

CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)

Date: January 6, 2015 7:30 a.m. City Hall Board Room

Members Present: Pat Puyleart (C), Gary Bezucha, Matt Hildebrandt, Brad Karger, Jim Tipple,
Brenda Glodowski, John Tubbs

Members Absent: Maryanne Groat

1) CALL THE MEETING TO ORDER:

The meeting was called to order by Pat Puyleart at 7:30 a.m.

2) APPROVAL OF THE MINUTES OF THE DECEMBER 17TH MEETING

Karger/Tubbs moved/seconded to approve the minutes of the December 17th meeting.
Carried.

3) DIRECTOR'S REPORTS

- a) Project Status Reports
 - Financial Year Ends Completed
- b) Staffing Update:
 - Database Administrator resigned.

4) DISCUSSION AND POSSIBLE ACTION ON CHANGES TO THE CCITC BY-LAWS

Based on the discussion of the City of Wausau's 2015 budget at the last CCIT Board meeting the Board reviewed financial matters section of the CCITC by-laws. The Board determined that no changes were necessary to the CCITC by-laws. The Board discussed communicating the CCITC budget process to the governing Boards of the member entities. The Board decided that the CCIT Board Members representing the member organizations should educate their governing boards on the CCITC budget process. **Hildebrandt/Tubbs moved/seconded** to have a letter drafted explaining the CCITC budget process that will be sent to the governing boards **Carried.**

5) DISCUSS OPTIONS FOR NETWORK MANAGER POSITION

The Network Manager is out on extended medical leave.

- 6) Karger/Bezucha moved/seconded** to go into CLOSED SESSION pursuant to Section 19.85(1)(f) Wis. Stats. for the purpose of considering financial, medical, social or personal histories of specific persons, which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories. Roll Call vote to go into close session: Puyleart – Yes; Hildebrandt – Yes; Tipple – Yes; Glodowski – Yes; Tubbs – Yes. **Carried.**

7) ANNOUNCEMENT OR ACTION RESULTING FROM THE CLOSED SESSION

Recruitment for the Network Manager position will begin.

8) NEXT MEETING DATE, TIME AND LOCATION

The next meeting is scheduled for February 3, 2015 at 7:30 a.m. in the City Hall Board Room.

ADJOURN – The meeting was declared adjourned at 8:15 a.m.

/a/ John Tubbs, Secretary