking lot permits Reinspection fee Failure to obtain permit prior to commencement of work. Payment of any fees in this subsection, however, shall in no way relieve any person of the penalties that may be imposed for violation of this chapter. 	\$50.00 \$115.00 \$100.50 \$38.25 \$60.00 double fees	\$50.00 \$120.00 \$105.00 \$45.00 \$60.00 double fees	no change 4.3% 4.5% 17.6% no change

MISCELLANEOUS FEES:	Current Fee	Proposed Fee	% of Increase
Moving Buildings Over Public Ways <ul style="list-style-type: none"> • Garages • Houses or other buildings 	\$43.75 \$209.00	\$45.00 \$210.00	2.9% .5%
Street Privilege Permits	\$59.00	\$60.00	1.7%
Swimming Pools	\$50.00	\$50.00	no change
Fences		\$45.00	new fee
Home Satellite Communication Dishes	\$43.75	\$45.00	2.9%
Radio and Television Antennas and Towers	\$43.75	\$45.00	2.9%
Special Inspection Fees <ul style="list-style-type: none"> • Community based residential facilities, taverns, day care centers, massage establishments, etc. 	\$150.00	\$150.00	no change
Resubmittal Fee (for revised plans and requires new permits)	\$100.00 + plan review	\$100.00 + plan review	no change
Sign Permits: <ul style="list-style-type: none"> • Business signs (per square foot of gross area) • Advertising signs (per square foot of gross area) • Temporary signs (per square foot of gross area) (fee is per month) 	\$.75/sq. ft., \$34.75 min./sign \$.90/sq. ft., \$53.00 min./sign \$.75/sq. ft., \$34.75 min./sign	\$.78/sq. ft., \$36.00 min./sign \$.90/sq. ft., \$55.00 min./sign \$.78/sq. ft., \$36.00 min./sign	4.0% 3.6% no change 3.8% 4.0% 3.6%
Drive Approach Permits	\$20.00	\$20.00	no change
Certified Survey Map Review	\$43.75	\$45.00	2.9%
Excavation Permits	\$60.75	\$62.00	2.1%
Zoning Verification Letters, Building Code Compliance Letters, etc. <ul style="list-style-type: none"> • Residential • Commercial 	\$30 \$50	\$30 \$50	no change no change

Publication Fees: <ul style="list-style-type: none"> • Plan Commission 	\$300	\$300	no change
Special meeting requested	\$400	\$400	no change
<ul style="list-style-type: none"> • Zoning Board of Appeals and Building Advisory Board 	\$150	\$150	no change

CITY OF WAUSAU ELECTRICAL PERMIT FEE SCHEDULE – 2014 PROPOSED

	Current Fee	Proposed Fee	% of Increase
RESIDENTIAL—ONE- AND TWO-FAMILY DWELLINGS:			
▪ New construction of one- and two-family dwellings	\$.088/sq. ft.	\$.091/sq. ft.	3.4%
▪ Remodeling of and additions to one- and two-family dwellings, including attached garages	\$.105/sq. ft.	\$.108/sq. ft.	2.9%
▪ Rewiring of existing one- and two-family dwellings	\$43.75 + \$2.66/circuit	\$45.00 + \$2.75/circuit	2.9% 3.4%
▪ Attached or detached garages	\$.065/sq. ft.	\$.067/sq. ft.	3.1%
▪ New service only for existing one- and two-family dwellings	\$43.75	\$45.00	2.9%
COMMERCIAL, INDUSTRIAL, AND MULTI-FAMILY:			
▪ New construction of apartments (three-family and over), row housing, and multi-family dwellings (or additions thereto)	\$.071/sq. ft.	\$.073/sq. ft.	2.8%
▪ New construction of local business, institutional, and office buildings (or additions thereto)	\$.081/sq. ft.	\$.083/sq. ft.	2.5%
▪ New construction of manufacturing and industrial buildings (or additions thereto)	\$.046/sq. ft.	\$.047/sq. ft.	2.2%
▪ New construction of warehouses (or additions thereto)	\$.036/sq. ft.	\$.037/sq. ft.	2.8%
▪ Electric sign wiring (any size)	\$85.60/sign	\$85.60/sign	no change
▪ Service changes for industrial, commercial, and multi-family structures			
♦ 200 Amps, one meter	\$43.75	\$45.00	2.9%
♦ 400 Amps, one meter	\$59.00	\$60.00	1.7%
♦ 600 Amps, one meter	\$76.50	\$80.00	4.6%
♦ 800 Amps, one meter	\$93.00	\$95.00	2.2%
♦ 1,000 Amps and over, one meter	\$109.00	\$115.00	5.5%
♦ Additional meters	\$9.00/each	\$9.00/each	no change
MISCELLANEOUS FEES:			
▪ Special inspections other than those listed above	\$43.75	\$45.00	2.9%
▪ Minimum permit fee (one- and two-family)	\$43.75	\$45.00	2.9%
▪ Minimum permit fee (commercial, industrial, and multi-family)	\$57.50	\$60.00	4.3%
▪ Reinspection fee	\$60.00	\$60.00	no change
▪ Failure to obtain permit prior to commencement of work	double fees		

CITY OF WAUSAU PLUMBING PERMIT FEE SCHEDULE – 2014 PROPOSED

Category	Current Fee	Proposed Fee	% of Increase
New or reconstructed water service or private water main, from curb stop, two inches or less, each one hundred feet or fraction thereof; ▪ For each additional inch in diameter.	\$25.00 \$8.50	\$25.00 \$8.50	no change no change
New or reconstructed sanitary building sewer or private sewer main, from main, curb or lot line, any size, each one hundred feet or fraction thereof.	\$25.00	\$25.00	no change
New or reconstructed building or area storm sewer extension from main, curb or lot line, any size, each one hundred feet or fraction thereof.	\$25.00	\$25.00	no change
Retention / infiltration area (per 2,000 square feet)	\$25.00	\$25.00	no change
For each fixture or fixture connection.	\$8.75	\$9.00	2.9%
New or reconstructed water distribution piping, any size, each one hundred feet or fraction thereof.	\$13.10	\$13.50	3.1%
New or reconstructed building drain, soil waste, vent piping, or downspouts, any size, each one hundred feet or fraction thereof.	\$13.10	\$13.50	3.1%
Water distribution and drain piping for manufacturing processes, each one hundred feet or fraction thereof.	\$13.10	\$13.50	3.1%
Private sewage disposal system.	\$43.75	\$45.00	2.9%
Swimming pool.	\$43.75	\$45.00	2.9%
Private water well (five year permit—issued by Wausau Water Works).	\$15.00	\$15.00	no change — Water Works charge
To abandon water or sewer systems when wrecking or moving a building.	\$43.75	\$45.00	2.9%
To abandon a private well and/or septic system.	\$43.75	\$45.00	2.9%
Minimum fee (for projects requiring one inspection).	\$43.75	\$45.00	2.9%
Minimum fee (for projects requiring more than one inspection).	\$60.00	\$60.00	no change
Reinspection fee.	\$60.00	\$60.00	no change
Failure to obtain permit prior to commencement of work.	double fees		

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE FINANCE COMMITTEE

Approving Budget Modification – To Recognize the B.A. and Esther Greenheck Foundation Grant Award Funding the Purchase of Zoll DeFib Equipment.

Committee Action: Approved 4-0

Fiscal Impact:

File Number: 12-1109

Date Introduced: November 26, 2013

RESOLUTION

WHEREAS, requests have been made for the following 2013 Budget Modification.

BUDGET MODIFICATION

Increase the following line items:

110-50098190

Fire – Other Capital Equipment.....\$15,000.00

110-50088416

Fire - Grant Proceeds\$15,000.00

PURPOSE: To recognize the B.A. and Esther Greenheck Foundation grant award funding the purchase of Zoll defib equipment.

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Wausau that the proper City Officials be and are hereby authorized and directed to modify the budget as stated above and to publish the budget modification in the official newspaper as required.

Approved:

James E. Tipple, Mayor

FINANCE COMMITTEE

Date and Time: Tuesday, November 12, 2013 @ 5:00 pm., Board Room

Members Present: Nagle (C), Oberbeck, Brezinski, Nutting

Members Absent: Winters

Others Present: Mielke, Wagner, Kellbach, Abitz, Rasmussen, Gisselman, Bliven, Marquardt, Tipple, Groat, Jacobson, Loy, Giese, Werth, Stratz, Hebert, Goede, Jim Mann- Ehlers

Transfer of Funds/Change of Purpose Request - Fire Department

Groat stated this is a modification of the budget to reflect a grant that the Fire Department received from the Greenheck Foundation to purchase some defibrillation equipment. The modification increases the expense and the grant revenue making it levy neutral.

Motion by Nutting, second by Brezinski to approve the transfer of fund request. Motion carried 4-0.

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

RESOLUTION OF THE HUMAN RESOURCES COMMITTEE

Approving reclassification of the Metro Ride Mechanic II position to Maintenance Technician.

Committee Action: Approved 5-0

Fiscal Impact: Approximately \$3,500 Annually in Salary & Benefits

File Number: 13-1114

Date Introduced: November 26, 2013

RESOLUTION

WHEREAS, your Human Resources Committee has reviewed and considered the request to reclassify the Mechanic II position at Metro Ride, currently at a pay rate of \$21.55 per hour, to a Maintenance Technician position with a pay rate of \$23.01 per hour, and

WHEREAS, your Human Resources Committee recommends this reclassification as presented in this resolution and attached supporting documentation, and

NOW, THEREFORE, BE IT RESOLVED BY THE Common Council of the City of Wausau that the incumbent in the position of Mechanic II at Metro Ride is reclassified to the Maintenance Technician position, as specified above and in supporting documents, with the reclassification to become effective upon action of this Council.

Approved:

James E. Tipple, Mayor

DRAFT

**CITY OF WAUSAU HUMAN RESOURCES COMMITTEE
MINUTES OF OPEN SESSION**

DATE/TIME: November 11, 2013 at 4:30 p.m.
LOCATION: City Hall (407 Grant Street) – Board Room
MEMBERS PRESENT: R. Wagner (C), G. Gisselman, B. Nagle, D. Nutting, D. Oberbeck
MEMBERS ABSENT:
Also Present: Mayor Tipple, D. Bohn, P. Czarapata, N. Giese, M. Groat,
A. Jacobson, M. Loy, G. Seubert, A. Werth, P. Peckham

Reclassification of Mechanic II to Maintenance Technician – Metro Ride. Loy explained that this request was brought forward last year and missed during the normal reclassification request period (April-June), therefore he asked the committee to consider this request now. The Mechanic II position would not be eliminated; the person in the position would be reclassified as Maintenance Technician. Loy compared the wages returned from the salary study and found that the Mechanic II position is paid at 98% of the market, and the Maintenance Technician position is paid at 104% of the market (or 4% above market). Based upon this employee's years of service and experience, Loy believes that this reclassification is appropriate and should be supported. Seubert said he has two very qualified mechanics and both should be compensated at the same rate. Motion made by Nagle to approve the reclassification of Mechanic II to Maintenance Technician. Second by Nutting. All ayes. Motion passes unanimously.

Romey Wagner
Human Resources Committee, Chair



420 Plumer Street
Wausau, WI 54403
Phone: 715-842-9287
TDD 715-843-6827
Fax: 715-842-1541

<http://metroride@ci.wausau.wi.us>

MEMO

To: Human Resource Committee
From: Greg Seubert, Transit Director 
Subject: Request for Position Reclassification – Tim Karlen
Date: October 30, 2013

Tim Karlen has been a Mechanic II for Metro Ride since 2001. He came to us with considerable vehicle maintenance experience, but was unfamiliar with the specialized vehicles and systems we operate. Over time, he has become an expert bus mechanic and now performs the same work as our more highly paid Maintenance Technician.

I would like to resolve what I see as a wage inequity between these two mechanics. Mr. Karlen is an exemplary employee and his advanced skills, knowledge, and experience warrant his promotion to the position of Maintenance Technician. Without this reclassification, I fear that Mr. Karlen will pursue other opportunities.

We have promoted mechanics to higher classifications in that past as they have gained knowledge and experience. The position classifications and corresponding wage rates shown below have been collectively bargained, but it is our discretion as to the number of employees placed in each classification.

Classification	Level of Experience	Current Top Hourly Wage	Annual Wages
Mechanic II	Intermediate	\$21.55	\$44,824.00
Maintenance Technician	Expert	\$23.01	\$47,860.80

Please note that wage increases associated with this reclassification request have been included in both my 2013 and 2014 budgets.

I would happy to address any questions you may have. Thank you for your consideration.

City of Wausau
CHARTER ORDINANCE

Council File # 03-0916

November 26, 2013

**A CHARTER ORDINANCE RELATING TO EXTENDING SOME TERMS OF
THE ALDERPERSONS OF THE CITY OF WAUSAU**

Section 1. The City of Wausau, Wisconsin, pursuant to Sections 66.0101 and 62.09, Wisconsin Statutes, hereby elects not to be governed by any portions of Sections 62.09, 8.10, 8.11 and 8.30, Wisconsin Statutes, relating to the terms of office and qualifications for office for city alderperson, to the extent, if any, that such sections may be in conflict with this Charter Ordinance. This Charter Ordinance amends Sections. Sections 62.09, 8.10, 8.11 and 8.30, Wisconsin Statutes, and any applicable sections of the City Charter, to the extent, if any, that such sections may be in conflict with this Charter Ordinance.

Section 2. Beginning in 2016, the aldermanic members of the Common Council of the City of Wausau shall be elected as follows:

- (a) In 2016, the alderpersons representing seats 1, 3, 5, 7, 9 and 11 shall be elected for one 3-year term.
- (b) In 2016, and every two years thereafter, the alderpersons representing seats 2, 4, 6, 8, and 10 shall be elected for 2-year terms.
- (c) In 2019, and every two years thereafter, the alderpersons representing seats 1, 3, 5, 7, 9 and 11 shall be elected for 2-year terms.

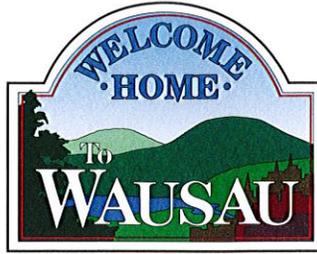
Section 3. This charter ordinance shall take effect sixty (60) days after its passage and publication, unless within such sixty (60) days a referendum petition shall be filed as provided by Section 66.0101 of the Wisconsin Statutes, in which event this ordinance shall not take effect until submitted to a referendum and approved by a majority of electors voting thereon as provided by Section 66.0101 of the Wisconsin Statutes.

Adopted by the Common Council of the City of Wausau on this 26th day of November, 2013.

By _____
James E. Tipple, Mayor

ATTEST: _____
Toni Rayala, City Clerk

Date Published:



Office of the City Attorney

Anne L. Jacobson
City Attorney

Tara G. Alfonso
Assistant City Attorney

MEMORANDUM

To: Mayor James E. Tipple
Members of Common Council

From: Anne Jacobson, City Attorney *af*

Date: November 15, 2013

RE: Proposed Charter Ordinance Staggering Terms of Members of the Common Council

The Human Resources Committee discussed this topic at its meeting on November 11, 2013. At that time, the members favored forwarding a recommendation to Council to stagger the current two-year terms of the Council members, and to send it to the November 26, 2013, Council meeting.

The minutes of that meeting, and the DRAFT Charter Ordinance, staggering the terms and changing the current election cycle, are attached. The terms would remain two years. However, to begin the cycle, a portion of the Council, it was recommended, would be elected to a term of three years.

The election cycle would happen as follows:

- a. Year 1 (2014) All members elected to two-year terms.
- b. Year 2 (2015) No election.
- c. Year 3 (2016) Some members elected to three-year terms. Remainder elected to two-year terms.
- d. Year 4 (2017) No election.
- e. Year 5 (2018) Remainder from year 3 (2016) up for re-election to two-year terms.
- f. Year 6 (2019) Some members from year 3 (2016) up for re-election to two-year terms.

The reason this action will not affect the 2014 election is because Wis. Stats. 62.09(5)(b) provides that a tenure for alderperson shall be for 2 years and that a different tenure may be provided by charter ordinance. The council shall adopt the ordinance by a two-thirds vote, published previous to publication of the notice of the election and according to s. 66.0101(3) and (5), a charter ordinance shall be published as a class 1 notice, recorded by the clerk and a certified copy filed with the clerk with the secretary of state.

A charter ordinance does not take effect until 60 days after its passage and publication. If within the 60-day period a petition conforming to s. 8.40 and signed by a number of electors of the city equal to not less than 7% of the votes cast for governor at the last general election, is filed in the city clerk's office, demanding the ordinance be submitted to a referendum, the ordinance may not take effect until it is submitted to a referendum and approved by a majority of the electors voting in the referendum.

For purposes of drafting a proposed charter ordinance, rather than preparing several versions, I was directed to prepare one which would start the cycle by electing the odd-numbered seats for a three-year term, because it would affect the most number of elective seats (as opposed to the even-numbered seats).

That proposal, of course, may be amended by majority vote on the Council floor.

ALJ

cc Toni Rayala, City Clerk

DRAFT

**CITY OF WAUSAU HUMAN RESOURCES COMMITTEE
MINUTES OF OPEN SESSION**

DATE/TIME: November 11, 2013 at 4:30 p.m.
LOCATION: City Hall (407 Grant Street) – Board Room
MEMBERS PRESENT: R. Wagner (C), G. Gisselman, B. Nagle, D. Nutting, D. Oberbeck
MEMBERS ABSENT:
Also Present: Mayor Tipple, D. Bohn, P. Czarapata, N. Giese, M. Groat,
A. Jacobson, M. Loy, G. Seubert, A. Werth, P. Peckham

Discussion on Changes to Terms of Office for Alderpersons. This item was brought to the committee at the request of the mayor. Mayor Tipple explained that his concern has always been the possibility of having a full turnover of the council and what that would mean to the city. Mayor Tipple would like to see terms staggered so that the city is never in jeopardy of losing all of its alderpersons expertise and knowledge at one time. Loy handed out a spreadsheet document that listed cities comparable to Wausau, how many alderpersons each city has and the length of terms for the alderpersons. Data was not collected as to whether the terms are staggered when the information was originally collected for another issue. Loy asked the committee to share their experience with how long it takes to fully perform the duties of alderperson for the City of Wausau. Wagner said that he wouldn't worry so much about the council, but rather what could happen to the committees if no one has experience or knowledge. Wagner believes it takes a long time to understand the roles of the committees and how they relate to council, and is in favor of staggered elections. The question of how to begin staggered elections ensued. Nutting brought up his concern about the cost of the elections and what staggered elections would cost the City. Groat said that local elections are held every spring. The term limit for alderperson was briefly discussed; it was agreed upon that a two year term is the most favorable. Gisselman asked how citizens would know when to vote for their alderperson. Oberbeck said the newspaper does a good job of covering elections and who's running. Nutting said most citizens do not read the newspaper. Discussion then turned to voter turn-out. Wagner said it's up to those running to get the word out. Wagner said the item on the table is whether or not staggering elections will make for a better council, not how to get people out to vote. Oberbeck asked if there is any information from cities that have made this change. Mayor Tipple said in talking with other mayors, many are surprised that Wausau doesn't have staggered terms for the alderpersons. Nagle asked the committee if term limits should be discussed. Mayor Tipple said in his experience, many alderpersons run unopposed, therefore it is not necessary to set term limits. Oberbeck said it is the decision of the public to elect or not elect people; the City does not need to impose term limits. Wagner agreed with Oberbeck. The committee agreed the decision is to have two year staggered terms for alderpersons. Further discussion took place amongst the committee members on how to move to staggered terms. Groat said that when working with the redistricting committee, she learned that there are all different ways to enact staggering, so it would be up to the City to decide. Oberbeck made a motion to have two year alderperson terms with elections happening in 2014 for 2 and 3 year terms based on even and odd districts, and a coin toss will determine if even or odd districts will serve a 2 or 3 year term. Wagner said it is important to understand that this is a one-time thing; after this everyone will return to 2-year terms. Second by Nagle. All ayes. Motion passes unanimously.

Romey Wagner
Human Resources Committee, Chair

CITY OF WAUSAU, 407 Grant Street, Wausau, WI 54403

ORDINANCE OF COMMON COUNCIL

Amending Section 1.12.015 Aldermanic districts to reflect eleven aldermanic districts

Committee Action:

Ordinance Number:

Fiscal Impact: None

File Number: 01-0725

Date Introduced: November 26, 2013

The Common Council of the City of Wausau do ordain as follows:

Add ()
Delete (———)

Section 1. That Section 1.12.015 Aldermanic districts, is hereby amended to read as follows:

1.12.015 Aldermanic districts. The city shall be divided into ~~twelve~~ **eleven** aldermanic districts, the boundaries of which shall be as hereinafter set forth:

....

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall be in full force and effect from and after its date of publication.

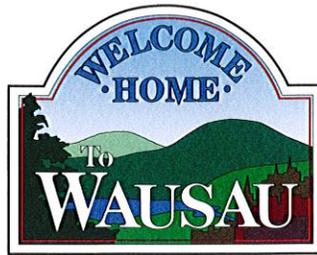
Adopted:
Approved:
Published:
Attest:

Approved:

James E. Tipple, Mayor

Attest:

Toni Rayala, Clerk



Office of the City Attorney

Anne L. Jacobson
City Attorney

Tara G. Alfonso
Assistant City Attorney

MEMORANDUM

TO: Mayor James E. Tipple
Members of Common Council

FROM: Anne Jacobson, City Attorney 

DATE: November 19, 2013

RE: Amending Section 1.12.015 Number of Aldermanic Districts

At the request of the Clerk's office, we were asked to amend 2.04.020 of the Wausau Municipal Code, reflecting the fact that we now have eleven aldermanic districts, not twelve. The item was taken to the Human Resources Committee on November 11, 2013, and a motion was made and passed to recommend to Council that the word "twelve" be simply deleted from the ordinance:

2.04.020 Common council. There shall be one city alderperson from each of the [twelve] aldermanic districts who shall be elected at the regular city election for a term of two years commencing on the third Tuesday of April in the year of his/her election. A person may file for both the positions of city alderperson and county supervisor and be elected to both of those positions.

It was an oversight that we missed also amending another ordinance, "**1.12.015 Aldermanic districts.**" The city shall be divided into *twelve* aldermanic districts, the boundaries of which shall be as hereinafter set forth:"; since this ordinance establishes the number of aldermanic districts established within the city, but was not recommended for amendment by a committee of the Common Council, I am recommending a suspension of the Council rules in that regard, and consideration be given to amending both ordinances simultaneously.

It is particularly important that the number of districts be stated in 1.12.015, since your committee recommended removal of a reference to any number in 2.04.020.

ALJ

cc Toni Rayala