

DRAFT

POLICE AND FIRE COMMISSION

Date/Time: Tuesday, July 21, 2015 at 8:30 a.m.
Location: Conference Room – Public Safety Building – 515 Grand Avenue, Wausau
Members Present: W. Graef, D. Huntimer, L. Jorstad
Member Absent: T. Patterson (C), C. Bahr
Others Present: P. Czarapata, J. Hardel, M. Hite, J. Kannenberg, Mayor Tipple

In accordance with Chapter 19, Wisconsin State Statutes, notice of this meeting was posted at Wausau City Hall and the Public Safety Building, and emailed to the Wausau Daily Herald and City Pages in the proper manner.

Call to Order/Roll Call.

The Police and Fire Commission meeting was called to order at 8:30 a.m. Roll call was taken of present Police and Fire Commission members to include Graef, Huntimer, and Jorstad.

Closed Session

Motion made by Jorstad to move into closed session pursuant to 19.85(1)(c) of the Wisconsin State Statutes for the purpose of consideration of conditional offer candidates for appointment as Police Officers, and for the purpose of consideration of conditional offer candidate for appointment as Police Lieutenant. Second by Graef. Motion passes 3-0. Roll call of the present commission members took place. The commission entered into Closed Session.

Open Session

The Commission reconvened into open session. Motion by Jorstad to accept the Police Officer candidates for hire and promotion of Benjamin Graham for the position of Police Lieutenant. Second by Graef. Motion passes 3-0.

Police Department Operations.

- Police Department Activity Report. Hardel reviewed and gave an update on cases that the Police Department is currently working on with the commission members.
- It's Our Clubhouse Update. Captain Hagenbucher played a video of the shooting that occurred at It's Our Clubhouse.
- Recruitment Update. The department was able to purchase the canine that a newly hired officer worked with in Kronenwetter. The canine is trained to find drugs and attack when directed. The department has a one-year exemption to provide a squad car to the officer outfitted for K-9. It costs the department \$18,000 to purchase and train a canine; Officer Jordan's canine is expected to retire in the near future, therefore the department will ultimately be saving money by purchasing the Kronenwetter canine that is already trained with the officer. The department still has one opening currently, and a retirement coming up, bring it to two open positions.
- 2016 Budget. Hardel doesn't have the exact numbers at this time. Hardel mentioned that some grants will be ending and the department will need to cover the costs that were covered by the grants for various positions.
- CIP Request for Body Cameras. Two CIP's were submitted by the department for radios and body cameras. Radios are being replaced as needed by the department. Hardel said he feels it's important to have body cameras for the officers so that the community can see what the officer sees when making stops. The cost of body cameras will be \$250,000 over a 5 year period if council approves the CIP request. The bulk of the cost is for storage of the body camera data.

- Personnel Moves. Hardel said that another Detective Lieutenant is needed for the department because of the SIU unit and the amount of work that they do. A current detective will be elevated to the lieutenant status to cover the need for the position instead of requesting another FTE.
- Team Building. Hardel and his supervising team decided to host a get-together and invited all officers available, including their families, in order to get to know them better. He felt it was a great opportunity to learn more about the officers and their families outside of the workplace.

Motion to approve the Police Department Operations report by Graef. Second by Jorstad. Motion passes 3-0.

Fire Department Operations.

Czarapata represented Chief Kujawa at this meeting. He went over the report previously provided to the commission. Czarapata pointed out the amount of sick leave used during the past month. 32 hours was used. Mayor Tipple commended Kujawa on lowering the amount of sick leave used by the department.

- Approval of Eligibility List. Kujawa would like the commission to approve an eligibility list of 4 candidates that may be continued in the process if needed before the next recruitment. Czarapata explained that all the candidates would be viable candidates to consider for future vacancies that may occur. Huntimer said it would be helpful to have a roster for the commission to view for each department so that they know who is in each department, their title, location, etc. The commission felt that no approval was needed.
- Daycare with Lieutenant Pat Moucha. Response was made to an in-home daycare for a child choking. The adult employee of the daycare had to go with the child to the hospital and Lt. Moucha stayed with the children to provide supervision until another employee of the daycare arrived.
- Results of Partnership with Red Cross. Smoke detector installation program was successful, installing 105 smoke detectors in houses in the city of Wausau. The department was second in the state, behind Milwaukee (which installed 120), for number of smoke detectors installed through the partnership.
- EFI Global Partnership. The Wausau Fire Department hosted this event over two days and used a Community Development house to train new recruits. Resources were provided by EFI to train on fire investigation of origin and cause. Czarapata said the event is a great opportunity for firefighters to experience different types of fires in a controlled setting.
- 54th Civil Support Team – Wisconsin Army National Guard Training. The department trained in Wausau with the 54th Civil Support Team, located in Madison, to learn more about biological, chemical, nuclear, and radiological threats and response, and resources that the 54th provides.
- MDA Event. The next event is coming up soon. Last year the department helped raise \$3500. Firefighters will be at concerts on the 400 Block in August and Bull Falls Fest. All money raised stays local.
- CIP Requests. Kujawa put in a request for Rescue Task Force. A RTF can help people that are injured during an incident more quickly since they do not have to wait for the SWAT to arrive. The request includes protective gear and training for those that would be a part of the RTF. The thermal imaging cameras the department has are getting old and need to be replaced so that the firefighters can properly see in the smoke and fire. The department is using old or handmade extrication struts and has put in a CIP request for this as well. The department also needs to replace old radios. Lastly, Kujawa has put in a request for Station 1 to be renovated or relocated. Czarapata explained that Fire Stations are being built differently now that include safer living conditions for the employees.
- Grants. The department received a \$200,000 assistance grant for a plymovent exhaust system. If they purchase the system, they would not be able to use it on another building or transfer it if they are able to relocate Station 1. The department used CVMIC grant money to purchase a hose roller and an o2 cylinder lifter. TransCanada/A&R gave the department money for meter

equipment, as the department may be called to assist with any pipeline issues the company may have. Lastly, the department received a HAZMAT grant for HAZMAT IQ training that will help the firefighters determine the level of protection needed for various situations.

- Czarapata said that Josh Finke, EMS Division Chief, is leaving the department in August to take a position with SAFER.

Motion to approve the Fire Department Operations report by Jorstad. Second by Graef.
Motion passes 3-0.

New Business for Placement on the Next Agenda.

No items were mentioned for placement on the next agenda.

Next Regularly Scheduled Meeting – August 18, 2015 at 8:30 a.m. at the Public Safety Building.

Adjourn. Motion made by Graef to adjourn. Second by Jorstad. Motion passes 3-0.

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