

DRAFT

POLICE AND FIRE COMMISSION

Date/Time: Tuesday, January 20, 2015 at 8:30 a.m.
Location: Conference Room, Public Safety Building, 515 Grand Avenue, Wausau
Members Present: W. Graef, D. Huntimer, T. Patterson
Member Absent: C. Bahr (C), L. Jorstad
Others Present: Mayor Tipple, J. Finke, J. Hardel, M. Hite, A. Jacobson, T. Kujawa

In accordance with Chapter 19, Wisconsin State Statutes, notice of this meeting was posted at Wausau City Hall and the Public Safety Building, and emailed to the Wausau Daily Herald and City Pages in the proper manner.

Call to Order/Roll Call.

The Police and Fire Commission meeting was called to order. Roll call was taken of present Police and Fire Commission members to include Huntimer, Graef, and Patterson.

Approval of the minutes of 11/18/2014 meeting.

Motion made by Patterson to approve the minutes of the 12/16/2014 meeting. Second by Graef. Motion passes 3-0.

Closed Session Pursuant to Section 19.85(1)(c) of the Wisconsin State Statutes for the purpose of consideration of conditional offer candidates for appointment as Battalion Chief (Fire) and Patrol Captain (Police).

Motion made to enter into Closed Session by Graef. Second by Patterson. Roll call was taken of present Police and Fire Commission members to include Huntimer, Patterson and Graef. Motion passes 3-0.

Open Session – reconvene meeting into open session. Motion made to reconvene into open session by Patterson. Second by Graef. Motion passes 3-0. Motion made by Graef to approve the candidates for appointment to Battalion Chief (Fire) and Patrol Captain (Police). Second by Patterson. Motion passes 3-0. Graef said that he would like to have the promoted employees back after a year to see how they are doing in their new position, not just with these employees, but with all that are brought before the commission.

Fire Department Operations.

- Fire Department Activity Report. Kujawa asked if there were any questions about the report. The Fire Department will be looking for Kopp's replacement and bring a list of candidates to PFC in March.
- Cardiac Arrest Save Rate. Finke talked about Wausau's cardiac arrest save rate. In 2014 the save rate was 83%; from 2012 to 2014 the rate was 65.4%. The national average includes all cardiac rhythms and is just under 10%, the same group for Wausau is at 26%. For cases where response time is over 5 minutes, only one person has survived. Finke said that he's working with others to have data from around the state available to departments so that they can compare and learn from others. Finke said a CPR training will be available on February 17th at the Grand Theater.
- Level 1 Statistics for Myocardial Infarctions. Finke said Wausau's numbers are great due to having a great working relationship with Asprius. For a heart attack call, from the time a person calls 911 to the time a vessel is opened at the hospital is an average of 56.4 minutes. The time has gotten better every year since the department started keeping track in 2012.
- Recruit Progress Update. Last group of hires are finishing up their 3-week academy training and will be assigned shifts within the next week. They are all doing very well and were very good selections.

- Fire Department Strategic Planning Update. Started with planning team in January. Will send out survey to commissioners and other outside stakeholders about department. First meeting will be on February 4th. The strategic plan will be developed and taken to Council for approval. Kujawa's goal is to have this done by the end of May.

Motion made by Patterson to approve the Fire Department Operations report. Second by Graef. Motion passes 3-0.

Police Department Operations.

- Police Department Activity Report. Hardel did not review this report due to the length of the meeting.
- Recruitment Update. The department has three Police Officer openings. The City is holding a continuous recruitment and currently has around 60 candidates who have applied.
- Swear-In Ceremony. Hardel said the ceremony went very well and was highly attended. He would love to have commission members in attendance.
- Informer Article. Hardel gave the commission a head's up on the article he wrote for the February Informer. Additionally, Hardel said he is proud of the Wausau community for being very supportive of its Police Officers.
- Hardel said that Don Ryder is helping with a recruitment video for the Wausau Police Department.

Motion made by Patterson to approve the Police Department Operations report. Second by Graef. Motion passes 3-0.

New Business for Placement on the next Agenda.

Hite will provide an update on Collective Bargaining agreements.

Request made by Huntimer to have the next meeting at the jail or dispatch center. Hardel will make contact with Sheriff Parks regarding this request.

Next Regularly Scheduled Meeting – February 17, 2015.

Adjourn. Motion made by Graef to adjourn. Second by Patterson. Motion passes 3-0.