

BOARD OF PUBLIC WORKS

Date of Meeting: November 3, 2015, at 10:00 a.m. in the Birch Room.

Members Present: Lindman, Jacobson, Groat

Also Present: Wesolowski, Eric Lembke of Stantec via phone

In compliance with Chapter 19, Wisconsin Statutes, notice of this meeting was posted and received by the *Wausau Daily Herald* in the proper manner.

Review and make recommendation regarding Task Order 6.9 from Stantec for professional services regarding the Riverfront Redevelopment Area. (This item was tabled from the October 8, 2015 meeting.)

Wesolowski indicated Task Order 6.9 is relating to the combining of the channel landscaping project with the shoreline restoration project. Lembke further explained that the combining of the plans is a significant amount of work because a lot has changed with the channel plan. Some of the cost of the task order was done in August to revise construction plans by removing elements from the channel plan and incorporating them into the 1st Street plan. He noted that the cost may seem high but all the drawings had to be updated along with the specs and quantities recalculated. Lembke said the task order could also be done on an hourly basis and added that Stantec is not trying to make up for lost costs. Lindman questioned if this would include breakouts on the bid schedule for alternatives. Lembke confirmed and stated they want to be creative in bidding to give the city flexibility. It will take extra time to build alternatives and explain them in the bidding documents, along with revising and updating every plan sheet. Groat stated in the past task orders were discussed at the Riverfront meetings, where the Mayor, Parks Director and others are present. This allowed the group to agree and ask for changes. Lindman believes this task order was talked about at a Riverfront meeting in September and he thought there was a consensus. Groat was under the impression this was not discussed at a Riverfront meeting and feels it should go back to that committee first. Wesolowski stated there was a consensus among the Riverfront group to combine the documents and Lembke confirmed. Discussion followed.

Jacobson noted that the contract indicates work is performed on a lump sum basis and also work performed according to the billing table, which is inconsistent. She feels the Riverfront group should decide if this is to be billed as a lump sum or on an hourly rate. Lembke stated the hourly rate sentence can be removed but hours will still be documented on the invoice as they want to be transparent. Jacobson understands that anticipated hours had to be calculated but does want the language clarified to make sure it matches what was intended.

Staff will review the minutes from previous Riverfront meetings to insure the group has agreed upon this task order. The task order will then be brought back to the Board of Public Works.

Pay Request from Stantec: Professional Services for period ending May 29, 2015; Riverfront 2015 Projects. (This item was tabled from the October 22, 2015 meeting.)

and

Pay Request from Stantec: Professional Services for period ending October 2, 2015; Riverfront 2015 Projects. (This item was tabled from the October 22, 2015 meeting.)

Wesolowski explained that Stantec provided a spreadsheet showing contract amounts and balances. These two invoices would close out Task Order 6.4, which is the original Riverfront Contract. The invoices did not refer to Task Order 6.4, which is why staff was uncertain. Lindman moved to approve the pay request for professional services for period ending May 29, 2015 and the pay request for professional services for period ending October 2. Groat seconded and the motion passed.

Pay Request from Stantec: Professional Services for period ending September 25, 2015; 1st Street Extension. (This item was tabled from the October 22, 2015 meeting.)

and

Pay Request from Stantec: Professional Services for period ending September 25, 2015; 1st Street Extension Redesign. (This item was tabled from the October 22, 2015 meeting.)

Wesolowski explained that the invoice for the 1st Street Extension relates to Task Order 6.6 and would fulfill the task order. Lembke further explained that this included parking lot changes and revisions to the associated street. It also involved re-grading and demo of the former Post Office building. Wesolowski stated that the invoice for the 1st Street Extension Redesign relates to Task Order 6.8 and would fulfill this task order. Lindman moved to approve the pay request for professional services for period ending September 25, 2015 for the 1st Street Extension, and the pay request for professional services for period ending September 25, 2015 for the 1st Street Extension Redesign. Groat seconded and the motion passed.

Pay Request from AECOM: Professional Services from September 12, 2015 to October 16, 2015; Thomas Street Project

Wesolowski stated this invoice is for revising the Thomas Street plan and creating the right-of-way plat. Lindman explained that he, Wesolowski and Gehin have spoken to AECOM regarding revising the original agreement for the design of Thomas Street. Lindman would like to speak with AECOM and review a revised agreement before approving this payment. Therefore, this pay request will be brought back to the Board after a revised agreement has been reviewed.

2015 Landscape Maintenance Contract: Re-vi Design, LLC, Pay Request #4 for the Police and Fire Department Block

and

2015 Landscape Maintenance Contract: Re-vi Design, LLC, Pay Request #4 for Lot 9

and

2015 Landscape Maintenance Contract: Re-vi Design, LLC, Pay Request #4 for the Highway 52 Median

Lindman stated these are the final invoices for the 2015 Landscape Maintenance Contract and Bartkowiak has indicated this work has been completed. Groat moved to approve the pay request for the Police and Fire Department Block in the amount of \$2,451.25; Lot 9 in the amount of \$1,276.25; and the Highway 52 Median in the amount of \$1,280. Lindman seconded and the motion passed.

Portland Cement Concrete License: Koeller Builds Plus LLC and Able Concrete Raising, Inc.

Jacobson moved to approve the license for Koeller Builds Plus LLC. Lindman seconded and the motion passed. Jacobson moved to approve the license for Able Concrete Raising, Inc. Lindman seconded and the motion passed.