

## BOARD OF PUBLIC WORKS

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Date of Meeting: December 17, 2015, at 1:30 p.m. in the Birch Room.

Members Present: Lindman, Jacobson, Groat

Also Present: Knotek, Wesolowski, Gehin, Kerntop

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

### **Approve minutes from the November 25, 2015 and December 1, 2015 meetings.**

Jacobson moved to approve the minutes from the November 25, 2015 and December 1, 2015 meetings. Lindman seconded and the motion passed.

### **Memorial Pool Renovation Project – Contract 2: Badger Swimpools, Inc., Pay Estimate #4**

Knotek recommends approval of this pay request. Jacobson moved to approve Pay Estimate #4 in the amount of \$79,435. Lindman seconded and the motion passed.

### **In-Ground Vehicle Lift Project: Vehicle Service Group, Pay Estimate #1**

Greg Seubert had informed Lindman that there is a problem with water leaking into the lifts. Seubert is hoping to have the leaks sealed by the end of December and has requested that this pay request be held at this time. Lindman will bring this pay request back after proper repairs have been made; however, that may not be until next year.

### **Discussion and possible action on additional professional services rendered by GRAEF from June 18, 2015 to September 30, 2015 regarding 2<sup>nd</sup> Avenue and Clark Street**

Wesolowski along with Lenz had a conference call with GRAEF where GRAEF indicated they had completed work above the amount agreed to in the contract. Staff asked for justification, which was provided and included structural work and CAD details. Wesolowski also noted that the project was extended another year and GRAEF had not realized they went over the not to exceed amount of the contract. Lindman stated there would be an option not to pay the exceeded amount but consideration should be given if it was legitimate work completed to get the plans to where they needed to be. Groat indicated that GRAEF is also asking for a contract amendment and would have to check if it is within the budget. Discussion followed.

Groat stated there are state regulations regarding change orders for public construction projects but not for contractual services. The competitive process was followed when GRAEF was hired. She added that it has not helped that the project was delayed and there was more public input than most projects. Wesolowski does not doubt the hours that GRAEF provided, but questioned the payment since they did not receive prior approval. Jacobson would like an opportunity to review the contract language and Groat would like to review the budget; therefore, this item was deferred.

### **Discussion and possible action on contract amendment with GRAEF for the Landscape/Streetscape Plan for 2<sup>nd</sup> Avenue and Clark Street**

Wesolowski indicated that this project was discussed at CISM last week. Due to the budget of the project, staff was previously directed to review the plans to reduce project costs. GRAEF had submitted an amendment to the contract to assist in scaling down the project. However, CISM has elected to delay the Clark Street portion of the project. Part of this amendment was also to provide guidance or clarification and limited construction inspection

services during the project. Wesolowski will contact GRAEF and ask them to provide a revised amendment that does not include scaling down the project. Lindman asked that the amendment provide a line item for site visits if needed.

Groat moved to table the contract amendment with GRAEF for the Landscape/Streetscape Plan for 2<sup>nd</sup> Avenue and Clark Street. Jacobson seconded and the motion passed.

**Pay Request from Ayres Associates, Inc.: Professional Services through November 21, 2015; WROC Orthophotography**

Kerntop stated he received the first shipment of product several weeks ago and reviewed it. The final product with improved deficiencies has been received. The product has been made available to a few people internally at this point. Kerntop recommends approval of this pay request. Lindman stated the planimetric phase of this project was not funded. Kerntop confirmed and indicated that work was contingent upon budget approval. This will be discussed in January to see what is available in the budget.

Lindman moved to approve the pay request in the amount of \$28,188.00 Jacobson seconded and the motion passed.

**Pay Request from MSA Professional Services: Professional Services through November 14, 2015; Real Estate Services for the Thomas Street Project**

Lindman stated that this contract is approximately 15% complete and he recommends approval of this pay request. Jacobson moved to approve the pay request in the amount of \$20,600. Lindman seconded and the motion passed.

**Pay Request from AECOM: Professional Services from October 17, 2015 to November 13, 2015; Thomas Street Project**

Lindman stated this is related to work completed on the Thomas Street Project and is still within budget. An amendment to the contract will be forthcoming. Lindman moved to approve the pay request in the amount of \$25,125.89. Jacobson seconded and the motion passed.

**Pay Request from Strand Associates: Professional Services from August 1, 2015 through August 31, 2015; Stewart Avenue Detention Basin**

and

**Pay Request from Strand Associates: Professional Services from October 1, 2015 through October 31, 2015; Stewart Avenue Detention Basin**

Gehin stated he recommends approval of the invoice from August. He recommends a partial payment on the invoice from October. An amendment to the contract included tasks that did not need to be completed and Strand has agreed to a total compensation of \$40,000 for the entire project. Therefore, no further pay requests will be received.

Groat moved to approve the pay request from August in the amount of \$7,139.38 and the pay request from October in the amount of \$3,759.43. Lindman seconded and the motion passed.

**Digester Mixing Replacement Project: Becher Hoppe Associates; Change Order No. 2**

Lindman explained this change order is for additional inspection services for the Digester Mixing Project. Lindman moved to approve Change Order No. 2. Jacobson seconded and the motion passed.

**Pay Request from Becher Hoppe Associates: Professional Services from October 31, 2015 to November 27, 2015; Digester Mixing Replacement Project**

Lindman stated this pay request is for inspection services provided for the Digester Mixing Project. Lindman moved to approve the pay request in the amount of \$2,038. Groat seconded and the motion passed.

**Pay Request from American Engineering Testing, Inc.: Construction Materials Testing; 2015 1<sup>st</sup> Street Extension**

Wesolowski stated AET is providing testing services on the 1<sup>st</sup> Street project and he recommends approval of the pay request. Lindman moved to approve the pay request in the amount of \$2,109.90. Jacobson seconded and the motion passed.

**Digester Mixing Replacement Project: August Winters & Sons, Inc., Pay Estimate #6**

Lindman moved to approve the pay request in the amount of \$360,050. Jacobson seconded and the motion passed.

**2014 Street Construction Project C: PGA, Inc., Final Payment**

Gehin stated this project was completed this spring but retainage was held to insure restoration grew properly. The restoration has grown and he recommends approval. Lindman moved to approve the final payment in the amount of \$5,000. Groat seconded and the motion passed.

**2015 Sidewalk Project: S.D. Ellenbecker, Inc., Pay Estimate #4**

Gehin has reviewed this pay request with Jerry Knapp and he recommends approval. Lindman moved to approve Pay Estimate #4 in the amount of \$59,719.67. Groat seconded and the motion passed.

**2015 Street Construction Project B: Switlick & Sons, Inc., Pay Estimate #4**

Gehin stated this pay request is for work completed on Grant Street and 11<sup>th</sup> Street. Retainage will be held to monitor restoration in the spring and to insure a soft area in the road is repaired. He recommends approval of this pay request. Lindman noted the overages on the project were due to more trench rock needed than anticipated and a budget modification was approved by the Water Commission. Groat moved to approve Pay Estimate #4 in the amount of \$20,041.36. Lindman seconded and the motion passed.

**Portland Cement Concrete License: Explicit Homes LLC**

Jacobson moved to approve the subject license. Lindman seconded and the motion passed.