

## **DRAFT**

### **POLICE AND FIRE COMMISSION**

Date/Time: Tuesday, May 17, 2016 at 8:30 a.m.  
Location: Community Room – Public Safety Building – 515 Grand Avenue, Wausau  
Members Present: T. Patterson (C), C. Bahr, D. Huntimer, L. Jorstad  
Member Absent: W. Graef  
Others Present: Mayor Mielke, T. Kujawa, J. Hardel, J. Kannenberg

In accordance with Chapter 19, Wisconsin State Statutes, notice of this meeting was posted at Wausau City Hall and the Public Safety Building, and emailed to the Wausau Daily Herald and City Pages in the proper manner.

#### **Call to Order/Roll Call.**

The Police and Fire Commission meeting was called to order at 8:30 a.m. Roll call was taken of present Police and Fire Commission members to include Bahr, Jorstad, Patterson, and Huntimer.

#### **Fire Department Operations.**

Fire Department Activity Report. Chief Kujawa highlighted that they were called to three brush fires in April.

Strategic Plan Resolution. The City Council passed the Strategic Plan resolution 11-0; the department is now able to put the plan into action. Kujawa will report back to the Police and Fire Commission on its' progress.

Station 2 Commitment. The Finance Committee and City Council agreed with funding \$3.6 million for a new Station 2 on 52 Parkway (east of the present station). The estimate for the new facility is \$3.5 million. Huntimer asked if the headquarters would still be located at the Central Station. Kujawa said that there is discussion on future plans for the Central Station.

EMS Week and the Mayor's Proclamation. Kujawa said that this week is EMS Week. Last Tuesday (May 10<sup>th</sup>) Mayor Mielke read a proclamation at the City Council meeting.

Lieutenant Promotions. Kujawa said the promotional process for lieutenant will take place at the end of the month. Interested candidates had to submit a cover letter and resume, a written assignment, and will participate in an assessment center evaluation and interviews. The department has one lieutenant position open. Kujawa would like to create an eligibility list that would be good for one year. Kujawa will have her recommendations in June.

New Hire Interviews. New Hire interviews are scheduled for June 1 & 2 for firefighter/paramedic candidates. Kujawa plans to have a list in June for the Police and Fire Commission. At this time the department has 2 openings and will have one more shortly. Kujawa would like the new candidates to start in mid-July.

Hazmat Validation. Kujawa said the department currently has a level 2 hazmat validation and would like to maintain that level. There are 26 people on the hazmat team and Kujawa said that Antolik has taken the team to a new level. Patterson asked if the department receives money for hazmat. Kujawa said they receive \$80,000 per year, but they department may need more money to cover equipment needed to maintain the level 2 validation.

Motion by Bahr to accept the Fire Department Operations report. Second by Jorstad.  
Motion passes 4-0.

#### **Police Department Operations.**

Police Department Activity Report. Hardel provided an overview of calls and cases the department has had the last 30 days.

Recruitment Update. Hardel said that testing was held last week for Police Officer candidates and that numbers are down for applications. The department currently has 2 openings and 4 retirements coming up to fill.

Trainee Update. Hardel said that they have had one trainee resign and are currently unsure about one person in FTO training.

Swear-In Ceremony. Hardel commented that the swear-in ceremony was well-attended and received a great response from those who attended.

National Police Week. A celebration was held in Rothschild with DARE students and a band.

Regional Police Meeting. The meeting focused on mutual aid during officer involved shooting incidents and how important it is to get the officers off scene as soon as possible that are initially involved and replaced with mutual aid agencies.

OSI Update. Hardel said that DCI has taken over the investigation of the officer involved shooting and the investigation should be done quickly as it was a straight forward incident. Hardel has received a request from the Eau Claire Police Chief to discuss OSI and OIS for consistency with protocols. Patterson asked if departments are mandated to report these incidents to an agency; Hardel said no.

Hardel ended by sharing that the number of Police Officers killed in 2016 is up by 40% so far.

Motion by Bahr to accept the Police Department Operations report. Second by Huntimer.  
Motion passes 4-0.

Next Regularly Scheduled Meeting – Bahr, Huntimer, and Hardel will be gone for the next regularly scheduled meeting on June 21, 2016. The Police and Fire Commission decided to move the meeting date to June 14, 2016.

Adjourn. Motion made by Jorstad to adjourn. Second by Huntimer. Motion passes 4-0.  
Meeting adjourned.