

DRAFT

POLICE AND FIRE COMMISSION

Date/Time: Tuesday, February 16, 2016 at 8:30 a.m.
Location: Conference Room – Public Safety Building – 515 Grand Avenue, Wausau
Members Present: T. Patterson (C), W. Graef, D. Huntimer, L. Jorstad
Member Absent: C. Bahr
Others Present: Mayor Tipple, T. Kujawa, B. Bliven, M. Hite, J. Kannenberg

In accordance with Chapter 19, Wisconsin State Statutes, notice of this meeting was posted at Wausau City Hall and the Public Safety Building, and emailed to the Wausau Daily Herald and City Pages in the proper manner.

Call to Order/Roll Call.

The Police and Fire Commission meeting was called to order at 8:30 a.m. Roll call was taken of present Police and Fire Commission members to include Patterson, Graef, Huntimer, and Jorstad.

Approval of the Minutes of the 12/15/2015 and 2/09/2016 Meetings.

Motion by Huntimer to approve the meeting minutes from 12/15/2015 and 2/09/2016. Second by Graef. Motion passes 4-0.

Police Department Operations.

Police Department Activity Report. Captain Bliven provided an update on activity within the last 30 days. Bliven also provided an update on the recruitment process for Police Officers and expected retirements to take place.

Body Camera Update. Council approved the purchase of body cameras for the Police Department in December. The department is working with the manufacturer, Taser, for an implementation date. Bliven indicated that the department would like to transition to Taser in-squad camera, that would result in less equipment for the officers to wear. Graef questioned if there will be rules of use for the cameras. Bliven said that a policy is being drafted. Patterson asked about the budget for the body cameras. Bliven indicated that the Police Department submitted a CIP for \$300,000 for a 5-year contract; this includes the cameras, storage of data, and training on the equipment.

In-House In-Service, February 16, 2016. Bliven indicated that the In-House In-Service was underway.

Awards Banquet, March 1, 2016. Awards Banquet will take place on March 1st with 35 awards being presented, including 10 community awards. The department is looking forward to showcasing staff to the community.

DiSC Assessment Training, February 23, 2016. Supervisory staff and others will participate in this training that assesses personality styles and communication strengths and weaknesses for different personality styles.

Motion by Jorstad to accept the Police Department Operations report. Second by Huntimer. Motion passes 4-0.

Fire Department Operations.

Fire Department Activity Report. Chief Kujawa reviewed the activity report provided for department activity within the last 30 days. Kujawa also provided an update of the recruitment for Firefighter/Paramedics.

Fire and EMS Service to the Town of Stettin. Kujawa reported that Finance Committee failed to pass the agreement that would provide fire and EMS service to the Town of Stettin for \$50,000 for one year. She is taking the item to Council for a vote on February 23rd. Kujawa believes that this agreement would provide an excellent foundation for future merger opportunities.

Explorer Post. This program is for students in grades 9-12, and provides them an opportunity to meet once and month to participate in different challenges.

CPR Challenge. Wausau and Stevens Point have entered into a challenge to see who can train the most people in hands-only CPR. Donations are being collected for AED grants. The challenge ends on March 31st.

Community Paramedic. The program began on February 1st and the department received its first case on February 12th. Kujawa said this is a great way to provide non-emergency service to citizens and provides great outreach to the community.

RFP Billing and Accreditation Update. Kujawa expected to complete the selection and offer by the end of the week the contract for billing. Kujawa is taking the lead on the Accreditation process for the department. The department was registered in February and she expects the process to be complete by August 2017.

Motion by Jorstad to accept the Fire Department Operations report. Second by Graef. Motion passes 4-0.

Next Regularly Scheduled Meeting – March 15, 2016 at 8:30 a.m. at the Public Safety Building.

Adjourn. Motion made by Huntimer to adjourn. Second by Graef. Motion passes 4-0. Meeting adjourned.