

## **CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)**

Date: October 15, 2013 11:30a.m. City Hall Board Room

Members Present: John Tubbs, Maryanne Groat, Jim Tipple, Gary Bezucha, Gary Wyman,

Members Absents: Brenda Glodowski , Brad Karger (C), Pat Puyleart

Additional Attendees: Gerard Klein

### **1) CALL THE MEETING TO ORDER:**

The meeting was called to order by Chairman Karger at 11:35 a.m.

### **2) APPROVE MINUTES OF THE LAST MEETING**

**Bezucha/Glodowski moved/seconded** to approve the minutes of the September 17, 2013 meeting. **Carried.**

### **3) DIRECTOR'S REPORTS:**

- a. Budget vs. Actual as of September 30, 2013 was reviewed.
- b. Hiring Update –Director Klein informed the Board that there are three positions to be filled. The PC Technician job has been posted, and CCIT will look to hire two of the candidates. Director Klein plans to have the Analyst position posted in early November.
- c. Project Status Report
  - TIER Project – This past week super user training took place at the Marathon County TRC. The class included users on 55 wireless devices. The training went very well.
  - Cayenta 7.6 – The upgrades for Marathon County and CCIT have been completed. The City of Wausau is scheduled on Friday of this week.
  - WCAN Project – The project completed on the final day of the grant. The contractor resolved the issue with the cable that needed to be relocated. The contractor paid the costs associated with the relocation. The next step will be to change our internet provider to Wiscnet.
  - Tiburon Paging System – Tiburon added a module for fire paging. The startup issues with this system have been resolved and the system is working.

### **4) DISCUSSION AND POSSIBLE ACTION ON LAW ENFORCEMENT CHARGEBACK RATES:**

The Board discussed the issue of having a member of law enforcement on the CCIT Board. The Board determined that a seat on the Board would not give them what they are looking for. The Board discussed how to communicate the value of the services provided by CCIT. Director Klein explained the documents related to law enforcement chargeback costs. The Board discussed the importance of communicating costs of law enforcement related systems with the local law enforcement chiefs and emphasizing the benefits that their departments receive from CCIT. The Board instructed Director Klein to meet with the local law enforcement chiefs and have that discussion.

### **5) NEXT MEETING DATE, TIME, AND LOCATION:**

The next meeting is scheduled November 14, 2013 at 11:30 a.m. in the City Hall Board Room.

**ADJOURN** – The meeting was declared adjourned at 12:18 p.m.

/a/ Maryanne Groat, Secretary