

DRAFT

POLICE AND FIRE COMMISSION

Date/Time: Tuesday, December 16, 2014 at 8:30 a.m.
Location: Conference Room, Public Safety Building, 515 Grand Avenue, Wausau
Members Present: C. Bahr (C), W. Graef, D. Huntimer, L. Jorstad, T. Patterson
Member Absent:
Others Present: Mayor Tipple, J. Hardel, M. Hite, A. Jacobson, T. Kujawa

In accordance with Chapter 19, Wisconsin State Statutes, notice of this meeting was posted at Wausau City Hall and the Public Safety Building, and emailed to the Wausau Daily Herald and City Pages in the proper manner.

Call to Order/Roll Call.

The Police and Fire Commission meeting was called to order. Roll call was taken of present Police and Fire Commission members to include Bahr, Jorstad, Huntimer, Graef, and Patterson.

Approval of the minutes of 11/18/2014 meeting.

Motion made by Patterson to approve the minutes of the 11/18/2014 meeting. Second by Huntimer. Motion passes 5-0.

Closed Session Pursuant to Section 19.85(1)(c) of the Wisconsin State Statutes for the purpose of consideration of conditional offer candidates for appointment as Police Officers,

Firefighter/Paramedics, Battalion Chief, Lieutenant, and Engineer. Motion made to enter into Closed Session by Huntimer. Second by Graef. Roll call was taken of present Police and Fire Commission members to include Huntimer, Jorstad, Bahr, Patterson and Graef. Motion passes 5-0.

Open Session – reconvene meeting into open session. Motion made to reconvene into open session by Graef. Second by Patterson. Motion passes 5-0. Motion made by Jorstad to approve the candidates for appointment to Police Officer. Second by Huntimer. Motion passes 5-0. Motion made by Patterson to approve the candidates for appointment to Firefighter/Paramedic contingent upon background checks. Second by Jorstad. Motion passes 5-0. Motion made by Jorstad to approve the candidates for promotions in the Fire Department. Second by Huntimer. Motion passes 5-0.

Police Department Operations.

- Police Activity Report. Hardel did not cover the report due to the length of the meeting, stating that there wasn't anything urgent that he needed to bring up on the report.
- Budget Update. The budget process is done and the Police Department was able to add two positions (1-SRO and 1-CSO).
- SIU Update. Issues have been investigated and a new supervisor will be in place. Hardel expects to add officers back to the unit in March.
- Trainee Update. Jirovec has recently resigned.
- Holiday Gathering Date and Location. Date is set for January 7th.

Motion made by Patterson to approve the Police Department Operations report. Second by Huntimer. Motion passes 5-0.

Fire Department Operations.

- Fire Activity Report. Kujawa mentioned the structure fire on Thanksgiving; the family safely got out. There was also a dryer fire and a car fire the past month.

- Budget Update. The budget process is complete and the department will continue to look for ways to improve the budget and options for revenue. The Fire budget is mostly made up of salary and benefits, with very little else; fire will defer hiring until the fall in order to save costs in their budget.
- Discussion on Service Contracts. Alderman Winters had asked that the Fire Service Contracts be brought to the Finance Committee Meeting. Kujawa cautioned against charging for services provided by contracts, indicating that the charges will end up going both ways when Wausau requires services from other departments, breaking down relationships with other departments and communities.
- MABAS. Asked for direction at Public Health & Safety of how to bring this item to the Council and Kujawa was told that Public Health & Safety was the correct forum. Kujawa will be bringing a presentation to the next Public Health & Safety meeting on the subject of MABAS (mutual aid box alarm systems) and how important it is for the City to be involved and understand the process.
- Fire Department Strategic Planning. The Fire Department is looking for exterior stake holders to bring into strategic planning beginning in January.

Motion made by Huntimer to approve the Fire Department Operations report. Second by Jorstad. Motion passes 5-0.

New Business for Placement on the next Agenda. No items mentioned for the next agenda.

Next Regularly Scheduled Meeting – Bahr and Jorstad will not be present for the January 20, 2015. Committee will look into having the meeting on a different day of January.

Adjourn. Motion made by Jorstad to adjourn. Second by Patterson. Motion passes 5-0.