

BOARD OF REVIEW – 1st Day in Session

Time and Place: Wednesday, May 14, 2014 @ 10:11 a.m., in the Council Chambers at City Hall.

Members Present: Russ Tonelli, Carmen Siegel, Gordie Popko (alt), Gary Klingbeil (alt)

Others Present: Nan Giese, Anne Jacobson, Tara Alfonso, Toni Rayala, Jeremy Ray, Rick Rubow

In accordance with Chapter 19, Wisconsin Stats., Notice of this meeting was posted in three public buildings (City Hall, County Courthouse and Public Library) and faxed to the Daily Herald in the proper manner. It was noted that there was a quorum present and the meeting was called to order by Toni Rayala.

1) ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Rayala requested nominations for the position of Chair of the Board. Siegel was nominated by Tonelli, second by Popko. Klingbeil moved that the nominations be closed, second by Tonelli. Roll call vote: Tonelli yes, Siegel yes, Popko yes, Klingbeil yes. Motion passed by vote of 4 to 0. Siegel was elected to the position of Chair. The gavel was passed to Chairperson Siegel.

Siegel requested nominations for the position of Vice-Chair. Popko nominated, second by Siegel, Tonelli to the position of Vice Chair. No other nominations were made and by way of roll call vote of 4-0, Siegel yes, Popko yes, Tonelli yes, Klingbeil yes. Tonelli was elected to the position of Vice Chair.

2) BOARD OF REVIEW PROCEDURES & CERTIFICATION REQUIREMENTS SPECIFIED IN SECTION 70.26(4)

Rayala reported that all present are qualified to serve on the Board of Review. The members have taken the appropriate training. Tonelli received certification at a Wis-line training sessions held on April 29, 2014. Popko, Klingbeil, Siegel and Rayala all took the Wis-Line training session held on April 23, 2013. The certification covers a two year period. Rayala also stated the certification documentation has been placed on file in city records and sent to the State Department of Revenue as required by statute.

3) ASSESSOR'S AFFIDAVIT & SIGNING OF THE ASSESSMENT ROLL BY THE CITY ASSESSOR & CLERK

The Assessor was sworn in by the City Clerk and certified by verbal and written affidavit the accuracy of the assessment roll.

4) DECIDE WHETHER TO HEAR OBJECTIONS OR SCHEDULE OBJECTIONS TO BE HEARD

The objections that were submitted in a timely manner were reviewed one by one by the board of review and those approved were scheduled to be heard.

Associated Bank at 303 First Avenue PIN# 291-2907-264-0993 objection was approved to be heard. Giese shared with the Board that her office requested income and expense information from Associated Bank by a deadline of May 20, 2014. This objection was scheduled for May 23, 2014, so that the assessor's office would have 48 hours to review the requested income and expense information.

Giese also shared with the Board that there are three other properties that the assessor's office has requested income and expense information from. If their office does not receive the requested information then they will subpoena the information. Lastly if the information is not received, the assessor's office will motion to dismiss the objections.

Rick Walters of 908 3rd Street of City Bike Works, requested the Board to waive the 48 hour filing requirement. The assessor's office filed a motion to dismiss the objection on the basis of the Statutes 70.35(3) and (4) as follows, each personal property return shall be filed with the assessor on or before March 1st of the year of which the assessment is made. The assessor may allow for good cause an extension for filing the return. All returns filed under this section shall be the confidential records of the assessor's office, except that the returns shall be available for use before the board of review as provided in this chapter. Any person, firm or corporation who refuses to so testify or fails, neglects or refuses to make and file the return of personal property required by this section shall be denied any right of abatement by the board of review on account of the assessment of such personal property unless such person, firm or corporation shall make such return to such board of review together with a statement of the reasons for the failure to make and file the return in the manner of form required by this section

Rubow stated that to date the assessor's office has not yet received such information even with reminder calls and courtesy letters.

Motion by Popko, second by Tonelli to accept the objection of City Bike Works (Rick Walters). Roll call vote: Popko no, Tonelli no, Klingbeil no, Siegel no. Motion failed 0-4.

Motion by Tonelli, second Popko to accept the objection of Arthur Rentals located at 7555 Stewart Avenue. Roll call vote Siegel no, Tonelli no, Popko no, Klingbeil no. Motion failed 0-4. That objection has been denied due to the fact that the objection was not received in a timely manner.

Motion by Popko second by Klingbeil to accept the objection of Benedictine Manor 1821 N. 4th Avenue. Siegel no, Tonelli no, Popko no, Klingbeil no. Motion failed 0-4 due to the failure to file a Statement of Personal Property tax, which was due to the assessor by March 1. Also, no request for a personal property tax exemption was filed with the assessor's office by the March 1 deadline.

Motion by Klingbeil, second by Tonelli to accept the objection for the property located at 1 Menard Plaza PIN #291-2907-342-0933. Roll call vote: Klingbeil no, Popko no, Tonelli no, Siegel no. Motion failed 0-4, due to the submission of an incomplete objection form.

Motion by Klingbeil, second by Tonelli to accept the objection for the property located at 15 Menard Plaza PIN #291-2907-342-0935. Roll call vote: Klingbeil no, Popko no, Tonelli no, Siegel no. Motion failed 0-4, due to the submission of an incomplete objection form.

Motion by Klingbeil, second by Tonelli to accept the objection for the property located at 16 Menard Plaza PIN #291-2907-342-0990. Roll call vote: Klingbeil no, Popko no, Tonelli no, Siegel no. Motion failed 0-4, due to the submission of an incomplete objection form.

Motion by Klingbeil, second by Tonelli to accept the objection for the property located at 20 Menard Plaza PIN #291-2907-342-0934. Roll call vote: Klingbeil no, Popko no, Tonelli no, Siegel no. Motion failed 0-4, due to the submission of an incomplete objection form.

Motion by Klingbeil, second by Tonelli to accept the objection for the property located at 2701 Stewart Avenue PIN #291-2907-342-0989. Roll call vote: Klingbeil no, Popko no, Tonelli no, Siegel no. Motion failed 0-4, due to the submission of an incomplete objection form.

Motion by Klingbeil, second by Tonelli to accept the objection for the property located at 2801 Stewart

Avenue PIN #291-2907-331-0972. Roll call vote: Klingbeil no, Popko no, Tonelli no, Siegel no. Motion failed 0-4, due to the submission of an incomplete objection form.

5) EXAMINATION OF THE ASSESSMENT ROLL

It was suggested to move this item to the end of the agenda, due to the fact that some objectors were in attendance and the review of the assessment roll can be quite a time consuming task. No one objected.

Later in the meeting as approved above, Board members reviewed the assessment roll provided by the City Assessor. The assessment roll was accepted as presented by a unanimous vote.

6) DELIBERATION RE: OBJECTIONS

No objection hearings were heard, therefore there were no deliberations.

7) ADJOURN FOR FURTHER HEARINGS IF NECESSARY, IF NONE, ADJOURN SINE DIE

Motion by Tonelli, second by Popko to adjourn today's meeting and to reconvene until May 16, 2014 @ 2:00 pm, at which time they will hear objections as scheduled. Motion carried 4-0. Meeting adjourned at 1:17 pm.

Respectfully Submitted:

Toni Rayala
City Clerk