

## DRAFT

### POLICE AND FIRE COMMISSION

Date/Time: Tuesday, June 14, 2016 at 8:30 a.m.  
Location: Community Room – Public Safety Building – 515 Grand Avenue, Wausau  
Members Present: T. Patterson (C), W. Graef, D. Huntimer, L. Jorstad  
Member Absent: C. Bahr  
Others Present: Mayor Mielke, T. Kujawa, J. Hardel, M Hite, A. Jacobson, J. Kannenberg

In accordance with Chapter 19, Wisconsin State Statutes, notice of this meeting was posted at Wausau City Hall and the Public Safety Building, and emailed to the Wausau Daily Herald and City Pages in the proper manner.

#### Call to Order/Roll Call.

The Police and Fire Commission meeting was called to order at 8:30 a.m. Roll call was taken of present Police and Fire Commission members to include Jorstad, Graef, Patterson, and Huntimer.

Approval of Minutes of 04/19/2016 and 05/17/2016 Meetings. Motion by Jorstad to approve the minutes of the 04/19/2016 and 05/17/2016 Police and Fire Commission meetings. Second by Graef. All ayes. Motion passes 4-0.

Elect New Chair and Vice Chair of Police and Fire Commission. Motion by Graef to elect Graef as Chair of Police and Fire Commission. Second by Jorstad. All ayes. Motion passes 4-0. Motion by Huntimer to elect Patterson as Vice Chair of Police and Fire Commission. Second by Jorstad. All ayes. Motion passes 4-0.

Closed Session Pursuant to Section 19.85(1)(c) of the Wisconsin State Statutes for the purpose of consideration Fire Department promotional candidate for rank of Lieutenant, promotion of Fire Department personnel to rank of Engineer, and consideration of conditional offer candidates for Firefighter/Paramedic positions. Motion by Huntimer to enter into Closed Session. Second by Patterson. All ayes. Commission entered into Closed Session. (*Bahr arrived at 8:40 a.m.*)

Reconvene meeting into **Open Session** for purpose of acting upon consideration of Closed Session items. Motion by Huntimer to reconvene meeting into Open Session. Second by Bahr. All ayes. Commission reconvened into Open Session. Motion by Jorstad to approve Whitehead for promotion to rank of Fire Lieutenant. Second by Patterson. All ayes. Motion passes 5-0. Motion by Jorstad to approve Ludwig for promotion to rank of Fire Engineer. Second by Patterson. All ayes. Motion passes 5-0. Motion by Huntimer to approve Firefighter/Paramedic candidates for hire upon completion of conditional offer requirements. Second by Jorstad. All ayes. Motion passes 5-0. (*Patterson left at 9:45 a.m.*)

#### Fire Department Operations.

Fire Department Activity Report. Not covered.

Briefing on Succession Process, Accreditation, and Strategy. Kujawa stated that the resolution presented to Council regarding the succession process passed 11-0. Kujawa said the department began the accreditation process a few months ago, and along with the succession process and strategy planning, all three areas overlap and will bring the department to a much higher level of operation.

Motion by Bahr to accept the Fire Department Operations report. Second by Huntimer. Motion passes 4-0.

**Police Department Operations.**

**Police Department Activity Report.** Hardel provided an overview of calls and cases the department has had the last 30 days.

Storm Crisis. Hardel said the department had over 70 service calls during the recent storm in Wausau. Calls were regarding accidents, traffic lights, and injuries.

Recruitment Update. At this time, 8 candidates are moving forward in the current recruitment process for Police Officer.

NCHCC Update. The department had a recent meeting with NCHCC administration personnel to improve coordination for calls.

IC Willy's. Hardel provided an update and information on a lawsuit issues by IC Willy's.

Dylan Yang Rally. Hardel gave a recap of the Dylan Yang rally and meetings with local leaders.

Motion by Huntimer to accept the Police Department Operations report. Second by Jorstad.

Motion passes 4-0. (*Bahr left at 10:20 a.m.*)

**Succession Planning.** Hite explained that the Human Resources Committee had asked for an overview on executive recruitments that have been done recently, and that the Police and Fire Commission will have to decide how they want to recruit when Chief Hardel retires in 2018, and therefore is asking for input and direction for the process. Discussion took place regarding different options for succession planning, recruiting and department structure.

**Next Regularly Scheduled Meeting.** The next regularly scheduled meeting is July 19, 2016.

**Adjourn.** Motion made by Huntimer to adjourn. Second by Jorstad. Motion passes 3-0.

Meeting adjourned.