

CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)

Date: December 6, 2016 7:30 a.m. City Hall Board Room

Members Present: Pat Puyleart (C), Brenda Glodowski, Michael Loy, Kurt Gibbs, Brad Karger, John Tubbs, Maryanne Groat

Members Absent: Robert Mielke,

Additional Attendees: Rick Abreu, John Anderson, Chad Billeb, Greg Hagenbucher, Cord Buckner

CALL THE MEETING TO ORDER:

The meeting was called to order by Pat Puyleart at 7:33 a.m.

1) APPROVAL OF THE MINUTES OF THE November 8, 2016 MEETING

Gibbs/Glowdowski moved/seconded to approve the minutes of the November 8th meeting.
Carried.

2) DIRECTOR'S REPORT

a) Project Status Reports

- Scott Young has resigned to take a position in Germany. CCITC has begun recruiting for his replacement.
- Assessment Software – City is evaluating contracting for assessment services.

b) Update on By-Law Change – Director Klein notified the Board that additional time is necessary to accomplish the requested updates. Director Klein is working with Scott Corbett on standardized language.

c) Update on Agreements between CCITC and Marathon County for Human Resource and Legal Support Services – The agreements have been signed.

d) EEOC Claim Update – We have not heard from the EEOC regarding the claims.

e) US Bank Standby Letter of Credit – This will address the concern brought up in the 2015 audit.

4) DISCUSSION AND POSSIBLE ACTION ON LAW ENFORCEMENT SOFTWARE SELECTION

Director Klein detailed the selection process for the Board. The selection process involved a team. This team included representation from five different law enforcement areas. Director Klein has begun contract negotiations, and is anticipating signing a contract by the end of January. The Board requested letters from Wausau PD and the Sherriff's Department stating their support for signing a contract with Sungard. Director Klein was authorized by the Board to sign the contract. The contract will focus on the custom development and the payment structure.

5) DISCUSSION AND POSSIBLE ACTION ON DONATING MONITOR AND KEYBOARD WITH HELP FROM THE UNITED WAY

Rick Abrue presented the Board with a draft policy. This policy utilizes Cascade Asset Management as the conduit for asset donation. Karger's position is that that the Board should not be involved in how donations or asset sales are done. Instead Karger moved to approve a policy that reads as follows: CCITC will dispose of equipment in compliance with all laws related to surplus equipment disposal in a manner that maximizes of financial recovery, minimizes our future liability, protects the environment and supports the social environment in Marathon County.

Karger/Gibbs moved/seconded to approve the policy. **Carried.**

6) DISCUSSION AND POSSIBLE ACTION ON EBAY POLICY

Rick Abrue presented the Board with a draft policy for the sale of unique items of significant value. The policy as presented dealt with how to sell assets. The policy approved in #5 above is the Board policy as it relates to the sale of assets.

7) NEXT MEETING DATE, TIME AND LOCATION

Next meeting is January 3, 2017 at 7:30am in the City Hall Board Room.

ADJOURN – The meeting was declared adjourned 8:27 a.m.
/a/ Brad Karger Secretary