

## **CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)**

Date: December 17, 2014 1:00 p.m. City Hall Board Room

Members Present: Pat Puyleart (C), Gary Bezucha, Matt Hildebrandt, Brad Karger, Jim Tipple

Members Absent: Brenda Glodowski, Maryanne Groat, John Tubbs

### **1) CALL THE MEETING TO ORDER:**

The meeting was called to order by Pat Puyleart at 1:00 p.m.

### **2) APPROVAL OF THE MINUTES OF THE NOVEMBER 4<sup>TH</sup> MEETING**

**Karger/Hildebrandt moved/seconded** to approve the minutes of the November 4<sup>th</sup> meeting. **Carried.**

### **3) DIRECTOR'S REPORTS**

a) Project Status Reports- The project update report was provided to the Board prior to the meeting.

- 2014 Taxes were completed

b) Staffing Update – Network Manager is out on medical leave. At the current time the return of this employee from leave is uncertain.

### **4) DISCUSSION AND POSSIBLE ACTION ON 2015 BUDGET AND STAFFING LEVELS AS A RESULT OF THE CITY OF WAUSAU'S APPROVED 2015 BUDGET**

Director Klein outlined the City of Wausau's 2015 budget process this year. Director Klein noted that several CCIT positions were on the table for potential budget cuts. Several of those positions were approved and hired in 2014. Jim Tipple provided additional details of the 2015 budget process. As a result of the budget process Director Klein recommend to City Council that they not fund one of the two additional staff in 2015. Director Klein described three choices for handling the loss of the City of Wausau's funding for one of the additional staff positions:

1. Remove this position entirely from the CCIT 2015 Budget
2. Marathon County and NCHC increase their levy to cover the City of Wausau's portion of this position
3. Make no change to the CCIT Budget at this time due to the uncertainty surrounding the Network Manager position.

Director Klein recommended #3 above.

The Board discussed the implications of Commission members not approving a budget that funds the CCIT budget at the level that has been approved by the CCIT Board. The Board discussed possible options for engaging CCIT Board members in Commission members budget meetings in the future.

The Board discussed the obligations of the Commission members to support the decisions made by the CCIT Board. The Board identified the need for Commission members to understand the implications of their decisions related to CCIT.

The Board decided to review the CCIT By-Laws to see how the budget is addressed. The Board discussed adding language if necessary. This will be discussed at a future meeting.

### **5) NEXT MEETING DATE, TIME AND LOCATION**

The next meeting is scheduled for January 6, 2015 at 7:30 am in the City Hall Board Room.

**ADJOURN** – The meeting was declared adjourned at 1:45 p.m.

/a/ John Tubbs, Secretary