

CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)

Date: November 4, 2014 7:30 a.m. City Hall Board Room

Members Present: Brad Karger, Brenda Glodowski, Jim Tipple, Maryanne Groat, John Tubbs

Members Absent: Pat Puyleart (C), Gary Bezucha, Matt Hildebrandt

Additional Attendees: Gerard Klein, Greg Hagenbucher, Jason Plaza, Chad Billeb, Rick Abreu

1) CALL THE MEETING TO ORDER:

The meeting was called to order by Brad Karger at 7:35 a.m.

2) APPROVAL OF THE MINUTES OF THE SEPTEMBER 2ND MEETING

Tipple/Tubbs moved/seconded to approve the minutes of the September 2nd meeting.
Carried.

3) DIRECTOR'S REPORTS

a) Project Status Reports

- Cradlepoint Project – The model that was being tested has been discontinued. The replacement model is more expensive. CCIT staff is working to secure the best price on the new model.

4) PRESENTATION OF CUSTOMER SATISFACTION INFORMATION

Rick Abreu, IT Support Manager outlined the process used for collecting customer satisfaction data and the follow up that is taking place on customer responses. Rick also provided the Board with an overview of the customer satisfaction results.

5) DISCUSSION AND POSSIBLE ACTION ON PAY FOR PERFORMANCE IMPLEMENTATION

Director Klein outlined the implementation process that Marathon County will be using in 2015. Director Klein solicited Board input as to whether CCIT should follow the same implementation process. Brad Karger articulated the Board directive is that the Director implement performance plan that encourages high performers, provides high quality feedback and retain and develops talent. The Board advised Director Klein along with the management team should decide how and when CCIT implements pay for performance.

6) DISCUSSION AND POSSIBLE ACTION TO APPROVE 2015 LAW ENFORCEMENT RATES

Director Klein presented the Board with the proposed 2015 chargeback rates. Director Klein outlined the services provided to each of the law enforcement agencies.

Tipple/Glodowski moved/seconded to approve the 2015 Law Enforcement Rates as presented. **Carried.**

7) DISCUSSION AND POSSIBLE ACTION TO APPROVE PUBLIC RECORD REQUEST LABOR RATE

Director Klein has consulted with legal counsel regarding the labor rate that should be charged for the collection of electronic records related to public records requests. The recommendation is that CCIT should only charge the actual labor rate of the employee preparing the public records request. The rate charged should not include any employee benefits. **Tipple/Tubbs moved/seconded** to approve that for public records request the actual labor rate of the employee working on the request be used for any chargeback.
Carried.

8) DISCUSSION AND POSSIBLE ACTION TO APPROVE 2016 PRINTER SUPPORT RATES

Director Klein presented the Board with proposed 2016 PC/Network support rates for printers, laptops and desktops. The proposed rates include a decrease in rates for some printers and a 3.5% increase in the rates charged for PC's, laptops and tablets.

Groat/Tubbs moved/seconded to approve that proposed rates for 2016. **Carried.**

9) DISCUSSION AND POSSIBLE ACTION TO APPROVE THE CREATION OF A POLICY ON LINKING TO FOR-PROFIT BUSINESSES ON OUR WEBSITES

Director Klein informed the Board that CCIT has received requests at both the City and County level for linking for-profit businesses to the government websites. **Groat/Tipple moved/seconded** to approve a policy prohibiting for-profits from linking to the CCIT website and each commission members should develop their own policy on for-profits linking to their websites. **Carried.**

10) NEXT MEETING DATE, TIME AND LOCATION

The next meeting is scheduled for December 2, 2014 at 7:30 am in the City Hall Board Room.

ADJOURN – The meeting was declared adjourned at 8:25 a.m.
/a/ John Tubbs, Secretary