

DRAFT

POLICE AND FIRE COMMISSION

Date/Time: Tuesday, December 15, 2015 at 8:30 a.m.
Location: Conference Room – Public Safety Building – 515 Grand Avenue, Wausau
Members Present: T. Patterson (C), C. Bahr, W. Graef, D. Huntimer, L. Jorstad
Member Absent:
Others Present: Mayor Tipple, M. Groat, T. Kujawa, J. Hardel, M. Hite, J. Kannenberg

In accordance with Chapter 19, Wisconsin State Statutes, notice of this meeting was posted at Wausau City Hall and the Public Safety Building, and emailed to the Wausau Daily Herald and City Pages in the proper manner.

Call to Order/Roll Call.

The Police and Fire Commission meeting was called to order at 8:30 a.m. Roll call was taken of present Police and Fire Commission members to include Patterson, Bahr, Graef, Huntimer, and Jorstad.

Approval of the Minutes of 12/15/2015 Meeting. Motion made by Huntimer to approve the December 15, 2015 Police and Fire Commission meeting minutes. Second by Jorstad. Motion passes 5-0.

Overview of Budget Process (M. Groat).

Finance Director Maryanne Groat provided information to the Police and Fire Commission about the City of Wausau's budget process. This discussion included how the budget is determined for departments, and how factors such as retirement payouts, overtime costs, and grants can affect the budgets of the Police Department and Fire Department. Huntimer asked if the budget cycle follows the calendar year; Groat indicated that it is. Jorstad commended Groat for her service to the City.

Fire Department Operations.

Chief Kujawa talked about how the department has training on using new techniques to contain and fight fires, and this training has been put into action with positive results.

Kujawa said that the Town of Stettin contacted Mayor Tipple to inquire about fire service from the Wausau Fire Department to the Town of Stettin. A presentation was done for Town of Stettin on how Wausau could provide service. The town board will vote on the topic at a their meeting scheduled for the end of the month. Graef inquired if there would be additional expenses to the department; Kujawa said there would be no additional expenses. Mayor Tipple commended Kujawa on her new alliances with other communities, believing that she has the ability to form more alliances throughout the area in the future.

The Community Paramedic program received positive publicity by the local media. Kujawa said that her department is ready to start whenever Aspirus is. Kujawa said the program is made up of volunteers from the department who will not receive any additional pay, and 16 people signed up to volunteer.

Motion by Bahr to approve the Fire Department Operations Report. Second by Huntimer.
Motion passes 5-0.

Police Department Operations.

Police Department Activity Report. Chief Hardel provided a review to the commission of cases the department has been working in the last thirty days.

Body Camera Update. The request for purchase of body cameras has been approved by Finance Committee, and the department has a goal of March 1 to begin using the cameras on all patrol officers on duty. Graef mentioned that he hear the Taser dash cameras were not very good; Hardel said that he has heard the opposite but would check into this.

In-House In-Service. Hardel invited the commissioners to stop by during the meeting on February 16th to greet staff at the meeting.

Awards Banquet. Hardel is in the process of planning the event, set to take place on February 2nd at the Palladium in downtown Wausau. The cost of the venue and banquet expenses have been covered by donations from within the community.

DiSC Assessment Training. Hardel learned about this training at a conference. The training is about how people receive and give communication, and how to best communicate with people based on their communication style. This training will take place on February 23rd and will be for Police and Fire Command staff. The cost of the facilitator will be covered by a local business donation.

Hardel also talked about an executive leadership training put on by the FBI that he attended in the fall.

Motion to approve the Police Department Operations report by Bahr. Second by Huntimer.

Motion passes 4-0.

New Business for Placement on the Next Agenda.

The commission members would like to visit NTC's simulation lab in March.

Next Regularly Scheduled Meeting – March 15, 2016 at 8:30 a.m. at the Public Safety Building.

Adjourn. Motion made by Huntimer to adjourn. Second by Bahr. Motion passes 5-0. Meeting adjourned at 10:10 a.m.