

## **DRAFT**

### **POLICE AND FIRE COMMISSION**

Date/Time: Tuesday, July 15, 2014 at 8:30 a.m.  
Location: Conference Room – Public Safety Building, 515 Grand Avenue, Wausau, WI  
Members Present: C. Bahr (C), D. Huntimer, W. Graef, L. Jorstad, T. Patterson  
Member Absent:  
Others Present: J. Hardel, T. Kujawa, M. Hite, J. Tipple, P. Czarzata, D. DeSantis, K. Groeschel

In accordance with Chapter 19, Wisconsin State Statutes, notice of this meeting was posted at Wausau City Hall and the Public Safety Building, and emailed to the Wausau Daily Herald and City Pages in the proper manner.

#### **Call to Order/Roll Call.**

The Police and Fire Commission meeting was called to order at 8:30 a.m. Roll call was taken of present Police and Fire Commission members to include a full quorum of all members.

#### **Approval of the minutes of 05/20/2014 meeting.**

Motion made by Jorstad to approve the minutes of the 05/20/2014 meeting. Second by Patterson. Motion passes 5-0.

New HR Director Myla Hite was introduced to the Committee.

#### **Police Department Operations.**

- Chief Hardel presented an update of Police activity between May 20 and July 15, 2014 to the committee.
- An update was given regarding the CRO Unit activity for the month of June.
- Chief Hardel expressed his concern for the 2015 Budget and the directive that was given to reduce the budget by 1%. This is going to be difficult in light of the demands of the community in relation to drug enforcement.
- An update on neighborhood group leadership was expressed and PD is taking the lead on providing police leadership at the various neighborhood group meetings.
- Chief Hardel thanked the organization for honoring him with a plaque for his Interim Fire Chief work. He was grateful for the opportunity and appreciated the recognition.
- Currently there are two open positions within the Department due to a retirement and resignation. Policy revisions are currently being updated.
- The DARE Program instruction will be disbanded and a different curriculum will be developed and implemented with the school district.

Patterson complimented the great work being done by the Police Department downtown and around the 400 Block.

Motion made by Graef to approve the Police Department Operations report. Second by Patterson. Motion passes 5-0.

#### **Fire Department Operations.**

- Chief Kujawa distributed the Fire Activity Report for the months of May and June.
- Chief introduced Lt. Paul Czarzata who spoke about the recent partnership with EFI Global with regard to the burn training that is done in Wausau.

- Fire Marshall Dave DeSantis was appointed to the IAAI (International Assoc. of Arson Investigation) Chapter 25, District 5 Representative and provided information on what that means to him and to the Fire Department as a whole. It was suggested by Chairwoman Bahr to do a press release regarding this appointment.
- An RFP was recently sent regarding the purchase of a pumper vehicle. Chief Kujawa provided an update on the process. No engine will be out of service during this process.
- Chief Kujawa gave an update on the grant purchase of a manikin for various training scenarios.
- The Fire Department Honor Guard was asked to be present at the recent funeral of the Edgar Fire Chief. Chief Hardel thanked the city for the new uniforms the Honor Guard received.
- Local 415 will be participating with the MDA “Fill the Boot” Campaign in place of the Harley Ride. An update on that was provided.
- Chief Kujawa gave an update on the new Firefighter/Paramedic Recruit process. They are going to a written exam as part of the screening process. Waiting for confirmation from NTC for a room to conduct the exam in. There will be 3 retirements at the end of the year. Huntimer requested that the Fire Department provide Commissioners with the most current roster of available personnel to fill vacancies.
- An update was provided on the Department overtime.

Motion made by Huntimer to approve the Fire Department Operations report. Second by Patterson. Motion passes 5-0.

#### **New Business**

The Closed Session for the purpose of interviewing an applicant for appointment as Police Detective has been postponed to next month’s meeting as the applicant was called out of town.

#### **New Business for Placement on the next Agenda.**

The Commissioners would like to discuss a Commission Liaison

#### **Next Regularly Scheduled Meeting – July 19, 2014, 8:30 a.m.**

**Adjourn.** Motion made by Graef to adjourn. Section by Huntimer. Motion passes 5-0.