

## BOARD OF PUBLIC WORKS

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Date of Meeting: December 1, 2015, at 10:00 a.m. in the Birch Room.

Members Present: Lindman, Groat, Jacobson

Also Present: Knotek

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

### **Approve minutes from the November 19, 2015 and November 24, 2015 meetings.**

Lindman moved to approve the minutes from the November 19, 2015 meeting. Groat seconded and the motion passed. Jacobson moved to approve the minutes from the November 24, 2015 meeting. Lindman seconded and the motion passed.

### **BID OPENING: Athletic Park 2016 Restroom Improvements Project**

The following bid was received and opened:

Altmann Construction Company, Inc.	\$80,800
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A bid was also received from Samuels Group; however, they were not pre-qualified to bid on the project as they did not submit financial information. Their bid was not opened but rather returned to the representative present. Discussion followed on rebidding the project and on the pre-qualification process followed for projects. It was determined that the project would not be rebid as the bid received falls within budget. Lindman moved to award the contract to Altmann Construction Company, Inc., in the amount of \$80,800. Jacobson seconded and the motion passed.

Discussion continued on the pre-qualification process. Groat noted that a bid bond is required and contracts call for performance and payment bonds. The pre-qualification process could be based upon past work experience. Asking for financial documentation and making the bid process more difficult may not be in the best interest of the City. Lindman will reach out to other Public Works Directors regarding their pre-qualification process and question if they require contractor financial information.

### **Pay Request from AECOM: Professional Services from September 12, 2015 to October 16, 2015; Thomas Street Project. (This item was deferred from the November 3, 2015 meeting.)**

Lindman stated this item was deferred because he was waiting to obtain an amendment to the contract. He has received a draft amendment, which will be considered by CISM in January. This invoice falls within the original budget. Lindman moved to approve the pay request in the amount of 25,125.89. Groat seconded and the motion passed.

### **Pay Request from CWE: Professional Services from October 19, 2015 to November 15, 2015; 2015 East Riverfront Redevelopment Area**

Groat moved to approve the pay request in the amount of \$14,852. Lindman seconded and the motion passed.

### **2014 Sewer & Watermain Repair Project: Merrill Gravel & Construction Company, Change Order No. 3**

Lindman moved to approve Change Order No. 3 in the amount of \$2,120. Groat seconded and the motion passed.

**2014 Sewer & Watermain Repair Project: Merrill Gravel & Construction Company, Final Payment**

Lindman moved to approve the final payment in the amount of \$13,465.31. Groat seconded and the motion passed.

**2015 Asphalt Paving Project: American Asphalt of Wisconsin, Pay Estimate #5**

Groat moved to approve Pay Estimate #5 in the amount of \$34,800. Lindman seconded and the motion passed.