

## **CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)**

Date: September 17, 2013 11:30a.m. City Hall Board Room

Members Present: John Tubbs, Maryanne Groat, Jim Tipple, Gary Bezucha, Gary Wyman,

Members Absents: Brenda Glodowski , Brad Karger (C), Pat Puyleart

Additional Attendees: Gerard Klein

### **1) CALL THE MEETING TO ORDER:**

The meeting was called to order by Vice Chairman Tipple at 11:30 a.m.

### **2) APPROVE MINUTES OF THE LAST MEETING**

**Bezucha/Tubbs moved/seconded** to approve the minutes of the August 26, 2013 meeting.  
**Carried.**

### **3) DIRECTOR'S REPORTS:**

- a. Budget vs. Actual as of August 31, 2013 was reviewed.
- b. Hiring Update –Director Klein informed the Board that Paul Halvorsen has begun his employment with CCIT. Paul will be doing database administration and project work. The IT Support Supervisor position has been filled by Rick Abreu. A PC Technician position will be posted as soon as possible to fill the position being vacated by Rick Abreu.
- c. Project Status Report
  - TIER Project – Interface work and testing are the next phase of the project.
  - Cayenta 7.6 – Upgrade is scheduled for October.
  - Tiburon Pager interface is being installed at Dispatch.
  - Iseries operating system is end of life at the end of September. We are currently working to secure extended support until we are able to upgrade the operating system software.

### **4) DISCUSSION AND POSSIBLE ACTION ON LAW ENFORCEMENT CONCERNS EXPRESSED AT JUNE 25<sup>TH</sup> MEETING**

Director Klein provided the Board with an analysis of the law enforcement cost allocation based on time study data. The Board discussed the data and how it compares with the current cost allocation. The Board discussed the potential benefits of implementing a Service Agreement . This discussion will continue at a future Board meeting.

### **5) DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF PROPOSED 6% INCREASE IN 2014 PC/NETWORK SUPPORT RATES**

As a result of project workload demands the hiring of additional staff was approved at the August 26, 2013. The additional PC/Network technician would be funded by PC/Network support fees. In order to generate sufficient funds to cover the PC/Network staff positions it is necessary to increase fee by 6%. The Board also discussed the possibility of reducing the support cost of printers and increasing the support cost of computers. These price changes would have no impact on total PC/Network Support Revenue. No action was taken on the printer charges, **Bezucha/Tubbs moved/seconded** to increase 2013 PC/Network Support rates by 6% for 2014. **Carried.**

### **6) NEXT MEETING DATE, TIME, AND LOCATION:**

The next meeting is scheduled October 15, 2013 at 11:30 a.m. in the City Hall Board Room.

**ADJOURN** – The meeting was declared adjourned at 12:40 p.m.

/a/ Maryanne Groat, Secretary